



## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	GOVERNMENT DEGREE COLLEGE
• Name of the Head of the institution	Lt. Dr. J. Bheema Rao
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9177881318
• Mobile No:	9154806816
• Registered e-mail	gdcnirmal.jkc@gmail.com
• Alternate e-mail	iqac3344@gmail.com
• Address	GOVERNMENT DEGREE COLLEGE ON NIRMAL, MANCHERIAL HIGHWAY HOUSING BOARD COLONY SHANTI NAGAR
• City/Town	NIRMAL
• State/UT	TELANGANA
• Pin Code	504106
<b>2.Institutional status</b>	
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	KAKATIYA UNIVERSITY				
• Name of the IQAC Coordinator	RAVI KUMAR U				
• Phone No.	9010616543				
• Alternate phone No.	8309434622				
• Mobile	8309434622				
• IQAC e-mail address	iqac3344@gmail.com				
• Alternate e-mail address	urk3344@gmail.com				
<b>3. Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://gdcts.cgg.gov.in//Uploads/files/Recent_Updates/36246.pdf">https://gdcts.cgg.gov.in//Uploads/files/Recent_Updates/36246.pdf</a>				
<b>4. Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://gdcts.cgg.gov.in//Uploads/files/Recent_Updates/63758.pdf">https://gdcts.cgg.gov.in//Uploads/files/Recent_Updates/63758.pdf</a>				
<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	73.5	2005	20/05/2005	19/05/2010
Cycle 2	B	2.24	2011	30/11/2011	29/11/2016
Cycle 3	B	2.18	2018	26/09/2018	25/09/2023
<b>6. Date of Establishment of IQAC</b>	01/06/2007				
<b>7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NA	NA	NA	NA	0	
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>	Yes				
• Upload latest notification of formation of IQAC	<a href="#">View File</a>				

<b>9.No. of IQAC meetings held during the year</b>	<b>5</b>
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
?Submitted institutional information for ISO certification and successfully received ISO 9001:2015 quality certification.	
?Submitted institutional information for NIRF Ranking on 16-02-2021.	
?Conducted orientation with the help of the Commissionerate of Collegiate education on the usage of the OBS Software to record video lessons by the faculty to continue the teaching learning process in the COVID-19 pandemic on 16-07-2020.	
?Organised an orientation to the teaching and Non-teaching staff on the NAAC 7 Criteria on 19.03.2021 by Mr. G. Raghu Asst. Professor of Commerce a NAAC expert.	
?Organised a Work-shop to the teaching and Non-teaching staff on preparation for the NAAC on 26.03.2021 by the Resource Persons from Govt. Degree College, Adilabad	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	

Plan of Action	Achievements/Outcomes
Bring awareness among the students to face the COVID 19 Pandemic	Conducted virtual meetings through ZOOM platform on SOPs of COVID-19
Bring perfection among the faculty to record video lessons and take Online classes during the Lock down period	Conducted workshop on 16-07-2020 on installation of OBS software to record video lessons and engage online classes through ZOOM and G-Meet, by the end of August 2020 each faculty uploaded 30 video lessons in their respective YouTube Channels
Faculty Development Programmes	All Faculty participated in FIPs conducted various institutes virtually and participated in Webinars
Organise atleast 1 orientation program on The 7 Criteria of the NAAC	Orgnised a 1-day orientation program on the 7 criteria of NAAC on 19-3-2021 by G. Raghu Asst. Prof of Commerce
Conduct a Workshop on facing the NAAC Peer team by the RPs of recently NAAC faced colleges	Conducted a Workshop on facing the NAAC Peer team by the RPs of Govt. degree College(Science) Adilabad, on 26.03.2021.
Environmenta and Enrichment Activities	Conducted International Yoga Day, COVID-19: health issues, mental status and stress management, Eco friendly Ganapathi Preparation and Planted plant saplings during Haritha Haram Programme.
Participate in NIRF-2020 ranking and secure a good rank	Participated in NIRF-2020 ranking submitted the document on 16-02-2021
<b>13.Whether the AQAR was placed before statutory body?</b>	Yes
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
<b>STAFF COUNCIL</b>	<b>06/01/2022</b>

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
<b>2020-21</b>	<b>26/02/2022</b>

**Extended Profile****1. Programme**

1.1	<b>18</b>
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

**2. Student**

2.1	<b>242</b>
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	<b>330</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	<b>92</b>
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>3.Academic</b>	
3.1	18
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	25
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	16
Total number of Classrooms and Seminar halls	
4.2	99477
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	80
Total number of computers on campus for academic purposes	
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>A well planed mechanism is established to implement the curriculum and the documentation of all records. The Principal, Staff Council, Academic Coordinator, Heads of the Department and lecturers are part of institutional mechanism. As this institution is affiliated to Kakatiya University, we follow the curriculum set by the university. As an affiliated institution we don't have the flexibility to modify the curriculum issued by the university. For implementation of curriculum at the institutional level, one senior Asst. Professor is appointed as an Academic Coordinator. Apart from the monitoring the</p>	

curriculum, he takes the responsibilities of conducting different examinations scheduled by the university and the documentation of its results.

One committee is established with the heads of all the departments to prepare the Time-Table and monitoring of all the records at department level. Every lecturer has to follow the time table finalized by the institution level committee. He/ She has to prepare an Annual Teaching Plan and has to strictly implement it. Based on Academic Annual plan, he/ she to maintain the Digital Teaching Dairy. Giving assignments, timely conducting internal examinations and slip tests are the other duties of the faculty. At the department level, all kinds of records are maintained to monitor curricular and extracurricular activities. Choice Based Credit System was introduced in all the programs of the institution from the academic year 2016 - 2017 with provision for Skill Enhancement Courses in semesters. Environmental Studies, Gender Sensitization, Communication Skills in English, Computer Basics and Automation, Multimedia Applications, Banking and Insurance and Soft Skills are some of the cross- cutting subjects which have been integrated into the curriculum. Preparing the students for the JIGNASA program, astudents' study projects program is a mandatory one for the faculty of all disciplines. Curriculum of Telangana Skills and Knowledge Centre (TSKC) contains elements of soft and life skills. This curriculum is for all the semesters.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://gdcts.cgg.gov.in/nirmal.edu">https://gdcts.cgg.gov.in/nirmal.edu</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- Govt Degree college Nirmal is an affiliated college to Kakatiya University, Warangal and adheres to the syllabus prescribed by the University.
- The institution conducts semester examinations as per the schedule prepared by the University.
- Continuous evaluation system is adopted in the form of Slip Tests, Assignments, Seminars and semester-end examinations. • After evaluation of the Slip Tests, Assignments the faculty clears Students doubts and queries. The results of the

students' performance is analysed in class tests, internal assessment tests are used by the faculty to identify slow and advanced learners. Students are encouraged to improve their performance in future by taking part in counselling sessions with our mentor mentee system. As an affiliated College, the freedom of the College in aspects related to evaluation is limited.

- Parents meeting: meeting with parents is conducted once in a year.
- Remedial classes: Slow learners are identified and remedial classes are arranged for their academic improvement. Academic Progress: Periodical tests are conducted to assess the progress of students. The students are shown the answer scripts and discussion on the academic performance is initiated.
- Supplementary examinations/Recounting/Revaluation: Students have the right to seek clarification/revaluation in case of any deviation from the marking scheme displayed.
- Academic calendar: The Examination branch facilitates the conduct of continuous Internal Evaluation (CIE) and Semester End Examination (SEE) in accordance with the almanac of the University.
- Full transparency in all the processes is observed right from the announcement of the examination up to the declaration of the results.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://ccets.cgg.gov.in//Uploads/files/Receipt_Updates/63758.pdf">https://ccets.cgg.gov.in//Uploads/files/Receipt_Updates/63758.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

C. Any 2 of the above



File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

04

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

225

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during

the year

225

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution , as affiliated to Kakatiya university, Warangal strictly follows the curriculum designed by the university. The university taking in to consideration the UGC guidelines prepares the curriculum to all the programmes.

The Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum for the all round development of the students.

Semester wise thecrosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability are included into the Curriculum.

AECC: Ability Enhancement Compulsory Course; SEC: Skill Enhancement Course; DSC: Discipline Specific Course; DSE: Discipline Specific Effective; GE: Generic Elective; PW: Project Work are introduced semester wise. Further the institution also takes up...,

1. Gender sensitization programmes like lectures, seminars and workshops  
 2. Observance of Women's Day  
 3. Environmental education through projects, field work, nature club activities and Green Audit. Students are also encouraged to participate in different programmes like online quiz contests organized by other Institutions for enhancing awareness related to the environment.  
 4. Human values promoted through the activities of the NSS and NCC. The NSS unit of the College refers to the Handbook of NSS of the University for illuminating the young minds of the duties and responsibilities of the citizens of this country.  
 5. Community outreach and other social welfare programmes  
 6. Value education and mental health workshops.  
 7. Handbook of Ethics and Code of Conduct uploaded in the College

website and also enunciated by the Principal during Students' Orientation 8. Observance of Earth Day, World Environment Day, Forest Week .

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://gdcts.cgg.gov.in/Uploads/files/buttonDetails/62269.pdf">https://gdcts.cgg.gov.in/Uploads/files/buttonDetails/62269.pdf</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

660

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

153

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students and organises special programmes for advanced learners and slow learners.

For advanced learners the approaches adopted are as follows:-

- More challenging work in the form of projects and home assignments
- A well stocked library with advanced reference facilities
- Incentives in the form of merit scholarships and prizes
- Encouragement for participation in inter-college and intra-college competitions, and paper presentations using ICT
- Special lectures by eminent speakers from industry and academia
- Coaching classes for Post Graduation and other Competitive Exams
- Counselling by faculty to appear for competitive examinations • Career fairs, seminars and workshops.

Identification of weak students made on the basis of interactions and assessment tests during classes. The strategies adopted to level up the slow learners are as follows:

- Meeting and communicating to the weaker students their areas of weakness; A strong Mentor-Mentee System is an effective step.
- Organizing remedial classes
- Teachers available beyond class hours to counsel the weaker students
- Monitoring the progress of the students through written assignments and the progress record maintained
- Evaluated answer scripts of college examinations discussed with students to identify and address their shortcomings .

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
545	18

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Learning is made more student-centric through a combination of traditional and digital methods of teaching i.e. BLENDED TEACHING & LEARNING in the COVID-19 Pandemic. In order to motivate the students beyond the scope of theoretical knowledge various student-centric learning methods like workshops, seminars, film shows, group discussions, field trips, institutional visit, slide shows, case study based research projects etc. have been adopted (Due to Covid

Pandemic only few activities have taken up by the institution). Student-centric methods are an integral part of the pedagogy adopted by the faculty for which the college provides all possible support such as:

- Smart classrooms, Virtual Class Room
- Interactive projectors and smart boards
- limited access Wi-Fi campus
- Open access digital library
- Facility to download e-resources
- Digitization of lessons in the form of Youtube channels of the all individual faculty.

Takes up JIGNASA, A Student Study Project program, which encourage the students to pursue research.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://gdcts.cgg.gov.in//Uploads/files/PhotoGallery/53861.jpg">https://gdcts.cgg.gov.in//Uploads/files/PhotoGallery/53861.jpg</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The ICT enabled learning environment of the institution is conducive to developing creative and critical thinking as well as scientific temper among the students. Faculty is provided with the requisite facilities for preparation of computer aided teaching - learning material. Both faculty and students have access to the following modern teaching aids:

The online teaching -learning facility was very much in place with the support of a renowned online platform provider since the surge of Covid-19.

The platform has been put to extensive use during the pandemic times when distant teaching-learning became the only mode of communication between the teachers and the students. Regular classes are taken

through this on-line platform according to a fixed routine set by the institution.

Classes are accessible 24X7 as recorded material in the youtube channels of the faculty and the Blogs of the few facultyreaching out to the students beyond the regular teaching hours.

Adequate number of high end interactive projectors and computers for use in seminars and lectures .

Digitization of lessons, Computer Labs, English Language Lab and Zoology Museum, Interactive smart boards.

A well-equipped open access computerized library with internet facility is available for faculty and students.

E-resources are available through national networks.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://gdcts.cgg.gov.in/Uploads/GalleryFolders/12/Geo%20Tag%20Photos/62392.jpg">https://gdcts.cgg.gov.in/Uploads/GalleryFolders/12/Geo%20Tag%20Photos/62392.jpg</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

22

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year



18

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

04

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

58

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Academic coordinator used to coordinate all the internal examinations of the college before the commencement of the CBCS.

After the introduction of the CBCS the examination process included setting of question papers, evaluation of answer scripts within a stipulated period of time, submission of marks. Evaluated scripts of the unit tests examination were shown to the students. Remedial Classes were also held on a regular basis. After commencement of the CBCS, some departments conduct the internal examination through google form, while other departments set question papers. But as the internal examination is a component of the university examination, the marks are not communicated to the students.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">NIL</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient.

The mechanisms for redressal of grievances with reference to evaluation are as follows:

For university examinations:

- Review of answer scripts i.e. Revaluation is done as per university norms
- RTI provision is also available.

For Internal examinations:

The Internal Exams will be conducted as per the schedule circulated by the affiliated university. Two internals will be conducted in each semester and the best of the 2 is taken in to consideration.

The students forward their applications to the college Principal or the in-charge of the department to take internal exams again if they were absent on the day of the exam

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://ccets.cgg.gov.in/Uploads/files/buttonDetails/26529.docx">https://ccets.cgg.gov.in/Uploads/files/buttonDetails/26529.docx</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://ccets.cgg.gov.in/Uploads/files/buttonDetails/12403.docx">https://ccets.cgg.gov.in/Uploads/files/buttonDetails/12403.docx</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution follows the curriculum for all Programmes designed by the affiliating university and syllabi for all courses laid down by the affiliating university. It ensures the completion of the mentioned syllabi through a teaching plan that is also provided to the students at the beginning of the academic session. The Principal in coordination with the Academic coordinator and In-charges of the Departments monitor the execution of the assigned syllabus and its timely completion.

The final outcome of the course is evaluated through the performance of the students that is analysed at the end of each semester examination.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="#">NIL</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

92

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://gdcts.cgg.gov.in//Uploads/files/Recent_Updates/62300.xlsx">https://gdcts.cgg.gov.in//Uploads/files/Recent_Updates/62300.xlsx</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://gdcts.cgg.gov.in//Uploads/files/Recent\\_Updates/62287.pdf](https://gdcts.cgg.gov.in//Uploads/files/Recent_Updates/62287.pdf)

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="#">NIL</a>

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

1

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

01

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has a number of committees to engage students in extension activities. The college has Two NSS units. The college is also one of the few colleges in the state to have NCC girl cadet unit. The college tries to take an active role in the upliftment of the nearby locality. The students of NSS regularly cleans the college premises, spread bleaching powder and water the trees. The two NSS units with 100 volunteers, 50 in each organizes a 7-day winter camp in a village and perform various activities such as voter awareness, blood donation, swatch bharat etc and distribute leaflets on ways to prevent Dengue, Corona and Chikungunia, on conservation of water. NSS and NCC teams organised a massive planting saplings in areas around college this year. The NCC regularly takes care of the plants. During the Covid Pandemic the students has taken to the electronic media and helped COVID affected people. The college gives them every opportunity to explore all ways of helping

the community. The students are coming up with new ideas and ways to reach out to the community. Many of our student are part of NGOs.

File Description	Documents
Paste link for additional information	<a href="https://gdcts.cgg.gov.in//Uploads/files/PhotoGallery/53543.jpg">https://gdcts.cgg.gov.in//Uploads/files/PhotoGallery/53543.jpg</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

19

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year****3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

553

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration****3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

0

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year****3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

08



File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has suitable mechanisms to ensure the smooth functioning of the physical, academic and support facilities and also for the planning, operation and maintenance of all the facilities. The institution has adequate facilities such as classrooms, laboratories, computing equipment, digital classrooms, classrooms fitted with projector and screen, Seminar Hall, renovated library, Librarian Chamber, Reading Room, etc. Playground, basketball, gymnasium and facilities for indoor games. The seminar hall is used for cultural activities and workshops etc. There are 7 classrooms fitted with LCD and ICT facility. One full-fledged Virtual Class room is set up for online courses in MOOC (Massive Open Online courses). Students seek admission into their desired courses through DOST (Degree Online Services Telangana).

Partial automation of library is done the library has sufficient number of books and subscribes to NList (Inflibnet). The library subscribes to journals and purchases books every year. The library has computer and internet facility and both teachers and students make use of the library every day. The institution has sufficient computers with 2 computer Labs. Students can watch live classes on MANA TV (TSAT Nipuna). These live classes are offered in related subjects presented by experts belonging to respective government colleges. Recorded videos are displayed as per the schedule of MANA TV program and also available on YouTube. Quarterly budget for maintenance of facilities and contingencies is released by the government. Necessary mechanisms are established to ensure the physical, academic and support facilities and also for the planning, operation and maintenance of all the facilities. 1 supporting staff services are utilized in maintaining the cleanliness in the campus.

2. RO Water tanks are cleaned periodically. 3. Support is provided for the energy and environmental initiatives of the college. 4. Cleaning and maintenance of wash rooms are done periodically. 5. Laboratories.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://gdcts.cgg.gov.in/OtherPages.edu?page=getGallery&amp;centreId=12">https://gdcts.cgg.gov.in/OtherPages.edu?page=getGallery&amp;centreId=12</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate physical facilities which are augmented from time to time for conducting curricular, co-curricular and extracurricular activities efficiently. Student activities - Cultural, sports, indoor and outdoor games, gymnasium, auditorium/seminar hall, NSS, NCC, cultural activities, public speaking, communication skills development, yoga, health and hygiene etc.

**Cultural** - The auditorium/seminar hall is available for extracurricular activities of the institution like cultural functions, orientation programmes, medical camps, college fest and awareness seminars. A stage in the common ground is also used for cultural activities and functions like celebration of Independence day, Republic day etc.

**Sports** - There are two play grounds in the Institution, one is a half acre multi-purpose ground before the main building and a sophisticated cement basketball ground in the back of the main building are used for the Annual Sports Meet of the institution. The other institutions and the local community and the District Sports authority of Nirmal also utilize our playground for their sport activities.

**Games(Indoor)**- Common Room cum Gymnasium is equipped with Carrom board, Table Tennis board and Chess board.

**Gymnasium**-Common Room cum Gymnasium is equipped with modern gym equipments (Exercise Cycle, Exercise Ball, Treadmill, Fitness Bench, Twister machine etc.) for exercising.

**Two seperate rooms are allocated for NSS and NCC.**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://gdcts.cgg.gov.in//Uploads/files/PhotoGallery/53577.jpg">https://gdcts.cgg.gov.in//Uploads/files/PhotoGallery/53577.jpg</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

**16**

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

**9**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for additional information	<a href="https://gdcts.cgg.gov.in/OtherPages.edu?page=getGallery&amp;centreId=12">https://gdcts.cgg.gov.in/OtherPages.edu?page=getGallery&amp;centreId=12</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

**99477**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Library is automated using Integrated Library Management System (ILMS) with ILMS SOUL

Year of Automation 2020

Library automation partial soul 2.0

Update soul 3.0 required Data conversion of excel file to Database by inflibnet has to be done

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="#">NIL</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**C. Any 2 of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)****4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

6485

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

20

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There are 9 classrooms fitted with LCD and ICT facility. One full-fledged Virtual Class room is set up for online courses in MOOC (Massive Open Online courses). Partial automation of library is done the library has sufficient number of books and subscribes to NList (Inflibnet). The library subscribes to journals and purchases books every year. The library has computer and internet facility and both teachers and students make use of the library every day. The institution has sufficient computers with 2 computer Labs. Students can watch live classes on MANA TV (TSAT Nipuna). These live classes are offered in related subjects presented by experts belonging to respective government colleges. Recorded videos are displayed as per the schedule of MANA TV program and also available on YouTube.

- 5 printers (One in Library)
- 2 xerox machines(One in Exam Branch, One in Office)
- 30 computers in TSKC(Telangana Skill and Knowledge Centre)
- 30 computers withHeadphones in ELL(English Language Lab)
- 1 Auditorium cum Seminar Hall with a projector and Digital Podium

Bandwidth of internet connection in the Institution with a speed of

30-50 mbps.

For un-interrupted power supply the institution has two Inverters,

1. NUMERIC 10kVA, installed in TSKC Lab, utilised by TSKC, ELL Labs and Virtual Class room in First floor

2. NUMERIC 5kVA, installed in Examination branch, utilised by Exam Branch, Office and Principal Chamber in Ground floor

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://gdcts.cgg.gov.in//Uploads/files/PhotoGallery/58805.jpg">https://gdcts.cgg.gov.in//Uploads/files/PhotoGallery/58805.jpg</a>

#### 4.3.2 - Number of Computers

80

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

99477

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Suitable mechanisms are established to ensure the smooth functioning of the physical, academic and support facilities and also for the planning, operation and maintenance of all the facilities. The institution has adequate facilities such as classrooms, laboratories, computing equipment, digital classrooms, classrooms fitted with projector and screen, Seminar Hall, renovated library, Librarian Chamber, Reading Room, etc. Playground, basketball, gymnasium and facilities for indoor games. The seminar hall is used for cultural activities and workshops etc. There are 7 classrooms fitted with LCD and ICT facility. One full-fledged Virtual Class room is set up for online courses in MOOC (Massive Open Online courses). Students seek admission into their desired courses through DOST (Degree Online Services Telangana). Various courses with different combinations are available for students. In addition to the conventional academic learning process, they enroll themselves in online courses through MOOCs after the admission process. Budget is allocated under RUSA and state government for creation of infrastructure. Partial automation of library is done the library has sufficient number of books and subscribes to NList (Inflibnet). The library subscribes to journals and purchases books every year. The library has computer and internet facility and both teachers and students make use of the library every day. The institution has sufficient computers with 2 computer Labs. Students can watch live classes on MANA TV (TSAT Nipuna). These live classes are offered in related subjects presented by experts belonging to respective government colleges. Recorded videos are displayed as per the schedule of MANA TV program and also available on YouTube. Quarterly budget for maintenance of facilities and contingencies is released by the government. Necessary mechanisms are established to ensure the physical, academic and support facilities and also for the planning, operation and maintenance of all the facilities. 1 supporting staff services are utilized in maintaining the

cleanliness in the campus. 2. RO Water tanks are cleaned periodically. 3. Support is provided for the energy and environmental initiatives of the college. 4. Cleaning and maintenance of wash rooms are done periodically. 5. Laboratories: Annual maintenance of existing equipment is carried out by the concerned department. Hostel facility is available to the SC, ST and BC students outside the campus that are managed by government and outside agencies. Yuvatarangam sports and cultural activities are organized at institution, cluster and state level to bring out the sportsmanship and hidden talent from the students. The budget for these events is maintained from college special fee fund and also sanctioned by the CCE, Telangana. Students also take part in JIGNASA program conducted by Commissioner of Collegiate Education every year in which innovation and research activities are encouraged at various levels. Achievers are awarded certificates and cash prizes. Gymnasium facility is available.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/drive/folders/1K6BrNGXhEtNCsZfsaMPxs8AbcrZFASCj?usp=sharing">https://drive.google.com/drive/folders/1K6BrNGXhEtNCsZfsaMPxs8AbcrZFASCj?usp=sharing</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

339



File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills**

**D. 1 of the above**

File Description	Documents
Link to institutional website	<a href="https://gdcts.cgq.gov.in/nirmal.edu">https://gdcts.cgq.gov.in/nirmal.edu</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
478	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
478	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>A. All of the above</b>
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>
<b>5.2 - Student Progression</b>	
<b>5.2.1 - Number of placement of outgoing students during the year</b>	
<b>5.2.1.1 - Number of outgoing students placed during the year</b>	

01

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

03

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The College did not constitute student's council separately but in the beginning of every academic year, the Principal of the College constitutes various committees such as Academic, Administrative, IQAC and Extension Committees for smooth and effective conduct of curricular, co-curricular and extra curricular activities.

Teachers' Day, Fresher's Welcome, Students Farewell and College Annual Fest- Srijan are organized exclusively by the Incharges from Students. Departmental academic programmes like Workshop, seminars and webinars are organized by the Students in-charge with the guidance of the teachers.

Various academic, administrative, IQAC and Extension Committees that have student representation.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution**

**participated during the year**

08

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college hasn't haveregistered alumni association. It is planned to register the alumni association this academic year 2021-22. But the alumni is actively participates for the overall development of the institution. However, so far the college did not receive any financial help from the alumni but their valuable suggestions are highly appreciable and useful. As stake holders, they participate in the meetings meant for the curricular discussions and infrastructural developments.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

## 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is reflective of and in tune with the vision and mission of the institution

### Vision:

The vision of the institution is

"to provide quality education to students and strive for their all-round personality development through extension activities; to serve the needs of students for employment and career advancement by providing employability skills"

### Mission:

Keeping in mind the above vision of the college, Govt. Degree College, Nirmal strives to

- Maintain its focus on learning and its commitment to continuous improvement of student learning and teaching effectiveness
- Use field trips and project works to foster problem-solving and creative learning experiences that result in competencies in students.
- Provide an environment that is conducive to professional growth, encouraging through systematic assessment and innovation in curriculum delivery and service; the faculty and administrative team to engage in scholarly and professional activities.

### Objectives:

- To provide higher education to all sections of this area.
- To impart education particularly to the rural poor and under privileged sections of the region.
- To make the students self-confident, self reliant, academically excellent and responsible citizens.
- To inculcate human and cultural values and scientific temper.
- To provide opportunities for all-round development of students-physical moral and intellectual.
- To offer need-based education by introducing new courses of meets the demands of modern times.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership is visible in various institutional practices such as decentralization and participative management. Our college encourages a culture of decentralized and participative management by involving staff members in a number of administrative roles for smooth functioning of the college. The college promotes a culture of participative management as all the college operations are managed by committees constituted for academic and non-academic activities. Major committees comprise of teachers and students as well. The college has created a decentralized structure for decision making where departmental committees interface their decisions with college staff council.

1. Decentralized management: It includes Principal, Staff and Students

**Principal:** The entire responsibility for the implementation of the plans and policies of the Top Management lies with Principal. For effective execution of policies and plans, he constitutes various administrative and academic committees by involving staff members and students. 58 committees have been constituted which include Academic, Administration IQAC & NAAC and Extensions to discharge various functions of college.

**Staff:** Teaching and non-teaching staff play a crucial role for the effective implementation of the plans and policies. In order to execute these plans and policies, the Principal delegates powers to the staff by nominating them as mentors, conveners, coordinators and as in-charges of various committees. Academic and IQAC Coordinators play a key role in implementing curricular and cocurricular activities in effective manner by boosting the morale of the staff.

**Students:** Students are important stakeholder of the college. The Principal while constituting the committees, provide an opportunity to the students by nominating them as the members of various committees where they gain experience. In this process the students get a chance of discovering themselves and improve their self-confidence to groom themselves as future leaders.

**B. Participative Management:** College has two levels of participative management viz. Level-1 and Level-2

**LEVEL-1:** It Consist of the Principal, Vice -Principal, IQAC and CPDC. They discuss the policies and plans at the Top Management.

**LEVEL-2:** It consist of Principal and teaching and non-teaching staff. After elaborate discussion with teaching and non-teaching staff , Principal takes operational decisions for the betterment of institution. He ensures involvement of the staff and students for effective implementation and execution of al lthe plans and policies. Prompt decision can be taken when all the stakeholders are involved. Participative management is the key for success of the college.

File Description	Documents
Paste link for additional information	<a href="https://ccets.cgg.gov.in/orgChart.do">https://ccets.cgg.gov.in/orgChart.do</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has been using ICT for teaching learning purposes since 2013. Along with extensive use of computers for classroom teaching, the college had provided smart board enabled classrooms, making ICT an integral part of the teaching learning process. The college has been quick to adopt to online teaching during the pandemic and subsequent lockdown. Online training programmes for both teachers and students were organised to familiarise them with the virtual platform for live classroom teaching. The library, too, has upgraded itself to e-learning tools, buying of e-books and has uploaded scanned e-copies of books for both students and teachers.

The college has been contemplating to improve the admissions by adopting the 'Door to Door Admission Campaign' and Visiting cum Interaction with all the neighbour Govt and private junior colleges, this practice yielded surge in the admissions as compared to the last year. Sincere efforts are underway to introduce more Certificate and Value Added Courses to enrich the students skills and knowledge to expand the learning horizons.



File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://docs.google.com/document/d/1G27Aey_ZWH4DkGr_DPV0w2CQKivGZN7o/edit?usp=sharing&amp;ouid=107669173799418118744&amp;rtpof=true&amp;sd=true">https://docs.google.com/document/d/1G27Aey_ZWH4DkGr_DPV0w2CQKivGZN7o/edit?usp=sharing&amp;ouid=107669173799418118744&amp;rtpof=true&amp;sd=true</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Organizational structure of the College is planned according to the guidelines of the Council of Higher Education, Hyderabad, Telangana Government. Academic planning and execution for the college is mooted by the Principal, Vice Principal, Academic Coordinator, IQAC and the HoDs of the different departments. Different academic plans are executed through the HoDs and Conveners of the various committees in the college. The organizational structure of the institution consists of the Principal, Staff Council, Academic and Administrative units

**Principal:** Principal is a leader of the college having all the executive powers to manage the institution.

**Staff Council:** It consists of HODs of all the departments of the college

**Academic Committees:**

Admission Committee (DOST)

Time Table Committee

Examination Committee

Library Committee

Discipline Committee

Study Project Committee (JIGNASA)

Anti Ragging Committee

**Administrative Committees:**

Special Fee and Restructured Courses Fee Committee

Building Maintenance /Furniture Committee

Scholarship Committee

SC , ST Students Welfare Committee

IQAC Committee

UGC Committee

MANA TV

Extension Committees:

NSS Committee

TSKC/TASK

Committee Grievance Redressal Committee

Literary & Cultural/Yuvatharangam Committee

Career Guidance Committee

Women Empowerment Committee

Games and Sports Committee

Entrepreneurship Development Cell (EDC)

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Link to Organogram of the Institution webpage	<a href="https://ccets.cgg.gov.in//Uploads/files/Recent_Updates/62237.jpg">https://ccets.cgg.gov.in//Uploads/files/Recent_Updates/62237.jpg</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support**

**A. All of the above**

Examination	
File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>
<b>6.3 - Faculty Empowerment Strategies</b>	
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff	
<p><b>For the welfare of the Teaching Staff:</b></p> <p>TSGLI-Group Insurance Scheme,</p> <p>Maternity leaves for women faculty, Paternity Leaves, pension schemes, Childcare leave.</p> <p><b>For the welfare of the Teaching Staff:</b></p> <p>TSGLI, Group Insurance Scheme,</p> <p>Maternity leaves for women staff, Paternity Leaves, Pension schemes, Childcare leave.</p>	
File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>
<b>6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year</b>	
<b>6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year</b>	
0	

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

11

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution implements a Performance Appraisal system to evaluate the performance of Teaching and Non-Teaching Staff. The performance appraisal system is designed by the CCE according to the guidelines of the UGC to monitor and enhance the performance of the Teaching /Non-Teaching Staff.

**Performance Appraisal of the Teaching Staff:** The IQAC appraises the performance of the teaching staff by adopting two methods such as Feedback System and Self Appraisal Forms (API). **Feedback System:** The performance of the Teachers is assessed based on the feedback received from the students. The feedback is collected annually through a structured questionnaire, across various teaching quality parameters and analyzed to assess the performance and to take necessary steps to plug the loopholes if any.

**Self Appraisal Forms (API):** The performance of the Teachers is reviewed through Self Appraisal, conducted annually. The Self Appraisal is done through API forms, which are designed and provided by the CCE according to the UGC guidelines. The Teachers' performance is reviewed across the parameters specified. The Appraisal of the Teachers becomes the basis for promotions and implementation of the incentives/rewards. Best Teacher Awards under Yuvatharangam Program and Best Teacher Awards given by the Govt. of Telangana are awarded based on the API score obtained by the Teachers.

**Performance Appraisal of the Non-Teaching Staff:** Continuous monitoring: The Non -Teaching staff members are monitored on a continuous basis through informal inquiry and observation Reporting

by the Administrative Officer: The Administrative Officer monitors and reports on the behavior and performance of the Non-Teaching staff

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits regularly. Internal audit is conducted regularly every month. The Internal auditors consisting of the principal, office superintendent and senior faculty member verify the receipts and payments and ensure proper accounting of the same in the books of accounts. Bank reconciliation statements are regularly prepared and the same are verified by the Internal Auditors.

The Statutory auditors who sign the final accounts verify all the accounts for the year. They ensure that provisions are made for all outstanding expenses and also that fee receivables pending as on date of the closing of the year are fully accounted.

The College conducts internal and external financial audits periodically. The College receives grants under various plans, such as 12 (B) Grants, RUSA grants and Sports Grants. The Scholarship grants are audited through internal financial audit which is done by the authorities of State Audit Department.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during**

the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

**The Institutional Strategies for mobilization of funds :**

To generate the resources towards research, collaborative projects etc from Govt. Funding agencies such as UGC, ICSSR, CSIR, DST, NAAC, MHRD, UGC, TSCHE, etc. and to tap the CSR funds of the Industries.

To mobilize the resources through donations from Philanthropists, Industrialists and Governing Council members etc.

To tap the funds from the alumni of the Institution Strategies for Optimal Utilization of Resources: The Annual Plan is prepared aligning with the Institutional Perspective Plan. The Annual Plan is placed before the Governing Body for deciding on the resources needed, policy interventions and mechanisms etc. The allocation of the Financial Resources is planned by the Staff Council of the college. The Plan and the Budget Allocation is placed before the Governing Council for consideration and approval. The implementation as well as utilization of resources is undertaken through the well defined procedures and internal control systems laid down. The Regular meetings of the Staff Council and the Governing Body will monitor the implementation of the plan. The Financial Audit and the Internal Audits will act as effective control systems.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**Academic Calendar and Annual Action Plan:** In the beginning of every academic year, IQAC Coordinator along with the Academic Coordinator with the Principal prepares the Annual Academic Calendar in accordance with the Academic Calendar issued by the CCE and Almanac issued by the affiliating University.

**Comprehensive Feedback Mechanism:** Every year Feedback is collected from the various stakeholders of the college such as students, parents, alumni, and faculty and is analyzed and action is taken to plug the loopholes in teaching, learning and evaluation and other issues

**Internal Academic Audit:** The IQAC along with the Academic Coordinator and the Academic audit committee of the commissionerate conducted Internal Academic Audit for smooth and effective implementation of curricular, co-curricular and extracurricular every year. **Organizing Orientation Programs:** Every year the IQAC conducts the Orientation Programs and workshopsto all theteaching and non-teaching staff of the college on NAAC accreditation and coping up with different Criteria

**Evaluation of POs, PSOs, COs:**The IQAC encourages all the staff members to inform the students about Program Outcomes, Program Specific Outcomes, and Course Outcomes in order to give a crystal clear awareness about the program and course.

**Best Practices:** The IQAC always encourages the faculty members to continue the previous best practices effectively and to come out with newer ones every year to make the teaching-learning more effective.

**Preparation of Reports:** The IQAC played a vital role in preparation and submission of AQARs every year successfully within time line. **Mentor-Mentee System:** The mentor-mentee system has been effective in the college through which Mentor tries to assess the potentialities



of the mentees and offer suitable suggestion for her all-round development.

File Description	Documents
Paste link for additional information	<a href="http://gdcts.cgg.gov.in/nirmal.edu">http://gdcts.cgg.gov.in/nirmal.edu</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The regular meetings of the IQAC internally as well as with the principal and different committees are conducted to ensure stocktaking and earmarking of the scopes of improvement in all possible spheres of campus life.

Regular feedback obtained from different stakeholders help in proper identification of the target area.

The major tasks set up by the IQAC in the last year was to take care of the mental health issues of students during the pandemic times, and the proper utilization of the different on-line platforms in the Blended mode of teaching and learning.

File Description	Documents
Paste link for additional information	<a href="https://gdcts.cgg.gov.in//Uploads/files/Recent Updates/59613.pdf">https://gdcts.cgg.gov.in//Uploads/files/Recent Updates/59613.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://gdcts.cgg.gov.in/Uploads/files/buttonDetails/62636.docx">https://gdcts.cgg.gov.in/Uploads/files/buttonDetails/62636.docx</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College Shows gender sensitivity through various initiatives and actions for creating safe, Secure and healthy atmosphere in the campus. Sensitization of the students is done through special lectures and functions. Specific initiatives with respect to key areas are as follows

- Safety and security Hi-Tech Surveillance system
- The Grievance Redressal Cell,
- Women Empowerment Cell and
- Anti- Ragging Committee provide Safety and Security to the Students.
- SHE' Teams- the initiative of the Police Department of Telangana for Women Safety organized sessions and programmes with students on Women Safety, precaution to be taken and the help provided by the Police.
- TSKC organizes Career Counselling, Interactive sessions and Training programs for the students.
- Common Rest Room, In ground floor and First floor we have a separate rest rooms for girl students.

File Description	Documents
Annual gender sensitization action plan	<a href="https://drive.google.com/file/d/1NBZdxwWrHXi5qPvb9VMDURhfstoL2zvtv/view?usp=sharing">https://drive.google.com/file/d/1NBZdxwWrHXi5qPvb9VMDURhfstoL2zvtv/view?usp=sharing</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://drive.google.com/file/d/1793XnRPKne3aAXVkcF-rs1RBc8Msfic2/view?usp=sharing">https://drive.google.com/file/d/1793XnRPKne3aAXVkcF-rs1RBc8Msfic2/view?usp=sharing</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**The Institution takes initiative for the management of wastes which is generated within its campus.**

**Solid Waste Segregation is done by hand sorting. The dry waste which includes paper, cardboard, plastics, scrap materials is separated from others.**

**Organic wastes like the left over food, peels, scrapings from fruits etc are also collected in bins separately.**

**E-waste Management, the College segregates old computers, batteries and wires and dispose them at regular intervals as instructed by the Commissioner Collegiate Education, Hyderabad. J. Swamy Store-keeper is the in-charge of the disposal of e-waste.**

**Liquid Waste Management: The waste water comes from the purified drinking water filter unit is re used for the plants to grow.**

RO water plant in-charge and Building Maintenance in-charges take care of the respective activities.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://drive.google.com/file/d/1qkg0Lab3ZfU7v4qH-rBUzX1e7c_cnGVc/view?usp=sharing">https://drive.google.com/file/d/1qkg0Lab3ZfU7v4qH-rBUzX1e7c_cnGVc/view?usp=sharing</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

<p><b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b></p>	<p><b>D. Any 1 of the above</b></p>										
<table border="1"> <thead> <tr> <th data-bbox="76 434 550 506">File Description</th> <th data-bbox="550 434 1471 506">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 506 550 645">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="550 506 1471 645"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="76 645 550 748">Certification by the auditing agency</td> <td data-bbox="550 645 1471 748"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="76 748 550 851">Certificates of the awards received</td> <td data-bbox="550 748 1471 851"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="76 851 550 920">Any other relevant information</td> <td data-bbox="550 851 1471 920"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>	Certification by the auditing agency	<a href="#">View File</a>	Certificates of the awards received	<a href="#">View File</a>	Any other relevant information	<a href="#">View File</a>	
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Certificates of the awards received	<a href="#">View File</a>										
Any other relevant information	<a href="#">View File</a>										
<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	<p><b>C. Any 2 of the above</b></p>										
<table border="1"> <thead> <tr> <th data-bbox="76 1464 550 1536">File Description</th> <th data-bbox="550 1464 1471 1536">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 1536 550 1639">Geo tagged photographs / videos of the facilities</td> <td data-bbox="550 1536 1471 1639"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="76 1639 550 1778">Policy documents and information brochures on the support to be provided</td> <td data-bbox="550 1639 1471 1778"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="76 1778 550 1881">Details of the Software procured for providing the assistance</td> <td data-bbox="550 1778 1471 1881"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="76 1881 550 1951">Any other relevant information</td> <td data-bbox="550 1881 1471 1951"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Geo tagged photographs / videos of the facilities	<a href="#">View File</a>	Policy documents and information brochures on the support to be provided	<a href="#">View File</a>	Details of the Software procured for providing the assistance	<a href="#">View File</a>	Any other relevant information	<a href="#">View File</a>	
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Details of the Software procured for providing the assistance	<a href="#">View File</a>										
Any other relevant information	<a href="#">View File</a>										
<p><b>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other</b></p>											

diversities (within 200 words).

Our College is undertaking various initiatives in the form of celebration of days of Eminent personalities National Festivals, NSS, activities to provide for an inclusive environment by bringing students and teachers with diverse background on single platform for creating inclusive environment ,These functions help in developing tolerance harmony towards culture ,region and linguistics and also communal social economics and other diversities. Two important national festivals, Republic Day and Independence Day are celebrated every year .All teaching , non teaching staff and students participate for the cause of nation.Important days like Sadbhavana diwas, Gandhi jayanti ,Ambedkar Jayanti, Teachers day, Yoga day, NSS day , Women's day, World environmental day ,Voters Day etc are conducted.

with mutual respect, all the religeous events are celebrated in the college. During Ganesh festival all the students irrespective of their religion participate in clay Ganesh idols preperation, this develop a sense of unity among the young minds.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College undertakes various efforts to sensitize the students and employees of the Institution of their constitutional obligation. During the commencement of each academic year, The College organises an Orientation program to the new batch of students to make them aware of the core values and ethos of the Institution. The address highlights the need of maintaining harmony amongst all diversities, in developing scientific temper, humanism and spirit of enquiry. The young minds who are going to be the responsible citizens of tomorrow learn the lesson of exercising their rights and performing their duties.

In the different programmes celebrated by the Institution like Independence Day and Republic Day, the students and employees of the Institution are addressed by the President of the College with the

message from the Constitution of India. The significance of the Day is illustrated to all with the words from the Preamble, Fundamental Rights and Duties enshrined in the Constitution of the country. The students are taught to obey the supreme law of the land and respect the symbols of national unity like National Flag and National Anthem.

The College Website displays a Handbook of Values for the students and employees to understand the importance of social responsibility, good citizenry and empowerment. Values like empathy, compassion, respecting diversity, cooperation, coexistence are highlighted by the Institution so that these qualities get inculcated amongst all and help in self enhancement. Commitment to such values instills confidence, self-control, adaptability, motivation, optimism and truthfulness in the character and personality of the students.

The NSS unit of the College undertakes different kind of activities and teach the students the importance of giving back to the society by believing in the principle of equality, fraternity and societal justice. A voters pledge programme was organized 25th Jan 2021 for students and faculties The national Voters day competitions both in Telugu and English were undertaken by our NSS committee.

Electoral Literacy Club is maintained by the college.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College is committed to promote ethics and values amongst students and faculty to encourage the same, The college organizes National festivals as well as Anniversaries for the great Indian Personalities this include.

Telangana Formation Day (2nd June)

National Youth Day(12th January): As in the Commemorance of Swami Vivekananda.

National Science Day(28th February)

Teachers day (5th Sept) As birthday of great teacher Dr. Sarvapalli Radhakrishanna

International Women's day (8thMarch)

International Yoga day (21stJune) .

Independence day(15thAugust) .

Republic day(26thJan)

World environment day(5th June)

NSS day(24thSept)

Birth and Death of anniversary of great personalities:

1. Mahatma Gandhi (2 Oct)



2. Dr. B. R. Ambekar (14 April)

3. Nethaji Subhash Chandrabose (23rd January)

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**BEST PRACTICE - 1: MENTORING +2 STUDENTS AND DOOR TO DOOR ADMISSION CAMPAIGN (DDAC)**

1. Title of the Practice: "Mentoring +2 students and Door to Door Admission Campaign (DDAC)"

In an attempt to increase the admissions for the Academic Year (AY): 2020-'21, Door to Door Admission Campaign and "Mentoring +2 students" was introduced during the year 2019-20.

1. Objectives of the Practice: The main objective of the Door to Door Admission Campaign is to increase the number of admissions of the College for the AY 2020-'21 by involving all the faculty Members.

The other objective is to sensitize the students and parents towards the DOST (Degree Online Services Telangana).

To mentor the +2 students by taking extension classes and orientation on career perspectives.

1. The Context: Even though, the College is rich in possessing well experienced Teaching Staff with Doctorates, Physical Facilities, Digital Library, and well equipped Computer Labs and Science Labs, the students are not opting the college on Degree Online Services Telangana (DOST) Website due to lack of information about the college and unfair trade practices being adopted by the Private Colleges.

Unfortunately, most of the rural Intermediate passed students are not aware of admission process through DOST. It is, therefore, this initiative was introduced to increase the College Admissions by doing Door to Door Campaign to make aware of not only about College but also about online admission process through DOST which is a gate way for online degree admissions.

#### 4. The Practice:

1. Total Teaching Staff Members of the college is divided into 7 Teams and each team is assigned a fixed route for campaign and mentor the junior college students frequently where the Govt. Junior Colleges are located.

2. In the month of December January 2020, as part of first phase, these teams visited their scheduled colleges in the routes allotted and interacted with students, presented a 5-minute video of our college, explained what after +2 and collected their personal data (village and mobile number) with the cooperation of principal and staff of those colleges.

3. Under the second phase in the month of April all the team members contacted the students over mobile phones to give them advices and extended best wishes for their annual examinations.

4. After declaration of their final exam results and release of DOST admission schedule, all the team members started visiting the Door to Door interacted with the parents and the students and explained about the rich facilities available in the College and motivated them to opt Govt. Degree College, Nirmal as their 1st priority in the exercising of the options for their Under Graduation.

5. In addition to Door to Door Admission Campaign(DDAC), we also prepared College Propaganda Flexi Posters and placed in all the 7 Junior colleges and at the main locations in Nirmal town.

6. In addition to Flexi Posters, we printed 5000 hand pamphlets, placed these pamphlets in the widely circulated daily newspapers and distributed to the second year intermediate students on their final exam at the various exam centres in Nirmal and in surrounding centres.

#### 5. Evidence of Success

Our hard work never gone waste, it yielded good results. As a result of efforts of the College Teaching Staff, the Admissions has

increased from 242 in 2020-21 to 345 in 2021-22. The Commissioner of Collegiate Education, Sri. Navin Mittal sir applauded all the Staff Members for the efforts put in for increasing the admissions. We all together succeeded in our effort and this Best Practice will be adopted in the years to come to increase the admissions of the College.

#### 6. Problems Encountered and Resources Required:

Indulging in some unfair practices by the Private Degree College Managements is the main problem encountered. They lure the students and with offering gifts and cash incentives.

For effective implementation of this practice, funds are required for conveyance to visit the nearby Govt. Junior Colleges and to visit the homes of the students in various villages.

#### 7. Notes:

##### BEST PRACTICE-2: MAKING OF CLAY GANESH IDOLS

##### (ECO-FRIENDLY GANESHA)

#### 1. Title of the Practice: "Making of Clay Ganesh Idols (Eco-Friendly Ganesha)"

A practice to sensitize the young minds towards eco-friendly behaviour.

#### 2. Objectives of the Practice:

- The chief objective of the practice is to sensitize the youth towards the hazards of using Plaster of Paris.
- To sensitize the young minds towards eco-friendly behaviour.
- To aware the parents and the society the importance of maintaining ecological balance.
- To train the students to prepare Clay Ganesha idols of their own in their future life
- To develop sense of social responsibility.
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- 3. The Context:

Ganesh Chaturthi is a festival which is celebrated all over India to worship Lord Ganesh, is becoming eco-friendlier nowadays.

Generally, Ganesh murtis are made of Plaster of Paris, are immersed

in water after Ganesh Chaturthi, which harms the water bodies. Being responsible citizens we can accomplish something for our environment. Plaster of Paris is non-biodegradable made of poisons and unsafe colours and it severely pollutes the water bodies. To spare and secure our nature, we should hold hands and do our bit, and go for eco-friendly items.

#### 4. The Practice:

Many of the people are practicing the eco-friendly Idol during Ganesh Chaturthi. During the Ganesh Puja festivals, Ganesh idols are in huge demand. After the restrictions on plaster-of-Paris idols, people's inclination towards eco-friendly Ganesha idols has increased. It Saves our Water Resources It Protects Human Health Fake diamonds and glittering metal items are no need to use Eco-friendly is easy to make It is easily available.

Keeping in view the need and significance of using Eco- friendly Ganesha idols, Department of Chemistry initiated conducting a 2-day workshop in 2018-19 academic year since then all the Departments of Science joined and conducts a workshop every year on making of clay Ganesh and distributes the clay Ganesh idols to staff, students and friends and neighbours of the students.

The office staff collect the clay from the nearby tank. Every year more than 50 students of all groups including Urdu medium students and all the teaching and non-teaching staff participate in this 2-day workshop.

#### 5. Evidence of Success:

This workshop is deliberately taken up by the department keeping in view that the youth is very much passionate towards Lord Ganesha festival so if we involve them in their interested activity we can easily impart the environmental consciousness among the youth.

This academic year 2020-21 we prepared 200 clay Ganesha and Rat idols and distributed to all the teaching, non-teaching and students including their friends and neighbours.

#### 6. Problems Encountered and Resources Required:

The main problem is to collect the best clay and prepare it for Ready to make idols, except this there are no major problems and IT IS LOW COST AND NO COST process, so we are successfully running this program for 3 years.

**7. Notes:**

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Government Degree College, Nirmal is one of the oldest colleges in this region established on 16/09/1971. Since it is well connected by road, with the surrounding rural areas, the students from far off places like Kubeer and Kaddam(100 Kms) also prefer to pursue their UG courses from this institution. Reflecting the vision of the College that is to impart higher education with employability readiness to students and "to provide quality education to students , we conducted extension lectures on employability skills and the subjects of the students by the achievers of this college, who are working in different fields such as teachers lawyers and doctors.

A program on the upcoming competitive exams preparation is organized to all the students but focusing the out going batch by the career guidance cell. Keeping in view the quality enhancement, the institution encouraging the students to take part in the JIGNASA program i.e. students study projects, a program designed by the commissionerate to develop research tendency among the students. Focusing on the all-round development the college takes up YUVATHARANGAM program every year which focuses on the literary and sports events.

Our college is unique in its best practices such as Preparation of Clay Ganesha Idols. As a sense of social responsibility an admission drive called DDAC (Door to Door Admission Campaign) is taken up every year.

As a special thrust, societal development is also instilled on a large scale into the students through the 2 NSS units and 1 NCC unit which undertakes various services to inculcate social values. Throughout the year, the NSS unit undertakes a plethora of events ranging from, cleanliness drives, tree plantation drives, donation drives, waste management drives, gender equity, field visits and many more. The NSS and NCC units has also emphasized on preventing plastic in the campus.

The unique feature of our college is to have NCC Girls wing.

The institute has been following a reduced paper drive since the last three years. All official communications are only done using , gmail, social media like Whatsapp etc. During COVID, we effectively utilized zoom , the virtual platform.

Our college also unique in this area in using ICT in teaching and with a virtual class room. Out of 16 classrooms, 9 rooms are equipped with ICT facility i.e. more than 50% and all the faculty are good enough in handling the ICT in their everyday TLP( Teaching Learning Process).

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

#### Plan of action for the next academic year

1. Plan to Participate in NIRF rankings every year and achieve better ranking.
2. Plan to organize soft skills development program for teaching and non-teaching staff.
3. Plan to increase enrolment of students in MOOCS online courses and faculty members in SWAYAM online programs.
4. Plan to introduce add-on courses and value added courses in each department
5. As COVID-19 trained us in organising webinars effortlessly and effectively, we planned to organise webinars in wide range from all the departments and cells.
6. Transform from paper to paperless digitalize activities such as Digital diary for teachers.
7. As we followed the online data collection for the Student Satisfactory Survey due to COVID-19, next academic year onwards we

not only follow the online data collection for the Student satisfactory Survey but also for the feedback from parents and alumni.

8. It is planned to give short term training to students under EDC i.e. Entrepreneurship Development Cell and set up an IDEA BOX in the college to collect the entrepreneur ideas of the students and open the box fortnightly, the best idea will be forwarded to the OUTBI (Osmania University Technology Business Incubator)

9. Planning to follow the BLENDED MODE OF TEACHING in an effective way.

10. To start a Youtube channel of the college, in which all the college activities and video lessons will be uploaded periodically.

NAAC