



MEMORANDUM OF UNDERSTANDING



This Memorandum of Understanding (MoU) records the understanding arrived on this **21st Sep-2022**

BETWEEN

Agastya International Foundation (AGASTYA FOUNDATION), a Trust registered with the sub register office, Shivajinagar, Bangalore with registration number Document # 15 / IV / 1999-2000 dated 10-6-2005 and having its office at #101, Varsav Plaza, 12 Jayamahal Main Road, Bangalore - 560046, hereinafter referred to as "**Agastya**" (which expression shall be deemed to mean and include its succesors and permitted assigns) Represented by **Mr. Balaram, Assistant General Manager**

AND

Govt. City College (A), established in 1921, in Nayapul, Hyderabad 500002, India, through its Principal, **Dr. P. Bala Bhaskar**, which expression shall, unless repugnant to the context or meaning thereof, be deemed to mean and include its successors and assigns of the One Part;

The Parties to this MOU hereinafter shall be jointly referred to as 'the Parties' and individually as 'the Party'.

WHEREAS the **Govt. City College (A)** is entering into this MOU with Agastya Foundation non-exclusive basis.


1. Objective of MOU:

To provide Volunteering opportunities to students of **Govt. City College (A)** as a part of their Academic program which ensures to bring social awareness to the students. AGASTYA FOUNDATION is collaborating with **Govt. City College (A)** as an NPO in the **Agastya Volunteering Program (AVP)**, where students are recruited as Volunteers.

2. Obligations:

Both the organizations acknowledge the fact that no contractual relationship has been created out of this MOU and they agree to work in unison towards meeting the goals and expectations of the "Volunteering Opportunity" offered by AGASTYA FOUNDATION to make this collaboration a success and thereby exemplify the spirit of transparency and social responsibility.

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Nayapul, Hyderabad-02


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Asst. General Manager
Agastya International Foundatio
Hyderabad

3. Cooperation in view of this Collaboration:

The roles for both the parties would be:

a) **Role of Agastya International Foundation:**

1. Representatives of AGASTYA FOUNDATION will Visit College or join a webinar to represent & showcase AGASTYA FOUNDATION's social work being done to encourage students to join for Volunteering.
2. The identified students will be trained & assigned the tasks by AGASTYA FOUNDATION based on the Volunteering Opportunity opted for.
3. Volunteers will report to their Supervisor/ Manager/ AGASTYA FOUNDATION officials.
4. AGASTYA FOUNDATION will encourage Volunteers to submit a report based on their role, for which support will be provided.
5. **Confidential Personal Information:** "Confidential Personal Information" means all information about the Volunteering students, including Transaction Information and their names, addresses, all contact information and demographic or financial information. Confidential Personal Information may be used only for the limited purpose for mere operation of this MOU. AGASTYA FOUNDATION shall be liable for all unauthorized disclosures and use of Confidential Personal Information by its Affiliates and personnel. Notwithstanding the obligation for maintaining confidentiality, AGASTYA FOUNDATION will notify **Govt. City College (A), Hyderabad** promptly upon the discovery of the loss, unauthorized disclosure, or unauthorized use of the Confidential Personal Information, if any.
6. The above said Volunteering would be for a period of 6 to 8 weeks in the months from Jan to Dec. However, the exact dates of the duration would be mutually agreed between both the parties as per the school calendar & availability.
7. AGASTYA FOUNDATION shall provide the 'Certificate of Completion' of the Volunteering Engagement and grades, within two weeks (15 days) upon satisfactory completion & submission of report on Volunteering engagement to the designated AGASTYA FOUNDATION coordinator.
8. AGASTYA FOUNDATION shall not involve Volunteers in any sort of financial activities (Crowd funding and, or fundraising activities etc.).

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b) Role of Govt. City College (A), Nayapul, Hyderabad:

1. Govt. City College (A), Nayapul, Hyderabad shall facilitate & ensure that the students complete the initial formalities & the required registration processes before starting the engagement.
2. The college shall depute a dedicated Coordinator for this engagement & he will be the SPOC (single point of contact).
3. The college shall ensure that the student who signs-up the volunteering engagement will complete the assignment & not leave in the mid-way.
4. The faculty & the students involved in the engagement shall ensure the safety of themselves during the period of engagement.
5. AGASTYA FOUNDATION will ensure that the policies related to prevention of Sexual Harassment or Discrimination that is applicable to their employees as per "Law of the Land" will be applicable to the Govt. City College (A), Hyderabad students.
6. The faculty & the students shall adhere to the guidelines prescribed by the school authorities & AGASTYA FOUNDATION.
7. Encourage students to join AGASTYA FOUNDATION and give them permission to attend events and classes during the week days.
8. The college shall provide platforms for AGASTYA FOUNDATION to organize various sensitization activities for students of Govt. City College (A).
9. The faculty & the students shall bear the expenses for their travel, food, etc to the designated locations of engagement.
10. The faculty & the students shall bear the expenses related to the stationeries to be procured for making low-cost model making, etc required for engaging with school children.
11. Govt. City College (A) is responsible for its own costs & expenses involved in fulfilling the requirement of "Volunteering Opportunity" assigned to each student & obligations under this MOU.
These expenses would be met from any third party student support agency but not directly from the student fees.

4. Financials:

AGASTYA FOUNDATION & Govt. City College (A) shall be responsible for its own costs and expenses involved in its efforts to negotiate, conclude and fulfil its obligations under this MOU. Notwithstanding anything to the

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contrary contained herein, Govt. City College (A) shall render entire its services under this MOU on pro bono basis i.e.,without charging or seeking reimbursement of any payment, fee, charges whatsoever from the AGASTYA FOUNDATION.

5. Use of Logo/Name

Permission is given to both the parties to use the official marks of the other party specifically the institutional name and/or institutional logo solely for the purposes of promoting and administering the collaborative activities between the institutions; Provided, that the party using the official marks of the other party shall take all such reasonable degree of care as an institution of good ethical and normal prudence would expect in its own case.

6. IP and Copyright.

The Parties or any of their representatives may not use the name, trademark or logo or any other intellectual property of the other Party without prior written consent of the other Party.

7. Indemnity

Each Party hereby agrees to defend, indemnify, and hold harmless the other Party and/or its affiliates against any liability, losses, damages or costs (including any legal costs) incurred or suffered by a Party as a result of any breach, negligent act or omission, or wilful default on the part of the other Party and/or its affiliates arising either directly or indirectly from the performance (or non-performance) of this MoU.

8. Arbitration and Jurisdiction:

In case of any dispute arising between the parties in respect to any of the terms in this MOU, the parties undertake to settle the same by issuing a notice within 15 days from the date of the issue becoming known to either party. In case no such settlement is arrived at after mutual negotiations, the matter may be resolved by arbitration and shall be governed by the provisions of the Arbitration and Conciliation Act 1996 subject to any statutory modification, amendment or re-enactment, from time to time.

9. MOU Effective Date:

This Memorandum of Understanding shall be effective from the date of signing by both parties.

10. Term of MOU:

This MoU, unless extended by mutual written agreement of the parties, shall expire 5 years after the effective date specified hereinabove. This MoU may be amended or terminated earlier by mutual written understanding of the parties at any time. However, no such early termination of this MoU, whether mutual or unilateral, shall affect

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the current obligations of the parties under the MOU. Notwithstanding, either party may terminate this MOU after giving 90 days written notice to the other party. However, both the Parties shall be at liberty to terminate the MOU forthwith in the event of any breach of confidentiality, as contained under clause 3(a).7

IN WITNESS WHEREOF BOTH THE PARTIES HAVE SIGNED THIS MEMORANDUM OF UNDERSTANDING ON THE DAY AND DATE FIRST ABOVE WRITTEN:

**For Govt. City College (A), Nayapul,
Hyderabad**




Signature:

Name: **Dr.P.Bala Bhaskar**

Designation: Principal

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Govt. City College
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Witness

1. 
(Dr.J. Neeraja)
2. 
(Dr.K. Koteswara Rao)

For Agastya Foundation:



Signature: 

Name: **K.Balaram**

Designation: Assistant General Manager

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Asst. General Manager
Agastya International Foundation
Hyderabad

witness

1. 
(M. Hemalatha)
2. 
(Dr Y. vasudeva Reddy)