

NOTICE

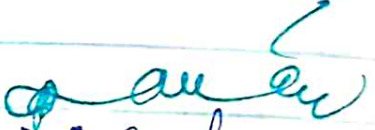
Date: 14-11-2022


All the Members of the Staff (Teaching and Non-Teaching) are requested to attend a meeting today at 2 pm in principal's chamber without fail.

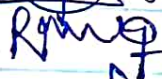
Agenda: "Basic Computer Skills training programme" Introduction discussion.


Course Co-ordinator
B. Thirupathi (M. Thirupathi)

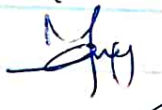
Staff


Principal
PRINCIPAL
Govt Degree College
PEDDAPALLI

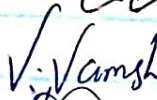
 - R. Sangeetha


 - R. Ramakrishna

 - M. Ashwini Jayaram


 - N. Manoj Kumar

 - G. Ramana

 - V. Vamsi Krishna

 - G. Ramesh Babu

N. RATILAKSHMI

 - K. Anjitha

B. Thirupathi JY ASST

ED. Jayaramani sr/ASST Ed

Resolution

The following members of the staff have attended a meeting today at 2 pm to discuss and resolve the following:-

- * The Incharge department of English Srin M. Thimpalhi has expressed his willingness to conduct a training programme for the teaching staff & Non-teaching staff on "Basic Computer Skills".
- * This programme is of one week duration.
- * The training in parts technical know-how about using computer skills basically like M.S. Word, MS. Office and M.S. Excell.
- * The programme would begin from
- * The one week programme two days are for theory and four days are practical.
- * The training will be in the evening after the college hours between 4.30 pm and 6 pm.
- * Smt. R. Sumitha, lecturer in Computer Science would be taking practical session and theory parts.
- * The training would conclude with a final test to examine the knowledge gained during the training.


Exam Pattern

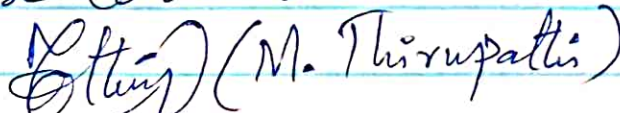
- I. 10. Multiple Choice Questions. $10 \times 01 = 10M$
- II. Single Line Questions $10 \times 01 = 10M$
- III. practical
- Total = 30 Marks
50 Marks

Attendance

Timings: 4.30 pm - 6 pm

No.	Name of the Staff	15-11 2022	16-11 2022	17	18	19	21	22
1.	R. Sanjeev	P	P	P	P	P	P	P
2.	Dr. N. Manoj Kumar	P	P	P	P	P	P	P
3.	R. Ramakrishna	P	P	P	P	P	P	P
4.	G. Ramakrishna	P	P	P	P	P	P	P
5.	K. Anjiah	P	P	P	P	P	P	P
6.	Dr. N. Rajitha	P	P	P	P	P	P	P
7.	ED. Jayamani	P	P	P	P	P	P	P
8.	Ramesh	P	P	P	P	P	P	P
9.	B. Thirupathi	P	P	P	P	P	P	P
10.	Vamsli	P	P	P	P	P	P	P


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Course Co-ordinator
 (M. Thirupathi)


Mentor

Report

A training programme On "Basic Computer Skills" in Teaching was Conducted between 15-11-2022 to 22-11-2022

The following staff have attended the training programme. The training programme was successfully concluded on conducting the test on 23-11-2022

The staff are trained by the trainer Smt. R. Sunita conducted theory and practical sessions are conducted in the department of Computers on every day between 4.30 pm to 6 pm. On successful completion of training, the participation certificates are given to the staff.

Course Co-ordinator
(M. Thirupathi)

PRINCIPAL
Govt Degree College
PEDDAPALLI
Principal.