


Resolution

6/7/2018

We, the Dept. of English wished to start "Certificate course in English" for free of cost for the benefit of our students.

It helps the students to face various competitive exams and Interview for various Jobs.


Dept. of English.

GOVT. DEGREE COLLEGE, KORATLA-505 326 DIST: JAGTIAL

CERTIFICATE COURSE IN FREE COACHING FOR SPOKEN ENGLISH

PERMISSION LETTER

To

The Principal,

Government Degree College,

Koratla.

Sir,


Subject: Seeking permission to start Certificate course in Free Spoken English in our college Request-Reg.

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We, the Department of English would like to start Certificate course in Free Coaching for Spoken English in our college for the academic year 2018-19 for the betterment of all students.

Hence, you are requested to permit us to start the Certificate course for the mentioned academic year.

Thanking you sir,

Permitted

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GOVT. DEGREE COLLEGE
KORATLA, DIST: JAGTIAL

Yours faithfully,



(M. RAJASHEKAR)

Department of English.

CIRCULAR

All the students are here by informed that we, the Department of English start Free Certificate course in Spoken English for a period of thirty days for this academic year 2018-19. The classes will be conducted during zero hours that is from 4.30 pm to 5.30 pm on all working days. The detailed schedule will be intimated soon. Interested candidate may enrol their names with Mr. M. Rajashekar, Lecturer in English on or before 06-07-2018. If the enrolled candidates are more than thirty, a formal entrance test will be conducted and based on the performance the selected students will be short listed.


Department of English


Principal.

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OBJECTIVES:

- To be able to speak English fluently and accurately
- To think in English and then speak
- To be able to talk in English
- To be able to compose freely and independently in speech and writing
- To be able to read books with understanding
- To acquire a vocabulary of 2,500 words
- Ability to use reference material such as encyclopaedia, dictionary etc.,


Syllabus & Programme Schedule

Sl.No.	HOURS	Date	Name of the Topic
1	2HOURS	09/07/18	Introduction: Importance of Communication skills
2	2HOURS	10/07/18	Basic Structure
3	2HOURS	11/07/18	Language Skills
4	2HOURS	12/07/18	Parts of Speech
5	2HOURS	13/07/18	Introducing oneself & others
6	2HOURS	16/07/18	Usage of Tenses & verb forms
7	2HOURS	17/07/18	Classified Vocabulary
8	2HOURS	18/07/18	Common Sentences in daily use
9	2HOURS	19/07/18	Presentation Skills
10	2HOURS	20/07/18	Situational Conversations
11	2HOURS	21/07/18	JAM(Just A Minute)
12	2HOURS	23/07/18	GD (Group Discussion)
13	2HOURS	24/07/18	Preparing C.V (Curriculum Vitae)
14	2HOURS	25/07/18	FAQs (Frequently Asked Questions)
15	2HOURS	26/07/18	Conclusion


STUDENT NAMES WITH ATTENDANCE SHEET

STUDENT ATTENDANCE SHEET

S.NO	STUDENT NAME	9/7/18	10/7/18	11/7/18	12/7/18	13/7/18	14/7/18	15/7/18	16/7/18	17/7/18	18/7/18	19/7/18	20/7/18	21/7/18	22/7/18	23/7/18	24/7/18
1	BANDARI SAVITHRA	P	P	P	A	P	P	P	P	P	A	P	P	A	P	P	P
2	ENGELRA GOUTHAMI	P	P	P	P	A	P	P	P	A	P	P	P	P	A	P	P
3	KALLURI LAXMI	P	P	P	A	P	P	A	P	P	A	P	P	P	P	A	P
4	LINGAMPETI NAVYA	P	P	P	P	P	A	P	P	P	P	P	A	P	P	A	P
5	MOHAMMED ABBAS	P	P	P	P	A	P	P	P	A	P	P	P	P	P	A	P
6	SINGANI DIVYA	P	P	P	A	P	P	A	P	A	P	P	P	P	P	A	P
7	ELLISOMULA REKHA	P	P	P	P	P	A	P	P	A	P	P	A	P	P	A	P
8	FRELLY ROBERTSON	P	P	P	P	A	P	P	A	P	P	P	P	P	P	A	P
9	AMATIA NAVEEN	P	P	P	A	P	P	A	P	P	P	P	P	P	P	A	P
10	MUKNERA GOUTHAM	P	P	P	A	P	P	A	P	P	P	P	P	P	A	P	P
11	NALLA MADHU	P	P	A	P	P	A	P	P	P	A	P	P	A	P	A	P
12	NEERUGONDA RAVI KIRAN	P	P	A	P	A	P	P	P	P	P	P	P	P	P	A	P
13	SRI PURAM MANOGNYA	P	P	P	P	P	P	A	P	A	P	P	A	P	P	P	P
14	AYESHA FARDOUS	P	P	P	A	P	P	P	A	P	A	P	P	P	P	P	P
15	CHETIAPPELLI SRINIVAS	P	P	P	P	A	P	P	A	P	P	P	P	P	P	A	P
16	DYAVALLA SHAILI	P	P	A	A	P	P	A	P	P	P	P	P	P	P	A	P
17	NAIRA MUSKAN	P	P	P	P	A	P	P	P	P	P	P	P	P	P	A	P
18	JLENDULA GUNASHEKAR	P	P	A	P	P	A	A	P	P	A	P	P	P	P	A	P
19	FELETI VAMSHI	P	P	A	P	P	A	P	P	A	P	P	P	P	P	A	P


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20	MAZSHETTI NIVIG BHARATH	P	A	P	P	P	P	P	P	P	P	A	A	P	P	P
21	ASATH SAGARI	P	P	A	P	A	P	P	P	P	P	A	A	P	P	P
22	NALLA BANSHITHA	P	P	P	M	P	P	P	P	P	P	A	A	P	P	P
23	RELOFAR LUTANA	P	A	P	P	P	P	P	P	P	P	A	A	P	P	P
24	PENDAM SUDHISHA	P	P	P	P	P	P	P	P	P	P	A	A	P	P	P
25	PULI ARAVIND	P	P	P	P	P	A	P	P	P	P	A	A	P	P	P
26	RASABHATELA REEDHVALI	P	P	P	P	P	A	P	P	P	P	A	A	P	P	P
27	SAMINA TADASSULV	P	P	P	P	P	A	P	P	P	P	A	A	P	P	P
28	VEGVARAJU HARISH	P	A	P	P	P	A	A	P	P	P	A	A	P	P	P
29	BANTU DIVYASRI	P	P	P	P	P	A	A	P	P	P	A	A	P	P	P
30	ARMOON RACHANA	P	P	P	P	P	A	A	P	P	P	A	A	P	P	P


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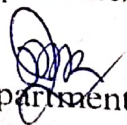
DEPARTMENT OF ENGLISH
CERTIFICATE COURSE IN ENGLISH

CERTIFICATE OF APPRECIATION

This is to certify that Mr /Miss _____ studying _____ Year with Hall Ticket No. _____ has attended

"CERTIFICATE COURSE IN ENGLISH "

From _____ to _____ at the Department of English and his/her participation is highly appreciable.

Head Department of English 


Principal
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CERTIFICATE OF APPRECIATION

This is to certify that Mr /Miss Kalluri Laxmi studying B.Sc.(MPCS) First Year with Hall Ticket No. 180077046468003 has attended

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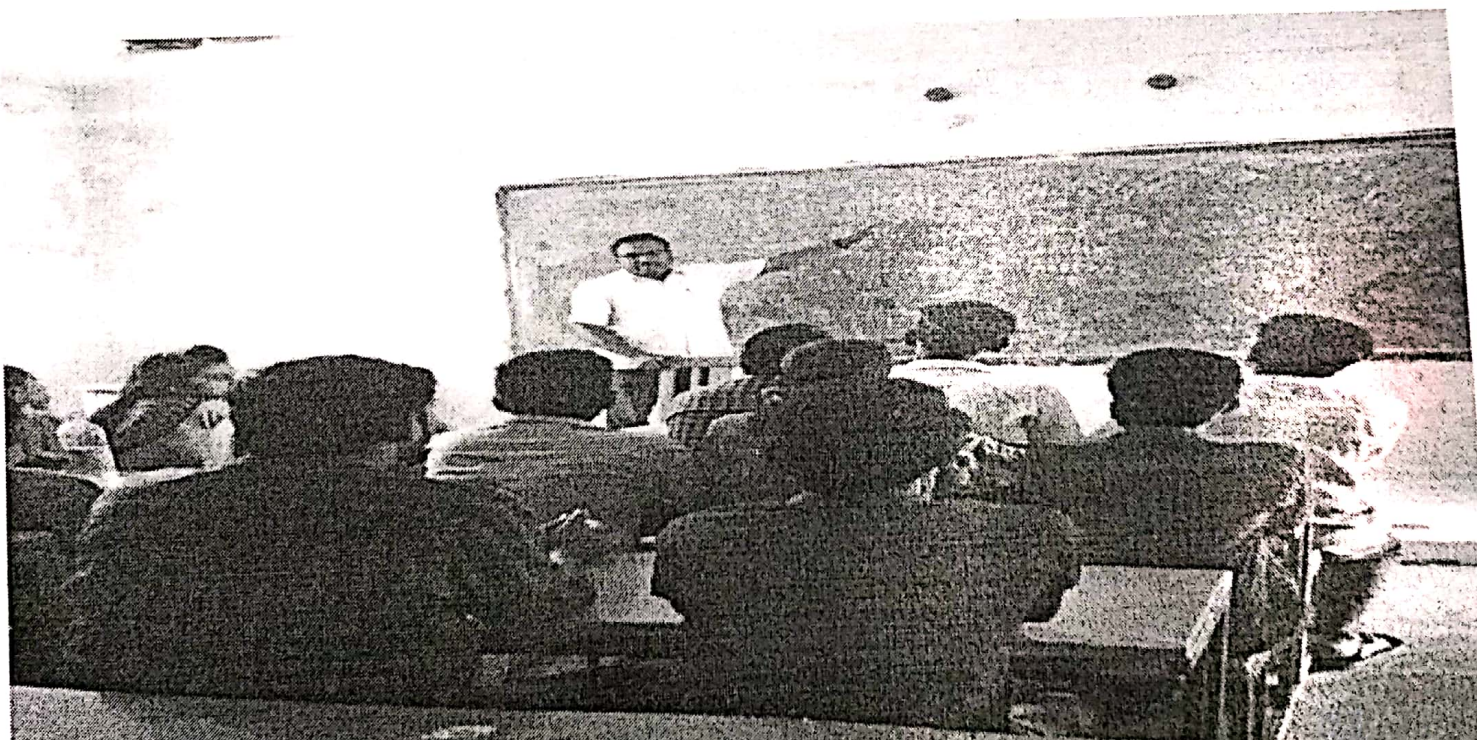
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Principal

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PHOTOGRAPH



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