



**OFFICE OF THE PRINCIPAL ,
GOVERNMENT DEGREE COLLEGE FOR WOMEN,
JAGTIAL**

IQAC FORMATION 2022-'23

The College had established Internal Quality Assurance Cell (IQAC) on 26/11/2012 under the chairmanship of Sri K Kishan, Principal of the College with heads of important academic and administrative units and a few teachers and a few distinguished educationists and representatives of local management and stakeholders. The Composition is as follows-

Sl.No	Name of the Candidate			Signatures
1	Dr Y Sathyanarayana	Chairperson	Head of the Institution	
2	Dr Harjoth Kaur	Coordinator	Faculty of Commerce	
3	Dr Masroor Sultana	Member	Faculty of Urdu	
4	T Swaroopa Rani	Member	Faculty of Mathematics	
5	M Satya Prakash	Member	Faculty of Political Science	
6	P Thirupathi	Member	Faculty of Botany	
7	Bharatha Laxmi	Member	Senior Assistant	
8	Khan Zia	Member	Local Community	
9	Zilla Gangadhar	Member	Industrialist	
10	B Sushmita	Student Member	BZc III Year	
11	R Sandhya	Student Member	B.Com III Year	
12	Ayesha Naaz	Student Member	BA U/M III Year	

IQAC is working to evolve mechanisms and procedures for:

- Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks
- The relevance and quality of academic and research programs
- Equitable access to and affordability of academic programs for various sections of society
- Optimization and integration of modern methods of teaching and learning
- The credibility of evaluation procedures
- Ensuring the adequacy, maintenance and functioning of the support structure and services
- Research sharing and networking with other institutions

The functions of the IQAC are:

- Development and application of quality parameters for various academic and administrative activities of the institution like results, admissions etc.
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process like FDPs, trainings etc.
- Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes

- Dissemination of information on various quality parameters of higher education
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles like team work etc.
- Documentation of the various programmes/activities leading to quality improvement
- Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices
- Development and maintenance of institutional database through MIS for the purpose of maintaining/enhancing the institutional quality like CAIMS etc
- Development of Quality Culture in the institution
- Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC

IQAC will facilitate/contribute to:

- Ensure heightened level of clarity and focus in institutional functioning towards quality enhancement
- Ensure internalization of the quality culture
- Ensure enhancement and coordination among various activities of the institution and institutionalize all good practices
- Provide a sound basis for decision-making to improve institutional functioning
- Act as a dynamic system for quality changes in HEIs
- Build an organized methodology of documentation and internal communication



Dr. Harjoth Kaur,

IQAC Coordinator



Dr Y Sathyanarayana

Principal


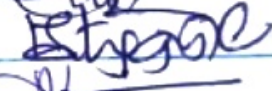


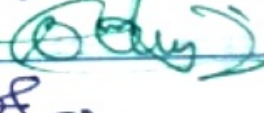


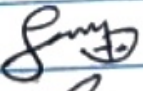

Govt. Degree College for Women
JAGTIAL Dist

24.08.2021

A meeting is held in Principal's Chamber today at 3pm and is resolved that

→ An Amount of $50000 + 9000 = 59000/-$ as initial payment for SSA uploading to NAAC. Hence a cheque of same amount is been given to Sri M. Srinivas Reddy Sir (FAC) to pay through Online banking to NAAC Office as initial payment fee.

Received
24/8/2021

- 1) Dr. Masrour Sultan - 
- 2) M. Satyaprabash - 
- 3) Dr. Anjali Devi - 
- 4) Dr. A. Jyoti Kauri - 
- 5) P. Thirupathi - Adamy - 
- 6) V. Janura - 
- 7) A. Rajani - 
- 8) S. Satyam - 
- 9) D. Sumitha - 

08.09.2021

A meeting is held in Room No 4 today at 3pm and is resolved as follows - under the chairmanship of Sri M. Srinivas Reddy, Principal.

→ thanked all the staff for the cooperation extended in completing all criteria of Basic information required for SSR in submitting SSR in time i.e. 1st Sep, 2021 [Wednesday].

→ there will be an internal audit so as to check the records as already posted in WhatsApp group are in order.

→ Non-teaching staff are also enjoined to keep the records in order for internal audit.

→ Principal is also requested to see the beautification of building & campus so as to face NAAC peer team.

→ Requirements such as Allowance, Stationery, deputation request for PD & Librarian from CCE, etc are to be fulfilled.

→ Laboratories are to be audited by internal audit team.

→ Result analysis of recently declared III & V sem results.

→ Maintaining all records related to Best practices esp. competitive examinations.

- Beginning of new academic year and classes to be conducted physically & online mode.
- Total vaccination of students as per district collector's proceedings.
- UGC 2f & 12B certificates to be updated as per email received from UGC.
- Personal profiles & Departmental profiles to be ready.
- Prior important dates to be celebrated is to be informed to depts, committees & clubs assuming it is duly signed by Principal & IQAC coordinator.
- Research committee should encourage for seminars, conferences, publications.

~~2022-23~~

- | | | |
|----------------------|---|--------|
| 1) M. Satyanarayanan | - | Shyama |
| 2. R. Srinivas | | Rama |
| 3. P. Thirupathi | - | Chitra |
| 4. G. Sai Madhavi | - | Shyama |
| 5. E. Tyothene | | Shyama |
| 6. V. Jamuna | | Shyama |
| 7) ARSIFA SULTANA | | Shyama |
| 8) Yasmin Sultana | | Shyama |
| 9) Suritha | | Shyama |
| 10) G. Thirupathi | | Shyama |
| 11) S. Satyan | | Shyama |

P.T.O.

- 12) K. K. K. K. R/A K/L
- 13) N. N. N. N. R/A S. S.
- 14) S. N. S. S. SN
- 15) K. K. K. R/A
- 16) D. A. D. D. D. D. D.
- 17) K. B. K. B. K. B. K. B.
- 18) P. V. P. V. P. V. P. V. P. V.
- 19)

22.09.2021

A meeting is held today in Room no 4 and is resolved the following under the chairmanship of Sri Y. Satyanarayana, Principal.

→ A Review meeting of Internal audit done the previous days by Vice principal & NAAC coordinator is discussed and limitations is pointed out to improve to face NAAC peer team suggestions were also given.

→ Review of workshop attended by Principal, NAAC coordinator & Academic coordinator is discussed and suggestions to improve quality of HEI's & NEEP is given.

→ Conduct of next semester examination, Observer duties & spot evaluation is discussed.

→ Schedule of next semester is initiated as per SU Almanac.

→ Proposal of Academic calendar is initiated.

→ White wash by students under NSS - voluntary work.

→ SSC & DvD process initiated.

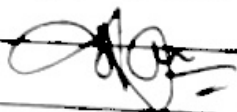
→ Sunday holidays from 6 to 17.

→ Fitness project - 2021-22 initiated.

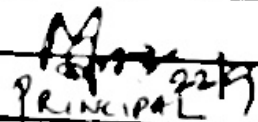
→ CAS application - last date 30.09.2021

→ Counsel students for higher Education

→ Composition of IQAC for 2021-22 1) Dr. Y. Satyanarayana Chairman
 2) Dr. Harjith Kaur, Coordinator 3) Dr. Manoj Sultana, T. Swaroopa Devi,
 M. Sathyanarayanan, P. Tirupathi as members 4) A. Naveen Kumar, J. Anitha
 5) Khosla, local community, Gilla Gangadhar, Industrialist 6) Arjuna Sultana
 K. K. Kumar - B. Com & G. K. Ramya as student members.



IQAC Coordinator
 Dr. HARJITH KAUR



PRINCIPAL

Sri Dr. Y. Satyanarayana

1) Dr. Manoj Sultana

2) M. Sathyanarayanan

3) P. Tirupathi

4) G. Thirupathi

5) Dr. A. Anitha Kaur

6) V. Janani

7) T. Sunitha

8) G. Manasa

9) M. A. Raheem

10) G. V. Sai Madhavi

11) T. Swaroopa Devi

12) R. Madhavi

13) ARSHIA SULTANA

14) Yasmin Sultana

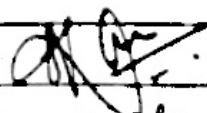
15) M. Sathyanarayanan

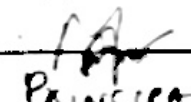
16) S. Satyan

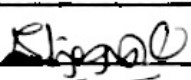
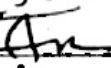



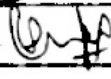
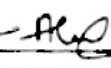
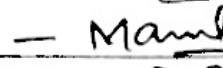
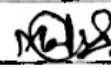



29.11.2021

A meeting is held in Principal's chamber today at 3pm and is resolved that

→ An amount of ₹9000/- as second instalment fee for 2nd cycle of Reaccreditation to NAAC will be paid today by issuing a cheque of same amount to M. Srinivas Reddy, Incharge dept of Commerce so as to pay through his debit/Credit card/ netbanking facility to NAAC office through NAAC HEI Portal.


IAC Coordinator
Dr. HARJITH KUMAR


Principal
Sri Dr. Y. Lalitha

- ① M. Srinivas Reddy - used
- ② M. Satyanarayan - 
- ③ A. Shankar - 
- ④ Dr. N. Sultana - 
- ⑤ M. A. Raheem - 
- ⑥ D. K. Kiranmai - 
- ⑦ T. Swaroopa Devi - 
- ⑧ Dr. A. Moti Laxmi - 
- ⑨ G. Manasa - 
- ⑩ R. Madhavi - 
- ⑪ V. Jamma - 
- ⑫ Yasmin Sultan - 
- ⑬ S. Satyam - 

30-03-2022

A meeting is held today in the Principal's chamber under the chairmanship of Principal Dr. Y. Lakshyanarayana at 3pm and it is resolved that

→ Principal & IOAC coordinator thanked the team of GDCSW Saghal [our college] for securing NAAC B++ grade with CIPA 2-38 from C grade & the get together party is enjoyed.

→ all the faculty coordinators with students should prepare well all the Injira projects and submit to CCE through Injira coordinator, G. Manasa

→ all the faculty has to complete the remaining syllabus and prepare them to face annual examinations scheduled in May/June 2022.

→ Remedial classes must be conducted.

→ All the committees should organize students activities and celebrate important days falling in every month.

→ Green initiatives must be undertaken & Green Audit committee should submit Green Audit report to CCE.

→ TSKC should arrange job Malas.


→ All the faculty are informed to attend RC/af FDP/FIP/STC to enhance their knowledge.

→ Infrastructure - Additional toilet block must be constructed.

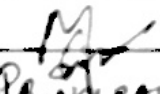
→ Completion of Indoor stadiums

→ Eligible faculty must apply for CAS.

→ Request letter for Physical Director & Librarian must be emailed to CCE.


IAAC coordinator

Dr. Jayalal


Principal

Dr. Y. Satyanarayana

M. Suresh Babu - Head

M. Satyanarayana - Head

A. Jhanbani - Asst

Dr. Masroor Sultan - Asst

M. A. Raheem - Asst

M. K. Kiranmai - Asst

T. Swaroopa Ravi - Asst

Dr. A. Jyothi Lakshmi - Asst

G. Manasa - Asst

V. Janyani - Asst

R. Madhavi - Asst

Yasmin Sultan - Asst

S. Satyanarayana - Asst

A meeting is held under the chairmanship of Principal, Dr. Y. Sathyanarayana in Principal's chamber today at 3 pms and is resolved that

→ All the faculty should follow Almanac of 50 for the academic year 2022-23 for I, II & III sem.

→ Faculty have to present a topic in Faculty Forum every month.

→ Faculty have to develop e-content, videos

→ Faculty have to supervise atleast one student study project.

→ Each department has to organize a state/ National/ International seminar/webinar.

→ Each department has to submit their action plan for this academic year, 2022-23.

→ Each ^{faculty or} department has to apply for a research project from concerned funding agencies.

Signature

IQAC coordinator
Dr. Jayalakshmi

Signature
PRINCIPAL
Dr. Y. Sathyanarayana

① *Signature* M. Suresh Reddy

Dr. Masroor Sultan

② *Signature* M. Sathyanarayana

M. A. Raheem

③ *Signature* A. Shankar

M. G. Manasa

④ *Signature* Dr. K. Kumar

P. Madhan

⑤ *Signature* T. Swaroopa Rani

Jamilu
Jasminu Sude

03.01.2023

A meeting is held under the chairmanship of Principal, Dr. Y. Sathyenarayana in Principal's chamber today at 3 pm & is resolved that

→ those faculty who had not applied for Ph.D are informed to enrol themselves for Ph.D.

→ Faculty are informed to organise and present papers in national & International seminars.

→ Faculty are enjoined to attend FDPs, & other trainings like FIPs, RCs, OCs if pending.

→ All the faculty should follow Almanac of SU for IV & VI sem.

→ Sports, cultural activities have to be conducted.

→ student seminars, Quiz, QDs, field trips & other curricular & co-curricular activities are to be conducted.

→ Greenery must be maintained i.e. Botanical garden should be revived.


→ Scholarships must be filled by concerned students eligible for it without fail.

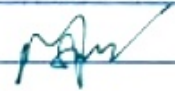
→ Important days falling in each month should be celebrated.


→ Faculty forums must conduct a class every week.


→ Ignise projects must be prepared.

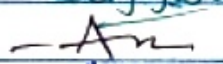
→ construction of two toilet blocks.



L&AC coordinator
Dr. Harjot Kaur.



PRINCIPAL.
Dr. Y. Sathyanarayanan


M. Srinivas Reddy 


M. Sathyanarayanan - 


A. Shankar - 

Dr. Masroor Sultan - 

M.A. Raheem - 

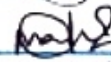
A. K. Kiranmai 


T. Swamipa Ravi 


Dr. A. Jyoti Laxmi 

G. Manasa - 

V. Teemung - 

P. Madhavi - 

Yasmin Sultan - 

S. Satyan - 

11.04.2023

A meeting is held today in Principal's chamber under the chairmanship of Dr. T. Satyanarayana, Principal & it is resolved that

→ Admission campaign should be started and follow every measure to increase the admissions.

→ Academic calendar has to be followed.

→ Faculty must attend seminars, FDPs, STT etc.

→ Greenery & Environment Protection awareness i.e. Green Campus initiatives

→ Certificate courses from each department

→ PG Entrance coaching

→ Capacity building & Skill enhancement initiatives like soft skills, life skills, yoga, language & communication skills.

→ Sports & Cultural activities

→ Energy conservation measures

→ Degradable & non-degradable wastes

→ Celebrations of important days

→ Alumni Association Strengthening

→ Update of College website

→ Getting of API forms

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IOAC Coordinator
Dr. HARTOOTH KAVK

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PRINCIPAL
Dr. Y Satyanarayana

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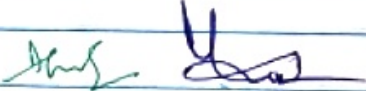


06.07.2023

A meeting is held today under the chairmanship of Dr. Y. Satyanarayana, Principal today at 3 pm & resolved that

- Internal & External academic & financial audit
- Feedback from stakeholders
- Participation in NIRF
- ISO certification
- Maintenance of Infrastructure & physical facilities
- Apply for research project proposal - ICSSR.
- EDC work for creation of an ecosystem for innovations.
- Apply for research guides


IQAC Coordinator
Dr. Hayathi Kumar


PRINCIPAL
Dr. Y. Satyanarayana



Mamul 
Jaw 