



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution	GOVERNMENT DEGREE COLLEGE
• Name of the Head of the institution	DR. RAHATH KHANAM
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08732226995
• Mobile No:	9959865303
• Registered e-mail	adilabad.jkc@gmail.com
• Alternate e-mail	iqacgdcadb@gmail.com
• Address	Government Degree College Adilabad , Shanthi Nagar, Adilabad
• City/Town	Adilabad
• State/UT	Telangana
• Pin Code	504001
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated college
• Type of Institution	Co-education
• Location	Urban

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **KAKATIYA UNIVERSITY**
- Name of the IQAC Coordinator **J. THIRUPATHI**
- Phone No. **08732226995**
- Alternate phone No. **9959865303**
- Mobile **9491399092**
- IQAC e-mail address **adilabad.jkc@gmail.com**
- Alternate e-mail address **iqacgdcadb@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<http://ccets.cgg.gov.in/Uploads/files/buttonDetails/106875.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<http://ccets.cgg.gov.in/Uploads/files/buttonDetails/106367.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.41	2006	02/02/2006	31/12/2013
Cycle 2	B	2.46	2014	10/12/2014	09/12/2019
Cycle 3	B	2.17	2021	31/03/2021	30/03/2026

6. Date of Establishment of IQAC

05/03/2015

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
0	0	0	0	0

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of

[View File](#)

IQAC

9.No. of IQAC meetings held during the year **7**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Regular meetings of the Internal Quality Assurance Cell

Participated in ISO 9001:2015 2nd Surveillance and received certificate.

Encouraged staff members to undertake admission campaigns and preadmission counseling.

Preparation of academic calendar and participated in NIRF

Motivated the staff to participate in Departmental / National /International trainings/Seminars/Conferences/workshops

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Participation in ISO 9001:2015 2nd Surveillance	Participated in ISO 9001:2015 2nd Surveillance and received certificate
Registration of Alumni Association	Alumni Association was registered and received certificate of registration
Organization of webinars/seminars	Organized two webinars
Participation in Green audit	Participated in Green audit and received certificate
To inculcate awareness about entrepreneurship among the students	Established ED cell and conducted awareness programmes
To participate in NIRF	Participated in NIRF

13. Whether the AQAR was placed before statutory body? **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

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• if yes, whether it is uploaded in the Institutional website Web link:	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/106367.pdf				
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Cycle 3	B	2.17	2021	31/03/2021	30/03/2026
6.Date of Establishment of IQAC			05/03/2015		
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
0	0	0	0	0	
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• Upload latest notification of formation of IQAC			View File		

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Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	07/01/2023

15. Multidisciplinary / interdisciplinary

- The vision/mission of the institution reflects a multidisciplinary/interdisciplinary approach.
- The institution offers credit-based courses.
- The institution is affiliated to Kakatiya university which aims at multiple entry and exit as part of NEP.
- The institution undertakes "Jignasa" (Student study project) every year in which groups of students participate in a research-oriented activity.

16.Academic bank of credits (ABC):
The affiliating university is planning to take up the Academic bank of credits (ABC) as part of NEP.
17.Skill development:
The Telangana Skills and Knowledge centre (TSKC) and Telangana Academy for Skill & Knowledge (TASK) of the institution provides soft skills and value-based education through the training programmes from time to time.
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
Bilingual Teaching is used in the classrooms for the delivery of knowledge. The institution celebrates festivals that are part of Indian culture.
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
POs/COs are prepared and communicated to students.
20.Distance education/online education:
Courses such as Psychology are taught in Blended mode/ MOOCs. Faculty attended a number of training programmes in online/Blended mode. Some of the faculty members have done courses on Swayam platform.

Extended Profile

1.Programme

1.1 108

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 917

Number of students during the year

File Description	Documents
Data Template	View File

2.2

360

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

136

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1

20

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2

26

Number of Sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	108
File Description	Documents
Data Template	View File
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Data Template	View File
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Data Template	View File
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Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	20
File Description	Documents
Data Template	View File

3.2	26
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	21
Total number of Classrooms and Seminar halls	
4.2	17.97670
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	141
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- The institution has developed a well-planned mechanism to implement the curriculum and the documentation of all records. The Principal, Staff Council, Academic Coordinator, Heads of the Department and lecturers are part of the institutional mechanism for planning and implementation.
- This institution is affiliated to Kakatiya University, and follows the curriculum set by the University. However a few senior faculty of our institution, as members of BOS participate in the design of the curriculum. As an affiliated institution, we don't have the flexibility to modify the curriculum issued by the university.
- For the implementation of the curriculum at the institutional level, one senior lecturer is appointed as an Academic Coordinator who monitors all the academic activities. Examination Coordinator looks after the conduct of Internal and External Examinations. One

committee is established with the heads of all the departments to prepare the Time-Table and monitoring of all the records at the department level. Every lecturer has to follow the timetable finalized by the institution-level committee.

- Choice Based Credit System was introduced in all the programmes of the institution from the academic year 2016 - 2017 with provision for electives in the 5th and 6th semesters.
- Academic Plan, Departmental Plan, Lecturer-wise plan are prepared and reviewed for effective curriculum delivery. All the activities are documented properly in Teaching Diary in online mode.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://kakatiya.ac.in/downloads/promotional_rules_CBCS.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- The institution strictly adheres to academic calendar and almanac of the affiliating university i.e Kakatiya University in all academic, and examinations matters.
- Internal Assessment is an important component of overall evaluation. It is taken up as per the norms and schedule of the the affiliating university. It is continuous and transparent.
- The almanac/academic calendar is released by university every year.
- The almanac is released every year at the beginning of the academic year by the university immediately after the admission schedule is over.
- The changes in the almanac are incorporated whenever necessary by the university.
- The college is bound by the rules of the university in the matter of the academic schedule and it is not free to follow its rules.
- Internal evaluation is done continuously as per the rules and regulations of the university. Every examination has two components namely external and internal. For example, a semester-end examination that carries 100 marks, 20 marks

are allotted to internal evaluation. Two internal examinations are conducted as per the shedule of the university and papers evaluated. The better score of the two tests are counted for internal evaluation.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/69415.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

50

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

50

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- Institute integrates cross cutting issues relevant to Gender Environment and substantiality, human values &

professional ethics into the curriculum. The college follows curriculum framed by the affiliating university. Under Choice Based Credit System W.e.f the academic year 2020 - 21

- Environment Studies is offered as a compulsory paper in the I Semester (50 marks).
- The college has been working for the development of the students. The various programmes are arranged related to Gender Equality, Sustainability, Human Values and Ethics. The college teachers engage the students in various activities through Expert lectures, N.S.S., N.C.C., programmes. The environmental issues are dealt in detail in the classroom through a regular subject entitled 'Environmental Science.' The students must understand the human values & follow professional ethics in their relevant field. Various departments organize the lectures on Human Values, especially on Gender Equality, Women Empowerment, and Skill Development for the students of the college. Camps are conducted by the N.S.S Department for their students to familiarize with the prevailing problems of rural India, make them aware of responsibilities and the professional ethics. Especially we are proud enough to state that we have not noticed till this date any major issues of Ragging and complaints from students about their harassments. The college works with the objective of generating Social awareness among the students.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

17

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/108792.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

540

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

409

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The learning levels of the students are assessed by

- Internal Assessments Semester end examinations
- Classroom activities such as quiz, seminars, debates etc.

Internal Assessment is done by the institution as per the academic calendar/almanac of the university. Semester - End examination is held at the end of each semester by the university in the months of November -December and April-May. The internal assessment carries a weightage of 20% marks and the external assessment carries the remaining 80% marks.

Strategies for Slow Learners:

- Mentors-Mentee Interaction: The respective Mentors have one to one interaction with their mentees and understand the progress in academic growth, sports, cultural activities, regularity, and active participation in co-curricular and extra-curricular activities. After that, the mentees will be given personal counseling by mentors.
- Remedial classes are organized to improve the performance, Strategies

For Advanced Learners:

- Students are encouraged to get the university ranks strategically by special guidance. Coaching classes are arranged for P.G entrances.
- Talented students are motivated to participate in extra-curricular activities and cultural competitions in "YUVATARANGAM".
- The academic achievements of the students are motivated and praised by the College every year on annual day with an appreciation

File Description	Documents
Link for additional Information	NIL
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
917	20

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In our Institute, apart from the conventional methods, various student-centric methods adopted for enhancing the learning experience of students.

- Teachers involve the students in the class by asking questions frequently during the lecture, by discussing the concepts.
- Provision for individual student /group of students involved in practical.
- Teaching-Aids and audio-visual aids, power-point presentations, digital boards are used to make teaching-learning interesting for learners.
- Experiential learning through study projects (jignasa study project).
- Student seminars are conducted on a regular basis.This gives good opportunity for students to strengthen the concepts of the subject.
- Quiz competitions, debates are conducted by the departments. These competitions increase the knowledge and thinking power of students.
- To increase participative learning, students are given assignments.
- All the faculty members of the college understand and acknowledge that 'student voice' and their role are central in learning. So the role of the teacher is to be a

facilitator of learning.

- The newly-introduced CBCS system encourages student-centric methods as it gives choice to students. Instead of marks and ranks, it emphasizes credit-based assessment
- Personal counseling and motivation is given by the teacher which builds up confidence in the students and they more actively participate in the class.

File Description	Documents
Upload any additional information	View File
Link for additional information	NIL

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- The Faculty members of the college use ICT technology to improve the teaching and learning process.
- Zoom and Google classrooms, You- Tube, E- mails, What's App group, College website are used as platforms to teach, communicate, provide material and syllabus, make announcements, presentations, and share information.
- These applications are also used to provide online education during the covid-19 situation.
- Projectors, computers/laptops, smart boards/digital boards with broadband connection/ wi-fi are used in the classrooms. Xeroxing facility is available in the library.
- Recorded video lessons are uploaded in the you tube channel of the Institution.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://ccets.cgg.gov.in/Uploads/files/butttonDetails/15001.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

19

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

20

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

1

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

72

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- Internal Assessment in college is transparent and robust, and every student is aware about the internal evaluation process of the theory & practical subjects.
- The institute strictly follows the affiliating university norms and guidelines for conducting semester examinations as well as internal assessments.
- Marks for the IA and semester examinations will be posted in the university website. Student can apply for recounting and revaluation of their answer scripts and can get a photocopy of the assessed answer script.
- The institution has an examination committee which takes care of the exam-related works.
- Internal assessment tests are conducted in a fair and transparent manner. Evaluation of answer scripts are done. A variety of tools are taken into consideration in IA performance. tests, Assignments, Projects, practicals and attendance are used to assess students performance internally.

File Description	Documents
Any additional information	View File
Link for additional information	http://ccets.cgg.gov.in/Uploads/files/butonDetails/106364.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institute strictly follow the mechanism of affiliating university in regarding of examination related grievances and this mechanism is transparent, time-bound and effective.

Institute level committee (examination branch):

- Coordinator - Sri J.Vijaya kumar
- Chairperson of concerned programme: Two senior faculty members one from Life sciences and one from Physical sciences.

University level committee:

- Controller of examinations
- Additional controller of examination
- Chair person of the concerned programme Registrar

Redress of Grievances related to Internal assessment / semester end examination:

- For the grievances related to internal assessment, an aggrieved student shall meet an institutional level committee with an application. The committee will try to redress the grievance within a reasonable time-bound i.e 5 working days
- If the student is not satisfied with the verdict of the institutional level committee, he can approach the principal.
- For the grievances pertaining to the semester end examination the applications of aggrieved student are forwarded to the affiliating university level committee. The university level committee shall consider the appeal of the student and make recommendation preferably within 15 days.
- There are provisions for recounting of marks, re-evaluation of answer scripts .
- The follow up of the complaint is given priority by the Institute level committee.

File Description	Documents
Any additional information	View File
Link for additional information	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/106364.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

- Teachers acquaint the students with broad outcomes of course at the beginning of the academic year. In the case of a few courses, the learning outcomes are described in the course book either in the preface or the objectives and broad contours sections of the text book.
- Earlier the outcomes of a programme or course are not written down by the lecturers. After the implementation of CBCS system from the year 2016-17, all the lecturers are instructed to write down the outcomes and convey them to the students so that the students can understand what they would gain after the completion of a particular programme or course.
- Learning Outcomes of Programmes and Courses are uploaded on the Institution website for reference.
- The importance of the learning outcomes has been communicated to the teachers in IQAC Meetings and Staff Meetings.
- Teachers are instructed to spend at least two to three classes for discussing the learning outcomes with the students at the beginning of the course during introductory classes. They are further advised to review the awareness of outcomes at least once during the course.
- They are further advised to keep a hardcopy of the outcomes in the department for ready reference both by teachers and students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://ccets.cgg.gov.in/Uploads/files/butttonDetails/117699.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- The faculty members are instructed to prepare a list of course outcomes.
- The course outcomes aim at expected outcomes from the students in respect of knowledge, skills and behavioural changes.
- Internal assessment and semester-end examinations conducted by the university are used to measure the CO's.

- The course outcomes are written by the lecturer concerned. The lecturers take into consideration the broad goals and objectives of the curriculum framers.
- These outcomes are related to broad components of learning such as knowledge, comprehension, skill set, value set etc. The level of attainment of the outcomes is indicated in the marks attained by the students in both internal and external examinations.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/117699.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

136

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/108953.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://ccets.cgg.gov.in/Uploads/files/buttonDetails/108795.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research

projects / endowments in the institution during the year (INR in Lakhs)**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	NIL

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

2

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- This institution has a cordial relationship with the neighbourhood community which helps in taking up number of

extension activities in terms of impact and sensitizing students to social issues, contributing to good citizenship, community service, holistic and all round personality development of students. NSS and NCC are the agencies which play a pivotal role in conducting extension activities.

- The college has two NSS units (100 volunteers each) and one NCC unit (100 cadets).
- The regular activities of the NCC and NSS were affected by the pandemic. Keeping this in mind, COVID helpline centres were started and shared information through Whatsapp groups on availability of beds and blood in the hospitals.
- The following activities are conducted by the NSS during this academic year:

1. International Yoga Day
2. Covid Helpline Centre
3. Free Mask Distribution
4. NSS Advisory Committee Meeting
5. Fit India -Freedom Run
6. Prof. Jayashankar Jayanthi
7. Celebrating Teachers' Day
8. Covid Vaccination Drive
9. NSS Programme Officers' Meet
10. NSS Day Celebrations
11. Clean and Green
12. Participation In Youth Voter Festival
13. Bathukamma Sambaralu
14. NSS Volunteers Enrolment
15. Orientation Programme
16. Swachaatha Rally
17. Dist. Level Quiz Competition
18. Awareness on Voter Enrolment
19. Indian Constitution Day
20. World AIDS Day
21. International Human Rights Day
22. National Mathematics Day
23. Aids Awareness Programme
24. Yoga Awareness and Practice
25. World Environment Day

- The following activities were taken up by the NCC during this academic year:

1. Black day,
2. Punit Sagar Abhiyan

3. Covid Helpline Centre
4. National Voters' Day
5. Covid-19 Vaccine Drive
6. Haritha Haram
7. Swachh Bharath Abhiyan

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

13

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

933

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has adequate facilities for teaching -learning process:

- Campus Area - 15 acres
- Classrooms - 20
- Laboratories -09
- Zoology Museum - 01
- Botany Museum - 01
- Seminar Hall-01
- Computers - 141 (including nine systems attached with smart boards and projectors)
- Computer Labs-2
- LAN - All Departments , ICT Enabled Rooms and computer labs
- E- Class rooms With Digital Boards - 03
- LCD Presentation Class Rooms - 01
- Projectors enabled Class Rooms/Labs -08
- English Language Lab - 01
- TSKC Lab - 01
- Library building - 01
- Mana TV -01
- RO plants -02
- Nappy vending machine -01

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/63288.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has facilities for sports and games. College provides the sports equipments to the students.

- Indoor games room: Chess, Carroms and Table -Tennis (2)
- Gymnasium - 01
- Outdoor games: Basket ball court, shuttle badminton court and Net practice area for cricket and play ground.
- Our students participate in Kho-Kho, Kabbadi, valleyball, Long jump, high jump, shot put etc.
- Central hall/Yoga hall
- Students participate in various cultural and literary activities.
- Students participate in Cultural activities during Annual Sports day, Fresher's day.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

11

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/butttonDetails/63288.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

11.86653

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library of the College has 32126 books, partially computerized/ automated and subscribes to Nlist (Inflibnet).

- It is located on the upstairs in a spacious hall with provisions for books and reading room.
- It subscribes to periodicals, dailies, and other magazines Both the faculty and students make use of it in their leisure time
- The college has a Librarian. He guides the faculty and students in locating appropriate reference books.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	NIL

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.059

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

79

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- The IT facilities like internet, Digital Classrooms/ ICT enabled class rooms, LCD and Virtual Classrooms are maintained by the College under the supervision of the Principal/ Academic Coordinator.
- The College is equipped with Internet and Wi-Fi .
- The College relies on BSNL for leasing bandwidth for both administrative and academic purposes.
- The College ensures that it maintains consistent connectivity through regular checks and servicing.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/15001.pdf

4.3.2 - Number of Computers

141

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

11.86653

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- The college has a procedure for maintaining and utilizing physical, academic and support facilities like laboratory, library, computers, classrooms, gym, etc.
- Cleanliness is maintained by the attendants who clean and sweep the college campus, classrooms etc. every day and provide drinking water facility to students and staff.
- For maintaining library activities and facilities, the Principal constitutes a Library Development Committee. The laboratories of various departments are maintained by concerned heads of departments in consultation with the Principal of the college.
- The sports activities are maintained by a sports development committee which is constituted by the Principal. Physical Director looks after the Sports and games.

- Biometric attendance, CC cameras and Nappy vending machine are maintained by senior faculty members who are given charge.
- The maintenance of UPS and Battery and inverter facilities are provided by the respective suppliers.
- E-classrooms and the related system are maintained by the corresponding service provider.
- For Maintenance of Minimum Standards and facilities at Collegelike lights, fans and drinking water, toilet facilities for men and women students etc., are being done as per the instructions of the commissioner.
- The facilities which are provided to the students are free of charge as this institution is a government institution.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

414

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

414

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/112913.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

15

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

15

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	B. Any 3 of the above
---	------------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression
5.2.1 - Number of placement of outgoing students during the year
5.2.1.1 - Number of outgoing students placed during the year

13

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year	
5.2.2.1 - Number of outgoing student progression to higher education	
9	
File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File
5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)	
5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year	
0	
File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year	
5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.	
0	

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students have been represented as members in various academic and administrative committees to the institution to maintain transparency in academic and administrative activities and influence the matters which concern them in a concrete and direct manner. It is also a great source of experience one of the basic skills which are needed in life.

Students are also nominated as class representatives.

The following are some of the committees in which students represent as members include.

- Administrative Committee
- Academic Committee
- Sports committee
- Library committee
- Disciplinary Committee
- Anti Ragging Committee
- Women Empowerment cell
- Grievance Redress Committee
- Students Affairs Committee
- NSS and NCC etc.

Most of the activities of the college are student-centric with a view to provide students opportunities towards leadership, planning and organizing, management of events by playing energetic roles.

Student Committees are formed to conduct Freshers Day and College Sports Day. Students are encouraged to act as anchors in

different programmes. This way students are engaged as representatives in various activities.

File Description	Documents
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/106364.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

3

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is registered alumni association and its registration number is 474 of 2021. The institution has active alumni of no.226 and they support for the development of the institution.

File Description	Documents
Paste link for additional information	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/110581.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision :

- To impart high-quality education.
- To infuse social and national responsibilities.
- To inculcate moral values.
- To involve all the stakeholders for the development of the institution.

Mission:

- The college has endeavoured to build itself as an institution of excellence with all possible infrastructure facilities available to the students.
- Using ICTs and effective methods of teaching by faculty members.
- Conducting outreach programmes, socially useful works and celebrating national importance days.
- Promoting extensive reading habits among the students and encouraging them to participate in various curricular and co-curricular activities.

Nature of Governance:

The college is headed by Principal. The college has a staff

council with appropriate Representation from all departments with HODs / In charges of the Depts. In addition, there are various committees to look after the different aspects of the college.

Some of the important committees are:

- IQAC Committee
- Institutional Planning Committee
- UGCCommittee
- Women Empowerment Cell
- Examinations Committee, etc.

The committees are formed as per the norms and need where ever it necessary. Stakeholders advice is taken into consideration in decision making for smooth governance of the college.

File Description	Documents
Paste link for additional information	http://ccets.cgg.gov.in/Uploads/files/but tonDetails/106364.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- To enhance teacher and student participation in developmental activities of the college decentralization of governance will help. This structure would be more responsive for the sake of all the stakeholders in the institution.
- Majority decisions are taken by the staff council with proper representation from all the departments.
- Various aspects of the college are discussed thoroughly in the staff council meetings and decisions are taken unanimously as far as possible.
- The decisions pertaining to the matters of the concerned committee are taken by its stakeholders.
- The matters particularly regarding to the finance are taken to the staff council for taking a decision.

A couple of cases where participatory management is practised are:

- Initially, no faculty member/members used to take initiatives in conducting programmes, awareness campaigns..etc regarding Anti Drug Addiction. But when the Anti Drug Addiction Committee was set up in the institution the head and members approached DM&HO, Superintendent of Police and Senior Advocates of the District and invited them to the college. Subsequently, they successfully conducted the Anti Drug Addiction Awareness Campaign in the college. Health and Hygiene Committee, Anti-Ragging Committee and others participated in it and also extended their cooperation along with the students.
- Initially, no students have enrolled themselves into the online study courses and so as the faculty members. But when MOOCs Committee was initialized in the college many students have successfully enrolled in their names into the different online courses.

File Description	Documents
Paste link for additional information	https://ccets.cgg.gov.in/orgChart.do
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institution has a perspective plan. The aspects considered for inclusion are:

- Quality enhancement and the improved teaching-learning environment.
- Enhancement of student support systems. Improved student success rate.
- To be more innovative and be more creative in academic delivery; with a strong emphasis on effective integration of technology in the teaching-learning process.
- The teacher to be more of a facilitator and mentor than just a full time tutor.
- To nurture and develop research culture among the students and staff.
- To emphasize on multidimensional development of students.
- The college has been quick to adopt to onlineteaching during the pandemic and subsequent lockdown. The youtube channel has been created for institute and faculty members

were uploaded recorded video lessons in that channel.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.youtube.com/channel/UCD7o3D-Z991IpU8pZiI3opg/videos
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- The institution is headed by a principal who looks after all the academic and administrative aspects. Next to him, there is a vice-principal whose duty is to Co-operate the principal in his administration. Then the staff divided into the academic side at the one hand and administrative side at the other hand. Academic staff consists of various departments like Botany, Zoology, Mathematics, Telugu, English, Physics...etc. They are responsible for the curricular and co-curricular aspects regarding their subjects. The academic staff also consists of various committees and cells to look after various issues/aspects for smooth governance of the institution. Each committee has a head /convener and members as per the norms.
- On the administrative side, Administrative Officer discharges the duties of administrative aspects. He looks after salary bills, other bills of the employees and other funds and grants assigned to the college. And also the service matters of the staff.
- Superintendent helps the Administrative Officer in his duties and also supervises his subordinates. Senior Assistant, Junior Assistant, Record Assistant look after the service matters of the staff and maintain the records concerned. They also maintain the important records of the students like admission and removal register..etc Attendants (Office Subordinates) assists all the above.

File Description	Documents
Paste link for additional information	https://ccets.cgg.gov.in/orgChart.do
Link to Organogram of the Institution webpage	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/68369.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Government Degree College, Adilabad is a public-funded educational institution. The following welfare measures are granted to the staff members as per the rules and regulations of the Government of Telangana and other regulatory bodies:

- Implementation of PRC/UGC Scale to State Employees
- Dear Allowances/HRA/CCA/GPF/CPS
- Consolidated Pension/Family Pension
- Medical reimbursement facility is available to the employees and their spouse, children
- Cashless medical treatment is given to the employees under Employee Health Scheme (EHS).
- Group Insurance Scheme (GIS)

- TSGLI- Telangana State Government Life Insurance Scheme
- Telangana government granted a special increment in salary after the formation of Telangana state in 2014.
- CAS (Career Advancement Schemes) and AAS (Automatic Advancement Scheme)
- Maternity and Fraternity Leaves
- Medical leave
- On Duty facility to participate in Refresher Courses (RC), Orientation Courses (OC), FIPs (Faculty Improvement Programmes) and Faculty Development Programmes, workshops, Seminars etc.
- Encashment of Earned Leaves (ELs)
- Payment of salaries
- Child Care Leave
- Compassionate Appointment (on the untimely death of an earning member of a family)
- Cremation expenditure (paid on the death of a state government employee)
- Gratuity

File Description	Documents
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/butttonDetails/113695.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

9

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- Commissioner of Collegiate Education nominates external peer academic audit team after completion of every academic year to appraise the performance of the teachers in academics.
- The overall performance of the institution is also appraised by external peers nominated by CCE, Telangana State, Hyderabad every year. Appropriate action is taken by the principal on the shortfall identified by the academic audit team and the action taken report is submitted to the CCE within a week.
- Further the commissioner reviews the performance of the teaching faculty and different cells and committees frequently through direct meetings or video conferences. APIs (Annual Performance Indicators) are also collected from the teaching faculty and sent to the commissioner. These are used not only for performance appraisal but also for the sake of CAS(Career Advancement Scheme).
- College Administration and Information Management System (CAIMS) is used to gather information pertaining to college and faculty for appraisal and feedback is provided.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

This college has a mechanism for both internal and external audit of all financial activities.

- The principal of the college and Chartered Accountant appointed by the Commissioner of Collegiate Education, conducts internal financial audits from time to time. Every month the accounts are reconciled with treasury figures.
- Departmental Audit is to be conducted by Commissioner of collegiate Education, Hyderabad.
- The external audit to be conducted by the Accountant General, Government of Telangana according to their schedule or interval.
- The institution maintains transparency in all financial activities.
- The financial audits are carried out for the year 2021-22.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- Central government agencies like RUSA, UGC..etc, and state government provideresources for the development of the institution.
- Local philanthropists, retired lecturers, individuals, and alumni, etc. have also been approached for mobilisation of resources.
- The funds given by the Dist authorities are being utilised for mid-day meals during preparatory period for examinations.
- The details of the contributions and expenditure are maintained in the college.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In order to enhance the quality of the institution in all spheres, various quality assurance strategies initiated by The IQAC of the institution are as under:

- All the faculty members are encouraged and supported to participate in Orientation, refresher courses, Workshops, Seminars, and conferences (National & International) related to the teacher-learning process and research.
- Teachers are also supported and encouraged to participate in examination and evaluation processes.
- The college also provides a platform for the students to participate in Intra- College and Inter -College level debates, competitions, seminars etc.
- Regular meetings of IQAC are conducted under the chairmanship of the Principal with a fixed agenda and suggestions are taken from all the members of IQAC for improvement and better implementation of curriculum.
- During the period of pandemic and ensuing lockdown, Teachers were encouraged to conduct sessions on the virtual platform to take care of the students' mental health and to uplift their spirits apart from the classes.

- All the teachers are encouraged to use audio-visual teaching aids, charts, models etc. for effective teaching-learning processes. Almost all the laboratories are provided with charts, models etc for effective teaching-learning process.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- The IQAC does regular reviews of the institutional aspects in the academic and administrative matters.
- The regular meetings of the IQAC internally as well as with the principal and different committees are conducted to ensure stocktaking and earmarking of the scopes of improvement in all possible spheres of the Institution.
- Regular feedback obtained from different stakeholders help in proper identification of the target area.
- In staff and IQAC meetings, all aspects related to teaching-learning and other quality related matters are discussed and improvements and further steps needed are noted.
- Review of activities as per Academic Calendar, Almanac, time table etc., are done periodically.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality

B. Any 3 of the above

audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/111273.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Constitution of Committees:

- The institution has constituted internal complaint committee (ICC), Women Empowerment Cell, Anti Ragging cell, Discipline Committee etc. are constituted.

Gender sensitization programmes:

- Conducted Yoga for women, Celebration of International Women's Day, Awareness programme on Employability Skills etc.,

Safety and Security:

- Visitors log book
- Surveillance through CC TV cameras
- Sanitary nappy vending machine with an incinerator provided
- Presence of male & female constables during the examinations
- Restricted entry to the campus. Proper Boundary wall and fencing

- **Counseling:** by the faculty on gender equity and related issues.

Common Room: Seminar hall, T- SAT (Mana TV) room, library, indoor sports room; gymnasium, etc

Gym and Sports and Games facilities: Different timings for girls in the gym. Woman Physical Director trains girl students

NCC: 19 girl cadets being trained.

Escort: Female students are accompanied by female faculty during the visits or programme organized outside the college campus.

Recruitment and admissions: Representation to women and girls
Recruitment of staff and admission of students by the state government

Active Participation: Girls are encouraged to actively participate in curricular and co-curricular activities.

File Description	Documents
Annual gender sensitization action plan	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/110580.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/111670.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **Solid waste management** :Dust bins are provided in the campus to keep the college clean and neat. These solid wastes are collected by the workers of Adilabad Municipal Corporation for disposal. The solid waste that is generated in the campus (dried leaves and other solid material) is dropped into the pits. The students are also encouraged and mobilized for green practices and waste management by the initiatives of NSS and NCC.
- **Liquid management**:The liquid waste is transported out of the institution through pipes to the drainage canals.Lab chemicals are diluted before discarding in the washbasin.
- **E-Waste Management**:The E-Waste generated in the college campus is collected and kept separately.The cartridge of printers is refilled outside the college campus. We follow the E-waste management policy issued by theCommissioner of Collegiate Education.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/111671.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities. Different sports and cultural activities organized inside the college promote harmony towards each other. Days such as International Women's day, Yoga day, National Unity Day etc., celebration of festivals such as Batukamma, also promote tolerance and harmony. Telugu Bhasha Dinotsavam, Telangana Bhasha Dinotsavam, Hindi Diwas and Urdu Language Day, English Language day are celebrated to inculcate linguistic harmony. Institute has code of ethics for students and a separate code of ethics for teachers and other employees. All the staff and students are expected to follow these codes irrespective of cultural, regional, linguistic, communal socio economic and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The students and employees are sensitized about the constitutional obligations: values, rights, duties, and responsibilities of citizens through regular classroom teaching and through various programmes conducted in the college. Awareness is created about Fundamental rights and duties of every Indian guaranteed by the constitution through National Voter's Day, Constitution Day (Samvidhan Diwas) etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution organizes and celebrates a number of national and international commemorative days like Republic Day, Independence Day, International Yoga Day, Rashtriya Ekta Diwas, Hindi Diwas, Bathukamma festival, Women's day celebrations, English Language Day, Telangana Bhasha Dinotsavam, Telugu Bhasha Dinotsavam, NSS Day, NCC Day, Teacher's Day, Telangana Formation Day, World Environment Day, International Human Rights Day, Earth Day, National Mathematics Day, World No-Tobacco Day, National Voter's Day, National AIDS Day, Innovation and Creativity Day, Mahatma Jyotibha Phule Jayanti, Dr. B. R. Ambedkar Jayanti etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

I. BEST PRACTICE

1. Title: "Creating Awareness through Celebration of Important Days"

2. The context that required the initiation of the practice (100 - 120 words): A majority of the students of the college come from the surrounding rural areas. It is observed that they lack the awareness of the important national and international days. In various competitive examinations, interviews and personality tests, there are questions on the importance of various days. One of the goals as per the vision and mission statements of the college is that the college will strive for the all-round development of the students. In this context, this practice has been initiated to observe and celebrate the important days by involving the students and all the departments.

II. BEST PRACTICE

1. Title: "Student Participation/Involvement in Social Activities through NCC/NSS"
2. The context that required the initiation of the practice (100 - 120 words): The curricular activities on the campus need to be supplemented by co-curricular and extra-curricular activities in order to achieve the aims and objectives of the educational plan. Attendance of students in the curricular activities is mandated by minimum attendance requirements. The participation and involvement of the students in Social Activities is generally neglected in educational contexts. In this context, it is felt that students should be involved in various social activities conducted mainly by the NCC and NSS units of the college. This will still social skills in students and better prepare them for their future life outside the campus.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The most important area in an educational setting is teaching-learning process. The college has been striving to improve its

teaching-learning process. Being a teaching-focused college, it is imperative to constantly endeavour to improve the teaching methods. The lecturers of the college have adopted student-centric methods as follows:

- quizzes
- student-seminars
- projects
- field trips
- extension lectures
- use of technology
- discussion and question-answer
- demonstration

As a result of the above, students have been participating in the learning process more actively. student engagement is the main focus in the classroom, laboratory etc. Teachers have been advised to consciously increase Student Talk Time (STT) and decrease Teacher Talk Time (TTT) particularly in the classroom. They have started to adopt some of the above in order to reorient their teaching.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- To introduce value added/certificate/skill-oriented courses
- To use student-centric teaching methods
- Motivating the staff to register and pursue PhD course
- Motivating the staff to attend seminars/workshops/training programmes/FDPs etc.
- Providing better learning environment to students/neighbourhood via library/reading room etc
- Striving for increase in greenery on the campus through plantation of trees