


APPLICATION FOR LEAVE

Date: 22/03/24

1. Name : Dr. N. H. Krishna
2. Designation : Asst. Prof. of Microbiology
3. Kind of Leave : Casual Leave/Special Casual Leave
4. No. of days required with dates : 01. 23/03/2024
5. No. of days already availed : Casual Leave 3 1/2 Special Leave
6. Reason : Personal works at home
7. Whether permission required to leave Headquarters : Yes/ No. Address(if 'Yes')
8. Signature with date : 
9. Recommendation of the Superintendent : _____
10. Orders of the Sanctioning Authority : _____

PROCEEDING OF THE PRINCIPAL: GOVT. DEGREE COLLEGE: KHAIRATABAD,
HYDERABAD.

Present: Dr.B.Rajender Kumar, M.Sc., Ph.D.

Rc.No.79/A /Estd./GDCK/2023, Dated: 30-11-2022

Sub: - GDC Khairatabad – Prevention of availing Summer Vacation to the regular teaching staff of GDC's due to teaching work and examinations for the academic year 2021-22 – Preservation of Earned Leave – Orders – Issued.

Ref:- File No. CCE-SER1/GEN/16/2019-GEN, Dated: 29-11-2022.

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With reference to the above subject and in the ref. given the Commissioner of Collegiate Education has sanctioned Earned Leave of 24 days to the regular teaching staff of GDC's due to teaching work and examinations for the academic year 2021-22 and accordingly the Principal Government Degree College has permitted to preserve the Earned Leave to the regular teaching Staff of this college as per Biometric Attendance of May/June, 2022 and the entry to the above effect has been made in SR's of the following individual staff members.

S.No	Name of the staff	Designation	Subject	Sanction of EL	Remarks
01	Dr.K.Madhavi	Assistant Professor	Hindi	24	
02	Sri A.Balaswamy	Assistant Professor	Telugu	24	
03	Smt. N.Jayaleela	Assistant Professor	Mathematics	24	
04	Sri Naveen Chandar Raju Tumiki	Assistant Professor	Mathematics	24	
05	Smt. N.Chandana	Assistant Professor	Physics	24	
06	Dr.V.Vijaya Lakshmi	Associate Professor	Chemistry	24	
07	Smt. T. Aruna Kumari	Assistant Professor	Chemistry	24	
08	Smt. B.Anita	Lecturer	Chemistry	24	
09	Smt. B.Sofia Rani	Assistant Professor	Botany	24	
10	Dr. P.Vijaya	Assistant Professor	Botany	24	
11	Smt. Suprabha Panda	Assistant Professor	Zoology	24	
12	Dr. P.Anuradha	Assistant Professor	Zoology	24	
13	Dr. Y.Venkateswarlu	Assistant Professor	Bio Technology	24	
14	Dr. N.Hari Krishna	Assistant Professor	Micro Biology	24	
15	Dr. Ch.Anuradha	Assistant Professor	Economics	24	
16	Dr. M.Vani	Associate Professor	History	24	
17	Smt. N.Vijaya Lakshmi	Assistant Professor	Political Science	24	
18	Dr. S.Srinivasu	Assistant Professor	Computer Science	24	
19	Dr.K.Sarojini Chakravarthy	Assistant Professor	Botany	24	
20	Dr.R.Praveen Kumar Reddy	Assistant Professor	Commerce	24	

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PRINCIPAL
GOVERNMENT DEGREE COLLEGE
KHAIRATABAD, HYDERABAD
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