



**MKR GOVERNMENT DEGREE COLLEGE
DEVARAKONDA, NALGONDA, TELANGANA**

(Accredited with B++ Grade by NAAC, ISO 9001-2015)

Affiliated to Mahatma Gandhi University



**A Report
on
CERTIFICATE COURSE IN
E-FILING OF INCOME TAX RETURNS
(12-04-2023 to 02-05-2023)**

**ORGANIZED
BY
DEPARTMENT OF COMMERCE**

2022-2023



MKR GOVERNMENT DEGREE COLLEGE
DEVARAKONDA, NALGONDA, TELANGANA
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3/4/2023

A staff meeting was conducted in the department of commerce to discuss the following agenda.

- 1.) It is decided to conduct career guidance programs to final semester students.
- 2.) ^{Students and} Faculty training program on E-filing of IT>Returns shall be conducted on online mode by inviting Mrs. Rajasakalena, Assistant Professor of Commerce, UGC Kukatpally campus.
- 3.) It is decided to conduct certificate course on 'E-filing of IT returns' for 30 days to final year students from 12/4/2023 to 02/05/2023.
- 4.) All the faculty members are instructed to complete and upload the Academic Audit forms I & II for ay 2021-22 before 15/4/2023.

- 1.) S. Sarada Devi - Adm
- 2.) M. Balu - Adm
- 3.) B. Suresh Kumar - Adm

Ch. Hanumanth
 PRINCIPAL
 MKR Govt. Degree College
 DEVARAKONDA, NALGONDA DIST.

MKR GOVERNMENT DEGREE COLLEGE, DEVARAKONDA

DEPARTMENT OF COMMERCE

Certificate Course in E-Filing of Income Tax Returns

Course Description

With the internet endearing all spheres of life, filing TDS and Income Tax returns online has also become mandatory. The Accountancy and Financial sectors witness a growing need for e-Filing professionals. This rising need explains the development of ITR filing certification programs.

There are two ways to file income tax returns. The traditional way is the offline way, where you go the Income Tax Department's office to physically file your returns. E-filing or electronic filing is submitting your income tax returns online. This Course teaches what is E Filing.

A course program in ITR filing teaches student to file online tax returns. In this concise course program, every student understands how to register in the income tax department, heads of income, and filing of returns. This course helps to learn ITR 1 filing for individuals who have Salary as their significant source of income.

The course is suitable for commerce students and also individuals from other backgrounds. The course program prepares the students for self-employment and application-oriented jobs in Government and Private Organizations. This course covers the most basic concepts through a blend of theory and practicals.

Duration of the Course: 30 Hrs.

Exam Pattern

Certificate of completion will be given to the students who attend classes regularly in course duration and qualify theory Exam held at the end of the course.

Objectives of the course:

- To impart knowledge on basic concepts of Income Tax
- To provide knowledge on different ITR forms
- To provide training in PAN application.
- To provide training in E- filing of IT Returns.
- To prepare the students for self-employment and application-oriented jobs.

Learning Outcomes:

1. Student will get insight of basic Income tax concepts.
2. Students will acquire knowledge in PAN card application and e-filing of IT returns.
3. Students will be able to differentiate different ITR forms and choose suitable ITR form for filing of returns based on their sources of income.
4. Students will develop practical learning approach and acquire self-employment skills.

Syllabus/ Modules:

1. Introduction of Tax (Direct and Indirect)
2. Tax Resident (Resident and Non-Resident)
3. Sources of Income
4. Deductions and Gross Total Income
5. Tax Planning, Avoidance and Evasion.
6. Penalties and Prosecution
7. Introduction to basic tax exemptions and deductions
8. Tax computation
9. Overview of ITR Forms and e-filing
10. Selection of ITR Form
11. Briefing of details of different heads of income under ITR Forms
12. Online filing of the return
13. Verification of Returns
14. Points to be remembered for avoiding Income Tax Notices, Demands, and Penalty
15. E-filing of return on Income Tax Portal
16. Verification of ITR
17. Other important aspects
18. Repercussions of non-filing of ITR forms, interest, late fees, and other concerns while filing ITR

Reference Books:

- 1) Income Tax Law and Practice P Gaur & D.B. Narang, Kalyani Publishers.
- 2) Taxation: Dr.M.N. Ravi, PBP

Chhawanaray
PRINCIPAL
MKR Govt. Degree College
DEVARAKONDA, NALGONDA DIST.

(S. Saradaseeni)
Asst prof of commerce

N. Balag

MKR GOVERNMENT DEGREE COLLEGE

DEVARAKONDA, NALGONDA, TELANGANA

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Certificate Course in E-Filing of Income Tax Returns

The Department of Commerce, MKR Government Degree College, Devarakonda, is offering a Certificate course in **E-Filing of Income Tax Returns** with an aim to impart basic concepts of Income tax and online filing of IT Returns to the students and develop them towards self-employment.

Course Details

Name of the Certificate Course: E-Filing of Income Tax Returns

Duration: 30 Hours

Exam: Written Exam

Period: 12/04/2023 to 02/05/2023

Course Objectives:

- To impart knowledge on basic concepts of Income Tax
- To provide knowledge on different ITR forms
- To provide training in PAN application.
- To provide training in E- filing of IT Returns.
- To prepare the students for self-employment and application-oriented jobs

Resource Persons:

- **Sri.N. Bala, Assistant Professor of Commerce**
- **Smt. S. Sarada Devi, Assistant Professor of Commerce**

Chairperson: Dr.CH. Rama Raju, Principal

Organizing Committee

- ❖ Smt.S. Sarada Devi, Asst. Prof of Commerce
- ❖ Sri.N. Bala, Assistant Professor of Commerce
- ❖ Sri.B. Suresh Kumar, Guest Faculty in Computer Sciences

Note: Interested students shall register their names with N. Bala, Assistant Professor of Commerce on or before 10/04/2023.

Sd. Principal



MKR Government Degree College, Devarakonda


DEPARTMENT OF COMMERCE

List of Registered Candidates for certificate Course in E-Filing of Income Tax Returns

Duration- 30 Hours

Sl.no	Hall Ticket No	Name of the student	Group	Signature of the student
1	20044026405002	ALLAMPALLY SOWMYA	B.COM(CA) III Yr	Sowmya
2	20044026405003	AMMADAPPELLI PAVITHRA	B.COM(CA) III Yr	A. Pavithra
3	20044026405004	ANUSHA KUKKALA	B.COM(CA) III Yr	K. Anusha
4	20044026405012	GUNJI BHAVANI	B.COM(CA) III Yr	G. Bhavani
5	20044026405013	JULURU BHAGYA	B.COM(CA) III Yr	J. Bhagya
6	20044026405015	KAKI KARTHIK REDDY	B.COM(CA) III Yr	K. Kartik
7	20044026405017	KAVITHA KUKKAMUDI	B.COM(CA) III Yr	K. Kavitha
8	20044026405019	KOTHEM SHIRISHA	B.COM(CA) III Yr	Sherisha
9	20044026405020	KUMBAM ANIL	B.COM(CA) III Yr	K. Anil
10	20044026405021	MACHARLA ANUSHA	B.COM(CA) III Yr	Anusha
11	20044026405022	MUCHERLA ANITHA	B.COM(CA) III Yr	M. Anitha
12	20044026405026	PAGILLA VAMSHI	B.COM(CA) III Yr	P. Vamshi
13	20044026405027	PALLA SHRAVAN KUMAR REDDY	B.COM(CA) III Yr	S. Shraavan
14	20044026405034	SALIKINENI BHUMIKA	B.COM(CA) III Yr	S. Bhumika
15	20044026405035	SANDE RENUKA	B.COM(CA) III Yr	S. Renuka
16	20044026405037	THOKALA ANJANEYULU	B.COM(CA) III Yr	A. Anjaneyulu
17	20044026405039	VALAMONI MAHESH	B.COM(CA) III Yr	V. Mahesh
18	20044026405040	VANGURI KARUNAKAR	B.COM(CA) III Yr	V. Karunakar
19	20044026405041	VASKULA VENU	B.COM(CA) III Yr	V. Venu
20	20044026405042	VEERAMALLA SAIDULU	B.COM(CA) III Yr	V. Saidulu
21	20044026405043	YERRA ANITHA	B.COM(CA) III Yr	Y. Anitha
22	20044026405044	NENAVATH BALRAM	B.COM(CA) III Yr	N. Balram


Signature of the In-charge


Signature of the Principal
MKR Govt. Degree College
DEVARAKONDA, NALGONDA DIST

MKR Government Degree College, Devarakonda

DEPARTMENT OF COMMERCE

Certificate Course in E-Filing of Income Tax Returns

2022-2023

Attendance Sheet

Month/Date								
Sl.no	Name of the student	Hall Ticket No	Group	1	2	3	4	5
1	ALLAMPALLY SOWMYA	20044026405002	BCOM(CA)IIIIYR	12/4/23 Sowmya	13/4/23 Sowmya	15/4/23 Sowmya	17/4/23 Sowmya	18/4/23 Sowmya
2	AMMADAPELLI PAVITHRA	20044026405003	BCOM(CA)IIIIYR	A. Pavithra	A. Pavithra	A. Pavithra	A. Pavithra	A. Pavithra
3	ANUSHA KUKKALA	20044026405004	BCOM(CA)IIIIYR	K. Anusha	K. Anusha	K. Anusha	K. Anusha	K. Anusha
4	GUNJI BHAVANI	20044026405012	BCOM(CA)IIIIYR	G. Bhavani	G. Bhavani	G. Bhavani	G. Bhavani	G. Bhavani
5	JULURU BHAGYA	20044026405013	BCOM(CA)IIIIYR	J. Bhagya	J. Bhagya	J. Bhagya	J. Bhagya	J. Bhagya
6	KAKI KARTHIK REDDY	20044026405015	BCOM(CA)IIIIYR	K. Kartik	K. Kartik	K. Kartik	K. Kartik	K. Kartik
7	KAVITHA KUKKAMUDI	20044026405017	BCOM(CA)IIIIYR	K. Kavitha	K. Kavitha	K. Kavitha	K. Kavitha	K. Kavitha
8	KOTHEM SHIRISHA	20044026405019	BCOM(CA)IIIIYR	S. Shirisha	S. Shirisha	S. Shirisha	S. Shirisha	S. Shirisha
9	KUMBAM ANIL	20044026405020	BCOM(CA)IIIIYR	K. Anil	K. Anil	K. Anil	K. Anil	K. Anil
10	MACHARLA ANUSHA	20044026405021	BCOM(CA)IIIIYR	M. Anusha	M. Anusha	M. Anusha	M. Anusha	M. Anusha
11	MUCHERLA ANITHA	20044026405022	BCOM(CA)IIIIYR	A. Anitha	A. Anitha	A. Anitha	A. Anitha	A. Anitha
12	PAGILLA VAMSHI	20044026405026	BCOM(CA)IIIIYR	P. Vamshi	P. Vamshi	P. Vamshi	P. Vamshi	P. Vamshi
13	PALLA SHRAVAN KUMAR REDDY	20044026405027	BCOM(CA)IIIIYR	S. Shraavan	S. Shraavan	S. Shraavan	S. Shraavan	S. Shraavan
14	SALIKINENI BHUMIKA	20044026405034	BCOM(CA)IIIIYR	S. Bhumika	S. Bhumika	S. Bhumika	S. Bhumika	S. Bhumika
15	SANDE RENUKA	20044026405035	BCOM(CA)IIIIYR	S. Renuka	S. Renuka	S. Renuka	S. Renuka	S. Renuka
16	THOKALA ANJANEYULU	20044026405037	BCOM(CA)IIIIYR	T. Anjane	T. Anjane	T. Anjane	T. Anjane	T. Anjane
17	VALAMONI MAHESH	20044026405039	BCOM(CA)IIIIYR	V. Mahesh	V. Mahesh	V. Mahesh	V. Mahesh	V. Mahesh
18	VANGURI KARUNAKAR	20044026405040	BCOM(CA)IIIIYR	V. Karunakar	V. Karunakar	V. Karunakar	V. Karunakar	V. Karunakar
19	VASKULA VENU	20044026405041	BCOM(CA)IIIIYR	V. Venu	V. Venu	V. Venu	V. Venu	V. Venu
20	VEERAMALLA SAIDULU	20044026405042	BCOM(CA)IIIIYR	V. Saidulu	V. Saidulu	V. Saidulu	V. Saidulu	V. Saidulu
21	YERRA ANITHA	20044026405043	BCOM(CA)IIIIYR	Y. Anitha	Y. Anitha	Y. Anitha	Y. Anitha	Y. Anitha
22	NAVATH BALRAM	20044026405044	BCOM(CA)IIIIYR	B. Balram	B. Balram	B. Balram	B. Balram	B. Balram

Signature of the In charge

Signature of the Principal
PRINCIPAL

MKR Govt. Degree College
DEVARAKONDA, NALGONDA DIST



MKR Government Degree College, Devarakonda

DEPARTMENT OF COMMERCE

Certificate Course in E-Filing of Income Tax Returns

2022-2023

Attendance Sheet

Month/Date			6	7	8	9	10	
Sl.no	Name of the student	Hall Ticket No	Group	19/4/23	20/4/23	24/4/23	25/4/23	26/4/23
1	ALLAMPALLY SOWMYA	20044026405002	BCOM(CA)IIIIYR	Sowmya	Sowmya	Sowmya	Sowmya	Sowmya
2	AMMADAPELLI PAVITHRA	20044026405003	BCOM(CA)IIIIYR	A. Pavithra	A. Pavithra	A. Pavithra	A. Pavithra	A. Pavithra
3	ANUSHA KUKKALA	20044026405004	BCOM(CA)IIIIYR	Anusha	Anusha	Anusha	Anusha	Anusha
4	GUNJI BHAVANI	20044026405012	BCOM(CA)IIIIYR	Bhavani	Bhavani	Bhavani	Bhavani	Bhavani
5	JULURU BHAGYA	20044026405013	BCOM(CA)IIIIYR	Bhagya	Bhagya	Bhagya	Bhagya	Bhagya
6	KAKI KARTHIK REDDY	20044026405015	BCOM(CA)IIIIYR	K	K	K	K	K
7	KAVITHA KUKKAMUDI	20044026405017	BCOM(CA)IIIIYR	Kavitha	Kavitha	Kavitha	Kavitha	Kavitha
8	KOTHEM SHIRISHA	20044026405019	BCOM(CA)IIIIYR	Shirisha	Shirisha	Shirisha	Shirisha	Shirisha
9	KUMBAM ANIL	20044026405020	BCOM(CA)IIIIYR	K. Anil	K. Anil	K. Anil	K. Anil	K. Anil
10	MACHARLA ANUSHA	20044026405021	BCOM(CA)IIIIYR	Anusha	Anusha	Anusha	Anusha	Anusha
11	MUCHERLA ANITHA	20044026405022	BCOM(CA)IIIIYR	Anitha	Anitha	Anitha	Anitha	Anitha
12	PAGILLA VAMSHI	20044026405026	BCOM(CA)IIIIYR	V	V	V	V	V
13	PALLA SHRAVAN KUMAR REDDY	20044026405027	BCOM(CA)IIIIYR	Shravan	Shravan	Shravan	Shravan	Shravan
14	SALIKINENI BHUMIKA	20044026405034	BCOM(CA)IIIIYR	S. Bhumika	S. Bhumika	S. Bhumika	S. Bhumika	S. Bhumika
15	SANDE RENUKA	20044026405035	BCOM(CA)IIIIYR	S. RENUKA	R. RENUKA	R. RENUKA	R. RENUKA	R. RENUKA
16	THOKALA ANJANEYULU	20044026405037	BCOM(CA)IIIIYR	Anjaneyulu	Anjaneyulu	Anjaneyulu	Anjaneyulu	Anjaneyulu
17	VALAMONI MAHESH	20044026405039	BCOM(CA)IIIIYR	V. Mahesh	V. Mahesh	V. Mahesh	V. Mahesh	V. Mahesh
18	VANGURI KARUNAKAR	20044026405040	BCOM(CA)IIIIYR	V. Karunakar	V. Karunakar	V. Karunakar	V. Karunakar	V. Karunakar
19	VASKULA VENU	20044026405041	BCOM(CA)IIIIYR	V. Venu	V. Venu	V. Venu	V. Venu	V. Venu
20	VEERAMALLA SAIDULU	20044026405042	BCOM(CA)IIIIYR	V. Saichulu	V. Saichulu	V. Saichulu	V. Saichulu	V. Saichulu
21	YERRA ANITHA	20044026405043	BCOM(CA)IIIIYR	Y. Anitha	Y. Anitha	Y. Anitha	Y. Anitha	Y. Anitha
22	NENAVATH BALRAM	20044026405044	BCOM(CA)IIIIYR	Balaram	Balaram	Balaram	Balaram	Balaram

Signature of the Incharge

Signature of the Principal

Ch. Ramu Reddy
PRINCIPAL
MKR Govt. Degree College
DEVARAKONDA, NALGONDA DIST

MKR Government Degree College, Devarakonda

DEPARTMENT OF COMMERCE


Certificate Course in E-Filing of Income Tax Returns

2022-2023

Attendance Sheet

Month/Date		11	12	13	14	15		
Sl.no	Name of the student	Hall Ticket No	Group	27/4/23	28/4/23	29/4/23	1/5/23	2/5/23
1	ALLAMPALLY SOWMYA	20044026405002	BCOM(CA)IIIIYR	Sowmya	Sowmya	Sowmya	Sowmya	Sowmya
2	AMMADAPELLI PAVITHRA	20044026405003	BCOM(CA)IIIIYR	A.Pavithra	A.Pavithra	A.Pavithra	A.Pavithra	A.Pavithra
3	ANUSHA KUKKALA	20044026405004	BCOM(CA)IIIIYR	Anusha	Anusha	Anusha	Anusha	Anusha
4	GUNJI BHAVANI	20044026405012	BCOM(CA)IIIIYR	Bhavani	Bhavani	Bhavani	Bhavani	Bhavani
5	JULURU BHAGYA	20044026405013	BCOM(CA)IIIIYR	Bhagya	Bhagya	Bhagya	Bhagya	Bhagya
6	KAKI KARTHIK REDDY	20044026405015	BCOM(CA)IIIIYR	Kt	Kt	Kt	Kt	Kt
7	KAVITHA KUKKAMUDI	20044026405017	BCOM(CA)IIIIYR	Kavitha	Kavitha	Kavitha	Kavitha	Kavitha
8	KOTHEM SHIRISHA	20044026405019	BCOM(CA)IIIIYR	Shirisha	Shirisha	Shirisha	Shirisha	Shirisha
9	KUMBAM ANIL	20044026405020	BCOM(CA)IIIIYR	K.Anil	K.Anil	K.Anil	K.Anil	K.Anil
10	MACHARLA ANUSHA	20044026405021	BCOM(CA)IIIIYR	Anusha	Anusha	Anusha	Anusha	Anusha
11	MUCHERLA ANITHA	20044026405022	BCOM(CA)IIIIYR	Anitha	Anitha	Anitha	Anitha	Anitha
12	PAGILLA VAMSHI	20044026405026	BCOM(CA)IIIIYR	Vamshi	Vamshi	Vamshi	Vamshi	Vamshi
13	PALLA SHRAVAN KUMAR REDDY	20044026405027	BCOM(CA)IIIIYR	Shravan	Shravan	Shravan	Shravan	Shravan
14	SALIKINENI BHUMIKA	20044026405034	BCOM(CA)IIIIYR	S.Bhumika	S.Bhumika	S.Bhumika	S.Bhumika	S.Bhumika
15	SANDE RENUKA	20044026405035	BCOM(CA)IIIIYR	S.Renuka	Renuka	Renuka	Renuka	Renuka
16	THOKALA ANJANEYULU	20044026405037	BCOM(CA)IIIIYR	Anjaneyulu	Anjaneyulu	Anjaneyulu	Anjaneyulu	Anjaneyulu
17	VALAMONI MAHESH	20044026405039	BCOM(CA)IIIIYR	V.mahesh	V.mahesh	V.mahesh	V.mahesh	V.mahesh
18	VANGURI KARUNAKAR	20044026405040	BCOM(CA)IIIIYR	V.karunakar	V.karunakar	V.karunakar	V.karunakar	V.karunakar
19	VASKULA VENU	20044026405041	BCOM(CA)IIIIYR	V.Venu	V.Venu	V.Venu	V.Venu	V.Venu
20	VEERAMALLA SAIDULU	20044026405042	BCOM(CA)IIIIYR	V.Saidulu	V.Saidulu	V.Saidulu	V.Saidulu	V.Saidulu
21	YERRA ANITHA	20044026405043	BCOM(CA)IIIIYR	Y.Anitha	Y.Anitha	Y.Anitha	Y.Anitha	Y.Anitha
22	NENAVATH BALRAM	20044026405044	BCOM(CA)IIIIYR	Balsay	Balsay	Balsay	Balsay	Balsay

Signature of the In charge


 Signature of the Principal
PRINCIPAL

MKR Govt. Degree College
 DEVARAKONDA, NALGONDA DIST



MKR Government Degree College, Devarakonda

Department of Commerce

Marks Sheet for Theory Examination

Certificate Course in E-Filing of Income Tax Returns

Sl.no	Hall Ticket No	Name of the student	Max Marks 30	Qualified/Not
1	20044026405002	ALLAMPALLY SOWMYA	27	Qualified
2	20044026405003	AMMADAPELLI PAVITHRA	26	Qualified
3	20044026405004	ANUSHA KUKKALA	29	Qualified
4	20044026405012	GUNJI BHAVANI	29	Qualified
5	20044026405013	JULURU BHAGYA	26	Qualified
6	20044026405015	KAKI KARTHIK REDDY	28	Qualified
7	20044026405017	KAVITHA KUKKAMUDI	28	Qualified
8	20044026405019	KOTHEM SHIRISHA	26	Qualified
9	20044026405020	KUMBAM ANIL	29	Qualified
10	20044026405021	MACHARLA ANUSHA	27	Qualified
11	20044026405022	MUCHERLA ANITHA	25	Qualified
12	20044026405026	PAGILLA VAMSHI	28	Qualified
13	20044026405027	PALLA SHRAVAN KUMAR REDDY	28	Qualified
14	20044026405034	SALIKINENI BHUMIKA	27	Qualified
15	20044026405035	SANDE RENUKA	26	Qualified
16	20044026405037	THOKALA ANJANEYULU	25	Qualified
17	20044026405039	VALAMONI MAHESH	29	Qualified
18	20044026405040	VANGURI KARUNAKAR	27	Qualified
19	20044026405041	VASKULA VENU	28	Qualified
20	20044026405042	VEERAMALLA SAIDULU	26	Qualified
21	20044026405043	YERRA ANITHA	28	Qualified
22	20044026405044	NENAVATH BALRAM	27	Qualified

Signature of the Lecturer

Signature of the principal
MKR Govt. Degree College
DEVARAKONDA, NALGONDA DIST

Glimpses of Certificate Course in E-Filing of IT Returns

Inaugural session of Certificate Course in E-Filing of Income Tax Returns:

Principal addressing the students in the inaugural Session

12/04/2023



N. Bala, Assistant Professor of Commerce, giving lecture on E-filing





MKR GOVERNMENT DEGREE COLLEGE

DEVARAKONDA (Dist. NALGONDA)-508248
(Affiliated to Mahatma Gandhi University)

Department of Commerce

This is to certify that Ms. Gunji Bhavani of
B.Com III Year has successfully completed Certificate Course in
"E-Filing of Income Tax Returns" from 12/04/2023 to 02/05/2023 organized by
the Department of Commerce, MKR Government Degree College, Devarakonda,
Nalgonda District.


S. Sarada Devi

Assistant Professor of Commerce
Organising Secretary


Dr. Ch. Rama Raju
Principal



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Report of the Certificate Course on E-Filing of IT Returns

1. MKR Government Degree College Devarakonda organized certificate course in E-Filing of Income tax Returns from 12/04/2023 to 02/05/2023.
2. Course on E-Filing of Income tax Returns was started with the inaugural session on 12/04/2023. Dr. Ch. Rama Raju, Principal of the college was the chief guest for the programme.
3. Course work was conducted for 30 hours duration including practical activity.
4. Students actively participated in training sessions.
5. At the end of the course, students were given test with 30 MCQs. The students who got 40% marks were declared as qualified in the course and certificates were presented to them.
6. Out Come of the Course:
 - a) The student's acquired basic knowledge on concepts of Income tax and filing of IT Returns.
 - b) They were prepared for self-employment and application-oriented jobs

Ch. Rama Raju
PRINCIPAL
MKR Govt. Degree College
DEVARAKONDA, NALGONDA DIST.