

ANNEXURE – I

**ACADEMIC PERFORMANCE INDICATORS (API) FOR ASSISTANT
PROFESSORS
FOR PROMOTIONS UNDER CAS OF UGC 2016 PAY SCALES**

APPENDIX II TABLE 1


[For details, see the G.O.Ms. No.15, Higher Education (UE-II) Department, dated 29.06.2019]

ASSESSMENT CRITERIA AND METHODOLOGY FOR COLLEGE TEACHERS

S.No. 1: TEACHING (includes Lectures, Practicals, Tutorials and other teaching related Activities)

S.No	Subject / Paper Taught	No. of Classes Assigned (Theory+ Practical)	No. of Classes Taught	Grading Criteria in % (Total No. of Classes Taught per Academic Year ÷ Total No. of Classes Assigned per Academic Year) X 100	
				Self-Evaluation	Principal Evaluation
1	Business Organisation & Management	90	80	89.13%	
2	Financial Accounting-II	90	83		
3	Advanced Accounting	90	81		
4	Principles of Insurance SEC-1	40	31		
5	Income Tax	90	82		
6	Cost Accounting	90	79		
7	Cost Control and Management Accounting	90	81		
Total		580	517		
Grading Obtained (Good/Satisfactory/Not Satisfactory)					

Grading Criteria: (a) *Good*: 80% & above, (b) *Satisfactory*: Below 80% but 70% & above and (c) *Not satisfactory*: Less than 70%


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S.No. 2: ACTIVITIES**(Involvement in the College Students related Activities/Research Activities)**

No	Name of the Activity /Contribution (All activities/ contributions shall be considered in the one academic year only)	Name of the Activity	Self Assessment (Yes / No)	Principal Assessment (Yes / No)
A	Administrative Responsibilities such as Dept. In-charge/ Chairperson/ Dean/ Director/ Co-Ordinator/ Warden etc.	1.HOD of Dept. of Commerce 2.MPCS Comp.Lab Incharge 3. Academic Coordinator 4.UGC & RUSA Incharge 5.Library Incharge 6. Annual verification committee	Yes	
B	Examination and Evaluation Duties assigned by the College or attending the Examination Paper Evaluation.	Examination & Evaluation Duties	Yes	
C	Professional Development; (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in refresher / faculty development courses/RC/OC/ ARPIT, dissemination and general articles and any other contribution)	1.Three-day Faculty Training Programme on 19 to 21-Sep-2022 2. Two-day National Seminar on 28 & 29-March-2023 3. Two- day National Seminar on 12 & 13 April-2023 4. One day National Seminar on 9 th April-2023 5. Two-day National Seminar on 9 th & 10 th May -2023	Yes	
D	Student related Co-curricular, Extension and Field based Activities such as Student Clubs, Career Counselling, Study Visits, Student Seminars and other events, Cultural, Sports, NCC, NSS and Community Services.	Student Seminars, Career Counselling, Cultural, Sports, NSS and Community Services.	Yes	
E	Organizing Seminars/ Conferences/ Workshops/ other College Activities.			
F	Evidence of actively involved in guiding Ph.D. students.			
G	Conducting Minor or Major Research Project sponsored by National or International Agencies			
H	At least one single or joint Publication in peer- reviewed or UGC list of Journals.			
Total No. of Activities / Contributions involved in (No. of Yes)			04	
Overall Grading Obtained (Good / Satisfactory / Not satisfactory)				

Grading Criteria:

- (a) **Good:** Involved in at least 3 Activities
- (b) **Satisfactory:** 1-2 Activities
- (c) **Not-satisfactory:** Not involved/Undertaken any of the activities.

List of Enclosures:

(Attach copies of certificates, sanction orders, etc. and 6 sets of Research Publications, Articles, Conference Proceedings, Books, etc., wherever necessary)

- 1. A College Certificate copy enclosed
- 2. B College Certificate copy enclosed
- 3. C Participation Certificates Enclosed
- 4. D College Certificate copy enclosed
- 5. E NIL
- 6. F NIL
- 7. G NIL
- 8. H NIL

Undertaking:

I certify that the information provided above is correct as per records available and to the best of my knowledge.

23/12/2023

Date:



Signature of the Teacher

Designation

Asst. prof. of Commerce

Counter signed by:



Head of the Department

Head of Department of Commerce
Govt. Degree College (Co-Ed)
WANAPARTHY-509 103.



Signature of the Principal

with college seal

Principal
Govt. Degree College (Co-Ed)
Wanaparthi-509 103

Govt. Degree College (Co-Ed), Wanaparthy


Certificate

Date: 23 -12-2023.

This is to certify that Sri V. Surender Reddy., Asst Prof of **Commerce**. As per the records available at this college, the following activities have been conducted/organized/participated by the incumbent during the academic year **2022-2023**.

S.No.	Activity/Contribution	Details of the activity/Contribution
1	Administrative Responsibilities	1.HOD of Dept. of Commerce 3.MPCS Comp.Lab Incharge 4. Academic Coordinator 5.UGC & RUSA Incharge 6.Library Incharge 7. Annual verification committee
2	Examination and Evaluation duties assigned by the college	Worked as Exam branch coordinator & Invigilator for PU UG Examinations, Conducted and Evaluated Practical Exams.
3	Professional Development	1.Three-day Faculty Training Programme on 19 to 21-Sep-2022 2. Two-day National Seminar on 28 & 29-March-2023 3. Two- day National Seminar on 12 & 13 April-2023 4. One day National Seminar on 9 th April-2023 5. Two-day National Seminar on 9 th & 10 th May -2023
4	Student related Co-curricular	Student Seminars conducted. Given Career Counselling, and involved in Cultural, Sports, NSS and Community Services.


Head of the Department
Head of Department of Commerce
Govt. Degree College (Co-Ed)
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Principal
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