

ABSTRACT

HIGHER EDUCATION Conferment of Autonomous status to certain Government Degree Colleges Functioning of Government Colleges as Government Autonomous Colleges - Guidelines - Orders - Issued.

HIGER EDUCATION (UE - 1-1) DEPARTMENT

G.O.Ms.No. 42

DATE : 4-6-2001
Read the following.

1. Lr.No.27603/UE. I - 1/1997 - 7 , dt. 16-11-1998
2. From the Commissioner of Collegiate Education, A.P, Hyderabad Lr.No.33/AC-8/98, dt.29-5-1999.
3. From the Commissioner of Collegiate Education, A.P State Council of Higher Education, Hyderabad, Lr.No. APSCHE / GO GOVAUTOCOLL / 21 Sec/2000, dt.8-11-2000

ORDER :

In the references 2nd and 3rd read above, the Commissioner of Collegiate Education, Andhra Pradesh, Hyderabad has stated that the Government have conveyed the concurrence for conferment of autonomous status to 3 Government Degree Colleges and that the Committee constituted by the University Grants Commission has recently visited and evaluated these colleges and they are likely to be conferred with autonomous status. It is also stated that there are 13 Aided Degree Colleges functioning as autonomous Degree Colleges have submitted proposals for conferment of autonomous status to their respective Universities. The University Committees will visit the colleges soon and they will submit their recommendation on their Committee reports to the Government and U.G.C

2. The Commissioner of Collegiate Education has also stated that U.G.C has framed detailed guidelines for functioning of autonomous colleges. They fall under 4 categories i.e., 1. Administrative 2. Finance 3. Academic and 4. Evaluation. The details of forming various bodies and committees and their objects, role and responsibilities are specified. Presently, the Aided Autonomous Colleges are following these guidelines.
3. Since the administration of Government Degree Colleges varies from that of aided colleges, it is felt that the Government Colleges need a separate set of guidelines on certain issues in addition to the U.G.C guidelines. Hence, a Committee was appointed and its recommendations were submitted to the Government for their approval. In all the matters, where the Government does not give separate guidelines the Government autonomous colleges also follow the U.G.C. guidelines.
4. The Secretary, A.P State Council of Higher Education, Hyderabad who was consulted for views on the guidelines submitted by the Commissioner of Collegiate Education has informed that certain modifications have been suggested by the Council and the same are incorporated in the guidelines furnished by the Commissioner of Collegiate Education, Hyderabad vide reference 4th read above.
5. The Guidelines for conferment of autonomous status to certain Government Degree Colleges submitted by the Commissioner , Collegiate Education and modifications suggested by the A.P State Council of Higher Education, to the above guidelines have been examined in detail in consultation with Finance Department, and hereby accord its approval to the said guidelines as appended to this order.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

G. SUDHIR
SECRETARY TO GOVERNMENT

To

The Commissioner of Collegiate Education, A.P, Hyderabad.
Copy to
The Secretary, A.P State Council of Higher Education, Hyderabad.
SF/SC

// FORWARDED BY ORDER //

SECTION OFFICER

ANNEXURE

(To G.O.MS.No.42, Higher Education Department, dt. 4-6-2001)

Guidelines for functioning of autonomous colleges :

1. Appointment of Staff :

1. Principal :

As envisaged by the U.G.C., the autonomous colleges are different from normal colleges in terms of their scope, role and responsibility. The autonomous colleges design their own courses of study and syllabi in consultation with the University based on the local and other needs and opportunities. They prescribe rules for admission in consonance with the reservation policy of the State Government. They conduct their examinations and evaluation starting from question paper setting to preparation of marks lists involving external examiners. These activities involve a confidential and risky work. The job of Principal of an Autonomous College demands display of leadership qualities. Hence, the following requirements shall be kept in view while selecting the Principals of the autonomous colleges.

a) The Principal shall be posted from among the Principals on selection basis after screening them on the following criteria :

- i) M.Phil / Ph.D (in order of preference)
- ii) Minimum experience of one year as a Principal and should have a minimum of three years service before superannuation. If a Principal with five years of service before superannuation is not available, the Principal with three years of service before superannuation shall be posted.
- iii) Academic aptitude and administrative abilities suitable for running an Autonomous College.

b) The tenure of a Principal may be five years.

c) The Principals shall have teaching work - load of 3-4 hrs in a week.

2. Lecturers :

Likewise the job of a lecturer of an Autonomous College needs expertise in his discipline and aptitude. Hence the following requirement shall be kept in view while selecting the Lecturers of an Autonomous College.

a) The Lecturers shall be appointed through screening on the basis of the following criteria.

- (i) Ph.D / M.Phil (in order of preference)
- (ii) Aptitude for innovation and academic excellence.
- (iii) Must be drawing U.G.C Scale of Pay. If such lecturers are not available or not willing, then lecturers drawing other scales may be posted.
- (iv) Must possess a minimum of service of 2 years as Lecturer
- (v) The tenure may be 5 years at a time.

b) Where there is a dearth of expert teachers, in specific disciplines like Bio - Chemistry, Microbiology within the zone, the faculty may be posted by out -sourcing from other Zones on deputation.

3. Structure of Selection Committees :

a) For selection of Principals :

- (i) Commissioner of Collegiate Education - Chairman
- (ii) Joint Director / Regional Joint Director - Member
- (iii) One Principal of an University Autonomous College, who is a nominee of A.P State Council of Higher Education.

b) For Selection of Lecturers :

- (i) Commissioner of Collegiate Education - Chairman
- (ii) Joint Director / Regional Joint Director
- (iii) One nominee of A.P State Council of Higher Education of Professor cadre as subject expert.
- (iv) Principal of the concerned college.

- (1) P.D Account : A separate Personal Deposit Account may be opened to operate the funds received from the U.G.C and other Non-Government funds, for the scheme of autonomous colleges.
- (2) Audit : The expenditure met from the U.G.C and other non-Government funds may be audited by a Chartered Accountant.
- (3) Sanction of expenditure : The Executive Committee (Governing Body) is competent to sanction the money for all expenditure made from U.G.C and Non-Government funds as per the budget proposals of the Finance Committee, and no separate sanction is necessary from the Commissioner of Collegiate Education.

III Administrative Assistance to Principals :

The Principal may take assistance from the Senior members of the faculty as follows.

- a. One Academic Coordinator : To coordinate the academic activities and to liaison with the University, assisted by one or two Assistant Academic Coordinators.
- b. One Controller of Examinations : As per U.G.C, Guidelines assisted by one or two Assistant Controllers to look after the examination work.
- c. One Faculty In-charge for each department : To monitor curricular / co curricular work of the departments, under the concerned faculty.
- d. The Lecturer who acts as a full – time Controller of Examinations shall have not more than 12 hours of teaching work in a week and Assistant Controller not more than 16 hours a week.
- e. The lecturers who act as Academic Coordinator, faculty in-charge and Assistant Coordinator may be given a remission of two hours of teaching work in their work load in a week.

IV Committees : All committees may be constituted as per the U.G.C Guidelines, 1998/latest.

V Examinations :

- 1. The constitution of Examination Cell and other committees related to conduct of Exam etc., may be done strictly in accordance with the U.G.C guidelines. The procedures of the University concerned may be adopted.
- 2. The component of Internal and External Examination shall be initially 20 : 80. After 5 years, a review may be made and a decision may be taken to raise it to 40 : 60
- 3. The Semester system shall have a minimum of 90 instructional days in each Semester.
- 4. Examination Cell shall be adequately equipped with Computer, Xerox and Cyclostyle facilities.

VI Others :

- 1. A separate special cell may be created in the office of the Commissioner of Collegiate Education with A.G.O one A .D and one lecturer as members to monitor and liaise the functioning of the Autonomous College.
- 2. One member from the Special cell shall be invited as special invitee for all the meetings of the executive Committee of the governing body.
- 3. A consortium of Autonomous colleges may be constituted for future coordination, training and resource utilization.
- 4. The guidelines of the U.G.C shall be followed in all other matters in all respects.
- 5. The Commissioner of Collegiate Education will issue further instructions if necessary based on U.G.C guidelines from time to time.

G.SUDHIR
SECRETARY TO GOVERNMENT