

Girraj Government College (Autonomous), Nizamabad

Minutes of the IQAC Meetings and Action Taken Report 2021-2022

Total number of IQAC Meetings in the Academic year : 06

MEETING I : 04.08.2021

| Resolution No | Details of the Resolution | Action Taken Report |
|----------------|---|--|
| 01/1/1/2021-22 | To document the details of Research publications of all faculty during the year 2020-2021 and upload them in Website | The faculty members have attended 110 faculty development courses, 05 Orientation courses and 40 Refresher courses. 25 Research articles have been published in UGC-Care list journals. The same has been uploaded in college website department-wise. |
| 02/2/1/2021-22 | Uploading of e-content material viz PPT's, PDFs, Videos etc prepared for students in the college website. | The same has been uploaded in the college website department-wise subsequently. |
| 03/3/1/2021-22 | Preparation of Academic Performance Indicator forms by faculty members for the academic years 2018-19 to 2020-21 | The same has been prepared and submitted to IQAC subsequently. |
| 04/4/1/2021-22 | To undertake CAS promotion of faculty members from Academic scale 10 to Academic 11 and from Academic scale 11 to Academic scale 12 | 8 Faculty members have been promoted from Academic scale 11 to Academic scale 12 and 19 faculty members from Academic scale 10 to Academic 11 |
| 05/5/1/2021-22 | Preparation Annual curricular Plans incorporating Departmental activities and Extension activities for the year 2021-22 | All Departments prepared and submitted to IQAC subsequently. |
| 06/6/1/2021-22 | Conducting Internal Academic audit for the year 2020-2021 | The records were updated by departments by August 31 st and Internal audit has been conducted subsequently. |
| 07/6/1/2021-22 | Preparation of Strategic plans incorporating short term and Long term plans by individual departments | The same have been prepared by the individual departments. |

MEETING II : 01.10.2021

| Resolution No | Details of the Resolution | Action Taken Report |
|----------------------|---|--|
| 08/1/II/2021-22 | Planning of Departmental Activities according to the Academic Calendar of the institution and CCE guidelines | All departments have planned curricular, co-curricular and extracurricular activities in line with Academic calendar and implemented |
| 09/2/II/2021-22 | Conducting relevant Certificate courses following requisite UGC guidelines | 10 Certificate course have been initiated and conducted during the current academic year. |
| 10/3/II/2021-22 | Proposals for and Conducting National Seminars/ Webinars/ Workshops on relevant themes in their domains by individual departments | The same have been prepared and submitted subsequently. 07 National webinars, 06 Workshop have been conducted. |
| 11/4/II/2021-22 | Conducting student related activities with focus on research aptitude, employability skills etc | The same have been identified and prepared by Departments. Students study projects and filed trips have been conducted |
| 12/5/II/2021-22 | Submission of proposals by faculty members eligible for Guide-ship (Research supervisor) with 6 years of service after Ph.D, 3 Research publications to IQAC for onward transmission to affiliated university | Under process at university level |
| 13/6/II/2021-22 | Preparation for UGC Autonomy visit for Autonomy extension in December 2022 | Records were updated. |
| 14/7/II/2021-22 | Provision of academic study material for students in college website | Implemented. |

MEETING III : 29.11. 2021

| Resolution No | Details of the Resolution | Action Taken Report |
|----------------------|--|---|
| 15/1/III/2021-22 | Preparation of AQAR for 2020-2021 to be aided by Criterion incharges | The same has been implemented and the AQAR for 2020-2021 has been submitted to NAAC subsequently. |

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|------------------|--|---|
| 16/2/III/2021-22 | Submission of Best Practices adopted by departments to IQAC and uploading of the same in website | The same has been prepared and uploaded subsequently |
| 17/3/III/2021-22 | Documentation of Student Study Projects for JIGNASA 2021 should be submitted by third week of December | It has been implemented and 02 Student study projects won first Prize at state level JIGNASA competitions and 01 Student study project received second Prize. |
| 18/4/III/2021-22 | Dissemination of e-content by departments to students using various means like whatsapp, youtube etc. | The same has been implemented subsequently |
| 19/5/III/2021-22 | Heads of departments to submit Autonomy Progress reports to UGC coordinator | The same has been implemented subsequently |

MEETING IV : 01.02.2022

| Resolution No | Details of the Resolution | Action Taken Report |
|-----------------|---|--|
| 20/1/IV/2021-22 | Submission of report on adoption of Blended learning pedagogical methodologies by departments | The same has been implemented subsequently |
| 21/2/IV/2021-22 | Review of NEP document and implementation of Academic Bank of Credits | It is under Progress |
| 22/3/IV/2021-22 | Adoption of disruptive technologies like IoT in Academic and Administrative issues | Still to be implemented. |
| 23/4/IV/2021-22 | Conducting of CIE - II (Continuous Internal Assessment) Exams from 07.02.2022 and Semester End examinations for I/III/V semester students from 20.02.2022 | The same has been implemented subsequently |

MEETING V : 04.03.2022

| Resolution No | Details of the Resolution | Action Taken Report |
|----------------|--|---|
| 24/1/V/2021-22 | Effective Mentor-Mentee programme | Mentor-Mentee programme is being implemented properly |
| 25/2/V/2021-22 | Records pertaining to Value-added courses | The records pertaining to Value-added courses have been submitted to IQAC |
| 26/3/V/2021-22 | Preparation of College magazine | Completed |
| 27/4/V/2021-22 | Uploading of information related to all NAAC Criteria from 2017-18 to 2021-2022 by all departments | The same has been implemented subsequently |
| 28/5/V/2021-22 | IQAC Workshop on Academic Leadership on 04.03.2022 | IQAC workshop has been successfully conducted with 60 delegates. |

MEETING VI : 29.04.2022

| Resolution No | Details of the Resolution | Action Taken Report |
|-----------------|--|--|
| 29/1/VI/2021-22 | Updating of data related to Student achievements, Student progression and student placement | The same has been implemented subsequently |
| 30/2/VI/2021-22 | Conducting Field visits, field trips and Industrial visits for students | The same has been implemented subsequently |
| 31/3/VI/2021-22 | Maintenance of records related to Remedial coaching for weak learners and activities for Advanced learners | The same has been implemented subsequently |
| 32/4/VI/2021-22 | Submission of records related to Teacher profile and quality | The same has been implemented subsequently |
| 33/5/VI/2021-22 | Updating Course outcomes and program outcomes on website | The same has been implemented subsequently |
| 34/6/VI/2021-22 | MoUs for student internships, student collaboration etc. | Completed. |


IQAC COORDINATOR

**IQAC- Co-ordinator
Girraj Govt. College (A)
Nizamabad Dist, Telangana**


PRINCIPAL


**Principal
Girraj Govt. College (A)
NIZAMABAD.**

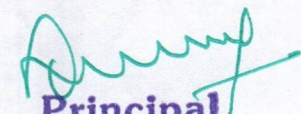
Significant contributions made by IQAC during the current year 2021-22

- Institutionalized internal Academic Audit
 - Implementation of value-added courses and certificate courses
 - Conducting National level webinars, workshops and conferences
 - Adoption and implementation of Online teaching methodologies
 - Quality certifications by various institutions
 - Digital classes are encouraged in the pandemic time
 - Digital extension lecturers and programs are encouraged
 - Telegram app enrollment was encouraged for official dissemination of information
- Pandemic protocols are encouraged and monitored to keep the incidence in the institution in bay vaccination drives and RTPCR test are conducted for the targeted groups in different phases for the staff ,students and few times for the neighboring community
- .Online placement drive was organized by our placement cell (TSKC).

. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

| Plan of Action | Achievements/Outcomes |
|---|---|
| Implementation of value-added courses and certificate courses | 17 Certificate courses were introduced |
| Conducting National level webinars, workshops and conferences | 7 National Webinars and 6 National Workshops conducted |
| Quality certifications | ISO certification completed |
| Student Research study projects | 2 Student study projects received state level JIGNASA first prize and 1 Student study project received state level Second prize. |
| Conducting Field trips and Industrial visits | 09 Student Study Projects were selected state level 09 Departments have conducted field trips and 02departments have conducted Industrial Tours. |
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