SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

GOVERNMENT DEGREE COLLEGE GAJWEL

BOYS EDUCATION HUB, SANGAPUR ROAD, GAJWEL, SIDDIPET DISTRICT
502278
gdcts.cgg.gov.in/gajwel.edu

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The Government Degree College, Gajwel was established at Gajwel village in the erstwhile Medak district (now Siddipet District, Telangana State) on 27.08.1997 by the then State Government of Andhra Pradesh in order to provide educational opportunities to the rural youth who had hitherto been denied access to it. Having started with 92 students in the first batch during the Academic Year 1997-98, the institution is able to attract 814 students during the academic year 2018-19. Initially the classes were conducted in the temporary make-shift sheds in the old Revenue Office. later acquired its own campus in the heart of the Gajwel village (now a municipality) with near sufficient infrastructure and ran classes there till October 2017 when the college was shifted to the newly constructed building located in the Education Hub for Boys, in the Sangapur Road, Gajwel.

Having affiliated to Osmania University, Hyderabad, the institution academically functions within the broad framework of the instruction and curriculum formulated by the affiliating university. The college adheres to the administrative norms of the State Government. Presently it is offering B.A., B. Com, and B.Sc., with different specializations at the U.G. level and M.A. (Telugu), M.A. (Economics) and M.Com. at the P.G. level.

The institution has imbibed the vision and mission of NAAC with great enthusiasm to nurture, sustain and enhance quality education. Accordingly, it was assessed and accredited by the National Assessment and Accreditation Council (NAAC) with "B" Grade in 2006 in the 1st Cycle of NAAC and was reaccreditation with "B" Grade in the 2nd Cycle in 2013. The institution has initiated appropriate measures based on the recommendations of the Peer Team Report of NAAC in 2013.

And now as part of the 3rd Cycle re-accreditation, the Self-Study Report (SSR) has been prepared and is presented to the NAAC. The college strongly believes that the SSR helps it in assessing its performance-its achievements and setbacks and also guides it in steering towards a better path. Now with great pleasure, the college herewith submits its SSR for Re-Accreditation.

Vision

To provide an enabling academic environment in which individuals realize their innate potential and transform themselves into knowledgeable, skilled leaders with humane and societal commitment

The Vision of the institution reflects its unique character, its value orientation and the very essence of its existence. As guided by its vision, the Government Degree College Gajwel strives to achieve its goals and mainly focuses on creating conducive academic environment for individuals to realize their innate potential. The primary objective of the academic organization is to create knowledgeable, skilled and value-imbibed human beings. To this end, it is committed to provide the students with the facilities-physical, academic, administrative and auxiliary facilities which are conducive for transforming themselves into human resources with knowledge, skills, humane, and societal commitment.

The vision statement of the college also finds its reflection in each and every activity organised in the college. The curricular and co-curricular programs and extension and outreach programs activities undertaken inside and outside the college by its various wings are designed by keeping the vision statement of the institution.

The vision statement of the college finds its resonance in the capability enhancement training

Programs such as coaching for competitive examination, skill development schemes (TSKC), remedial classes for the slow learners, and student seminars, study projects (Jignasa) for the advanced learners, Sports and games and Literary and Cultural activities (Yuvatharangam) etc which are of helpful in identifying the innate potential of the young adult learners. They are useful in the realization of the college's vision of transforming its pupils into all round personalities.

In order to inspire all the stakeholders and channelize their efforts, the institution has posted its *Vision* on its website.

Mission

The mission statements of the Government Degree College Gajwel are aimed at translating the vision of the college into reality through a meticulous action plan and define its endeavour and engagement in the realization of its vision.

The GDC Gajwel is committed

- To create an enabling academic environment using effective pedagogy coupled with advanced technological means
- To transform the students into a globally competitive human beings with required knowledge, skills and values
- To sensitize the young minds towards the universal values of truth, non-violence, honesty, integrity and universal brotherhood
- To foster an unwavering faith in harmony between humanity and nature and environment
- To provide a platform to develop the students into a multifaceted human resources

The Mission statements of the college find their reflection in its every activity. An enabling academic environment has been created in the college with the state-of-the-art infrastructure, qualified and experienced teachers who adopt student-centred teaching learning methodologies.

As part of its mission statements, the college addresses a wide range of students' needs by introducing new courses to meet the ever changing requirement and employability through various streams of the under-graduate programmes, such as B.A., B. Com., and B.Sc. with different specializations and with different courses combinations and the post-graduate programmes such as M.A. (Telugu), M.A. (Economics) and M. Com. The Telangana Skill and Knowledge Centre (TSKC) of the institution imparts computer skills and other employability skills to the learners so as to enable them to face the ever-increasing competitive world. Through *Yuvatharangam*, the students showcase their special skills and abilities in sports, games and literary and cultural activities, while *Jignasa*-Student Study Projects trains them in project-based learning.

Similarly, the institution celebrates every year the birth and death anniversaries of the great Indian leaders thereby sensitizing them towards the universal values of truth, non-violence, honesty, integrity and universal brotherhood. NSS extension activities, Harithaharam, Swachh Bharat, digging rain water harvesting pit, etc., are taken up to mould the character of the learners respecting the harmony between humanity and nature.

The mission statements are communicated to all its stakeholders and placed on its website

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Strengths: The Government Degree College Gajwel has the following strengths:

- A state-of-the art infrastructure which can accommodate a greater number of students and programs
- The College has 42 acres of land and can expand further to meet the future needs.
- As the college is located in the Boys' Educational Hub, which is the dream educational project of the Chief Minister, there is always possibility to acquire enough funds for any academic activity.
- Hostel Facility for boys hailing from far off places
- Highly qualified, experienced and committed faculty
- Well-equipped laboratories which are designed on the model of the laboratories of the BITS Pilani
- Affiliated to Osmania University which is well-known for its academic and other curricular programs
- Enthusiastic, meritorious and obedient students
- Well-ventilated classrooms which substantially reduce the power consumption
- Only the college offering Post-Graduation course for rural students in the surrounding areas
- All eligible students can get fee reimbursement from the State Government which is a great incentive for the students from a poor economic background.

Institutional Weakness

Weaknesses: Though the college is blessed with the strengths mentioned above, the Government Degree College Gajwel is suffering from the following weaknesses:

- New College Building is located 4 kilometres away from the Gajwel town making it difficult for the students to commute from the rural areas.
- Just because of the location of the college building in the Boys' Educational Hub, the girls' admissions have been stopped on the online admission system (DOST) causing decrease in the admissions.
- Since the college is a public-funded educational institution, it needs to adhere to the stringent rules and regulations of the State Government, reducing the functional autonomy of the college.
- Less frequency of RTC buses making transportation difficult

Institutional Opportunity

Opportunities: Despite the weaknesses mentioned above, the college has the following opportunities with which it can better itself and can become an institution of eminence:

- Optimum utilization of the available infrastructure and other facilities and resources
- Obtaining Autonomous Status so as to function in a much more independent manner.
- A greater number of the Post-graduation programs can be introduced, beside the present three P.G. programs.
- Introduction of new market-driven courses.
- More Linkages and MoU's with the industries located nearby, thereby utilizing their practical expertise for the benefit of the students

- The NSS can further instil amongst the students a sense of service and train them in social skills.
- The NCC can be a better source of attraction to the students. Since the NCC increases job opportunities to the students in army and police force etc., it can be used for increasing admissions in the years to come.

Institutional Challenge

Challenges: In order to grow further as a vibrant educational institution, the college faces the following challenges:

- Optimum utilization of the existing infrastructure
- Maintenance of the huge building with the carpet area of 90,960 square feet is a big challenge.
- Reopening of admissions to the Girl Students through DOST, since the institution is still a co-education college
- Increased frequency of RTC buses to the college from the Gajwel town
- Scaling up campaigning to reach much wider student population to attract them towards the college
- Besides the present two teachers who are research supervisors, obtaining guideship for greater number of eligible teachers for guiding Ph.D. and M.Phil. scholars.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The Criterion-1 titled "Curricular Aspects" provides the details of how the Government Degree College Gajwel ensures effective curriculum delivery through a well-planned and documented process. The College Calendar, the affiliating university's almanac, the Commissionerate of Collegiate Education (CCE)'s annual Academic and Activity Calendar guide the curricular delivery in the institution. This part of the Self-Study Report also gives the details of the certificate courses introduced in the college

The institution has some of its full-time teachers' participation in various bodies such as BoS and Academic Council during the last 5 years. During the said period, 19 of its full time teachers have been /are on the BoS /Academic Council of various Universities or Autonomous Colleges. The college is an evolving organization and hence, many new programmes / courses have been introduced during the last five years to meet the curricular demands of the students and other stakeholders. In consonance with changing educational scenario, the institution has been implementing the Choice Based Credit System (CBCS) / Elective course system in all its programmes (15 in total) since 2015-16 (for PG programmes) and 2016-17 (for UG programmes). These details find their mention in this Criterion.

As stated in its Vision, Mission and Core Values, the institution strongly believes in helping the learners transforming themselves into humane and societally committed human being. Towards that end, the college tries to integrate cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum.

This chapter of the SSR presents the particulars of the courses imparting transferable and life skills offered

during the last five years and of the field projects / internships undertaken by its students. Similarly, the Criterion 1 also gives the details of the structured feedback received from the stakeholders such as students, teachers, alumni and parents for design and review of syllabus-year wise and how the college collects, analyses, and takes action thereon and places it on the institution's website.

Teaching-learning and Evaluation

The Criterion 2 of the SSR which is christened as "Teaching-learning and Evaluation" provides the details of the year wise enrolment of students in the college against the total sanctioned seats during the last five years: 344/795 (in 2018-19); 375/660 (in 2017-18); 480/630 (in 2016-17); 530/410 (in 2015-16) and 380/260 (in 2014-15). This criterion also explains the facts that 100% of the reserved seats have been filled for various categories, e.g., 248/248 in 2018-19; 246/246; 341/341; 389/389; and 357/357. That the student -full time teacher ratio 814:24; the number of differently abled students (*Divyangjan*) on rolls (04); the full-time teachers against sanctioned posts 24:30; and the full-time teachers with Ph.D. against the sanctioned post during the last five years 11/24; 06/27; 06/27; 05/25; and 05/26 with their total teaching experience 457 years (average 19.04 years) also find place in the Criterion.

The details of the bridge courses, and the remedial classes for slow learners, and student seminars, project works, etc., for advanced learners and the practice of student-centric methods for enhancing learning experiences of the students are also included in the Criterion.

In the college, 17 out of 24 full time teacher use ICT for effective teaching (2018-19); the mentor-mentee system is followed to provide academic, personal and psychosocial support to its students; Dr M.A Malik, Assistant Professor of Economics won the Best Teacher Award at the State level (2016-17) and so did Dr K. Hussain, Assistant Professor of Political Science (2018-19). These details are part of this particular Criterion.

The practice of transparent internal assessment as part of the reforms in CIE system and the transparent, time-bound and efficient redressal of the examination related grievances and adherence of the college academic calendar and the almanac of the affiliating university for the conduct of CIE find place in the Criterion. The particulars of students' pass per cent- 61.95 % of its students (210 passed as against 339 appeared in 2018-19) finds mention in the Criterion. The POs, PSOs, and Cos and the student satisfaction survey on teaching learning process make their way into the Criterion.

Research, Innovations and Extension

As title "Research, Innovation and Extension" indicates, the Criterion 3 of the SSR deals with various aspects associated with research work undertaken; innovations found; and extension activities carried out by the college for the last five years. The Criterion contains the following details:

1. The Research Committee of the institution helps the staff and students in research related issues, checking malpractices and plagiarism in research work-articles, thesis, etc. Due to the efforts of the committee, 46 research papers either published or presented at the conferences and 5 chapters in edited volumes / books published in the ISBN journal.
2. In the college, 5 Minor Research Projects (MRPs) carried out; 16 workshop/seminars organised on industry-academia; two of its teachers have Research Guideship-Dr Ch. Harinath and Dr Gopala Sudharshanam. The two research scholars have submitted their thesis under the latter. In order to

promote integrity and ethics in research, the college has a stated Code of Ethics.

3. Around 30 extension and outreach programs organised in collaboration with industry, community and NGO through NSS during the last five years with the active participation of 41% of its students (2194 out of 5300) receiving one state level award for the extension activities. Dr Harinath was awarded with the *Keerthi Puraskaaram* by the Shri Potti Sri Ramulu Telugu University, Hyderabad in 2018-19.

4. There have been 8 linkages for faculty exchange, student exchange, internship, field trip etc., and 14functional MoU's with institutions of state, national, international importance, industries, corporate houses etc. The students are being benefitted from these arrangements.

5. The college has left no stone unturned in creating conducive ecosystem for innovations in term of the establishment of well-equipped laboratories modelled on the BITS Pilani, Hyderabad. The proposal to establish the Central Research Laboratory (CRL) with the help of the funds under the RUSA has been approved and it will act as an incubation centre used for knowledge creation and its transfer.

Infrastructure and Learning Resources

The Criterion 4 of the Self-Study Report titled "Infrastructure and Learning Resources" deals with the particulars of the infrastructural facilities for effective teaching learning process. The part of the SSR provides the following details of academic, administrative, support facilities available in the college:

The college was shifted from the old premises to the newly constructed building located in the Boys' Educational Hub in Survey No.68, Sangapur Road, Gajwel in October, 2017. The new building has three floors, one ground floor and two upstairs. **Each floor has a carpet area of 30320 sft. in each floor, making 90,960 sft. altogether. There are 64 spacious well-ventilated and well-furnished rooms in all.** Lecture Halls-26, Department Staffrooms-10, Digital Classrooms-04 equipped with an LCD projector each, Virtual classrooms-01 with projector and interactive setup, Computer Labs-02 (with 96 computers), Commerce Computer Lab-01 (with 17 computers), TSKC Lab and English Language Lab-01(with 40 computers), Library: 01 (3 computers), Reading Room-01 Information Centre for students-1 (in the library with 5 computers), Conference Hall-01 (Equipped with LCD projector and audio system), Laboratories-09, Games and Sports office-01, Indoor Games Room-01, IQAC Office-01, Gymnasium-01, Examination Branch-01, Dr BRAOU Office-01, Administrative Office-01, Principal's Chamber-01, Girls Waiting Room- 01, Restrooms-10, Store Rooms-03, Mana TV / TSAT Hall-01, NCC Room-01. The maintenance of such a huge building which houses more than 23 classrooms and about 40 rooms meant for various other purposes is looked after by the GADA (Gajwel Area Development Authority).

The college has been successful in **mobilizing nearly Rs. 30.002 Crores for augmentation of its infrastructure** during the last five years. It reaches up to **Rs. 31 Crore when the expenditure on maintenance is included** and in terms of the extent of spending it may be the largest in the entire State of Telangana.

For the optimum utilization of the resources in the institution, various committees have been constituted comprising the Principal as the Chairman, senior members of the faculty as Conveners, other teachers and some students as members. The in-charge of each facility (In-charges of the Departments, Librarian, Physical Director, etc.) maintains stock and accession registers.

Student Support and Progression

The Criterion 5 of the SSR titled "Student Support and Progression" deals with the support facilities available in the institution such as scholarships, games and sports, and the particulars of students' progression higher education or success in NET/SLET, PG entrance examinations, and placements.

Scholarships by the State Government: Every eligible student of the college has been provided scholarship. About 69% of the students, i.e., 3676 out of 5300 students studied in the college for the last years received scholarships to the tune of Rs. 2,75,04,048.

Student Progression: The progression of the 64 students out of 217 outgoing students during 2018-19 (29%) to higher education and the qualification of NET and SLET by 14 out of 21 (60.67%) who appeared for the examinations from the outgoing batch of students are given prominence in the Criterion. The details of the Student Council and the representation of students on various committees/cells, and the sports, games and cultural activities and competitions held in the college are part of the Criterion. The institution has also provided coaching for competitive examinations and career guidance benefitting 369 students.

Transparent Grievance Redressal Mechanism: Through the student Grievance Redressal Committee, the ICC, and the WEC, and the Complaint Box, the college has also put in place a transparent mechanism for redressing the student grievances, if any. There have been only 12 grievances reported during the last five years and these were mainly related to portable water, bus passed, maintenance of washrooms, etc. That there has been no sexual harassment complaint and no ragging complaint reported in the college testifies the standard of descent behaviour of our staff and students.

Alumni Contribution: The Criterion also gives the details of the Old Students Association, registered under Societies Registration Act (Reg. No. 764 of 2005) and its contribution to the college in terms of monetary and non-monetary means.

Governance, Leadership and Management

The Criterion 6 of the Report "Governance, Leadership and Management" provides how the college leadership plays a key role in its governance and management. The following part and parcel of the Criterion 6 of the SSR:

The administration of the college leads each and every activity keeping in view the vision and mission statements of the college and creates an enabling academic environment in which the students realize their potential and transform themselves into multi-faceted personalities. Various committees such as CPDC, Staff Council, IQAC, Grievance Redressal Cell, WEC, ICC, Anti-Ragging Committee and other committees with the senior teachers as members and students under the chairmanship of the Principal contribute in the implementation of the vision and mission of the college. The views expressed by the students on the committees are given utmost priority. The feedback from the stakeholders, students, teachers, parents and alumni finds its place in the planning and development of the college.

Similarly, the Criterion 6 explains the Perspective Plan 2014-24 of the college and the organizational structure of the college. The college started implementing the e-governance **e-Office, College Administration and Information Management – CAIMS, DOST, Online Question Papers and e-Pass** and many more. The home loan, maternity leave, paternity leave, Group Life Insurance, etc., are provided for welfare measures for teaching and non-teaching staff. Internal and external financial audits are periodically conducted. In 2014-15 and 2018-19, the external financial audit was conducted by the AG office. Academic audit is conducted by CCE every year.

Due to the relentless efforts from the college administration, it received **Rs.2 cores (RUSA); over Rs. 18 crores for the construction of the new college building (State fund); Rs 8 crores for the construction of auditorium (State fund); Rs. 3 Lakh for organising workshops and seminars (District Collector); Rs. 20,000/- for organising a workshop (State Council for Higher Education, Telangana); Rs.230012 (CPDC),** etc.

Majority of the teachers worked working attended 28 training programs viz., OC, RC, Short Term Course, FDP, etc. The IQAC reviews the teaching learning process and learning outcomes and initiates post-accreditation quality initiatives for promoting quality culture

Institutional Values and Best Practices

The Criterion 7 of the Self – Study Report explains the integration of various cross-cutting issues with the college regular curricular activities. Here is the summary of the Criterion:

The Institution shows gender sensitivity in providing facilities such as Safety and Security, Counselling and Common Room for girl students and female staff. The college took the sustainable and alternate energy initiatives such as: classrooms are well-ventilated, as a result of which, natural air and sun light reduces the consumption of electricity; LED bulbs, two photovoltaic solar panels and two batteries have been installed. Ramp, the provision for the lift, restroom, skills, scribe facilities are available for the differently abled (*Divyangjan*).

Similarly, the solid waste is segregated and handed over to the municipal authorities; liquid waste is allowed to sink in the pits and the e-waste is disposed off as per the guidelines of the CCE, Telangana. Accordingly, the institution disposed off 1040 kg of e-waste on 04.03.2017. Likewise, two rain water harvesting pits were dug to increase the ground water level in the campus area, the use of bicycles, public transport encouraged, pedestrian friendly roads laid, the use of plastic and paper reduced, and green landscaping with trees and plants done. A Handbook of Code of Conduct for the Principal, Teachers, Students and Parents, the HVPE course, Professional Code for Staff are explained in detail.

The college celebrates the National Festivals-Independence Day and Republic Day and so does the celebration of birth and death anniversaries of the great Indian personalities to inspire the students. Moreover, the college maintains a complete transparency in its functioning by being subjected to the academic audit, financial audit, departmental annual verification etc. Solid Waste Management, *Jeevamrutham*, Democratic and Citizenry Values, and Wrappers to Riches are mentioned as the best practices of the college. The distinctiveness of the college is its new building which has three floors, one ground floor and two upstairs. **Each floor has a carpet area of 30320 sft in each floor, making 90,960 sft altogether. There are 64 spacious well-ventilated and well-furnished rooms in all** and unique on its own.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT DEGREE COLLEGE GAJWEL
Address	Boys Education Hub, Sangapur Road, Gajwel, Siddipet District
City	Gajwel
State	Telangana
Pin	502278
Website	gdcts.cgg.gov.in/gajwel.edu

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	A.Srinivas Reddy	08454-9440379380	9959709377	08454-73823 79380	gajwel.jkc@gmail.com
IQAC / CIQA coordinator	Kumaraswamy Dasari	-	7801036303	-	dkumaraswamy999@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	28-08-1997

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Telangana	Osmania University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	07-05-2010	View Document
12B of UGC	07-05-2010	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	Yes autonomydoc_1577690431.pdf
If yes, has the College applied for availing the autonomous status?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Boys Education Hub, Sangapur Road, Gajwel, Siddipet District	Urban	41.19	8450.46

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BCom,Commerce	36	Intermediate	English,Telugu	180	81
UG	BSc,Sciences	36	Intermediate	English,Telugu	330	88
UG	BA,Arts	36	Intermediate	English,Telugu	240	68
PG	MCom,Pg	24	Undergraduation	English	40	35
PG	MA,Pg	24	Undergraduation	Telugu	40	39
PG	MA,Pg	24	Undergraduate	English	40	24

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				1				29
Recruited	0	0	0	0	1	0	0	1	21	6	0	27
Yet to Recruit				0				0				2
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				16
Recruited	6	3	0	9
Yet to Recruit				7
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				2
Recruited	0	0	0	0
Yet to Recruit				2
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	1	0	0	8	2	0	11
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	1	0	0	16	6	0	23

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	5	0	0	5

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	5	1	0	6

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	234	1	0	0	235
	Female	0	0	0	0	0
	Others	0	0	0	0	0
PG	Male	47	0	0	0	47
	Female	51	0	0	0	51
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	147	197	200	167
	Female	65	102	151	133
	Others	0	0	0	0
ST	Male	33	37	27	19
	Female	4	6	11	8
	Others	0	0	0	0
OBC	Male	373	436	432	452
	Female	124	247	306	291
	Others	0	0	0	0
General	Male	29	18	26	17
	Female	17	34	49	42
	Others	0	0	0	0
Others	Male	11	15	16	14
	Female	11	17	20	13
	Others	0	0	0	0
Total		814	1109	1238	1156

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 566

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
15	15	15	15	7

3.2 Students

Number of students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
814	1109	1238	1156	983

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
397	330	316	206	130

File Description	Document
Institutional data in prescribed format	View Document

Number of outgoing / final year students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
339	404	363	268	247

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
24	27	27	25	26

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
29	34	34	34	34

File Description	Document
Institutional data in prescribed format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 32

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
209.1424	23.13415	38.24572	2720.907	10.64165

Number of computers

Response: 159

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

The Government Degree College, Gajwel had its humble beginning in 1997 offering only a very limited number of courses, especially the self-financed ones with a meagre strength of about 92. It has taken nearly two decades to flourish into a centre of learning offering as many as 12 groups in three streams at undergraduate level – B.A., B.Com. and B.Sc. It also started offering three self-financing Post Graduate courses, namely M.A.(Telugu), M.A.(Economics) and M.Com. from 2015-16. Since the academic year 2016-17 the institution has been offering all the courses in accordance with the Choice Based Credit System (CBCS). Up to 2017-18 the institution was a co-education institution. Though there are no official proceedings stating that the institution is exclusively for men, from 2019 only Men students are being enrolled by DOST(Degree Online Services, Telangana) – the official platform for admission into UG courses across the state. Nevertheless, it could attract 814 students during the academic year 2018-19.

The institution follows the curriculum prescribed by Osmania University, Hyderabad ever since its inception in 1997. The university also issues an almanac in the beginning of every academic year specifying the dates of commencement and last date of instruction, conduct of examinations, both internal and term-end as well as term vacations. As some of the members of our staff are the BoS of various departments of the affiliating university, i.e. Osmania University, the academic requirements such as introduction of new courses are well represented at the University level.

The college sends teaching staff to departmental conferences organised every year by the affiliating university where they can share their views and feedback from various stake holders on curriculum and its effective transaction. The university and the department of Collegiate Education conduct orientation and inductive training course to teaching staff and the teaching staff are sent for refreshment of their subjects to improve the teaching practice.

The institution devises an academic calendar of its own in consonance with the almanac of the affiliating university and the calendar issued by the Commissionerate of Collegiate Education (CCE), Telangana State. The faculty of the institution prepare their respective departmental plans and individual academic plans to achieve the desired goals and objectives. The courses concentrate on experiential learning through Field Work, Seminars and Student Study Projects.

The principal is the administrative head of the college. He coordinates and monitors the entire mechanism and periodically conducts the meetings of the College Planning and Development Council (CPDC), the Staff Council, general staff to discuss programs and their implementation. The Principal is assisted by the department-in-charges and various committees in analysing and in implementation of college objectives. The carrying out of the academic activity is monitored by the Principal and the Heads of Departments from time to time to ensure effective teaching and learning. Wherever required, suggestions and guidance are offered for the improvement of the activity. All these curricular processes and activities are documented.

Thus, the institution has an effective mechanism for curriculum delivery and its documentation.

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 9

1.1.2.1 **Number of certificate/diploma programs introduced year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
3	3	2	1	0

File Description	Document
Minutes of relevant Academic Council/BOS meetings	[View Document](#)
Details of the certificate/Diploma programs	[View Document](#)

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 42.64

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
4	3	1	2	1

File Description	Document
Details of participation of teachers in various bodies	[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 49.12

1.2.1.1 How many new courses are introduced within the last five years

Response: 278

File Description	Document
Minutes of relevant Academic Council/BOS meetings.	View Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 0

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 00

File Description	Document
Name of the programs in which CBCS is implemented	View Document
Minutes of relevant Academic Council/BOS meetings.	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 5.76

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
75	134	68	23	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability,

Human Values and Professional Ethics into the Curriculum

Response:

Creating gender awareness, especially among young adults is the need of the hour in today's gender biased society. The Government Degree College Gajwel is well prepared to address any gender sensitive issue within the campus. For this a Skill Enhancement Course (SEC) on Gender Sensitization has been incorporated into the curriculum. Programs related to gender sensitisation are conducted on a regular basis to sensitise the young boys and girls to create a positive approach and respect to the rights of girls. Every effort is made to provide guidance to the students with regard to gender issues through group discussions, debates and activities. Thus the institution ensures that students understand and respect the cultural diversity in the society. The members of faculty guide the students to become gender sensitised individuals which is essential for the inclusive and holistic development not only of the institution but also the nation.

When it comes to women empowerment, it can be achieved by equipping women with the knowledge of the laws that are made to protect them. The Women Empowerment Cell (WEC) of the college organises various activities such as Legal Awareness Campaign to create and enhance the sense of self confidence among girl students. It is ensured that even the boy students take part in the program as it is they who have to know how to empower their counterpart students with education and social respect. The Internal Complaints Committee (ICC) co-operates the WEC in arranging programs in this regard.

The College ground is fully filled with trees. We have a team of teachers, who regularly monitor the garden maintained by students. Clean and green programs are conducted regularly to maintain green and healthy environment of the college campus. Under the green initiatives and waste management as already pointed out, paperless office correspondence (partially) is being carried out. In the classrooms most of the solid waste is in the form of papers. Paper waste causes release of methane which in turn causes damage to the people's health. In order to avoid this, the students are taught with the help of ICT techniques and also video lessons. As a part of green initiatives and beautification of the campus, potted plants are placed in the front yard of the campus. Plants with flowers are adding beauty and serenity of the campus. And thus, the institution believes in the harmony of nature and human race.

The institution gives top priority to character building of the students. In order to achieve the objective, measures such as the course such as Human Values and Professional Ethics (HVPE) has been introduced and well received by the students and teachers. Similarly, the college publishes a Handbook for Code of Conduct for the Stakeholders useful information pertaining to the college, including the rights and obligations of the stakeholders. Thus the college integrates various essential human elements into the curriculum.

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 0

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

File Description	Document
Details of the value-added courses imparting transferable and life skills	

1.3.3 Percentage of students undertaking field projects / internships

Response: 1.35

1.3.3.1 Number of students undertaking field projects or internships Response: 11		

File Description	Document
List of students enrolled	
Institutional data in prescribed format	

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise
A.Any 4 of the above
B.Any 3 of the above
C. Any 2 of the above
D. Any 1 of the above
Response: A.Any 4 of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	
URL for stakeholder feedback report	

1.4.2 Feedback processes of the institution may be classified as follows:
A. Feedback collected, analysed and action taken and feedback available on website
B. Feedback collected, analysed and action has been taken
C. Feedback collected and analysed

D. Feedback collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Any additional information	[View Document](#)
URL for feedback report	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of students (other states and countries)	[View Document]
Institutional data in prescribed format	[View Document]

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 84.32

2.1.2.1 Number of students admitted year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
343	374	479	530	379

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
795	660	630	530	260

File Description	Document
Institutional data in prescribed format	[View Document]

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 83.02

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
247	245	291	191	122

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

The students joining the Government Degree College (GDC), Gajwel belong to varied backgrounds with different academic standards. Appropriate strategies are drawn and deployed by the college to bridge the knowledge gap of the enrolled students to enable them to cope with the programme of their choice. Initially, the institution assesses the learning levels of the newly joined students by conducting subject –wise slip tests to gauge the previous knowledge in each subject in the chosen programme. The slip tests act as baseline tests which can give a cursory understanding of the level of previous knowledge of a particular student in a particular subject.

Similarly, subject wise bridge courses are conducted to help and enable them in coping with the challenges they face in learning a particular subject in the initial stages of the programme of their choice and also to enhance their knowledge and interest. For instance, if a student from Science stream in Intermediate or +2 level takes admission in the Arts (B.A.), he or she is given bridge course providing basic concepts of the subjects, such as history, economics, public administration, political science. Similarly, the students from non-commerce background are provided with a bridge course in commerce and non-life science background students with bridge courses in Life science subjects.

Likewise, the institution is conscious of the special educational/learning needs of both the advanced learners and the slow learners and responds to them by organising special programmes for them. Advanced and slow learners are identified from amongst the first year (from Semester II), second year and final year students on the basis of their performance in in the internal and in the previous semester-end external examinations, and also through observation by question, answer method and assessment in the classrooms.

For the advanced learners, special educational programmes such as Jignasa, Student Seminars, Students as Teacher, etc. are conducted. *Jignasa***-the Students Study Projects** is a flagship programme initiated by the Commissioner of Collegiate Education (CCE), Telangana State and organized every year at college level, district/cluster level and state level. A group 5-6 students under the guidance of a teacher present study

project at various levels and the winners at the state level are given a award of Rs.30,000/- (Rs.25,000/- for students + Rs.5000**/-** for the Supervising teacher). In the year 2018-19, the students from the institution won the first prize in the Botany subject. Similarly, the advanced students are also encouraged to participate in the **student seminars** and in **Student as Teacher programme** in which the student so selected acts as a teacher and presents a lesson on the T SAT, the state's educational channel. They are also encouraged to participate in debates, group discussions, and quiz competitions, etc., which are regularly organized by the members of the faculty.

Likewise, for the slow learners, remedial and revision classes are conducted for them on the basis of the marks they secured in the previous semester-end examinations and their progress is monitored thereafter.

2.2.2 Student - Full time teacher ratio

Response: 33.92

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.49

2.2.3.1 Number of differently abled students on rolls

Response: 04

File Description	Document
List of students(differently abled)	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The institution strongly believes in the democratization of classroom in which every teaching-learning activity is revolved around the students, the most important stakeholder of the education system. In order to put the democratic principle into practice, the institution follows the student-centric methods and related the pedagogical practices in the classroom and outside of it. The student centric methods followed in the college provide the learners with the experiential learning, participative learning and problem-solving skills useful for enhancing learning experiences for them. These practices ensure the interactive, participatory, Collaboratory learning experience to the students.

Experiential Learning: The institution is with belief that the learning is best possible when the learners are provided with the experience of the phenomenon to be learned. The laboratories of the college are well-

equipped in order to provide the experiential learning to the students. Similarly, filed strips, student study projects, and other avenues are extensively organised. The four NSS Units of our college are the platforms for the students to experience the prevailing conditions in the society, especially in the villages. The NSS units adopt a village each for their Winter Special Camp every year and camps there with 50 volunteers each. The experience that the volunteers gain will help them learn things in better and quicker way.

Participative Learning: The institution has provided all possible support structures and systems for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students. The student seminars, study projects, students as a teacher programme, science fair, poster presentation, group discussion, pair work, etc., are extensively used to make the teaching learning more participatory.

Problem Solving Methodologies: The very objective of the education, i.e., teaching learning processes is to identify the problems that the society at large encounter and provide the possible solutions for them. The Government Degree College, Gajwel has been taking all possible measures in order to provide the students the opportunities where the learners get a chance to develop the problem-solving skills. Classroom debates, mock polls, group discussions, students organizing programs in the college etc., are widely practised in the college to develop the problem-solving methodologies. The *Jignasa*-Student Study Projects which is the flagship program initiated by the Commissionerate of Collegiate Education (CCE), Telangana provides an opportunity to the young and adult learners to participate in the study of a problem and come up with their own solutions for them. A Group of students under the guidance of Ms. Rafia Khanam, Assistant Professor & the In-charge, the Department of Botany won the first prize at the State level for their study project on 'solid waste management' in Siddipet town for the Academic Year 2018-19.

As part of the MoU with the IIT Mumbai, the institution provides online courses- MOOCs for its students which will make them independent learners which encourage independent learning among the learners. The institution ensures student centric learning like group discussions, peer teaching, co-operative learning where advanced learners teach the slow learners under the guidance of their teachers.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 70.83

2.3.2.1 Number of teachers using ICT

Response: 17

File Description	Document
List of teachers (using ICT for teaching)	View Document
Any additional information	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 47.88

2.3.3.1 Number of mentors

Response: 17

2.3.4 Innovation and creativity in teaching-learning

Response:

The Government Degree College Gajwel always stands forefront in adopting various innovative teaching approaches, methods and tools by its faculty members. The college periodically invites different academic, administrative, industry and research experts to deliver their exponential lectures and talks for the faculty members which in turn facilitates teaching staff to come up with new methods of teaching and approaches to conduct class room practical and lab-based experiments for their students.

In order to make teaching learning innovative and creative, the Academic Committee of the college headed by a senior faculty as the academic coordinator would organize Faculty Training programmes at college level to empower and enable the use of various tools and technology for improved teaching-learning by the faculty members. Further, the college also organizes various faculty development programmes in collaboration with the respective academic departments of the parent university and other subject experts from different fields, which are either directly or indirectly connected with higher education institutions. Programmes like computer training, internet usage, audio-visual aids are some examples for such initiatives.

The institution strongly believes in the constant training of its teaching staff so as to enable them adopt the latest developments on the pedagogical developments and to apply the same in the teaching learning transaction. The institution has nominated almost all the members of the teaching staff for attending Orientation Programs, Refresher Courses, Faculty Development Programs, and other related training programs. Innovative and creative thinking, out of the box analysis, uniqueness in their assignments were a few other identified testimonials in their performance. The college has equipped with all 17 ICT enabling classrooms, seminar hall, laboratories and four digital classrooms and one virtual classroom which play pivotal role in creative and innovative teaching learning processes. PPTs, YouTube videos, smart phones for teaching learning are some of the other innovative methods adopted in the college.

 As the result of the innovative and creative teaching and learning practices, the staff and students from the Department of Physics prepared circuits and charts for practical exams in the laboratory; students of Botany prepare herbarium and photo films slide viewing; staff of Computer Science Department designed and developed charts to be used in the theory classes and practical laboratory; the staff of Microbiology Department prepared charts and models for use in the practical laboratory; the staff of Psychology Department prepared questionnaire, and charts for the teaching purpose; internet is extensively utilized for teaching purposes. Power Point presentations are encouraged in the classrooms; the college encourages the faculty to adopt new and innovative methods by using the digital and virtual classrooms for teaching learning processes; and each department is encouraged to come up with an innovative practice or best practice with some practical application.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 76

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document
List of the faculty members authenticated by the Head of HEI	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 20.14

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
06	06	06	03	05

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 19.04

2.4.3.1 Total experience of full-time teachers

Response: 457

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 7.75

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	1	0	0

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters (scanned or soft copy)	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 0

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

Performance evaluation and assessment of students, as well as faculty is pivotal and an integral element in teaching and learning process of any higher educational institution. As an important task and productive educational strategy, the Government Degree College Gajwel too adopts the Continuous Internal Evaluation (CIE) System to value all components and aspects of students' growth and development on continuous basis throughout theyear.

The college Examination Branch deals with all types of examinations and evaluation both internal and external and strictly adheres to the evaluation schedules prescribed by the affiliating university in its almanac. The Evaluation includes both internal assessment, semester-end examination. The evaluation of the answer scripts of the internal assessment tests is carried out by the college and the of the semester – end examinations by the affiliating university. Internal Assessment Test consists of 20 marks (15 marks for written tests and 5 marks for Assignment) and is conducted twice in each subject, in every semester. And the remaining 80 marks are for semester-end written examinations. After evaluation, the answer scripts are either displayed on the notice boards or distributed among the students for their feedback and transparency in evaluation.

The college notice board and department notice boards are regularly monitored and updated with every needy information and details pertaining to evaluation. For this the mentors regularly supervise it and act

as linking pins between students and college administration. The college also posts the documents of teaching learning in its ever-updating website and students and staff are instructed to visit the website regularly. All departments also have WhatsApp groups in which their students, staff and college administrative people are members. Hence the institution encourages the departments to post the required information such as assignments dates, internal examination schedules, university circulars besides staff prepared subject related handouts.

Similarly, the college also analyses the results of internal and semester-end examinations and offers necessary feedback to students and instructions to the faculty and provided with necessary remedial measures for their performance improvement.

As a whole, the college practices the reforms in the evaluation system in compliance with the instructions, guidelines and schedules of the affiliating university. The college is proactive in redressing the grievances of the students, if any, related to examinations.

It is also worth note present here that majority of our faculty are members in their respective Board of Studies at university. They regularly interact with the examination authorities, academic in charges and other competent authorities of the university so that they act as robust bridge between our college and university on many aspects like syllabus design, proposing plausible reforms in examinations for their betterment.

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

As an important task and productive educational strategy, the Government Degree College Gajwel too adopts the Continuous Internal Evaluation (CIE) System to value all components and aspects of students' growth and development on continuous basis throughout the academic year. It strongly believes in establishment of robust Mechanism of internal assessment is transparent and with variety of initiatives. It also considers with great respect that the fair and equitable internal assessment with well-versed methods, techniques and tools certainly boosts the morale and confidential levels among the students. The frequency of this assessment is also made very short, so that it will serve as continuous assessment too. Hence following unique initiatives of our college are integral parts in robust Mechanism of internal assessment.

As part of the Continuous Internal Evaluation, the Evaluation process includes both internal assessment, semester-end examination. The evaluation of the answer scripts of the internal assessment tests is carried out by the college and the of the semester – end examinations by the affiliating university. Internal Assessment Test consists of 20 marks (15 marks for written tests and 5 marks for Assignment) and is conducted twice in each subject, in every semester. And the remaining 80 marks are for semester-end written examinations. After evaluation, the answer scripts are distributed among the students for their feedback and transparency in evaluation, besides displaying their marks on the notice boards.

The college Examination Branch deals with all types of examinations and evaluation both internal and external and strictly adheres to the evaluation schedules prescribed by the affiliating university in its almanac. All departments also have WhatsApp groups in which their students, staff and college administrative people are members. Hence the institution encourages the departments to post the required

information such as assignments dates, internal examination schedules, university circulars besides staff prepared subject related handouts. The college has established a transparent and robust internal assessment mechanism for effective and efficient service delivery. The main characteristics of the mechanism is as follows:

1. The dates of the Internal Assessment Tests, the mode and methodology of their conduct, the evaluation process of the answer scripts, distribution of marks and schedule of internal evaluation are regularly brought to the notice of the students.
2. In order to ensure transparency in the Internal Assessment, the institution provides the evaluated answer scripts to the students for their feedback or grievance, if any.
3. Similarly, the college also notifies the Internal Assessment marks by displaying on the department's notice board.
4. Staff meetings are conducted periodically at departmental level and college level to review the evaluation process, collect feedback and to initiate needy action.
5. Our institution also has a structured mechanism to solve grievances of students if any brought the notice in most amicable manner and in a time bound manner.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

The Government Degree College Gajwel has established an amicable and accessible mechanism to address the grievances related to various examinations conducted internally and externally. A senior faculty member as the coordinator and some members of both teaching and non-teaching staff as members, an Academic & Examination Committee is constituted which organizes various awareness programs in the form of Orientations, short talks, interactive sessions and open grievances resolving sessions for the students in the area of academics in general and examinations in particular. This committee or branch is part of the Class-wise WhatsApp groups to share the students' related information such as examination fee dates, results announcement date, declared results particulars and other. The hard copies of the same are also pasted on the notice boards of the college as well as departments.

The committee has broadly categorized the examination related grievances in to four: before examination, during examination, after declaration of results and errors on certificates. Generally, students come with the grievances such as not paying fee within the university stipulated time, filling up of their examination applications with wrong or insufficient data, not enclosing required documents with the application form and not submission of the application form before the due date etc. The committee addresses their issues individually, asks the college teaching and non-teaching staff to educate the students in this regard and help whenever students approach them. If certain grievances are to be resolved at university level, committee with due permission of the Principal, will correspond with the authorities of the university concerned to resolve the problem. Some times with a special messenger, grievances will be brought to the notice of the university authorities.

Regarding the grievances arise during the examination period like, issue of unrelated question papers, supply of improperly printed question papers, wrong seating arrangements, impersonation, appearance of out of the syllabus questions etc., will also be addressed appropriately. Consulting university authorities,

approaching nearby colleges either in person or on phone and usage of other means of succour will also be included to resolve the grievances of this category. Grievances of students after declaration of their results pertaining to internal as well as external examinations, examination committee will ask the students to submit their grievances in written to the committee. If they are to be addressed at the college level committee itself solves them, otherwise extends correspondence with the affiliating university until the amicable solution is derived. At this stage generally students will come with the issues such as wrong results, under valuation of their answer scripts, wrong printing of marks on their marks memos etc. for these, the examination committee will ask the students to submit an application for revaluation, photo copies of valued answer scripts. For internal examinations valued scripts will be issued to the students for their personal verification. The awarded marks of the same will also be pasted on the departmental notice boards.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

The Government Degree College Gajwel strongly believes in the productive contribution of its Academic Calendar in continuous supervision, monitoring and guidance of students and staff for effective academic atmosphere in the college. To that end, in the beginning of every academic year, the Commissionerate of Collegiate Education (CCE), Telangana State issues Academic and Activities Calendar specifying timeline for both academic and other co-curricular and extracurricular activities scheduled for the year. In addition, the affiliating university, i.e., Osmania University also issues an almanac with the details of various types of assessment, such as Internal Assessment Tests, and Practical and Semester-end Examinations as part of the Continuous Internal Evaluation (CIE).

Therefore, our College prepares an Academic Calendar in consonance with the Almanac of the university and the Academic and Activities Calendar of the CCE strictly adhering to the examination schedule specified therein. The College also follows a standard procedure to implement the Academic Calendar. The Academic Coordinator will look after the scrupulous implementation of the well-defined college academic calendar. In deed this calendar is prepared with the tentative dates of conduct of all the events mentioned. Hence the college academic calendar plays pivotal role in promotion of healthy academic culture in the college.

The academic departments of the College and teachers plan their teaching and other related academic activities according to the college Academic Calendar so as to organise the Internal, Practical and the Semester-end examinations as specified by the affiliating university. Similarly, the students also prepare for the examinations by keeping the calendar in mind. Considering the importance of the Academic Calendar in the academic progress of the students, the Principal places the Calendar on the College website.

For effective implementation of the college Academic Calendar and the productive conduct of the events mentioned in the calendar without any deviation, college level monitoring committee is constituted with good number of senior faculty as members. This committee regularly supervises, coordinates and monitors the activities. Enquiring syllabus completion, conduct of academic oriented events, arrangement of remedial classes, encouraging departments to design certificate and value-added courses are some of the prominent initiatives of this committee.

While preparing this academic calendar, the college thoroughly discusses every possibility to conduct various activities so as to benefit the students at utmost level. During the academic year, if any activity, mentioned in the calendar is not conducted on any unavoidable circumstance, the same will be performed in the coming days with at least one-week prior information to the students.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are initially prepared at department and approved in their respective department level staff meetings. Then the Staff Council will make thorough discussion on each and every objective and outcome of the program, program specific and course. After appropriate suggestions, modifications and constructive changes are made, in charges are advised to resubmit the modified documents of the same in hard and soft form. The hard copies will be photocopied and circulated among the respective faculty members and soft copies are uploaded for display in the College website.

For useful and effective communication to the students, again all the staff members are asked to explain them in the class rooms at the time of commencement of the semester itself. Frequently, the teachers also exchange their views in this regard with students and infuse them with positive insights. Following is the process of identification, formulation and communication of POs, PSOs and COs for all programs offered by the Institution to the students. It also includes the approach and procedure to state and display them on the college website and communicate to teachers and students reachable.

Step-I: College Principal in consonance with the IQAC and Academic Coordinators conducts a meeting with all the teaching staff and inculcate the interest, importance and process of preparation of POs, PSOs and COs.

Step-II: Identification of Program outcomes, program specific outcomes and course outcomes for all programs and disciplines at department level.

Step-III: Department in charges will submit those documents in the Staff council meeting, wherein they will be thoroughly and meticulously discussed and offered constructive suggestions and inputs by the council members together, so as to strengthen them for better useful to students.

Step-IV: Photocopied Copies of the approved POs, PSOs and COs will be finalized and circulated among the respective faculty members and soft copies are uploaded for display in the College website.

Step-V: Periodical analysis on effective implementation of POs, PSOs and Cos is conducted periodically in coordination with all the departments in charges by the college principal for achieving them. If any laps or gaps are located, they can be addressed amicably.

Step-VI: For further improvement of the POs, PSOs and Cos, they can be shared with the university

authorities, academicians, parents, industry people and other stakeholders of the higher education. The constructive and contributing inputs received can be incorporated in the document and the same additions will be informed to the students and staff with the instructions.

Step-VII: Finally, feedback on effective implementation, impact on students' academic results and generation of employment opportunities with the POs, PSOs and COs is collected, analysed, improved and communicated again to the teachers, students and other monitoring members of the POs, PSOs and Cos.

File Description	Document
COs for all courses (exemplars from Glossary)	View Document
Link for Additional Information	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

Program outcomes, program specific outcomes and course outcomes for all programs offered by the Government Degree College Gajwel can be positively attained by effective implementation of strengthened mechanism. The college monitors and evaluates the degree of attainment of POs, PSOs, and COs by comparing them with the predetermined targets. Then their evaluation process will be undertaken at various levels, such as department level, in general staff meeting and finally in college staff council, which is the apex body for academic aspects. The evaluation process of POs, PSOs and COs of the college is lucidly presented as under.

- Students' performance in terms POs, PSOs, and COs is evaluated individually, class wise and even program wise.
- While evaluating POs, PSOs and COs of the college, university prescribed norms, CCE initiated procedure and institutional code of evaluation are strictly followed.
- In the course of evaluating the attained POs, PSOs and COs of the college, close monitoring of students' activities is done by the class wise mentors.
- Active participation of the students in the co-curricular and extra-curricular activities, NSS & NCC programs, class room centred group discussions, quiz, elocution events are other parameter of evaluation.
- Regarding evaluation of curricular aspects, slip tests, unit tests, assignments, internal assessment tests, examinations and performance in external or university examinations are taken in to account. Then the evaluated results are communicated to the concerned department in charges and also reviewed in the staff council meeting.
- Students' performance in the games and sports are also evaluated based on their participation in the events at various levels like district, state and national. Students achievements in these events are the creations to evaluate their POs, PSOs and Cos.
- Empirical method is another tool to evaluate the POs, PSOs and COs of the college in relation to students' performance and attainment.
- Short surveys, feedback collection and mock interviews are other methods of evaluation.

- Students' employment for past few years, their research contribution in any scholastic form, initiatives and participation in social awareness activities and knowledge over government schemes, etc., are also evaluated based on their credentials and supportive documents.
- Students competencies, i.e., knowledge, abilities, skills over POs, PSOs and COs are also evaluated by the class in charges or mentors based on students creative, innovative and critical thinking.
- Finally, at the end of each semester, the principal, in association with the Academic and the IQAC Coordinators conducts a detailed meeting to make constructive review on attainment of POs, PSOs and COs and the applied mechanism for their evaluation. The positive outputs derived thereon can be inked and communicated to all the staff members of the college. Action plan for further improvement of this evaluation mechanism of attained POs, PSOs and COs of the college is also prepared well in advance and circulated among the staff.

2.6.3 Average pass percentage of Students

Response: 64.01

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 217

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 339

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.46

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 9.6

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
00	1.4	00	00	8.2

File Description	Document
List of project and grant details	[View Document](#)
e-copies of the grant award letters for research projects sponsored by non-government	[View Document](#)

3.1.2 Percentage of teachers recognised as research guides at present

Response: 8.33

3.1.2.1 Number of teachers recognised as research guides

Response: 02

File Description	Document
Any additional information	[View Document](#)

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.47

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 05

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 53

File Description	Document
Supporting document from Funding Agency	[View Document](#)
Funding agency website URL	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

Research is the basis of anticipation of future problems and a source of ideas and solutions to these problems. With same spirit, the Government Degree College Gajwel works towards creating a conducive environment in which ideas generate and take concrete shape. The college is with firm belief that the young minds are the repertoire of new ideas and can be nurtured through providing with enough support in the form of enabling systems. For this to happen, the institution has initiated/has been taking the following measures:

1. The college established an institutional level Research Committee with a senior member of the faculty as the coordinator and other teachers, preferably those who have substantial research experience as members, has been helping the faculty and students in the field of research. The Committee which monitor and guide the faculty on research. The committee encourages the faculty to take up research work, register for Ph.D. and take up research projects. As the result, six of the teachers are presently pursuing their Ph.Ds. and five Minor Research Projects (MRPs) got sanctioned and got completed during the last five years.
2. For the benefit of the students and teachers who are interested in research, the Research Committee has drafted a Code of Conduct which is available in the institution's website offering free anti-plagiarism service for the needy.
3. The college has established all the science laboratories modelled on the labs of the BITS Pilani, a premier educational institution in Hyderabad. And the labs are augmented every year with the required equipment.
4. The proposal to establish the "Central Research Laboratory" (CRL) with the RUSA fund has been sent for the higher authorities. The primary objective of the Central Research Laboratory is to create an enabling environment in the college for research and innovation. The institution hopes that the proposed CRL can act as an incubation centre where ideas germinate, take concrete shape and create new knowledge which can be transferable for finding solutions to the societal issues.
5. The *Jignasa*-the Students Study Projects, a flagship program initiated by the Commissionerate of Collegiate Education (CCE), Telangana State has been an annual program that provides the young students a platform that nurture the inquisitive minds of the young learners. Under the *Jignasa*, each department is supposed to prepare a student study project with a group of 5-6 students under the guidance of a teacher of the department. After scrutiny at the college level and cluster level, the student study projects are sent for the state level competition. The best project in each subject are awarded with the cash prize upto Rs.30000/- and felicitation at a grand finale. The group of

students from the Department of Botany of the college won the first prize for the academic year 2018-19. Similarly, the study projects from the Department of Botany and Biotechnology have been selected for the state level competition for the academic year 2019-20 at the time of preparation of this SSR.

File Description	Document
Link for Additional Information	[View Document](#)

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 3

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	1	1	0

File Description	Document
Report of the event	[View Document](#)
List of workshops/seminars during the last 5 years	[View Document](#)

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: Yes

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

File Description	Document
e- copies of the letters of awards	[View Document](#)

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 0

3.3.3.1 How many Ph.Ds awarded within last five years

Response: 00

3.3.3.2 Number of teachers recognized as guides during the last five years

Response: 02

File Description	Document
URL to the research page on HEI web site	View Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0.04

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	0

File Description	Document
List books and chapters in edited volumes / books published	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development

The Government Degree College, Gajwel, Siddipet District, Telangana extends its services to the neighborhood community and sensitize students towards social issues as well as holistic developments. These activities create awareness about social awareness and develops overall holistic approach to the life that help in creating responsible citizens. The college has conducted many events to sensitizing the students towards the social services.

The college has 4 NSS units of with 400 students enrolled in it and work with the motto of "Not Me But You". The NSS units initiate extension activities with special focus on social issues confronting the villages. The units conducted many activities like voter enrollment programme at institutional level as well by visiting nearby villages practically. The college NSS units and departments regularly conduct Swachh Bharath programme on the college campus and in the nearby villages. The Government of Telangana introduced the " Telanganaku Harithahaaram" where studetns actively got involved in the plantation programmes. The NSS units and life science department regularly conduct AIDS awareness rallies to create awareness among the rural masses. The college also conducts the blood donation camps and organ donation awareness programmes in association with the local Government Hospital and Charitable trusts where the students and faculty members are participated enthusiastically.

The institute also organized various sensitizing programmes on various issues. The institute organised one National Seminar on Gender Sensitization to create awareness about the women protection acts, celebrates Woman Equality Day, National Youth Day, Road Safety Week, Organ Donation Camps, Cancer Awareness programmes, and legal rights for citizens also conducted. The college also conducted a one day seminar on "Biodiversity Act 2002" in association with the Biodiversity Board, Telangana to students and village sarpanches to train and impart the knowledge about the rules and regulations of the Act and its benefits to the village or community at large.

The NSS units also have dug water harvest pits on the college campus. The institute sensitizes students about the importance of water conservation and its roles in sustainable growth. The NSS units also conduct the Independent Day Celebrations and rally's which promotes the national integrity. Every year, the college also conducts International Yoga Day celebrations, organizes Mock Assembly, National Youth Day etc.

The college also conducted Bathukamma Sambaralu which is the Telangana State Festival, Ugadi Festival and create awareness and scientific knowledge behind the our traditions.

File Description	Document
Link for Additional Information	View Document

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 years	View Document
e-copy of the award letters	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 21

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
8	4	4	5	0

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document
Any additional information	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 10.54

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	60	553	0

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document
Any additional information	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 7

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2	2	1	1	1

File Description	Document
Number of Collaborative activities for research, faculty etc	View Document
Copies of collaboration	View Document
Any additional information	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 12

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2018-19	2017-18	2016-17	2015-16	2014-15
11	0	0	1	0

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	View Document
Details of functional MoUs with institutions of national, international importance,other universities etc during the last five years	View Document
Any additional information	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The policy of the Government Degree College Gajwel is to provide adequate infrastructure that facilitates teaching and learning. Accordingly, the institution tries its best to provide necessary infrastructure for the smooth run of academic activities. For this the institution has a committee to review the physical infrastructure which meets periodically. The committee suggests policies and initiatives to be taken up by the institution. The institution also gives priority for the creation and enhancement of infrastructure in annual budget allocation.

The college was shifted from the old premises to the newly constructed building located in the Boys' Educational Hub in Survey No.68, Sangapur Road, Gajwel, during the Academic Year 2017-18 in the month of October. The new building has three floors, one ground floor and two upstairs. Each floor has a carpet area of 30320 sft in each floor, making 90,960 sft altogether. There are 64 spacious well-ventilated and well-furnished rooms in all. Lecture Halls: 26 Department staffrooms: 10 Digital classrooms: 04 Equipped with an LCD projector each Virtual classrooms: 01 with projector and interactive setup Computer labs: 02 (with 96 computers) Commerce computer lab: 01 (with 17 computers) TSKC Lab and English Language Lab: 01(with 40 computers) Library: 01 (3 computers) Reading room: 01 Information Centre for students:1 (in the library with 5 computers) Conference Hall: 01 (Equipped with LCD projector and audio system) Laboratories: 09 Games and Sports office:01 Indoor games room: 01 IQAC Office: 01 Gymnasium: 01 Examination Branch: 01 Dr BRAOU: 01 Administrative Office:01 Principal's Chamber:01 Girls waiting room: 01 Restrooms: 10 Store rooms:03 Mana TV/ TSAT Hall:01 NCC Room: 01. The maintenance of such a huge building which houses more than 23 classrooms and about 40 rooms meant for various other purposes is looked after by the GADA (Gajwel Area Development Authority).

For the optimum utilization of the resources in the institution, various committees have been constituted comprising the Principal as the Chairman, senior members of the faculty as Conveners, other teachers and some students as members. These committees meet on regular basis to discuss issues related to their respective committees so as to ensure the optimum utilization of the facilities on the campus. In order to utilize the facilities to the maximum extent, the representatives from students are nominated as members on each of these committees. Support facilities, such as hostel accommodation, are provided to the students. Students hailing from far off places are given priority while allotting accommodation. Healthcare facility is available to the students. The services of the doctors available locally are utilized to create health awareness among students. The in-charge of each facility (In-charges of the Departments, Librarian, Physical Director, etc.) maintains stock and accession registers. These registers are verified annually by the Annual Departmental Verification Committees. These Committees are constituted from the members of faculty related to other departments.

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

The institution strongly believes that education is all round development of the student. Therefore, sports and games are given utmost importance on par with the academics. For this, the institution has an exclusive department for sports and games. To ensure the mental as well as physical health of the students, training in various games and sports is imparted. In order to achieve this, outdoor games such as Volleyball, Kabaddi, Kho-Kho, Shuttle Badminton, Ball Badminton, Tennicoit, Table Tennis, Caroms, Chess etc. Coaching in athletics such as Shot-Putt, Javelin, Discuss Throw, High Jump etc is given on a regular basis. In addition to these sports and games, training in Yoga and Meditation also is given to develop a sound mind, body and soul.

The institution has a four-stationed gym, Treadmill, Exercise Cycle, Dumb bells, Bar bells etc. A separate room for indoor games is allocated in addition to the gym. Yoga and meditation are carried out in the open place within the building under the guidance of the Yoga Trainers available in the town. International Yoga Day is celebrated every year on 21st June.

To encourage the students to participate actively in sports and games, competitions are held in various events, especially on national festivals like Independence Day and Republic Day. In the past six years, an amount of Rs.4,44,609/- has been spent towards sports and games in the college.

Cultural Committee of the college conducts competitions in various categories such as singing, dancing, painting, mime, drama, mimicry, elocution, debate, group discussion, essay writing, quiz etc. Students represent the college in the State Level literary and cultural competitions *'Yuvatharangam'*, a flagship programme of the the Commissioner of Collegiate Education and is organised every year at the college level, cluster level and state level. The Institution takes pride in stating that it has secured prizes in various categories in Yuvatharangam-2018.

The college boasts of having a well-equipped seminar hall, with a seating capacity of 400 people. It forms the platform for all the literary and cultural activities and competitions. A state-of-the-art multi storied auditorium with a capacity of 2000 people is under construction. It is estimated at the cost of about 8.6 crores and is expected to be available by the end of 2020.

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 53.13

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 17

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	[View Document](#)
Link for additional information which is optional	[View Document](#)

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 0

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of budget allocation, excluding salary during the last five years	[View Document](#)
Audited utilization statements	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The college library was established in the year 1997 in the old building at Gajwel with one Main Hall and a corridor as Reading Room. Now, it is situated in two spacious, well-ventilated halls with a separate Reading Room in the new premises of Educational Hub (boys), located on the Sangapur Road, Gajwel.

The main library includes the Reference Section, Textbook Section, P.G. Section, Internet and Reprography Section and Circulation Counter. A separate spacious Reading Room is for the Newspaper and Periodicals.

Library is the heart of an educational institution and the Government Degree College, Gajwelis subscribed to this fact and is constantly upgraded with latest books, magazines, journals, etc. Keeping in mind the techno-savvy generation of learners and their interests, the college library is partially automated with SOUL 2.0 Software of UGC INFLIBNET, and now running the cataloguing, classification and OPAC module. The institution has also subscribed membership of NLIST which gives access to various e-learning resources such as *ShodhSindhu*. This enables the students and staff access to e-books and e-journals in the library. The e-books and e-journals can also be accessed remotely.

According to Margaret Fuller, "Today a reader, tomorrow a leader". In order to encourage the students to become a good reader and later on in their life a good leaders, the institution is planning to subscribe to many more e-resources and also to get the library fully automated in the coming year.

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

As the institution believes that the ancient wisdom and enlightenment are stored in the old books, it collects as many rare books as possible. So far, 52 rare books have been collected and preserved in the library. This collection inspires the students to know about the ancient scriptures. Further, a sense of curiosity is aroused in them which leads them to pursue research in ancient literature. The list of collection of rare books and manuscripts is availablee on the college website: **https://ccets.cgg.gov.in/Uploads/files/buttonDetails/13937.pdf**

File Description	Document
Link for Additional Information	[View Document](#)

4.2.3 Does the institution have the following:

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: B. Any 3 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	[View Document](#)

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 0

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	[View Document](#)
Audited statements of accounts	[View Document](#)

4.2.5 Availability of remote access to e-resources of the library

Response: Yes

File Description	Document
Any additional information	[View Document](#)

4.2.6 Percentage per day usage of library by teachers and students

Response: 0

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 00

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college is conscious of the growing needs of the students and always comes forward to fulfil their requirements. For this purpose, the institution constantly upgrades it IT facilities such as number of computers per student, internet facility, establishment of digital classrooms, virtual classrooms. The college has a media centre with lecture capturing facility. The number of Information and Communication Technology (ICT) enabled teaching learning facilities including classrooms, seminar halls and the other academic facilities has now increased to 17 compared to just one in 2013.

There are Five spacious and well-ventilated computer labs in the college. The TSKC lab which offers courses in computer skills is equipped with power backup. We have a reasonably good number of computers – as many as 159 in all. In order to provide high speed internet facility to the students and

teachers, the institution has subscribed to internet connection with 2Mbps initially, which continued up to 2017. Ever since a speed of 10Mbps was made available by the service provider we subscribed to an enhanced speed of 10Mbps. It is also planned to subscribe to further enhanced speed of 30Mbps as when the facility is made available by the service provider.

There are 4 digital classrooms, one each for sciences, arts, commerce and one for general classes. We also have one virtual classroom with lecture capturing facility as mentioned earlier. The lecture delivered in the virtual classroom can be viewed by the students of any other Degree College across the state.

The internet access is open to everyone in the institution. To ensure uninterrupted connectivity, about 6 routers are installed covering the entire building. The password of the wi-fi is displayed in a prominent place in the building.

4.3.2 Student - Computer ratio

Response: 5.12

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)
>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: <5 MBPS

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: Yes

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	[View Document]()
Link to photographs	[View Document]()

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 0

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The policy of the Institution is to provide adequate infrastructure that facilitate teaching and learning. Accordingly, the institution tries its best to provide necessary infrastructure for the smooth run of academic activities. For this the institution has a committee to review the physical infrastructure which meets periodically. The committee suggests policies and initiatives to be taken by the institution. The institution also gives priority for the creation and enhancement of infrastructure in annual budget allocation. The college was shifted from the old premises to the newly constructed building located in the Boys' Educational Hub in Survey No.68, Sangapur Road, Gajwel.

The new building has three floors, one ground floor and two upstairs. Each floor has a carpet area of 30320 sft in each floor, making 90,960 sft altogether. There are 64 spacious well-ventilated and well-furnished rooms in all. Lecture Halls: 26 Department staffrooms: 10 Digital classrooms: 04 Equipped with an LCD projector each Virtual classrooms: 01 with projector and interactive setup Computer labs: 02 (with 96 computers) Commerce computer lab: 01 (with 17 computers) TSKC Lab and English Language Lab: 01(with 40 computers) Library: 01 (3 computers) Reading room: 01 Information Centre for students:1 (in the library with 5 computers) Conference Hall: 01 (Equipped with LCD projector and audio system) Laboratories: 09 Games and Sports office:01 Indoor games room: 01 IQAC Office: 01 Gymnasium: 01 Examination Branch: 01 Dr BRAOU: 01 Administrative Office:01 Principal's Chamber:01 Girls waiting room: 01 Restrooms: 10 Store rooms:03 Mana TV/ TSAT Hall:01 NCC Room: 01. The maintenance of such a huge building which houses more than 23 classrooms and about 40 rooms meant for various other purposes is looked after by the GADA(Gajwel Area Development Authority).

For the optimum utilisation of the resources in the institution, various committees have been constituted comprising the Principal as the Chairman, senior members of the faculty as Convenors and other teachers as members. These committees meet on regular basis to discuss issues related to their respective committees so as to ensure the optimum utilisation of the facilities on campus. In order to utilise the facilities to the maximum extent, representatives from students are nominated as members in each of these committees. Support facilities such are hostel accommodation is provided to the students. Students hailing from far off places are given priority while allotting accommodation.

Healthcare facility is available to the students. The services of the doctors available locally are utilised to create health awareness among students. The incharge of each facility (Librarian, Physical Director etc) maintains stock and issuance registers. These registers are verified annually by the Annual Departmental Verification Committees. These Committees are constituted by members of faculty related to other departments. The Academic Audit Cell of the affiliating university inspects all the records annually. The university renews affiliation to the existing courses and sanctions new courses based on the report of the Audit Cell. Apart from this, the Academic Guidance Cell of the Commissionerate of Collegiate Education (CCE), Telangana State conducts academic audit every year to ensure the optimum utilisation of the resources.

For the optimum utilization of the resources in the institution, various committees have been constituted comprising the Principal as the Chairman, senior members of the faculty as Conveners, other teachers and some students as members. These committees meet on regular basis to discuss issues related to their respective committees so as to ensure the optimum utilization of the facilities on the campus. In order to utilize the facilities to the maximum extent, the representatives from students are nominated as members on each of these committees. Support facilities, such as hostel accommodation, are provided to the students. Students hailing from far off places are given priority while allotting accommodation. Healthcare facility is available to the students. The services of the doctors available locally are utilized to create health awareness among students. The in-charge of each facility (In-charges of the Departments, Librarian, Physical Director, etc.) maintains stock and accession registers. These registers are verified annually by the Annual Departmental Verification Committees. These Committees are constituted from the members of faculty related to other departments. The following table shows the physical, academic and support facilities available in the institution.

Library is the heart of an educational institution and the Government Degree College, Gajwelis subscribed to this fact and is constantly upgraded with latest books, magazines, journals, etc. Keeping in mind the tech-savvy generation of learners and their interests, the college library is partially automated with SOUL 2.0 Software of UGC INFLIBNET, and now running the cataloguing, classification and OPAC module. The institution has also subscribed membership of NLIST which gives access to various e-learning resources such as Shodh Sindhu. This enables the students and staff access to e-books and e-journals in the library. The e-books and e-journals can also be accessed remotely. The number of books is increased every year by purchasing hundred books. The Library Committee looks after the purchase of books and subscription of periodicals and journals. The Committee under the chairmanship of the Principal and other staff members also look after the weeding out of the books.

As the institution strongly believes that education is all round development of the student sports and games are given utmost importance on par with the academics. For this, the institution has an exclusive department for sports and games. To ensure the mental as well as physical health of the students, training in various games and sports is imparted. In order to achieve this, outdoor games such as Volleyball, Kabaddi, Kho-Kho, Shuttle Badminton, Ball Badminton, Tennicoit, Table Tennis, Caroms, Chess etc. Coaching in athletics such as Shot-Putt, Javelin, Discuss Throw, High Jump etc is given on a regular basis. In addition to these sports and games, training in Yoga and Meditation also is given to develop a sound mind, body and soul. The Sports & Games Committee oversees the conduct of sports and games in various categories.

Annual Stock Verification Committee verifies the stock in various laboratories and submits the compliance report to the Principal every year.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 68.31

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
396	636	907	947	790

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	[View Document](#)
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

5.1.3 Number of capability enhancement and development schemes –

    1.For competitive examinations
    2.Career counselling
    3.Soft skill development
    4.Remedial coaching
    5.Language lab
    6.Bridge courses

7. Yoga and meditation

8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: E. 3 or less of the above

File Description	Document
Details of capability enhancement and development schemes	[View Document](#)
Link to Institutional website	[View Document](#)

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 5.93

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
39	44	25	170	41

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	[View Document](#)

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of the students benifitted by VET	[View Document](#)

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View Document](#)
Details of student grievances including sexual harassment and ragging cases	[View Document](#)

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 1.19

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
08	02	03	05	01

File Description	Document
Self attested list of students placed	[View Document](#)
Details of student placement during the last five years	[View Document](#)

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 29.49

5.2.2.1 Number of outgoing students progressing to higher education

Response: 64

File Description	Document
Upload supporting data for student/alumni	[View Document](#)
Details of student progression to higher education	[View Document](#)

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 84

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
7	5	1	2	1

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
10	6	1	3	1

File Description	Document
Upload supporting data for the same	[View Document](#)
Number of students qualifying in state/ national/ international level examinations during the last five years	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	[View Document](#)

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

The Government Degree College Gajwel constituted the Student Council comprising 7 Members out of which four are girls. The students are nominated by the Principal of the college taking into view of their commitment to study and participation in various curricular and extracurricular activities. The Council takes part in the planning and execution of most of the events like sports and cultural meets and Clean and Green activity etc. The college believes in inclusiveness in the administration for the development of the institution. Students from various social and economic backgrounds are made part of each and every aspect of the institution. The student members contribute to the smooth functioning of the college by attending all the meetings and voicing the views of the student fraternity. As a whole the Student Council plays the role of a bridge between the college and the students.

The college believes in giving equal opportunity to the students in supporting the authorities and the faculty and in smooth functioning of the college. Students act as members on various academic and administrative bodies. In each committee, besides, principal and teachers (as convenor and members), a student also represents the entire student community. These committees meet periodically under the Chairmanship of the Principal. Sometimes, they meet whenever there is a specific activity related to the purview of the committee. The following are some of the committees with student representation:

1. Internal Quality Assurance Cell (IQAC): The members of the committee participate more actively than the rest of the students starting from making arrangements till the valedictory.
2. NAAC Committee: The NAAC Committee is constituted especially with reference to the NAAC accreditation process. The members' participation is highly useful in administering questionnaires such as Student Satisfaction Survey.
3. Library and Reading Room Committee: It offers suggestions in the selection of periodicals to be subscribed and books to be purchased on the basis of the views expressed in their classes. It also

ensures proper discipline is maintained in the Reading Room.

4. Parent-Teacher Committee: The members of the committee coordinate between the institution and the parents and assist the faculty in conducting Parent-Teacher meetings.

5. Games & Sports Committee: It helps the Department of Physical Education in organizing of various sports and games events on the occasion of national festivals such as Independence Day and Republic Day.

Similarly, the student members of various committees work proactively with regard to the committees such as Audio-visual Committee, Library Fee Committee, Literary and Cultural Committee, Timetable Committee, Academic/Examination Committee, Magazine Committee, Anti-Ragging Committee, Women Empowerment Cell, T SAT Committee. Further, student representatives are members of various Clubs such as Eco Club, Red Ribbon Club, Consumer Club and Cells such as Grievance Redressal Cell, Career Guidance and Employment Cell, Minority Cell, OBC Cell and SC, ST Cell. All these Committees/Cells work with a single mission – the prosperity and glory of the institution.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 2.8

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
05	04	00	02	03

File Description	Document
Report of the event	[View Document](#)
Number of sports and cultural activities / competitions organised per year	[View Document](#)

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

The Government Degree College, Gajwel has an alumni association, i.e., The Old Students' Association" registered under Societies Registration Act (Reg.No. 764 of 2005). Alumni Association usually meets annually and any time if need be.

The Executive Body of the Alumni Association

        President   :   T. Hemanth Kumar

General Secretary   :   D. Ravinder

Vice – President   :   V. Praveen Kumar

       Vice-President   :   Md. Sardar Khan

       Joint Secretary   :   A.Raju

       Joint Secretary   :   G. Narsimulu

       Joint Secretary   :   T. Bhoomaiah

       Treasurer   :   Guntuka Srinivas.

The registered alumni association initiates many activities thereby contributing for institutional, academic and infrastructure development of the college. The association interacts with college staff, students and even the parents. Over the years it has been helping in holding interactive sessions to motivate students regarding social adjustments. It has helped in expansion of the existing parking shed on the college campus. The association played a key role in the shifting of the college building to the new premises located in the Boys Educational Hub, Sangapure Road, Gajwel.

The members of the association spend every year Rs.24000/- towards Cash Prize and Gold Medals for the Toppers in the university examinations. During the meeting on 26.08.2018, the members assured of extending all possible help to the college during the 3rd Cycle assessment and reaccreditation. It has also been instrumental in the increase the admissions of the college.

The College invites alumni and retired faculty to the college on various occasions such as the celebrations of Independence Day and Republic Day. Every year the institution obtains the feedback from the alumni members on curriculum and other aspects of the college. Their advice and help are taken in various developmental activities.

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Any additional information	[View Document](#)
Alumni association audited statements	[View Document](#)

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 5

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	1	1

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	[View Document](#)
Report of the event	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

The motto of the institution '*thamaso ma jyothirgamaya*', taken from the Shanti Mantra, means knowledge is the force that leads one from darkness to light – darkness symbolizing ignorance and light symbolizing enlightenment and emancipation. The goals and objectives aim at providing opportunities for accessibility, equity, employability for the emancipation of the individual and development of the nation. The institution also aims at inculcating human values among the students in order to make them as better and informed human beings.

The vision statement of the institution finds its reflection in each and every activity organized in the college. As stated in the vision statement, the institution has left no stone unturned in creating the state-of-the-art infrastructure with adequate classrooms, well-equipped laboratories, ICT enabled digital classrooms, virtual classroom, seminar hall, resource rich library, playground etc. More importantly, well-qualified, experienced, committed teaching and non-teaching staff is an asset to the college. The extension activities organized by the four units of the National Service Scheme (NSS) provide the students the hands-on experience in the societal issues and problems and equip them with the service motto and transform them into potential leaders.

Various committees such as Staff Council, Academic and Examination Committee, Complaints Redressal Cell, Women Empowerment Cell, Internal Complaints Cell, Anti-ragging Committee, Jignasa (meant for student study projects) Committee and clubs such as Red Ribbon Club, Electoral Literacy Club under the Chairmanship of the Principal contribute in the implementation of the vision and mission of the college.

The college has a College Planning and Development Council (CPDC) and an Internal Quality Assurance Cell (IQAC) in which various stake holders act as members. The IQAC convenes meetings periodically to discuss all developmental activities including the framing of policies regarding quality initiatives and their implementation. The IQAC coordinates with the faculty in preparing annual curricular plans, teaching plans. It supervises the execution of these plans through periodic reviews and supervises the maintenance of academic records for effective evaluation of students. It also gives necessary suggestions for improving teaching learning process in the institution. The initiatives are put to discussion in the staff meeting. Thus, the Principal and faculty actively are involved in the discussion in policy formation and their implementation. The alumni association also actively takes part in the planning and development of the college.

Feedback from the stake holders – the students, parents, alumni and teachers - is obtained and analyzed for improving the quality of academic activity. A meeting of the Stakeholders is called for at the beginning of every academic year to prepare an action plan for the year.

The staff is encouraged to attend orientation courses, refresher courses, seminars, workshops, conferences. They are constantly encouraged to pursue research in their respective fields. The College Research Committee assists both the teachers and the students to take up research/ student study projects. As a result

of this encouragement, the Student Study Project on 'Solid Waste Management' carried out by the Department of Botany secured first prize at state level during the academic year 2018-19.

6.1.2 The institution practices decentralization and participative management

Response:

The leadership of the institution strongly believes in the principle of decentralization and participatory democracy in its function. In consonance with the principle, the college follows many practices to implement the leadership nurturing methods. The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution.

Various academic and administrative committees like Admissions Committee, Library Committee, Sports and Games Committee, NSS Committee, Discipline Committee, Scholarships Committee, Literary and Cultural Committee, TSKC Committee, Audio Visual Committee are constituted in the beginning of the academic year. The Principal is the Chairman of all the committees. The committees are constituted with the teachers as members and one of the senior teachers as the Coordinator/Convenor. All the teaching and nonteaching staff are members of at least one committee. It is ensured that representatives from students are nominated in each and every committee. The student representatives consult their fellow students and voice their opinions in the meetings of the committees. The views expressed by the students are given utmost priority in devising new policies. The Staff Council which is the apex committee in formation of policies and their implementation at the college level consists of all the senior members of the teaching staff. The Staff Council meetings are held periodically under the Chairmanship of the Principal.

Usually a senior member of the faculty is nominated as the Academic Coordinator to deal with academic activities and examination related work as per the almanac of the affiliating university. Another senior member of faculty acts as the Coordinator of the Internal Quality Assurance Cell (IQAC) to look after the quality enhancing and sustenance initiatives including ICT enabled teaching in the college. The Principal in consultation with the committees takes decisions to improve teaching learning process. The Conveners of various committees coordinate and deploy activities pertaining to their respective committees.

The most senior member among the teaching staff is nominated as Vice Principal who looks after the college affairs in the absence of the Principal. The college works in the spirit of common and collective leadership and has put in place appropriate mechanism of decentralization and participative management to develop institutional leadership by nurturing the staff members as leaders.

The administration reviews its functioning by taking the views of the stakeholders – students, parents, alumni and teachers - through feedback and strives to improve from time to time.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

Government Degree College Gajwel

Perspective Plan for 2014-24

The Government Degree College Gajwel has the perspective plan keeping in view of the interests of students and the requirements of the community.

Criterion-I: Curricular Aspects

1. To strengthen existing programmes and introduce new programmes to cater to the needs of society and bring in changes in the existing programmes.
2. To apply and get autonomous status
3. To introduce new UG courses
4. To introduce PG courses
5. To introduce CBCS
6. To establish an NCC Unit
7. To offer employability skills
8. To organize a greater number of field trips

Criterion-II: Teaching-Learning and Evaluation

1. To encourage teachers to attend Orientation and Refresher Courses
2. To encourage the teachers to attend workshops and training programmes
3. To strengthen ICT enabled teaching
4. To organize seminars, workshops and training programmes
5. To promote gender equality initiatives
6. To improve accessibility for the differently abled
7. To update teaching methodologies
8. To promote teacher quality
9. To make evaluation process more transparent

Criterion-III: Research, Consultancy and Extension

1. To encourage the teachers and students to take up research
2. To establish a research centre for language and cultural studies
3. To encourage the faculty to apply for Minor/Major Research Projects
4. To apprise funding agencies like UGC, ICSSR, CSIR
5. To increase the number of quality publications
6. To create awareness about research ethics and plagiarism
7. To sign new MoU's
8. To encourage the faculty to undertake extension activities
9. To increase number of research collaboration
10. To create awareness about patent rights

Criterion-IV: Infrastructure and Learning Resources

1. To provide separate hostel facilities for girls and boys students from remote and distant areas
2. To increase the number of classrooms

3. To fully automate the library
4. To establish E-Library
5. To increase the number of ICT enabled classrooms
6. To establish gymnasium
7. Increase the number of rest rooms
8. Renovate the girls' waiting room
9. To construct an auditorium for the college

Criterion-V: Student Support and Progression.

1. To install CC TV on college campus
2. To strengthen Career Guidance Cell
3. To establish a coaching centre for competitive examinations
4. To pursue the sanctioning of NCC
5. To promote value education
6. To encourage participation in literary and cultural activities
7. To provide internet facility
8. To establish a canteen
9. To develop playgrounds
10. To construct an indoor stadium
11. To augment the sports equipment
12. To extend parking
13. To increase the transport facility from nearby villages with the help of the RTC
14. To promote gender sensitivity

Criterion-VI: Governance and Leadership.

1. To redress the grievances at the earliest
2. To make information more accessible to the students
3. To increase the library timings
4. To conduct more awareness programmes
5. To increase student representation in policy making
6. To institutionalize transparent mechanisms for financial management and mobilization of resources
7. To strengthen the IQAC further

Criterion-VII: Innovative Practices

1. To encourage to use recyclable materials
2. To establish mechanism for energy conservation, rain water harvesting, water recycling and environmental protection
3. To carry out voter enrolment
4. To celebrate festivals in the campus to promote social harmony
5. To create a culture of innovation
6. To organize awareness programs against superstition
7. To promote quality culture
8. To start celebrating Graduation Day every year

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The Commissioner of Collegiate Education, Telangana State is the administrative head of all the degree colleges in the state.The Commissioner oversees the performance of the staff, implementation of the policy of the government on education and appointment and transfers of the staff in the state.He also monitors and guides the institutions to ensure better delivery of services.The Commissioner is assisted by the Joint Director who in turn is assisted by two Regional Joint Directors who implement the orders of the Commissioner and acts as a mediator between the Commissionerate and the institutions.

The Principal is the head of the institution for both academic and administrative wings.He constantly and continuously monitors the academic activity in the institution in compliance with the orders of the Commissioner.He also looks after the financial matters of the institution.The academic wing consists of the Heads of Department and the members of faculty while the administrative wing consists of a Senior Assistant and Junior Assistants, Store Keeper, Typist, Record Assistant/ Herbarium Keeper and Office Subordinates.The Senior Assistant is the in-charge of the ministerial staff.He/she is supported by two Junior Assistants in preparing salary bills, scholarship accounts and other expenditure.The records related to admissions and issue of Transfer Certificates are maintained by the Senior Assistant.The ministerial staff extend their support with regard to all the administrative matters.

On the other hand, the academic matters are prescribed and governed by the affiliating university, i.e. Osmania University, Hyderabad.The syllabi of the courses offered are prescribed the university. The university releases the almanac for the year in the beginning of the academic year which prescribes a tentative schedule for days of instruction, dates of examination, both internal and year-end as well as vacations.The entire process of examination, evaluation and certification is carried out by the university.

File Description	Document
Link for Additional Information	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

    1. **Planning and Development**
    2. **Administration**
    3. **Finance and Accounts**
    4. **Student Admission and Support**
    5. **Examination**

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: A. All 5 of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	[View Document](#)

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

For smooth and efficient functioning of the institution various bodies, committees and cells are constituted. CPDC (College Planning and Development Committee) is headed by the Principal. The members of the CPDC are nominated as per the guidelines specified. It meets at regular intervals to discuss the progress of the institution and makes resolutions for the prosperity of the institution. The Alumni Association contributes its might whenever the situation arises. The alumni are invited to the meetings in order to update them about the activity in the institution. Their contribution in getting admissions and locating the possible sources of funding is immense. Feedback is taken from the alumni.

The committees are constituted with the members of faculty and students. Generally, a senior member of the faculty is the Coordinator/Convenor of the committees. The Principal is the Chairman of all the committees. Each committee is responsible for the activities related to that particular committee. The coordinator convenes various programmes in consultation with the Principal and submits a report. The committee meets periodically to discuss issues and chalk out a plan of action. The Staff Council meets regularly to discuss and make resolutions on the general administration of the college as well as the resolutions of the CPDC. Further, the General Staff Council meets once a month to thoroughly discusses and approve the resolutions made in the CPDC and Staff Council meetings. The Principal arranges parents' meeting once a year to inform them of the functioning of the institution. Their views and advice are obtained through feedback. The feedback thus obtained is analysed and action will be initiated. Various Cells are constituted for specific issues such as gender sensitization, women empowerment. The SC Cell, the ST Cell, the OBC Cell, the Minority Cell address issues related to their respective communities.

All the bodies/committees and cells discuss the issues related to academic, administrative and infrastructure development of the institution and take decisions. These bodies also see that the resolutions are realized. Subsequently a feedback also is obtained on the implementation of the resolutions.

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The Government Degree College Gajwel is a public-funded educational institution based on the concept of 'welfare state'. Accordingly, the college extends various welfare measures in order to ensure effective performance of the teachers and non-teaching staff. The following welfare schemes are available to the staff members as per the rules and regulations of the Government of Telangana and other regulatory bodies:

1. Group Insurance Scheme
2. APLIF
3. Medical Reimbursement
4. Housing Loan
5. Festival Advance
6. Pension
7. Gratuity
8. Compassionate appointments
9. Contributory Pension Scheme
10. LTC (Leave Travel Concession)

The members of staff avail themselves of these welfare schemes as per the guidelines.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	[View Document](#)

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 16.37

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
05	03	05	04	04

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers).	[View Document](#)
Details of teachers attending professional development programs during the last five years	[View Document](#)

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

The institution has mechanism of taking feedback from the students regarding the faculty teaching appraisal. At the end of each academic year, this feedback is obtained through a questionnaire. The head of the institution also holds informal discussion with the students in order to know their views on teaching. Apart from this, the evaluation is done by external peers also.

At the end of each academic year an academic audit is carried out by the expert team nominated by the CCE. The committee evaluates the academic activity with reference to about 20 parameters and suggests the necessary measures for making the functioning of the institution more effective. They also submit a report of their observations to the CCE.

The Principal prepares the Academic Performance Indicators of each member of faculty. The API score is based on teaching, learning, research, ICT, extension activities, collaboration etc of the respective teacher.

The feedback forms collected from the students are analysed by the Advisory committee consisting of the Principal, the IQAC Coordinator, the Academic coordinator, the CPDC members and the Senior lecturers. Accordingly, the suggestions are given to the faculty for enriching the teaching learning process. With this practice the teaching learning process has showed better results. The faculty puts in concerted efforts to satisfy the students and to achieve better results.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The major financial source of institution is the special fees collected from the students; all the major requirements are met with the same. And the government also sanctions annual budget towards administrative items like stationery, traveling expenses etc. The University Grants Commission (UGC) also grants funds to improve the infrastructure facilities and the accounts for the same are maintained properly. Since then the college established, there was no deficit aroused.

The Principle who is the head of the institution transacts all its financial resources through bank only. All the financial transactions are supported by the concerned bills. Under the chairmanship of the principal and the concerned committees countersign the bills and vouchers and then see that no misuse is taken place in the transactions.

The external audit is done by Office of the Accountant General (AG). Whenever the incumbent Principal of the college is retired or transferred, the all financial transactions that have been done under his or her period are audited by the audit officers from the AG office. During the last five years, the external financial audit was done twice, i.e., 2014-15 and 2018-19. Likewise, even the academic audit experts were authorised to see the financial transaction during 2017-18. Moreover, the external audit is also done by the Commissionerate of Collegiate Education (CCE) Telangana with the help of State Audit Department, Telangana, Hyderabad.

In addition to the external audit, the internal audit is also carried out by an *ad hoc* committee consisting of senior members of the faculty and senior members of non-teaching staff and the committee also does annual verification of all the departments and their stock.

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 2.98

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	.84	.8136	.7014	.6264

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	[View Document](#)
Annual statements of accounts	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The principal is the Head of the institution. Under the chairmanship of the Principal all the CPDC members and the constituted committees with senior faculty members discuss about the financial resources in the college and then the resolutions will be passed for utilization of funds. The head of the institution and committees allot the financial resources to all the departments according to their requirements submitted and resolutions are passed for the same.

The major financial source of institution is the special fees collected from the students; all the major requirements are met with the same.

Apart from the regular budgetary allocations by the government, the institution apprises various government funding agencies like UGC, RUSA. The institution prepares proposals for organisations of seminars, workshops, training programs and symposia and applies for financial aid from UGC, RUSA, ICSSR, CSIR, State Higher Education Council. The District Collector also extends financial assistance to organise such programs.

Funds are mobilised from CPDC, Alumni Association, philanthropists and non-governmental organisations to take up various activities in the college. Mid-day meals were offered to the students with the philanthropy of the 'Arya Vysya Sangham' of Gajwel in 2017.

Due to the relentless efforts from the college administration, the institution has been able to get the allocation of crores of rupees for improving and augmenting the infrastructure, academic, support, and auxiliary facilitates and for their maintenance: Rs.2 cores (RUSA); over Rs. 18 crores for the construction of the new college building (State fund); Rs 8 crores for the construction of auditorium (State fund); Rs. 3 Lakh for organising workshops and seminars (District Collector); Rs. 20,000/- for organising a workshop (State Council for Higher Education, Telangana), etc. The MP and MLA of the constituency are

approached for their financial assistance. As a result, the honourable MP contributed for the construction of three classrooms and the MLA provided purified drinking water facility in the college.

With the contribution of the Alumni Association, a parking shed for vehicles was expanded. Funds were also obtained from the alumni members to award gold medals for the toppers in the university examinations, besides cash prize. Thus, the institution continuously tries to extract and mobilise funds from external sources.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The Government Degree College Gajwel established a proactive Internal Quality Assurance Cell (IQAC). As per the guidelines of the National Assessment and Accreditation Council (NAAC) for the composition, the college set up an IQAC on 01-06-2006 and it has been reconstituted from time to time. The primary objective of the quality assurance committee of the college is to guide and monitor academic, co-curricular and extracurricular activities with a view to promote and sustain quality in academic and administrative systems. The IQAC coordinates with the faculty in preparing annual curricular plans, teaching plans and other records for the purpose of academic audit and NAAC A & A processes. IQAC supervises the execution of these plans through periodic reviews. It also gives necessary suggestions for improving teaching learning process in the institution. The IQAC initiated the following measures for institutionalizing the quality assurance strategies and processes:

1. In order to promote research in the college, the IQAC has encouraged the members of the staff to register themselves for the Ph.D. programs resulting in 5 Ph.D. registrations in 2014-15 and 9 in 2015-16.
2. The IQAC has been instrumental in awarding 5 MRPs for the teachers and their submission.
3. Due to the constant motivation from the IQAC, 15 workshops/conferences were organized in the college by various departments, including 2 by IQAC itself during the last five years.
4. The IQAC of the institution is forefront in encouraging the staff to attend RCs, OCs, FDPs and other training programs. As a result, 13 Refresher Courses, 5 Orientation Programs, Faculty Development Programs and other training program.
5. The IQAC has also encouraged the faculty members to attend workshops, seminars and present papers. Most of the teachers did the same. Faculty shall use PPT in teaching learning process.
6. The faculty have been maintaining the annual plan, teaching plan, teaching diary and students' attendance register class wise, internal and external marks registers as result of the IQAC's periodic reviews.
7. Presently, the college has the state-of-the art infrastructure at the instance of the IQAC.
8. The IQAC always bats for the use of technology-enabled teaching and I successful in establishing four digital classrooms, one virtual classroom, and 12 ICT-enabled facilities.
9. The feedback from the stakeholders such as students, parents, alumni and teachers has been obtained year wise by the IQAC which also analyzed and appropriate action has been taken based on the results.

10. As the nodal agency for quality matters at the institutional level, the IQAC coordinates with the NAAC and other accreditation bodies. The IQAC was instrumental in successful completion of the 2nd Cycle of Assessment and Reaccreditation and the visit of the Peer Team in September, 2013 and the award of Grade "B" in October 2013. Now the committee is doing its best for the 3rd Cycle of the Reaccreditation by NAAC.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

The Government Degree College Gajwel has evolved through its Internal Quality Assurance Cell (IQAC) an integrated framework for quality assurance and sustenance of the academic and administrative activities. The Quality Framework of the college includes reviewing the teaching learning processes, the methodologies adopted to operationalize the processes and evaluate whether the learning outcomes are realized or not. And the college adopts a robust mechanism to operationalize the same.

In the beginning of every academic year, the institution devises an academic calendar of its own in consonance with the almanac of the affiliating university and the calendar issued by the Commissionerate of Collegiate Education (CCE), Telangana State. The faculty of the institution prepare their respective departmental plans and individual academic plans to achieve the desired goals and objectives.

Action Plan of the IQAC: The IQAC meets in the beginning of the academic year to approve its Plan of Action. The inputs from various departments and committees/cells are included in the IQAC Plan of Action. The internal quality cell reminds the in-charges of the departments and the committees/cells of the activities that needed to be taken according to the already agreed Plan. The Cell also extends required guidance and support in the timely and successful organization of the proposed activities. The proper documentation is the important issue in the revised quality framework of the NAAC and hence the IQAC guides the organizing department or faculty in maintaining the required evidence storing through documentation.

The Internal Quality Assurance Cell (IQAC) also meets quarterly to review the progress of the teaching learning process and their implementation. Similarly, the quality cell also encourages the staff members to conduct all the curricular activities as per the academic calendar to realize the objectives set therein. The IQAC coordinates with the faculty in preparing annual institutional plan, curricular plans, teaching plans and monitors the execution of these plans through periodic reviews. The records of various committees/cells are maintained in a systematic manner in order to be placed before the head of the institution and the IQAC.

Similarly, every month, the Principal of the institution convenes the meeting of the Staff Council which includes the in-charges of all the departments and approves the departmental action plan. Similarly, the General Staff meeting is also held monthly and reviews the implementation of the teaching plans, the annual curricular plans, the outcomes of various courses and other activities proposed to be held in the college.

Academic Audit by the CCE, Telangana is an important procedure to monitor and review the teaching learning processes and their outcomes at the college level. Every year, a team of two senior teachers from other college deputed by the CCE visit the college at the end of the academic year and conducts audit of all the records, reports, evaluation processes and their outcomes and other curricular, co-curricular, extension, outreach programs related academic activities. Each and every teacher, including the Principal is subjects to this academic audit. A copy of the Audit Report and the suggestions therein is submitted to the CCE, TS and the Principal who in turn initiates appropriate measures and submits the action taken report (ATR) to the CCE. In the regular staff meetings and the Staff Council meetings, the suggestions and shortcomings that have been pointed out by the Audit Team are thoroughly discussed and appropriate measures are initiated for the further improvement.

To operationalize the entire procedure, the institution either provides training to its staff on its own or nominates them for the trainings such as OC, RC, FDP and other training programs organized by the UGC-sponsored HRDC (formerly ASC) and the CCE from time to time to enable them to handle the NAAC – related quality procedures. Even the State Council for Higher Education, Telangana State also organizes training programs for which the college nominates its staff members, besides sending them to attend the seminars and workshops on specific topics organized by various institutions in and outside the state so as to help them equip themselves with the latest developments in the pedagogy.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 1

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	1	1

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	[View Document](#)

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: D. Any 1 of the above

File Description	Document
e-copies of the accreditations and certifications	[View Document](#)
Details of Quality assurance initiatives of the institution	[View Document](#)
Annual reports of institution	[View Document](#)

6.5.5 Incremental improvements made during the preceding five years *(in case of first cycle)* **Post accreditation quality initiatives** *(second and subsequent cycles)*

Response:

Government Degree College Gajwel, Siddipet District

Post-Accreditation Quality Initiatives

The Internal Quality Assurance Cell (IQAC) of the college was established on 01-06-2006 as per the guidelines of the National Assessment and Accreditation Council (NAAC) for its composition and it has been reconstituted from time to time. The primary objective of the quality assurance committee of the college is to guide and monitor academic, co-curricular and extracurricular activities with a view to promote and sustain quality in academic and administrative systems. The IQAC coordinates with the faculty in preparing annual curricular plans, teaching plans and other records for the purpose of academic audit and NAAC A & A processes. IQAC supervises the execution of these plans through periodic reviews. It also gives necessary suggestions for improving teaching learning process in the institution.

Having imbibed with the vision and mission of NAAC to initiate, nurture, sustain and enhance quality education, the college was assessed and accredited by the NAAC with "B" Grade in the year 2006 in the 1st Cycle of Assessment and Accreditation and was reaccreditation with "B" Grade in the 2nd Cycle in the year 2013. The institution has taken appropriate action in consonance with suggestions for improvement given in the Peer Team Report of NAAC in 2013 and the college has sincerely initiated measures to bring about the necessary improvement in its overall functioning during the last six years. The IQAC initiated the post-accreditation initiatives based on the NAAC Peer Team Recommendations for further strengthening the college by institutionalizing the quality assurance strategies and processes:

Sl.No.	Recommendation by the NAAC Peer Team	Action / Initiatives taken
1	IQAC to play more active role	- The IQAC of the institution is forefront in encouraging the staff to attend RCs, OCs, FDPs and other training programs. - As a result, 13 Refresher Courses, 5 Orientation Programs, Faculty Development Programs and other training program.
2	Introduction of job oriented and soft skill courses	- Telangana Skill and Knowledge Centre (TSKC) has been strengthened and more skill-based trainings are being provided. For instance, as part of an MoU, the NAANDI Foundation imparted a week-long job-oriented skill training program to our students. - Group-II coaching was provided by the IQAC. - An extension center of BC Study Circle offered a month-long coaching for competitive examination in our campus. - Career Guidance Cell and Competitive Exams Coaching Center cater to the needs of the students.
3	Providing hostel facilities to students	State of the art hostel facility for boys has been constructed.
4	Strengthening of Science laboratories needs special attention	- All the science laboratories have been constructed based on the designs as per the model of the BITS, Pilani, Hyderabad. - Infrastructure has been augmented every year.
5	Library needs improvement with reference to space, study material and automation	More number of books have been purchased and e-journals are being subscribed.
6	College building needs renovation and additional space for future	The college was shifted from the old premises to the newly constructed

	expansion	building located in the Boys' Educational Hub in Survey No.68, Sangapur Road, Gajwel, during the Academic Year 2017-18 in the month of October, 2017. The new building has three floors, one ground floor and two upstairs. **Each floor has a carpet area of 30,320 square feet in each floor, making 90,960 square feet altogether. There are 65 spacious well- ventilated and well-furnished rooms in all.**
7	Training of students to face market challenges in higher education sector	• More than a dozen MoU's, including the IIT Mumbai's Spoken Tutorial are imparting the industry-needed skills to fill the much-needed skills gap.
8	Create research culture amongst the faculty and involvement of students in Research projects	• In order to promote research in the college, the IQAC has encouraged the members of the staff to register themselves for the Ph.D. programs resulting in 5 Ph.D. registrations in 2014-15 and 9 in 2015-16. • 5 MRPs were awarded for the teachers and submitted. • Presently, two staff members are research guides. • In the *Jignasa*-Student Study Projects, a flagship program of the CCE, TS, a group of 5-6 students under the guidance of Ms. Rafia Khanam, Assistant Professor of Botany won the state best prize for the academic year 2018-19.
9	Additional teaching support through permanent teachers of higher qualifications	• Proposals for more permanent teachers has been sent to the authorities concerned.
10	Utilization of special funds of UGC for colleges in backward areas needs to be tapped.	• Rs. 2 crores from RUSA, Rs.18 Crores for the new college building, Rs. 8 Crores for auditorium from State Government,

In addition to the initiatives mentioned above, 15 workshops/conferences were organized in the college by various departments, including 2 by IQAC itself during the last five years; the staff members were nominated to attend 13 Refresher Courses, 5 Orientation Programs, Faculty Development Programs and other training program; the programs such as B.A., B. Com, and B.Sc., with different specializations at the U.G. level and M.A. (Telugu), M.A. (Economics) and M.Com. at the P.G. level are being offered (the PG programs were started in 2015-16); all the programs have been in the CBCS(since 2015-16 for PG programs and 2016-17 for the UG programs); the use of technology-enabled teaching is encouraged and established four digital classrooms, one virtual classroom, and 12 ICT-enabled facilities.

All efforts of the college have been directed towards creating an enabling academic environment to help the students shape themselves into all-round personalities and quality human beings.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 19

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
4	6	6	2	1

File Description	Document
Report of the event	[View Document](#)
List of gender equity promotion programs organized by the institution	[View Document](#)

7.1.2

1. **Institution shows gender sensitivity in providing facilities such as:**
    1. **Safety and Security**
    2. **Counselling**
    3. **Common Room**

Response:

The Government Degree College Gajwel is conscious of the sensitivities involved in gender-related issues and has thus taken proper care in providing facilities such as Safety and Security, Counselling and Common Room. In order to look into the gender issues, the institution has constituted the Internal Complaints Committee (ICC) and the Women Empowerment Cell (WEC) with the senior lady teachers as convenors and other women teachers and some girl students as members. The Grievance Redressal Cell (GRC) is also involved in the gender sensitive measures. The Principal in consonance with the ICC and WEC has initiated appropriate measures for welfare of the female students and teachers of the college.

1. **Safety and Security:** Safety and security of the girl students and female teachers is of utmost importance and is the fundamental duty of the college administration. In case of emergency, the Principal as head of the institution can call the police. However, since students are sensitized enough towards women safety aspects, there has been no complaints of sexual harassment or other safety related issues during the last five years. A measure of self-defence training for girl students, the ICC and the WEC conducted a Workshop and Awareness on "Self Defence Techniques" in association with the Rani Rudrama Self Defence Training Institution on 28.08.2017. During the

workshop, various self-defence techniques were imparted amongst the students so as to enable them to face the threat effectively and save themselves in the face of any physical attck.

2. **Counselling:** Educating and bringing awareness about the issues associated with gender is the best way to bring about change in the present male-dominated patriarchal society. Accordingly, the college has been organizing the programs to bring gender sensitivity among the students-boys and girls alike. The ICC and WEC of the college are in the forefront in conducting such programs to sensitize the students towards the punitive provisions for any offence against women at workplace under the Sexual Harassment of Women at Workplace (Prevention, Prohibition and redressal) Act, 2013. Similarly, the cells have also organized a One Day National Seminar, sponsored by University Grants Commission (UGC) "Gender Sensitization in India Prospects and Challenges". Over 150 participants presented papers on gender related issues in the seminar. A book titled "Gender Sensitization in India Prospects and Challenges" was released on this occasion. The book was edited by Smt. R. Karuna, Asst. Prof. of Commerce, (the Convenor of the Seminar) and Smt .N .Shravani, Asst. Prof. of Chemistry and the Co-ordinator, WEC & ICC and the Program Officer of NSS Unit-II (Girls).

The counselling is also done indirectly through celebration of birth anniversaries of prominent women personalities such as Savithri Bhai Phule, Chakali Ilamma, Mother Teresa and observing the Women Equality Day and International Women's Day. On January 3, 2019, the college celebrated the birth anniversary of Savithribhai Phule, a renowned social reformer, educationist and poet and explains about her achievements in girls' education in India. She along with her husband Jyothi Rao Phule the legendary couple played an important role in improving women's education and right in India during the British rule. The staff and students spoke about her greatness the hardship which she faced in coming out of the clutches of traditions and difficulties faced in promoting education among the rural women. The students were immensely inspired by her struggle. It was stressed that only through education human race can be emancipated. As a part of this program the photographs of Savithribhaiphule and Jyothiraophule were garlanded and principal, staff and students praised their struggle for women's right.

The institution also cerebrates on September 10th every year, the birth anniversary of another legendary a woman of Telangana region Chakali Ilamma, who fought against zamindar Ramachandra Reddy to cultivate her land, became an inspiration to many during the rebellion against the feudal lords of the Telangana region during the Telangana Armed Struggle in 1940s. As a part of the program, her photograph was garlanded. The staff and students recollected her revolt and how she struggled in her life.

In the college, the "*Bathukamma* "the State Festival of Telangana was celebrated on 06, October, 2018. This festival marks the celebration of women hood and sacrifices of women. All the girls and boys attended the program and made it a grand success.

The Food Festival was organized by the WEC on 8, March, 2018 on the occasion of International Women's Day. As a part of this program, the girl students prepared variety of dishes and sold them to their peer group and staff. This program was intended to cultivate the feeling of responsibility and entrepreneurship among the girl students. Dr. Padmaja, a Gynaecologist in the local government hospital was invited as the chief guest to this program. She spoke about women and variety of health problems which there are likely to be affected and hygienic habits to be practised to avoid these diseases.

1. **Common Room:** For the benefit of the girl students and female staff members, the college has got constructed a spacious and well-furnished common room. It houses rest room and waiting hall with all basic amenities. The college has taken all possible care to maintain the hygiene and cleanliness

of the common room.

The college through the Women Empowerment Cell, Internal Complaints Cell (ICC) and the Grievance Redressal Cell (GRC) has been able to generate gender sensitivity among the students and teachers by putting in place all the necessary mechanism.

7.1.3 Alternate Energy initiatives such as:

1. **Percentage of annual power requirement of the Institution met by the renewable energy sources**

Response: 1.66

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 1100

7.1.3.2 Total annual power requirement (in KWH)

Response: 66333

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	<u>View Document</u>

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 16.28

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 10800

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 66333

File Description	Document
Details of lighting power requirements met through LED bulbs	<u>View Document</u>

7.1.5 Waste Management steps including:
- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

In the college, waste is generated in the form solid, liquid and e-waste. Even though, the quantity of the waste generation in the college is meagre, the administration of the institution has adopted a widely practices in its management.

Solid Waste Management: In the college, the solid waste is generated in the form of litter, used papers, exhausted pens, other item of stationery. The following are some of the awareness initiatives that the college has taken to minimize the use of plastic and other solid waste in the college:

1. The Government Degree College Gajwel manages the solid waste in a systematic manner. The waste is usually segregated as wet waste and dry waste and handed over to the Municipal authorities.
2. For the disposal of solid waste in the college and the left-over food from the college hostel, the compost technique is adopted. All the waste is dumped in a pit and after a period of few months, the decomposed waste is used as manure for the plants. The students from the Department of Botany under the abled guidance of Ms. Rafia Khanam conducted a study project under the Jignasa Program on "Solid Waste Management in Siddipet Municipality" and won the state best prize in 2018-19. As a follow up action, the Hostel students has dug up two pits in the hostel premises, the left-over food from the hostel is being thrown into them and producing the compost to be used for the plants on the campus.
3. Due to the awareness programs that the college has organised, the staff and the student to the extent possible avoid using plastics and instead, use eco-friendly methods. For instance, during the celebrations of the Independence Day and the Republic Day, snacks are served to students and staff in Green leaves of the trees available on the campus.
4. During various special accessions the student are motivated to use the natural flowers and leaves available on the campus instead of plastic things.

Liquid Waste Management: The building of the educational institution has spread over 90,000 sq. ft. in area and in three floors. It houses around 900 people (students and staff) and causes every day the production of huge quantity of liquid waste. The liquid waste consists mainly of effluent waste generated from wash rooms and waste water discharged from the RO plant. The institution has dug up sinking pits for the drained water so as to increase the ground water level.

e-Waste Management: E- waste refers to the discarded computers, office electronic equipment, phones, television sets, LCD Projectors, printers and refrigerators etc. This also includes electronics which are destined for reuse, resale and recycling or disposal. The Commissioner of Collegiate Education (CCE), Telangana has released certain guidelines that all the Government Degree Colleges adhere to in the management of the e-waste. For this purpose, a District level committee shall be formed in each District under the chairmanship of the District ID College Principal comprising Lecturers as members especially a Lecturer in Computer Science. However, the number of members shall not be more than 05 including the Chairman. As part of the e-waste management procedure, the committee shall:

1. Identify the institution's waste
2. Categorization of the e-Waste like Monitors, CPUs, LCDs etc.
3. Segregation of category wise e-waste based on their type, configuration and make.
4. Separation and storage at a separate place in the institution so as to facilitate next course of action,

i.e., recycling or disposal.

5. Preparation of the list of items and handing over to the institution for requisite process.

6. The committee then submits the report to the CCE in a stipulated time and with the prior permission from the CCE, the college may write to the Director, Telangana State Technological Services (TSTS), Hyderabad for empanelled agencies to take up the process of disposal of the e-waste.

As per the guidelines, a District level committee under the chairmanship of the ID College Principal and identified the e-waste to be disposed of the Government Degree College Gajwel. As the result, the college disposed of the e-waste of 1040 kgs on 04.03.2017 to the empanelled agency Ramky E-Waste Recycling Facility, Hyderabad.

Therefore, the college follows a standard operational procedure and guidelines prescribed by the higher authorities in the management of solid, liquid and e-waste.

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

Water is the primary source of life and is essential for sustainability of all types of organisms on the earth. An anonymous author once said, "We forget that the water cycle and the life cycle are one" The Government Degree College Gajwel is readily subscribed to this fact. Water is ever present in the atmosphere and under the earth's surface though the natural process of hydrological cycle. However, rapid industrialization, urbanization, intensive agriculture and other human interventions are leading to the indiscriminate and overuse of the precious water obstructing sinking of run-off water into the soil, causing a steep fall in the ground water levels. Moreover, climate change is adding salt to the wound causing scanty and erratic rainfall and resultant depletion of ground water level in an alarming way.

Therefore, the institution gives an utmost importance for rain water harvesting measures in the form of digging pits on the campus at suitable places. The volunteers from the NSS Units of the college under the guidance of the Program Officers were involved in the digging of two water discharging pits on the new college campus which can allow the rain water to sink and replenish groundwater by recharging the underground aquifers-the surface reservoirs. The two rain water harvesting pits were dug in 5 X 5 feet size. In the old college campus too, there were 6 rain water harvesting pits which stored water during the rainy season. Theses structures are the water permeable soil zones that can percolate the rain water into the sub-surface of the earth.

Similarly, the college designed the internal roads on the campus in such a manner that not a single drop of water is allowed to go waste so that the rain water is properly channelized in to the college land scape. These measures are yielding results in the recharge and maintenance of ground water balance and making water as a sustainable source of life.

7.1.7 Green Practices
• **Students, staff using**

a) **Bicycles**
b) **Public Transport**
c) **Pedestrian friendly roads**
• **Plastic-free campus**
• **Paperless office**
• **Green landscaping with trees and plants**

Response:

Presently, the world is facing with an unprecedented challenge in terms of environmental degradation posing a huge threat to the entire human race. The motto "Think globally and act locally" is the principal of sustainability and with the same spirit the college has been practising certain green initiatives. It has also put in place the following facilities:

1. **Students, Staff using**
   1. **Bicycles:** Due to the constant motivation from the administration of the institution, some of the students come to college by bicycles.
   2. **Public Transport**: The college administration's constant persuasion, the State-run Road Transport Corporation (TS RTC) to provide public transport facility to ferry the students from and to Gajwel town. Majority of the students utilize public the means of transport to come to college and go back.
   3. **Pedestrian-friendly Roads:** Pedestrian friendly roads are available on the Campus which are convenient to both students and staff.
2. **Plastic-free Campus:** Because of the efforts of the college management, it was evident that
   1. to the extent possible the staff and the student avoid using plastic and instead use eco-friendly methods like during the Independence Day are the Republic Day celebrations, snacks are served to students and staff in Green leaves of the trees available on the campus.
   2. During various special occasions, the students are motivated to prepare bouquets and other decorative items using the natural flowers and leaves available on the campus instead of plastic things.
   3. The campus is filled with trees to combat climate change by absorbing carbon from the atmosphere.
3. **Paperless Office:** The college practices paperless communication to a large extent. The following initiatives have been taken for creating paperless office:
   1. The correspondence (exchange of information) with the Commissionerate of Collegiate Education (CCE) and the College Office is done through **e-Office.**
   2. The correspondence with the Regional Joint Director, Collegiate Education, (RJD, CE) Warangal and other district level officials is also done **online**.
   3. The monetary aspects (uploading of salaries) of the staff is also done online and the salaries of the staff are disbursed through **e-*Kuber***
   4. The correspondence about the Orientation Course and Refresher Courses of the teaching staff in different institutions is also done **online.**
4. **Green Landscaping with trees and plants: T**he College ground is fully filled with trees and is landscaped with greenery. The four NSS Units and senior teachers regularly monitor the green landscaping in the college which is being maintained by students. Clean and green programs are conducted regularly to maintain green and healthy environment of the college campus. With the green landscaping students and staff experience cool summers and open and sunny winters. Trees present on the campus also reduced greenhouse effect by shading college buildings and also cutting

down electricity bills. All the class rooms in the college are well ventilated, as a result of which natural air and sun light reduces the consumption of electricity.

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Green audit report	[View Document](#)
Details of expenditure on green initiatives and waste management during the last five years	[View Document](#)

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. **Physical facilities**
2. **Provision for lift**
3. **Ramp / Rails**
4. **Braille Software/facilities**
5. **Rest Rooms**
6. **Scribes for examination**
7. **Special skill development for differently abled students**
8. **Any other similar facility (Specify)**

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: C. At least 4 of the above

File Description	Document
Resources available in the institution for Divyangjan	
link to photos and videos of facilities for Divyangjan	

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 0

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 2

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	2	0	0

File Description	Document
Report of the event	

7.1.12
Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
Any additional information	[View Document](#)
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	[View Document](#)

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Provide URL of website that displays core values	[View Document](#)

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	[View Document](#)
Any additional information	[View Document](#)

7.1.15 The institution offers a course on Human Values and professional ethics

Response: Yes

File Description	Document
Any additional information	[View Document](#)
Provide link to Courses on Human Values and professional ethics on Institutional website	[View Document](#)

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Any additional information	View Document
Provide URL of supporting documents to prove institution functions as per professional code	View Document

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 4

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2	0	0	1	1

File Description	Document
List of activities conducted for promotion of universal values	View Document
Any additional information	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

In order to inspire the students and mould their character in a constructed manner, the Government Degree College Gajwel organizes the National Festivals and celebrate the birth and death anniversaries of the great Indian leaders and personalities.

Every year, the institution organizes the National Festivals i.e., the Independence Day (15th August) and the Republic Day (26th January) with nationalistic fervour and patriotism. All the staff members and students attend the programs without any deviation. The Head of the institution addresses the gathering by remembering the important contribution and sacrifices made by the freedom fighters and the importance and greatness of the Indian Constitution respectively.

The celebration of these festivals on the campus could certainly bring about awareness and acknowledgement of the inspiring ideals of the Indian Independent Movement, the strength of mass

movement, national identity, and instil amongst the young adults the sense of pride and duty and catalyse them towards the national call.

Similarly, the college celebrates the birth and the death anniversaries of the national leaders and freedom fighters. For instance, the birthday of Mahatma Gandhi (2nd October) marks the International Day of Non-violence and is celebrated in a grand manner. Similarly, 'Gandhiji Walk' was conducted to the neighbouring village raising slogans about non-violence, peace and communal harmony.

Swami Vivekananda (12th January, National Youth Day): The NSS Units celebrate the birthday of Swami Vivekananda as the National Youth Day and Vivekananda's inspiring words and his efforts in spreading the greatness of the India's tradition and culture around the world. Similarly, Sardar Vallabh Bhai Patel (31st October): National Unity Day is celebrated as the birth anniversary of the Indian Bismarck Sardar Valla bhai Patel on the 31st of October. On this day, the college remembers the efforts made by Patel in unifying the post-Independent India and the need for unity and integrity of the nation in the present-day situation.

Dr. Sarvepalli Radha Krishna' s birth anniversary is celebrated in the college on 5th September every day as the Teachers' Day. The teachers are honoured for their contribution by the students. The birthday anniversaries of Mahatma Jyotirao Govindarao Phule (11th April), and Savitribhai Phule (3rd January) are celebrated and their services in spreading girls' education in the pre-Independent India are lauded.

The birth anniversary of Dr. B.R. Ambedkar (14th April) is celebrated on the campus every year and his contribution in drafting the great Indian Constitution is lauded by the teachers and students. The birth anniversary of Prof. Jayashankar, who played a crucial role in the formation of the State of Telangana, is celebrated on the campus every year on 6th August. Likewise, the birth anniversary of Chakali Ilamma is celebrated which signifies that even ordinary people can come forward to fight for their right.

The primary objective of the celebrations is to make the students recollect the contribution of the great Indian personalities and how they strived for the emancipation of the people through their service, sacrifice, and contribution to the Indian society.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

Dalai Lama the spiritual guru of the Buddhism says, "A lack of transparency results in distrust and a deep sense of insecurity." Having imbibed with this, the college, being a public-funded educational institution, has established a robust mechanism in order to ensure transparency and accountability in its functioning-financial, academic, administrative, and auxiliary functions.

Transparency in Financial Functions: Since the college is public-financed, there is no profit motif in its functioning. All financial decisions-allocation and spending are taken by the Principal, who is the drawing and disbursing office, through the apex decision making body, i.e., Staff Council. After thorough deliberation and discussions, the Staff Council makes the financial decisions.

As per the established procedures, online tenders need to be called for if the spending exceeds Rs.1 lakh and so on. The Commissionerate of Collegiate Education (CCE), Telangana supervises all the financial transactions of the college through the College Administration and Information Management System (CAIMS), the MIS of the college. The financial functions of the institution are also subjected to the external audit conducted by the AG office occasionally. Such external financial audit was conducted during the financial years 2013-14 and 2018-19 in the college.

Transparency in Academic Functions: All the academic activities-curricular, co-curricular, extra-curricular and extension activities are planned in a democratic way through discussion and debates during the General Staff and Staff Council meetings. The Academic Calendar of the institution takes its final shape in these meetings and is placed on the college website for the benefit of the stakeholders-students, parents, alumni etc. During the Parent-teacher meetings, all the academic issues are openly discussed to ensure transparency. The academic audit team of the CCE consisting of senior lectures visits the institution and audits the academic matters; department wise academic aspects are thoroughly audited and suggestions are made in the exit meeting. The Audit Report and the Action Taken Report thereon are submitted to the higher authorities.

Transparency in Administrative Functions: The college is administered in a decentralized manner with the constitution of various committees and cells, such as College Planning and Development Council (CPDC) with members from community, Staff Council, IQAC, the ICC, Academic and Examination Committee, Sports and Games Committees, and to name a few. Besides teachers, the students are also drafted onto the committees/cells in order to ensure transparency in its administration. In the college, administrative transparency is reflected by the committees formed at the college level and a senior lecture is assigned in charge of the committee for administrative convenience. The Organizational structure of the institution is posted on the college website.

Transparency in Auxiliary Functions: All the auxiliary functions of the college including purchases, library, games, sports, cultural, hostel, etc., are conducted in an open manner and are notified on the website from time to time.

The college is not only open and transparent in its functions but also wants to be seen open and transparent by the people and provides the information sought under the Right to Information (RTI) Act, 2005.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Government Degree College, Gajwel, Siddipet District

Best Practice-1

Department of Botany

1. Title of the Practice: *A Study on the Solid Waste Management and its Utilization*

2. Objectives of the Practice: The practice has been implemented with the following objectives:

- To make the students aware of the proper disposal procedure of the waste.
- To sensitize the students towards the fact that the dumped waste is useful as biofertilizers.
- To familiarize the students with the process of recycling of the collected waste.
- To get the students to know that the processed waste can yield economic products like biogas and bio-manure.
- To make the students aware of the fact that the proper disposal of the waste keeps away stinking problems.

3. The Context: The ever-increasing urbanization has thrown up many challenges to policy makers and administrators. The magnitude of the generation of the waste requires a more focused approach to its management. Hence the solid waste management has become a science involving the issues of the control of waste generation, its *collection*, transfer and transport, storage for processing and finally, its *disposal on the basis of the* principles of public health, economics, engineering, conservation of energy and environment, etc. The waste management practices are: recycling, composting, incineration and land filling or open dumping. It is in this context that the Department of Botany has proposed to conduct a study of the practices being adopted by the Municipality of the Siddipet Town for the management of solid waste.

4. The Practice and its Uniqueness: The Students of B.Sc. along with the staff members of the Department of Botany conducted a field survey at the Resource Park, Mandapally, 10kms away from Siddipet town and collected all the data from the dump yard. It was found that the collected waste is segregated into dry and wet. While the dry items are sold out, the wet waste is kept in heaps, which are in turn processed for 3 different purposes of making of:

- Vermin Compost
- Decomposing
- Bio-gas

Process: It was found that the management of municipal solid waste is done in a 5-step process:

Step I- Curing of heaps.

Step II- Formation of Black Colour Compost.

Step III- Cutting of Compost into small pieces.

Step IV- Mixing of Earthworms.

Step V- Compost ready to be sold out (Rs 5/kg).

5. Evidence of Success: A novel idea introduced by municipality was brought out into society at both campus level and household level. Awareness is given continuously to all institutions at campus where pits measuring 3 X 3 feet (3 square feet) have been dug in the college hostel and daily household wastes, including the left-over food is being dumped, and were mixed with earthworms and curing was done for 100 days. In our campus hostel building is in vogue for this practice and they are preparing compost like

this and utilizing for plants, which is a good source of bio-fertilizers. Such compost is rich in nutrients too.

6. Problems of Encountered and Resources Required: The following problems are encountered during the implementation of the practice:

- More awareness should be bought by the municipality to the general public.
- Agricultural market, co-operatives can also cater to the program.
- The farmers should be encouraged go for vermin-compost in a big way.
- The utility of bio-gas should be explained to the people in a more rigorous manner.
- People should be advised to separate dry and wet waste at the household level, i.e., at the generation level.

7. Notes: Follow up work: Awareness program should be organized on other educational institutions and other campuses. The institutions which dig up their pits in the building and prepare the compost with left over's should be encouraged with incentives to have a spill-over effect. The college considers the program a continuous practice.

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Best Practice-2

Department of Political Science

1. Title: *Democratic and Citizenry Values*

2. Objectives of the Practice: The practice is being implemented in order to achieve the following objectives:

- To inculcate Participatory Democratic, Citizenry values among the young minds.
- To create awareness about Constitution and its core values such as equality, liberty, justice, rights and duties.
- To educate about voter enrollment and electoral participation.
- To imbibe Public Policy making processes among the students.
- To create awareness about the functioning of democratic institutions such as Parliament and other legislative bodies.

3. The Context: India is the largest democratic country in the world. Democracy is considered as the best form of the government in modern times. The success of democracy depends on the active participation of the citizens. The vigilance of the citizens makes the democratic governments to formulate the policies which are useful for the betterment of the country as well as the people. In this context the department of political science has undertaken the responsibility to create awareness about the importance of constitution, democratic institutions, and the active participation of the people in the policy making and implementation process.

4. Its Practice: The department is organizing voter enrollment campaign in the campus and nearby community. It initiates actions to motivate the voters to utilize their right franchise in fair manner through rallies and public meetings. It gets involved in creating awareness about the facilities provided by the electoral authorities to accessible to all; visiting State Legislative Assembly for practical knowledge; and

conducting mock polling, organize mock parliament.

5. Evidence of Success: Here are many visible and concrete evidence of the success of this practice:

- The voter enrollment has been improved both in campus and community.
- Voting percentage has increased in the General Elections, Gram Panchayat, and other local body elections, after the practice on the campus and in the community.
- Student's participation in the mock polling and mock parliament has also seen improvement.

6. Problems Encountered and Resources Required: While the practice is being implemented the following problems have been faced with:

- Some times less response from the people.
- Less response to cost their vote
- Money, muscle, cast, and other corrupted practices
- Inadequate Time
- Support from officials, targeted community, media and other civil society organizations.

7. Notes: (Follow up): The GDC Gajwel is a public-funded institution and is always in the forefront in propagating the democratic principles, practices and procedures. In order to strengthen the democratic traditions and practices and to cultivate the citizenry among the young adults, it needs to be made it mandatory on the part of the institution to open a Voter Enrollment Center to encourage the students to participate in all activities which are helpful to learn the democratic ideas and ideals.

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Best Practice-3

Department of Botany

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1. Title of the Practice: "*Jeevamrutham*"- A Bio-fertilizer, Substitute for Chemical Fertilizer and a Boon for Farmers.

2. Objectives of the Practice: The practice has been effectively implemented with the following objectives:

- To inculcate the research attitude among students.
- To prepare fertilizers which are eco-friendly; low cost; and locally available.
- To help the farmers who have less awareness about organic farming.
- To improve soil content and it's richness.
- To save the environment.

3. The Context: Gajwel Mandal is basically of a vast agricultural land. Our students of B. Sc. (BZC) group are also hailing from agricultural background with a basic knowledge about the preparation of **"Jeevamrutham"** with locally available ingredients and a simple procedure to follow.

The Ingredients required:

* Cow dung-10kgs
* Cow urine-5litres
* Jiggery-3kgs
* Pulses powder-3kgs
* Ant hills-soil-1kg
* Water-200litres
* Drum barrel-200litres

All ingredients are mixed and kept for 9-12 days with water in a barrel for the period mentioned above which should be stirred day and night. After the estimated period the mixture becomes a good source of organic fertilizer which can either be sprayed (sprinkled or dripped).

4. The Practice and Uniqueness: The practice is unique because it is

* prepared from only locally available materials; much knowledge is not required by the farmers.

* paves the way for organic farming.
* can be used for all crops.

5. Evidence of Success (Results): When compared with other fertilizers, the *Jeevamrutham*

* yields a good microbial growth.

* retains soil fertility.
* saves soil content.
* enhances the growth of the earthworms.

6. Problem Encountered and Resources Required:

* Local bodies can promote the more and more awareness.
* Needs to be linked up with agricultural market.
* Production of organic vegetables and its promotion can be promoted to reach up to super markets in the city.

7. Notes (Optional): Cows, buffalos, and other cattle need to be reared in a bigger extent so as to produce the *Jeevamrutham* in a commercial level.

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Best Practice-4

Department of English

1. Title of the Practice: *Wrappers To Riches*

2. The Objectives of the Practice: As English has become *lingua franca* in many countries in the world, especially in multi lingual countries like India. This situation demands on the part of advertisers and manufactures to promote their products in every corner of the world by choosing English as medium of their advertisements. The advertisements are mainly printed on the **wrappers** of the products. The practice has been implemented in the institution with the following objectives.

- To establish the fact that English language is available everywhere, particularly outside of the classroom.
- To promote the use of wrappers used in the advertisements as a *realia* to learn English language.
- To encourage learners of English to pay attention towards the language of wrappers to learn English
- To include the wrappers of different products in daily language classroom transaction for teaching and learning English
- To motivate the teachers and learners to gain mastery over the four English language skills: listening, speaking, reading and writing through constant following of advertisements.
- To use Wrappers of household articles up to their potential in language classrooms and even in outside for learning English language.
- To make use of the wrappers as the cheapest means of teaching and learning English by the teachers and learners

3. The context: The present-day learners are tech-savvy and are living the technology-driven age. Teaching them English is a challenging task. Especially, holding their attention to what is discussed in the classroom is much more difficult endeavor. It is in this context, the Department of English has started the practice of collecting and using the wrappers of household article such as soaps, salts, chocolates, pens, etc., for teaching and learning English vocabulary. The use of wrappers of household articles will focus on the benefits of advertisement in learning English language in classrooms and in real life.

After a thorough analysis of the data, it is found that wrappers are a great source of English language. They are handy in improving English vocabulary (word power), phrases, clauses and sentences. Though English textbooks are prepared after considering all the approaches and methodologies underlying language learning However wrappers are much more interesting and appealing to the learners. And hence they can be exploited further to promote learning taking place in the language classroom.

4. The Practice and its Uniqueness: The novel idea got its origin in the attractiveness of the vivid and colourful wrappers used in packaging industry by spending huge money in producing them. With a much closer look at the otherwise waste litter that every busy costumer wants to throw away opens up an opportunity to learn English. Almost all wrappers used to pack the daily house articles are printed with the details mainly in English and are readily available material for imparting English language skills. And hence the institution has adopted the unique practice. Language plays an important role in the preparation of wrappers for product advertisement. The use of catchy, interesting and relevant vocabulary, phrases, clauses, idioms and sentences enhances the chances of the ad to reach the target group.

5. Evidence of Success: The performance level of the students has increased significantly, after its practice in the college. Especially the vocabulary of the learners has expanded.

6. Problems Encountered / Resources required: The wrappers are everywhere and easily accessible. Moreover, they are available always. There is absolutely no problem in collecting them. The only resource that is needed to use them is interest and resourcefulness in using them in an appropriate manner. Hence no

cost but valuable in learning English.

7. Notes (Follow Up): In the modern times, English has emerged as a dominant medium of many advertisements. In this context, one can learn a lot of English language through constant and conscious exposures to the wrappers used in packaging industry. Almost every wrapper contains a catchy motto/slogan/tagline in English. These mottos are a great source of English language learning. The students and teachers need to be aware of the fact that the English language is available not only in the classroom but also in real life situations outside the classroom. Hence the students are encouraged to exploit the wrappers to their fullest manner to learn English.

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7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

The Government Degree College was established in 1997 to bring out the innate potential of the rural poor of Gajwel, a small town in Siddipet District. Since its inception, the College has been affiliated to Osmania University and was accredited by NAAC with "B" Grade in the year 2006 in the 1st Cycle of NAAC Assessment and Accreditation (A & A) was reaccreditation again with "B" in the 2nd Cycle in the year 2013. And now the institution is preparing for the 3rd Cycle of NAAC Assessment and Accreditation. The college has well defined Vision, Mission and Core Values which reflect the unique characters of the Institution, needs of the students and value orientation. They are communicated to all its stakeholders.

VISION

To provide an enabling academic environment in which individuals realize their innate potential and transform themselves into knowledgeable, skilled leaders with humane and societal commitment

MISSION

The mission statements of the Government Degree College Gajwel are aimed at translating the vision of the college into reality through a well-planned action plan and define its endeavour and engagement. The GDC Gajwel is committed

- To create an enabling academic environment using effective pedagogy coupled with advanced technological means
- To transform the students into a globally competitive human beings with required knowledge, skills and values

- To sensitize the young minds towards the universal values of truth, non-violence, honesty, integrity and universal brotherhood
- To foster an unwavering faith in harmony between humanity and nature and environment
- To provide a platform to develop the students into a multi-faceted human resource

The Performance of the College distinctive to its vision, priority and thrust:

The Vision and Mission of the Government Degree College Gajwel reflect its unique character, its value orientation and the very essence of its existence. As guided by its vision, the college strives to achieve its goals and mainly focuses on creating conducive academic environment for individuals to realize their innate potential. The primary objective of the academic organization is to create knowledgeable, skilled and value-imbibed human beings. To this end, it is committed to provide the students with the facilities conducive for transforming themselves into human resources with knowledge, skills, humane, and societal commitment. The vision statement of the Government Degree College Gajwel finds its reflection in each and every activity organised in the college. The performance of the college in the following areas can be gauged in relation to its stated vision and its area of priority and thrust:

1. **World Class Infrastructure:** As stated in the vision statement, the institution has left no stone unturned in creating the state-of-the-art infrastructure with adequate classrooms, well-equipped laboratories, ICT enabled classrooms, digital classrooms, virtual classroom, seminar hall, resource rich library, playground etc. The college was shifted from the old premises to the newly constructed building located in the Boys' Educational Hub in Survey No.68, Sangapur Road, Gajwel, during the Academic Year 2017-18 in the month of October. The new building has three floors, one ground floor and two upstairs. **Each floor has a carpet area of 30320 sft in each floor, making 90,960 sft altogether. There are 64 spacious well-ventilated and well-furnished rooms in all.** Lecture Halls: 26 Department staffrooms: 10 Digital classrooms: 04 Equipped with an LCD projector each Virtual classrooms: 01 with projector and interactive setup Computer labs: 02 (with 96 computers) Commerce computer lab: 01 (with 17 computers) TSKC Lab and English Language Lab: 01(with 40 computers) Library: 01 (3 computers) Reading room: 01 Information Centre for students:1 (in the library with 5 computers) Conference Hall: 01 (Equipped with LCD projector and audio system) Laboratories: 09 Games and Sports office:01 Indoor games room: 01 IQAC Office: 01 Gymnasium: 01 Examination Branch: 01 Dr BRAOU: 01 Administrative Office:01 Principal's Chamber:01 Girls waiting room: 01 Restrooms: 10 Store rooms:03 Mana TV/ TSAT Hall:01 NCC Room: 01. The maintenance of such a huge building which houses more than 23 classrooms and about 40 rooms meant for various other purposes is looked after by the GADA (Gajwel Area Development Authority).

2. **Training in Democratic and Citizenry Values:** The institution is special in organizing extension and outreach programs. The extension activities organized by the four units of the National Service Scheme (NSS) provide the students the hands-on experience in the societal issues and problems and equip them with the service motto and transform them into potential leaders. Especially, the college is distinctive in **training the young adults in democratic and citizenry values** by the NSS units, which is unique on its own thereby conducting programs such mock poll, mock parliament, voter enrolment etc. The Winter Special Camps and the Regular Activities of the college NSS units mainly focus on training the adult youth and the illiterate and semi-literate people of the adopted villages in democratic values.

3. **Special Curricular and Co-curricular Activities:** The vision statement is also reflected in the

curricular and co-curricular activities organised by the various organs of the institution in and outside the college. The college addresses a wide range of students' needs by introducing new courses to meet the ever-changing requirement and employability through various streams of the under-graduate programmes, such as B.A., B. Com., and B.Sc. with different specializations and with different courses combinations. The college also offers the post-graduate programmes such as M.A. (Telugu), M.A. (Economics) and M. Com., which add value to their studies. The Telangana Skill and Knowledge Centre (TSKC) of the institution imparts computer skills and other employability skills to the learners so as to enable them to face the ever-increasing competitive world. The *Yuvatharangam*, the flagship programme initiated by the Department of Collegiate Education, Telangana State acts as a platform for the students to showcase their special skills and abilities in sports, games and literary and cultural activities. The *Jignasa*-Student Study Projects, another flagship programme trains the students in student projects and provides exposure to them in the research-related activities. More importantly, well-qualified, experienced, committed teaching and non-teaching staff is an asset to the college.

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5. CONCLUSION

Additional Information :

Insignia of the College:

The college logo consists of the Rising Sun in the backdrop symbolizing enormous energy giving light and enlightenment; the *'PurnaKumbha'* symbolizing prosperity and completeness; the *Veena*, representing goddess Saraswathi –goddess of education and learning and two branches of leaves representing love for nature and environment.

The logo comprises a line extracted from the Shanti Mantra from the Brhadaranyaka Upanishad '***Thamaso ma jyotir gamaya***' which means "Lead us from darkness to light". This Upanishadic line is adopted as the motto of the institution in order to inspire the students and the teachers to acquire knowledge which leads them from ignorance to enlightenment.

Core Values of the College:

- Foster the service motto
- Strive for excellence
- Inculcate ethics and values
- Foster universal brotherhood
- Infuse utmost respect for nature and environment

Concluding Remarks :

The Self-Study Report of the Government Degree College Gajwel consists of the Executive Summary, the Profile of the Institution, the Quality Indicator Framework (QIE) having 7 Criteria with different metrics, both quantitative and qualitative, the Extended Profile, the List of Excluded Metrics and followed by the Annexure.

The college is voluntarily subscribed to the vision and mission of the National Assessment and Accreditation (NAAC) and always strives to create an enabling educational environment in which its students transform themselves into knowledgeable, skilled workforce who are humane in nature and committed to the societal concerns. In its endeavour, the college whose source of finance is the public exchequer has been working towards transforming itself into an institution of excellence, and transparent and accountable in its functioning and ready to be subjected to the public scrutiny. To this end, the college finds no better institution than the NAAC which is an authority in the quality assessment and accreditation.

The institution was established in 1997 and since then has been channelizing all its human and material efforts to establish itself as a college of quality education. As the first step, it voluntarily looked up to the NAAC with great enthusiasm to nurture, sustain and enhance quality education. Accordingly, it was assessed and accredited by the NAAC with "B" Grade in 2006 in the 1st Cycle of NAAC Assessment and Accreditation (A & A) and was reaccredited with "B" Grade in the 2nd Cycle in 2013. Based on the recommendations of the Peer Team Report of NAAC in 2013, the college has taken appropriate initiatives.

With a great pleasure and honour, the Self-Study Report of the Government Degree College Gajwel is

hereby submitted for the consideration of the National Assessment and Accreditation Council (NAAC) as part of the its 3rd Cycle Assessment and Reaccreditation.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.1.3	Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years 1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years Answer before DVV Verification: 	2018-19	2017-18	2016-17	2015-16	2014-15
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6	5	3	2	1 | Answer After DVV Verification : | 2018-19	2017-18	2016-17	2015-16	2014-15
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4	3	1	2	1	 Remark : DVV has counted one teacher during the last five years.
1.2.1	Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years 1.2.1.1. How many new courses are introduced within the last five years Answer before DVV Verification : 11 Answer after DVV Verification: 278 Remark : DVV has made the changes as per provided clarification for the claim of new courses by HEI.
1.2.2	Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented 1.2.2.1. Number of programmes in which CBCS/ Elective course system implemented. Answer before DVV Verification : 15 Answer after DVV Verification: 00 Remark : The given affiliating orders has not reflect CBCS/ Elective course system by HEI.
1.2.3	Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years 1.2.3.1. Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years Answer before DVV Verification: 	2018-19	2017-18	2016-17	2015-16	2014-15	

76	135	70	24	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
75	134	68	23	0

Remark : DVV has not consider blank certificate provided by HEI.

2.1.2	Average Enrollment percentage (Average of last five years) 2.1.2.1. Number of students admitted year-wise during the last five years Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
344	375	480	530	380

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
343	374	479	530	379

2.1.2.2. Number of sanctioned seats year-wise during the last five years
Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
795	660	630	410	260

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
795	660	630	530	260

Remark : DVV has made the changes as per provided clarification for the claim of admitted students by HEI. DVV has not consider unsigned document.

2.1.3	Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years 2.1.3.1. Number of actual students admitted from the reserved categories year-wise during the last five years Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
248	246	341	389	357

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
247	245	291	191	122

Remark : Provided letter has not reflect number of actual students admitted from the reserved categories by HEI.

2.3.3	Ratio of students to mentor for academic and stress related issues 2.3.3.1. Number of mentors Answer before DVV Verification : 24 Answer after DVV Verification: 17 Remark : DVV has made the changes as per list of mentor for 2018-19 provided by HEI.

2.4.2	Average percentage of full time teachers with Ph.D. during the last five years 2.4.2.1. Number of full time teachers with Ph.D. year-wise during the last five years Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
11	06	06	05	05

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
06	06	06	03	05

Remark : DVV has made the changes as per pro-rata basis of provided Ph.D certificate by HEI. DVV has not considered list of Ph.D teachers.

2.4.4	Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years 2.4.4.1. Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	1	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	1	0	0

2.6.3	Average pass percentage of Students 2.6.3.1. Total number of final year students who passed the examination conducted by Institution. Answer before DVV Verification : 210 Answer after DVV Verification: 217 2.6.3.2. Total number of final year students who appeared for the examination conducted by the institution Answer before DVV Verification : 339 Answer after DVV Verification: 339 Remark : DVV has made the changes as per report of total number of pass students and total number of appeared students for 2018-19 provided by HEI.
3.1.1	Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs) 3.1.1.1. Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs) Answer before DVV Verification:
3.2.2	Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years 3.2.2.1. Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years Answer before DVV Verification:
3.3.4	Number of research papers per teacher in the Journals notified on UGC website during the last five

Answer before DVV Verification (3.1.1):

2018-19	2017-18	2016-17	2015-16	2014-15
00	1.4	00	00	8.2

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
00	1.4	00	00	8.2

Answer before DVV Verification (3.2.2):

2018-19	2017-18	2016-17	2015-16	2014-15
3	7	2	4	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	1	1	0

years

3.3.4.1. Number of research papers in the Journals notified on UGC website during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
14	7	13	7	5

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : E-copy of research papers not provide by HEI. DVV has not consider notice of Journals.

3.3.5	Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

3.3.5.1. Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
4	0	0	1	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	0

3.4.2	Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

3.4.2.1. Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

	Remark : Provided e -copy award letter of Keerhti Puraskaram for 2018-19 are in regional language.
3.4.3	Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years 3.4.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years Answer before DVV Verification: <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>10</td><td>4</td><td>7</td><td>8</td><td>1</td></tr></table> Answer After DVV Verification : <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>8</td><td>4</td><td>4</td><td>5</td><td>0</td></tr></table>
3.4.4	Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years 3.4.4.1. Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years Answer before DVV Verification: <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>620</td><td>235</td><td>449</td><td>550</td><td>340</td></tr></table> Answer After DVV Verification : <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>0</td><td>0</td><td>60</td><td>553</td><td>0</td></tr></table> Remark : DVV has made the changes as per report of students participating in Mock assembly, National library week, Health camp to conduct blood test for 2015-16 and Library week for 2016-17.
3.5.1	Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years 3.5.1.1. Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2	2	1	2	1

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
2	2	1	1	1

Remark : DVV has not consider mail copy of NGRI, Hyderabad provided by HEI.

3.5.2	Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

3.5.2.1. Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
7	6	0	1	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
11	0	0	1	0

Remark : DVV has made the changes as per report of MoUs provided by HEI.

4.1.4	Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

4.1.4.1. Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
204.15950	16.41910	31.35662	2720.90750	4.24333

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

	Remark : DVV has not consider audited statement without signed by CA.
4.2.4	Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs) 4.2.4.1. Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs) Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
0.5900	0.51407	2.12369	3.41458	0.10564

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : DVV has not consider Subscription Letters of e-Journals, ShodhSindhu, Shodhganga, and eBooks .

4.2.6	Percentage per day usage of library by teachers and students 4.2.6.1. Average number of teachers and students using library per day over last one year Answer before DVV Verification : 60 Answer after DVV Verification: 00 Remark : DVV has not consider log book entries of students and teachers using library on 17/12/2019, 18/12/2019, 19/12/2019, 20/12/2019 and 21/12/2019 for 2019-20 because this is current year question.
4.3.3	Available bandwidth of internet connection in the Institution (Lease line) Answer before DVV Verification : 20-35 MBPS Answer After DVV Verification: <5 MBPS Remark : DVV has not considered unsigned document.
4.4.1	Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years 4.4.1.1. Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs) Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
5.23602	6.27074	5.81117	6.21506	4.24333

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : DVV has not consider audited statement without signed by CA.

5.1.3	Number of capability enhancement and development schemes – 1. For competitive examinations 2. Career counselling 3. Soft skill development 4. Remedial coaching 5. Language lab 6. Bridge courses 7. Yoga and meditation 8. Personal Counselling Answer before DVV Verification : A. 7 or more of the above Answer After DVV Verification: E. 3 or less of the above Remark : DVV has not consider list of students by HEI. Provided some document are in regional language.

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

5.1.4.1. Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
49	54	35	180	51

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
39	44	25	170	41

Remark : DVV has made the changes as per list of students attending each of Guidance for competitive examinations and Career counselling by faculty provided by HEI. DVV has not

	considered list of student for 2013-14.
5.2.1	Average percentage of placement of outgoing students during the last five years 5.2.1.1. Number of outgoing students placed year-wise during the last five years Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
04	02	06	08	01

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
08	02	03	05	01

5.2.3	Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations) 5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
7	4	0	2	1

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
7	5	1	2	1

5.2.3.2. Number of students who have appeared for the exams year-wise during the last five years
Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15

5.3.3	Average number of sports and cultural activities/ competitions organised at the institution level per year 5.3.3.1. Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
06	04	04	02	04

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
05	04	00	02	03

Remark : Report of Yuvatharangam (Sports & Games) , Yuvatharangam-2017-18 : Literary & Cultural Competitions, Annaul Day Sports & Games Competitions for 2017-18 not provide by HEI.

6.3.4	Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

6.3.4.1. Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
03	03	08	05	04

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
05	03	05	04	04

6.5.4	Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements

2. Academic Administrative Audit (AAA) and initiation of follow up action

3. Participation in NIRF

4. ISO Certification

5. NBA or any other quality audit

Answer before DVV Verification : C. Any 2 of the above
Answer After DVV Verification: D. Any 1 of the above
Remark : DVV has not consider provided unsigned yearly status report by HEI.

7.1.1	Number of gender equity promotion programs organized by the institution during the last five years

7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise

during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
4	6	6	3	1

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
4	6	6	2	1

7.1.8

Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

7.1.8.1. Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
.075	.096	.0945	.125	.116

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : DVV has not consider audited statement without signed by CA.

7.1.9

Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

Answer before DVV Verification : A. 7 and more of the above

Answer After DVV Verification: C. At least 4 of the above

Remark : DVV has made the changes as per photos of Physical facilities,Provision for lift, Ramp/ Rails, Rest Room, Skill Development Facility provided by HEI.

7.1.10

Number of Specific initiatives to address locational advantages and disadvantages during the last five years   7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
0	2	0	0	2

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

7.1.11	Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere) 7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years Answer before DVV Verification: Answer After DVV Verification :

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2	1	4	3	2

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	2	0	0

7.1.17	Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years 7.1.17.1. Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
3	1	2	2	2

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
2	0	0	1	1

2.Extended Profile Deviations

ID	Extended Questions

1.2	Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
248	246	341	389	357

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
397	330	316	206	130

1.3	Number of outgoing / final year students year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
217	312	297	222	201

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
339	404	363	268	247

2.2	Number of sanctioned posts year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
30	35	35	35	35

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
29	34	34	34	34

3.2	Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
209.1425	23.13416	38.24573	2720.9075	10.64166

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
209.1424	23.13415	38.24572	2720.907	10.64165