

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Government Degree College Sadasivpet

All the staff members of the college are directed

To maintain the following records

1. A register for all registers.
2. Departmental Activity register.
3. Profile of the Department.
4. Personal profile.
5. Annual Academic Plan
6. University Academic Calendar
7. Department Curriculum-Plan
8. Teaching –Diary and Notes
9. Syllabus of all semesters
10. Departmental Time Table
11. Register of Remedial Classes
12. Results Analysis, Old-Question-Paper
13. Internal and External Marks Registers
14. Departmental research activities
15. Student Assignments, Projects, Tours, Clinics, Conformances and publishing
16. Record for academic activities
17. Guest lectures-Internal/External
18. Alumni file
19. Extension activities
20. Refresher courses, Orientation courses, Seminars, Conferences, workshops etc attended