

# MINUTES OF IQAC

20 January 2021

## Resolutions:

1. All the teaching and non-teaching staff members are instructed to submit the required data for the preparation of the Annual Quality Assurance Report (AQAR 2019-20) of th Institution in the prescribed format.
2. To submit the institution data to AISHE (All India Survey on Higher Education) before first week of February.

## Action taken report of the previous IQAC meeting:

In pursuance of the resolutions adopted in the previous meeting the following action has been initiated.

1. Several faculty members participated in online Faculty development programs including NIRF awareness workshop conducted by IAE in January 2021.
2. Internal tests were conducted.

Internal Test I for Semester I

14.12.2020 to 16.12.2020

Internal Test II for Semester III

29.12.2020 to 31.12.2020

  
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# MINUTES OF IQAC

15 February 2021

**After thorough discussion the following resolutions have been taken:**

1. It is resolved to conduct a virtual alumni meet to discuss the development of the institution.
2. In view of the preparation of AQAR and SSR, 7 committees on NAAC criteria are to be constituted and knowledge sharing sessions/workshops will be conducted.
3. IQAC will conduct Awareness programs regarding NAAC 'Standard Operating procedure' and 'Road map to the A grade'.
4. Entrepreneurship Development Cell will organize an interactive program with a woman entrepreneur in March.

**Action taken report of the previous IQAC meeting:**

In pursuance of the resolutions adopted in the previous meeting the following action has been initiated.

- Received departmental data for the submission of AISHE.

  
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# MINUTES OF IQAC

16 March 2021

**Following a thorough deliberation, the following decisions were made:**

- Pamphlets, banners, and posters should be distributed to junior colleges as part of campaign seeking admissions into under graduation.
- As per the instructions from hon'ble CCE the training program on computer skills will be commenced from 16.03.2021 for teaching and non-teaching staff.
- Resolved to organize a parents' meeting in online mode
- The following certificate courses will be offered in the month of April 2021. The curriculum of these courses has been approved.
  1. Karate for Self Defense
  2. Mobile repairing
  3. Communication Skills in English
  4. Computers for Home makers
  5. Value Education
  6. Yoga
  7. MS Office

**Action taken report of the previous IQAC meeting:**

In pursuance of the resolutions adopted in the previous meeting the following action has been initiated.

1. A virtual alumni meet was conducted on 6<sup>th</sup> (ih) March 2021 to discuss the development of the institution.
2. 7 committees on NAAC criteria were constituted in view of the preparation of AQAR and SSR and knowledge sharing sessions and workshops were organized.

3. IQAC conducted Awareness programs on NAAC Standard Operating procedure and a workshop on "Road map to the A grade" on 9th February and 15<sup>th</sup> March 2021.



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# MINUTES OF IQAC

15 April 2021

## Resolved to take up social responsibility programs such as:

1. Preparation of hand sanitizer and distribution by the department of Chemistry.
2. Free distribution of masks to poor during pandemic.
3. Anna daanam to poor people.

## Action taken report of the previous IQAC meeting:

In pursuance of the resolutions adopted in the previous meeting the following action has been initiated.

1. Entrepreneurship Development Cell (EDC) organized an interactive program with a woman entrepreneur on 30<sup>th</sup> March 2021 on printing and Dyeing.
2. Organized a virtual parents' meeting on 08 April 2021.
3. Pamphlets, banners, and posters were distributed to junior colleges as part of admission campaign.
4. As per the instructions from hon'ble CCE, the 'training program on computer skills' commenced from 16.03.2021 for teaching and non-teaching staff. (30 Days program)
5. Seven committees were constituted for NAAC 7 criteria in order to prepare AQAR 2020- 21 and SSR.



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# MINUTES OF IQAC

14 May 2021

## Resolutions:

- Resolved to come up with additional online academic learning tools after the holidays.

## Action taken report of the previous IQAC meeting:

In pursuance of the resolutions adopted in the previous meeting the following action has been initiated.

1. Entrepreneurship Development Cell organized an interactive program with a woman entrepreneur on 30th March on Printing and dyeing.
2. 7 certificate courses were offered in the month of April 2021.
3. Hand sanitizer was prepared by the department of Chemistry and distributed.
4. Free masks were distributed to poor during pandemic.
5. Anna daanam was offered to poor people.

  
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# MINUTES OF IQAC

2 June 2021

## Resolutions:

As per the guidelines of the honorable CCE Telangana institutions will be reopened for faculty and not for students. Faculty should take online classes from 1<sup>st</sup> to 30<sup>th</sup> June 2021.

1. The daily academic programme schedule should be communicated to students through the whats app groups.
2. All kinds of online teaching methods and ICT tools such as webinars and quizzes should be used by faculty members.

  
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# MINUTES OF IQAC

6 July 2021

**After thorough discussion the following resolutions have been taken:**

As per the guidelines of the honorable CCE Telangana 50% faculty should attend in physical mode and remaining 50% faculty should take online classes.

**Resolved to:**

1. Focus on improvement of admissions through various activities such as Distribution of pamphlets, display of posters and making phone calls to students.
2. Participate in faculty exchange programs and extension lectures throughout the academic year.
3. Prepare the students for CPGET (Post graduation entrance 2021)

**Action Taken:**

- Teaching-learning process is continued using online platforms such as Zoom, YouTube, and Whatsapp.

  
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# MINUTES OF IQAC

6 August 2021

As per the guidelines of the honorable CCE Telangana 50% faculty should continue to attend in physical mode and remaining 50% faculty should take online classes.

- Faculty members are urged to enroll in online professional development programmes from Swayam and university HRDCS.
- Resolved to organize certificate courses through out the academic year.

## **Action taken report of the previous IQAC meeting:**

- Admission campaign activities were taken up.
- Students were guided in view of CPGET 2021 (PG entrance).

  
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# MINUTES OF IQAC

2 September 2021

**After thorough discussion the following resolutions have been taken:**

As per the instructions of the hon'ble CCE, all the faculty members and students should attend college and follow the Covid safety protocol. The teaching process should be continued in offline mode from the institution premises from September 01 2021.

**Resolved:**

- To organize a workshop for students on Clay Ganesha making and distribute the idols to the society as part of the green initiatives.
- To organize online and offline quizzes every month and make students participate in them.
- To participate in various activities of Azadi ka Amrit Mahotsav on campus and off campus.

**Action taken report of the previous IQAC meeting:**

Various departments and cells took initiation and came forward with certificate courses and necessary curriculum.

  
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# MINUTES OF IQAC

1 October 2021

## Resolutions:

- Resolved to celebrate Bathukamma festival and make students realize the rich heritage and culture of Telangana.
- Resolved to organize an awareness program on Usage of digital classrooms.
- Department of Physics came forward to conduct a certificate course on Mobile Repairing. The curriculum and modules have been approved.

## Action taken report of the previous IQAC meeting:

In pursuance of the resolutions adopted in the previous meeting the following action has been initiated.

- A workshop on Clay Ganesha making is conducted. The Ganesha idols were distributed to the society.
- Participated in several programs as part of Azadi ka Amrit Mahotsav including student rallies.

  
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# MINUTES OF IQAC

8 November 2021

The following resolutions have been made:

- Resolved to organize national Library Week and make the students aware of facilities available at the library.
- Resolved to organize career-oriented programs by TSKC such as Nandyal academy.
- To conduct First Internal tests for Semester I between 29.11.2021 and 02.12.2022

**Action taken report of the previous IQAC meeting:**

- Celebrated Bathukamma festival with the active participation of students and staff.
- An awareness program on the usage of Digital classrooms is conducted on 23.10.2021.
- A certificate course on Mobile repairing was offered by the department of Physics.

  
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# MINUTES OF IQAC

3 December 2021

**After thorough discussion the following resolutions have been taken:**

- Faculty members are encouraged to participate in NIRF India Ranking workshop conducted by IAE on 5-6th January 2022.

**Resolved to:**

- Conduct an interactive session with a psychologist for students so that issues like academic, personal, family and health can be discussed.
- Schedule a formal visit by the special fee committee members for the physical inspection of newly constructed Arts building as the work is completed and about to hand over.
- Encourage participation in the IAE NIRF workshop that is to be held in 5-6 of January 2022.

**Action taken report of the previous IQAC meeting:**

In pursuance of the resolutions adopted in the previous meeting the following action has been initiated.

- Conducted Library week.
- Organized career orientation program by TSKC in association with Nandyal academy.

  
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# MINUTES OF IQAC

6 January 2022

## Resolutions Made:

- To submit the institution data to AISHE (All India Survey on Higher Education) in first week of February.
- To organize an eye check up camp for students and provide valuable suggestions.
- To conduct several events for students in view of Science Day ( 28 ^ (th) February 2022)
- To conduct first internal for III semester students from 18th January to 22nd January.
- Department of Computer science came forward to conduct a certificate course on MS office. The curriculum and modules have been approved.

## Action taken report of the previous IQAC meeting:

In pursuance of the resolutions adopted in the previous meeting the following action has been initiated.

- IQAC in association with Lions club Karimnagar organized an awareness program for the students a renowned psychologist as chief guest.
- Faculty participated NIRF workshop conducted by IAE Hyderabad.

  
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# MINUTES OF IQAC

10 February 2022

**After thorough discussion the following resolutions have been taken:**

- All the teaching and non-teaching staff members are instructed to submit the required data for the preparation of the Annual Quality Assurance Report (AQAR 2021-22) of the Institution in the prescribed format.
- Resolved to Conduct a mega Placement Drive on 28<sup>th</sup> February 2022 by TSKC.
- Resolved to organise events on the occasion of National Science Day and motivate students to participate in them.

**Action taken report of the previous IQAC meeting:**

- Collected departmental data for the submission of AISHE.
- Organized an eye check up camp by health club on 07.01.22
- Dept. of Computer science started a certificate course.

  
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# MINUTES OF IQAC

3 March 2022

**Following a thorough deliberation, the following decisions were made:**

## **Resolved to**

- Distributer Pamphlets, banners, and posters to junior colleges as part of campaign seeking admissions into under graduation.
- Implement "A handful of rice" program to inculcate empathy among students.
- Approve the curriculum of the "Certificate Course on Communication Skills", which is going to commence on March 26th, 2022.
- Set up a polyhouse so that plants can be grown throughout the year and will not have to wait for any particular season.
- Celebrate International Women's Day (8 March 2022) to promote gender equality and to create a more equal society.

## **Action taken report of the previous IQAC meeting:**

In pursuance of the resolutions adopted in the previous meeting the following action has been initiated.

- Submitted institutional data to AISHE (All India Survey on Higher Education)
- Collected data from the departments for the preparation of AQAR 2020-21.
- Organized a mega Placement Drive in collaboration with Magic bus foundation on 28<sup>th</sup> February 2022.



- Various activities were conducted on the occasion of National science day.

  
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# MINUTES OF IQAC

11 April 2022

## Resolutions:

- The softcopies of Jignasa projects that were selected for state level presentations should be sent to CCE before 18<sup>th</sup> April and the students should be prepared to give a presentation at Hyderabad between 28-30 April 2022.
- Resolved to conduct first Internal test for VI Semester students between 22-23 of April.

## Action taken report of the previous IQAC meeting:

In pursuance of the resolutions adopted in the previous meeting the following action has been initiated.

- Initiated "A handful of rice" program to inculcate empathy among students. The collected rice was donated to local orphanage.
- Pamphlets, banners, and posters were distributed to junior colleges as part of campaign seeking admissions into under graduation.
- "Certificate Course on Communication Skills" offered by the TSKC and department of English.
- Polyhouse was set up on 25.03.2022.
- International Women's Day was celebrated to promote gender equality and to create a more equal society.

  
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# MINUTES OF IQAC

4 May 2022

## Resolutions:

- Care should be taken to ensure that students are well prepared for upcoming internal exams.

Internal Test I for Semester II

Internal Test I for Semester IV

## Action taken report of the previous IQAC meeting:

The softcopies of Jignasa projects that were submitted for state level presentations.

  
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