



**Government City College (A)**  
**Nayapul, Hyderabad**

Affiliated to Osmania University  
Accredited with B<sup>++</sup> Grade & CGPA 2.76



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## **FEEDBACK POLICY DOCUMENT**

Government City College is committed to continuous improvement and maintaining high standards of education. We believe that feedback from various stakeholders, including students, alumni, teachers, and employers, plays a crucial role in enhancing the quality of the curriculum. This feedback policy aims to establish a systematic and transparent process for collecting, analyzing, and acting upon valuable input from our stakeholders.

1. Objectives:

- To gather constructive feedback on the curriculum from students, alumni, teachers, and employers.
- To use the feedback as a basis for continuous improvement in the curriculum.
- To ensure transparency and accountability in the feedback process.

2. Feedback Channels: The institution will provide multiple channels for stakeholders to share their feedback on the curriculum, including but not limited to:

- Offline/Online feedback forms
- Focus group discussions
- Alumni reunions and events
- Faculty meetings
- Employer engagement sessions

3. Timing of Feedback Collection: Feedback will be collected at various stages, including:

- End-of-semester evaluations for students
- Alumni surveys at regular intervals
- Annual faculty reviews
- Periodic employer feedback sessions

4. Anonymity and Confidentiality: All feedback mechanisms will ensure the anonymity and confidentiality of the respondents. This encourages open and honest communication without fear of repercussion.

5. Data Collection and Analysis: Collected feedback will be systematically analyzed to identify common themes, concerns, and areas for improvement. Data will be disaggregated by stakeholder group to ensure a nuanced understanding of different perspectives

6. Reporting: Regular reports summarizing feedback findings and actions taken will be shared with relevant stakeholders. Transparency in reporting

aims to promote trust and demonstrate the institution's commitment to addressing concerns raised.

7. Action Planning: Based on the feedback received, action plans will be developed to address identified issues and improve the curriculum. The institution will prioritize actions based on the severity and prevalence of feedback
8. Communication of Changes: Any changes made to the curriculum as a result of feedback will be communicated clearly to all stakeholders. This ensures that the community is aware of the improvements being implemented.
9. Continuous Review: The feedback policy will be periodically reviewed and updated to ensure its effectiveness in capturing and addressing concerns. This iterative process allows for ongoing improvement in the feedback mechanism itself.

The institution values the input of the stakeholders in shaping and enhancing the curriculum. This feedback policy is a commitment to promote a culture of continuous improvement and ensuring that the education provided aligns with the needs and expectations of our students, alumni, teachers, and employers.