



**GOVERNMENT OF TELANGANA**  
**Dr. MCR HUMAN RESOURCE DEVELOPMENT INSTITUTE**

From  
Director General & E.O. Spl. Chief Secretary  
to Government

To  
All the District Magistrates &  
Collectors of Telangana,  
Head of Departments &  
Telangana Secretariat Departments

**Letter No.T2/CIS/207/2023, Dated 27.12.2023**

**Dear Sir/Madam,**

Sub: Dr. MCR HRD Institute of Telangana– Trainings - **GoI - Centre for International Relations & Security(CIS)** – Specialized Training Programme on Law Governing Administrators ,from 23.01.2024 to 25.01.2024– **Nominations invited –Reminder-Request- Reg.**

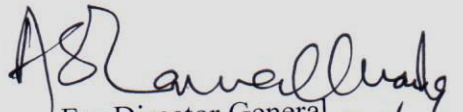
Ref: This Office Letter No.T2/CIS/207/2023, Dated. 25.11.2023

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Dr. MCR Human Resource Development Institute is organizing the **GoI - Specialized Training Programme on Law Governing Administrators** scheduled from 23.01.2024 to 25.01.2024 at the Institute located at Road No.25, Jubilee Hills, Hyderabad 500 033.

2. A brief information about the aim of the programme, methodology proposed, level of participants to be nominated along with the Name and contact details of the Course Coordinator are given at Annexure-I.
3. Vide reference cited, **It's a Gentle Reminder about the Nominations to be invited from your Department for the above said programme.** The Nominations may please be sent in the prescribed form enclosed (Annexure II) on or before **18.01.2024**. Early communication of nominations will facilitate this Institute to make the necessary pre-training arrangements.
4. This is an **“Residential”** Programme. Accommodation & boarding will be provided to the participants.
5. Necessary instructions may be given to the concerned officer dealing with training in your Department/ District to contact the Course Coordinator for any further information.
6. **The nominated candidate should not be relieved until “confirmation of nomination” is received from this Institute.**

Yours faithfully

  
For Director General  
Prof (Dr.)A.S.Ramachandra 29/12/2023  
Professor & Head - CIS

**Encl : Annexure. I & II**

**Programme Details**  
(to be filled by the Course Coordinator)

S.No.	Item of Programme	Details
1	Title of the Programme	<b>GoI - Specialized Training Programme on Law Governing Administrators</b>
2	Duration	3 days
3	Dates	From 23.01.2024 to 25.01.2024
4	Aim & Objectives	<b>At the end of the training programme, the participants will be able to:</b> <ul style="list-style-type: none"><li>• Describe the meaning , nature and scope of public law and its components as well as public law's distinction with the private law</li><li>• Explain the legal principles governing administrators in the implementation or enforcement of laws</li><li>• Analyse the laws and essential legal provisions regulating and controlling administrators</li><li>• List out the various provisions affording legal protection to government servants in their dealings with the general public</li></ul>
5	Level of Participants	Gazetted Officers
6	Last date for receipt of nominations	<b>18.01.2024</b>
7	Name & Designation of the Course Coordinator	<b>Prof. A.S.Ramachandra Centre for International Relations &amp; Security(CIS)</b>
8	Contact details of the Course Coordinator (Land line with extension no., mobile number and e-mail ID)	Dr. MCR HRD IT Road No.25, Jubilee Hills Hyderabad - 500 033 Phone No: 23557583, 23548487, Ex: 167 <b>Mobile : +91 9997310063</b> <b>Email: 1. <a href="mailto:asramachandra@mcrhrdi.gov.in">asramachandra@mcrhrdi.gov.in</a> /</b> <b>2. <a href="mailto:cisdrmcrrdit@gmail.com">cisdrmcrrdit@gmail.com</a></b>



**Nomination Form**

S.No.	Item	Details
1	Name of the nominated	
2	Date of Birth	
3	Mobile No. / Whatsapp No.	
4	Designation in present post	
5	Cadre	
6	Academic qualifications	
7	Professional qualifications	
8	Whether hostel accommodation required? (Y/N)	
<b>To be filled by the sponsoring authority</b>		
Certified that		
a)	The particulars given above are correct	
b)	Due care has been taken about the training needs of the officer nominated with reference to his/her present/future duties vis-à-vis contents of the course	
c)	The officer, if nomination is confirmed, will be relieved on full time basis to attend the training programme.	
<b>Address for communication to the Nominating authority</b>		
	Name	
	Full postal Address	
	Landline No.	
	Fax No.	
	Mobile No.	
	E-mail ID	
Signature of Nominating Authority with Seal		
	Reference No. of the Nominating authority	