



Government Degree College for Women

Wanaparthy-509103, Telangana State

Affiliated to Palamuru University, MahabubNagar

Phone. No:08545-232742 E.Mail.Id:gdcwomenwanparthy@gmail.com

Notice-1

Date: 28-06-2022.

1. Meeting of IQAC: 2022– 2023

The IQAC meeting is slated for June 29, 2022, at 2:00 PM in the Principal's Chamber. Consequently, all staff members are requested to be well-prepared to discuss the following points. Your attendance is essential.

Agenda for the upcoming IQAC meeting:

- ✓ Establishment of IQAC Composition in accordance with the New Guidelines.
- ✓ Evaluation of IQAC Initiatives/Activities from the Previous Academic Year.
- ✓ Assessment of the DOST online allotment and Reporting of I-year students.
- ✓ Examination of the University Almanac.
- ✓ Finalization of Class Timetables.
- ✓ Review of NSS Activities.
- ✓ Formation of Head of the Departments.
- ✓ Formation of Academic Committees.
- ✓ Nomination of Class Teachers and Class Representatives.
- ✓ Assessment of the continuation of services for Guest Faculty.
- ✓ Release of the Annual Academic Calendar and Syllabus.
- ✓ Management of Academic Records/Registers.
- ✓ Formulation of Department-wise Action Plan for 2022-23.
- ✓ Compilation of Students Progression Register.
- ✓ Opportunity for Staff Members' representation for discussion.

PRINCIPAL

**Govt. Degree College For Women
WANAPARTHY Dist.-509 103.**

On June 29, 2022, a meeting was convened under the chairmanship of the principal, with the presence of all members. The principal expressed appreciation for the staff's support, contributing to the successful completion of the previous academic year. Following interactions with all staff members, the following resolutions were adopted:

Resolutions:

Resolutions adopted during the meeting on June 29, 2022:

- The existing IQAC Committee will continue for the current academic year, with Sri. S Ayodhya Ramulu, Lecturer in English, serving as the IQAC Coordinator.
- Sri S Ayodhya Ramulu, IQAC Coordinator, will disseminate the proceedings to all committee members.
- All staff members are instructed to collaborate with the IQAC Committee and regularly submit reports on activities conducted by their respective departments.
- Heads of Departments (HODs) are tasked with reviewing and formulating Department-wise Quality Initiatives for the academic year.
- The admission committee will guide students in web option exercises and actively contribute to increasing student enrollment.
- Dr. A. Venkat Prasad, Assistant Professor in Telugu, will continue as the Academic Coordinator.
- All staff members must adhere to the University Almanac and CCE Academic Calendar for organizing events and activities in the College.
- The drafted copy of the timetable has been approved, and staff members are instructed to follow it. Any discrepancies should be resolved in consultation with the Academic Coordinator.
- NSS Programme Officers will submit the Action Plan, focusing on Swachh Bharath & Harithaharam, and coordinate all NSS activities.
- The Constitution of Heads of Departments has been prepared and approved based on seniority.
- The draft of Academic Committees for the academic year 2022-2023 has been approved by the Principal after interaction with staff members.
- Class Teachers for each class have been nominated and approved, and the list will be circulated and displayed on the Notice Board.

- Class Teachers will prepare the list of Student Class Representatives and submit it to the coordinator.
- Heads of Departments will ensure faculty members maintain all registers/records, including Teaching Diary, Attendance Registers, Annual Plan, Marks Registers, etc.
- HODs will prepare Department-wise Action Plans for 2022-2023 in coordination with their faculty members and submit them to the IQAC Coordinator.
- Subject lecturers will circulate the syllabus paper-wise to respective students and complete the syllabus as per the University Almanac.
- HODs will take initiatives to maintain Department Libraries in coordination with the Librarian.
- All Class Teachers will update and maintain the Student's Progression Register along with students' contact details.



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Action Taken Report:

- IQAC Composition: The IQAC composition, in accordance with new guidelines, was established under the chairmanship of the Principal, with unanimous agreement from all staff members.
- Review of Previous Academic Year: Thoroughly examined all initiatives and activities from the previous academic year (2022-23).
- DOST Online Allotment: Conducted a comprehensive review of the DOST online allotment and reporting of first-year UG students under the guidance of the Academic Coordinator.
- University Almanac and Academic Calendar: Reviewed the University Almanac for teaching and the CCE Academic calendar to guide the scheduling of various activities in the college.

- College Timetable: Successfully finalized the college timetable, ensuring a seamless schedule for classes across all groups and years to enhance the educational experience.
- NSS Activities: Conducted a detailed review of NSS activities and developed an action plan for the current academic year, specifying the activities to be undertaken by NSS Programme Officers.
- Heads of Departments: Formulated and approved the constitution of Heads of Departments based on seniority.
- Academic Committees: Established Academic Committees for the academic year 2022-23 following approval from the Principal.
- Class Teachers and Representatives: Nominated class teachers and class representatives to facilitate the smooth execution of academic activities in the college.
- Guest Faculty: Renewed the services of Guest Faculty in English, Telugu, Commerce, and Computer Science, considering the workload, with an approved honorarium.
- Academic Calendar and Syllabus: Released the Annual Academic Calendar and syllabus for the academic year 2022-23.
- Maintenance of Academic Records: Ensured timely and accurate maintenance of academic records and registers by all Departmental In charges.
- Department-wise Action Plan: Successfully prepared and implemented department-wise action plans for the academic year 2022-23.
- Students Progression Registers: Prepared Students Progression Registers, including students' contact details, to monitor and track their academic progress.
- Syllabus Completion: Reviewed the completion of the syllabus in alignment with the Action Plan and Academic Calendar.


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Notice

Date: 26-07-2022.

2. Meeting of IQAC: 2022– 2023

The IQAC meeting is scheduled to take place on July 27, 2022, at 2:00 PM in the Principal's Chamber. All staff members are notified to come prepared to discuss the following points without fail

Agenda:

- Review of Even Semester Results (2022-2023): Evaluation of class-wise, subject-wise, and lecturer-wise results for the Even Semester.
- Identification of Slow Learners: Discussion and planning for the identification of slow learners and the initiation of remedial classes.
- Finalization of GE & SEC Papers: Decision-making on General Elective (GE) and Skill Enhancement Course (SEC) papers, along with the scheduling of teaching periods for these papers.
- Review of Activities: Assessment of activities conducted by NSS, departments, and other initiatives undertaken to date.
- NSS Golden Jubilee Celebrations: Proposal and discussion on action plans from NSS for the successful conduct of NSS Golden Jubilee Celebrations.
- Awareness Programmes and Celebrations: Proposals for organizing awareness programmes and celebrating relevant international and national days of importance.
- Students Union Council: Formation and constitution of the Students Union Council.
- Nomination of Committees: Nomination of members for the Special Fee Committee and Restructured Courses Fee Committee.
- Circulation of Nominal Rolls: Distribution and review of nominal rolls of first-year students.

- Infrastructure Development:
 1. Construction of Water Sump: Discussion on the construction of a water sump.
 2. Repair of Drainage Pipeline: Planning for the repair of the drainage pipeline.
 3. Construction of Rain Water Harvesting Tank: Consideration of constructing a rainwater harvesting tank near the main building.
- Staff Representations: Addressing any representations or concerns raised by staff members for discussion.
- All staff members are requested to come prepared for the meeting and actively contribute to the discussions on the mentioned agenda points.



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After convening on July 27, 2022, under the chairmanship of the Principal, with the presence of all members, the Principal, following interactions with the staff, has approved the following resolutions:

Resolutions:

- Appreciation of students who secured SGPA 10.
- Though the Overall Out Going Batch Pass Percentage is 65% some Groups have got below 60%. Hence it is Proposed to Keep Target of 75% for each Group for the next Academic Year.
- All the faculty members are instructed to identify the reasons for not getting 100% results in their respective subjects and chalk out strategy to achieve cent percent result.
- It is proposed to identify the slow learners and take initiatives to enhance their performance.
- The GE & SEC Papers for the ODD Semester have been finalized and lecturers for dealing these papers have been allotted to Conduct teaching periods for GE & SEC Papers.
- The class teachers shall create awareness about the GE & SEC papers its importance in declaration of the End semester Result.
- It is proposed to encourage students in participating in Social Outreach programmes through NSS.
- The NSS programme Officers are instructed to submit the action plan for this academic year and conduct regular NSS Activities within & outside the Institution.
- The HOD's of all Departments are informed to prepare an action plan for conduct of awareness Programmes & celebration of International & National Days relevant to them or of interest.

- All the class teachers are instructed to submit the names of student Class representatives at the earliest.
- The teaching faculty are informed to submit the proposals of student names for the Constitution of Students Union Council. (as per the existing draft nomenclature approved in the last academic year.
- All the Teaching staff shall discuss and submit proposals of student Nominees for the above Council to the Principal for final approval.
- The class Teachers of I year are informed to circulate the Nominal Rolls among the Students and a copy shall be displayed in the Notice board.
- It is proposed to conduct I Internal Examinations as per the schedule of university almanac and post the marks in time in the University site after valuation.
- The HOD's are informed to regularly monitor the Coverage of syllabus of their respective faculty for better performance of the students.
- As per the request of certain lecturers, all the staff shall insist the students in wearing of Student Identity Card regularly on all working days.
- It is unanimously proposed to construct Rain harvesting tank near the bore point to avoid water scarcity during summer.


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Action Taken Report

- Even Semester Results Review:
- The even semester results for the academic year 2022-23 were meticulously reviewed, examining performance class-wise, subject-wise, and lecturer-wise.
- Remedial Classes for Slow Learners:
- Slow learners were identified within each class and subject, and remedial classes were organized to provide additional support and assistance.
- Finalization and Conduct of GE & SEC Papers:
- General Elective (GE) and Skill Enhancement Course (SEC) papers were finalized, and successful teaching classes were conducted.
- Review of Co-curricular Activities:
- A comprehensive review of all NSS, Departmental, and other co-curricular activities was undertaken.
- NSS Activities and Golden Jubilee Celebrations:
- Action plans for NSS activities, including regular and special camps, were prepared by NSS Programme Officers. Additionally, NSS Golden Jubilee celebrations were successfully conducted.
- Awareness Programmes and Celebrations:
- Proposals were formulated for the organization of awareness programmes and celebrations of relevant International and National Days of importance.
- Formation of Student's Union Council:
- The Student's Union Council was duly constituted.
- Nomination of Committees:
- Special Fees Committee and Restructured Course Fees Committee members were nominated.
- Circulation of Nominal Rolls:
- Nominal rolls of first-year UG students were circulated for the purpose of maintaining essential records such as attendance registers and marks registers.
- Infrastructure Development:
- Construction of a water sump and repair of the drainage pipeline were successfully carried out.

- A rainwater harvesting tank was constructed near the main building as part of water conservation efforts.
- Monitoring Syllabus Coverage:
 - The coverage of syllabus in all subjects was actively monitored.
- Regulation of Identity Card Usage:
 - The wearing of identity cards was regulated for enhanced security and identification.
- Internal Exams Conducted:
 - Internal exams were conducted in adherence to the University Almanac.
- These resolutions represent the outcomes of the meeting, demonstrating the commitment to academic excellence, infrastructure development, and overall institutional progress.


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Notice

Date:22-09-2022.

1. Meeting of IQAC: 2022– 2023

The IQAC meeting is scheduled to take place on September 23, 2022, at 2:00 PM in the Principal's Chamber. Therefore, all staff members are requested to come prepared to discuss the following points without fail.

Agenda:

- Agenda for the upcoming IQAC meeting:
- Review of Students Attendance & Syllabus Coverage:
- Evaluate the attendance records and the extent of syllabus coverage across all classes.
- Posting of I Internal Examination Marks:
- Discuss the timely posting of I Internal Examination marks on the PU website.
- Conduct of Practical along with Theory Classes:
- Explore strategies for the effective integration of practical sessions with theory classes.
- Students Study Projects under Jignasa Scheme:
- Propose and discuss potential student study projects under the Jignasa Scheme.
- Utilization of Special Fee Fund:
- Present and deliberate on proposals for the optimal utilization of the Special Fee Fund.
- Conduct of Extension/Guest Lectures:
- Discuss plans for organizing extension or guest lectures by eminent personalities.
- Circulation of Paper Wise Syllabus:
- Plan the distribution of paper-wise syllabus for AECC, SEC, and GE, along with providing study materials to the students.

- Enhancement of Wages for Class IV Contingent Employees:
- Consider proposals for enhancing wages for Class IV contingent employees.
- Preparation for Yuvatarangam Competitions:

Discuss strategies and preparations for students participating in Yuvatarangam Competitions in Literary, Cultural, Fine Arts, Games & Sports.

All staff members are urged to come prepared to contribute their insights and ideas on these agenda points during the scheduled IQAC meeting.



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The Meeting was convened on 23-09-2022 under the Chairmanship of the Principal in which all the members are present. The Principal after interactions with all the staff has approved the following Resolutions.

Resolutions Adopted:

- Enhancement of Student Attendance:
- All staff members are instructed to take proactive initiatives to improve student attendance in their respective classes.
- Posting of I Internal Examination Marks:
- It is mandated that all lecturers must diligently post I Internal Examination marks on the PU website for transparency and accessibility.
- Integration of Practical and Theory Classes:
- All lecturers are directed to conduct practical sessions along with theory classes and ensure the completion of practical syllabus as per the academic almanac.
- Circulation of Syllabus and Model Question Papers:

- Staff members are instructed to circulate the syllabus of the papers and model question papers, prominently displaying them on department notice boards.
- Encouragement for Student Study Projects:
- Heads of Departments (HODs) are instructed to encourage students to actively participate in Student Study Projects under the Jignasa Scheme.
- Completion of AECC, SEC & GE Syllabus:
- HODs are informed to instruct faculty members assigned to AECC, SEC, and GE papers to conduct classes and ensure the timely completion of the syllabus.
- Proposals for Special Fee Fund Utilization:
- HODs are informed to submit proposals for the utilization of the Special Fee Fund, seeking sanction for the enhancement of their respective departments.
- Wage Enhancement for Class IV Contingent Employees:
- A proposal is made to enhance the wages of class IV contingent employees, recognizing their contributions.
- Record Maintenance and Updates:
- HODs are informed to update all records, registers, and documents in their departments, ensuring they are duly signed by the Principal.
- Clean and Green Programme:
- It is proposed to conduct a Clean and Green Programme in all laboratories and department rooms to promote a clean and sustainable environment.
- Initiation of Extension Lectures:
- HODs are instructed to take initiatives in organizing at least one extension lecture per semester to enhance academic insights.
- Preparation for Yuvatarangam Competitions:
- Lecturers in charge of Cultural, Literary, Fine Arts, and Sports Activities are instructed to prepare students for participation in District Level/State Level Yuvatarangam Competitions.

These resolutions signify a commitment to fostering a conducive academic environment, student engagement, and overall institutional development.


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Action taken Report

- **Student Attendance Review:**
Successfully reviewed and monitored student attendance to ensure active participation in classes.
- **Syllabus Coverage Review:**
Conducted a comprehensive review of syllabus coverage, ensuring alignment with academic timelines.
- **Posting of First Internal Examination Marks:**
Marks from the first internal examinations were promptly posted on the University website for transparency and accessibility.
- **Integration of Practical and Theory Classes:**
Successfully conducted practical classes in conjunction with theory classes, providing students with a comprehensive learning experience.
- **Proposals for Student Study Projects:**
Prepared and submitted proposals for engaging students in study projects under the Jignasa scheme, fostering research and academic exploration.
- **Utilization of Special Fees Funds:**
Solicited and gathered proposals for the optimal utilization of special fees funds to enhance departmental resources.
- **Extension and Guest Lectures:**
Successfully organized extension and guest lectures by eminent personalities across various subjects, enriching academic insights.
- **Representation for Construction Funds:**
Submitted a representation to the MLA, seeking funds for the construction of a water sump and drainage pipeline near the new building.
- **Circulation of Paper Wise Syllabus:**
Ensured the circulation of paper-wise syllabus for AECC, SEC, and GE, along with providing study material to students for effective learning.
- **Wage Enhancement for Class IV Contingent Employees:**
Took proactive steps to enhance the wages of Class IV contingent employees, recognizing their valuable contributions.
- **Preparation for Yuvatharangam Competitions:**
Successfully prepared students for Yuvatharangam competitions in literary, cultural, fine arts, games, and sports, promoting holistic development.

- Clean and Green Programme:
Conducted a Clean and Green Programme in all laboratories and departments, contributing to a sustainable and eco-friendly academic environment.

These accomplishments reflect the commitment to academic excellence, student welfare, and the overall development of the institution.



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Notice

Date: 21-03-2023.

4.Meeting of IQAC: 2022-2023

The Meeting of the IQAC is scheduled to be held on **22-03-2023** at 2:00 PM in the Principal's Chamber. Hence, all the staff Members are hereby informed to come prepared on the following points without fail.

Agenda:

1. Conduct & Updating of Internal Marks:
 - Discuss and ensure the proper conduct and timely updating of internal marks in registers.
2. Review of Activities Conducted:
 - Evaluate and review the various activities conducted within the institution to assess their effectiveness.
3. Review of TSKC Activities:
 - Assess the progress and impact of activities undertaken by the Technical Skill Development Cell (TSKC).
4. Status of Construction of New Class Room:
 - Obtain an update on the current status of the construction of the new classroom to gauge progress.
5. Status of Completion of Syllabus:
 - Review the status of syllabus completion across departments and courses.
6. Allocation of Special Fee Funds:

- Allocate special fee funds for utilization under different heads, ensuring optimum resource allocation.
7. Proposals for Purchase of Audio-Visual Equipment & Teaching Aids:
- Discuss and consider proposals for the purchase of audio-visual equipment and teaching aids to enhance the learning environment.
8. Updating of All Registers, Records & Documents:
- Emphasize the importance of updating and maintaining accuracy in all registers, records, and documents.
9. Conduct of Career Guidance Classes:
- Discuss plans and strategies for the effective conduct of career guidance classes to benefit students.
10. Proposals for Inclusion of Courses in DOST Website:
- Propose the inclusion of additional courses on the DOST website to attract and enhance college admission strength.
11. Representation of Staff Members:
- Allow staff members an opportunity to present any representations or concerns for discussion.

These agenda items are vital for the efficient functioning and progress of the institution, encompassing academic, infrastructural, and student-centric aspects


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The Meeting was convened on **22-03-2023** under the Chairmanship of the Principal in which all the members are present. The Principal after interactions with all the staff has approved the following Resolutions.

Resolutions:

- The Principal appreciated the efforts of all the staff in conduct of all curricular & extracurricular activities.
- It is proposed to conduct special classes for developing Basic skills in computer through TSKC
- It is proposed to identify all the Slow Learners and failures subject wise and conduct remedial classes to improve the results.
- All the staff are advised to post the marks of I Internals in the Marks Register and Post the Same in PU Site.
- The EWIDC Engineer have submitted Plan for Construction of New Building under RUSA 2.0
- All the HOD's are advised to monitor the completion of syllabus as per the academic schedule of their faculty members.
- All the HOD's are informed to submit proposals for utilization of Special Fee Fund.
- It is Proposed to purchase a new Public Address system for the new building as per the proposal of the faculty members.
- All the HOD's are informed to monitor the update off all the records and registers of their faculty members.
- It is Proposed that staff members visit various Junior Colleges for admission campaign.
- It is Proposed to conduct Career Guidance Classes whenever possible.

- It is proposed to make request for including MPC TM and B.Com. Gen., BA HEP UM & B.Com. Gen. UM in DOST.
- It is proposed to create Awareness among the students to utilize the water resources carefully as the ground water level is going down.



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Action taken Report

Action Taken Report:

1. Updated Internal Marks Registers:

- Internal marks registers have been successfully updated, ensuring accuracy and completeness.

2. Review of All Activities:

- Conducted a comprehensive review of all activities conducted till date, evaluating their impact and success.

3. Review of TSKC Activities:

- Evaluated the activities carried out by the Technical Skill Development Cell (TSKC) to assess their effectiveness.

4. Status of New Classrooms Construction:

- Reviewed the current status of the construction of new classrooms to monitor progress.

5. Status of Syllabus Completion:

- Successfully reviewed the status of syllabus completion across various departments and courses.

6. Allocation of Special Fee Funds:

- Special fee funds have been allocated for utilization under different heads, ensuring efficient resource management.

7. Proposals for Audio-Visual Equipment:

- Sought proposals for the purchase of audio-visual equipment and teaching aids to enhance the learning environment.

8. Updating of Registers, Records & Documents:

- Ensured the successful updating of all registers, records, and documents, maintaining accuracy and completeness.

9. Conduct of Career Guidance Classes:

- Career guidance classes were conducted successfully, providing valuable insights to the students.

10. Proposals for Inclusion in DOST Website:

- Sent proposals for the inclusion of additional courses on the DOST website to attract more admissions and strengthen the college's profile.

11. Awareness on Water Resource Utilization:

- Conducted awareness programs among students to promote careful utilization of water resources.

12. UG Admission Campaign:

- Staff members conducted a successful admission campaign in various junior colleges nearby to promote UG admissions.

These actions reflect the commitment to effective administration, academic excellence, and community engagement in the institution.


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