

Commissionerate of Collegiate Education, Telangana  
Academic Audit of GDCs  
Format - II

**Name of the College and Address**                  **Govt.Degree College, Sadasivpet  
SIDDAPUR COLONY SADASIVPET Sangareddy Dist**

**Name of the Faculty**                                 **: K.Anuradha**

**Name of the Adviser**                                **: 16027\_Eadv**

**Subject**     **: Botany**                                 **Academic Year :**                         **2018-2019**

**Date of Joining in the College**                 **: 30-06-2018**                                 **Date of Retirement:**                         **31-08-2032**

S.No.	Activity	Status	Observation	Remarks
1	Annual lesson plan is being followed or not	YES	YES	
2	Teaching diary is up to date or not	YES	YES	
3	Coverage of syllabus so far (%)	100%	100%	
4	Pass percentage of University Exams in respective subject for the last three years.	80%	78%	
5	Record of internal examinations	YES	YES	
6	Indicators used to assess student learning & performance	YES	YES	
7	Feedback forms	YES	YES	
8	Students Attendance	YES	YES	
9	Maintenance of Marks Registers (Internal and University)	YES	YES	
10	Details of student assignment	YES	YES	
11	Details of remedial classes conducted for slow learners	YES	YES	
12	Departmental Libraries	NO	NO	But This Is Onwards Promise To Be Maintained (2019)
13	Record of Project works	YES	YES	a project work on Collection of rare medicine plan

14	Record of field trips	NO	no	
15	Record of student seminars conducted	YES	yes	
16	Use of ICT - PPT & AV Aids	YES	yes	
17	Record of assignments given to students	YES	yes	
18	Record of academic competitions conducted if any	YES	yes	
19	Record of Extension Lectures arranged	YES	yes	
20	Record of seminars/workshops attended	YES	yes	
21	Record of Activities planned to contribute to the student's future employment opportunities	NO	no	
22	Record of Research work	YES	yes	
23	Record of extension work undertaken if any	NO	no	
24	Record of additional responsibilities assigned	YES	yes	
25	Record of any innovative practices	YES	yes	removing of parthinium in the campus through out t
26	Record of MOUs if any	YES	yes	

**Signature of theLecturer**

**Date:07-01-2020**

**Signature of the Principal**

**Date:07-01-2020**

**Signature of the Adviser**

**Date:07-01-2020**

Note: the Format is to be filled by all the lecturers and certified by the Principal and submitted to the Academic Audit Team.

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Format - II

**Name of the College and Address**                 **Govt.Degree College, Sadasivpet**  
**SIDDAPUR COLONY SADASIVPET Sangareddy Dist**

**Name of the Faculty**                                 **: S.Baby Ramani**

**Name of the Adviser**                               **: 16027\_Eadv**

**Subject**   **: Telugu**                                 **Academic Year :**                         **2018-2019**

**Date of Joining in the College**                 **: 31-08-2018**                                 **Date of Retirement:**                 **31-07-2027**

S.No.	Activity	Status	Observation	Remarks
1	Annual lesson plan is being followed or not	YES	YES	
2	Teaching diary is up to date or not	YES	yes	
3	Coverage of syllabus so far (%)	100%	100%	
4	Pass percentage of University Exams in respective subject for the last three years.	98%	92%	
5	Record of internal examinations	YES	yes	
6	Indicators used to assess student learning & performance	YES	Yes	
7	Feedback forms	YES	Yes	
8	Students Attendance	YES	Yes	
9	Maintenance of Marks Registers (Internal and University)	YES	Yes	
10	Details of student assignment	YES	Yes	suggested that saperate record should be maintaine
11	Details of remedial classes conducted for slow learners	YES	Yes	
12	Departmental Libraries	NO	no	suggested to maintain the departmental library
13	Record of Project works	YES	Yes	
14	Record of field trips	YES	Yes	

15	Record of student seminars conducted	YES	Yes	
16	Use of ICT - PPT & AV Aids	YES	Yes	
17	Record of assignments given to students	YES	Yes	
18	Record of academic competitions conducted if any	YES	Yes	
19	Record of Extension Lectures arranged	YES	Yes	
20	Record of seminars/workshops attended	NO	no	
21	Record of Activities planned to contribute to the student's future employment opportunities	NO	no	train up the students for feature employment
22	Record of Research work	NO	no	
23	Record of extension work undertaken if any	NO	no	
24	Record of additional responsibilities assigned	YES	Yes	
25	Record of any innovative practices	YES	Yes	
26	Record of MOUs if any	NO	no	

**Signature of the Lecturer**

**Date:07-01-2020**

**Signature of the Principal**

**Date:07-01-2020**

**Signature of the Adviser**

**Date:07-01-2020**

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**Name of the College and Address**            **Govt.Degree College, Sadasivpet**  
**SIDDAPUR COLONY SADASIVPET Sangareddy Dist**

**Name of the Faculty**                                : **Dr. D. Karunakar**

**Name of the Adviser**                                : **16027\_Eadv**

**Subject**    : **Chemistry**                                **Academic Year :**                                **2018-2019**

**Date of Joining in the College**                    : **30-06-2018**                                **Date of Retirement:**                                **30-04-2034**

S.No.	Activity	Status	Observation	Remarks
1	Annual lesson plan is being followed or not	YES	YES	
2	Teaching diary is up to date or not	YES	yes	
3	Coverage of syllabus so far (%)	100%	100%	
4	Pass percentage of University Exams in respective subject for the last three years.	>60%	85%	
5	Record of internal examinations	YES	Yes	
6	Indicators used to assess student learning & performance	YES	Yes	
7	Feedback forms	YES	Yes	
8	Students Attendance	YES	Yes	
9	Maintenance of Marks Registers (Internal and University)	YES	Yes	
10	Details of student assignment	YES	Yes	
11	Details of remedial classes conducted for slow learners	YES	Yes	
12	Departmental Libraries	NO	no	Suggested To Maintain Dept.Library
13	Record of Project works	YES	yes	
14	Record of field trips	NO	no	suggested to conduct field trips

15	Record of student seminars conducted	YES	yes	
16	Use of ICT - PPT & AV Aids	YES	Yes	
17	Record of assignments given to students	YES	Yes	
18	Record of academic competitions conducted if any	NO	no	Recommended to conduct academic competitions
19	Record of Extension Lectures arranged	NO	no	Recommended To Conduct extension lectures
20	Record of seminars/workshops attended	YES	yes	
21	Record of Activities planned to contribute to the student's future employment opportunities	NO	no	
22	Record of Research work	YES	Yes	
23	Record of extension work undertaken if any	YES	no	
24	Record of additional responsibilities assigned	YES	Yes	
25	Record of any innovative practices	NO	no	suggested to innovative practices
26	Record of MOUs if any	YES	Yes	

**Signature of the Lecturer**

**Date:07-01-2020**

**Signature of the Principal**

**Date:07-01-2020**

**Signature of the Adviser**

**Date:07-01-2020**

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Format - II

**Name of the College and Address**                      **Govt.Degree College, Sadasivpet  
SIDDAPUR COLONY SADASIVPET Sangareddy Dist**

**Name of the Faculty**    **: K.Krishnapriya**

**Name of the Adviser**    **: 16027\_Eadv**

**Subject**    **: Commerce**    **Academic Year :**    **2018-2019**

**Date of Joining in the College**    **: 01-08-2018**    **Date of Retirement:**    **30-04-2051**

S.No.	Activity	Status	Observation	Remarks
1	Annual lesson plan is being followed or not	YES	YES	
2	Teaching diary is up to date or not	YES	yes	
3	Coverage of syllabus so far (%)	100%	100%	
4	Pass percentage of University Exams in respective subject for the last three years.	62%	62%	
5	Record of internal examinations	YES	Yes	
6	Indicators used to assess student learning & performance	YES	Yes	
7	Feedback forms	YES	Yes	
8	Students Attendance	YES	Yes	
9	Maintenance of Marks Registers (Internal and University)	YES	Yes	suggested to maintain saperate marks register for
10	Details of student assignment	YES	Yes	
11	Details of remedial classes conducted for slow learners	YES	Yes	
12	Departmental Libraries	YES	Yes	
13	Record of Project works	YES	Yes	
14	Record of field trips	NO	no	suggested To conduct Educational field trips

15	Record of student seminars conducted	YES	Yes	
16	Use of ICT - PPT & AV Aids	YES	Yes	
17	Record of assignments given to students	YES	Yes	
18	Record of academic competitions conducted if any	YES	Yes	
19	Record of Extension Lectures arranged	YES	Yes	
20	Record of seminars/workshops attended	NO	no	
21	Record of Activities planned to contribute to the student's future employment opportunities	NO	no	it is suggested conduct activities to conduct prog
22	Record of Research work	NO	no	it is suggested to involve in research activities
23	Record of extension work undertaken if any	NO	no	
24	Record of additional responsibilities assigned	YES	Yes	
25	Record of any innovative practices	NO	no	
26	Record of MOUs if any	NO	no	

**Signature of the Lecturer**

**Date:07-01-2020**

**Signature of the Principal**

**Date:07-01-2020**

**Signature of the Adviser**

**Date:07-01-2020**

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**Name of the College and Address**                    **Govt.Degree College, Sadasivpet**  
**SIDDAPUR COLONY SADASIVPET Sangareddy Dist**

**Name of the Faculty**                             : **Dr.SP.Krishnaveni**

**Name of the Adviser**                             : **16027\_Eadv**

**Subject**     : **Economics**     **Academic Year :**     **2018-2019**

**Date of Joining in the College**                 : **30-06-2018**     **Date of Retirement:**     **31-01-2033**

S.No.	Activity	Status	Observation	Remarks
1	Annual lesson plan is being followed or not	YES	YES	
2	Teaching diary is up to date or not	YES	yes	
3	Coverage of syllabus so far (%)	100%	100%	
4	Pass percentage of University Exams in respective subject for the last three years.	85%	85%	
5	Record of internal examinations	YES	Yes	
6	Indicators used to assess student learning & performance	YES	Yes	
7	Feedback forms	YES	Yes	
8	Students Attendance	YES	Yes	
9	Maintenance of Marks Registers (Internal and University)	YES	Yes	suggested to maintain Separate marks register for
10	Details of student assignment	YES	Yes	
11	Details of remedial classes conducted for slow learners	YES	Yes	suggested that to update the record
12	Departmental Libraries	NO	no	suggested to maintain dept.library with few books
13	Record of Project works	YES	yes	

14	Record of field trips	NO	no	suggested to conduct educational field trips
15	Record of student seminars conducted	YES	yes	suggested to update the record
16	Use of ICT - PPT & AV Aids	YES	yes	
17	Record of assignments given to students	YES	Yes	
18	Record of academic competitions conducted if any	YES	Yes	
19	Record of Extension Lectures arranged	YES	Yes	
20	Record of seminars/workshops attended	YES	Yes	
21	Record of Activities planned to contribute to the student's future employment opportunities	NO	no	suggested to conduct activities for future Employ
22	Record of Research work	NO	no	
23	Record of extension work undertaken if any	NO	no	
24	Record of additional responsibilities assigned	YES	Yes	
25	Record of any innovative practices	NO	no	
26	Record of MOUs if any	YES	Yes	

**Signature of the Lecturer**

**Date:07-01-2020**

**Signature of the Principal**

**Date:07-01-2020**

**Signature of the Adviser**

**Date:07-01-2020**

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**Name of the College and Address**            **Govt.Degree College, Sadasivpet**  
**SIDDAPUR COLONY SADASIVPET Sangareddy Dist**

**Name of the Faculty**                            : **A.Manjula**

**Name of the Adviser**                            : **16027\_Eadv**

**Subject**    : **History**                                        **Academic Year :**                                        **2018-2019**

**Date of Joining in the College**                : **03-09-2016**                                        **Date of Retirement:**                                        **31-01-2032**

S.No.	Activity	Status	Observation	Remarks
1	Annual lesson plan is being followed or not	YES	YES	
2	Teaching diary is up to date or not	YES	yes	
3	Coverage of syllabus so far (%)	95%	95%	
4	Pass percentage of University Exams in respective subject for the last three years.	90%	85%	
5	Record of internal examinations	YES	Yes	
6	Indicators used to assess student learning & performance	YES	Yes	
7	Feedback forms	YES	Yes	
8	Students Attendance	YES	Yes	
9	Maintenance of Marks Registers (Internal and University)	YES	Yes	
10	Details of student assignment	YES	Yes	suggested to maintain Separate records to be maint
11	Details of remedial classes conducted for slow learners	YES	Yes	Suggested To Maintain Separate Records To Be Maint
12	Departmental Libraries	YES	yes	
13	Record of Project works	YES	Yes	

14	Record of field trips	YES	Yes	Suggested To Maintain Separate Records To Be Maint
15	Record of student seminars conducted	YES	yes	Suggested To Maintain Separate Records To Be Maint
16	Use of ICT - PPT & AV Aids	NO	no	recommended to prepare ppt
17	Record of assignments given to students	YES	yes	
18	Record of academic competitions conducted if any	YES	no	suggested that conduct competitions
19	Record of Extension Lectures arranged	NO	no	arrange extension lectures
20	Record of seminars/workshops attended	NO	no	
21	Record of Activities planned to contribute to the student's future employment opportunities	NO	no	recommended to conduct coaching classes to all gro
22	Record of Research work	NO	no	
23	Record of extension work undertaken if any	NO	no	
24	Record of additional responsibilities assigned	YES	yes	
25	Record of any innovative practices	NO	no	suggested to put innovative practices
26	Record of MOUs if any	NO	no	arrange MOUs with near by university

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**Signature of the Lecturer**

**Date:07-01-2020**

**Signature of the Principal**

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**Signature of the Adviser**

**Date:07-01-2020**

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**SIDDAPUR COLONY SADASIVPET Sangareddy Dist**

**Name of the Faculty**                                 : **P.Rajireddy**

**Name of the Adviser**                               : **16027\_Eadv**

**Subject**   : **Physics**   **Academic Year :**   **2018-2019**

**Date of Joining in the College**               : **03-10-2016**   **Date of Retirement:**   **31-01-2041**

S.No.	Activity	Status	Observation	Remarks
1	Annual lesson plan is being followed or not	YES	YES	
2	Teaching diary is up to date or not	YES	yes	
3	Coverage of syllabus so far (%)	95%	95%	
4	Pass percentage of University Exams in respective subject for the last three years.	85%	85%	suggested that maintain saperate record
5	Record of internal examinations	YES	yes	
6	Indicators used to assess student learning & performance	YES	yes	
7	Feedback forms	YES	yes(IQAC)	
8	Students Attendance	YES	YES	
9	Maintenance of Marks Registers (Internal and University)	YES	yes	
10	Details of student assignment	YES	yes	
11	Details of remedial classes conducted for slow learners	YES	yes	
12	Departmental Libraries	NO	no	
13	Record of Project works	NO	no	
14	Record of field trips	NO	no	
15	Record of student seminars conducted	YES	yes	
16	Use of ICT - PPT & AV Aids	NO	no	

17	Record of assignments given to students	YES	yes	
18	Record of academic competitions conducted if any	NO	no	suggested to conduct atleast 3-4 for in a academic
19	Record of Extension Lectures arranged	NO	no	
20	Record of seminars/workshops attended	NO	no	
21	Record of Activities planned to contribute to the student's future employment opportunities	NO	no	
22	Record of Research work	NO	no	
23	Record of extension work undertaken if any	YES	yes	
24	Record of additional responsibilities assigned	YES	yes	
25	Record of any innovative practices	NO	no	
26	Record of MOUs if any	NO	no	

**Signature of the Lecturer**

**Date:07-01-2020**

**Signature of the Principal**

**Date:07-01-2020**

**Signature of the Adviser**

**Date:07-01-2020**

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Commissionerate of Collegiate Education, Telangana  
Academic Audit of GDCs  
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**Name of the College and Address**                    **Govt.Degree College, Sadasivpet**  
**SIDDAPUR COLONY SADASIVPET Sangareddy Dist**

**Name of the Faculty**                                 : **Y.Ramesh Babu**

**Name of the Adviser**                               : **16027\_Eadv**

**Subject**   : **Zoology**   **Academic Year :**   **2018-2019**

**Date of Joining in the College**               : **30-06-2018**   **Date of Retirement:**   **28-02-2031**

<b>S.No.</b>	<b>Acivity</b>	<b>Status</b>	<b>Observation</b>	<b>Remarks</b>
1	Annual lesson plan is being followed or not	YES	YES	
2	Teaching diary is up to date or not	YES	yes	
3	Coverage of syllabus so far (%)	100%	100%	
4	Pass percentage of University Exams in respective subject for the last three years.	70%	70%	
5	Record of internal examinations	YES	Yes	
6	Indicators used to assess student learning & performance	YES	Yes	
7	Feedback forms	YES	Yes	
8	Students Attendance	YES	Yes	
9	Maintenance of Marks Registers (Internal and University)	YES	Yes	
10	Details of student assignment	YES	Yes	
11	Details of remedial classes conducted for slow learners	YES	Yes	
12	Departmental Libraries	NO	no	suggested to maintain dept.lib.with least no.of bo
13	Record of Project works	YES	yes	
14	Record of field trips	YES	Yes	
15	Record of student seminars conducted	YES	Yes	



16	Use of ICT - PPT & AV Aids	YES	no	recommended to arrange ppts
17	Record of assignments given to students	YES	yes	
18	Record of academic competitions conducted if any	NO	no	suggested to arrange academic competitions
19	Record of Extension Lectures arranged	YES	no	suggested to arrange extension lectures
20	Record of seminars/workshops attended	YES	yes	
21	Record of Activities planned to contribute to the student's future employment opportunities	NO	no	provide Facilities to future employment
22	Record of Research work	YES	yes	
23	Record of extension work undertaken if any	NO	no	
24	Record of additional responsibilities assigned	YES	yes	
25	Record of any innovative practices	NO	no	suggested to put innovative practices
26	Record of MOUs if any	NO	no	suggested to arrange mOUs

**Signature of the Lecturer**

**Date:07-01-2020**

**Signature of the Principal**

**Date:07-01-2020**

**Signature of the Adviser**

**Date:07-01-2020**

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**Name of the College and Address**                    **Govt.Degree College, Sadasivpet**  
**SIDDAPUR COLONY SADASIVPET Sangareddy Dist**

**Name of the Faculty**                                 **: P.Savidhya**

**Name of the Adviser**                                 **: 16027\_Eadv**

**Subject**     **: Commerce**     **Academic Year :**     **2018-2019**

**Date of Joining in the College**                         **: 05-06-2017**     **Date of Retirement:**     **30-04-2042**

<b>S.No.</b>	<b>Acivity</b>	<b>Status</b>	<b>Observation</b>	<b>Remarks</b>
1	Annual lesson plan is being followed or not	YES	YES	
2	Teaching diary is up to date or not	YES	yes	
3	Coverage of syllabus so far (%)	100%	100%	
4	Pass percentage of University Exams in respective subject for the last three years.	62%	62%	
5	Record of internal examinations	YES	Yes	
6	Indicators used to assess student learning & performance	YES	Yes	
7	Feedback forms	YES	Yes	
8	Students Attendance	YES	Yes	
9	Maintenance of Marks Registers (Internal and University)	YES	Yes	maintain Separate marks register for University ex
10	Details of student assignment	YES	Yes	
11	Details of remedial classes conducted for slow learners	YES	Yes	
12	Departmental Libraries	YES	Yes	
13	Record of Project works	YES	Yes	
14	Record of field trips	NO	no	suggested to conduct educational field trips

15	Record of student seminars conducted	YES	Yes	
16	Use of ICT - PPT & AV Aids	YES	Yes	
17	Record of assignments given to students	YES	Yes	
18	Record of academic competitions conducted if any	YES	Yes	
19	Record of Extension Lectures arranged	YES	Yes	
20	Record of seminars/workshops attended	NO	no	
21	Record of Activities planned to contribute to the student's future employment opportunities	NO	no	suggested to conduct programs to students for futu
22	Record of Research work	NO	no	
23	Record of extension work undertaken if any	NO	no	
24	Record of additional responsibilities assigned	YES	Yes	
25	Record of any innovative practices	NO	no	
26	Record of MOUs if any	NO	no	

**Signature of the Lecturer**

**Date:07-01-2020**

**Signature of the Principal**

**Date:07-01-2020**

**Signature of the Adviser**

**Date:07-01-2020**

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**Name of the College and Address**                      **Govt.Degree College, Sadasivpet**  
**SIDDAPUR COLONY SADASIVPET Sangareddy Dist**

**Name of the Faculty**                                      **: vamsipriya darsini**

**Name of the Adviser**                                      **: 16027\_Eadv**

**Subject**    **: Computer Science**                      **Academic Year :**                                      **2018-2019**

**Date of Joining in the College**                      **: 30-10-2019**                                      **Date of Retirement:**                                      **31-01-2051**

S.No.	Activity	Status	Observation	Remarks
1	Annual lesson plan is being followed or not	YES	YES	
2	Teaching diary is up to date or not	YES	yes	
3	Coverage of syllabus so far (%)	95%	95%	
4	Pass percentage of University Exams in respective subject for the last three years.	88%	88%	
5	Record of internal examinations	YES	Yes	
6	Indicators used to assess student learning & performance	YES	Yes	
7	Feedback forms	YES	Yes	
8	Students Attendance	YES	Yes	
9	Maintenance of Marks Registers (Internal and University)	YES	Yes	suggested to maintain saperate marks register for
10	Details of student assignment	YES	Yes	
11	Details of remedial classes conducted for slow learners	YES	Yes	
12	Departmental Libraries	NO	no	
13	Record of Project works	YES	no	
14	Record of field trips	NO	no	
15	Record of student seminars conducted	YES	Yes	

16	Use of ICT - PPT & AV Aids	YES	no	it is suggested to prepare PPT and use ICT
17	Record of assignments given to students	YES	Yes	
18	Record of academic competitions conducted if any	YES	no	
19	Record of Extension Lectures arranged	NO	no	suggested to arrange extension lectures
20	Record of seminars/workshops attended	NO	no	
21	Record of Activities planned to contribute to the student's future employment opportunities	NO	no	it is suggested to conduct activities for Employe
22	Record of Research work	NO	no	
23	Record of extension work undertaken if any	NO	no	
24	Record of additional responsibilities assigned	YES	yes	
25	Record of any innovative practices	NO	no	
26	Record of MOUs if any	NO	no	suggested to arrange MOUs

**Signature of the Lecturer**

**Date:07-01-2020**

**Signature of the Principal**

**Date:07-01-2020**

**Signature of the Adviser**

**Date:07-01-2020**

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**Name of the College and Address**                      **Govt.Degree College, Sadasivpet**  
**SIDDAPUR COLONY SADASIVPET Sangareddy Dist**

**Name of the Faculty**                                      : **VINAYAKA KUMAR**

**Name of the Adviser**                                     : **16027\_Eadv**

**Subject**     : **English**     **Academic Year :**     **2018-2019**

**Date of Joining in the College**                        : **30-06-2018**     **Date of Retirement:**     **31-01-2024**

S.No.	Activity	Status	Observation	Remarks
1	Annual lesson plan is being followed or not	YES	YES	
2	Teaching diary is up to date or not	YES	yes	
3	Coverage of syllabus so far (%)	95%	95%	suggested that complete 100% syllabus
4	Pass percentage of University Exams in respective subject for the last three years.	75%	75%	
5	Record of internal examinations	YES	Yes	
6	Indicators used to assess student learning & performance	YES	Yes	
7	Feedback forms	YES	Yes	
8	Students Attendance	YES	Yes	
9	Maintenance of Marks Registers (Internal and University)	YES	Yes	
10	Details of student assignment	YES	Yes	
11	Details of remedial classes conducted for slow learners	YES	Yes	
12	Departmental Libraries	YES	Yes	
13	Record of Project works	NO	no	do project works
14	Record of field trips	NO	no	Arrange The Field Trips

15	Record of student seminars conducted	YES	yes	
16	Use of ICT - PPT & AV Aids	YES	Yes	
17	Record of assignments given to students	YES	Yes	
18	Record of academic competitions conducted if any	YES	Yes	
19	Record of Extension Lectures arranged	NO	no	arange the extention lecture
20	Record of seminars/workshops attended	NO	no	
21	Record of Activities planned to contribute to the student's future employment opportunities	YES	Yes	
22	Record of Research work	NO	no	
23	Record of extension work undertaken if any	NO	no	
24	Record of additional responsibilities assigned	YES	Yes	
25	Record of any innovative practices	NO	no	Suggested That Put Innovative Practices In The Dep
26	Record of MOUs if any	NO	no	

**Signature of theLecturer**

**Date:07-01-2020**

**Signature of the Principal**

**Date:07-01-2020**

**Signature of the Adviser**

**Date:07-01-2020**

Note: the Format is to be filled by all the lecturers and certified by the Principal and submitted to the Academic Audit Team.

Commissionerate of Collegiate Education, Telangana  
Academic Audit of GDCs  
Format - II

**Name of the College and Address**                    **Govt.Degree College, Sadasivpet**  
**SIDDAPUR COLONY SADASIVPET Sangareddy Dist**

**Name of the Faculty**                                    **: P.Sumalatha**

**Name of the Advisor**                                    **: 16027\_Eadv**

**Subject**    **: Mathematics**                                    **Academic Year :**                                    **2018-2019**

**Date of Joining in the College**                    **: 31-08-2019**                                    **Date of Retirement:**                                    **30-06-2052**

S.No.	Activity	Status	Observation	Remarks
1	Annual lesson plan is being followed or not	YES	YES	
2	Teaching diary is up to date or not	YES	Yes, Maintained	
3	Coverage of syllabus so far (%)	100%	100%	
4	Pass percentage of University Exams in respective subject for the last three years.	85%	85%	suggested that saperate record should be maintain
5	Record of internal examinations	YES	Yes, Maintained	
6	Indicators used to assess student learning & performance	YES	Yes, Maintained	
7	Feedback forms	YES	yes(IQAC)	
8	Students Attendance	YES	Yes, Maintained	
9	Maintenance of Marks Registers (Internal and University)	YES	Yes, Maintained	suggested to maintain saperate marks register for
10	Details of student assignment	YES	yes, maintained	
11	Details of remedial classes conducted for slow learners	YES	Yes, Maintained	
12	Departmental Libraries	NO	no	
13	Record of Project works	YES	Yes, Maintained	
14	Record of field trips	NO	no	



15	Record of student seminars conducted	YES	Yes, Maintained	
16	Use of ICT - PPT & AV Aids	NO	no	
17	Record of assignments given to students	YES	Yes, Maintained	
18	Record of academic competitions conducted if any	NO	no	suggested to arrange academic competitions
19	Record of Extension Lectures arranged	NO	no	suggested to conduct extension lectures
20	Record of seminars/workshops attended	NO	no	
21	Record of Activities planned to contribute to the student's future employment opportunities	NO	no	
22	Record of Research work	NO	no	
23	Record of extension work undertaken if any	NO	no	
24	Record of additional responsibilities assigned	YES	yes	
25	Record of any innovative practices	NO	no	
26	Record of MOUs if any	NO	no	

**Signature of the Lecturer**

**Date:13-01-2020**

**Signature of the Principal**

**Date:13-01-2020**

**Signature of the Advisor**

**Date:13-01-2020**

Note: the Format is to be filled by all the lecturers and certified by the Principal and submitted to the Academic Audit Team.