

OFFICE OF THE PRINCIPAL: GOVT. DEGREE COLLEGE
GODAVARIKHANI: District. PEDDAPALLI

Date: 19.10.2022

OFFICE ORDER

Sub: - Constitution of Various Committees for the Academic Year
2022 - 23 - Orders – Reg.

Ref: - Staff Resolution, 18.10.2022.

Various Committees were constituted and coordinators / convenors were appointed for the Academic Year 2022-23 for the smooth functioning and quality enhancement of the college. **The list of the committees were attached with this order. See the Annexure I.**

Instructions / Guidelines:

1. All the Coordinators, Convenors / Incharges are directed to take charge from the concerned 2021-22 AY coordinators by 30.10.2022. And the vice versa, the previous AY coordinators should handover the charges by 30.10.2022. 2022-23 coordinators should submit the compliance report in this regard by the above said date.
2. All the records should be updated for AY 2021-22 before handing over them.
3. The 2021-22 AY coordinators will be held responsible for the non completion of the records updation.
4. 2021-22 AY coordinators should extend full cooperation in handing over any sort of information , file , record , soft copy of the concerned records of the previous AY.
5. All the committees should start functioning immediately from 20.10.2022.
6. All the coordinators should form a separate committee involving Teaching, Non Teaching Staff and Students (If that is required, necessitated and directed by IQAC Coordinator.)
7. All the coordinators should prepare an action plan for the AY 2022-23 and get the approval IQAC Coordinator by 30.10.2022.
8. All the department in charges should prepare an action plan for the AY 2022-23 and get approval of Academic Coordinator by 30.10.2022
9. It is also informed that if any existing Committee is missed or has to be changed or modified or needed to form any new committee, orders will be issued separately as per the guidelines or instructions or orders received from the concerned higher authorities or CCE TS.
10. Non Compliance will be viewed seriously and will be reported the CCETS

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ANNEXURE - I

GDC GODAVARIKHANI COMMITTEES 2022-23

Sl. No	Name of the Committee	Name of the Conveners	Assistance	Committee
1	Vice Principal	Dr. S. Khalandar Basha, Asst Prof of Hindi		
2	Academic Coordinator	Sri J Viswanadh Kumar, Assistant Professor of Telugu	Sri Shiva Chari Guest Faculty in Computer	Principal, Vice Principal, IQAC Coordinator
3	Controller of Examinations	Dr. S. Khalandar Basha, Asst Prof of Hindi	Sri M Sridhar JA & Out Sourcing Employee A Koteswar Rao	Sri. P. Rajesh, Asst. Prof. of Chemistry Sri. G. Subba Rao, Asst. Prof. of English Sri. M. Naresh, Contract Faculty in Commerce Smt. T. Sangeetha, Contract Faculty in Economics. Sri. A. Koteswar Rao.
4	IQAC	Sri J Viswanadh Kumar, Assistant Professor of	Sri V. Naresh Guest Faculty	
		Criteria 1. Smt G Sharada Asst Prof of Physics		Smt Tahera, Asst Prof of Botany
		Criteria 2. Sri Anjaneyulu CF in Commerce		Sri SS Ajay Kumar CF in Commerce
		Criteria 3. Smt Kiranmayee CF in Zoology		Dr. S. Khalandar Basha, Asst Prof of Hindi
		Criteria 4. Sri M Naresh CF in Commerce		Sri A Suresh CF in English
		Criteria 5. Smt T Sangeetha, CF in Economics		Smt P. Sridevi CF in History
		Criteria 6. Sri P. Rajesh, Asst. Prof. of Chemistry.		Sri G Ramakrishna GF in Pol Sci
		Criteria 7. Sri G Subbarao, Asst. Prof. of English		Sri A Soujanya GF in English
5	ARD Anti Ragging &	Sri J Viswanadh Kumar, Assistant Professor of		Principal, Vice Principal, NCC Officer, WEC, ICC Coordinators
6	GRC Grievances Redressal Cell	Smt T Sangeetha, Contract Faculty in Economics		Principal, Vice Principal, NCC Officer, WEC, ICC Coordinators
7	WEC GS - Women - Empowerment Cell, Gender	Smt. D. Kiranmai, Contract Faculty in Zoology		All the Woman Staff members teaching Non Teaching

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8	Internal Complaint Cell	Smt T Sangeetha, Contract Faculty in Economics		Principal, Vice Principal, NCC Officer, WEC, GRC Coordinators
9	Land & Buildings, Infrastructure & Furniture	Sri. G. Subba Rao, Asst. Prof. of English		1. Sri. P. Rajesh, Asst. Prof. of Chemistry 2. Smt. P. Sridevi, Contract Faculty in History 3. Sri. S.S. Ajay Kumar, Contract Faculty in Commerce 4. Sri. K. Srinivas. Superintendent
10	UGC	Dr. S. Khalandar Basha, Asst Prof of Hindi	To be handed over to RUSA Coordinator	
11	MANA TV (T-SAT) & AVE	Smt G.Sharada, Asst Prof of Physics	TSKC FTM Smt Usharani	1. Sri. S.S. Ajay Kumar, Contract Faculty in Commerce 2. Smt. P. Sridevi, Contract Faculty in History 3. Sri. A. Suresh, Contract Faculty in English 4. Sri. V. Anianevulu. Contract
12	Library including Digital Library & Reading Room	Sri A Suresh Contract Faculty in English	Sri Gurumurthy JA	1. Dr. Khalandar Basha, Asst. Prof. of Hindi 2. Sri. P. Rajesh, Asst. Prof. of Chemistry 3. Sri. J.Vishwanadh Kumar, Asst. Prof. of Tel.
13	Student Union	Dr. S. Khalandar Basha, Asst. Prof. of Hindi	Sri Kiran Kumar, Guest Faculty in Commerce	1. G.Subbarao, English Faculty 2. Sri. P. Rajesh, Asst. Prof. of Chemistry 3. Sri. S.S. Ajay Kumar, Contract Faculty in Commerce 4. Smt. T. Sangeetha, Contract Faculty
14	College Magazine	Sri. G. Subba Rao, Asst. Prof. of English	Smt A. Soujanya GF in English	1 Dr. Khalandar Basha, Asst. Prof. of Hindi 2 Sri. P. Rajesh, Asst. Prof. of Chemistry 3 Smt. G.Sharadha, Asst. Prof. of Physics 4 Sri. J Viswanadh Kumar. Asst. Prof.
15	Special Fee / Self Finance Fee	Dr. S. Khalandar Basha, Asst. Prof. of Hindi		1. Sri. P. Rajesh, Asst. Prof. of Chemistry 2. Sri. J.Vishwanadh Kumar, Asst. Prof. of Tel. 3. Smt. G.Sharadha, Asst. Prof. of Physics

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	Consumer Club	Sri V Anjaneyulu Contract Faculty in Commerce	<i>AS</i>	Commerce and Economics faculty members <i>AS</i>
17	EDC Entrepreneur	Sri V Anjaneyulu Contract Faculty in Commerce	<i>AS</i>	Commerce and Economics faculty members <i>AS</i>
18	DRC	Dr. S. Khalandar Basha, Asst. Prof. of Hindi <i>SS</i>		All the regular faculty
19	SC/ST /BC/EBC/Minority/Merit /Divyangs Welfare Scholarships, Biometric	Sri. G. Subba Rao, Asst. Prof. of English <i>AS</i>	Smt Shaheda RA	1. Dr. Khalandar Basha, Asst. Prof. of Hindi <i>SS</i> 2. Smt. G.Sharadha, Asst. Prof. of Physics 3. Smt. T. Sangeetha, Contract Faculty in Economics <i>AS</i> 4. Sri. M. Sridhar, Junior Assistant 5. Smt. Shaheda Begum, Record Asst.
20	Purchases Committee	Dr. S. Khalandar Basha, Asst. Prof. of Hindi <i>SS</i>		All the regular staff
21	Faculty Forum	Sri. SS Ajay Kumar, Contract Faculty in Commerce <i>AS</i>		1 Dr. Khalandar Basha, Asst. Prof. of Hindi <i>SS</i> 2 Sri. P. Rajesh, Asst. Prof. of Chemistry <i>R</i> 3 Sri. G. Subba Rao, Asst. Prof. of English
22	Dr.BRAOU	Sri. P. Rajesh, Asst. Prof. of Chemistry. <i>R</i>	Assistance Provided Sri Ravi Clerk Sri Gajendra OS	
23	KU SDLCE Study Centre	Sri. P. Rajesh, Asst. Prof. of Chemistry. <i>R</i>	Assistance Provided Sri	
24	IGNOU Study Centre	Smt. P. Sridevi, Contract Faculty in History <i>AS</i>	Winded up	Sri M Sridhar JA
25	Career Guidance / Placement Cell & TSKC	Sri. G. Subba Rao, Asst. Prof. of English <i>AS</i>	TSKC FTM Smt Usharani	1. Dr. Khalandar Basha, Asst. Prof. of Hindi <i>SS</i> 2. Sri. P. Rajesh, Asst. Prof. of Chemistry <i>R</i> 3. Sri. J.Vishwanadh Kumar, Asst. Prof. of Tel.
26	Physical Education, Games / Sports	Sri. SS Ajay Kumar Contract Faculty in Commerce <i>AS</i>		1. Dr. Khalandar Basha, Asst. Prof. of Hindi <i>SS</i> 2. Sri. J.Vishwanadh Kumar, Asst. Prof. of Tel. 3. Sri. G. Subba Rao, Asst. Prof. of English 4. Smt. P. Sridevi, Contract Faculty in

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27	NCC	Sri J Viswanadh Kumar, Assistant Professor of	Sri Satish JA	Principal, Vice Principal, Academic Coordinator, IQAC Coordinator
28	NSS Unit - I	Dr. S. Khalandar Basha	Sri Kaleem / Sri Gurumurthy JA	1 Smt. G.Sharadha, Asst. Prof. of Physics 2 Sri. V. Anjaneyulu , Contract Faculty in Commerce
29	NSS Unit - II	Sri. M. Naresh, Contract Faculty in Commerce	Sri M Sridhar JA	1 Sri. P. Rajesh, Asst. Prof. of Chemistry 2.. Smt. D. Kiranmai,
30	NSS Unit - III	Smt. T. Sangeetha, Contract Faculty in Economics	Smt Jalaja JA	1 Sri. G. Subba Rao, Asst. Prof. of English
31	EPTRI - Climate Change and Single Use	1. Sri J Viswanadh Kumar, 2. Dr Sk Kalandar Basha, 3. M.Naresh	Sri Satish JA	1. Sri J Viswanadh Kumar, 2. Dr Sk Kalandar Basha, 3. Sri M.Naresh
32	Eco Club & Harithaharam, Botanical Garden	Smt Tahera , Asst Professor of Botany		Botany Zoology Chemistry Faculty and NSS Pos
33	Botanical Garden	Smt Tahera , Asst Professor of Botany		Science Faculty, NCC ANO & NSS POs
34	Yoga Meditation	Sri. SS Ajay Kumar, Contract Faculty in		NCC ANO & NSS POs
35	ELC SVEEP	Sri J Viswanadh Kumar, Assistant Professor of Telugu	Sri G Ramakrishna Guest Faculty	Arts Faculty
36	Energy Audit	Smt G Sharada Asst. Prof. of Physics.		Science Faculty
37	Green Audit	Smt Tahera , Asst Professor of Botany		Science Faculty
38	Health Bhagya	Smt. D. Kiranmai , Contract Faculty in Zoology		Science Faculty
39	CPDC	Dr. S. Khalandar Basha, Asst. Prof. of Hindi		1. Sri. P. Rajesh, Asst. Prof. of Chemistry 2. Sri. J.Vishwanadh Kumar, Asst. Prof. of Tel 3. Dr. G. Vivekananda, Philantropist 4. Sri. A. Prabhakar Reddy, Academic Expert 5. Smt. A. leevana latha Advocate
40	RUSA	Smt G.Sharada, Asst Prof of Physics		1. Dr. Khalandar Basha, Asst. Prof. of Hindi 2. Sri. J.Vishwanadh Kumar, Asst. Prof. of Tel. 3. Sri. G. Subba Rao, Asst. Prof. of

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	Internal Audit Committee	Sri J Viswanadh Kumar, Assistant Professor of	<i>[Signature]</i>	Principal, Vice Principal, Academic Coordinator, IQAC Coordinator
42	Literary & Cultural Committee / Yuvatharangam	Sri. G. Subba Rao, Asst. Prof. of English	Smt A. Soujanya GF in English K.	1. Dr. Khalandar Basha, Asst. Prof. of Hindi 2. Sri. P. Rajesh, Asst. Prof. of Chemistry 3. Sri. J. Vishwanadh Kumar, Asst. Prof. of Tel. 4. Sri. M. Naresh, Contract Faculty in Commerce 5. Smt. T. Sangeetha, Contract Faculty in Economics 6. Smt. D. Kiranmai, Contract Faculty in Zoology
43	Jignasa	Sri J Viswanadh Kumar, Assistant Professor of Telugu	Shiva Chari Guest Faculty in Computer	Principal, Vice Principal, Academic Coordinator, IQAC Coordinator
44	Virtual & Digital Classes	Smt G. Sharada, Asst Prof of Physics	TSKC FTM Usharani A	1. Sri. S.S. Ajay Kumar, Contract Faculty in Commerce 2. Smt. P. Sridevi, Contract Faculty in History 3. Sri. A. Suresh, Contract Faculty in English 4. Sri. V. Anianevelu, Contract
45	Website, Internet	Sri. P. Rajesh, Asst. Prof. of Chemistry.	P Sraavanthi Guest Faculty in Computer	Principal, Vice Principal, Academic Coordinator, IQAC Coordinator
46	YRC Youth Red Cross	Sri. SS Ajay Kumar, Contract Faculty in Commerce		1. Dr. Khalandar Basha, Asst. Prof. of Hindi 2. Sri. J. Vishwanadh Kumar, Asst. Prof. of Tel. 3. Sri. G. Subba Rao, Asst. Prof. of English 4. Smt. P. Sridevi, Contract Faculty in History
47	EBSB	Smt P Sridevi Contract Faculty in History		History Telugu Incharges NCC ANO & NSS PO
48	HVPE Cell	Sri J Viswanadh Kumar, Assistant Professor of	<i>[Signature]</i>	History Telugu Incharges NCC ANO & NSS PO
49	Tourism	Smt P Sridevi Contract Faculty in History		History Telugu Incharges NCC ANO & NSS PO
50	Mana Ooru Mana Charitra	Sri. G. Subba Rao, Asst. Prof. of English	Smt P Sridevi Contract Faculty in	Final Year - Mentors

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51	MOOCs & Ganana (IC) Online Courses Lab	Sri. G. Subba Rao, Asst. Prof. of English	TSKC FTM Smt Usharani	1 Dr. Khalandar Basha, Asst. Prof. of Hindi 2 Sri. P. Rajesh, Asst. Prof. of Chemistry 3 Sri. J. Vishwanadh Kumar, Asst. Prof.
52	RTI	Dr. S. Khalandar Basha, Asst Prof of Hindi	Smt Jalaja JA	Principal, Vice Principal, Academic Coordinator, IQAC Coordinator,
53	Alumni & Parents meeting coordination Committee	Dr. S. Khalandar Basha, Asst Prof of Hindi	Kiran Kumar, Guest Faculty in Commerce	1 Sri. J. Vishwanadh Kumar, Asst. Prof. of Tel 2 Sri. P. Rajesh, Asst. Prof. of Chemistry 3 Sri. G. Subba Rao, Asst. Prof. of English
54	NIRF	Sri. G. Subba Rao, Asst. Prof. of English	P Snavanthi Guest Faculty in Computer	Principal, Vice Principal, Academic Coordinator, IQAC Coordinator
55	AISHE	Smt G. Sharada, Asst. Prof. of Physics.	P Snavanthi Guest Faculty in Computer	Principal, Vice Principal, Academic Coordinator, IQAC Coordinator
CAIMS Committees				
56	Student Information	Sri. P. Rajesh, Asst. Prof. of Chemistry.	Sri Satish JA	DOST Coordinator
57	Certificate Management	Dr. S. Khalandar Basha, Asst Prof of Hindi	Sri M Sridhar JA	Vice Principal
58	Account Management	Sri M. Naresh, CF in Commerce	Superintendent	Commerce faculty members
59	Academic Audit Management / Internal Academic Audit	Sri J Viswanadh Kumar, Assistant Professor of Telugu	Sri Satish JA	Academic Coordinator
60	Faculty Digital Diaries	Sri J Viswanadh Kumar, Assistant Professor of		Academic Coordinator
60	Marks Management	Dr. S. Khalandar Basha, Asst Prof of Hindi	M Sridhar & Out Sourcing	Examination Branch

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