



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution		GOVERNMENT DEGREE COLLEGE RAMANNAPET
Name of the head of the Institution		Dr A.Bhanu Prasad
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		08694223456
Mobile no.		9848385850
Registered Email		gdcrpt94@gmail.com
Alternate Email		pri-gdc-rmpt-ce@telangana.gov.in
Address		Ramannapet
City/Town		Ramannapet
State/UT		Telangana
Pincode		508113
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	A.Pradeep Reddy
Phone no/Alternate Phone no.	08694223456
Mobile no.	9059136116
Registered Email	gdcrpt94@gmail.com
Alternate Email	pri-gdc-rmpt-ce@telangana.gov.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://gdcts.cgg.gov.in/ramannapet.edu
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/11052.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	71.50	2007	31-Mar-2007	30-Mar-2012
2	B	2.58	2015	14-Sep-2015	13-Sep-2020

6. Date of Establishment of IQAC	04-Jun-2007
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC COMPOSITION	10-Jul-2017 1	10

SUBMISSION OF INSTITUTIONAL AISHE DATA	12-Mar-2018 1	8
SUBMISSION OF INSTITUTIONAL MIS DATA	15-Nov-2017 1	8
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
INSTITUTION	Dr BRAOU Venue charges	Telangana State Government	2017 365	84000
INSTITUTION	Scholarships and Reimbursement	All Social Welfare Departments, Telangana	2017 365	457000
INSTITUTION	CORPUS FUND	Principal Amount	2017 365	1878272
INSTITUTION (Mathematics Team)	JIGNASA and YUVATARANGAM	Telangana State Government	2017 90	30000
FACULTY	FDP	UGC SERO	2017 365	15000
FACULTY	MRP	UGC SERO	2017 365	115000
FACULTY	FDP Substitute Teacher	UGC SERO	2017 365	245000
FACULTY	FDP Substitute Teacher	UGC SERO	2017 365	149167
INSTITUTION	TSKC	Telangana State Government	2017 365	45951
INSTITUTION	CRUCIAL BALANCE FUND	DISTRICT COLLECTOR YADADRI DIST. to meet honorarium of Guest faculty	2017 270	194400
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes								
Upload the minutes of meeting and action taken report	View File								
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No								
12. Significant contributions made by IQAC during the current year(maximum five bullets)									
1 IQAC Committee was formed as per guidelines on 10/7/2017									
2 AISHE Institutional details upload were uploaded on 12/03/2018									
3 MIS Institutional details were uploaded by the committee members on 15/11/2017									
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year									
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Plan of Action</th> <th style="width: 50%;">Achivements/Outcomes</th> </tr> </thead> <tbody> <tr> <td>AISHE Institutional details to be uploaded</td> <td>Institutional details were uploaded.</td> </tr> <tr> <td>MIS Institutional details to be uploaded</td> <td>Institutional details were uploaded.</td> </tr> <tr> <td colspan="2" style="text-align: center;">No Files Uploaded !!!</td> </tr> </tbody> </table>		Plan of Action	Achivements/Outcomes	AISHE Institutional details to be uploaded	Institutional details were uploaded.	MIS Institutional details to be uploaded	Institutional details were uploaded.	No Files Uploaded !!!	
Plan of Action	Achivements/Outcomes								
AISHE Institutional details to be uploaded	Institutional details were uploaded.								
MIS Institutional details to be uploaded	Institutional details were uploaded.								
No Files Uploaded !!!									
14. Whether AQAR was placed before statutory body ?	No								
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No								
16. Whether institutional data submitted to AISHE:	Yes								
Year of Submission	2018								
Date of Submission	12-Mar-2018								
17. Does the Institution have Management Information System ?	Yes								

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The Govt. Degree College Ramannapet has been established in the year 1994 and is progressing ever since in the pursuit of imparting Quality Education to the rural background students. The college has been uploading information into MIS (Managing Information System) as sought by the HRD ministry of India under AISHE(All India Survey On Higher Education) under the MIS portal from academic year Oct 2017 Mar 2018 till this year During the year 2017 2018. we have uploaded information for the period of April 2017 to Mar 2018. As per the data uploaded by our institution the college has a total strength of 516 students among which 309 are girls. The intake of the First year students is 199 into various Under Graduate Courses like B.Sc,B.Com B.A. The College has a Faculty Strength of 29. Out of which 26 are regular Faculty and 03 are on a temporary basis. In the Regular Faculty, 08 are Ph.D.degree holders. Apart from this, the College has 14 NonTeaching members. During the said period the College has received a total funding amount of Rs. 99,500(Rupees Ninety nine Thousand and five hundred only) which goes to Tuition Funding entirely. The College has a Placement Cell from which 10 students were placed into various positions. The college has entered into its 3rd A A cycle under NAAC from Oct 2015 Sept 2020. In its 2nd cycle, the college has acquired a CGPA of 2.58 by the NAAC Peer team.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

In the beginning of the academic year, the institution prepares academic calendar/ institutional plan which is uploaded in the college website. The academic calendar is prepared in tune with the Almanac received from the Affiliating University, i.e., Mahatma Gandhi University. The almanac is also displayed in the notice board for the benefit of students. The faculty members too, briefly explain the no. of teaching hours, internal examinations schedule, Skill enhancement courses, Generic electives etc. to students, The teachers/ faculty members prepare their teaching plan ahead, i.e., division of syllabus per month. per week etc., with distribution of no. of hours. Curricular & Co-curricular activities are also planned. Orientation programme is organised for freshers every year, to make them aware about CBCS (Choice Based Credit

System), semester system, curriculum delivery, co curricular activities, extra curricular, schedule of internal examinations etc.,The students are encouraged for student centric activities like student seminars, student projects, improving reading activities through library,quiz competitions etc apart from regular classes. Timetable is framed & strictly followed as per the credit points mentioned in the syllabus of each course offered by the college and prescribed by affiliating university. Apart from traditional /conventional teaching methods, ICT teaching is also often used by teachers as an additional input to the curriculum and effective teaching. The students (Advance learners) are also encouraged to collect / read literature concerned to the topics from the reference books of library. Extension lectures also provide additional information to the students. Field visit/ educational visit to important places are also organised by departments for effective implementation of curriculum.The social science department visited Muthyalammagudem and interacted with the veteran leader Sri.Nandyala Srinivasa Reddy Ex MLA of Nakrekal, Nalgonda District. The students raised questions on contemporary and yesteryear's politics in the state. The students also visited Montessori school and Organic farming of Sri.Nandyala Harinder Reddy, Human rights activist and Environmentalist. These kind of activities or visits refresh the young minds from their routine schedule and make them acquainted with practical knowledge. The affiliating university has also introduced Skill enhancement courses(2 credits) for each semester which are additional papers along with core and electives. Environmental studies and Gender sensitization are mandatory for all 1st and 2nd semester students. 3rd semester onward to 6th semester elective skill enhancement papers for each programme are compulsory for the students. The faculty member has to maintain a Teaching Diary and Synopsis of the papers they are dealing with. The teaching diary is written daily after completing all the lectures and any other academic activity and it should be submitted to the principal every month for verification and suggestions.. The teacher also has to maintain synopsis/ teaching notes of each paper where in the gist of the paper is written. The IQAC conducts regular formal and informal meetings with the faculty members regarding completion of syllabus, students attendance, student cenric activities,internal examinations etc.,for the overall development of the quality of the institution.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Spoken tutorial online courses Libero office Suite Writer	Nil	01/07/2017	180	To improve computer knowledge	To enhance computer skills
Spoken tutorial IIT Bombay	Nil	28/07/2017	180	Course helps the students to improve computer skills get e mployability opportunitie s	To enhance computer skills
Student skill enhancement	Nil	06/11/2017	02	In the course Beautician,	To enhance skills for livelihood

programme

Mehendhi,
Tailoring,
Electrician
work To
improve empl
oyability
skills of
the students

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	EPP	28/07/2017
BA	EHP	28/07/2017
BCom	GENERAL	28/07/2017
BSc	MPC	28/07/2017
BSc	BZC	28/07/2017
BCom	COMPUTERS	28/07/2017
BSc	MPCS	28/07/2017
BSc	BZCA	28/07/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Spoken tutorial online courses Libero office Suite Writer	01/07/2017	6
Spoken tutorial IIT Bombay	28/07/2017	27
Student skill enhancement programme	06/11/2017	205
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Students feedback is mandatory. A feedback consisting of 20 items to check the performance of the teachers by the students with 5 scale of ranking is supplied to each student of a group. The student gives ranks to each teacher selecting numbers 1,2,3,4, and 5 to all the teachers in a single sheet with details like 1 as Poor, 2 as Average, 3 as Good, 4 as Very Good and 5 as Excellent. The total points for 20 items are added and later the total has to be divided by 20 as there are 20 items. The remaining number will signify the rank or grade of the teacher. The student while filling the columns gives rank to all the teachers of the group at a time in a single sheet thereby saving time. These forms are analyzed by the IQAC committee as explained above and the report is later reviewed and revealed to the concerned faculty member by the head of the institution for any improvements. The institution strives for the overall development of students hailing from rural background. The feedback of the students is taken positively and improvements at any stage are encouraged. The institution strictly relies on the theme of the Teacher Learner relationship. A Teacher is simply a Teacher irrespective of gender, creed or any other aspect, in the true sense, a Teacher has to provide knowledge, life skills, career development to the students. The same lies with the Learner too. A learner is a learner irrespective of their gender, social background etc., but also extra care is taken while sensitizing the students concerning gender issues. The head of the institution, in the presence of concerned teachers, receive feedback from the parents and also explain their wards academic performance, difficulties, behavior, etc., whenever their (parents) presence in the college. Oral feedback is taken from the students by the principal about their classes, while they leave the college daily. The head of the institution remembers each student by their name, village name, parents details, etc., This helps in categorizing the students as Advance/Slow/First Generation Learners, thereby the institution will support them academically like extra care while teaching for slow learners inculcating interest towards studies, providing reading material, clearing their doubts in simpler terms, etc., Financial support to students through payment of fees, buying books, etc., Faculty members also take Oral feedback from the students regarding academic activities. Personal attention/ caretaker system is also encouraged thereby the personal problems of the students are also taken into criteria and any suggestions and solutions are given. ParentTeacher meet also helps in the development of the institution. The alumni association also plays a key role by providing moral support to the faculty and students whenever required.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	EPP	60	26	26
BA	EHP	60	27	27
BCom	General	60	28	28
BCom	Computers	40	16	16
BSc	BZC	60	46	46
BSc	MPCS	60	36	36
BSc	MPC	60	5	5
BSc	BZCA	40	21	21

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	491	0	21	0	21

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
28	25	50	4	4	80
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring System 2017 18 A student mentoring system is an important tool of the college to monitor the progress of the students and to help them cope with the studies, regularly. During the Academic year 2017 18, once the admission process of the First Year students was over the Principal of the college and the Academic Coordinator have arranged mentorships to the Faculty Members by allotting the students of different Groups and Semesters in August. The college has a total strength of 491 students for the academic year. About 21 Faculty Members teaching Science, Commerce, and Arts streams have been allotted about 20 to 25 students from the respective groups. The role of each mentor is to adopt the students totally for the year and help them academically and emotionally by connecting to them personally. The allotment of students to teachers for mentorship for 2017 18 is as under: B.Sc students (274) I yr..... (103)students Mentors....1 English, 1 Chemistry, 1 Physics II yr..... (76)students Mentors.....1 Math, 1 Zoology 1 Physics III yr.....(95)students Mentors.....1 Botany, 1Math 1 Chemistry B.Com students (119) I yr.....(45)students Mentors....1 Commerce 1 Comp. Science II yr.....(21)students Mentors.....1 Commerce III yr.....(53)students Mentors.....1Commerce 1 Telugu B.A. students (98) I yr.....(53)students Mentors....1 Pol. Science 1 History II yr.....(14)students Mentors.....1 English III yr.....(31)students Mentors.....1 Pub. Ad. 1Economics The responsibilities of Mentors: Each mentor keeps the profile of every student allotted to him/ her in a Register, meets them frequently either individually or in groups. By analyzing the socioeconomic background of the students, the Mentor tries to understand the pace of learning, difficulties in understanding the topics and gives suggestions as to how to overcome them. Apart from

this, the mentors take care of the attendance of the students to the classes, their punctuality, and the preparation for Internal and Semester Exams. The Mentors would also enquire about the dropouts and the students who discontinue the classes for a longer time and give all assistance to make them fall in line with other students and get into the groove. The mentors would also facilitate a meeting between the students and the other Faculty Members about the clarification of doubts if they shy away from them. The Mentors would also keep track of the results of the students, advises them in the case of any backlogs. Likewise, the overall attitude and performance of the students are closely monitored in a friendly manner. This kind of mentorship has largely helped in the smooth running of the Institution as well as keeping the students focused on their studies and future progression.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
491	21	1 : 23

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
29	21	8	0	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	V.SRIHARI REDDY	Assistant Professor	STATELEVEL STATE LEVEL BEST TEACHER AWARD GOVT OF TELANGANA
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	111	II ,III YEAR	21/04/2018	28/06/2018
BA	111	I SEM	30/11/2017	18/01/2018
BA	111	II SEM	30/04/2018	13/06/2018
BA	111	III SEM	13/11/2017	30/01/2018
BA	111	IV SEM	23/04/2018	04/06/2018
BA	129	II, III YEAR	21/04/2018	26/06/2018
BA	129	I SEM	30/11/2017	18/01/2018
BA	129	II SEM	30/04/2018	13/06/2018
BA	129	III SEM	13/11/2017	30/01/2018
BA	129	IV SEM	23/04/2018	04/06/2018
BCom	401	II, III YEAR	21/04/2018	28/06/2018
BCom	401	I SEM	30/11/2017	18/01/2018

BCom	401	II SEM	30/04/2018	13/06/2018
BCom	401	III SEM	13/11/2017	30/01/2018
BCom	401	IV SEM	23/04/2018	04/06/2018
BCom	402	II,III YEAR	21/04/2018	28/06/2018
BCom	402	I SEM	30/11/2017	18/01/2018
BCom	402	II SEM	30/04/2018	13/06/2018
BCom	402	III SEM	13/11/2017	30/01/2018
BCom	402	IV SEM	23/04/2018	04/06/2018
BSc	445	II,III YEAR	21/04/2018	28/06/2018
BSc	445	I SEM	30/11/2017	18/01/2018
BSc	445	II SEM	30/04/2018	13/06/2018
BSc	445	III SEM	13/11/2017	30/01/2018
BSc	445	IV SEM	23/04/2018	04/06/2018
BSc	441	II,III YEAR	21/04/2018	28/06/2018
BSc	441	I SEM	30/11/2017	18/01/2018
BSc	441	II SEM	30/04/2018	13/06/2018
BSc	441	III SEM	13/11/2017	30/01/2018
BSc	441	IV SEM	23/04/2018	04/06/2018
BSc	468	II,III YEAR	21/04/2018	28/06/2018
BSc	468	I SEM	30/11/2017	18/01/2018
BSc	468	II SEM	30/04/2018	13/06/2018
BSc	468	III SEM	13/11/2017	30/01/2018
BSc	468	IV SEM	23/04/2018	04/06/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Govt. Degree College, Ramannapet has the strength of 491 students enrolled into different programs. The college has been taking a keen interest in improving the academic standards of the students by strengthening the Internal Examination System as apart of the pedagogic strategy. To this end, the College has taken certain measures to improve the Internal Examination System. The institution has decided to conduct at least one slip test fortnightly by every Faculty member on the ongoing topic and evaluate them and let the students know of their shortcomings. It is also decided to give assignments to students as apart of the Internal Assessment system to make them understand the concepts better. Also, it is the part of the University Examination System to conduct two Internal Assessment tests per Semester for 20 percentage of marks of the Semester exams. It is also made compulsory to give individual projects to students by every Department to enhance their subject knowledge and the application of the concepts in real life situations. The whole exercise helped the students in their writing practices, presentation skills, and analytical skills, etc. It is also observed that their academic standards, the way of approaching the exams, the confidence levels and the ease of preparation for the final exams.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar for the year 201718 is prepared at the beginning of the academic year as per the almanac received from the affiliating university i.e., Mahatma Gandhi University. The Academic calendar is uploaded on the college website along with almanacs of all semesters. The almanacs are displayed on the notice board for the benefit of students. The institution strictly follows the almanac schedule regarding commencement of classes of all semesters, conduct of 2 internal examinations, practical examinations schedule, etc., The institution also strictly follows the instructions received from Commissioner of collegiate education, Telangana, and also affiliating university Mahatma Gandhi University, regarding Observance or Celebration of important days through institutional committees like NSS and also through specified committees. The college has completed the online admissions into 1st year Courses by August 2017, the syllabus for the First semester by the first week of October. and the syllabus for second semester by the third week of March 2018. NSS Unit wise regular activities like cleaning the college campus by volunteers, plantation programmes, NSS Day celebrations by imparting motive of social service among the students, etc., are taken place in the institution. Winter Special camps are conducted as per the schedule received from affiliating university. During special camp (Stay at the village) the Programme Officer along with 50 volunteers adopt a village for one week, conduct cleanliness programmes, also create awareness among the public on the issues of social evils or superstitious beliefs like early marriages, preference of male child, etc., The villagers are also sensitized on the issues like Women Education, usage of toilets or avoidance of open defecation in the villages. To improve the Underground water level, digging of water pits to soak all the used water or (Percolation pits) is also encouraged among the villagers. As per the action plans of the Departments, student centric activities like Extension lectures by prominent persons, Student seminars, Field visits, Quiz competitions etc., are conducted by the departments for overall development of the students. A special attention is also focused on Jignasa Annual study Project initiated by the CCE in the Academic year to inculcate research activities among students by preparation of student study projects with the guidance of faculty members. These projects after selection and scrutiny at the college level, district level are forwarded to the state level and if these projects are selected at the state level, the team along with the teacher receive cash prize and certificates of appreciation. The institution through TSKC (Telangana State Knowledge Center) facilitate the students through communication skills, soft skills, group discussions, interview skills, computer skills, etc., Gender sensitive and other related programs are also planned while preparing an academic calendar. The institution through TASK (Telangana Academy for Skill and Knowledge) conducts various skill development activities and also motivates the students for placement drives. Various Certificate courses are also introduced to the students as an additional input for enhancing or improving employability and skill development. In the institution besides Internal examinations, slip tests and grand tests are also

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://ccets.cgg.gov.in/Uploads/files/buttonDetails/12935.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage

111	BA	EPP	13	5	38.46
129	BA	EHP	8	3	62.5
401	BCom	GENERAL	45	3	6.66
402	BCom	COMPUTERS	18	0	0
445	BSc	BZC	69	12	17.39
468	BSc	MPCS	19	6	31.5
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://ccets.cgg.gov.in/Uploads/files/buttonDetails/13041.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	0	0	0
Minor Projects	0	0	0	0
Interdisciplinary Projects	0	0	0	0
Industry sponsored Projects	0	0	0	0
Projects sponsored by the University	0	0	0	0
Students Research Projects (Other than compulsory by the University)	0	0	0	0
International Projects	0	0	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
0	0	31/12/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	31/12/2018	0

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	31/12/2018
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Library Science	4	2
International	Physical Education	1	3
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
0	0
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	2018	0	0	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	2018	0	0	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
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Attended/Seminars/Workshops	1	10	1	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Volunteers Meeting	NSS	8	82
Clean and Green	NSS	15	90
Haritha Haram	NSS	18	98
Teachers Day	NSS	7	102
Campus Cleaning	NSS	10	78
National Education Day	NSS	8	92
Campus Cleaning	NSS	6	98
AIDS Day	NSS	7	72
AIDS Rally	NSS	12	102
National Youth Day	NSS	8	72
National Voters Day	NSS	6	91
Pre Camp Survey	NSS	4	108
Winter Special Camp	NSS	12	100
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Microsoft	TSKC	Teaching the Computer Skills	4	52
Yoga	Sports and Games	Yoga Day celebrations	12	108
Kaloji Jayanthi	Telugu	Kaloji jayanthi student seminar	5	128
Essay writing	Political Science and women empowerment	Contitution Law and women	4	42

	cell			
Library Week	Library science	50th National Library week	6	78
Ganana Program	TSKC	Spoken Tutorial to final year students	4	64
AIDS awareness	Zoology, Botany and NSS	AIDS Day	7	98
National Voters Day	Political Science	National Voters Day	7	72
Physical Fitness Programme	Sports and Games	Physical Fitness Tests for Students	6	75
Intramurals	Sports and Games	Inter College Competitions	8	160
National Sports Day	Sports and Games	Invitational Kabaddi Match	3	24
CCE Yuvatharangam	Sports and Games	Inter College Competitions	6	129
Annual Sports Day	Sports and Games	College Level Competitions	12	279
CCE Yuvatharangam	Sports and Games	District Level	3	56
Youth Festival	NSS	Quiz	2	15
CCE Yuvatharangam	Sports and Games	Cluster Level	5	57
Career Guidance	TSKC	Knowledge on Higher Education	5	105
Wxtension Lecture	TSKC	Career Development	6	102
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
onthe job	Libre office	IIT Bombay	05/07/2017	05/01/2018	6

training

suite
writer[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
0	31/12/2018	0	0
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
963738	847107

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Newly Added
Classrooms with LCD facilities	Newly Added
Others	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Partially	Latest	2019

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
View File			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth	Others
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								h (MBPS/ GBPS)	
Existing	41	10	10	4	31	0	4	125	0
Added	30	5	5	0	10	0	14	125	0
Total	71	15	15	4	41	0	18	250	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

125 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Resources for UG and PG Students	https://www.youtube.com/watch?v=sezewR4d3S4&t=1966s
Devarakonda Durgam	https://www.youtube.com/watch?v=FSm3iV8fX6c
Mathematics	https://www.youtube.com/watch?v=j_tbg828nBk&t=1470s
prapamcha padulu	https://www.youtube.com/watch?v=HHmgA4PgyOY
Economic Plannings in India	https://www.youtube.com/watch?v=efAYpoPiSgA

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1228468	1017040	963738	883566

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc. Response: The College has established systems and procedures for maintaining and utilizing physical, academic and support facilities through the following committees 1. Stock verifications Committee for Science Computer Labs 2. Furniture Committee 3. Games and Sports Committee 4. Library committee The above committees verify the equipment or facilities with stock register and suggest any kind of suggestions to improve the facilities and submit the report to the Principal for further review with the concerned departments

<http://gdcts.cgg.gov.in/OtherPages.edu?page=getButtonDetails¢reId=104&id=1372>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees

Financial Support from institution	Maintenance fee to the student(MTF)	160	486440
Financial Support from Other Sources			
a) National	NIL	0	0
b)International	Nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft skill development	13/07/2017	150	TSKC
Remedial coaching	02/09/2017	75	Concerned departments
Language lab	08/06/2017	120	English department
Yoga Meditation	21/06/2018	15	Department of Physical Education
Personal counselling Mentoring	20/07/2017	200	Admissions
Personal counselling Mentoring	01/12/2017	100	Women empowerment Physical science departments
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Career Counselling	50	50	10	3
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations	Number of students	Number of students placed	Name of organizations	Number of students	Number of students placed

visited	participated		visited	participated	
Nil	0	0	Nil	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	4	BSc	Chemistry	Mahatma Gandhi unive rsity,Kakati ya university	Msc Chemistry
2018	1	BSc	Zoology	Mahatma Gandhi unive rsity,Kakati ya university	Msc Zoology
2018	1	BSc	Botany	Mahatma Gandhi unive rsity,Kakati ya university	Msc Botany
2018	1	BSc	Botany	Mahatma Gandhi University	B.ed
2018	3	BSc	Mathematics	Osmania University	Msc Mathematics
2018	1	B.A.	EHP	Osmania University	M.A. Politcal Science
2018	1	B.A.	EHP	Osmania University	M.A. Telugu
2018	2	B.A.	EHP & EPP	Mahatma Gandhi University	M.A. Economics
2018	1	B.A.	ehp	Osmania University	M.A. History
2018	5	BCOM	COMMERCE	Mahatma Gandhi University	4 IN M COM,1 IN MBA

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	1
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
. International Yoga Day 21/06/2017	college	50
impact Assessment study of Adolescent health and nutrition BHAGYA	college	100
. Physical fitness programme	college	75
Intramural On the eve of Independence Day	college	100
National sports day	college	24
. Intramural Selection of volley ball team	college	20
Intramural Selection Chess, Kabaddi, Athletics	college	90
Yuvatarangam volleyball, c hess, kabaddi, Athletics, for Men Women	college	129
. Annual sports day volleyball, kabaddi, tenni koit, chess, carroms, khokho , Athletics, cricket	college	259
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

No Data Entered/Not Applicable !!!

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The relationship between an educational institution and its Alumni Association is symbiotic. A person's Alma Mater plays a significant role in shaping a person's knowledge, skills and attitude. It provides a launching pad for a person stepping into adulthood. Our college has played this role significantly in the lives of thousands of students and will continue to do so for years to come. And, when the students do step into the world, they become brand ambassadors for the institution. The Alumni are a strong support to the institution. An active Alumni Association can contribute in academic matters, student support as well as mobilization of resources - both financial and nonfinancial. During the alumni meet at college the emphasis will be more on

providing an opportunity for the Alumni to connect with the campus and faculty and be abreast of developments in the college. The activities of our college Alumni Association in the pipeline is to organize guest lectures, conduct training programs for students in soft skills and facing interviews and providing inputs for projects. The purpose of the our college Alumni Association can therefore be enunciated as follows :

- Between the Alumni themselves: A meeting point to share knowledge, experiences, views and opportunities.
- Between Alumni and Faculty: Provide faculty members with one of the many windows to the outside world, help network with industry, supplement their teaching resources with guest lectures, seminars and the like and ultimately, help in collaborative research efforts between industry and faculty.
- Between Alumni and Students: Provide leadership as mentors rolemodels, promote project placement opportunities and encourage excellence through sponsorship of prizes and awards.
- Between Alumni and Institution: Contribute to Institution's efforts towards social causes and building infrastructure. And in turn benefit from the Institution's reputation as one of the country's leading places for learning.

5.4.2 – No. of enrolled Alumni:

25

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The alumni association visited the college and distributed snacks and note books, pens to the students on 12th December 2017.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. The College follows the policy of decentralization and participative management. All the policy decision of Academic and Administrative matters are resolved in college Staff Council and the same is implemented through various committees. The college constitute committees relating to Academic issues and Administrative issues. All the academic issues are resolved through various committees involving faculty members. The major academic committees are IQAC (Internal quality assurance cell), DRC (Dtstrict resource centre), UGC (University grants commission), RUSA (Rashtriya uchthar shiksha abhiyaan), Academics Examinations committee, TSKC (Telangana state knowledge center), NSS Units, MANATV, Women empowerment cell, Internal complaints committee, Grievance redressal committee, Career guidance committee etc., All the Committees Consisting of Staff members are involved in Decision making process in passing the resolution and execution of the Academic Activities and maintains the track record of all the Curricular, CoCurricular, Extra Curricular Activities in the college. The Committee members enjoy the freedom of expressing their views in the strategic modification or improvement of the policies and Activities for the overall enhancement of the academic quality of the institution. Staff and students participate in the respective meetings and share their views in terms of decision making policies by respecting each ones opinion in the meeting and implementation of the same. The decisions are taken in the matter of student progression, utilization of funds, formation of Committees and other Academic and Administrative issues. The administration of the institution under Principal and Administrative officer (AO) functions smoothly by decentralization of work. The Staff members are involved in different sections

of work in the office of the institution. All financial matters under the able guidance of Principal are monitored by Administrative officer. All the service particulars of Faculty and Staff are maintained in the Establishment section. All the details of various accounts are maintained in the Accounts section. The details of admitted students, fee particulars, scholarship details are maintained in Admission and scholarship sections and for the smooth functioning of the college proper decentralization of work takes place. The staff members should have the knowledge of all committees work.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	Teaching and learning IQAC ,Staff council,departmental meetings and feedback forms stakeholders are the tools to review the teaching learning process continuously.the methodologies and operations are in the form of questionnaires,Group discussions Student seminars ,Student workshops,quiz,field trips,essay writing and various other practices which intend student involvement and self learning activities .. teachers adopt student friendly and innovative practices .faculty also attend various faculty development programmes and publish papers ,articles which help them to improve themselves and implement new learning strategies to the students .faculty also involve in research activity .the college evaluates teaching learning performance by taking feedback from the students.to inculcate and update their skills
Examination and Evaluation	To asses the students academic performance, each department conducts unit tests, internals, semester examinations the same is evaluated by concerned teachers. Marks are recorded in the marks registers which are maintained by the respective departments.College has complimented traditional written examination with project work, assignments, debates, group discussions, literature review. Special focus is laid on slow learners by providing learning material, old question papers remedial teaching.
Human Resource Management	The institution forms various committees to share the knowledge of the faculty to distribute work among them for smooth effective functioning

of the institution. The important committees are IQAC, staff council, Women empowerment cell, grievance redressal committee, internal complaints committee, anti ragging cell. Faculty members attend Orientation programmes, Refresher courses, Workshops, Seminars, Conferences to improve skills knowledge get abreast with current issues. College Staff club also plays a pivotal role in decision making in academic administrative matters. Feedback is also collected from the students every year for individual faculty. The college has two NSS Units, inculcating service motto among the students by conducting various activities in the college in the surrounding villages. Complaint Box is arranged in the college to receive the grievances redress them timely. Gender sensitization programmes are conducted in the college to sensitize gender issues to maintain equality. The institution has a Well equipped Library with a good number of books journals for intellectual development of teachers students. The college has excellent Gym facility for good physical development.

Industry Interaction / Collaboration

The students are encouraged to participate visit to near by industries research laboratories which helps them to enhance their skills to foster their knowledge in different subjects. Recently our students visited IDEAL industry explosives limited, Eminent members from industries act as visiting faculties. Members of the alumni association also guide the students to get placements.

Admission of Students

Admission is made through Online process called DOST (Degree online services, Telangana). A Help desk with faculty as members is formed to over see the online problems faced by the students. The help desk also gives instructions for online application submission get admission through DOST. To increase admissions a Campaign committee is also formed with the faculty, parents, alumni senior students. The campaign committee with the guidance valuable support of the Principal visit nearby villages, towns, Junior colleges interact with the community by distributing

leaflets/ pamphlets, announcements in various news papers. Under Choice Based Credit System(CBCS), new courses with different combinations are introduced in English Telugu medium keeping in view the needs employment opportunities of the students.

Research and Development

The institution has a Research Development Center, for promoting research activities among faculty young minds. The center approves Major Minor research projects by UGC SERO for faculty 7 faculty members have doctorates many of the teachers are registered for their Ph.DS in collaboration with various reputed universities. Most of the teachers published research papers in various national international journals. Some of the faculty members have been writing various articles on current topics published in news papers. The students of the college submit student study projects every year. To inculcate foster research interest among students, faculty always encourage the students to submit projects on current issues on interesting areas which enables them to carry out their research in further. Our students have been participating Telangana State level Jignasa study projects competitions conducted every year by Commissioner of collegiate education.

Library, ICT and Physical Infrastructure / Instrumentation

Library plays a vital role in developing reading skills and prepare the students for higher education and competitive examinations. Library is equipped with academic, reference, competitive, personality development books.It is serving the needs of the learning and teaching community and also inculcating reading habit among the student fraternity.To inject the learning skills, latest forms of learning resources i.e., EBooks.EJournals and open education resources from various online sources are made available.The ultimate goal of learning center is to access the various resources, which is actually required by the user.The library contains 5500 number of books, 2 journals, 2 Telugu news papers, 1 English news papers and also have national digital library. The institution is having sufficient ICT

Infrastructure. The teaching community using ICT i.e., Ppts, Ohps, Video and Audio lessons, lesson recording as per the latest development in the teaching curricula. The college is also having spacious seminar hall with 300 seating capacity to conduct seminars, workshops, symposiums with LCD facility.

The college is having 33 personal computers with latest configuration and English Language Lab (ELL) to learn basics of ICT. There is an internet lab with 10 computer systems works from 10 am to 5 pm on working days. Students may access syllabus, old question papers, latest subject related videos, reviews, E Books, E Journals with the use of internet lab. The learning resource center is running with KOHA Automated software (Open source) and also having digital library 13 systems. The college was established in 1994 in rural area of Ramannapet to serve the higher education needs of students with rural background with 4 acres of land. The college is possessing 2 khokho grounds, 2 kabaddi ground, 1 basket ball court, 2 running tracks, gymnasium, indoor facility for caroms and chess, internet lab, ELL, digital classroom, MANA TV, seminar hall, Library and reading hall, 9 staff rooms for the faculty members, 2 office rooms for staff members, 1 room for Examinations branch, 12 classrooms, 4 science labs, 3 washrooms for faculty and staff, 2 washrooms for girls, 1 well spacious Principals chamber, waiting rooms for girls and boys each, Dr BRAOU study center,

Curriculum Development

Curriculum is framed by the respective university. The university invites experienced and eminent subject experts from various colleges keeping in view of the needs of the students and their employability opportunities. The syllabus is framed and developed keeping in view of the global changes, higher education opportunities, competitive examinations

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	The students admission process is through online Website DOST. Messages pertaining to admissions will be send through SMS. The institution uploads

student enrollment data through online. The mode of Fees collection is through online after the seat is confirmed. Reimbursement of Scholarships is monitored by concerned welfare departments according to their income and caste certificates through online only. All the curricular, college administration is intimated timely to the students through SMS, Whatsapp, Emails as and whenever in need..

Examination

Internal examination marks and practical examinations marks are uploaded through online to the affiliating university. Hall tickets are also generated through online. The question papers for semester end examinations are also downloaded from the affiliating university site after receiving the OTP from the university. The controller of examinations of affiliating university sends message for evaluation of answer scripts through email to the institution. MOOCS is one of the Flagship programme of the college which is conducted through online and the certificates are received through online.

Planning and Development

Planning and development Periodical meetings are conducted and decisions were taken in the meeting to utilise ICT enabled classes i.e., PPTs, MANA TV, presentations and use of effective Eclasses by the students. Students were also encouraged to enroll MOOCS online classes and prepare PPTs in the class. Information is communicated through whatsapp, email, facebook to teachers and students. Effective measures are taken to develop E governance and implement accordingly. Bio metric attendance is implemented to both faculty, staff and students. CC cameras are also installed.

Finance and Accounts

All financial accounts related documents are maintained through Eoffice. State govt. accounts are operated through HRMS Software developed by CGG, Telangana (Center for good governance). The Commissioner of collegiate education has developed a software programme called CAIMS (College Administration and Information Management System) which deals with Account management of the institution.

Administration

Adminstration Online functioning is being implemented in the college for transparency. The institution makes continuous efforts to go paper less in all administrative official work through EMudra or digital signatures by Principal Administrative officer(AO) In the institution CC Cameras are installed. Bio metric attendance is mandatory for faculty, staff students from 201819 academic year. Wifi facility is available in the college for free access to all. The faculty are using email, Whatsapp, Facebook for effective communication. All the official communications are through emails. Salaries, Scholarships other financial matters only through online transactions.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher course	1	05/07/2017	26/07/2017	21
Orientation programme	1	14/06/2017	14/07/2017	29
Orientation programme	1	04/01/2018	31/01/2018	28

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
25	3	14	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
: Loans, Leaves, Health cards, On Duty, FDP, Medical reimbursement.	Loans, Leaves, Health cards, On Duty,, Medical reimbursement.	Scholarships, Cash rewards, Prizes, Career guidance, Mentormentee system and Complaints box.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

: In our institution, resolutions are passed on financial matters after deliberations discussions in the staff council meeting. There is a purchasing committee for the utilization of funds. Quotation system is followed to purchase equipment materials. Payment is made through account payee cheques only. There is an existing internal external audit mechanism in the institution. Internal audit is conducted annually. The college has Government funds, UGC funds, Special fee funds, Examination funds, Examination fund is audited internally. UGC Funds, Government funds, Special fee funds are audited by Accountant General Team of State government. On retirement of the Principal, Depth inspection auditing of all accounts will be conducted by Commissioner of collegiate education. There are no major audit objections the suggestions given by the audit team is strictly followed, the same is being verified by the auditors during their subsequent visit.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
CPDC	130797	COLLEGE DEVELOPMENT PLANNING

[View File](#)

6.4.3 – Total corpus fund generated

1878272.75

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	IQAC
Administrative	No		Yes	PRINCIPAL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1) Regular Parent Teacher Meetings 2) Admission Campaign 3) Parents representation in IQAC CPDC (College planning development council)

6.5.3 – Development programmes for support staff (at least three)

1) Financial aid 2) Training in Basic computers 3) Guidance in professional development

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) Feedback from the students is collected every year analysed by the IQAC. 2) The college is conducting different outreach activities involving faculty students to enhance social responsibility. 3) Resource mobilisation from different sources. The college under RUSA 2.0, 2nd phase has been granted 2 crores. 4) Involving local community in college development.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	
b) Participation in NIRF	
c) ISO certification	
d) NBA or any other quality audit	

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	COMPOSITION OF IQAC COMMITTEE	10/07/2017	10/07/2017	10/07/2017	10
2017	SUBMISSION OF MIS DATA INSITUTIONAL DATA	15/11/2017	15/11/2017	15/11/2017	8
2018	SUBMISSION OF INSTITUTIONAL AISHE	12/03/2018	12/03/2018	12/03/2018	8

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Literacy Day: Need for Women Literacy to Remove Gender Disparities	08/09/2017	08/09/2017	100	14
Human Rights Day: Gender Equality Essential for Social Transformation	08/12/2017	08/12/2017	92	23

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Ramp/Rails	Yes	2
Rest Rooms	Yes	2
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	24/08/2017	3	Health and Diet	Diabetes, Hypertension and obesity	132
2018	1	1	28/02/2018	3	Science outreach and Science day celebration	Experimental Knowledge exposure insufficient	146

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
HAND BOOK OF CODE OF CONDUCT FOR PRINCIPAL AND LECTURER	01/07/2017	The principal is the head of the frontend unit of the college. He/She is the chief administrator of the college and responsible for overall and effective functioning of the college including academic, administrative, financial and developmental activities. As chief administrator, principal deal with administrative matters, service matters of all the staff members, all matters related to students from their admission to leaving the

college, reporting to Commissionerate of Collegiate Education, Hyderabad and implementing their instructions liaison with RJDCC, matters related to University, public relations, liaison with local bodies, persons and institutions and so on and so forth. The lecturer has the primary duty to disseminate knowledge in his/her subject to all the students. The lecturer should follow the month wise annual plan and complete the syllabus allotted to him/her on time. The lecturer should maintain the teaching diary in the given proforma, this should be submitted to the principal through incharge of department every month. As per the orders of the Government and the concerned University from time to time the lecturer has to adhere to the workload prescribed. Principal and Faculty and all the staff members should involve in curricular, cocurricular and extracurricular activities of the college every year.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Gandhi Jayanthi Celebrations	02/10/2017	04/10/2017	114
Swami Vivekananda Jayanthi celebrations	12/01/2018	12/01/2018	125
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Activities to make campus ecofriendly: Energy conservation: Students are made aware of proper utilization of energy sources. All the class rooms and labs are well ventilated and illuminated by natural light to reduce the consumption of electrical energy. Every classroom and office rooms carry a display in the form

of appeal and suggestions to utilize electricity effectively and to save conservatively by switching off the fan and light switches when not in use. Water harvesting: A proposal is under active consideration to reprocess the wastage into manure for the plants in the campus and for water harvesting the rain water. Plantation: Sufficient plants are grown in the campus. We conduct Haritha Haram program in the college in every rainy season. We take care of all the plants Hazardous waste management: Hazardous waste from the science laboratories namely, Botany, Zoology, and Chemistry and Computer Science is destroyed as per the guidelines of the state government. Ewaste management : We submit the ewaste found in the college to Commissionerate of collegiate education, Hyderabad, CCE Hyderabad calls for tenders to dispose this ewaste collected from all the Government Degree colleges across the state of Telangana. Any other activity: Student volunteers of our NSS Units conduct Clean and Green Programme. Value added courses like Environmental Studies and Renewable Energy Sources are offered to the students.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

7.2 BEST PRACTICES I BEST PRACTICE 1. Title of the Practice " Standardized procedures for periodic quality checks of Teaching - Learning " 2. Objectives of the Practice The objectives/intended outcomes of this best practice are: • To ensure standardized quality learning and teaching experiences across all courses and programs and differed mores of delivery. • To improve students learning experiences and outcomes. • To assist in curriculum planning • To identify and address professional development needs. • To provide staff with reliable, consistent and timely evidence of the quality of their teaching and student learning which may be used in deciding pay incentives/promotion processes and also best teacher awards • To gather information and evidence for reporting purposes, specifically for a demonstration to the University by the college of effective quality assurance processes concerning the learning and teaching environment. 3. The Context Quality teaching is defined in terms of effective pedagogical techniques to achieve the desired learning outcomes of students. It involves several dimensions, including the effective design of curriculum and course content, a variety of learning contexts (including guided independent study, projectbased learning, collaborative learning, experimentation, etc.), soliciting and using feedback, and effective assessment of learning outcomes. Institutions need to ensure that the education they offer meets the expectations of students and the requirements of employers, both today and for the future. One of the most challenging paradoxes in the world of academics is the fact that while innovativeness in teaching is largely agreed upon as the most desired aspect of teaching, it is also equally a fact that innovativeness as a tangible teaching component cannot be defined or promoted. To meet the challenge of promoting the innovativeness of teachers, the best way was found to be insisting on documentation of individual teaching plans/lessons which in turn help to identify the most effective methodologies/approaches that can be shared with others who are not very successful in their teaching. Under the system of standardized procedures, the pedagogical tools adopted by most creative teachers get to be systematically documented and this can work as a frame of reference for teachers who are not spontaneously creative. Senior faculty or sometimes even the youngest faculty coming from diverse backgrounds like industry etc., explore alternative pedagogies or adapt student support to varied student profiles and pedagogical competencies. Their alternative teaching methodologies can serve as training models for other teachers. The individual performance of each faculty member is a crucial factor in quality teaching. The unit plan designed by the faculty becomes the frame of reference to make the teacher accountable for the status of syllabus completion. In the context of teachers moving towards greener pastures / IT Sectors, the need for

adopting standardized procedures was deeply felt as transition becomes smooth when there is a switch of teachers as the former teacher's records become a ready reference for the new teacher. Through constant checks of teacher's documents which include their unit planners, academic records, teaching dairies, monthly appraisal, etc., the institution finds scope to identify areas of deficiencies and also take up appropriate FDP programmes for the betterment of their professional effectiveness and also for the quality enhancement of the academic programme. 7 4. The Practice The procedures which constitute the implementation of the practice are as follows: • The institution has a meticulously organized and clearly planned teaching, learning and evaluation schedule, well integrated into the total institutional scheme. The course outlines and the course schedules are drawn well ahead of the course commencement. Each faculty of the department has an individually drafted unit planner, which reflects how each unit is taught by indicating the time frame along with a mention of methodologies/ references used and modes of evaluation practiced. The course outlines are spelled out to the students by the course teacher in the orientation session. • Self - appraisals and Monthly appraisals, submitted by the individual teachers gives a clear indication of the teachers' contributions in various categories academic, administrative and extension activities. Teaching dairies that have lesson plans of the topics handled that week are meticulously maintained by the individual teachers. • The principal of the college ensures the effectiveness of the process by weekly checks of the teaching dairies, academic records, monthly appraisals and syllabus completion statements submitted by the faculty. The effectiveness is further ensured through crossverification by the head of the institution • The teachinglearning process is continuously reviewed by the Principal, Vice Principal, by taking into account the feedback given by the students. • Each department submits an annual report on the activities comprising academic activities, research and extension activities, innovations in teaching/learning, publications, staff, and student achievements, extra and cocurricular activities to the IQAC. • To ensure quality sustenance and enhancement, the college periodically conducts the performance audit of the departments which includes course review, Review of Teachinglearning methodologies, Result analysis, Research output, Faculty Development Programmes attended/conducted and Extension activities, Cocurricular and extracurricular activities conducted during the year. The audit checks the progress and quality of departmental performance against the specifications spelled out in the Almanac and departmental vision. • Result analysis is submitted by the individual faculty. The result analysis of each department is submitted to the Principal after each semester. • Syllabus completion statements are also periodically submitted by the individual teachers in order to ensure timely completion of the syllabus. • Feedback is taken from the students at the end of every semester for teacher evaluation.8

5. Evidence of Success Thus the regulatory mechanism of timely checks on teacher quality has the double advantage of improving not only teacher but also student performances. This practice has resulted lot of confidence levels in both students and teachers. 6.Problems Encountered and Resources Required The commitment of the teachers and students regular attendance is required to implement this practice. II. BEST PRACTICE 1. Title of the Practice " Guest Lecturer Field Trips " 2. Objectives of the Practice • To expose students to eminent personalities in various fields • To provide handson experience • To give better knowledge on the subject 3. The Context • Updation of knowledge and skills • Sharing of latest trends • Need for interaction with experts • Need for practical knowledge and experiences 4.The Practice Guest Lectures by eminent personalities in various fields are hosted to broaden students subject knowledge. In addition to Science departments, the Arts and Commerce departments are conducting Field Trips and Educational Tours to provide handson experience to students. Colleges have included seminars at class level, State and National level workshops in their academic schedules. Faculty of one stream

deliver extension lectures to students of other streams to widen their scope of knowledge. Experts from Industry and alumni are also invited to deliver guest talks to motivate students. Personality development trainers conduct interactive sessions to improve selfconfidence and positive attitude among students. 5. Evidence of Success • Guest lectures and field trips have increased • Students updated knowledge and are presenting papers in seminars • Edutainment provided through field trips • The number of State level and National seminars increased 6.Problems Encountered and Resources Required • DRCs (District Resource Centres) facilitate guest lectures • UGC sanctioned funds

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://ccets.cgg.gov.in/Uploads/files/buttonDetails/11714.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

7.3 Institutional Distinctiveness The college has very good vision for all the students. Its emphasis is on all round development of student's personality. Our VISION is bright future of students and the MISSION is to provide quality education to them and furthermore the College is committed to the educational values in particular and human values in general. ? To sharpen the future of students. ? To educate the students of all sections of the society as well as Women empowerment. ? To encourage Research in Education. ? Committed to fulfil the need of the society for good teachers. To be provider of innovative and qualitative lifelong learning experiences for all its students and to develop individuals who will undertake research for new knowledge and its application in Indian realm. Enriching lives and fulfilling dreams by preparing students to pursue and achieve highest success in their career and also valuing our students as well as employees with respect, integrity and openness. Every department and faculty of our college conduct coaching classes for PG entrance and various competitive exams for job opportunities for the students of our college as well as students of other nearby colleges. Our vision is mainly to focus on career of students of this region and place them on good platform.

Provide the weblink of the institution

<https://ccets.cgg.gov.in/Uploads/files/buttonDetails/11715.pdf>

8.Future Plans of Actions for Next Academic Year

The Principal, Administrative Staff, and the Faculty Members of Govt. Degree College Ramannapet have firmly resolved to implement the following future plan in a meeting held at the end of the current academic year, for the next academic year 2018 19 based on the feedback taken from the students, and the experiences of the Faculty to meet the Institutional goals and the growing demands of the society for catering to the students of the rural community. 1. It is decided to improve the intake of Firstyear students by vigorous campaigning and conducting awareness programmes with the Intermediate students of the neighboring colleges. 2. It is decided to improve the employability skills among the final year students to have them placed in good jobs once they complete their Graduation course by making use of TSKC, DISHA, and TASK platforms by imparting IT skills, Arithmetic and Reasoning, and Communication in English, etc. 3. It is decided to focus on the result of the final year students to improve the pass percentage to make more number of students go for PG Courses. 4. It is decided to provide better facilities in the Audio Visual room to make the students access the internet facility, giving presentations and watch MANA TV programmes. 5. It is decided to improve the quality of food in the canteen by upgrading it. 6. It is

decided to set up a Xerox in the library to facilitate the students to take copies of the pages from the Reference books. The Principal, Administrative Staff, and the Faculty Members of Govt. Degree e a tree plantation programme in June for improving the Greenary of the College 8. It is decided to observe punctuality, improvement of attendance percentage of the students and code of conduct for the improvement of the Academic Standards of the Students. 9. It is decided to Strengthen the Career guidance and placement cells of the college to see more number of students attending placement drives 10. It is decided to Strengthen the Women Empowerment Cell of the college and sensitize the girls to participate in all the programs of the college and also taking up the challenges of the society by better equipping themselves 11. To make all the programs studentcentric by giving opportunities in organizing programs, conducting quiz and student seminars, project works and field trips with their involvement.