Yearly Status Report - 2016-2017

Part A	

Data of the Institution

1. Name of the Institution	GOVERNMENT DEGREE COLLEGE, RAMANNAPET
Name of the head of the Institution	Dr.A.Bhanu Prasad
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08694223456
Mobile no.	9848385850
Registered Email	gdcrpt94@gmail.com
Alternate Email	prl-gdc-rmpt-ce@telangana.gov.in
Address	Ramannapet
City/Town	Ramannapet
State/UT	Telangana
Pincode	508113

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Sri.A.Pradeep Reddy**
Phone no/Alternate Phone no.	**08694223456**
Mobile no.	**9059136116**
Registered Email	**gdcrpt94@gmail.com**
Alternate Email	**prl-gdc-rmpt-ce@telangana.gov.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://gdcts.cgg.gov.in/ramannapet.edu

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/11059.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**71.50**	**2007**	**31-Mar-2007**	**30-Mar-2012**
2	**B**	**2.58**	**2015**	**14-Sep-2015**	**13-Sep-2020**

6. Date of Establishment of IQAC	**04-Jun-2007**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC Committee was formed as per guidelines	**13-Jul-2016** **1**	**10**

AISHE Institution details were uploaded	04-Oct-2017 1	8
Management Information System (MIS) Institution details upload	24-Nov-2016 1	8
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	STATE PLAN	TS Government	2016 365	170000
Institution	STATE PLAN	TS Government	2016 365	70000
Institution	STATE PLAN	TS Government	2016 365	31870
Institution	STATE PLAN	TS Government	2016 365	20000
Institution	STATE PLAN	TS Government	2016 365	159000
Institution	STATE PLAN	TS Government	2016 365	300000
Institution	STATE PLAN	TS Government	2016 365	400000
Institution	STATE PLAN	TS Government	2016 365	480645
Institution	STATE PLAN	TS Government	2016 365	40000
Institution	STATE PLAN	TS Government	2016 365	80000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

/1 IQAC Committee was formed as per guidelines.on 13/07/2016

2 AISHE Institutional details were uploaded on 04/10/2017

3 MIS Institutional details uploaded on 24/11/2016

4. NIRF details were also uploaded by the IQAC of the institution

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
AISHE INSITIONAL DETAILS	**WERE UPLOADED**
MIS INSTITUTIONAL DETAILS	**WERE UPLOADED**
NIRF INSTITUTIONAL DETAILS	**WERE UPLOADED**
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14. Whether AQAR was placed before statutory body ?	**No**
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2017**
Date of Submission	**04-Oct-2017**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**The Govt. Degree College Ramannapet has been established in the year 1994 and is progressing ever since in the pursuit of imparting Quality Education**

to the rural background students. The college is uploading information into MIS (Managing Information System) as sought by the HRD ministry of India under AISHE(All India Survey On Higher Education) under the MIS portal from academic year Oct 2013 Mar 2014 till this year During the year 2016 2017, we have uploaded the information for the period of April 2016 to Mar 2017. As per the data uploaded by our Institution, the college has a total strength of 615 students among which 369 are girls. The intake of the Firstyear students is 301 into various Under Graduate Courses like B.Sc,B.Com B.A. The College has a Faculty Strength of 29. Out of which 26 are regular Faculty and 03 are on a temporary basis. In the Regular Faculty, 07 are Ph.D. degree holders. Apart from this, the College has 14 NonTeaching members. During the said period the College has received a total funding amount of Rs. 2,70,500(Rupees two lakh seventy Thousand and Five hundred only) out of which the Tuition Funding and CSR Funding amounts to Rs. 1,50,500 and 1,20,000 respectively. The College has a Placement Cell from which 19 students were placed into various positions. The college has entered into its 3rd A A cycle under NAAC from Oct 2015 Sept 2020. In its 2nd cycle, the college has acquired a CGPA of 2.58 by the NAAC Peer team.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

In the beginning of the academic year, the institution prepares academic calendar/ institutional plan which is uploaded in the college website. The academic calendar is prepared in tune with the Almanac received from the Affiliating University, ie., Mahatma Gandhi University.The almanac is also displayed in the notice board for the benefit of students .The faculty members too, briefly explain the no. of teaching hours, internal examinations schedule, Skill enhancement courses, Generic electives etc. to students, The teachers/ faculty members prepare their teaching plan ahead, i.e., division of syllabus per month. per week etc., with distribution of no. of hours. Curricular & Co-curricular activities are also planned. Orientation programme is organised for freshers every year, to make them aware about CBCS (Choice Based Credit System), semester system, curriculum delivery, co curricular activities, extra curricular, schedule of internal examinations etc.,The students are encouraged

for student centric activities like student seminars, student projects, improving reading activities through library,quiz competitions etc apart from regular classes. Timetable is framed & strictly followed as per the credit points mentioned in the syllabus of each course offered by the college and prescribed by affiliating university. Apart from traditional /conventional teaching methods, ICT teaching is also often used by teachers as an additional input to the curriculum and effective teaching. The students (Advance learners) are also encouraged to collect / read literature concerned to the topics from the reference books of library. Field visit/ educational visit to important places are also organised by departments for effective implementation of curriculum. These kind of activities or visits refresh the young minds from their routine schedule and make them acquainted with practical knowledge. The affiliating university has also introduced Skill enhancement courses(2 credits) for each semester which are additional papers along with core and electives. Environmental studies and Gender sensitization are mandatory for all 1st and 2nd semester students. 3rd semester onward to 6th semester elective skill enhancement papers for each programme are compulsory for the students. The faculty member has to maintain a Teaching Diary and Synopsis of the papers they are dealing with. The teaching diary is written daily after completing all the lectures and any other academic activity and it should be submitted to the principal every month. The teacher also has to maintain synopsis/ teaching notes of each paper where in the gist of the paper is written. The IQAC conducts regular formal and informal meetings with the faculty members regarding completion of syllabus, students attendance, student cenric activities,internal examinations etc.,for the overall development of the quality of the institution.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Spoken Tutorial online course Libero office Suite calc	Nil	01/01/2017	180	To enhance computer skills.	To enhance computer skills
Spoken tutorial online courses Linux	Nil	01/07/2016	180	Linux Course helps the students to improve computer skills get e mployability opportunitie s	To enhance computer skills
Spoken tutorial online courses C CPP	Nil	01/07/2016	180	To improve computer skills	To enhance computer skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction

No Data Entered/Not Applicable !!!	
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	EPP TM	28/01/2017
BA	EHP TM	28/01/2017
BCom	GENERAL TM	28/01/2017
BSc	MPC TM	28/01/2017
BSc	BZC TM	28/01/2017
BCom	COMPUTERS	28/01/2017
BSc	MPCS	28/01/2017
BSc	BZCA	28/01/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Spoken Tutorial online courses Linux	01/07/2016	10
Spoken Tutorial online courses C CPP	01/07/2016	2
Spoken tutorial online courses Libero office Suite calc	01/07/2016	167
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?

(maximum 500 words)

Feedback Obtained
Students feedback is mandatory. A feedback consisting of 20 items to check the performance of the teachers by the students with 5 scale of ranking is supplied to each student of a group. The student gives ranks to each teacher selecting numbers 1,2,3,4,and 5 to all the teachers in a single sheet with details like 1 as Poor,2 as Average,3 as Good,4 as Very Good and 5 as Excellent. The total points for 20 items are added and later the total has to be divided by 20 as there are 20 items. The remaining number will signify the rank or grade of the teacher. The student while filling the columns give rank to all the teachers of the group at a time in a single sheet there by saving of time.These forms are analysed by the IQAC committee as explained above and the report is later reviewed and revealed to the concerned faculty member by the head of the institution for any improvements. The institution strive for the overall development of students hailing from rural background. The feedback of the students are taken in a positive way and improvements at any stage are encouraged. The institution strictly relies on the theme of Teacher Learner relationship. A Teacher is simply a Teacher irrespective of gender, creed or any other aspect, in true sense a Teacher has to provide knowledge, life skills, career development and inculcate values to the students. The same lies with the Learner too. A learner is a learner irrespective of their gender. social background etc., but also extra care is taken while sensitizing the students with regard to gender issues. The head of the institution, in presence of concerned teachers receive feedback from the parents and also explain their wards academic performance, difficulties,behaviour etc., whenever their(parents) presence in the college. Oral feedback is taken from the students by principal about their classes,while they leave the college daily.The head of the institution remembers each student by their name,village name, parents details etc.,This helps in categorizing the students as Advance/Slow/First Generation Learners, there by the institution will support them academically like extra care while teaching for slow learners inculcating interest towards studies, providing reading material,clearing their doubts in simpler terms etc.,Financial support to students through payment of fees, buying books etc.,Faculty members also take Oral feedback from the students regarding academic activities. Personal attention/ care taker system is also encouraged there by the personal problems of the students are also taken into criteria and any suggestions and solutions are given. Parent Teacher meet also helps in the development of the institution. Alumni association also plays a key role by providing moral support to the faculty and students when ever required.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	EPP	60	32	32
BA	EHP	60	42	42
BCom	General	60	56	56
BCom	Computers	40	26	26
BSc	BZC	60	59	59
BSc	BZCA	40	26	26
BSc	MPC	60	24	24

BSc	MPCS	40	32	32

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	688	0	25	0	29

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
29	20	30	0	0	50
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring System 2016 17 A student mentoring system is an important tool of the college to monitor the progress of the students and to help them cope with the studies, regularly. During the Academic year 2016 17, once the admission process of the First Year students was over the Principal of the college and the Academic Coordinator have arranged mentorships to the Faculty Members by allotting the students of different Groups and Semesters in August. The college has a total strength of 688 students for the academic year. About 21 Faculty Members teaching Science, Commerce, and Arts streams have been allotted about 25 to 35 students from the respective groups. The role of each mentor is to adopt the students totally for the year and help them academically and emotionally by connecting to them personally. The allotment of students to teachers for mentorship for 2016 17 is as under: B.Sc students (320) I yr..... (116)students Mentors….1 English, 2 Chemistry, 1 Physics II yr..... (106)students Mentors…..1 Math, 1 Zoology,1 Physics III yr.......(98)students Mentors…..1 Botany, 1Math 1 Chemistry B.Com students (200) I yr.......(82)students Mentors….1 Commerce, 1 English, 1 Telugu II yr........(76)students Mentors…..1 Commerce, 1 Telugu III yr........(42)students Mentors…..1 Commerce, 1 Computer Science B.A. students (168) I yr.........(73)students Mentors….1 Pol. Science, 1 History 1 Librarian II yr.........(49)students Mentors…..1 English 1 Physical Director III yr.........(46)students Mentors…..1 Pub. Ad. 1Economics The responsibilities of Mentors: Each mentor keeps the profile of every student allotted to him/ her in a Register, meets them frequently either individually or in groups. By analyzing the socioeconomic background of the students, the Mentor tries to understand the pace of learning, difficulties in understanding the topics and gives suggestions as to how to overcome them. Apart from this, the mentors take care of the attendance of the students to the classes, their punctuality, and the preparation for Internal and Semester Exams. The Mentors would also enquire about the dropouts and the students who discontinue the classes for a longer time and give all assistance to make them fall in line with other students and get into the groove. The mentors would also facilitate a meeting between the students and the other Faculty Members about the clarification of doubts if they shy away from them. The Mentors would also keep track of the results of the students, advises them in the case of any backlogs. Likewise, the overall attitude and performance of the students are closely monitored in a friendly manner. This kind of mentorship has largely helped in the smooth running of the Institution as well as keeping the students focused on their studies and future progression.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
688	25	1:28

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
29	21	8	7	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	129	I SEM	15/12/2016	02/02/2017
BA	111	I SEM	15/12/2016	02/02/2017
BA	129	II SEM	18/04/2016	02/06/2017
BA	111	II SEM	18/04/2017	02/06/2017
BCom	401	I SEM	15/12/2016	02/02/2017
BCom	401	II SEM	18/04/2017	02/06/2017
BCom	402	I SEM	15/12/2016	02/02/2017
BCom	402	II SEM	18/04/2017	02/06/2017
BSc	445	I SEM	15/12/2016	02/02/2017
BSc	445	II SEM	18/04/2017	02/06/2017
BSc	468	I SEM	15/12/2016	02/02/2017
BSc	468	II SEM	18/04/2017	02/06/2017
BSc	603	I SEM	15/12/2016	02/02/2017
BSc	603	II SEM	18/04/2017	02/06/2017
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

During the academic year 201617, the college has a strength of 688 students enrolled into different programs. During the current Academic Year, the college is entering into a new system of TeachingLearning and Evaluation wherein the year wise syllabi are completed in two semesters in the CBCS mode i.e. Choice Based Credit System. This system is introduced throughout the state under all the Universities. As a part of the system, the students need to write two Internal Assessment Exams and apart from the Semesterend Exams. The College has been taking a keen interest in improving the academic standards of the students by strengthening the Internal Examination System as apart of the pedagogic

strategy. To this end, the College has taken certain measures to improve the Internal Examination System. The institution has decided to conduct at least one slip test fortnightly by every Faculty member on the ongoing topic and evaluate them and let the students know of their shortcomings. It is also decided to give assignments to students as apart of the Internal Assessment system to make them understand the concepts better. Also, it is the part of the University Examination System to conduct two Internal Assessment tests per Semester for 20 percentage of marks of the Semester exams. The institution has also made it compulsory to give individual projects to students by every Department to enhance their subject knowledge and the application of the concepts in real life situations. The whole exercise helped the students in their writing practices, presentation skills, and analytical skills, etc. It is also observed that their academic standards, the way of approaching the exams, the confidence levels and the ease of preparation for the final exams.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared at the beginning of the academic year as per the almanac received from the affiliating university i.e., Mahatma Gandhi University. The Academic calendar is uploaded on the college website along with almanacs of all semesters. The almanacs are displayed on the notice board for the benefit of students. The institution strictly follows the almanac schedule regarding commencement of classes of all semesters, conduct of 2 internal examinations, practical examinations schedule, etc., The institution also strictly follows the instructions received from Commissioner of collegiate education, Telangana, and also affiliating university Mahatma Gandhi University, regarding Observance or Celebration of important days through institutional committees like NSS and also through specified committees. NSS Unit wise regular activities like cleaning the college campus by volunteers, plantation programmes, NSS Day celebrations by imparting motive of social service among the students, etc., are taken place in the institution. Winter Special camps are conducted as per the schedule received from affiliating university. During special camp(Stay at the village) the Programme Officer along with 50 volunteers adopt a village for one week, conduct cleanliness programmes, also create awareness among the public on the issues of social evils or superstitious beliefs like early marriages, preference of male child, etc., The villagers are also sensitized on the issues like Girl Education, usage of toilets or avoidance of open defecation in the villages. To improve the Underground water level, digging of water pits to soak all the used water or (Percolation pits) is also encouraged among the villagers. As per the action plans of the Departments, studentcentric activities like Extension lectures by prominent persons, Student seminars, Field visits, Quiz competitions etc., are conducted by the departments for overall development of the students. A special attention is also focused on Jignasa Annual study Project initiated by the CCE in the Academic year to inculcate research activities among students by preparation of student study projects with the guidance of faculty members. These projects after selection and scrutiny at the college level, district level are forwarded to the state level and if these projects are selected at the state level, the team along with the teacher receive cash prize and certificates of appreciation. The institution through TSKC (Telangana State Knowledge Center) facilitate the students through communication skills, soft skills, group discussions, interview skills, computer skills, etc., Gender sensitive and other related programs are also planned while preparing an academic calendar. The institution through TASK (Telangana Academy for Skill and Knowledge) conducts various skill development activities and also motivates the students for placement drives. Various Certificate courses are also introduced to the students as an additional input for enhancing or improving employability and skill development. In the institution besides Internal

examinations, slip tests and grand tests are also conducted by some departments. The institution always strives for the overall development of the students coming from rural background.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://ccets.cgg.gov.in/Uploads/files/buttonDetails/12910.jpg

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
441	BSc	MPC	15	5	33
445	BSc	BZC	36	8	22
111	BA	EPP	20	9	45
129	BA	EHP	19	13	68
401	BCom	General	37	3	8
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://ccets.cgg.gov.in/Uploads/files/buttonDetails/13037.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	0	0	0
Minor Projects	0	0	0	0
Interdisciplinary Projects	0	0	0	0
Industry sponsored Projects	0	0	0	0
Projects sponsored by the University	0	0	0	0
Students Research Projects (Other than compulsory by the University)	0	0	0	0
InternationalProjects	0	0	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
0	0	31/12/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	31/12/2017	0
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	31/12/2017
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Library Science	6	2
International	Botany	4	2.7
National	History	1	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Political Science	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	2017	0	0	0

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	2017	0	0	0

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	4	2	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Volunteers Meeting	NSS	8	100
Telangana ku Haritha Haram	NSS	14	108
Haritha Haram	NSS	8	78
Clean and Green	NSS	10	82
Clean and Green	NSS	10	88
Teachers Day	NSS	8	92
Campus Cleaning	NSS	10	98
NSS Foundation Day	NSS	5	92
National Education Day	NSS	8	78
Campus Cleaning	NSS	5	82
AIDS Day	NSS	8	91
AIDS Rally	NSS	10	90
Pre Camp Survey	NSS	4	20
WInter Special Camp	NSS	14	100

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	0

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
International Yoga Day	Sports and Games	Yoga Aasanas	12	55
Physical Fitness Programme	Sports and Games	Physical Fitness Tests for Students	7	75
Independence Day	Sports and Games	College level competetions : Chess, Kabaddi, Volly Ball, Athletics	5	100
National Sports Day	Sports and Games	Invitational Volley Ball Match	2	12
Intramurals	Sports and Games	Inter College Competetions	4	80
District Level	Sports and Games	Inter College Competetions	1	3
Cross Country Race	Sports and Games	Long Run	3	15
Extension Lecture	Sports and Games	An Expert Guided our students in Kabaddi	2	40
CCE Yuvatharangam	Sports and Games	College level competetions : Chess, Kabaddi, Volly Ball, Athletics	8	110
CCE Yuvatharangam	Sports and Games	Cluster Level	5	57
CCE Yuvatharangam	Sports and Games	State Level	1	5
Ratha Sapthami	NSS	Suryanamaskars were performed by girls	2	15
Annual Sports Day	Sports and Games	College level competetions : Chess, Kabaddi, Volly Ball, Athletics	12	269
National Library Week	Library Science	Book Exhibition	18	210
National Education Day	NSS	Essay writing on Literacy	2	40
Clean Green	NSS	Greenary	3	60

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

National Voters Day	NSS	Vote Enrollment Process	7	102
Health Camp	NSS	Health Checkups for Students	8	150
Extension Lecture	TSKC	Career Development	6	102
CCE Yuvatharangam	Language Department	Cultural Activity	5	150
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
onthe job training	Libre office suite calc	IIT Bombay	05/01/2017	05/07/2017	167
onthe job training	Linex	IIT Bombay	10/07/2016	10/01/2017	10
onthe job training	C Cpp	IIT Bombay	10/07/2016	10/01/2017	2
[View File](#)					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
0	31/12/2017	0	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1908763	1291436

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added

Classrooms with LCD facilities	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Partially	Latest	2019

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	38	7	7	7	0	3	0	0	0
Added	3	0	0	0	0	0	3	0	0
Total	41	7	7	7	0	3	3	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

125 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Open Educational Resources	https://www.youtube.com/watch?v=itVp5n5l2ZM&t=1s

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
1308763	691437	1308763	701437

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc. Response: The College has established systems and procedures for maintaining and utilizing physical, academic and support facilities through the following committees 1.Stock verifications Committee for Science Computer Labs 2. Furniture Committee 3. Games and Sports Committee 4. Library committee The above committees verify the equipment or facilities with stock register and suggest any kind of suggestions to improve the facilities and submit the report to the Principal for further review with the concerned departments

http://gdcts.cgg.gov.in/OtherPages.edu?page=getButtonDetails&centreId=104&id=1372

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Maintenance Fee for the student(MTF)	241	1262450
Financial Support from Other Sources			
a) National	Nil	0	0
b)International	Nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft skill development	20/08/2016	300	TSKC
Remedial coaching	05/09/2016	150	Concerned departments
Language lab	12/07/2016	200	English department
Yoga Meditation	21/06/2016	30	Department of Physical Education
Personal counselling Mentoring	22/06/2016	300	Admissions
Personal counselling Mentoring	01/12/2016	100	Women empowerment Physical science departments
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited	Number of benefited	Number of students who	Number of studentsp placed

		students for competitive examination	students by career counseling activities	have passedin the comp. exam	
2017	Career Counselling	60	60	10	1

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	0	0	Nil	0	0

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	2	BSc	Chemistry	Mahatma Gandhi University	MSc Chemistry
2017	1	BSc	Mathematics	Mahatma Gandhi University	MSc Mathematics
2017	1	BSc	Physics	Mahatma Gandhi University	Msc Physics
2017	1	BSc	Zoology	Mahatma Gandhi University	MSc Zoology
2017	1	B.A.	EHP	Osmania University	M.A. Political Science
2017	1	B.A	EPP	Osmania University	M.A. Public Adm
2017	1	B.A	EHP	Mahatma Gandhi University	M.A. Economics
2017	2	B.A	EHP	Osmania University	M.A. History

2017	5	B.Com	Commerce	Mahatma Gandhi University	3 in M.Com,2 in M.B.A

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	3

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
International Yoga Day 21/06/2016	college	50
Physical fitness programme	oollege	75
Intramural On the eve of Independence Day	college	80
National sports day	college	24
Intramural Selection of volley ball team	college	20
Intramural Selection Chess,Kabaddi,Athletics	college	60
cross country race	college	15
Intramural Selection of volley ball team	college	20
Yuvatarangam volleyball,chess,kabaddi,Athletics, for Men Women	college	110
Annual sports day volleyball,kabaddi,tenni koit,chess,carroms,khokho ,Athletics,cricket	college	309
on eve of rathasapthami suryanamaskar were performed	college	15

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council is a studentbased civic body designed to help promote spirit and leadership among students. A Student Council is a representative structure for students only, through which they can become involved in the affairs of the college, working in partnership with college faculty, staff and parents for the benefit of the college and its students. Student council primarily fosters the coordination and communication between college administration and student body and make sure your opinions are being heard. It collaborates with students, faculty, administrators, and other partners both inside and outside of the college to ease and complement the quality of life and learning for students.The name of the council shall be "Student Council of GDC RAMANNAPET. Objective of this council is to provide representation for students in a democratic process of planning, supervising, administering, and coordinating various activities and affairs as affect the general welfare of the college and students, to develop positive attitudes and to practice good citizenship by promoting harmonious relations throughout the Institute, to look after all the issues and problems concerning the students of college and to direct the grievances and suggestions of the students to the concerned administration for addressal through the Student Council framework, to Apply knowledge in creative ways and Experimenting with new ideas, identities, and skills.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni association was formed to strengthen the bond between alumni and the college, which includes developing an active network of alumni across countries. The committee has been working on creating an alumni directory and facilitate the formation of an alumni association. In doing so, the alumni tab has been set up on the college website, which has a registration form on which the former students may enter information that is required. The Alumni association is highly motivated to facilitate a strong, healthy association between the alumni, teachers, and current students. During the alumni meet the alumni involves current students performing cultural programs for the alumni, the alumni sharing their experiences, and various fun games involving alumni and faculty members.. In the future the Alumni association is hoping to have the former students be an integral part of the college activities such as placements, seminars/workshops, guest lectures, and career guidance for the current students in college. In the future there is also a plan to have an alumni magazine.

5.4.2 – No. of enrolled Alumni:

50

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The alumni association informally met the faculty members and discussed academic issues and assured to distribute competitive material to the students.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. The College follows the policy of decentralization and participative

management.All the policy decision of Academic and Administrative matters are resolved in college Staff Council and the same is implemented through various committees.The college constitute committees relating to academic issues and administrative issues. All the academic issues are resolved through various committees involving faculty members. The major academic committees are IQAC(Internal quality assurance cell), DRC (Dtstrict resource centre),UGC (University grants commission),RUSA (Rashtriya uchthar shiksha abhiyaan), Academics Examinations committee, TSKC (Telangana state knowledge center), NSS Units, MANATV,Women empowerment cell, Internal complaints committee, Grievance redressal committee, Career guidance committee etc., All the Committees Consisting of Staff members are involved in Decision making process in passing the resolution and execution of the Academic Activities and maintains the track record of all the Curricular ,CoCurricular, Extra Curricular Activities in the college. The Committee members enjoy the freedom of expressing their views in the strategic modification or improvement of the policies and Activities for the overall enhancement of the academic quality of the institution. Staff and students participate in the respective meetings and share their views in terms of decision making policies by respecting each ones opinion in the meeting and implementation of the same .The decisions are taken in the matter of student progression ,utilization of funds ,formation of Committees and other Academic and Administrative issues. The administration of the institution under Principal and Administrative officer (AO) functions smoothly by decentralization of work. The Staff members are involved in different sections of work in the office of the institution. All financial matters under the able guidance of Principal are monitored by Administrative officer. All the service particulars of Faculty and Staff are maintained in the Establishment section. All the details of various accounts are maintained in the Accounts section. The details of admitted students, fee particulars, scholarship details are maintained in Admission and scholarship sections and for the smooth functioning of the college proper decentralization of work takes place. The staff members should have the knowledge of all committees work.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission is made through Online process called DOST(Degree online services,Telangana). A Help desk with faculty as members is formed to over see the online problems faced by the students. The help desk also gives instructions for online application submission get admission through DOST. To increase admissions a Campaign committee is also formed with the faculty, parents,alumni senior students. The campaign committee with the guidance valuable support of the Principal visit nearby villages,towns,Junior colleges interact with the community by distributing leaflets/ pamphlets, announcements in various news papers. Under Choice Based Credit System(CBCS), new courses with

	different combinations are introduced in English Telugu medium keeping in view the needs employment opportunities of the students.
Research and Development	The institution has a Research Development Center, for promoting research activities among faculty young minds. The center approves Major Minor research projects by UGC SERO for faculty.7 faculty members have doctorates many of the teachers are registered for their Ph.DS in collaboration with various reputed universities. Most of the teachers published research papers in various national international journals. Some of the faculty members have been writing various articles on current topics published in news papers. The students of the college submit student study projects every year. To inculcate foster research interest among students, faculty always encourage the students to submit projects on current issues on interesting areas which enables them to carry out their research in further. Our students have been participating Telangana State level Jignasa study projects competitions conducted every year by the Commissioner of collegiate education
Library, ICT and Physical Infrastructure / Instrumentation	Library plays a vital role in developing reading skills and prepare the students for higher education and competitive examinations. Library is equipped with academic, reference, competitive, personality development books.It is serving the needs of the learning and teaching community and also inculcating reading habit among the student fraternity.To inject the learning skills, latest forms of learning resources i.e., EBooks.EJournals and open education resources from various online sources are made available.The ultimate goal of learning center is to access the various resources, which is actually required by the user.The library contains 4850 number of books, 2 journals, 2 Telugu news papers, 1 English news papers and also have national digital library. The institution is having sufficient ICT Infrastructure.The teaching community using ICT i.e., Ppts, Ohps, Video and

		Audio lessons, lesson recording as per the latest development in the teaching curricula.The college is also having spacious seminar hall with 300 seating capacity to conduct seminars, workshops,symposiums with LCD facility. The college is having 33 personal computers with latest configuration and English Language Lab (ELL) to learn basics of ICT. There is an internet lab with 10 computer systems works from 10 am to 5 pm on working days.Students may access syllabus.old question papers, latest subject related videos, reviews, E Books,E Journals with the use of internet lab.The learning resource center is running with KOHA Automated software (Open source). The college was established in 1994 in rural area of Ramannapet to serve the higher education needs of students with rural background with 4 acres of land.The college is possessing 2 khokho grounds,2 kabaddi ground,1 basket ball court, 2 running tracks,gymnasium,indoor facility for caroms and chess, internet lab, ELL, digital classroom, MANA TV,seminar hall, Library and reading hall,9 staff rooms for the faculty members,2 office rooms for staff members, 1 room for Examinations branch,12 classrooms, 4 science labs, 3 washrooms for faculty and staff,2 washrooms for girls,1 well spacious Principals chamber,waiting rooms for girls and boys each,Dr BRAOU study center,
	Curriculum Development	Curriculum is framed by the respective university.the university invites experienced and eminent subject experts from various colleges keeping in view of the needs of the students and their employability opportunities..the syllabus is framed and developed keeping in view of the global changes ,higher education opportunities,competitive examinations
	Teaching and Learning	IQAC ,Staff council,departmental meetings and feedback forms stakeholders are the tools to review the teaching learning process continuously.the methodologies and operations are in the form of questionnaires,Group discussions Student seminars ,Student workshops,quiz,field trips,essay writing and various other practices

	which intend student involvement and self learning activities .. teachers adopt student friendly and innovative practices .faculty also attend various faculty development programmes and publish papers ,articles which help them to improve themselves and implement new learning strategies to the students .faculty also involve in research activity .the college evaluates teaching learning performance by taking feedback from the students.to inculcate and update their skills
Human Resource Management	The institution forms various committees to share the knowledge of the faculty to distribute work among them for smooth effective functioning of the institution. The important committees are IQAC, staff council, Women empowerment cell, grievance redressal committee, internal complaints committee, anti ragging cell. Faculty members attend Orientation programmes, Refresher courses, Workshops,Seminars,Conferences to improve skills knowledge get abreast with current issues.College Staff club also plays a pivotal role in decision making in academic administrative matters. Feedback is also collected from the students every year for individual faculty. The college has two NSS Units, inculcating service motto among the students by conducting various activities in the college in the surrounding villages.Complaint Box is arranged in the college to receive the grievances redress them timely. Gender sensitization programmes are conducted in the college to sensitize gender issues to maintain equality. The institution has a Well equipped Library with a good number of books journals for intellectual development of teachers students. The college has excellent Gym facility for good physical development.
Industry Interaction / Collaboration	The students are encouraged to participate visit to near by industries research laboratories which helps them to enhance their skills to foster their knowledge in different subjects.Recently our students visited IDEAL industry explosives limited,. Eminent members from industries act as visiting faculties. Members of the alumni association also guide the

	students to get placements.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	CC Cameras are installed in the institution . Wifi facility is available in the college for free access to all. The faculty are using email, Facebook for effective communication. All the official communications are through emails. Salaries, Scholarships other financial matters only through online transactions
Finance and Accounts	All financial accounts related documents are maintained through Eoffice. State govt. accounts are operated through HRMS[DDO Request] Software developed by Directorate of Treasuries and Accounts,Telangana.
Student Admission and Support	The students admission process is through online Website DOST.Messages pertaining to admissions will be send through SMS.The institution uploads student enrollment data through online. The mode of Fees collection is through online after the seat is confirmed. Reimbursement of Scholarships is monitored by concerned welfare departments according to their income/caste through online only. All the curricular, college administration is intimated timely to the students through SMS, Emails as and whenever in need.
Examination	Internal examination marks and practical examinations marks are uploaded through online to the affiliating university. Hall tickets are also generated through online. The controller of examinations of affiliating university sends message for evaluation of answer scripts through email to the institution.
Planning and Development	Periodical meetings are conducted and decisions were taken in the meeting to utilise ICT enabled classes i.e., PPTs, MANA TV,presentations and use of effective Eclasses by the students.and prepare PPTs in the class.Information is communicated through email,facebook to teachers and students.Effective measures are taken to develop E governance and implement accordingly. CC cameras are also installed.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation programme	**1**	**12/05/2016**	**08/06/2016**	**29**
Orientation programme	**1**	**19/01/2017**	**16/02/2017**	**29**
Refresher course	**1**	**06/06/2016**	**25/06/2016**	**21**
Orientation programme	**1**	**11/07/2016**	**08/08/2016**	**29**
Refresher course	**1**	**22/02/2017**	**15/03/2017**	**21**
Orientation programme	**1**	**06/02/2017**	**04/03/2017**	**29**
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
25	**3**	**14**	**0**

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Loans,Leaves,Health	**Loans,Leaves,Health**	**: Scholarships, Cash**

cards, On Duty,FDP, Medical reimbursement.	cards, On Duty,, Medical reimbursement.	rewards,Prizes, Career guidance, Mentormentee system and Complaints box.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

: In our institution, resolutions are passed on financial matters after deliberations discussions in the staff council meeting. There is a purchasing committee for the utilization of funds. Quotation system is followed to purchase equipment materials.Payment is made through account payee cheques only. There is an existing internal external audit mechanism in the institution. Internal audit is conducted annually. The college has Government funds, UGC funds, Special fee funds, Examination funds, Examination fund is audited internally. UGC Funds,Government funds,Special fee funds are audited by Accountant General team of State government. On retirement of the Principal, Depth inspection auditing of all accounts will be conducted by Commissioner of collegiate education. There are no major audit objections the suggestions given by the audit team is strictly followed, the same is being verified by the auditors during their subsequent visit.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
CPDC	43129	COLLEGE DEVELOPMENT PLANNING

[View File](#)

6.4.3 – Total corpus fund generated

1878272.75

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE	Yes	IQAC
Administrative	No		Yes	PRINCIPAL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1) Regular Parent Teacher Meetings 2)Admission Campaign 3)Parents representation in IQAC CPDC (College planning development council)

6.5.3 – Development programmes for support staff (at least three)

1) Financial aid 2) Training in Basic computers 3)Guidance in professional development

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) Feedback from the students is collected every year analysed by the IQAC. 2)The college is conducting different outreach activities involving faculty students to enhance social responsibility. 3)Resource mobilisation from different sources. The college under RUSA 2.0, 2nd phase has been granted 2 crores. 4) Involving local community in college development.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	IQAC COMMITTEE COMPOSITION	13/07/2016	13/07/2016	13/07/2016	10
2016	SUBMISSION OF MIS DATA	24/11/2016	24/11/2016	24/11/2016	8
2017	SUBMISSION OF INSTITUTIONAL AISHE	04/10/2017	04/10/2017	04/10/2017	8

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Talk on AIDS Awareness: Gender Justice	01/12/2016	01/12/2016	80	12
Women's Day: Dignity of Every Human Being	08/03/2017	08/03/2017	90	15

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	4
Ramp/Rails	Yes	3
Rest Rooms	Yes	2
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to	Number of initiatives	Date	Duration	Name of initiative	Issues addressed	Number of participating

address locational advantages and disadva ntages	taken to engage with and contribute to local community						students and staff
2017	1	1	15/02/201 7	2	Creation of Scient ific Awareness for Students, Rural Farmers.	Problems in using fertilize rs and use of Organic A gricultur e	115

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
HAND BOOK OF CODE OF CONDUCT FOR PRINCIPAL AND LECTURER	01/07/2016	The principal is the head of the frontendunit of the college. He/She is the chief administrator of the college and responsible for overall and effective functioning of the college including academic, administrative, financial and developmental activities. As chief administrator, principal deal with administrative matters, service matters of all the staff members, all matters related to students from their admission to leaving the college, reporting to Commissionerate of Collegiate Education, Hyderabad and implementing their instructions liaison with RJDCC, matters related to University, public relations, liaison with local bodies, persons and institutions and so on and so forth. The lecturer has the primary duty to disseminate knowledge in his/her subject to all the students. The lecturer should follow the month wise annual plan and complete the syllabus

allotted to him/her on time. The lecturer should maintain the teaching diary in the given proforma, this should be submitted to the principal through incharge of department every month. As per the orders of the Government and the concerned University from time to time the lecturer has to adhere to the workload prescribed. Principal and Faculty and all the staff members should involve in curricular, cocurricular and extracurricular activities of the college every year.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Mother Theresa Birth Day Celebrations	26/08/2016	26/08/2016	120
Guest lecture on Human Values and Ethics	10/12/2016	10/12/2016	125
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Activities to make campus ecofriendly: Energy conservation: Students are made aware of proper utilization of energy sources. All the class rooms and labs are well ventilated and illuminated by natural light to reduce the consumption of electrical energy. Every classroom and office rooms carry a display in the form of appeal and suggestions to utilize electricity effectively and to save conservatively by switching off the fan and light switches when not in use. Water harvesting: A proposal is under active consideration to reprocess the wastage into manure for the plants in the campus and for water harvesting the rain water. Plantation: Sufficient plants are grown in the campus. We conduct Haritha Haram program in the college in every rainy season. We take care of all the plants Hazardous waste management: Hazardous waste from the science laboratories namely, Botany, Zoology, and Chemistry and Computer Science is destroyed as per the guidelines of the state government. Ewaste management : We submit the ewaste found in the college to Commissionerate of collegiate education, Hyderabad, CCE Hyderabad calls for tenders to dispose this ewaste collected from all the Goverment Degree colleges across the state of Telangana. Any other activity: Student volunteers of our NSS Units conduct Clean and Green Programme. Value added courses like Environmental Studies and Renewable Energy Sources are offered to the students.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

7.2 Best practices I Best Practice 1.Title of the Practice Motivational Program for Students progression in the area of developing specialized skills 2. Objectives of the practice : The goals of this program are to develop life skills among the students in the areas of: • Effective decisions on the basis of personal, ethical, spiritual, and moral values. • Personal skills and abilities. • Proposes learning and behavioral goals. • Awareness to the limitations in freedom and responsibilities. • Continuous improvement through feedback. • Demonstrates willingness to scrutinize personal beliefs and values. • Leadership skills develop strong character increase selfconfidence. 3. The Context • Contextual leadership issue including cultural diversity considerations. • At the institutional level it is necessary to create /build leadership amongst the students. • Development of critical thinking and decision?making skill. • Core practices common to all: They model the way, inspire a shared vision, challenge the process, and enable others to act. 4. The Practice. • Faculties responsible for the Class have to make the Class Representative(CR) in each class room aware of his/her functions, responsibilities and role which are provided to them as a reading material. • C.R should take care of the belongings of the concerned classes, attendance, and class infrastructure. • To maintain a daily record of the class and sustain discipline. • To preserve a track record on each individual class behavior. • Students have to be reminded from time to time about timely completion of the assignments and their responsibilities. • At the end of the month conducting one session for all the C.Rs to transfer the responsibility to another . 5. Evidence of Success • The first evidence of success increase in the confidence level of student's participation. • Improved discipline humanizing environment in class room in campus. • Motivates students to take ownership of their own education • This practice of student's participation brings continuous attendance of class. • To reduction of breakages. 6. Problems Encountered and Resources Required • Initially when the system was implemented, a few students were not confident of discharging the duties and hence were reluctant. The faculty conducted the series of counseling and motivation which helps to students to come forward willingly. • The main resource requirement is participation guidance of the faculty on a continuous basis. II Best Practice 1. Title of the Practice Innovative Teaching Practice 2. Objectives of the practice • Using innovating teaching method to improve student's creativity analytic way of problem solving. • Inspiring students as learners. • Improvement of communication skills selfconfidence of students. • Developing effective presentation skills. • Development of students personal traits and leadership qualities 3. The Context • To understand the implications of creativity innovation in education. • To assess relevance of creativity innovation in education at college level. • To identified good practices of creativity innovation in the field of education. • To assess teacher's opinion and practice on creative oriented ideas. 4. The Practice. • Preparing particular lesson plan. • Spread teaching team members throughout the classroom to interact with students. • Organizing interactive sessionsquestion answer sessions for knowledge assimilation • Assign small group projects consult with each group over the term. • Providing feedback to parents. 5. Evidence of Success • Teachers create a disciplined respectful learning environment to make learning relevant enjoyable to students. • Teachers share their love of learning with their student with dynamic interaction in class room. • Motivates students to take ownership of their own education • It is very useful for scoring good marks. 6. Problems Encountered and Resources Required • Students had problems in effective presentation. The members of the faculty provided the training programs to overcome the gaps. • Students initially showed less enthusiasm. After motivation, the response is encouraging. • Main resources are Students, Faculty and I C T equipments. • The students were assisted to amend the teaching learning practice from preparing a very brief lesson plans to required patron.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://ccets.cgg.gov.in/Uploads/files/buttonDetails/11709.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

7.3 Institutional Distinctiveness Building a foundation for scientific literacy in the next generation... Our Colleges ' Science Outreach program ' creates partnerships between our College and local public schools to provide public school students with engaging, handson, inquirybased science experiences, every year Our program relies on the transformative power of servicelearning to engage our students with students and teachers of nearby schools. Along the way, public school students gain exposure to rigorous and confidence to dive into STEAM (science, technology, engineering, art, math) fields headfirst. Likewise, our college students represent the College by sharing time and resources with the other nearby private schools as well as they gain experience as teacher leaders through a significant amount of inclassroom teaching time. Our Science Outreach strives to: • Establish longtime partnerships with schools in order to provide access to high quality science education and materials that would otherwise be unavailable to students. We also intend for our Students to act as role models to encourage students to embarce a life of learning. • To engage students with interactive, inquirybased science education to help students develop an early interest and understanding of the sciences. • To provide our students with a positive servicelearning opportunity with the chance to gain critical skills through significant, inclassroom teaching experience and community outreach.

Provide the weblink of the institution
https://ccets.cgg.gov.in/Uploads/files/buttonDetails/11713.pdf

8.Future Plans of Actions for Next Academic Year

The Principal, Administrative Staff, and the Faculty Members of Govt. Degree College Ramannapet have firmly resolved to implement the following future plan in a meeting held at the end of the current academic year, for the next academic year 201718 based on the feedback taken from the students, and the experiences of the Faculty to meet the Institutional goals and the growing demands of the society for catering to the students of the rural community. 1. It is decided to improve the intake of Firstyear students by vigorous campaigning and conducting awareness programmes with the Intermediate students of the neighboring colleges. 2. It is decided to improve the employability skills among the final year students to have them placed in good jobs once they complete their Graduation course by making use of TSKC, DISHA, and TASK platforms by imparting IT skills, Arithmetic and Reasoning, and Communication in English, etc. 3. It is decided to focus on the result of the final year students to improve the pass percentage to make more number of students go for PG Courses. 4. It is decided to provide better facilities in the Audio Visual room to make the students access the internet facility, giving presentations and watch MANA TV programmes. 5. It is decided to improve the quality of food in the canteen by upgrading it. 6. It is decided to set up a Xerox in the library to facilitate the students to take copies of the pages from the Reference books. The Principal, Administrative Staff, and the Faculty Members of Govt. Degree e a tree plantation programme in the month of June for improving the Greenary of the College 8. It is decided to observe punctuality, improvement of attendance percentage of the students and code of conduct for the improvement of the Academic Standards of the Students. 9. It is decided to Strengthen the Career guidance and placement cells of the

college to see more number of students attending placement drives 10. It is decided to Strengthen the Women Empowerment Cell of the college and sensitize the girls to participate in all the programs of the college and also taking up the challenges of the society by better equipping themselves 11. To make all the programs studentcentric by giving opportunities in organizing programs, conducting quiz and student seminars, project works and field trips with their involvement.