



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution

SRI VENKATESHWARA GOVERNMENT ARTS
AND SCIENCE COLLEGE

- Name of the Head of the institution **A. SHIVALEELA**
- Designation **PRINCIPAL (FAC)**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **9440743826**
- Mobile No: **9440743826**
- Registered e-mail **palem.gdc@gmail.com**
- Alternate e-mail **pri-gdc-plm-ce@telangana.gov.in**
- Address **PALEM VILLAGE**
- City/Town **Mahaboobnagar**
- State/UT **Telangana**
- Pin Code **509215**

2.Institutional status

- Affiliated / Constitution Colleges **Affiliated**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **PALAMURU UNIVERSITY**
- Name of the IQAC Coordinator **MRS. S. VIDYA RANI**
- Phone No. **9395148929**
- Alternate phone No. **9395148929**
- Mobile **9395148929**
- IQAC e-mail address **palem.gdc@gmail.com**
- Alternate e-mail address **pravvidyas@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year)) <https://gdcts.cgg.gov.in/palem.edu>

4. Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <http://ccets.cgg.gov.in/Uploads/files/buttonDetails/76633.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	71.45	2006	21/05/2006	20/05/2011
Cycle 2	B	2.54	2014	24/09/2014	23/09/2016

6. Date of Establishment of IQAC **05/06/2006**

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
nil	nil	nil	0	0

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year **20**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Promoted Online Teaching due to pandemic.

To increase students strength in our college.

To conduct awareness programs to the teachers on using ICT tools in online teaching.

To promote our college in this district to increase students strength.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>The IQAC put enormous efforts to arrange seminars and workshops for ICT enabled teaching learning methods. The teachers were requested to enroll themselves for the training in e-content preparation.</p>	<p>At the end of this academic year, we all saw the benefits of such arrangements. Specially at the time of pandemic, these online methods helped the teachers to maintain the uninterrupted teaching learning process</p>
<p>IQAC took steps to encourage and motivate students from every department to pursue their active participation in student seminars, workshops, debate, quiz, cultural competitions in our own college campus as well as in other colleges</p>	<p>Many students were motivated by different approaches made by the teachers and students participated in all the programs actively.</p>

13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A**Data of the Institution**

1.Name of the Institution	SRI VENKATESHWARA GOVERNMENT ARTS AND SCIENCE COLLEGE
• Name of the Head of the institution	A. SHIVALEELA
• Designation	PRINCIPAL (FAC)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9440743826
• Mobile No:	9440743826
• Registered e-mail	palem.gdc@gmail.com
• Alternate e-mail	prl-gdc-plm-ce@telangana.gov.in
• Address	PALEM VILLAGE
• City/Town	Mahaboobnagar
• State/UT	Telangana
• Pin Code	509215
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	PALAMURU UNIVERSITY
• Name of the IQAC Coordinator	MRS. S. VIDYA RANI
• Phone No.	9395148929

• Alternate phone No.	9395148929				
• Mobile	9395148929				
• IQAC e-mail address	palem.gdc@gmail.com				
• Alternate e-mail address	pravvidyas@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://gdcts.cgg.gov.in/palem.edu				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/76633.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	71.45	2006	21/05/2006	20/05/2011
Cycle 2	B	2.54	2014	24/09/2014	23/09/2016
6.Date of Establishment of IQAC			05/06/2006		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
nil	nil	nil	0	0	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			20		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional			Yes		

website?	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
Promoted Online Teaching due to pandemic.	
To increase students strength in our college.	
To conduct awareness programs to the teachers on using ICT tools in online teaching.	
To promote our college in this district to increase students strength.	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
The IQAC put enormous efforts to arrange seminars and workshops for ICT enabled teaching learning methods. The teachers were requested to enroll themselves for the training in e-content preparation.	At the end of this academic year, we all saw the benefits of such arrangements. Specially at the time of pandemic, these online methods helped the teachers to maintain the uninterrupted teaching learning process
IQAC took steps to encourage and motivate students from every department to pursue their active participation in student seminars, workshops, debate, quiz, cultural competitions in our own college campus as well as in other colleges	Many students were motivated by different approaches made by the teachers and students participated in all the programs actively.

13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020-21	14/03/2022
15. Multidisciplinary / interdisciplinary	
<p>MULTIDISCIPLINARY: An approach to curriculum integration which focuses primarily on the different disciplines and the diverse perspectives they bring to illustrate a topic, theme or issue. A multidisciplinary curriculum is one in which the same topic is studied from the viewpoint of more than one discipline. Frequently multidisciplinary and crossdisciplinary are used as synonyms describing the aim.</p> <p>In Class Examples: Multidisciplinary approaches in experiential learning can take places across all majors, programs, and levels of student learning. Examples for in-class activities could include:</p> <ul style="list-style-type: none"> Students can be tasked to use different lenses to evaluate case studies, role plays, interviews, journals, etc.; Coordinate seminars or group activity across majors who may work with similar populations but in different contexts such as public health, criminal justice, social work, and nursing or engineering, financy, architecture, and urban planning; Pair students based on majors to work on collaborative projects and reflect on how their differing perspectives enhanced the work; and Invite guest speakers across disciplines to discuss their roles in addressing a problem or concern in a community. <p>Out of Class Examples</p>	

Outside of the classroom, students can be assigned homework as individuals or in groups. Examples could include:

- Create an assignment where students interview a professional in their own field in addition to two others, compare and contrast their answers based on the discipline and theoretical perspectives that drive their work;

16.Academic bank of credits (ABC):

Academic Bank of Credits (ABC) is a virtual/digital storehouse that contains the information of the credits earned by individual students throughout their learning journey. It will enable students to open their accounts and give multiple options for entering and leaving colleges or universities. There will be "multiple exits" & "multiple entries" points during the higher education tenure & credits will be transferred through the ABC seamlessly.

ABC can be considered as an authentic reference to check the credit record of any student at any given point in time. Thus, the concept of ABC is fuel to boost the efficiency of faculty and help students embrace a multi-disciplinary educational approach. The idea is to make students "skillful professionals" and help their overall growth.

In a crux, the Academic Bank of Credits will be a game-changer in transforming Indian education to a great extent.

Functions Of Academic Bank Of Credit (ABC)

- The Academic Bank will be accountable for opening, closing, and validating the academic accounts of students.
- It will carry out tasks such as credit accumulation, credit verification, credit transfer/redemption of students.
- The courses include online and distance mode courses offered by the government and institutes.
- The validity of these academic credits earned by students will be up to seven years and students can redeem these credits.
- The credits can be redeemed and students can seek admission directly in the second year at any university.
- The validity will be up to seven years, hence, students will have to rejoin within seven years.

17.Skill development:

Skills development is globally considered as key for productive employment. Hence it is an important means for increased productivity, private-sector development, inclusive economic growth and poverty reduction. Economic diversification and structural change towards high productivity sectors is necessary for combating poverty in a sustainable way. Linking skills development to broader education and employment, growth and development strategies and systems is essential to ensure relevance, policy coherence, coordination and alignment. Studies show that effective, sustainable approaches to workforce development and employment must improve a combination of skills for employability of individuals, and at the same time build a sustainable system for improved private-sector competitiveness.

DEVELOPMENT AS AN INTEGRAL PART OF LIFELONG LEARNING

Lifelong learning takes on a broader approach than education. It is the organising principle putting adequate integrated and systematic policy and practice into place for social transformation within a framework of sustainable development. In an education system that provides opportunities for lifelong learning.

Skills development is the process of (1) identifying your skill gaps, and (2) developing and honing these skills. It is important because your skills determine your ability to execute your plans with success.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The rapid changes in the global knowledge economy with the advancement in science and technology have led to dramatic changes in the society. No doubt that India has leaped many boundaries in all sectors- commerce, technology and development etc., but at the same time there has also been detachment from our belief and fall in values. In such a fluid scenario, it is very important to retain our glorious ancient past which reverberates the philosophy of Upanishads revolving around the concepts of the Brahman (the universal soul) and the Atman (the individual soul), the teachings of the Bhagavad-Gita elucidating the ideals of the 'KarmaYoga' (the path of action), the 'Bhakti Yoga' (the path of devotion), and the 'Gyan Yoga' (the path of knowledge) for self-realisation. Today we need to draw our identity from such a sprawling belief system which gives a unique

stature to India at the global platform where people from abroad look up to India and resort to yoga and meditation to de-stress and rejuvenate their mind. Challenges The various constructive recommendations of NEP 2020 need a pragmatic integration in our curriculum which emphasizes not only being technologically endowed but an ethical usage of latest technologies in our everyday.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-based education is a system where all the parts and aspects of education are focused on the outcomes of the course. The students take up courses with a certain goal of developing skills or gaining knowledge and they have to complete the goal by end of the course. There is no specific style or time limit of learning. The student can learn as per their choice. The faculty members, moderators, and instructors guide the students based on the target outcomes. Benefits Of Outcome-Based Education (OBE) For Students: Brings clarity among the teachers and students Every student has the flexibility and freedom of learning in their ways. There is more than one method of learning Reduces comparison among the students as everyone has a different target. Completely involves students taking responsibility for their goals.

Benefits Of Outcome-Based Education (OBE) For Students

- Brings clarity among the teachers and students
- Every student has the flexibility and freedom of learning in their ways.
- There is more than one method of learning
- Reduces comparison among the students as everyone has a different target
- Completely involves students taking responsibility for their goals The [outcome based education system](#) also referred to as standard based education, has proven to be a success in helping institutions.

20.Distance education/online education:

here is often a lot of ambiguity between online learning and distance education, with people confusing one for the other. They are two different formats of teaching, but many times the terms are used interchangeably and often incorrectly. So let's set aside all the doubts surrounding online learning and distance education. Here is a guide to explain what is entailed in both and also their differences.

What is distance education?

Distance education is traditionally known as the 'correspondence course' where study material and learning resources are sent to students through the post and now in the age of the internet through email. In fact, in the modern day and age, the material is often in the form of video tutorials along with PDFs and other documents.

What is online Learning?

Online learning is a more mode

Extended Profile

1.Programme

1.1	297
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	292
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	210
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	12
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	12
File Description	Documents
Data Template	View File
3.2 Number of Sanctioned posts during the year	16
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	18
4.2 Total expenditure excluding salary during the year (INR in lakhs)	13.32
4.3 Total number of computers on campus for academic purposes	75

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College is affiliated to Palamuru University, Mahabubnagar, and the curriculum for all the courses is prescribed by the concerned Board of Studies of the University. The same curriculum is adopted by all the departments in the college. Other co-curricular and extra-curricular activities are designed and

implemented in accordance with the Academic Calendar issued by the Commissioner of Collegiate Education (CCE) and the Almanac has given by the University.

At the beginning of every academic year, the IQAC commences meeting with all HODs and initiates the process of preparation of the blueprints for curriculum planning and development by every department as per the University guidelines. The Heads of the Departments convene meetings and prepare the curriculum planning and deployment blueprint. Periodic meetings of the Heads are convened to review the process of implementation.

The Institution ensures delivery of the curriculum in the following ways: Allotment of workload in each department is done based on specialization/options/ experience of faculty. Timetables are prepared by the timetable Coordinator in the concerned departments with the approval of the Principal. Faculty members prepare lecture notes and teaching plans for theory subjects and laboratory manuals for practical subjects according to the curriculum of Palamuru University, Mahabubnagar. Based on the pre-requisites, extra hours are allotted to certain subjects. Academic coordinator and Principal monitor the syllabus completion status every two weeks. Adherence to syllabus completion as per teaching plans is monitored through academic records maintained by the concerned faculty. Assignments are given on regular basis for every internal exam syllabus. Internal examinations for theory and practical subjects are conducted as per the schedule given by the University. Question papers for the internal tests are designed such that the course outcomes are attained.

Teaching faculty are entrusted with the task of mentoring 20 students on academic and personal issues, leading to a better learning atmosphere and sustaining their performance. Contents beyond the syllabus are taught through industrial visits, e-learning, and guest lectures by experts from the industry and academia. e- Resources like National Digital Library, provided in Digital library to supplement the syllabus. Teachers are encouraged to adopt audio-visual teaching methods such as PPTs, ICT tools, and online courses using e-class rooms. The college also organizes various programs related to the academics such as Field Trips, Educational Tours, Personality Development Seminars, TSKC. The library at the college is well equipped with books, journals, magazines, newspapers and an Internet Facility. It is indeed a pridemoment to mention that earlier Principal Dr. DSR. Rajender Singh was an EC member till 2018, L. Ramesh Kumar, Asst professor of Botany and T.Sri Krishna, Asst professor of

Mathematics are the members of various Board of studies (BOS).

Page

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://gdcts.cgg.gov.in/palem.edu

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Sri Venkateshwara Government Arts & Science College adheres to the academic calendar strictly designed by the affiliated University and the Commissioner of Collegiate Education, Telangana Hyderabad designed for the conduction of extracurricular activities regularly as a part of sensitizing the students to have a better awareness of the various issues related to the National and International importance.

As a part of CIE, the teachers prepare to teach plans according to the academic calendar and guidelines of the University. The schedule of external examination is fixed by the University and the same is displayed on the notice board for students. In case of any change in the University schedule, some changes are required to be made in the internal evaluation as well. These changes are communicated to the students well in advance. However, all efforts are made by the Institution to adhere to the academic calendar for CIE.

The academic calendar is prepared by the academic coordinator in consultation with Department Faculty(s). At the beginning of the academic session, the students are apprised of the academic calendar and displayed on notice boards Only the head of the institution can incorporate minor changes in the academic calendar which may deem fit considering the unforeseen circumstances. The Schedule of All Examinations is given in the academic calendar. The course teachers announce the syllabus and display the question bank for Assignment-I and Assignment-II as per the academic calendar.

This educational institution conducts several add-on and certificate courses within the schedule fixed by the University apart from executing all curriculum activities functionally by way of fulfilling all kinds of academic needs of the students without

any deviation as per the Almanac of the University. This educational institution plans systematically well before the beginning of every semester under CBCS pattern with the consultation of all the departmental committees for the initiation and execution of activities such as the planning of syllabus, completion of syllabus, preparing the students for internal and external examination as per the schedule issued by the affiliated Palamuru University Mahabubnagar. In the true sense, the continuous internal evaluation of the students is made by way of conducting home assignments, tutorials, internal tests, conduction of seminars, and conduction of add-on & certificate courses as per the academic calendar prepared well in advance.

I) The following are the important aspects of the academic calendar

- Academic calendar of departmental activity
- Planning of multiple activities of respective committees.
- Planning of extra- curricular activities of N.S.S cultural department.
- Activities of sports department including prize distribution function.
- Planning of examination department of the college.
- Tentative schedule of university examination.
- University schedule of holidays and vacations term and term start dates.

II) The college implements the examination and evaluation process as follows:

- Semester-wise two Internal exams.
- Semester examination Evaluation procedure.
- Some of the training and courses are conducted by the third parties
- The students' abilities and skills are evaluated by them.

However, social activities such as the celebration of birth and death anniversaries of the national icons and celebration of various National and International days are organized in the college.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://gdcts.cgg.gov.in/OtherPages.edu?page=getSubMenus&centreId=67&id=7775

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

51

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

26

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

This institution is a vital part of society and believes that curriculum must fulfill social needs as the stakeholders of the institution are part of the society. Therefore, the college lays emphasis on value-based education. There are cross-cutting issues like gender discrimination, environmental pollution, the sustainability of eagerness to acquire knowledge, human values, professional ethics, conservation of water and energy, global warming, patience, and intolerance. Curriculum level: Through the curriculum, the college attempts to sensitize the students on issues like gender discrimination, gender sensitization, social issues, human values, and professional ethics, pollution, global warming, conservation of water and energy, etc. Environmental

Studies and Gender Sensitization to be taught as compulsory subjects for First and Second Year students as part of the syllabus accompanied by core subjects.

- Language subjects include literary units dealing with human values.
- Political science, History, and Economics acquaint the students with Human rights, duties and responsibilities.
- The syllabi of Botany, Zoology, Chemistry, and Biotechnology deal with the issues of the environment like pollution, conservation, eco-friendly methods to human sustainability.
- Physics and Mathematics give the logical thinking and ability to apply to social needs, alternate ecofriendly energy sources.

College level:

This college sincerely promotes gender equity which is the fairness of treatment for women and men, as for their respective needs this may include equal treatment of rights benefits obligations, and opportunities. The counseling is also done indirectly through the celebration of birth anniversaries of prominent women personalities and celebrates Women Equality Day and International Women's Day. The institution has constituted the Internal Compliance Committee (ICC) and the Women Empowerment Cell (WEC) with the senior lady teacher as convener and other women teachers and some girl students as members.

The Grievance Redressal Cell (GRC) is also involved in gender-sensitive measures. The Food Festival is organized by the WEC, this program was intended to cultivate the feeling of responsibility and entrepreneurship among the students. Apart from these, co-operation, equality, social service, social responsibility are integrated into the curriculum and it is implemented with the help of , NSS Units and Sports and Games Self Study Report of college.

Environment: College gives importance to rainwater harvesting in the form of digging pits in the campus at suitable places. Our Chemistry department stores rainwater and is used as distilled water. The volunteers from the NSS Units of the college under the guidance of the Program Officers were involved in the digging of four water soak pits on the college campus which can allow the rainwater to sink and replenish groundwater.

Sustainability: To sustain the institutional values we are

adopting a code of conduct for students, faculty, Non-Teaching Staff, and Principal. The Fundamental Rights and duties of an Indian Citizen: The fundamental rights and duties say that Live, Equality, Freedom, Education, Cultural, Information, Constitutional Remedies are the basic human rights of all citizens irrespective of race, place, religion, caste, creed, age, gender. Thus, the cross-cutting issues are integrated and addressed at the College level.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://gdcts.cgg.gov.in/OtherPages.edu?page=getSubMenus&centreId=67&id=15608

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

420

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

128

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Constructive measures of the improvement of Slow Learners:

2. .After finding out the slow learners in each class and group, doubts in the concerned subjects are clarified by the lecturers.

3. Slow learners are divided into small groups and fixing up their responsibility of the battering their academic performance is greatly taken up by the Advanced Learner. An Advanced Learner is given that responsibility because the slow-learners could better open-up with their doubts with the co-students.

4. After the careful examination of the previous semester and exam results. Remedial classes, revision classes and doubts clarification classes are organized and conducted for the benefit of the slow-learners.

Perspective measures for the Advanced Learners:

1. Our Institution has always an eye on Advanced Learners to enhance their capability and skills in grasping and understanding the subject topics sooner and better. We are going to conduct Group discussions quiz, Elocution and Essay- writing competitions etc.

2. students in each group are encouraged to participate in Jignasa Project work by selecting a topic and preparing a project on it with the guidance of any lecturer. Each and every year, such projects are presented to the cluster and state level competitions.

File Description	Documents
Link for additional Information	http://ccets.cgg.gov.in/Uploads/files/butt onDetails/76647.pdf
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
292	12

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In our Institution, all the faculty members are inculcated with the capability of innovative methods. All the faculty members are eagerly providing to give maximum knowledge to the students of remote areas.

In our Institution along with the old age methods like the T-L process, modern technology such as OHPS, LCD, and Smart Boards are also used to strengthen the old T-L process. In order to make teaching academic coordination to empower and enable the use of various tools and technology for the improvement of teaching-

learning by the faculty members.

All the faculty members are utilizing smartphones to transfer the subject knowledge by using Whatsapp Groups, Telegram Groups, and other social media platforms. All the faculty members are sharing their subject materials through social media platforms. The faculty members are getting rapport with the students through the above social- media groups, especially during the pandemic period.

The faculty members are preparing videos of their subject and uploading them on Youtube during the pandemic for the benefit of the students through this YouTube which has an international reach and other college students are also benefited with these educational videos. All the students are enabled with good concepts, group discussion, and debates organized by various universities/colleges.

The Institution has nominated almost all the members of the teaching staff for attending orientation programs, refresher courses, faculty development programs.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://gdcts.cgg.gov.in/OtherPages.edu?page=getGallery&centreId=67

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long-term learning. Also in this pandemic situation, it is apt to adapt blended mode of teaching learning for effective way of sharing knowledge. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education. The following tools are used by the Institute ICT Tools Use of ICT by faculty : A. PowerPoint presentations- Faculty is encouraged to use power-point presentations in their teaching by using LCDs and projectors. They are also equipped by a digital library, online

search engines, and websites to prepare effective presentations. B. Industry Connect- Seminar and Conference room are digitally equipped where guest lectures, expert talks, and various competitions are regularly organized for students. C. Online quiz- Faculties prepare online quizzes for students after the completion of each unit with the help of GOOGLE FORMS. D. Video Conferencing- Students are counselled with the help of Zoom / Google meet applications. E. Video lecture- Recording of video lectures is made available to students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/50014.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

12

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

12

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

2

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

41

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

A transparent, time-bound, and efficient method is being followed in Sri Venkateshwara Government Arts & Science College in terms of dealing with internal examination-related grievances. Various internal examinations are being performed throughout the semester. Some of them are- unit-test1, unit-test2, assignments, practical examinations, project works, continuous evaluation, etc.

Internal Assessments (Test 1 and Test 2):

Immediately, after the unit test, the solution of the test along with the question-wise marking scheme is displayed on the notice board within an hour after the test to maintain transparency and uniformity in the assessment of the internal tests. The faculty evaluates the papers within a week of the conduction of the test. The evaluated answer sheets are shown to students in class and faculty undertakes individual grievances with a student on the paper, if required by the student. A

Assignments :

The faculty evaluates assignments based on the rubric which is also shared with the students. The rubric consists of criteria- timely submission, clarity, neatness, etc. The evaluated assignments are given back to students thus maintaining the transparency of the marks assigned and resolving grievances if any.

Lab experiments :

The experiment performed in the lab by the student is immediately evaluated by the faculty and the performance marks are assigned based on the lab rubric designed by the faculty. The lab rubric is given in the lab manual which is shared with the students well in advance before the lab is conducted.

File Description	Documents
Any additional information	View File
Link for additional information	https://gdcts.cgg.gov.in/OtherPages.edu?page=getButtonDetails&centreId=67&id=16175

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

A transparent, time-bound, and efficient method is being followed in Sri Venkateshwara Government Arts & Science College in terms of dealing with internal examination-related grievances. Various internal examinations are being performed throughout the semester. Some of them are- unit-test1, unit-test2, assignments, practical examinations, project works, continuous evaluation, etc. Internal Assessments (Test 1 and Test 2): Immediately, after the unit test, the solution of the test along with the question-wise marking scheme is displayed on the notice board within an hour after the test to maintain transparency and uniformity in the assessment of the internal tests. The faculty evaluates the papers within a week of the conduction of the test. The evaluated answer sheets are shown to students in class and faculty undertakes individual grievances with a student on the paper, if required by the student. At the end of the semester, the average marks of both the unit tests is calculated and verified with the students. If any discrepancies are reported by the students, then they are resolved by the faculty immediately. Assignments : The faculty evaluates assignments based on the rubric which is also shared with the students. The rubric consists of criteria- timely submission, clarity, neatness, etc.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Programme outcomes, programme specific outcomes and course outcomes for all programmes offered by the Institution are prepared by the departments and approved at the beginning of the academic year by the academic coordinator in the form of manuals and the same is informed to the students by the concerned teachers in their classrooms. Teachers also explains the programme and course outcomes to students at the time of commencement of the semester for the benefit of the students. They exchange their views in this regard and infuse positive insight among students. In addition to the subject courses, the POs and PSOs such as TSKC, Yoga, Personality Development, Certificate courses are undertaken by the Institution to train the students to get soft skills, communication skills, life skills, critical thinking, self-

confidence, self defence and moral values. Every staff member is voluntarily assigned to provide the programme outcomes and specific outcomes from the syllabus designed by the University. Besides these, they conduct extension lectures, seminars, quizzes, debates, group discussions and student study projects to enhance creativity and innovativeness of both for the teachers and students. These provide a way for the all-around development of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our college is affiliated to Palamuru University, Mahabubnagar, Telangana State. We offer Under Graduate Courses under the Faculty of Arts, Commerce, and Science. For these programs and courses, the institution follows the curriculum designed by our affiliated university. The Programme outcomes, Programme specific outcomes, and course outcomes are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the classroom and displayed on the notice board. We take utmost care of measuring the level of attainment of POs, PSOs, and COs and follow formal as well as informal mechanisms for the measurement of attainment of the outcomes. We take feedback from all the stakeholders in this respect and try to take the necessary steps accordingly.

The institute follows the Academic Calendar of our affiliated university. All the subject teachers maintain Academic Diary in every academic year and use of digital diary from this year. All the subject teachers prepare Semester-Wise evaluation Reports. The internal examination committee analyzes evaluation reports of results. The institution considers feedback from the Stakeholders for the attainment of PO, PSO, and CO. and review of the Students' Progression to Higher Studies.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

12

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for the annual report	nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://gdcts.cgg.gov.in/OtherPages.edu?page=getSubMenus¢reId=67&id=5584>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Sri Venkateshwara Government Arts & Science College believes in the comprehensive and all-round evolution of its students, especially as social beings who understand their responsibility to society and its wellbeing.

Every Year, programs are organized under which students and staff participate voluntarily in community-based activities with the neighborhood. Various awareness programs, workshops, rallies and roadshows with themes like cleanliness, green environment & tree plantation, gender sensitization, traffic rule awareness, demonetization, and digital payment, and empowerment of girls and women.

The College has 2 very dynamic National Service Scheme (NSS) unit, which actively engages in socially relevant issues and contributes its role. The NSS unit organizes several street plays that sensitize a large audience about subjects such as Saving Water, Environmental Issues, Citizen Responsibilities, , etc. Other drives led by the NSS are the annual Blood Donation, Swachh Bharat and Voters Day.

Since the advent of the Covid-19 pandemic, the volunteers have taken an active part in spreading awareness on various issues like Mental health, the Aarogya setu app, and Mask making. Volunteers prepared masks at their homes in huge volume and distributed to common people. The Technical team came up with a COVID tracker wherein all the students would be updated with the number of COVID-19 cases.

Continuous voluntary activities by students to maintain cleanliness in and around the Campus, create awareness about the role of clean environment in human health and contribute to the National Swachh Bharat Abhiyan

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

165

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

9

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The infrastructure and facilities available on campus are among the very best.

The college has been built with a very good infrastructure for the benefit of the students. It is all done with a focus to provide the best possible facilities for the student community as well as the staff members. The college campus is spacious with well-ventilated classrooms, well-equipped laboratories, a library and spacious ground. Campus

The College is spread across 5 acres of land. It has 2 buildings viz. The main building houses a Principal's office and

Administrative office, Seminar Hall, Virtual Class Room,5 laborateries, Departments, Classrooms, Staffroom, etc.

Teaching Learning Facilities:

1. Classrooms: 17
2. Seminar Hall : 01
3. Laboratories : 05
4. Digital Class rooms : 03
5. Library - 01
6. UGC Net Center : 01
7. TSKC Lab -01

Computing Equipment :

1. Desktop Computers: 75
2. Printers: 10
3. Scanners: 01
4. Xerox Machines: 03
5. Internet Connections: 02
6. CC Cameras a: 08
7. Laptops: 03
8. Projectors: 12

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution gives utmost importance to the overall development of the students and organizes various sports, games, and cultural activities on campus regularly. The college has physical facilities for physical education activities. 1. Indoor games like chess, carom board, etc. equipment are available for students and staff. 2. College also has playgrounds for volleyball, kho-kho, Kabaddi. The sports material are also provided to students. 3. Long jump pit, single bar, the double bar also available as the gymnastic facility. 4. Musical instruments are available for organizing cultural programs. 5. Adequate open space is available in the campus for cultural activities. 6. Cultural activities are organized on the first day of every New Year. 7. The students

participate and perform in various cultural activities like folk songs, group songs, folk dances, skits, mimes, one act play, drama, Rangoli, poster presentation, and other cultural activities.

8. Students are also encouraged to participate in Youth Festival (Yuva Mahotsav). 9. Incentive marks are given to students who participate in cultural activities. 10. International Yoga Day is also organized every year on 21st June.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

18

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

13.32

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Sri Venkateshwara Government Arts & Science College palem has a long history of 58 Years in parallel with the history of the college which was established in the year 1963..The College library is the heart of the institution. It supports the process of a college education by providing required reading materials (Print + Electronic) to the user and opens the doors to the wide world of books which encourages reading for a gain of knowledge and pleasure. The library is equipped with the essential academic and intellectual needs of its students.

It is well stocked and the collection consists of more than 22765 books. The collection is continuously updated with changes in curriculum, It subscribes to many newspapers and Journals.

The library is a member of N-LIST(a program of INFLIBNET) to provide remote access to users to a huge number of e-resources.

Objectives:

1. Extend support to teaching, learning, and research initiatives of the college
2. Provide career employment information resources to the users
3. Provide access to Internet, OPAC, and e-resources
4. Create a suitable ambiance for optimum usage of library resources.
5. Assist in the retrieval of reading material and e-resources.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

18

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has well-developed IT facilities including Wi-Fi. An adequate number of computers with printers, scanners, and high-speed internet is available in the office, examination section, computer room, store, and library. All computers are in LAN with an internet bandwidth speed of 50 mbps. There are 75 Computers in the College. All the computers are installed with the required software.

IT Facilities Provided in last five Years

- RUSA Additional Class Rooms Built with 8 Rooms.
- Seminar hall renovated and equipped with Sound Systems, LCD Projectors, and furniture.
- As per the NAAC Peer Team Instructions -Principal Chamber is changed to another room and renovated with all the equipment and furniture.
- The wifi facility is available in the college with 50mbps Speed.
- One Virtual Classrooms are installed
- 3 Digital Boards were installed.
- TSKC Lab was established with the capacity of 23 Computers.
- LCD TV was installed in the MANA TV Room to watch the TSAT Nipuna Classes.
- 53 HP i3 Desktops were purchased for the benefit of students.
- all the Laboratories were installed with LCD Projectors.
- UPS-5KVA -6 and UPS-15KVA-1 were installed.
- Institute has upgraded the 10 Mbps Leased Line Internet connectivity to 100 Mbps Fiber Net Connections.
- The Internet Service Provider (ISP) BSNL provides connectivity with high fault tolerance.
- Internet connectivity is available in TSKC LAB, Virtual Class Rooms, Digital Class Rooms and
- Administration Office, UGC Recourse Centre, Library.
- There is a Separate Internet Connection for Library and UGC Recourse Centre.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	nil

4.3.2 - Number of Computers

75

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintenance of Library Facilities: The books and journals are maintained against disfiguring. Bookbinding is carried out on regular basis for damaged books to avoid further damage. Stock verification is done as a part of regular monitoring and control. Pest control is done on regular basis for maintaining books safe from termites. Library Committee has been constituted for coordination in respect of learning resources.

- Procurement of new books & renewal of journals and recommendations for additional books
- Updating and maintaining all library records

Addressing issues and grievances of users update and upgrade the library contents, periodically as per updates in curriculum

Computers: The institute has an adequate number of computers with internet connections and utility software. Computer systems, UPS, Software, and Servers are maintained by outsourced technicians, Lab Assistants, and Lab-In Charges. IT infrastructure is maintained by the head, IT Coordinator along with the departmental coordinator. **Classrooms & Seminar hall:** Classrooms and Seminar halls are provided with enough seating capacity and LCD projectors. Cleanliness of classrooms and seminar hall is maintained on regular basis. Working condition of the audio system, LCD projectors, etc. is done on regular basis.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

90

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

10

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to institutional website	nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

10

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institute believes in giving equal opportunity to the students in supporting the college faculty in running the affairs of the college. For this the college endeavors to provide them with opportunities to participate in various academic and administrative bodies. As per the recommendation of college IQAC, the principal decided to form the Student Council from 2021-2022. Representative from each class were selected by the students. SRC (STUDENTS' REPRESENTATIVE COUNCIL) is a student body of the college consisting of student representatives from all the branches. The SRC is mainly involved in conducting and organizing

intra and inter-college activities. These events include Sport & Culture Annual Day, Festivals, Cultural Events and extension activities. All these activities throughout the year help the students to improve on their communication skills, presentation skills, and organizational skills and help boosting the self-confidence of the students and help them explore their latent talents. Aims and objectives of SRC are as follows: To enhance communication between students, administration, staff and parents and all concerned To enhance communication between students, administration, staff and parents and all concerned stakeholders. To promote friendship and respect among fellow students and teachers. To promote co-curricular and extracurricular activities by providing the platform.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Inspired by the spirit and sacrifices made by Late Thotapally

Subrahmanyam garu in developing Palem village, the Alumni of Palem Educational Institution have formed a Charitable Society called "Palem Poorva Vidyarthula Seva Samithi" which is registered under the A.P. Public Societies Registration Act, 2001, vide Regn.No.91 of 2012, dated 30-01-2012.

The objects of Society include:

- Developing the small villages like Palem as a model village.
- Propagation of greenery. Promotion of academic excellence in schools and colleges.
- Providing food at least once in a day to totally uncared and unsupported old people.
- Annadanam to feed the poor, supply of books to libraries, promoting sports, conducting free yoga classes and medical camps, etc

Alumni Contribution to the Development of College :

- alumni Association involves in College Development plannings.
- Alumni meeting held every year and alumni members gives their suggestions to College Development. Providing Scholarships to the Toppers from all the Groups of every year to encourage the students.
- Conducting Personality Development Classes with the Experts from various Departments.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Sri Venkateshwara Arts & Science Degree College, a sterling landmark of Higher Education in the Palem village of Nagarkurnool District was established in the year 1963 by the peerless efforts of Sri.Thotapalli Subbaiah of Palem village with the prime motive of ensuring quality education within the reach of poor and downtrodden rural students hailing from all the corners of the district.

VISION: Integrating quality education and life skills which enables the rural and first-generation Learners of our college to meet global demands.

MISSION

1. Providing a structured learning environment.
2. Promoting the learning skills among the less privileged backgrounds and encouraging them to be a part of the high-quality education process.
3. Empowering them with the latest teaching strategies and updated skills
4. Inspiring them towards community service through innovative programs.
5. The vision and mission of the institution is communicated To all the stakeholders through our college website and display on the college notice board.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Sri Venkateshwara Government Arts & Science College promotes and practices decentralization in all academic and administrative activities, it has various academic and administrative committees to monitor, plan and execute smooth functioning of the Institute.

Administrative Decentralization:

Principal and other Faculty are responsible for planning and policy implementation, academic and other extension activities. The Principal gives instructions to the faculty to prepare the annual departmental budget. The Principal conducts a meeting with all the faculty members of the department and asks them to submit requirements along with relevant quotations, depending upon the need of the syllabus and current industry trends. For the acquisition of goods and services, including requisition preparation, payments to suppliers, and follow-up inquiries, college practices decentralization by providing operational autonomy to the faculty. Faculty members prepare a consolidated report and submit to the Principal for approval. The Principal consolidates requirements of all the departments and forwards it to the CCE for approval.

Academic Decentralization:

There are several different committees with well-defined functions that give academic and administrative leadership to the institution. Academic Council Committee is responsible for the holistic development of the college and to recommend the enhancement of student facilities, students' life and experiences at the Institute.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

CPDC committee and the Student Council under the guidance of the Principal design a strategic plan for development activities in the college. This helps in achievement of objectives such as updating facilities in the classrooms and labs and providing placements opportunities, improvement in academic performance of the students and the staff, enrichment of the faculty through MRP, RC, OC, FDP research activities acquiring higher qualifications enhancing their lecturer-learning ability by improving ICT facilities.

The college strategic plan for future development is:

- CPDC committee meets every year well in advance and the committee decides the programs to be organized through the various mutual interactive programs within the district.
- For the development of infrastructure and lab facilities.
- The students are encouraged to participate in at least one sport for overall development, for which UGC sanctioned RUSA block to the college and Gym facility is also available in the college.
- College students do regularly practice in the Gym.
- The college sends the proposals to establish the center for training like constable, DSC coaching.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Commissioner of Collegiate Education, Telangana State is the administrative appear head of all the Degree Colleges in the State. The Commissioner oversees the performance of the staff implementation of the policy of the government on education, and appointment and transfers of the staff in the state.

1. **Principal:** The Principal is the head of the institution for both academic and administrative wings. He/she constantly and continuously monitors the academic activity in the institution in compliance with the orders of the Commissioner.

2. **Staff Council:** It consists of HODs of all the Departments of the College. The academic wing consists of the Heads of Departments and the members of faculty while the administrative wing consists of a Senior Assistant and Junior Assistants, Record assistants, and Office Subordinates.

3. **Committees :** Admission Committee, RUSA Committee, AISHE

Committee, IQAC Committee, etc.,

The organizational structure of the College is planned according to the guidelines of the Council of Higher Education, Hyderabad, Telangana Government. Academic planning and execution for the college it has been mooted by the Principal, Vice Principal, Academic Coordinator, IQAC, and the HODs of the different Departments.

File Description	Documents
Paste link for additional information	nil
Link to Organogram of the Institution webpage	https://ccets.cgg.gov.in/Uploads/files/but tonDetails/31221.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The Sri Venkateshwara Government Arts & Science College, Palem is a government-funded educational institution based on the concept of a 'welfare state'. Accordingly, the college extends various welfare measures in order to ensure the effective performance of the teachers and non-teaching staff. The following welfare schemes are available to the staff members as per the rules and

regulations of the Government of Telangana and other Regulatory Bodies:

The institution is providing effective welfare measures to the students and staff which include:

For students:

- Providing drinking water facility with RO water plant.
- Scholarships
- Bus Pass Facility
- Providing Student ID cards.
- Conducting various literary, cultural, sports & games.
- Conducting student study projects.

For Staff:

- Health cards issued by the Government of Telangana Group Insurance Scheme (GIS),
- Telangana Providing teaching faculty ID card.
- Providing non teaching faculty ID card.
- Telangana State General Life insurance (TSGLI).
- Maternity, Paternity leave facilities. Medical leave facility.
- Training in Basic Computer Skills
- UGC/State Government scales of pay
- On-Duty facility to attend Orientation and Refresher Courses
- Regular superannuation pension.
- New pension scheme. Medical Reimbursement or EHS (Employee Health Scheme) take up minor and major research projects.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

10

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has a mechanism of taking feedback from the students regarding the faculty teaching appraisal. At the end of each academic year, this feedback is obtained through a questionnaire. The head of the institution also holds informal discussions with the students in order to know their views on teaching. Apart from this, the evaluation is done by external peers also. At the end of each academic year, an academic audit is carried out by the expert team nominated by the CCE. The feedback forms collected from the students are analyzed by the Advisory committee consisting of the Principal, the IQAC Coordinator, the Academic Coordinator, and the Senior lecturers. Accordingly, suggestions are given to the faculty for enriching the teaching-learning process. With this practice, the teaching-learning process has shown better results. The faculty puts in continuous efforts to satisfy the students and to achieve better results. The institution does not formulate any performance appraisal system on its own, except the feedback on the teaching staff from the students. The Commissioner of Collegiate Education -T.S. Hyderabad has formulated the performance appraisal mechanism consists of three steps. College-level. District-level. State-level. College level: The College gathers the information regarding performance appraisal from the staff.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

1.The Institution manages the Fees Collected amount as per the Government rules and Instructions of the Commissioner of Collegiate Education. 2.This institution has regular audit internally and externally. 3.The external audit committee is framed by the Commissioner of Collegiate Education, Hyderabad. 4.Generally, committee members are senior lecturers from all over the state. External academic audit reports will be handed over to the Commissioner of Collegiate Education, Hyderabad. 5.A financial audit is conducted by the Regional Joint Director of Collegiate Education, Hyderabad. Frequently AG audit teams also come to and conduct the audit. In every Principal's superannuation, a depth audit will be held. 6.Any lapses in the procedure shall be reported to the Principal who shall take necessary action and take initiation by following the procedures. The Principal and IQAC Coordinator always strive to encourage the Faculty members of all the departments to organize Seminars / Conferences / Workshops by sending proposals to various bodies for financial assistance and also put great efforts to utilize the resources of the college to the extent possible to provide quality and outcome based education to the students. To generate the resources towards research, collaborative projects etc from Govt. Funding agencies such as UGC, NAAC, MHRD, CCE.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Principal and IQAC Coordinator always strive to encourage the Faculty members of all the departments to organize Seminars / Conferences / Workshops by sending proposals to various bodies for financial assistance and also put great efforts by heart and soul to utilize the resources of the college to the extent possible to provide quality and outcome-based education to the students. To generate the resources towards research, collaborative projects, etc. from Govt. Funding agencies such as UGC, NAAC, MHRD, TSCE, etc.

The allocation of the Financial Resources is planned by the Staff Council of the college.

The regular expenditure of the college will be met either from the special fee.

The Power Charges, Telephone, Internet charges and water bill, TA&DA, Postal stamps all will be met from the Govt. budget.

The Purchases of Books, Games Material, Audio Visual Equipment, University Affiliation Charges,

The Purchases equipment, chemicals, and other machinery are purchased from the Govt. Budget.

The institutional strategies for the mobilization of funds purely depends upon the limited financial resources available for any government institution. The financial resources through which the institution mobilize the funds are;

State government budget released in four quarters.

Special fee collected from the students.

Additional special fee is collected from the students who join in the restructured courses. The funds released from RUSA.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1.The institution considered that the IQAC is the hub of the quality improvement and processing unit of the college. It takes utmost care in the formulation of strategies that will have an impact on the enhancement of the quality of the teaching-learning process.

2.The IQAC and academic coordinators prepare the annual academic calendar and annual action plan of the institution every year.

3.The IQAC monitors the process of preparation of the subject-wise, paper-wise, annual curricular plan with the subject faculty along with the Academic Coordinator.

4.It designs the feedback proforma on individual faculty and institution as a whole.

5.It recommends the measures to be taken to strengthen the teaching-learning process.

6. The IQAC recommends conducting remedial classes, Quiz competitions, Group discussions, Workshops, Seminars, Preparation of subject-wise question banks that improve

7.the quality of education that can transform a normal student into a skilled student.

The IQAC repeatedly emphasizes the importance of best practices which lead to gradual improvement in the teaching and learning process.

They are 1. feedback on the teachers. 2. Group discussions.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed. Admission to various programmes, summer, winter and mid-term vacations, examination schedule and declaration of results are notified in the Academic Calendar. All newly admitted students have to compulsorily attend the Orientation Programme, in which they are made aware of the philosophy, the uniqueness of the Education system, the teaching learning process, the system of continuous evaluation, compulsory core courses, various cocurricular activities, discipline and culture of the Institute. All students are also given a guided tour of the campus and the various facilities. Students are apprised of the Time-Table, Programme structure, syllabi of the courses before the semester commences. Important announcements are displayed on notice board and attendance and conduct of classes are monitored by the Principal. The Academic Co-Coordinator and the Discipline Committee members make random visits to ensure smooth functioning of classes. Class Committees are regularly conducted with students to take feedback and appropriate steps are taken to enhance the teaching-learning process. Feedback from students is also taken individually by teachers for their respective courses. Feedback is properly analyzed and shared with the Principal and individual faculty members. The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations. T

File Description	Documents
Paste link for additional information	nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of

B. Any 3 of the above

**Internal Quality Assurance Cell (IQAC);
Feedback collected, analyzed and used for
improvements Collaborative quality
initiatives with other institution(s)
Participation in NIRF any other quality audit
recognized by state, national or international
agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Sri Venkateshwara Government Arts & Science College provides all possible facilities and takes up all possible measures to be gender-sensitive. The College has cells and committees like Women Empowerment Cell, Internal Compliance Cell, Grievance redressal committee to strengthen gender sensitivity and gender equality. Safety and security: The safety of girls is a top priority at a college campus. Nowadays, a safe and supportive campus community is both an obligation and a challenge for college administrators and students. Institute should provide a comprehensive range of security amenities especially for girls within the premises, through a dedicated team of security personnel. It is a common phenomenon that most of the outstation students enrolling for different courses come out of their homes and cities for the first time in their life. It is therefore of utmost importance for institutions to provide them a comfortable and safe ambiance of 'feel at home' within the campus. Women's safety at any college campus is a serious concern now. This problem can only be solved through awareness and prevention programs, dialogue, and action. Students should be given regular lessons about sexual assault and its prevention from the school level itself so that they become

more aware and alert and do not hesitate in taking preventive and safety actions in case such circumstances are encountered in the future.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/file/d/1bv56wRU90mX4oy0Z9ux3ushCKPJeiltx/view
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/18Qh5fIi4t9myDFH8zirTERJUDhpOZZNZ/view

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

This institutes waste is generated in the form of solid, liquid and e-waste. Even though the quantity of waste generated in the college is meagre, the administration of the institution has adopted widely practices in its management.

Solid Waste Management: In the college, solid waste is generated in the form of litter, used papers, exhausted pens, another item of stationery. The following are some of the awareness initiatives that the college has taken to minimize the use of solid waste in the college:

1.This college manages solid waste in a systematic manner. The waste is usually segregated as wet waste and dry waste and handed over to the Municipal authorities.

2. For the disposal of solid waste in the college, the composting technique is adopted. All the waste is dumped in a pit and after a period of a few months, the decomposed waste is used as manure for the plants. As a follow-up action, the college students have dug up two pits in the college premises, the left-over food from the student is being thrown into them and producing the compost to be used for the plants on the campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://drive.google.com/file/d/1sK6dfawbPp3AccxWJZ47cIeatCLLPgSg/view?usp=sharing
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles

3. Pedestrian Friendly pathways**4. Ban on use of Plastic****5. Landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To build a nation of youth who are noble in their attitude and morally responsible, the college organizes and conducted several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff. To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated on the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony.

The college and its teacher and staff jointly celebrate the cultural and regional festivals, like New-year's day, Fresher Party ,teacher's day, orientation and farewell program, Induction program,plantation, Youth day, Women's day, Yoga day, festivals like Bathukamma celebration and etc. religious ritual activities are performed in the campus.

Besides academic and cultural activities, we have built up many strong infrastructures for a variety of sports activities for the physical development of the students. In this way the institute's efforts/initiatives in providing an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic, and other diversities

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1. Sri Venkateshwara Government Arts & Science College Palem envisioned to provide a "distinctive environment of educational excellence with human values and social responsibility" instills the constitutional values on which social cohesion and nation-building firmly rest.

2. The education system of today is imparting knowledge but somehow it lacks to imbibe the sense of responsibility and spirit of nationality among the students. Every one of us is conscious of our rights but has forgotten our duties and responsibilities as citizens of the country. In order to address these issues, the institution has undertaken various activities accordingly to sensitize the young minds of the learners and the staff working with the institution. It keeps the campus vibrant and makes the students reflect in regards to their commitment to the nation and its progress and protection. It is one of the facets of the vision and mission of the education society that runs the college. The college works to develop the students as better citizens of the country. It inculcates a feeling of oneness among the students through its practices and programs.

5. Awareness programmers are also organized activities relating to their tasks were undertaken by our NSS.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Sri Venkateshwara Government Arts & Science College is celebrating/organizing national and international commemorative days, events and festivals. National festivals play an important role in planting seeds of Nationalism and Patriotism among the people of India. Our institution celebrates these events with great enthusiasm to commemorate the ideology of nationalism and to pay tribute to our great National Leaders. The Staff and Students of the institution all come together under one umbrella to celebrate these occasions and spread the message of Unity, Peace, Love, and Happiness throughout. College celebrates the following days :

1. Independence Day Celebrations
2. Teachers Day 3. International Women's Day
4. National Voters Day

5. Environmental Day

6. National Science Day

7. Unity Day

Institute celebrates events regularly and international commemoratives to inculcate values among the students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices implemented by the institution:

BEST PRACTICE - I

1. TITLE OF THE PRACTICE: Mentor mentee system. 2. OBJECTIVES: The practice has been effectively implemented with the following objectives:- To guide the students in Academic matters and strengthen the student-teacher relationship effectively. To enhance rapport between teacher and student. To enhance students' academic performance and attendance. To frame a road map to fulfill the career-oriented aspirations and goals of the students. 3. ITS PRACTICE: In each class, representative and additional Class representatives are identified.

- Mentors maintain and update the Mentoring process which contains space for entering particulars and performance of students (class tests, monthly attendance records, etc.)
- After collecting all necessary information, Mentors offer guidance and counseling as and when required.
- It is the practice of Mentors to meet students individually or in groups.

4. **EVIDENCE OF SUCCESS:** By implementing the Mentor-Mentee system, it has been observed that there is a significant improvement in the teacher-student relationship.

BEST PRACTICE -II

1. **Title of the Practice:** Eco-friendly and Green Campus

2. **Goal**

1. To save the human being from the effect of environmental pollution.
2. Eco-campus by planting more trees.
3. Planting and maintaining trees.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Due to pandemic, our institution mainly focused on onlin teaching in 2020-21 Academic Year.Students and teachers focused on online learning through different kind of platforms like zoom, webx, google meetings etc., Lecturers guided the students to gain more knowledge and learn skills. Special training classes were conducted to the lecturers to make them use ICT tools effectively.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College is affiliated to Palamuru University, Mahabubnagar, and the curriculum for all the courses is prescribed by the concerned Board of Studies of the University. The same curriculum is adopted by all the departments in the college. Other co-curricular and extra-curricular activities are designed and implemented in accordance with the Academic Calendar issued by the Commissioner of Collegiate Education (CCE) and the Almanac has given by the University.

At the beginning of every academic year, the IQAC commences meeting with all HODs and initiates the process of preparation of the blueprints for curriculum planning and development by every department as per the University guidelines. The Heads of the Departments convene meetings and prepare the curriculum planning and deployment blueprint. Periodic meetings of the Heads are convened to review the process of implementation.

The Institution ensures delivery of the curriculum in the following ways: Allotment of workload in each department is done based on specialization/options/ experience of faculty. Timetables are prepared by the timetable Coordinator in the concerned departments with the approval of the Principal. Faculty members prepare lecture notes and teaching plans for theory subjects and laboratory manuals for practical subjects according to the curriculum of Palamuru University, Mahabubnagar. Based on the pre-requisites, extra hours are allotted to certain subjects. Academic coordinator and Principal monitor the syllabus completion status every two weeks. Adherence to syllabus completion as per teaching plans is monitored through academic records maintained by the concerned faculty. Assignments are given on regular basis for every internal exam syllabus. Internal examinations for theory and practical subjects are conducted as per the schedule given by the University. Question papers for the internal tests are designed such that the course outcomes are attained.

Teaching faculty are entrusted with the task of mentoring 20 students on academic and personal issues, leading to a better

learning atmosphere and sustaining their performance. Contents beyond the syllabus are taught through industrial visits, e-learning, and guest lectures by experts from the industry and academia. e- Resources like National Digital Library, provided in Digital library to supplement the syllabus. Teachers are encouraged to adopt audio-visual teaching methods such as PPTs, ICT tools, and online courses using e-class rooms. The college also organizes various programs related to the academics such as Field Trips, Educational Tours, Personality Development Seminars, TSKC. The library at the college is well equipped with books, journals, magazines, newspapers and an Internet Facility. It is indeed a pridemoment to mention that earlier Principal Dr. DSR. Rajender Singh was an EC member till 2018, L. Ramesh Kumar, Asst professor of Botany and T.Sri Krishna, Asst professor of Mathematics are the members of various Board of studies (BOS). Page

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://gdcts.cgg.gov.in/palem.edu

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Sri Venkateshwara Government Arts & Science College adheres to the academic calendar strictly designed by the affiliated University and the Commissioner of Collegiate Education, Telangana Hyderabad designed for the conduction of extracurricular activities regularly as a part of sensitizing the students to have a better awareness of the various issues related to the National and International importance.

As a part of CIE, the teachers prepare to teach plans according to the academic calendar and guidelines of the University. The schedule of external examination is fixed by the University and the same is displayed on the notice board for students. In case of any change in the University schedule, some changes are required to be made in the internal evaluation as well. These changes are communicated to the students well in advance. However, all efforts are made by the Institution to adhere to the academic calendar for CIE.

The academic calendar is prepared by the academic coordinator

in consultation with Department Faculty(s). At the beginning of the academic session, the students are apprised of the academic calendar and displayed on notice boards. Only the head of the institution can incorporate minor changes in the academic calendar which may deem fit considering the unforeseen circumstances. The Schedule of All Examinations is given in the academic calendar. The course teachers announce the syllabus and display the question bank for Assignment-I and Assignment-II as per the academic calendar.

This educational institution conducts several add-on and certificate courses within the schedule fixed by the University apart from executing all curriculum activities functionally by way of fulfilling all kinds of academic needs of the students without any deviation as per the Almanac of the University. This educational institution plans systematically well before the beginning of every semester under CBCS pattern with the consultation of all the departmental committees for the initiation and execution of activities such as the planning of syllabus, completion of syllabus, preparing the students for internal and external examination as per the schedule issued by the affiliated Palamuru University Mahabubnagar. In the true sense, the continuous internal evaluation of the students is made by way of conducting home assignments, tutorials, internal tests, conduction of seminars, and conduction of add-on & certificate courses as per the academic calendar prepared well in advance.

I) The following are the important aspects of the academic calendar

- Academic calendar of departmental activity
- Planning of multiple activities of respective committees.
- Planning of extra-curricular activities of N.S.S cultural department.
- Activities of sports department including prize distribution function.
- Planning of examination department of the college.
- Tentative schedule of university examination.
- University schedule of holidays and vacations term and term start dates.

II) The college implements the examination and evaluation process as follows:

- Semester-wise two Internal exams.

- Semester examination Evaluation procedure.
- Some of the training and courses are conducted by the third parties
- The students' abilities and skills are evaluated by them.

However, social activities such as the celebration of birth and death anniversaries of the national icons and celebration of various National and International days are organized in the college.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://gdcts.cgg.gov.in/OtherPages.edu?page=getSubMenus&centreId=67&id=7775

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

51

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

26

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

This institution is a vital part of society and believes that

curriculum must fulfill social needs as the stakeholders of the institution are part of the society. Therefore, the college lays emphasis on value-based education. There are cross-cutting issues like gender discrimination, environmental pollution, the sustainability of eagerness to acquire knowledge, human values, professional ethics, conservation of water and energy, global warming, patience, and intolerance. Curriculum level: Through the curriculum, the college attempts to sensitize the students on issues like gender discrimination, gender sensitization, social issues, human values, and professional ethics, pollution, global warming, conservation of water and energy, etc. Environmental Studies and Gender Sensitization to be taught as compulsory subjects for First and Second Year students as part of the syllabus accompanied by core subjects.

- Language subjects include literary units dealing with human values.
- Political science, History, and Economics acquaint the students with Human rights, duties and responsibilities.
- The syllabi of Botany, Zoology, Chemistry, and Biotechnology deal with the issues of the environment like pollution, conservation, eco-friendly methods to human sustainability.
- Physics and Mathematics give the logical thinking and ability to apply to social needs, alternate ecofriendly energy sources.

College level:

This college sincerely promotes gender equity which is the fairness of treatment for women and men, as for their respective needs this may include equal treatment of rights benefits obligations, and opportunities. The counseling is also done indirectly through the celebration of birth anniversaries of prominent women personalities and celebrates Women Equality Day and International Women's Day. The institution has constituted the Internal Compliance Committee (ICC) and the Women Empowerment Cell (WEC) with the senior lady teacher as convener and other women teachers and some girl students as members.

The Grievance Redressal Cell (GRC) is also involved in gender-sensitive measures. The Food Festival is organized by the WEC, this program was intended to cultivate the feeling of responsibility and entrepreneurship among the students. Apart from these, co-operation, equality, social service, social

responsibility are integrated into the curriculum and it is implemented with the help of , NSS Units and Sports and Games Self Study Report of college.

Environment: College gives importance to rainwater harvesting in the form of digging pits in the campus at suitable places. Our Chemistry department stores rainwater and is used as distilled water. The volunteers from the NSS Units of the college under the guidance of the Program Officers were involved in the digging of four water soak pits on the college campus which can allow the rainwater to sink and replenish groundwater.

Sustainability: To sustain the institutional values we are adopting a code of conduct for students, faculty, Non-Teaching Staff, and Principal. The Fundamental Rights and duties of an Indian Citizen: The fundamental rights and duties say that Live, Equality, Freedom, Education, Cultural, Information, Constitutional Remedies are the basic human rights of all citizens irrespective of race, place, religion, caste, creed, age, gender. Thus, the cross-cutting issues are integrated and addressed at the College level.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://gdcts.cgg.gov.in/OtherPages.edu?page=getSubMenus&centreId=67&id=15608

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

420

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

128

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Constructive measures of the improvement of Slow Learners:

2. .After finding out the slow learners in each class and group, doubts in the concerned subjects are clarified by the lecturers.

3. Slow learners are divided into small groups and fixing up their responsibility of the battering their academic performance is greatly taken up by the Advanced Learner. An Advanced Learner is given that responsibility because the slow-learners could better open-up with their doubts with the co-students.

4. After the careful examination of the previous semester and exam results. Remedial classes, revision classes and doubts clarification classes are organized and conducted for the benefit of the slow-learners.

Perspective measures for the Advanced Learners:

1. Our Institution has always an eye on Advanced Learners to enhance their capability and skills in grasping and understanding the subject topics sooner and better. We are going to conduct Group discussions quiz, Elocution and Essay-writing competitions etc.

2. students in each group are encouraged to participate in Jignasa Project work by selecting a topic and preparing a project on it with the guidance of any lecturer. Each and every year, such projects are presented to the cluster and state level competitions.

File Description	Documents
Link for additional Information	http://ccets.cgg.gov.in/Uploads/files/butonDetails/76647.pdf
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
292	12

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In our Institution, all the faculty members are inculcated with the capability of innovative methods. All the faculty members are eagerly providing to give maximum knowledge to the students of remote areas.

In our Institution along with the old age methods like the T-L process, modern technology such as OHPS, LCD, and Smart Boards are also used to strengthen the old T-L process. In order to make teaching academic coordination to empower and enable the use of various tools and technology for the improvement of teaching-learning by the faculty members.

All the faculty members are utilizing smartphones to transfer the subject knowledge by using Whatsapp Groups, Telegram Groups, and other social media platforms. All the faculty members are sharing their subject materials through social media platforms. The faculty members are getting rapport with the students through the above social- media groups, especially during the pandemic period.

The faculty members are preparing videos of their subject and uploading them on Youtube during the pandemic for the benefit of the students through this YouTube which has an international reach and other college students are also benefited with these

educational videos. All the students are enabled with good concepts, group discussion, and debates organized by various universities/colleges.

The Institution has nominated almost all the members of the teaching staff for attending orientation programs, refresher courses, faculty development programs.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://gdcts.cgq.gov.in/OtherPages.edu?page=getGallery&centreId=67

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long-term learning. Also in this pandemic situation, it is apt to adapt blended mode of teaching learning for effective way of sharing knowledge. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education. The following tools are used by the Institute ICT Tools Use of ICT by faculty :

A. PowerPoint presentations- Faculty is encouraged to use power-point presentations in their teaching by using LCDs and projectors. They are also equipped by a digital library, online search engines, and websites to prepare effective presentations.

B. Industry Connect- Seminar and Conference room are digitally equipped where guest lectures, expert talks, and various competitions are regularly organized for students.

C. Online quiz- Faculties prepare online quizzes for students after the completion of each unit with the help of GOOGLE FORMS.

D. Video Conferencing- Students are counselled with the help of Zoom / Google meet applications.

E. Video lecture- Recording of video lectures is made available to students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://ccets.cgg.gov.in/Uploads/files/butttonDetails/50014.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

12

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

12

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

2

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

41

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

A transparent, time-bound, and efficient method is being followed in Sri Venkateshwara Government Arts & Science College in terms of dealing with internal examination-related grievances. Various internal examinations are being performed throughout the semester. Some of them are- unit-test1, unit-test2, assignments, practical examinations, project works, continuous evaluation, etc.

Internal Assessments (Test 1 and Test 2):

Immediately, after the unit test, the solution of the test along with the question-wise marking scheme is displayed on the notice board within an hour after the test to maintain transparency and uniformity in the assessment of the internal tests. The faculty evaluates the papers within a week of the conduction of the test. The evaluated answer sheets are shown to students in class and faculty undertakes individual grievances

with a student on the paper, if required by the student. A

Assignments :

The faculty evaluates assignments based on the rubric which is also shared with the students. The rubric consists of criteria-timely submission, clarity, neatness, etc. The evaluated assignments are given back to students thus maintaining the transparency of the marks assigned and resolving grievances if any.

Lab experiments :

The experiment performed in the lab by the student is immediately evaluated by the faculty and the performance marks are assigned based on the lab rubric designed by the faculty. The lab rubric is given in the lab manual which is shared with the students well in advance before the lab is conducted.

File Description	Documents
Any additional information	View File
Link for additional information	https://gdcts.cgg.gov.in/OtherPages.edu?page=getButtonDetails&centreId=67&id=16175

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

A transparent, time-bound, and efficient method is being followed in Sri Venkateshwara Government Arts & Science College in terms of dealing with internal examination-related grievances. Various internal examinations are being performed throughout the semester. Some of them are- unit-test1, unit-test2, assignments, practical examinations, project works, continuous evaluation, etc. Internal Assessments (Test 1 and Test 2): Immediately, after the unit test, the solution of the test along with the question-wise marking scheme is displayed on the notice board within an hour after the test to maintain transparency and uniformity in the assessment of the internal tests. The faculty evaluates the papers within a week of the conduction of the test. The evaluated answer sheets are shown to students in class and faculty undertakes individual grievances with a student on the paper, if required by the student. At the

end of the semester, the average marks of both the unit tests is calculated and verified with the students. If any discrepancies are reported by the students, then they are resolved by the faculty immediately. Assignments : The faculty evaluates assignments based on the rubric which is also shared with the students. The rubric consists of criteria- timely submission, clarity, neatness, etc.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Programme outcomes, programme specific outcomes and course outcomes for all programmes offered by the Institution are prepared by the departments and approved at the beginning of the academic year by the academic coordinator in the form of manuals and the same is informed to the students by the concerned teachers in their classrooms. Teachers also explains the programme and course outcomes to students at the time of commencement of the semester for the benefit of the students. They exchange their views in this regard and infuse positive insight among students. In addition to the subject courses, the POs and PSOs such as TSKC, Yoga, Personality Development, Certificate courses are undertaken by the Institution to train the students to get soft skills, communication skills, life skills, critical thinking, self-confidence, self defence and moral values. Every staff member is voluntarily assigned to provide the programme outcomes and specific outcomes from the syllabus designed by the University. Besides these, they conduct extension lectures, seminars, quizzes, debates, group discussions and student study projects to enhance creativity and innovativeness of both for the teachers and students. These provide a way for the all-around development of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our college is affiliated to Palamuru University, Mahabubnagar, Telangana State. We offer Under Graduate Courses under the Faculty of Arts, Commerce, and Science. For these programs and courses, the institution follows the curriculum designed by our affiliated university. The Programme outcomes, Programme specific outcomes, and course outcomes are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the classroom and displayed on the notice board. We take utmost care of measuring the level of attainment of POs, PSOs, and COs and follow formal as well as informal mechanisms for the measurement of attainment of the outcomes. We take feedback from all the stakeholders in this respect and try to take the necessary steps accordingly.

The institute follows the Academic Calendar of our affiliated university. All the subject teachers maintain Academic Diary in every academic year and use of digital diary from this year. All the subject teachers prepare Semester-Wise evaluation Reports. The internal examination committee analyzes evaluation reports of results. The institution considers feedback from the Stakeholders for the attainment of PO, PSO, and CO. and review of the Students' Progression to Higher Studies.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	nil

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year**

12

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for the annual report	nil

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<http://gdcts.cgg.gov.in/OtherPages.edu?page=getSubMenus¢reId=67&id=5584>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non

government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Sri Venkateshwara Government Arts & Science College believes in the comprehensive and all-round evolution of its students, especially as social beings who understand their responsibility to society and its wellbeing.

Every Year, programs are organized under which students and staff participate voluntarily in community-based activities with the neighborhood. Various awareness programs, workshops, rallies and roadshows with themes like cleanliness, green environment & tree plantation, gender sensitization, traffic rule awareness, demonetization, and digital payment, and empowerment of girls and women.

The College has 2 very dynamic National Service Scheme (NSS) unit, which actively engages in socially relevant issues and contributes its role. The NSS unit organizes several streets plays that sensitize a large audience about subjects such as Saving Water, Environmental Issues, Citizen Responsibilities, , etc. Other drives led by the NSS are the annual Blood Donation,

Swachh Bharat and Voters Day.

Since the advent of the Covid-19 pandemic, the volunteers have taken an active part in spreading awareness on various issues like Mental health, the Aarogya setu app, and Mask making. Volunteers prepared masks at their homes in huge volume and distributed to common people. The Technical team came up with a COVID tracker wherein all the students would be updated with the number of COVID-19 cases.

Continuous voluntary activities by students to maintain cleanliness in and around the Campus, create awareness about the role of clean environment in human health and contribute to the National Swachh Bharat Abhiyan

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red**

Cross/ YRC etc., during the year	
2	
File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File
3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year	
3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year	
165	
File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File
3.4 - Collaboration	
3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year	
9	
File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The infrastructure and facilities available on campus are among the very best.

The college has been built with a very good infrastructure for the benefit of the students. It is all done with a focus to provide the best possible facilities for the student community as well as the staff members. The college campus is spacious with well-ventilated classrooms, well-equipped laboratories, a library and spacious ground. Campus

The College is spread across 5 acres of land. It has 2 buildings viz. The main building houses a Principal's office and Administrative office, Seminar Hall, Virtual Class Room, 5 laboratories, Departments, Classrooms, Staffroom, etc.

Teaching Learning Facilities:

1. Classrooms: 17
2. Seminar Hall : 01
3. Laboratories : 05
4. Digital Class rooms : 03

5. Library - 01
6. UGC Net Center : 01
7. TSKC Lab -01

Computing Equipment :

1. Desktop Computers: 75
2. Printers: 10
3. Scanners: 01
4. Xerox Machines: 03
5. Internet Connections: 02
6. CC Cameras a: 08
7. Laptops: 03
8. Projectors: 12

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution gives utmost importance to the overall development of the students and organizes various sports, games, and cultural activities on campus regularly. The college has physical facilities for physical education activities. 1. Indoor games like chess, carom board, etc. equipment are available for students and staff. 2. College also has playgrounds for volleyball, kho-kho, Kabaddi. The sports material are also provided to students. 3. Long jump pit, single bar, the double bar also available as the gymnastic facility. 4. Musical instruments are available for organizing cultural programs. 5. Adequate open space is available in the campus for cultural activities. 6. Cultural activities are organized on the first day of every New Year. 7. The students participate and perform in various cultural activities like folk songs, group songs, folk dances, skits, mimes, one act play, drama, Rangoli, poster presentation, and other cultural activities.

8. Students are also encouraged to participate in Youth Festival (Yuva Mahotsav). 9. Incentive marks are given to students who participate in cultural activities. 10.

International Yoga Day is also organized every year on 21st June.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

18

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

13.32

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Sri Venkateshwara Government Arts & Science College palem has a long history of 58 Years in parallel with the history of the college which was established in the year 1963..The College library is the heart of the institution. It supports the process of a college education by providing required reading materials (Print + Electronic) to the user and opens the doors to the wide world of books which encourages reading for a gain of knowledge and pleasure. The library is equipped with the essential academic and intellectual needs of its students.

It is well stocked and the collection consists of more than 22765 books. The collection is continuously updated with changes in curriculum, It subscribes to many newspapers and Journals.

The library is a member of N-LIST(a program of INFLIBNET) to provide remote access to users to a huge number of e-resources.

Objectives:

1. Extend support to teaching, learning, and research initiatives of the college 2. Provide career employment information resources to the users 3. Provide access to Internet, OPAC, and e-resources 4. Create a suitable ambiance for optimum usage of library resources. 5. Assist in the retrieval of reading material and e-resources.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

18

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has well-developed IT facilities including Wi-Fi. An adequate number of computers with printers, scanners, and high-speed internet is available in the office, examination section, computer room, store, and library. All computers are in LAN with an internet bandwidth speed of 50 mbps. There are

75 Computers in the College. All the computers are installed with the required software.

IT Facilities Provided in last five Years

- RUSA Additional Class Rooms Built with 8 Rooms.
- Seminar hall renovated and equipped with Sound Systems, LCD Projectors, and furniture.
- As per the NAAC Peer Team Instructions -Principal Chamber is changed to another room and renovated with all the equipment and furniture.
- The wifi facility is available in the college with 50mbps Speed.
- One Virtual Classrooms are installed
- 3 Digital Boards were installed.
- TSKC Lab was established with the capacity of 23 Computers.
- LCD TV was installed in the MANA TV Room to watch the TSAT Nipuna Classes.
- 53 HP i3 Desktops were purchased for the benefit of students.
- all the Laboratories were installed with LCD Projectors.
- UPS-5KVA -6 and UPS-15KVA-1 were installed.
- Institute has upgraded the 10 Mbps Leased Line Internet connectivity to 100 Mbps Fiber Net Connections.
- The Internet Service Provider (ISP) BSNL provides connectivity with high fault tolerance.
- Internet connectivity is available in TSKC LAB, Virtual Class Rooms, Digital Class Rooms and
- Administration Office, UGC Recourse Centre, Library.
- There is a Separate Internet Connection for Library and UGC Recourse Centre.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	nil

4.3.2 - Number of Computers

75

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintenance of Library Facilities: The books and journals are maintained against disfiguring. Bookbinding is carried out on regular basis for damaged books to avoid further damage. Stock verification is done as a part of regular monitoring and control. Pest control is done on regular basis for maintaining

books safe from termites. Library Committee has been constituted for coordination in respect of learning resources.

- Procurement of new books & renewal of journals and recommendations for additional books
- Updating and maintaining all library records

Addressing issues and grievances of users update and upgrade the library contents, periodically as per updates in curriculum

Computers: The institute has an adequate number of computers with internet connections and utility software. Computer systems, UPS, Software, and Servers are maintained by outsourced technicians, Lab Assistants, and Lab-In Charges. IT infrastructure is maintained by the head, IT Coordinator along with the departmental coordinator. Classrooms & Seminar hall: Classrooms and Seminar halls are provided with enough seating capacity and LCD projectors. Cleanliness of classrooms and seminar hall is maintained on regular basis. Working condition of the audio system, LCD projectors, etc. is done on regular basis.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

90

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

10

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to institutional website	nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

10

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institute believes in giving equal opportunity to the students in supporting the college faculty in running the affairs of the college. For this the college endeavors to provide them with opportunities to participate in various academic and administrative bodies. As per the recommendation of college IQAC, the principal decided to form the Student Council from 2021-2022. Representative from each class were selected by the students. SRC (STUDENTS' REPRESENTATIVE COUNCIL) is a student body of the college consisting of student representatives from all the branches. The SRC is mainly involved in conducting and organizing intra and inter-college activities. These events include Sport & Culture Annual Day, Festivals, Cultural Events and extension activities. All these activities throughout the year help the students to improve on their communication skills, presentation skills, and organizational skills and help boosting the self-confidence of the students and help them explore their latent talents. Aims and objectives of SRC are as follows: To enhance communication between students, administration, staff and parents and all concerned. To enhance communication between students, administration, staff and parents and all concerned stakeholders. To promote friendship and respect among fellow students and teachers. To promote co-curricular and extracurricular activities by providing the platform.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Inspired by the spirit and sacrifices made by Late Thotapally Subrahmanyam garu in developing Palem village, the Alumni of Palem Educational Institution have formed a Charitable Society called "Palem Poorva Vidyarthula Seva Samithi" which is registered under the A.P. Public Societies Registration Act, 2001, vide Regn.No.91 of 2012, dated 30-01-2012.

The objects of Society include:

- Developing the small villages like Palem as a model village.
- Propagation of greenery. Promotion of academic excellence in schools and colleges.
- Providing food at least once in a day to totally uncared

and unsupported old people.

- Annadanam to feed the poor, supply of books to libraries, promoting sports, conducting free yoga classes and medical camps, etc

Alumni Contribution to the Development of College :

- alumni Association involves in College Development plannings.
- Alumni meeting held every year and alumni members gives their suggestions to College Development. Providing Scholarships to the Toppers from all the Groups of every year to encourage the students.
- Conducting Personality Development Classes with the Experts from various Departments.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Sri Venkateshwara Arts & Science Degree College, a sterling landmark of Higher Education in the Palem village of Nagarkurnool District was established in the year 1963 by the peerless efforts of Sri.Thotapalli Subbaiah of Palem village with the prime motive of ensuring quality education within the reach of poor and downtrodden rural students hailing from all the corners of the district.

VISION: Integrating quality education and life skills which enables the rural and first-generation Learners of our college

to meet global demands.

MISSION

1. Providing a structured learning environment.
2. Promoting the learning skills among the less privileged backgrounds and encouraging them to be a part of the high-quality education process.
3. Empowering them with the latest teaching strategies and updated skills
4. Inspiring them towards community service through innovative programs.
5. The vision and mission of the institution is communicated To all the stakeholders through our college website and display on the college notice board.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Sri Venkateshwara Government Arts & Science College promotes and practices decentralization in all academic and administrative activities, it has various academic and administrative committees to monitor, plan and execute smooth functioning of the Institute.

Administrative Decentralization:

Principal and other Faculty are responsible for planning and policy implementation, academic and other extension activities. The Principal gives instructions to the faculty to prepare the annual departmental budget. The Principal conducts a meeting with all the faculty members of the department and asks them to submit requirements along with relevant quotations, depending upon the need of the syllabus and current industry trends. For the acquisition of goods and services, including requisition

preparation, payments to suppliers, and follow-up inquiries, college practices decentralization by providing operational autonomy to the faculty. Faculty members prepare a consolidated report and submit to the Principal for approval. The Principal consolidates requirements of all the departments and forwards it to the CCE for approval.

Academic Decentralization:

There are several different committees with well-defined functions that give academic and administrative leadership to the institution. Academic Council Committee is responsible for the holistic development of the college and to recommend the enhancement of student facilities, students' life and experiences at the Institute.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

CPDC committee and the Student Council under the guidance of the Principal design a strategic plan for development activities in the college. This helps in achievement of objectives such as updating facilities in the classrooms and labs and providing placements opportunities, improvement in academic performance of the students and the staff, enrichment of the faculty through MRP, RC, OC, FDP research activities acquiring higher qualifications enhancing their lecturer-learning ability by improving ICT facilities.

The college strategic plan for future development is:

- CPDC committee meets every year well in advance and the committee decides the programs to be organized through the various mutual interactive programs within the district.
- For the development of infrastructure and lab facilities.
- The students are encouraged to participate in at least one sport for overall development, for which UGC sanctioned RUSA block to the college and Gym facility is

also available in the college.

- College students do regularly practice in the Gym.
- The college sends the proposals to establish the center for training like constable, DSC coaching.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Commissioner of Collegiate Education, Telangana State is the administrative appear head of all the Degree Colleges in the State. The Commissioner oversees the performance of the staff implementation of the policy of the government on education, and appointment and transfers of the staff in the state.

1. Principal: The Principal is the head of the institution for both academic and administrative wings. He/she constantly and continuously monitors the academic activity in the institution in compliance with the orders of the Commissioner.

2. Staff Council: It consists of HODs of all the Departments of the College. The academic wing consists of the Heads of Departments and the members of faculty while the administrative wing consists of a Senior Assistant and Junior Assistants, Record assistants, and Office Subordinates.

3. Committees : Admission Committee, RUSA Committee, AISHE Committee, IQAC Committee, etc.,

The organizational structure of the College is planned according to the guidelines of the Council of Higher Education, Hyderabad, Telangana Government. Academic planning and execution for the college it has been mooted by the Principal, Vice Principal, Academic Coordinator, IQAC, and the HODs of the different Departments.

File Description	Documents
Paste link for additional information	nil
Link to Organogram of the Institution webpage	https://ccets.cgg.gov.in/Uploads/files/butttonDetails/31221.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The Sri Venkateshwara Government Arts & Science College, Palem is a government-funded educational institution based on the concept of a 'welfare state'. Accordingly, the college extends various welfare measures in order to ensure the effective performance of the teachers and non-teaching staff. The following welfare schemes are available to the staff members as per the rules and regulations of the Government of Telangana and other Regulatory Bodies:

The institution is providing effective welfare measures to the students and staff which include:

For students:

- Providing drinking water facility with RO water plant.

- Scholarships
- Bus Pass Facility
- Providing Student ID cards.
- Conducting various literary, cultural, sports & games.
- Conducting student study projects.

For Staff:

- Health cards issued by the Government of Telangana Group Insurance Scheme (GIS),
- Telangana Providing teaching faculty ID card.
- Providing non teaching faculty ID card.
- Telangana State General Life insurance (TSGLI).
- Maternity, Paternity leave facilities. Medical leave facility.
- Training in Basic Computer Skills
- UGC/State Government scales of pay
- On-Duty facility to attend Orientation and Refresher Courses
- Regular superannuation pension.
- New pension scheme. Medical Reimbursement or EHS (Employee Health Scheme) take up minor and major research projects.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

12

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

10

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has a mechanism of taking feedback from the students regarding the faculty teaching appraisal. At the end of each academic year, this feedback is obtained through a questionnaire. The head of the institution also holds informal discussions with the students in order to know their views on teaching. Apart from this, the evaluation is done by external peers also. At the end of each academic year, an academic audit is carried out by the expert team nominated by the CCE. The feedback forms collected from the students are analyzed by the Advisory committee consisting of the Principal, the IQAC Coordinator, the Academic Coordinator, and the Senior lecturers. Accordingly, suggestions are given to the faculty for enriching the teaching-learning process. With this practice, the teaching-learning process has shown better results. The faculty puts in continuous efforts to satisfy the students and to achieve better results. The institution does not formulate any performance appraisal system on its own, except the feedback on the teaching staff from the students. The Commissioner of Collegiate Education -T.S. Hyderabad has formulated the performance appraisal mechanism consists of three steps. College-level. District-level. State-level. College level: The College gathers the information regarding performance appraisal from the staff.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

1.The Institution manages the Fees Collected amount as per the Government rules and Instructions of the Commissioner of Collegiate Education. 2.This institution has regular audit internally and externally. 3.The external audit committee is framed by the Commissioner of Collegiate Education, Hyderabad. 4.Generally, committee members are senior lecturers from all over the state. External academic audit reports will be handed over to the Commissioner of Collegiate Education, Hyderabad. 5.A financial audit is conducted by the Regional Joint Director of Collegiate Education, Hyderabad. Frequently AG audit teams also come to and conduct the audit. In every Principal's superannuation, a depth audit will be held. 6.Any lapses in the procedure shall be reported to the Principal who shall take necessary action and take initiation by following the procedures. The Principal and IQAC Coordinator always strive to encourage the Faculty members of all the departments to organize Seminars / Conferences / Workshops by sending proposals to various bodies for financial assistance and also put great efforts to utilize the resources of the college to the extent possible to provide quality and outcome based education to the students. To generate the resources towards research, collaborative projects etc from Govt. Funding agencies such as UGC, NAAC, MHRD, CCE.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Principal and IQAC Coordinator always strive to encourage the Faculty members of all the departments to organize Seminars / Conferences / Workshops by sending proposals to various bodies for financial assistance and also put great efforts by heart and soul to utilize the resources of the college to the extent possible to provide quality and outcome-based education to the students. To generate the resources towards research, collaborative projects, etc. from Govt. Funding agencies such as UGC, NAAC, MHRD, TSCHE, etc.

The allocation of the Financial Resources is planned by the Staff Council of the college.

The regular expenditure of the college will be met either from the special fee.

The Power Charges, Telephone, Internet charges and water bill, TA&DA, Postal stamps all will be met from the Govt. budget.

The Purchases of Books, Games Material, Audio Visual Equipment, University Affiliation Charges,

The Purchases equipment, chemicals, and other machinery are purchased from the Govt. Budget.

The institutional strategies for the mobilization of funds purely depends upon the limited financial resources available for any government institution. The financial resources through

which the institution mobilize the funds are;

State government budget released in four quarters.

Special fee collected from the students.

Additional special fee is collected from the students who join in the restructured courses. The funds released from RUSA.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1.The institution considered that the IQAC is the hub of the quality improvement and processing unit of the college. It takes utmost care in the formulation of strategies that will have an impact on the enhancement of the quality of the teaching-learning process.

2.The IQAC and academic coordinators prepare the annual academic calendar and annual action plan of the institution every year.

3.The IQAC monitors the process of preparation of the subject-wise, paper-wise, annual curricular plan with the subject faculty along with the Academic Coordinator.

4.It designs the feedback proforma on individual faculty and institution as a whole.

5.It recommends the measures to be taken to strengthen the teaching-learning process.

6. The IQAC recommends conducting remedial classes, Quiz competitions, Group discussions, Workshops, Seminars, Preparation of subject-wise question banks that improve

7.the quality of education that can transform a normal student into a skilled student.

The IQAC repeatedly emphasizes the importance of best practices which lead to gradual improvement in the teaching and learning process.

They are 1. feedback on the teachers. 2. Group discussions.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed. Admission to various programmes, summer, winter and mid-term vacations, examination schedule and declaration of results are notified in the Academic Calendar. All newly admitted students have to compulsorily attend the Orientation Programme, in which they are made aware of the philosophy, the uniqueness of the Education system, the teaching learning process, the system of continuous evaluation, compulsory core courses, various cocurricular activities, discipline and culture of the Institute. All students are also given a guided tour of the campus and the various facilities. Students are apprised of the Time-Table, Programme structure, syllabi of the courses before the semester commences. Important announcements are displayed on notice board and attendance and conduct of classes are monitored by the Principal. The Academic Co-Coordinator and the Discipline Committee members make random visits to ensure smooth functioning of classes. Class Committees are regularly conducted with students to take feedback and appropriate steps are taken to enhance the teaching-learning process. Feedback from students is also taken individually by teachers for their respective courses. Feedback is properly analyzed and shared with the Principal and individual faculty members. The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations. T

File Description	Documents
Paste link for additional information	nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Sri Venkateshwara Government Arts & Science College provides all possible facilities and takes up all possible measures to be gender-sensitive. The College has cells and committees like Women Empowerment Cell, Internal Compliance Cell, Grievance redressal committee to strengthen gender sensitivity and gender equality. Safety and security: The safety of girls is a top priority at a college campus. Nowadays, a safe and supportive campus community is both an obligation and a challenge for college administrators and students. Institute should provide a

comprehensive range of security amenities especially for girls within the premises, through a dedicated team of security personnel. It is a common phenomenon that most of the outstation students enrolling for different courses come out of their homes and cities for the first time in their life. It is therefore of utmost importance for institutions to provide them a comfortable and safe ambiance of 'feel at home' within the campus. Women's safety at any college campus is a serious concern now. This problem can only be solved through awareness and prevention programs, dialogue, and action. Students should be given regular lessons about sexual assault and its prevention from the school level itself so that they become more aware and alert and do not hesitate in taking preventive and safety actions in case such circumstances are encountered in the future.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/file/d/1bv56wRU9OmX4oy0Z9ux3ushCKPJeiltx/view
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/180h5fIi4t9myDFH8zirTERJUDhpQZZNZ/view

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling

system Hazardous chemicals and radioactive waste management

This institutes waste is generated in the form of solid, liquid and e-waste. Even though the quantity of waste generated in the college is meagre, the administration of the institution has adopted widely practices in its management.

Solid Waste Management: In the college, solid waste is generated in the form of litter, used papers, exhausted pens, another item of stationery. The following are some of the awareness initiatives that the college has taken to minimize the use of solid waste in the college:

1.This college manages solid waste in a systematic manner. The waste is usually segregated as wet waste and dry waste and handed over to the Municipal authorities.

2. For the disposal of solid waste in the college, the composting technique is adopted. All the waste is dumped in a pit and after a period of a few months, the decomposed waste is used as manure for the plants. As a follow-up action, the college students have dug up two pits in the college premises, the left-over food from the student is being thrown into them and producing the compost to be used for the plants on the campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://drive.google.com/file/d/1sK6dfawbPp3AccxWJZ47cIeatCLLPgSg/view?usp=sharing
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>A. Any 4 or all of the above</p>
--	-------------------------------------

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To build a nation of youth who are noble in their attitude and morally responsible, the college organizes and conducted several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff. To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated on the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony.

The college and its teacher and staff jointly celebrate the cultural and regional festivals, like New-year's day, Fresher Party ,teacher's day, orientation and farewell program, Induction program,plantation, Youth day, Women's day, Yoga day, festivals like Bathukamma celebration and etc. religious ritual

activities are performed in the campus.

Besides academic and cultural activities, we have built up many strong infrastructures for a variety of sports activities for the physical development of the students. In this way the institute's efforts/initiatives in providing an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic, and other diversities

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1. Sri Venkateshwara Government Arts & Science College Palem envisioned to provide a "distinctive environment of educational excellence with human values and social responsibility" instills the constitutional values on which social cohesion and nation-building firmly rest.

2. The education system of today is imparting knowledge but somehow it lacks to imbibe the sense of responsibility and spirit of nationality among the students. Every one of us is conscious of our rights but has forgotten our duties and responsibilities as citizens of the country. In order to address these issues, the institution has undertaken various activities accordingly to sensitize the young minds of the learners and the staff working with the institution. It keeps the campus vibrant and makes the students reflect in regards to their commitment to the nation and its progress and protection. It is one of the facets of the vision and mission of the education society that runs the college. The college works to develop the students as better citizens of the country. It inculcates a feeling of oneness among the students through its practices and programs.

5. Awareness programmers are also organized activities relating to their tasks were undertaken by our NSS.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Sri Venkateshwara Government Arts & Science College is celebrating/organizing national and international commemorative days, events and festivals. National festivals play an important role in planting seeds of Nationalism and Patriotism among the people of India. Our institution celebrates these events with great enthusiasm to commemorate the ideology of nationalism and to pay tribute to our great National Leaders. The Staff and Students of the institution all come together

under one umbrella to celebrate these occasions and spread the message of Unity, Peace, Love, and Happiness throughout.

College celebrates the following days :

1. Independence Day Celebrations
2. Teachers Day
3. International Women's Day
4. National Voters Day
5. Environmental Day
6. National Science Day
7. Unity Day

Institute celebrates events regularly and international commemoratives to inculcate values among the students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices implemented by the institution:

BEST PRACTICE - I

1. TITLE OF THE PRACTICE: Mentor mentee system. 2. OBJECTIVES: The practice has been effectively implemented with the following objectives:- To guide the students in Academic matters and strengthen the student-teacher relationship effectively. To enhance rapport between teacher and student. To enhance students' academic performance and attendance. To frame a road map to fulfill the career-oriented aspirations and goals of the students. 3. ITS PRACTICE: In each class, representative

and additional Class representatives are identified.

- Mentors maintain and update the Mentoring process which contains space for entering particulars and performance of students (class tests, monthly attendance records, etc.)
- After collecting all necessary information, Mentors offer guidance and counseling as and when required.
- It is the practice of Mentors to meet students individually or in groups.

4. EVIDENCE OF SUCCESS: By implementing the Mentor-Mentee system, it has been observed that there is a significant improvement in the teacher-student relationship.

BEST PRACTICE -II

1. Title of the Practice: Eco-friendly and Green Campus

2. Goal

1. To save the human being from the effect of environmental pollution.
2. Eco-campus by planting more trees.
3. Planting and maintaining trees.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Due to pandemic, our institution mainly focused on online teaching in 2020-21 Academic Year. Students and teachers focused on online learning through different kind of platforms like zoom, webx, google meetings etc., Lecturers guided the students

to gain more knowledge and learn skills. Special training classes were conducted to the lecturers to make them use ICT tools effectively.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Plan of action for the next academic year (2021-22)

- o To increase strength of the students.
- o To Provide guidelines to the students to do more study projects.
- o To provide amenities and sports facilities in harmony with nature.
- o To provide holistic value based education and inculcate extracurricular abilities in students to face the challenges of corporate world.
- o To arrange career guidance programmes.
- o To Participate in NIRF Rankings To obtain better NIRF Ranking .
- o To provide campus placements to the students.