

Staff meetings

1.9.2022

The staff meeting was conducted on 1.9.2022 at Principal Chamber and discussed on various points as per agenda of the meeting.

The following resolutions were taken for implementation.

→ We will conduct every month²nd week meeting for class representatives and class in charge with principal at.

→ Discussed on spot valuation duties. Some of lecturers got orders for paper valuation.

→ 2nd phase Dost self report, 3rd phase register Dost admissions were running. All admission committee consult all Dost register students for self reporting.

→ Discussion on remuneration for guest faculty. Now we have 3 guest faculty.

→ Commencement of class for 3rd, 5th sem for are started from 26.8.2022. Principal instructed to all lecturers for taking classes ~~at~~ and strictly maintain attendance Register.

→ ~~at~~ ^{from} Keesthana Mahila Sangam taken sweeping, cleanliness for this year also.

- ~~First~~ all Lecturers must use virtual class room.
- Academic Audit :- discussion academic audit.
- AG Audit :- discussed on AG audit.
~~Account~~ AG audit will be come. Before 9 years AG audit was conducted.
- All lecturers enter results on CIMR (Central marks register) & Principal instructed all lecturers must enter group result, individual lecture result.
- Discussed on Mentor mentee system.
- discussion on class room adjustment for students all groups - and Time table. Every class must ~~cont~~ maintain a list class representative Names, Mentor Name, and Time table at side of Board.
- All staff must see AQAR file.
- NR preparation topic discussed.
- Update all academic records.
- All departments collect materials ~~at~~ within 10 days.

(R. Vijaya Laxmi)

 (Kasturich)

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Staff Meeting

10.10.2022

The staff meeting was conducted on 10.10.2022 at Principal's Chamber and discussed on various points as per agenda of the meeting.

The following resolutions were taken for implementations.

- Jignasa Study Project discussed
Coordinator is Jagadeeshwar Sir. Each All departments must give projects.
- Dost all-3 phases completed.
465 students are confirmed in this College.
- NSS activities discussed
- Discussed on AQAR
- All department must use VCR
- Discussed on Qfix
- 1st internal Exams will be conducted on 28, 29 October.
- Discussed on Library Books for purchasing
- Discussed on Academic Audit. and Principal explained step by step in CAIMS by using System & Projector.

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~~Aditya~~

~~Swamy~~ (Dr. Kattarath)

~~Prady~~ (PARUSHARAMULU)

~~Swamy~~ (S. Swamy)

~~JL~~ (Dr. K. Jagadeeswarajah)

~~GD~~ (K. G. Wardham)

~~Subramanyam~~ (K. SRINIVASULU)

~~Prady~~ (C. Manomang)

~~Prady~~ (L. Pushpa)

Gi. S. Sri (G. Sravanthi)

~~Prady~~ (R. VISAYA LAKSHMI)

~~Prady~~ (G. Yara Roopa Lakshmi)

Majnu

Staff Meeting 18.10.2022

The staff meeting was conducted on 18.10.2022 at Principal chamber and discussed on various points as per agenda of the meeting.

The following resolutions were taken for implementations.

- Mana Voozu Mana Charitra Project discussed. Yesterday i.e. 17.10.2022 Zoom meeting information within: One month to complete this project. CCE decided complete within 30 days. ~~It~~ It contains total village Samagra Charitra. For this Wanaparthy District Coordinator Dr. Venkata Prasad, Asst. prof in Telugu.
- AQAR for this year submitted successfully.
- Jignasa study project Coordinator Dr. Jagadeeshwar, Lect in Chemistry. ~~Each~~ all departments must give project. December 19 will send abstracts of all projects to CCE.
- All Contract faculty renewal discussed. Bond copy with all certificates must produce in office.
- Purchasing of ID cards for 1st year 2022-23 students.

Staff Meeting

The staff meeting was conducted on 4.11.2022 at Principal Chamber and discussed on various points as per agenda of the meeting.

The following resolutions were taken for implementations.

- Welcome New Guest faculty & ~~Welcome~~ introduce faculty.
 - In wanaparthy district highest student allotted and joined in our college.
 - Result Analysis : 2nd semester, ^{of this semester} results announced by P.U. Instructed to all faculties to improve results, and all faculty ~~will~~ compulsory enter ^{results} in CMR.
 - Discussion on papers SAE SEC, GE papers. Faculty tell about SEC/GE papers to the students. SEC/GE/AECC classes will ~~conduct~~ faculty to the students.
 - Coverage of Syllabus
 - Internal Exams will be conducted at next week.
 - Tignasa study project discussed. Compulsory every subject will do project and submit to Jagadeeshwar, dept of Chem.
 - Discussed on Mana Vusu Mana Charitra project. For this if we have doubts, ~~contact~~ contact to Prasad Sir, dept of Telugu.
 - Discussed on Job Mela. Recently two Job Melas conducted.
 - each department run one certificate

Staff Meeting

5.12.2022

The staff meeting was held on 5.12.2022 at Principal Chamber and discussed on various points.

The following resolutions were taken for implementations.

- Mahindra Pride class Trainers Conducted 6 days training for all 3rd year students in November.
- Arodha program was conducted. It is a industrial development ~~for~~ ~~to~~ ~~the~~ ~~project~~
- NSS activities are conducted.
- Discussed on voter enrollment of all 17 years completed students.
- Discussed on SEC paper classes. Percentage of SEC paper syllabus discussed.
- All departments arrange Quiz & student seminars to the students.
- Coverage of syllabus discussed.
- 2nd internal for 3rd years will be conducted in this month. and 1st internal for I year students.
- Sigma student study project discussed. In this sigma each lecturer must do one project.
- Discussed on Mana Vozu Mana Charitra. In this meeting District coordinator Dr. Venkate Prasad instructed to all faculty.

Staff Meeting

25.1.2023

The Staff meeting was held on 25.1.2023 at Principal Chamber and discussed various points.

The following resolutions were taken for implementations.

- update of Academic records all departments.
- Congd, 5th semester (R/B) Examination successfully completed.
- Coverage of syllabus 1st semester discussed Oct 10th started classes, ends classes at February 6th. 1st semester syllabus almost-completed. Practical classes will conducted.
- 2nd internal Exams of 1st semester will be conducted from 3.2.2023 to 4.2.2023.
- Tomorrow is Republic day. flag hosting at 8.30 AM. All faculty and students must attend flag hosting.
- Amount for Republic day celebrations drawn from Union Activity.
- Student study project: Every department must give project 5 minutes video and abstract will ~~see~~ prepare and send to CCE last-date is 31.1.2023.
- For this Republic day Bank of Baroda.

Kanaparthi branch manager donated Amount 10,000 (Ten thousand Rupees only) to our College for Books in library.

→ Folk song, Folk dance are selected district level and got state level 2nd prize for folk song singing in Yanjanastavali.

→ ~~At~~ Karnool Silver Jubilee College Competition our college got prizes, 1st prize got for songs singing.

→ Mentor mentee system was discussed

→ ~~Central~~ discussed on Central marks register. All departments must update C.M.R.

→ discussed on A&AR. Feb 28 is last date for submission of A&AR.

→ Preparation of ~~the~~ Terminal Roll for 2022-23

1st year NR prepared from Dost.

2nd, 3rd year NR prepared from Examination fee paid.

1247 students total for this year 2022-23.

→ Semester 1 Examination Fee last date 28.1.2023 through office.

→ ID cards for 1st year students discussed. For ID cards, required amount will draw from Special fee.

→ ATSHA, NR submission completed.

Staff Meeting

13.2.2023

The staff meeting was held on 13.2.2023 at Principal Chamber and discussed on various points.

The following resolutions were taken for implementations.

- As per almanac on 30.1.2023 classes for 4th, 6th semester started.
- Theory Exams will be started for 1st semester practical Exams of 1st year completed.
- As per classes time table for 4th, 6th semester class runs in the morning. Afternoon 1st semester's External exams ~~and~~ will be conducted.
- Discussed on Green Audit. Complete before 20.2.2023.
- AAR-2022 submission Last date is 28.2.2023.
- All faculty must submit Income tax.
- Discussed on Admissions. If possible faculty go to Junior colleges interact with intermediate students for improving our college strength.
- Discussed on Electricity bill & instructed switch off when not needed.
- faculty forum discussed. It is a nice platform in this we exchange knowledge.

Staff Meeting

25.4.2023

The staff meeting was held on 25.4.2023 at Principal Chamber and discussed on various points.

The following resolutions were taken for implementations.

- Food festival conducted under Women Empowerment Cell.
- NSS activities successfully conducted.
- Coverage of the syllabus:- 27th may is the last instruction day for 4th, 6th semesters. 90% syllabus was covered all subjects.
- Academic records updation: For 2021-22 Academic Audit reports last date is 15th may 2023. So complete all departments submit Academic audit reports as early possible.
- RUSA Funds: Lab materials purchased under Rusa Funds. This month started civil work (Building construction) under RUSA FUNDS. Four classrooms are decided to construct at 2nd Floor.
- TASK / IIT Bombay: 25,000 Rs paid to IIT Bombay. TASK orientation program conducted. TASK soft skills & reasoning classes conducted for final year students.
- NSS activities are conducted.
- Tours and Field Trips: Discussed on department Field trips. Discussed on

Staff Meeting

9.5.2023

The staff meeting was held on 9.5.2023 at Principal Chamber and discussed on various points.

The following resolutions were taken for implementations.

→ 7 members faculty are regularized. So Congratulated and welcome New regular faculty.

→ Discussion on departmental incharges and responsibilities.

→ Academic Audit for 2021-22 Submission last date is 15.5.2023. Upload academic Audit files early as possible.

→ 2nd internals for 4th, 6th semester will be conducted before 30th may.

→ May 27th last instruction day for 4th, 6th semesters. all faculties must complete 100% syllabus

→ English department going to conduct field trip to collectorate on 10.5.2023. In this trip one officer allotted Collector at collectorate. It is useful trip for students. Every students will know the functionalities of officers at Collectorate. In this trip collector also participate and He also interact with students.

Staff Meeting

23.5.2023

The staff meeting was held on 23.5.2023 at Principal chamber and discussed on various points.

The following resolutions were taken under the for implementation.

→ Post Admissions :- Post notification was released on 11.5.2023. May 16th started for web options. Discussed admission campaign to improve student strength. This year allotted seats are :-

BA E/M - 60

BA T/M - 120

BCom (Comp) - 120

BSc (Physical Science) - 180

BSc (Life Science) - 180

BSc (Life Science) T/M - 60

Admission Committee formed and allotted groups to Lecturers.

Group	Convenors
BA E/M	Library Sir
BA - T/M	Mamhem Sir.
Bcom -	Ayodhya Ramulu
BSc (MPE)	Sathamma
BSc (MPES)	R. Manjula
BSc E/M	Damodas
BSc T/M	Sravanthi

Total all groups convenor Dr. Venkata Prasad

Staff Meeting

7.7.2023

The staff meeting was held on 7.7.2023 at Principal Chamber and discussed on various points.

The following resolutions were taken for implementation.

- Discussion on DOST admission
I phase 178 allotted, 151 are self reported in phase-I.
In phase-II 55% are self reported upto phase-II 14.7.2023 last date for self reported.
Instructed to lecturers to contact Intermediate Supplementary result Students for admissions.
- Stock verification:— All departments complete stock verification.
- ~~Exness~~ University Examinations for Semester will be conducted 10.7.2023.
Instructed invisitation duties. discussed invisitation rules.
- Department Action plan: Every department prepare Action plan for 2023-24 and a copy submit to Principal
- AQAR Submitted successfully.
- AISHE discussed

- Updation of academic records. All departments must update academic records and take Principal signature.
- Discussion on Handed over taken over department ~~Each~~ Lab Incharges.
- Exam branch related issues discussed.
- NSS activities issues discussed.
- Library issues discussed.
- ~~Each~~ all departments must conduct one Certificate course.

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