

# YEARLY STATUS REPORT - 2021-2022

Part A			
Data of the Institution			
1.Name of the Institution	Dr.B.R.R.GOVERNMENT DEGREE COLLEGE		
Name of the Head of the institution	Dr.CH.APPIYA CHINAMMA		
• Designation	PRINCIPAL		
• Does the institution function from its own campus?	Yes		
Phone no./Alternate phone no.	+919676897279		
Mobile No:	9676897279		
Registered e-mail	prl-gdc-jdcl-ce@telangana.gov.in		
Alternate e-mail	gdcjadcherla.jkc@gmail.com		
• Address	Signalgadda, Kalwakurthy Road, Jadcherla, Mahabubnagar (Dist)		
• City/Town	JADCHERLA		
• State/UT	TELANGANA		
• Pin Code	509301		
2.Institutional status			
Affiliated / Constitution Colleges	Affiliated		
Type of Institution	Co-education		
• Location	Urban		

Page 1/106

• Financial Status	UGC 2f and 12(B)	
NI CALAGGII A TI		
Name of the Affiliating University	PALAMURU UNIVERSITY	
Name of the IQAC Coordinator	B RAVINDER RAO	
• Phone No.	9885184432	
Alternate phone No.	9885184432	
• Mobile	9885184432	
IQAC e-mail address	iqac.brr@gmail.com	
Alternate e-mail address	gdcjadcherla.jkc@gmail.com	
3.Website address (Web link of the AQAR	https://ccets.cgg.gov.in/Uploads/	
(Previous Academic Year)	files/buttonDetails/64652.pdf	
(Trevious Treuteline Teur)		
4. Whether Academic Calendar prepared during the year?	Yes	
• if yes, whether it is uploaded in the	https://ccets.cgg.gov.in/Uploads/	
Institutional website Web link:	files/buttonDetails/125308.pdf	
	•	

# **5.**Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	B++	2.77	2017	02/05/2017	01/05/2022
Cycle 2	В	2.54	2011	30/11/2011	29/11/2016
Cycle 1	B+	75.75	2005	20/05/2005	19/05/2010

# 6.Date of Establishment of IQAC 01/06/2012

# 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NA	NA	NA	NA	NA

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
Upload latest notification of formation of	<u>View File</u>	

IQAC	
9.No. of IQAC meetings held during the year	2
<ul> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	Yes
If No, please upload the minutes of the meeting(s) and Action Taken Report	View File
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
If yes, mention the amount	

# 11. Significant contributions made by IQAC during the current year (maximum five bullets)

1. IQAC encouraged all staff and students to obey COVID-19 safety rules strictly. 2. IQAC instructed all staff members to take online instruction on various platforms when ever necessary . 3. IQAC encouraged TSKC cell to organize Job orientation skills and placements . 4. IQAC informed all the faculty members to participate in FDPs and online OC, RC Programs. 5 IQAC encouraged all the students to participate in online classes, webinars and tests.

# 12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Existing permanent vacancies may be filled on priority basis	45 out of 50 Teaching vacancies have been filled.
Existing laboratories may be further strengthened by procuring latest equipment.	Laboratory material worth Rs. 16  Lakhs has been procured  Commerce: UPS for computer lab  worth Rs. 97,000/ Computer  Science: UPS for computer lab  worth Rs. 97,000/  Microbiology: Lab equipment  worth Rs. 1,80.000/- Physics:  Lab equipment worth

	Rs.1,52,000/- Botany: Microscope worth Rs. 95,000/- RUSA: 1.4 Crore for Infrastructure,60 Lakhs for Furniture and Equipment. 45 Desktop computers, 3 Laptops and 3Numeric UPS worth Rs34,90,509/- Virtual Class room For Rs 588525/- Furniture -2133292/-
Proactive and target oriented IQAC activities may be undertaken	The IQAC has been frequently monitoring the teaching fraternity to improve the quality of Teaching Learning process by conducting Effective implementation of Mentor - Mentee system. Remedial coaching Coaching for Higher education Skill development for advanced learners Career guidance Commemorative days, Awareness on Environment, Consumer Rights, Indian Constitution and Democracy Add-on Courses Workshops, Webinars, Study Projects, etc.
ICT enabled teaching methods may be further strengthened	Staff members are encouraged to Utilize the Smart/e-class rooms for teaching (10 rooms are available) Online teaching by utilizing Zoom. Prepare Video lessons, Online Assignments, Online Competition Utilize ELL, TSKC, Computer labs.
Separate classrooms for PG Students may be provided	As per the proceedings of CCE, Dated:02-08-2019, PG Courses are discontinued. M.Sc., Botany is sanctioned from the Academic Year 2022-2023 and a separate Class Room cum Laboratory is being constructed.
Library needs to be enriched with books, reference materials & journals	Academic books, Journals worth Rs. 2,09990/- have been procured. Automated. Reference

	Material & 12 Journals & 7 Magazines are available.
Faculty members may be encouraged to undertake research & consultancy services	The faculty members are encouraged to undertake research projects individually as well as by involving students. Dr. Sadasivaiah, Asst. Prof of Botany has completed research projects from - AP State Biodiversity Board- 33 L Govt. of Telangana Rs. 50,00000/- EPTRI HYD -Rs. 22 L Total worth Rs. 1,05,00,000/- 5 Staff Members have been awarded Ph.D. Smt. Manjula, Asst. Prof. of Commerce & Sri P. Narahari Murthy, Asst. Prof. of English Smt. Manjula, Asst. Prof. of Physics & Ch. Kavitha, Asst. Prof. of History. Sri. Nanda Kishore, Lecturer in Political Science 8 Staff Members are Pursuing Ph.D.
Teachers may be encouraged to register for PhD programs	The faculty are encouraged to register for Ph D program and 8 members are pursuing Ph.D from various universities. 5 Staff Members have been awarded Ph.D.
All courses may be taught in English medium.	As per the guidelines of Higher education authorities Physical Science subjects are taught in English Medium & the remaining Courses are separately taught in English & Telugu media.
13.Whether the AQAR was placed before statutory body?	No
Name of the statutory body	
Name	Date of meeting(s)
Nil	Nil

### 14. Whether institutional data submitted to AISHE

Year	Date of Submission	
2021-22	15/02/2023	

# 15. Multidisciplinary / interdisciplinary

The institution has imbibed the factors that encourage active participation into the National Education Policy 2020 fold. As an initiative to promote multidisciplinary and interdisciplinary trends in knowledge acquisition, General Electives and Skill Enhancement Courses are being implemented in every semester so that student community can reap the related benefits by going through the course of instruction in due time.

### 16.Academic bank of credits (ABC):

As the Institution has been affiliated to Palamuru University, the maintenance of Academic bank of credits falls under the purview of that university and the university is going to adopt the system of Academics Bank of Credits at the earliest.

### 17.Skill development:

Skill Enhancement Courses (SECs) are introduced to augment theoretical as well as application skills of the students across the departmental frameworks. In order to ensure outcome based education, regular job drives are being organised by coordinating with various employment agencies. Online content delivery and learning process was encouraged whenever necessary, so that students can get acquainted themselves with the emerging trends in education. The college has been conducting Certificate Courses since five years as a part of skill enhancement. As the institution has sufficient infrastructure facilities, it is ready to adapt NEP 2020.

# 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The Institution has been regularly conducting various programs which encourage learning Indian languages. Cultural Programs like Bathukamma, Telangana state festival, Bonalu etc., and programs related to birth anniversaries of various statesmen, intellectuals, freedom fighters and social reformers are being organized. Such programs have also been conducted through online whenever necessary.

# 19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

The college has taken up Outcome-based education as a system where all the parts and aspects of education are focused on the outcomes of the course. The students take up courses with a certain goal of developing skills or gaining knowledge in their particular disciplines, and they are expected to attain the set goals. The focused academic instruction is being given to complete the goal by the end of the course. To promote free learning, there is no specific style or time limit of learning, students can learn as per their convenience. The faculty members, mentors, moderators, and instructors guide the students based on the target outcomes of the respective courses.

### 20.Distance education/online education:

During the COVID-19 Pandemic the college has offered Online teaching by utilizing different platforms like ZOOM, YouTube, Microsoft Teams etc., The college has been consistently engaging students through their participation in various academic related curricular and co-circular activities via online mode. When it comes to distance education, college harbors Dr.BR Ambedkar Open university Study centre to encourage all the students who can't attend regular course of instruction at college.

Extended Profile			
1.Programme			
1.1	27		
Number of courses offered by the institution across during the year	all programs		
File Description	Documents		
Data Template	<u>View File</u>		
2.Student			
2.1	1633		
Number of students during the year			
File Description	Documents		
Data Template	<u>View File</u>		
2.2	754		
Number of seats earmarked for reserved category a	s per GOI/ State		

Govt. rule during the year		
File Description	Documents	
Data Template		View File
2.3		341
Number of outgoing/ final year students during the	year	
File Description	Documents	
Data Template		View File
3.Academic		
3.1		45
Number of full time teachers during the year		
File Description	Documents	
Data Template	<u>View File</u>	
3.2		50
Number of Sanctioned posts during the year		
File Description Documents		
Data Template		<u>View File</u>
4.Institution		
4.1		16
Total number of Classrooms and Seminar halls		
4.2		34.75
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		126
Total number of computers on campus for academic purposes		

# Part B

# **CURRICULAR ASPECTS**

# 1.1 - Curricular Planning and Implementation

Page 8/106 26-10-2023 02:44:48

# 1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

In academia it is noted that effective and strengthening curriculum design would always proved to benefit students across all the sections of the society. However, some our lecturers nominated by the affiliating university as members of Board of Studies (BOS) based on seniority give suggestions regarding changes in curriculum in their respective subjects during the annual BOS meetings. These suggestions are based on the formal feedback on curriculum collected from the students, parents, and other stakeholders. The institution has well-structured mechanism for the effective implementation of curriculum. The methodology of implementation of curriculum comprise lecture method including student centric class room strategies supplemented by Information Technology Information (ICT) methods, like PPT's, you tube lessons, charts, audio visual aids, virtual classrooms, in addition to all these channels in this academic year to moderate the loss of the classes on physical mode ZOOM, and GOOGLE MEET , You Tube Live etc., technical platforms are effectively put to use. Besides, co curricular activities like Quiz, class room seminars are organized through innovative online planning and execution through the above mentioned online platforms.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	https://ccets.cgg.gov.in/Uploads/files/butto nDetails/117551.pdf

# 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres to the academic calendar including for the conduct of internal examinations before the commencement of each semester end exam, University notifies an academic calendar for all the programs, which contains the date of commencement, last working day of the semester, including Internal assessments and university exams. The academic calendars help faculty members to plan their respective course delivery and co-curricular activities. Department heads monitor the completion of the syllabus as per academic calendar. Syllabus coverage for each internal assessment is decided well in advance and faculty members adhere to it. Internal Assessments like assignments, quizzes, and seminars are part of the Continuous Internal Evaluation (CIE) of students. A common time

Page 9/106 26-10-2023 02:44:48

table of the internal assessment is prepared by the examination committee and displays in notice board in advance. Conduction of laboratory experiments and viva, Submission of records are the major components of laboratory course evaluation. The Principal, through the academic committee meetings, frequently reviews the semester's progress and provides suitable suggestions. In case of revision of academic calendar by the university, institute incorporates the necessary changes accordingly.

File Description	Documents
Upload relevant supporting documents	<u>View File</u>
Link for Additional information	https://ccets.cgg.gov.in/Uploads/files/butto nDetails/112848.pdf

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	<u>View File</u>

# 1.2 - Academic Flexibility

# 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	<u>View File</u>
Minutes of relevant Academic Council/ BOS meetings	<u>View File</u>
Institutional data in prescribed format (Data Template)	<u>View File</u>

# 1.2.2 - Number of Add on /Certificate programs offered during the year

# 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

29

File Description	Documents
Any additional information	<u>View File</u>
Brochure or any other document relating to Add on /Certificate programs	<u>View File</u>
List of Add on /Certificate programs (Data Template )	<u>View File</u>

# 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1713

# 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

### 1713

File Description	Documents
Any additional information	<u>View File</u>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

This institution is following the curriculum designed by the affiliating university i.e., Palamuru university Mahabubnagar. The

Page 11/106 26-10-2023 02:44:48

college implements AECC - I (Ability Enhancement Compulsory Course) in the subject environmental science for 2 credits for all First year students. The college has been consistently conducting various awareness programmes on gender sensitisation through curricular and co-curricular activities like debates, essay writing competition and by organising quiz programmes. For environmental sustainability and for environmental awareness, the college has organised various programmes like tree plantation and environmental cleanliness through National Service Scheme, National Cadet Corps affiliated programs Personality development programmes have been conducted for both staff members and the students so that human values and professional ethics shall be maintained through self realisation.

File Description	Documents
Any additional information	<u>View File</u>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<u>View File</u>

# 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

229

File Description	Documents
Any additional information	<u>View File</u>
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<u>View File</u>
MoU's with relevant organizations for these courses, if any	<u>View File</u>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<u>View File</u>

# 1.3.3 - Number of students undertaking project work/field work/ internships

Page 12/106 26-10-2023 02:44:48

### 1228

File Description	Documents
Any additional information	<u>View File</u>
List of programmes and number of students undertaking project work/field work//internships (Data Template)	<u>View File</u>

# 1.4 - Feedback System

# 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students **Teachers Employers Alumni**

### A. All of the above

File Description	Documents
URL for stakeholder feedback report	<u>View File</u>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<u>View File</u>
Any additional information(Upload)	<u>View File</u>

# 1.4.2 - Feedback process of the Institution may A. Feedback collected, analyzed be classified as follows

and action taken and feedback available on website

File Description	Documents
Upload any additional information	<u>View File</u>
URL for feedback report	http://ccets.cgg.gov.in/Uploads/files/button Details/96141.pdf

# TEACHING-LEARNING AND EVALUATION

# 2.1 - Student Enrollment and Profile

# 2.1.1 - Enrolment Number Number of students admitted during the year

# 2.1.1.1 - Number of sanctioned seats during the year

### 900

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

# 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

# 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

### 410

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

# 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institution has a continuous practice of grading the students on the basis of their performance in classroom teaching learning process. The learning levels of the students are assed by teachers dealing the concerned subjects on the basis of internal assessmentsand learners performance in semester end examinations conducted by affiliated University i.e., Palamuru University, Mahabubnagar. Majority of the students are with Telugu medium back ground and are joined in English medium programs. To overcome problems in communication, English teachers take special initiatives to improve language skills. Subject wise Remedial coaching classes are organized for slow learners. Study material is provided to the needy students. Arranging periodic interactions with concerned subject teachers for clearing their doubts and orientation sessions are conducted for the slow learners and Individual attention is paid towards the slow learners. The advance learners are motivated to prepare for P.G Entrances Examinations and student study project works based on their subject of interestand are provided with library and internet facility for up gradation of knowledge. Advanced learners are encouraged to give student seminars, and to participate in the cocurricular activities in college.

File Description	Documents
Link for additional Information	NIL
Upload any additional information	<u>View File</u>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1633	45

File Description	Documents
Any additional information	<u>View File</u>

### 2.3 - Teaching- Learning Process

- 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences
- 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Theteachers of this institution adopt student centric methods during Teaching Learning process, such as Interactive Method, Project Method, Demonstration Method, and Student Seminars, Self Learning from Internet / You Tube and Preparing assignments on the topics suggested by the teachers.

The conventional methods such as Chalk and Talk, Lecture Methods are also practiced and the doubts raised by the students are clarified immediately. These methods allow the students to express different views. Assigning a "Student Study Project" encourages the students to learn the knowledge by experience.

All the teachers make the Learning interactive with students by inspiring and motivating the participation of students in Group discussions, subject Quizzes etc.,. Classroom discussions on various topics are encouraged by the teachers. The departments organize Invited Talks, Guest Lecturers for expanding relations with contemporary professionals.

ICT enabled teaching includes e-Class Rooms, Language Labs, Smart Class Rooms are in practice to motivate the students towards

advanced learning options.

Under COVID-19 Pandemic conditions, this institution has adopted online teaching by utilizing various Online Teaching platforms such as Zoom, Google Meet, Google Forms, WhatsApp etc.,

File Description	Documents
Upload any additional information	<u>View File</u>
Link for additional information	https://ccets.cgg.gov.in/Uploads/files/butto nDetails/112773.pdf

- 2.3.2 Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words
- 2.3.2 Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The teachers are efficiently using ICT enabled tools during Teaching Learning process. Due to COVID-19 Pandemic the students and the staff are completely contained to their homes. By the instructions of Higher authorities from CCE - Telanagana Government, To keep in touch with the students, all the staff members have conducted online classes by adopting online platforms such as ZOOM meeting, Google meet etc. Online Tests are conducted with the help of google forms. Various departments in the college have organized Webinars.

The teachers during containment period have prepared e- Content in the subject concerned such as PPTs and Video lessons and uploaded in You Tube for better self learning.with this the teachers succeed in reaching the unreached.Bedsides several constraints of Network availability the teachers and taught could make the Online teaching process fruitful.

File Description	Documents
Upload any additional information	<u>View File</u>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://ccets.cgg.gov.in/Uploads/files/butto nDetails/91845.pdf

# 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

Page 16/106 26-10-2023 02:44:48

### 2.3.3.1 - Number of mentors

45

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	<u>View File</u>
mentor/mentee ratio	<u>View File</u>

# 2.4 - Teacher Profile and Quality

# 2.4.1 - Number of full time teachers against sanctioned posts during the year

45

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

# 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

# 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description	Documents
Any additional information	<u>View File</u>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<u>View File</u>

# 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

# 2.4.3.1 - Total experience of full-time teachers

### 134

File Description	Documents
Any additional information	<u>View File</u>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal Examinations conducted in the college level as per affiliated University Almanac i.e., Palamuru University, Mahabubnagar. Each semester has two Internal examinations with maximum marks of 20 for I, II Year courses, 15 marks for III Year courses and 10 marks for special subjects such as AECC, SEC, GE, etc,. Conducting and evaluation of Internal Examinations is done by the concerned lecturers and marks secured will be sent to the affiliated university as per the schedule of University. The mechanism is in the form of Mentoring System in which the teachers interact with the allotted students to them and assess the progress of the students. Every mentor monitors, guides and counsels the students in solving their doubts, problems related to the curriculum and also resolves their grievances in evaluation. The Dates of the Examinations and Other modalities are followed as per affiliated University, with due information to the students by way of Notice on the College Notice Board. The Syllabus of the Internal Assessments is communicated to the students through classroom interaction by the teachers concerned.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	
	https://ccets.cgg.gov.in/Uploads/files/butto
	nDetails/116865.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

This institution conducts internal examinations at the college level

as per the Almanac of affiliated University i.e., Palamuru University, Mahabubnagar. Each semester has two Internal examinations with maximum marks of 20 for I, II Year courses, 15 marks for III Year courses and 10 marks for special subjects such as AECC, SEC, etc., Evaluation of Internal Examination answer scripts is done by the concerned teachers and marks secured will be uploaded to the affiliated university via Palamuru University ERP. The teachers interact with concerned students and assess their progress. The teachers clear the doubts related to the concerned course. The Dates of the Examinations and other modalities are followed as per the affiliated University, with due information to the students by way of Notice on the College Notice Board. The teachers communicate syllabus for the Internal Assessments to the students through classroom interaction. The Examination branch circulates a Common Time Table to all the students well in advance. After the conduct of the Internal Assessments, the marks are submitted online to the office of the COE, Palamuru University, Mahabubnagar, which will calculate the average of marks secured in two internal exams and reflect on the results of the subjects concerned.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	
	https://ccets.cgg.gov.in/Uploads/files/butto
	nDetails/116865.pdf

### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

To adopt outcome based education, all the teacher of this institution thoroughly discuss the learning outcomes of various courses and programs offered, in the concerned staff meetings and communicate the students by displaying the Program and Course outcomes on Departmental Notice Boards. These learning outcomes are discussed in the class rooms by concerned teachers. Orientation sessions are planned at the beginning of the semester. A copy of the Learning Outcomes is uploaded on the college Website for reference. The program specific outcomes are discussed in classes to identify key concepts and their applications. During practical classes the usage of basic laboratory equipment in an effective manner, conducting experiments analysis and interpretation of results are monitored by the teachers to encourage "Learning by Doing ". Contemporary research work related to the syllabus is encouraged by

assigning study projects.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	https://ccets.cgg.gov.in/Uploads/files/butto nDetails/127241.pdf
Upload COs for all courses (exemplars from Glossary)	<u>View File</u>

### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution regularly evaluates the Program Outcomes, Course Outcomes and Program Specific Outcomes during the teaching learning process. Teachers during class room teaching explain the linkage between the key concepts and their applications to motivate the students. Co-curricular activities such as Group Discussions, Quiz Competitions, Field Trips in addition to Guest Lecturers and Invited Talks on important issues are arranged. Practical knowledge can be acquired by the students during field trips.

The main objective of all these programs is to provide quality of education and to give the practical knowledge to the students for building up their career effectively. The learning outcomes are fulfilled through Planned lectures, Debates, Festivals Industrial visits and Extracurricular activities. Teachers assess the students through interactions, discussions, internal assessments etc,.

Various Sport competitions, Quiz programs, Assignments and Study projects, Co-curricular activities give opportunities to the students to fit themselves in particular academic compartment. The curricular and the Co-curricular activities go hand in hand to obtain learning outcomes of the students.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	https://ccets.cgg.gov.in/Uploads/files/butto nDetails/116195.pdf

# 2.6.3 - Pass percentage of Students during the year

# 2.6.3.1 - Total number of final year students who passed the university examination during the year

240

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	https://ccets.cgg.gov.in/Uploads/files/butto nDetails/85569.pdf

# 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/spreadsheets/d/ljJjdNy\_nIka6\_iiYZcY06XKkPdCn cD0w3xX9H7Udp\_o/edit?usp=sharing

### RESEARCH, INNOVATIONS AND EXTENSION

- 3.1 Resource Mobilization for Research
- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
- 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

21.86

File Description	Documents
Any additional information	<u>View File</u>
e-copies of the grant award letters for sponsored research projects /endowments	<u>View File</u>
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

# 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

# 3.1.2.1 - Number of departments having Research projects funded by government and nongovernment agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
Supporting document from Funding Agency	<u>View File</u>
Paste link to funding agency website	NIL

# 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

# 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

8

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	<u>View File</u>
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

### 3.2 - Research Publications and Awards

- 3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the year
- 3.2.1.1 Number of research papers in the Journals notified on UGC website during the year

File Description	Documents
Any additional information	<u>View File</u>
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

# 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during the year

# 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings during the year

0

File Description	Documents
Any additional information	<u>View File</u>
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

NSS Units frequently hold a seven-day residential camp in nearby adopted villages. NSS Units conducted awareness Rallies on AIDS/HIV, First aid, Swachh Bharat, Voter's Day, Drug abuse, Pulse Polio Campaign, Eye check-up, Dental Checkup.

The various Departments of the College, are very conscious of their responsibilities for shaping students into responsible citizens of the country by making students away of social issues through various awareness programs like Anti-tobacco Campaign, Awareness on hazards of Single usage plastic, Health and hygiene, Blood grouping, Food festival, Legal awareness programs, Adopting of schools, Online transactions, calculation of mathematical methods to villagers, Radiation effect of cell phone, Energy conservation, importance of Digital Literacy, Consumer awareness programssuch as safety usage of LPG, Awareness on MRP rates, Quantity, Quality and identification expiry date of commodities, WEC organised various Extension activities such as awareness on Legal Empowerment through conducting National Webinar, gender sensitization, gender equality, visit to blind homes, Awareness on Health and Education of Chenchus,

Awareness on mental health, program on indian tradion, impact of social media on students . NCC cadet who attended Ek Bharat Shreshtha Bharat - Independence Day Camp - 2022 added feathers to Our College's cap.

File Description	Documents
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/GalleryFold ers/63/3.4.3%20Extension%20and%20Outreach%20 Programmes/99631.pdf
Upload any additional information	<u>View File</u>

- 3.3.2 Number of awards and recognitions received for extension activities from government / government recognized bodies during the year
- 3.3.2.1 Total number of awards and recognition received for extension activities from Government/government recognized bodies during the year

6

File Description	Documents
Any additional information	<u>View File</u>
Number of awards for extension activities in last 5 year(Data Template)	<u>View File</u>
e-copy of the award letters	<u>View File</u>

- 3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year
- 3.3.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	<u>View File</u>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<u>View File</u>

# 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

# 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/ Red Cross/ YRC etc., during the year

3729

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	<u>View File</u>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

### 3.4 - Collaboration

# 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the-job training, research etc during the year

File Description	Documents
e-copies of linkage related Document	<u>View File</u>
Details of linkages with institutions/industries for internship (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>

- 3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year
- 3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<u>View File</u>
Any additional information	<u>View File</u>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

### INFRASTRUCTURE AND LEARNING RESOURCES

# 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College is spread across 15.5 acres of land with well maintained greenery. The build is spacious and well ventilated with goodphysical infrastructure for teaching learning. Classrooms: classrooms are spacious, well-furnished, with green boards and all classrooms are fully electrified with lights and fans. Technology Enabled learning facility: The College has 4 digital class rooms and one virtual, class room are with uninterrupted internet and power supply. Seminar Hall: The College has one seminar halls. Equipped with ICT and Public addressal system and are used for conducting seminars at the college. The students are promoted for active involvement in paper presentations, group discussions, etc. Laboratories: All laboratories are well equipped a per UGC norms. Zoology, Microbiology, Physics, ELL, TSKC labs has ICT facilities.TSKC, ELL Labs are also utilized for technology learning & training as a part of teaching contents beyond the syllabus.

Wi-Fi: The entire campus is Wi-Fi enabled with 24/7 internet, facilities to the students and staff.

Available band width: 100 mbps (Faculty & Staff Band width limit-2.5Mbps/User, Students bandwidth limit - 2 Mbps/User). Internet facility is available in whole campus including labs, classrooms, library, and offices of all Departments.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/butto nDetails/97004.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has well maintained sports facilities; the outdoor games such as shuttle badminton, volley ball, cricket, basket ball, kabaddi, etc., are well practiced and played by the students. It has 400mts running track, volleyball court, kabddi court, shuttlecourts, and basketball court to participate in various sports. It has good indoor sports facility and moderately equipped gym andindoor stadium is under contruction. The college has constituted cultural committee which is look after involving students to learn and participate in various cultural programs. Cultural Committee and Sports & Games Committee who play an excellent role for over alldevelopment of the student's community.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/butto nDetails/97004.pdf

# 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/butto nDetails/97004.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

# 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

# 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

### 34.75

File Description	Documents
Upload any additional information	<u>View File</u>
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<u>View File</u>

### 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library of Dr. BRR Govt. Degree College is well equipped with books, Journals and periodicals. Library automation has been completed using SOUL software 2.0 version in November, 2021. All volumes of books were registered in SOUL software. This software is used to issue and return books to the staff and students. In addition to this, the Accession Register is maintained.

The library has N-List subscription for online reference of the periodicals-journals & same is resumed in the Academic year 2021-22 dated 01/04/2022- 31/03/23.

This library is open from 9.30 am to 05.00 pm on all working days. Facilities such as Reading Room, News Paper Section, Journal

Section, Text Books Section, Reference Book Section, Quick Reference Section and Book Issuing Section facilities available for easy access to students and staff members. Good lighting and ventilation makes the readers to spend much more time in the library. There are 25827 books, 12 Journals, 07 Magazines are available which are issued to the faculty and students. The teaching and non teaching members regularly visit the library at their leisure and the students visit the library during their Library hours.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional Information	https://ccets.cgg.gov.in/Uploads/files/butto nDetails/97075.pdf

# 4.2.2 - The institution has subscription for the D. Any 1 of the above following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	<u>View File</u>
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

# 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

# 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

### 0.99

File Description	Documents
Any additional information	<u>View File</u>
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

# 4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

### 4.2.4.1 - Number of teachers and students using library per day over last one year

80

File Description	Documents
Any additional information	<u>View File</u>
Details of library usage by teachers and students	<u>View File</u>

### 4.3 - IT Infrastructure

# 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Information Technology is extensively used in all aspects of the college. It plays a vital role for the admissions through DOST (Degree Online Services Telangana) to maintain transparency and accessibility. It governed by the Telangana State Council of Higher Education (TSCHE). Examination-related information is uploaded on the University website. IT skills are used to collect fee from the students through the mobile application Q- fix. Further, all the relevant information like notices and announcements are uploaded on the college website.

The Bharathi Fibre and Jio Fibre leased line for both administrative and academic purposes and upgraded the internet connection from 50 Mbps with a Wi-Fi facility on the campus. In January 2021, the broadband services of this institution are again upgraded to fiber premium plan with 100 MBPS from Bharathi Fibre (FTTH) and LAN is installed in all the classrooms and departments for the uninterrupted quality of internet facility.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/butto nDetails/84449.pdf

# 4.3.2 - Number of Computers

File Description	Documents
Upload any additional information	<u>View File</u>
Student – computer ratio	<u>View File</u>

# **4.3.3 - Bandwidth of internet connection in the** A. ? 50MBPS Institution

File Description	Documents
Upload any additional Information	<u>View File</u>
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

# 4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

# 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

### 53.72

File Description	Documents
Upload any additional information	<u>View File</u>
Audited statements of accounts.	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has constituted various committees for maintaining and utilizing physical, academic and support facilities. Spacious class rooms which nurture learning process. ICT class rooms enable the modern teaching. The college is under CCT surveillance which ensures the safety of the students. Well equipped laboratories enhance on hand experience of students. Every year stock verification done scrupulously and equipments which are reparable will be repaired and

irreparable will be condemned as per office procedure. Special fee, restructured fee will be utilized for maintenance of physical, academic and support facilities - lab, library, sports etc., Instruction are given to students to wear aprons while entering into laboratories to the ensure safety . "Sound mind in a sound body" for all rounddevelopment of students are taken care in this college by spots committee. This executes maintenance of Gym. It organizes various indoor and outdoor competitions. Due to COVID- 19 pandemic we strictly adhered to COVID -19 safety rules. Organic forming is undertaken in Telangana Botanical Garden (TBG) in the name of BRR veggies. TBG provides experiential learning platform for life science students it is very rich in flora and fauna like butterflies, birds, moths, honey bees, snakes etc., Our college is the pioneer in introduction of QR code to plants in the garden for easy accession of plant information.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/GalleryFold ers/63/5.3.2%20Sports/99546.pdf

## STUDENT SUPPORT AND PROGRESSION

# **5.1 - Student Support**

# 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

# 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

### 1019

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

Page 32/106 26-10-2023 02:44:48

# 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

# 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://gdcts.cgg.gov.in/OtherPages.edu?page =getButtonDetails&centreId=63&id=28748
Any additional information	<u>View File</u>
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

# 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1087

# 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents
Any additional information	<u>View File</u>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

# 5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

# C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	<u>View File</u>

# **5.2 - Student Progression**

# 5.2.1 - Number of placement of outgoing students during the year

# **5.2.1.1** - Number of outgoing students placed during the year

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	<u>View File</u>

# 5.2.2 - Number of students progressing to higher education during the year

# 5.2.2.1 - Number of outgoing student progression to higher education

34

File Description	Documents
Upload supporting data for student/alumni	<u>View File</u>
Any additional information	<u>View File</u>
Details of student progression to higher education	<u>View File</u>

- 5.2.3 Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)
- 5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	<u>View File</u>

### 5.3 - Student Participation and Activities

- 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year
- 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	<u>View File</u>
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has constituted various committees for student representations in Administrative, co-circular and extra circular Activities. During conduction of co-circular extra circular activities student representative committees along with principal will take appropriate decision for smooth running of activities. If any grievances are noticed or received from the students, the student representatives, Grievance and redressal committees will solve the problem.

File Description	Documents
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/butto nDetails/91944.pdf
Upload any additional information	<u>View File</u>

- 5.3.3 Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)
- **5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated during the year**

File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

# 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Dr. BRR Government College, Jadcherla Alumni Association was established to address the longstanding need for a platform and the cherished wishes of its alumni to bring the college's functions to life. A committee has been formed for the purpose of directing, coordinating and setting the overall direction of the Alumni Association's activities. In order to ensure the success of this venture, which serves as a bridge between the past and the present andholds connections to the future, the College is prepared to give all reasonable cooperation. All graduates are encouraged to join the Association in order to strengthen ties with their alma mater.

File Description	Documents
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/butto nDetails/127246.pdf
Upload any additional information	<u>View File</u>

# 5.4.2 - Alumni contribution during the year A. ? 5Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	<u>View File</u>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

Page 37/106 26-10-2023 02:44:48

# 6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION: To emerge as a potential higher education institute that provides access to backward, downtrodden and first generation rural students in its vicinity, contributing to the all-round development of students in areas of quality education, knowledge application, life skills set with prime focus on ethical and moral values thereby transforming them to responsible Indian citizens. MISSION: To upgrade infrastructure facilities according to the changing curriculum and make them available to the students. To create an interesting, innovative teaching-learning environment that facilitates the pursuit of quality higher education.

To start job-oriented certificate courses besides prescribed curriculum to get placements at the end of the Programme. To inculcate ethical and moral values through the curriculum and community-oriented activities thereby transforming them into responsible Indian citizens. To organize Programmes to bring out the students' inherent strength and channelize it in the right direction through various platforms and resources to excel themselves.

File Description	Documents
Paste link for additional information	https://gdcts.cgg.gov.in/OtherPages.edu?page =getButtonDetails&centreId=63&id=6946
Upload any additional information	<u>View File</u>

# 6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College has decentralization and participative management practice, in academics and administration. To strengthen the concept of decentralization, responsibilities with adequate authorities are delegated to the Vice-Princiapl, In-Charges of the Department, Coordinators and other members. The College practices decentralization and participative management methodology in all the Activities it embarks on by including all the Heads of the Departments, teaching and non-teaching staff. An open door policy is adopted where any teaching, non-teaching staff and students can approach the Principal. All the faculty members are included in the committees formed by the college.

All the important decisions are subject to the approval of the duly constituted committees. However Head and I/C Heads of the respective Departments are given the freedom to call for a meeting of the respective departmental faculty, discuss and take decisions pertaining to academic and financial matters.

File Description	Documents
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/butto nDetails/91944.pdf
Upload any additional information	<u>View File</u>

### 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/perspective plan is effectively deployed

The Strategic plan is prepared in the following areas for college development.

Criteria - 1: Curricular Aspects To adopt and apply the merits of CBCS in the newly introduced semester based CBCS system. To introduce more subjects by taking permission from the University and CCE-TS.

Criteria - 2: Teaching - Learning and Evaluation To work towards gender equity. To empower teachers in the academic field To strengthen the participative learning process

Criteria - 3: Students support and progression To recognize and motivate talented meritorious students. To increase student participation in all activities to promote value education

Criteria - 4: Innovative Practice To promote quality culture To document and improve the quality of best practice

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/butto nDetails/116233.pdf
Upload any additional information	<u>View File</u>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The CCE is the highest authority that controls and supervises both Academic and Financial matters. As it is an affiliated college of Palamuru University (PU), the Almanac of PU is followed like syllabus, condition of exams and valuation is under PU.

Service Rules, Procedures and Recruitment: The recruitment of all the staff is done through TSPSC earlier APPSC and by promotion as per the eligibility criteria prescribed by G.O.Ms. No. 47 Higher Education (CE-I-1) Department Dated 14.05.2001. The newly recruited lecturers are given induction training on academic, administrative and financial procedures. Orientation and Refresher programs for the Staff members are conducted by CCE, Telangana through Academic Staff Colleges of different Universities.

Promotion policy: Faculty who have completed the requisite service and acquired additional qualifications, as per UGC norms would be sanctionedhigher scale with additional monetary benefit and change in nomenclature of their designation under the Career AdvancementScheme for UGC Scale holders. Senior faculty who has completed 15 years of service with a Ph.D would be given Principal promotionas per the availability of vacancies. For Regular Non-Teaching Staff, The Automotive Advancement Scheme is being implementedafter the completion of prescribed satisfactory service.

File Description	Documents
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/butto nDetails/116233.pdf
Link to Organogram of the Institution webpage	http://ccets.cgg.gov.in/Uploads/files/button Details/91342.pdf
Upload any additional information	<u>View File</u>

# 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	<u>View File</u>
Screen shots of user interfaces	<u>View File</u>
Any additional information	<u>View File</u>
Details of implementation of e- governance in areas of operation, Administration etc (Data Template)	<u>View File</u>

### 6.3 - Faculty Empowerment Strategies

# 6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Since the college is the government institution, the teaching and non-teaching staff who got appointed before 01/09/2004 under pension rules is sanctioned full pension after their superannuation. If the employee expires, 50% of pension is sanctioned to the spouse. The employees appointed after 01/09/2004 are carried under Contributory Pension Scheme (CPS). As per the rules of the scheme, employees contribute 10% of the pay and DA and the government credits an equal amount into the account of the employees. At the time of the superannuation of the employee, 60% of CPS amount is sanctioned and 40% of the amount is kept in account to get the pension with the interest of the amount every month or get sanctioned full amount if employee is wished.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	<u>View File</u>

# 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

# 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

3

File Description	Documents
Upload any additional information	<u>View File</u>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

- 6.3.3 Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year
- 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<u>View File</u>
Reports of Academic Staff College or similar centers	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

- 6.3.4 Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)
- 6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	<u>View File</u>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

The performance of each employee is assessed annually. The objective is not only to evaluate the performance as per established norms but also to identify the potential aspects for improving the performance of employees

Teaching Staff: 1. The performance of each teaching stafff is assessed through API scores every year. 2. Promotions are based on CAS (Career Advancement Schemes) base on the API scores. 3. The institute undertakes a wide range of activities based on curricular and extra curricular. Like NSS,NCC, WEC, IQAC and Academic Co-Ordinator. Appropriate weights are given to the faculty who undertakes such activites. These weights are considered for API scores and transfers. 4. The CAS proforma filled by the faculty is checked and verified by the Head of the Institution, followed by ID College Principal and RJD.

Non-Teaching Staff: All teaching staff are assessed through various parameters such as Capacity to do hard work, Discipline, Reliability etc. Theattend Perodical workshops to update their technical skills for e- office, encourages non-teaching staff to clear the departmentaltests which is the basis for promotion of junior and senior assistants to higher levels. They are encouraged to update their computer literacy.

File Description	Documents
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/butto nDetails/117307.pdf
Upload any additional information	<u>View File</u>

### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Regional Joint Director of Collegiate Education, Hyderabad is the inspecting officer of the college. He audits the accounts of the Institution at the time of super annuation of the head of the institution. The Finance Committee verifies the state budget receipts and expenditure, receipts and expenses, self Finance accounts, stock of stationery of office and gives the report to the Principal. The scholarships committee of the college verifies the disbursement of SC/ST/BC Minorities scholarships. Proposals for prior permission from the Commissioner of Collegiate Education, Hyderabad are taken to utilize the amount from the accumulated special fee fund account.

File Description	Documents
Paste link for additional information	http://ccets.cgg.gov.in/Uploads/files/button Details/94675.pdf
Upload any additional information	<u>View File</u>

- 6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)
- 6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

21.86

File Description	Documents
Annual statements of accounts	<u>View File</u>
Any additional information	<u>View File</u>
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

# 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources **SOURCES OF FUNDS:**

- 1. The institution collects special fees and additional special fees from the students.
- 2. Our college is under 2F and 12 B as per UGC ACT. It receives frants for the development and maintainace of infrastructure in the college. 3. Our College receive funds from Dr. BRRAOU. Since college is having distance education center of Dr. BRR Ambedkar Open University.

### UTILIZATION OF FUNDS:

- 1. The instituion with the resolution passed in the meetings and with the approval of committee members uses college funds for purchase of lab materials, for facilities, for examinations and for development according to various heads.
- 2. The UGC Committee in coordination with the CDC AND IQAC monitors the mobillization of funds and makes sure that the funds are spent for the purpose for which they have been allocated. The purchase committee takes care that purchases are done propely and in accordance with the rules. Regular internal audits and external audits from the government make sure that the mobilization of resources is being done properly.
- 3. Annual building maintainace fund received from BRRAOU is used for improving the classroom facilities with the approval of committee.

File Description	Documents
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/butto nDetails/117247.pdf
Upload any additional information	<u>View File</u>

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) of this college continuously working for maintaining quality education. During Covid-19 pandemic IQAC has closely monitored and taken care for delivery of online classes in various platforms. It aimed at reaching the unreached; hence IQAC asked all faculty members to make video lessons of their subjects and uploaded in College YouTube cannel. Incremental improvements made during the year with regard to quality and post-accreditation quality initiatives made are

1. Adoption and implementation of effective teaching methodologies:-

Participative learning, experiential learning and Problem-solving based learning All 16departments have conducted online classes using multiple platforms. Blended learning has been implemented. Student study projects, Seminars, field trips etc have been included in the curriculum.

2. Implementation of e-office, Finance and accounts and online college administration College administration and information management system (CAIMS) implemented in this academic year. The online services provided through CAIMS are: Student Admission Management System Student Information System Certificate Management System Accounts Management System Academic Audit System. CAIMS software- Student Admission Management System, Student Information System and Certificate Management System DOST software - Student admissions ePASS software - Student scholarships eduqfix software - fee collection

File Description	Documents
Paste link for additional information	https://gdcts.cgg.gov.in/OtherPages.edu?page =getSubMenus&centreId=63&id=5380
Upload any additional information	<u>View File</u>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC of this college makes a constant Endeavour to institutionalize processes and practices to benefit its students and staff. IQAC has encouraged the establishment of several cells and committees which not only facilitates participative management and decentralized administration, but also benefits students, staff and other stakeholders. Career Guidance and Placement Cell, Grievance Redressal Cell, Women Empowerment Cell, Internal Complaint Cell, Anti-ragging Committee, Library committee and Alumni Committee are some of the committees which are an integral part of the institutional functioning and governance.

IQAC is proactive in giving necessary inputs to improve quality teaching to students. The committee is constituted under the chairmanship of the Principal and discusses all facets of quality initiatives to upgrade teaching and administration. As an affiliated college, this institute adopts a quality curriculum delivery mechanism.

There is a fee structure mechanism through which finance comes into the college account and there is a proper mechanism to expend finance to resource creation and better utilization for teaching learning process. The college is equipped with a Skill Development lab, English Language Lab, a Virtual Class room, Smart class rooms, public addressing system, a Seminar Hall, and a Digital Display. The IQAC led efforts to maintain green energies. The IQAC made many efforts to undertake green initiatives to make campus ecofriendly. IQAC reviews the Teaching Learning Process regularly.

File Description	Documents
Paste link for additional information	https://gdcts.cgg.gov.in/OtherPages.edu?page =getSubMenus&centreId=63&id=5380
Upload any additional information	<u>View File</u>

# 6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

### A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://ccets.cgg.gov.in/Uploads/files/butto nDetails/101169.pdf
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

### INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity and sensitization is made an integral part of the educational process in both curricular and co- curricular aspects. The vision of the college is to provide distinctive environment of educational excellence with human values and social commitment. CURRICULAR Human Values and Gender Sensitization was a mandatory course offered to all the first-year students up to 2020 to sensitize on gender discrimination and create awareness on Gender Equality. The course content was designed to enable the students to critically think and analyze the underlying factors of gender bias

Page 48/106 26-10-2023 02:44:48

and gender-based violence understanding of their ethical, social, and legal implications. CO-CURRICULAR The Women Empowerment Cell of the College envisions empowering women for a life of equality, empowerment, personal enhancement, and professional success and conducts various camps like Health, Legal, Entrepreneurship, Self - defence techniques etc.

File Description	Documents
Annual gender sensitization action plan	https://ccets.cgg.gov.in/Uploads/files/butto nDetails/114601.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://ccets.cgg.gov.in/Uploads/files/butto nDetails/64406.pdf

# 7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensorbased energy conservation Use of LED bulbs/power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste Management: The following initiatives under taken by the college towards the management of solid waste

The college has a population of 1600 people. At utmost care is taken to dispose off the solid waste. The solid waste generated within the campus is categorized into two. The Wet waste and Dry waste. The Dry & Wet waste Dustbins are kept inside and outside the office and class rooms The dry & wet waste so collected in these dustbins, are shifted to dumped in the specified place located area. The dry/wet degradable waste is disposed into the Landfills to produce compost.

This compost produced from the waste is used for Gardening in the campus. Our institute already a plastic free campus and it is encourages all of students and staff

Liquid waste Management: The following initiatives under taken by the college towards the management of liquid waste Liquid waste generated in the institute is disposed into soak pits. Liquid wastes generated by the RO unit are directed towards collection drains in the rear side of the college building. The collected water is used for plants Biomedical Waste Management The accumulated biomedical waste disposed safely by decontamination procedure. Used sanitary napkins from Girls waiting hall are disposed off through incineration machine. E-waste Waste Management E-waste is managed according to the norms of Commissioner of collegiate education, Telangana

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<u>View File</u>
Geo tagged photographs of the facilities	https://ccets.cgg.gov.in/Uploads/files/butto nDetails/99462.pdf
Any other relevant information	<u>View File</u>

# 7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	<u>View File</u>

### 7.1.5 - Green campus initiatives include

# 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

### 1. Restricted entry of automobiles

- 2. Use of Bicycles/ Battery powered vehicles
- 3. Pedestrian Friendly pathways
- 4. Ban on use of Plastic
- 5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Any other relevant documents	<u>View File</u>

# 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<u>View File</u>
Certification by the auditing agency	<u>View File</u>
Certificates of the awards received	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	<u>View File</u>
Details of the Software procured for providing the assistance	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To build a nation of youth who are noble in their attitude and morally responsible, the college organizes and conducted several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff. To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated on the campus, NSS and NCC Units of our college participate in various programmes related to social issues organized by other colleges. Various departments organize field study and tours to visit industries. Faculty and students are exposed to the different cultures. These functions help in developing tolerance harmony towards culture, region and linguistics and also communal social economics and other diversities.

Two important national festivals, Republic Day and Independent Day are celebrated every year in college, Telangana state formation day on 2nd June, telangana state official festival bhathukamma and other commemorative days i.e. Phule Jayanthi, Gandhi jayanti, Ambedkar Jayanti, Teachers day, Yoga day, NSS day, Women's day etc.

Motivational lectures of eminent persons of the field are arranged for all-round development of the students for their personality development and to make them responsible citizens following the national values of social and communal harmony and national integration.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	<u>View File</u>

# 7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitizes the students and the employees to the constitutional obligations about values, rights, duties and responsibilities and constantly works upon to nurture them as better citizens of the country through various curricular and extracurricular activities.

The curriculum is framed with courses like Introduction to Constitution of India, Gandhian Economic Thought, Moral Philosophy, Practical Ethics, Value Education, Philosophy of Human Rights and Applied Philosophy as a small step to inculcate constitutional obligations among the students. The institute hoists the flag during national festivals and invites eminent persons to inspire students and staff by informing the qualities of freedom fighters and to emphasize the duties and responsibilities of citizens. The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the conduct rules.

The institution encourages participation of students in Sports and Games, NCC and NSS at National level to strengthen nationwide bond and relation. Various departments organising programmes with the support of students. Staff members participate in the national celebrations, Flag Day and take oaths for the cause of the nation. The institution takes many initiatives like conducting awareness programmes to sensitize the future leaders to inherit human values coping with the constitutional obligations.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<u>View File</u>
Any other relevant information	<u>View File</u>

26-10-2023 02:44:49

7.1.10 - The Institution has a prescribed code A. All of the above of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of **Conduct are organized** 

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<u>View File</u>
Any other relevant information	<u>View File</u>

# 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National and International Commemorative days, events, and festivals: The campus culture is ever vibrant with celebration of National and International Commemorative days, events, and festivals. These are aimed to offer multidimensional learning experiences to the students in order to groom them into wholesome integrated individuals who are rooted in our distinctive culture and heritage with national consciousness, scientific temperament, and social responsibility. The special days are celebrated which include Bathukamma, Youth Festival, college cultural events of traditional and cultural significance. Republic Day, Independence Day, and National Integration Day are celebrated to promote National consciousness. AIDS awareness Day, COVID- 19 Vaccination Drive, Blood Donation Camps are organized to promote social consciousness. Science Day and Mathematics Day are organized to promote scientific temperament. International Yoga Day and World Mental Health Day are organized to promote health and well-being. Events are organized to promote environmental consciousness like Ozone Layer Day and Tree Plantation Day. To uphold the spirit of education and promote reading, National Education Day and World Literacy Day are organized in the college periodically. Annual Academic and Cultural and Sports fests are celebrated in college to elevate talents, leadership qualities among the students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	<u>View File</u>

### 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - I 1. Title of the Practice: Mentor Mentee System 2. Objectives: To Counsel, Guide, Motivate and Support the students in their development. To improve abilities and skills. Continuous monitoring to improve performance in exams and career. Identifying and resolving students' personal issues through counselling. To improve the educational and personal growth. 3. The context: Observations of the mentors. Obtaining low grades. Finding failures in the exams. Not mingling freely with other students. Not paying attention in the class. Not participating in extracurricular activities. No knowledge to pursue higher education and employment. 4. The practice: The institute has a "Mentor - Mentee" system. Under this initiative, one mentor is executed to monitor 30-40 students. The Mentor records the academic performance of the students and direct to the concerned subject teacher. The teacher finds weakness and encourages him to study well. The mentor monitors student's attendance and ensure him attends class regularly.

BEST PRACTICE -II: 1. TITLE: TELANGANA BOTANICAL GARDEN 2. OBJECTIVES: To establish a unique Botanical Garden in the geographical shape of Telangana.

To serve as a living repository for plants. To maintain plant collections for education, research, and conservation. To serve as a safe abode of the above endemic and threatened flora. To address the present and future needs for training, education and research. To serve as a seed bank of wild plants.

File Description	Documents
Best practices in the Institutional web site	<u>View File</u>
Any other relevant information	<u>View File</u>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

CONSERVATION AND AWARENESS OF SNAKES IN AND AROUND JADCHERLA In this connection Dr. B. Sadasivaiah, Assistant Professor, Department of Botany, Dr. BRR Government Degree College, trains a few students at the college every year for conservation of snakes as well as to bring awareness on snakes. When people contact his phone number, which has been made public, these students and on occasion, the team rescue snakes for free in and around Jadcherla. They're released back into the forest after being collected. The Snake Rescue team has been conducting awareness programmes on "Snake conservation" in schools, colleges, and public places. The team also demonstrates how to identify non-venomous and venomous snakes based on their distinguishing characteristics. The above activities are the results of collaboration (MoU) work with District Forest Office, Mahabubnagar; Association for Biodiversity Conservation & Development (ABCD); National Service Scheme Unit-III of the college; Friends of Snake Society, Hyderabad and Department of Botany of this college. As a results, from July 2018 to till date rescued 487 snakes from Jadcherla and surrounding villages by the Snake Rescue Team. A good number of awareness programmes on "Conservation of Snakes" were conducted by the team in nearby educational institutions

# Part B

### **CURRICULAR ASPECTS**

# 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

In academia it is noted that effective and strengthening curriculum design would always proved to benefit students across all the sections of the society. However, some our lecturers nominated by the affiliating university as members of Board of Studies (BOS) based on seniority give suggestions regarding changes in curriculum in their respective subjects during the annual BOS meetings. These suggestions are based on the formal feedback on curriculum collected from the students, parents, and other stakeholders. The institution has well-structured mechanism for the effective implementation of curriculum. The methodology of implementation of curriculum comprise lecture method including student centric class room strategies supplemented by Information Technology Information (ICT) methods, like PPT's, you tube lessons, charts, audio visual aids, virtual classrooms, in addition to all these channels in this academic year to moderate the loss of the classes on physical mode ZOOM, and GOOGLE MEET , You Tube Live etc., technical platforms are effectively put to use. Besides, co curricular activities like Quiz, class room seminars are organized through innovative online planning and execution through the above mentioned online platforms.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	https://ccets.cgg.gov.in/Uploads/files/but tonDetails/117551.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres to the academic calendar including for the conduct of internal examinations before the commencement of each semester end exam, University notifies an academic calendar for all the programs, which contains the date of commencement, last working day of the semester, including Internal assessments and university exams. The academic calendars help faculty members

Page 57/106 26-10-2023 02:44:49

to plan their respective course delivery and co-curricular activities. Department heads monitor the completion of the syllabus as per academic calendar. Syllabus coverage for each internal assessment is decided well in advance and faculty members adhere to it. Internal Assessments like assignments, quizzes, and seminars are part of the Continuous Internal Evaluation (CIE) of students. A common time table of the internal assessment is prepared by the examination committee and displays in notice board in advance. Conduction of laboratory experiments and viva, Submission of records are the major components of laboratory course evaluation. The Principal, through the academic committee meetings, frequently reviews the semester's progress and provides suitable suggestions. In case of revision of academic calendar by the university, institute incorporates the necessary changes accordingly.

File Description	Documents
Upload relevant supporting documents	<u>View File</u>
Link for Additional information	https://ccets.cgg.gov.in/Uploads/files/but tonDetails/112848.pdf

# 1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

# B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	<u>View File</u>

# 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective

# course system has been implemented

# 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

8

File Description	Documents
Any additional information	<u>View File</u>
Minutes of relevant Academic Council/ BOS meetings	<u>View File</u>
Institutional data in prescribed format (Data Template)	<u>View File</u>

# 1.2.2 - Number of Add on /Certificate programs offered during the year

# 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

29

File Description	Documents
Any additional information	<u>View File</u>
Brochure or any other document relating to Add on /Certificate programs	<u>View File</u>
List of Add on /Certificate programs (Data Template )	<u>View File</u>

# 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1713

# 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

1713

File Description	Documents
Any additional information	<u>View File</u>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

### 1.3 - Curriculum Enrichment

Page 59/106 26-10-2023 02:44:49

# 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

This institution is following the curriculum designed by the affiliating university i.e., Palamuru university Mahabubnagar. The college implements AECC - I (Ability Enhancement Compulsory Course) in the subject environmental science for 2 credits for all First year students. The college has been consistently conducting various awareness programmes on gender sensitisation through curricular and co-curricular activities like debates, essay writing competition and by organising quiz programmes. For environmental sustainability and for environmental awareness, the college has organised various programmes like tree plantation and environmental cleanliness through National Service Scheme, National Cadet Corps affiliated programs Personality development programmes have been conducted for both staff members and the students so that human values and professional ethics shall be maintained through self realisation.

File Description	Documents
Any additional information	<u>View File</u>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<u>View File</u>

# 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

229

Page 60/106 26-10-2023 02:44:49

File Description	Documents
Any additional information	<u>View File</u>
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<u>View File</u>
MoU's with relevant organizations for these courses, if any	<u>View File</u>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<u>View File</u>

# 1.3.3 - Number of students undertaking project work/field work/ internships

# 1228

File Description	Documents
Any additional information	<u>View File</u>
List of programmes and number of students undertaking project work/field work//internships (Data Template)	<u>View File</u>

# 1.4 - Feedback System

Page 61/106 26-10-2023 02:44:49

File Description	Documents
URL for stakeholder feedback report	<u>View File</u>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<u>View File</u>
Any additional information(Upload)	<u>View File</u>

# **1.4.2 - Feedback process of the Institution** may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<u>View File</u>
URL for feedback report	
	http://ccets.cgg.gov.in/Uploads/files/butt onDetails/96141.pdf

# TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

# 2.1.1 - Enrolment Number Number of students admitted during the year

# 2.1.1.1 - Number of sanctioned seats during the year

900

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

# 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

# 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

410

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

## 2.2 - Catering to Student Diversity

# 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institution has a continuous practice of grading the students on the basis of their performance in classroom teaching learning process. The learning levels of the students are assed by teachers dealing the concerned subjects on the basis of internal assessmentsand learners performance in semester end examinations conducted by affiliated University i.e., Palamuru University, Mahabubnagar. Majority of the students are with Telugu medium back ground and are joined in English medium programs. To overcome problems in communication, English teachers take special initiatives to improve language skills. Subject wise Remedial coaching classes are organized for slow learners. Study material is provided to the needy students. Arranging periodic interactions with concerned subject teachers for clearing their doubts and orientation sessions are conducted for the slow learners and Individual attention is paid towards the slow learners. The advance learners are motivated to prepare for P.G Entrances Examinations and student study project works based on their subject of interestand are provided with library and internet facility for up gradation of knowledge. Advanced learners are encouraged to give student seminars, and to participate in the cocurricular activities in college.

File Description	Documents
Link for additional Information	NIL
Upload any additional information	<u>View File</u>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1633	45

File Description	Documents
Any additional information	<u>View File</u>

### 2.3 - Teaching- Learning Process

- 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences
- 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Theteachers of this institution adopt student centric methods during Teaching Learning process, such as Interactive Method, Project Method, Demonstration Method, and Student Seminars, Self Learning from Internet / You Tube and Preparing assignments on the topics suggested by the teachers.

The conventional methods such as Chalk and Talk, Lecture Methods are also practiced and the doubts raised by the students are clarified immediately. These methods allow the students to express different views. Assigning a "Student Study Project" encourages the students to learn the knowledge by experience.

All the teachers make the Learning interactive with students by inspiring and motivating the participation of students in Group discussions, subject Quizzes etc.,. Classroom discussions on various topics are encouraged by the teachers. The departments organize Invited Talks, Guest Lecturers for expanding relations with contemporary professionals.

ICT enabled teaching includes e-Class Rooms, Language Labs, Smart Class Rooms are in practice to motivate the students towards advanced learning options.

Under COVID-19 Pandemic conditions, this institution has adopted online teaching by utilizing various Online Teaching platforms such as Zoom, Google Meet, Google Forms, WhatsApp etc.,

File Description	Documents
Upload any additional information	<u>View File</u>
Link for additional information	https://ccets.cgg.gov.in/Uploads/files/but tonDetails/112773.pdf

Page 64/106 26-10-2023 02:44:49

- 2.3.2 Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words
- 2.3.2 Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The teachers are efficiently using ICT enabled tools during Teaching Learning process. Due to COVID-19 Pandemic the students and the staff are completely contained to their homes. By the instructions of Higher authorities from CCE - Telanagana Government, To keep in touch with the students, all the staff members have conducted online classes by adopting online platforms such as ZOOM meeting, Google meet etc. Online Tests are conducted with the help of google forms. Various departments in the college have organized Webinars.

The teachers during containment period have prepared e- Content in the subject concerned such as PPTs and Video lessons and uploaded in You Tube for better self learning.with this the teachers succeed in reaching the unreached.Bedsides several constraints of Network availability the teachers and taught could make the Online teaching process fruitful.

File Description	Documents
Upload any additional information	<u>View File</u>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://ccets.cgg.gov.in/Uploads/files/but tonDetails/91845.pdf

# 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

### 2.3.3.1 - Number of mentors

45

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	<u>View File</u>

Page 65/106 26-10-2023 02:44:49

# 2.4 - Teacher Profile and Quality

# 2.4.1 - Number of full time teachers against sanctioned posts during the year

45

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

# 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

# 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description	Documents
Any additional information	<u>View File</u>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<u>View File</u>

# 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

# 2.4.3.1 - Total experience of full-time teachers

134

File Description	Documents
Any additional information	<u>View File</u>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

Page 66/106 26-10-2023 02:44:49

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal Examinations conducted in the college level as per affiliated University Almanac i.e., Palamuru University, Mahabubnagar. Each semester has two Internal examinations with maximum marks of 20 for I, II Year courses, 15 marks for III Year courses and 10 marks for special subjects such as AECC, SEC, GE, etc,. Conducting and evaluation of Internal Examinations is done by the concerned lecturers and marks secured will be sent to the affiliated university as per the schedule of University. The mechanism is in the form of Mentoring System in which the teachers interact with the allotted students to them and assess the progress of the students. Every mentor monitors, guides and counsels the students in solving their doubts, problems related to the curriculum and also resolves their grievances in evaluation. The Dates of the Examinations and Other modalities are followed as per affiliated University, with due information to the students by way of Notice on the College Notice Board. The Syllabus of the Internal Assessments is communicated to the students through classroom interaction by the teachers concerned.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	
	https://ccets.cgg.gov.in/Uploads/files/but
	tonDetails/116865.pdf

# 2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

This institution conducts internal examinations at the college level as per the Almanac of affiliated University i.e., Palamuru University, Mahabubnagar. Each semester has two Internal examinations with maximum marks of 20 for I, II Year courses, 15 marks for III Year courses and 10 marks for special subjects such as AECC, SEC, etc., Evaluation of Internal Examination answer scripts is done by the concerned teachers and marks secured will be uploaded to the affiliated university via Palamuru University ERP. The teachers interact with concerned students and assess their progress. The teachers clear the doubts related to the concerned course. The Dates of the Examinations and other modalities are followed as per the affiliated University, with due information to the students by way of Notice on the College

Page 67/106 26-10-2023 02:44:49

Notice Board. The teachers communicate syllabus for the Internal Assessments to the students through classroom interaction. The Examination branch circulates a Common Time Table to all the students well in advance. After the conduct of the Internal Assessments, the marks are submitted online to the office of the COE, Palamuru University, Mahabubnagar, which will calculate the average of marks secured in two internal exams and reflect on the results of the subjects concerned.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	
	https://ccets.cgg.gov.in/Uploads/files/but
	tonDetails/116865.pdf

# 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

To adopt outcome based education, all the teacher of this institution thoroughly discuss the learning outcomes of various courses and programs offered, in the concerned staff meetings and communicate the students by displaying the Program and Course outcomes on Departmental Notice Boards. These learning outcomes are discussed in the class rooms by concerned teachers. Orientation sessions are planned at the beginning of the semester. A copy of the Learning Outcomes is uploaded on the college Website for reference. The program specific outcomes are discussed in classes to identify key concepts and their applications. During practical classes the usage of basic laboratory equipment in an effective manner, conducting experiments analysis and interpretation of results are monitored by the teachers to encourage "Learning by Doing ". Contemporary research work related to the syllabus is encouraged by assigning study projects.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	https://ccets.cgg.gov.in/Uploads/files/but tonDetails/127241.pdf
Upload COs for all courses (exemplars from Glossary)	<u>View File</u>

### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution regularly evaluates the Program Outcomes, Course Outcomes and Program Specific Outcomes during the teaching learning process. Teachers during class room teaching explain the linkage between the key concepts and their applications to motivate the students. Co-curricular activities such as Group Discussions, Quiz Competitions, Field Trips in addition to Guest Lecturers and Invited Talks on important issues are arranged. Practical knowledge can be acquired by the students during field trips.

The main objective of all these programs is to provide quality of education and to give the practical knowledge to the students for building up their career effectively. The learning outcomes are fulfilled through Planned lectures, Debates, Festivals Industrial visits and Extracurricular activities. Teachers assess the students through interactions, discussions, internal assessments etc,.

Various Sport competitions, Quiz programs, Assignments and Study projects, Co-curricular activities give opportunities to the students to fit themselves in particular academic compartment. The curricular and the Co-curricular activities go hand in hand to obtain learning outcomes of the students.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	https://ccets.cgg.gov.in/Uploads/files/but tonDetails/116195.pdf

Page 69/106 26-10-2023 02:44:49

# 2.6.3 - Pass percentage of Students during the year

# 2.6.3.1 - Total number of final year students who passed the university examination during the year

240

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	https://ccets.cgg.gov.in/Uploads/files/but tonDetails/85569.pdf

# 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/spreadsheets/d/1jJjdNy\_nIka6\_iiYZcY06XKkPdCncD0w3xX9H7Udp\_o/edit?usp=sharing

### RESEARCH, INNOVATIONS AND EXTENSION

- 3.1 Resource Mobilization for Research
- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
- 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

21.86

File Description	Documents
Any additional information	<u>View File</u>
e-copies of the grant award letters for sponsored research projects /endowments	<u>View File</u>
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

Page 70/106 26-10-2023 02:44:49

# 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

# 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
Supporting document from Funding Agency	<u>View File</u>
Paste link to funding agency website	NIL

# 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

# 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

8

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	<u>View File</u>
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

### 3.2 - Research Publications and Awards

- 3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the year
- 3.2.1.1 Number of research papers in the Journals notified on UGC website during the year

20

File Description	Documents
Any additional information	<u>View File</u>
List of research papers by title, author, department, name and year of publication (Data Template)	View File

# 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

# 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings during the year

0

File Description	Documents
Any additional information	<u>View File</u>
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

NSS Units frequently hold a seven-day residential camp in nearby adopted villages. NSS Units conducted awareness Rallies on AIDS/HIV, First aid, Swachh Bharat, Voter's Day, Drug abuse, Pulse Polio Campaign, Eye check-up, Dental Checkup.

The various Departments of the College, are very conscious of their responsibilities for shaping students into responsible citizens of the country by making students away of social issues through various awareness programs like Anti-tobacco Campaign, Awareness on hazards of Single usage plastic, Health and hygiene, Blood grouping, Food festival, Legal awareness programs, Adopting of schools, Online transactions, calculation of mathematical methods to villagers, Radiation effect of cell phone, Energy conservation, importance of Digital Literacy, Consumer awareness programssuch as safety usage of LPG, Awareness on MRP rates, Quantity, Quality and identification expiry date of commodities, WEC organised various Extension activities such as awareness on Legal Empowerment through conducting National Webinar, gender sensitization, gender equality, visit to blind homes, Awareness

on Health and Education of Chenchus, Awareness on mental health, program on indian tradion, impact of social media on students. NCC cadet who attended Ek Bharat Shreshtha Bharat - Independence Day Camp - 2022 added feathers to Our College's cap.

File Description	Documents
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/GalleryFo lders/63/3.4.3%20Extension%20and%20Outreac h%20Programmes/99631.pdf
Upload any additional information	<u>View File</u>

- 3.3.2 Number of awards and recognitions received for extension activities from government / government recognized bodies during the year
- 3.3.2.1 Total number of awards and recognition received for extension activities from Government/government recognized bodies during the year

6

File Description	Documents
Any additional information	<u>View File</u>
Number of awards for extension activities in last 5 year(Data Template)	<u>View File</u>
e-copy of the award letters	<u>View File</u>

- 3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year
- 3.3.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

102

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	<u>View File</u>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<u>View File</u>

# 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

# 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/ Red Cross/ YRC etc., during the year

3729

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	<u>View File</u>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

#### 3.4 - Collaboration

# 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the-job training, research etc during the year

70

File Description	Documents
e-copies of linkage related Document	<u>View File</u>
Details of linkages with institutions/industries for internship (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>

# 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

Page 74/106 26-10-2023 02:44:49

# 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

67

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<u>View File</u>
Any additional information	<u>View File</u>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

#### INFRASTRUCTURE AND LEARNING RESOURCES

#### **4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The College is spread across 15.5 acres of land with well maintained greenery. The build is spacious and well ventilated with goodphysical infrastructure for teaching learning. Classrooms: classrooms are spacious, well-furnished, with green boards and all classrooms are fully electrified with lights and fans. Technology Enabled learning facility: The College has 4 digital class rooms and one virtual, class room are with uninterrupted internet and power supply. Seminar Hall: The College has one seminar halls. Equipped with ICT and Public addressal system and are used for conducting seminars at the college. The students are promoted for active involvement in paper presentations, group discussions, etc. Laboratories: All laboratories are well equipped a per UGC norms. Zoology, Microbiology, Physics, ELL, TSKC labs has ICT facilities.TSKC, ELL Labs are also utilized for technology learning & training as a part of teaching contents beyond the syllabus.

Wi-Fi: The entire campus is Wi-Fi enabled with 24/7 internet, facilities to the students and staff.

Available band width: 100 mbps (Faculty & Staff Band width limit-2.5Mbps/User, Students bandwidth limit - 2 Mbps/User). Internet facility is available in whole campus including labs, classrooms, library, and offices of all Departments.

Page 75/106 26-10-2023 02:44:49

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/but tonDetails/97004.pdf

# 4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has well maintained sports facilities; the outdoor games such as shuttle badminton, volley ball, cricket, basket ball,kabaddi, etc., are well practiced and played by the students. It has 400mts running track, volleyball court, kabddi court, shuttlecourts, and basketball court to participate in various sports. It has good indoor sports facility and moderately equipped gym andindoor stadium is under contruction. The college has constituted cultural committee which is look after involving students to learn and participate in various cultural programs. Cultural Committee and Sports & Games Committee who play an excellent role for over alldevelopment of the student's community.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/but tonDetails/97004.pdf

# 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

#### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

10

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/but tonDetails/97004.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

# 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

# 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

#### 34.75

File Description	Documents
Upload any additional information	<u>View File</u>
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<u>View File</u>

#### 4.2 - Library as a Learning Resource

#### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library of Dr. BRR Govt. Degree College is well equipped with books, Journals and periodicals. Library automation has been completed using SOUL software 2.0 version in November, 2021. All volumes of books were registered in SOUL software. This software is used to issue and return books to the staff and students. In addition to this, the Accession Register is maintained.

The library has N-List subscription for online reference of the periodicals-journals & same is resumed in the Academic year 2021-22 dated 01/04/2022- 31/03/23.

This library is open from 9.30 am to 05.00 pm on all working days. Facilities such as Reading Room, News Paper Section,

Journal Section, Text Books Section, Reference Book Section, Quick Reference Section and Book Issuing Section facilities available for easy access to students and staff members. Good lighting and ventilation makes the readers to spend much more time in the library. There are 25827 books, 12 Journals, 07 Magazines are available which are issued to the faculty and students. The teaching and non teaching members regularly visit the library at their leisure and the students visit the library during their Library hours.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional Information	https://ccets.cgg.gov.in/Uploads/files/but tonDetails/97075.pdf

# 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership ebooks Databases Remote access toeresources

D. Any 1 of the above

File Description	Documents
Upload any additional information	<u>View File</u>
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

- 4.2.3 Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)
- 4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.99

File Description	Documents
Any additional information	<u>View File</u>
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

# 4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

## 4.2.4.1 - Number of teachers and students using library per day over last one year

80

File Description	Documents
Any additional information	<u>View File</u>
Details of library usage by teachers and students	<u>View File</u>

#### 4.3 - IT Infrastructure

# 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Information Technology is extensively used in all aspects of the college. It plays a vital role for the admissions through DOST (Degree Online Services Telangana) to maintain transparency and accessibility. It governed by the Telangana State Council of Higher Education (TSCHE). Examination-related information is uploaded on the University website. IT skills are used to collect fee from the students through the mobile application Q- fix. Further, all the relevant information like notices and announcements are uploaded on the college website.

The Bharathi Fibre and Jio Fibre leased line for both administrative and academic purposes and upgraded the internet connection from 50 Mbps with a Wi-Fi facility on the campus. In January 2021, the broadband services of this institution are again upgraded to fiber premium plan with 100 MBPS from Bharathi Fibre (FTTH) and LAN is installed in all the classrooms and departments for the uninterrupted quality of internet facility.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/but tonDetails/84449.pdf

# 4.3.2 - Number of Computers

#### 126

File Description	Documents
Upload any additional information	<u>View File</u>
Student – computer ratio	<u>View File</u>

# **4.3.3** - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<u>View File</u>
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

# 4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

53.72

File Description	Documents
Upload any additional information	<u>View File</u>
Audited statements of accounts.	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has constituted various committees for maintaining and utilizing physical, academic and support facilities. Spacious class rooms which nurture learning process. ICT class rooms enable the modern teaching. The college is under CCT surveillance which ensures the safety of the students. Well equipped laboratories enhance on hand experience of students. Every year stock verification done scrupulously and equipments which are reparable will be repaired and irreparable will be condemned as per office procedure. Special fee, restructured fee will be utilized for maintenance of physical, academic and support facilities - lab, library, sports etc., Instruction are given to students to wear aprons while entering into laboratories to the ensure safety . "Sound mind in a sound body" for all rounddevelopment of students are taken care in this college by spots committee. This executes maintenance of Gym. It organizes various indoor and outdoor competitions. Due to COVID- 19 pandemic we strictly adhered to COVID -19 safety rules. Organic forming is undertaken in Telangana Botanical Garden (TBG) in the name of BRR veggies. TBG provides experiential learning platform for life science students it is very rich in flora and fauna like butterflies, birds, moths, honey bees, snakes etc., Our college is the pioneer in introduction of QR code to plants in the garden for easy accession of plant information.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/GalleryFo lders/63/5.3.2%20Sports/99546.pdf

#### STUDENT SUPPORT AND PROGRESSION

## **5.1 - Student Support**

# 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

# 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1019

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

# 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

# 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills	A. All of the above
enhancement initiatives taken by the	
institution include the following: Soft skills	
Language and communication skills Life	
skills (Yoga, physical fitness, health and	
hygiene) ICT/computing skills	

File Description	Documents
Link to institutional website	https://gdcts.cgg.gov.in/OtherPages.edu?pa ge=getButtonDetails&centreId=63&id=28748
Any additional information	<u>View File</u>
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

# 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1087

# 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1087

File Description	Documents
Any additional information	<u>View File</u>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	View File

# 5.2 - Student Progression

# 5.2.1 - Number of placement of outgoing students during the year

# 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	<u>View File</u>

## 5.2.2 - Number of students progressing to higher education during the year

## 5.2.2.1 - Number of outgoing student progression to higher education

34

File Description	Documents
Upload supporting data for student/alumni	<u>View File</u>
Any additional information	<u>View File</u>
Details of student progression to higher education	<u>View File</u>

# 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

# 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

Page 84/106 26-10-2023 02:44:49

#### government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	View File

# 5.3 - Student Participation and Activities

- 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year
- 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

4

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	<u>View File</u>
Number of awards/medals for outstanding performance in sports/cultural activities at univ ersity/state/national/internationa l level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has constituted various committees for student representations in Administrative, co-circular and extra circular Activities. During conduction of co-circular extra circular activities student representative committees along with principal will take appropriate decision for smooth running of activities. If any grievances are noticed or received from the students, the student representatives, Grievance and redressal committees will solve the problem.

File Description	Documents
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/but tonDetails/91944.pdf
Upload any additional information	<u>View File</u>

# 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

# **5.3.3.1** - Number of sports and cultural events/competitions in which students of the Institution participated during the year

39

File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Dr. BRR Government College, Jadcherla Alumni Association was established to address the longstanding need for a platform and the cherished wishes of its alumni to bring the college's functions to life. A committee has been formed for the purpose of directing, coordinating and setting the overall direction of the Alumni Association's activities. In order to ensure the success of this venture, which serves as a bridge between the past and the present andholds connections to the future, the College is prepared to give all reasonable cooperation. All graduates are encouraged to join the Association in order to strengthen ties with their alma mater.

Page 86/106 26-10-2023 02:44:49

File Description	Documents
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/but tonDetails/127246.pdf
Upload any additional information	<u>View File</u>

# **5.4.2 - Alumni contribution during the year** (INR in Lakhs)

Α.	?	5Lakhs
	•	

File Description	Documents
Upload any additional information	<u>View File</u>

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION: To emerge as a potential higher education institute that provides access to backward, downtrodden and first generation rural students in its vicinity, contributing to the all-round development of students in areas of quality education, knowledge application, life skills set with prime focus on ethical and moral values thereby transforming them to responsible Indian citizens. MISSION: To upgrade infrastructure facilities according to the changing curriculum and make them available to the students. To create an interesting, innovative teaching-learning environment that facilitates the pursuit of quality higher education.

To start job-oriented certificate courses besides prescribed curriculum to get placements at the end of the Programme. To inculcate ethical and moral values through the curriculum and community-oriented activities thereby transforming them into responsible Indian citizens. To organize Programmes to bring out the students' inherent strength and channelize it in the right direction through various platforms and resources to excel themselves.

File Description	Documents
Paste link for additional information	https://gdcts.cgg.gov.in/OtherPages.edu?pa ge=getButtonDetails&centreId=63&id=6946
Upload any additional information	<u>View File</u>

# 6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College has decentralization and participative management practice, in academics and administration. To strengthen the concept of decentralization, responsibilities with adequate authorities are delegated to the Vice-Princiapl, In-Charges of the Department, Coordinators and other members. The College practices decentralization and participative management methodology in all the Activities it embarks on by including all the Heads of the Departments, teaching and non-teaching staff. An open door policy is adopted where any teaching, non-teaching staff and students can approach the Principal. All the faculty members are included in the committees formed by the college.

All the important decisions are subject to the approval of the duly constituted committees. However Head and I/C Heads of the respective Departments are given the freedom to call for a meeting of the respective departmental faculty, discuss and take decisions pertaining to academic and financial matters.

File Description	Documents
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/but tonDetails/91944.pdf
Upload any additional information	<u>View File</u>

#### 6.2 - Strategy Development and Deployment

#### 6.2.1 - The institutional Strategic/perspective plan is effectively deployed

The Strategic plan is prepared in the following areas for college development.

Criteria - 1: Curricular Aspects To adopt and apply the merits of CBCS in the newly introduced semester based CBCS system. To introduce more subjects by taking permission from the University

Page 88/106 26-10-2023 02:44:49

and CCE-TS.

Criteria - 2: Teaching - Learning and Evaluation To work towards gender equity. To empower teachers in the academic field To strengthen the participative learning process

Criteria - 3: Students support and progression To recognize and motivate talented meritorious students. To increase student participation in all activities to promote value education

Criteria - 4: Innovative Practice To promote quality culture To document and improve the quality of best practice

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/but tonDetails/116233.pdf
Upload any additional information	<u>View File</u>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The CCE is the highest authority that controls and supervises both Academic and Financial matters. As it is an affiliated college of Palamuru University (PU), the Almanac of PU is followed like syllabus, condition of exams and valuation is under PU.

Service Rules, Procedures and Recruitment: The recruitment of all the staff is done through TSPSC earlier APPSC and by promotion as per the eligibility criteria prescribed by G.O.Ms. No. 47 Higher Education (CE-I-1) Department Dated 14.05.2001. The newly recruited lecturers are given induction training on academic, administrative and financial procedures. Orientation and Refresher programs for the Staff members are conducted by CCE, Telangana through Academic Staff Colleges of different Universities.

Promotion policy: Faculty who have completed the requisite service and acquired additional qualifications, as per UGC norms would be sanctionedhigher scale with additional monetary benefit and change in nomenclature of their designation under the Career AdvancementScheme for UGC Scale holders. Senior faculty who has completed 15 years of service with a Ph.D would be given Principal promotionas per the availability of vacancies. For Regular Non-Teaching Staff, The Automotive Advancement Scheme is being implemented after the completion of prescribed satisfactory service.

File Description	Documents
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/but tonDetails/116233.pdf
Link to Organogram of the Institution webpage	http://ccets.cgg.gov.in/Uploads/files/butt onDetails/91342.pdf
Upload any additional information	<u>View File</u>

# 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	<u>View File</u>
Screen shots of user interfaces	<u>View File</u>
Any additional information	<u>View File</u>
Details of implementation of e- governance in areas of operation, Administration etc (Data Template)	<u>View File</u>

#### **6.3 - Faculty Empowerment Strategies**

## 6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Since the college is the government institution, the teaching and non-teaching staff who got appointed before 01/09/2004 under pension rules is sanctioned full pension after their superannuation. If the employee expires, 50% of pension is sanctioned to the spouse. The employees appointed after 01/09/2004 are carried under Contributory Pension Scheme (CPS). As per the rules of the scheme, employees contribute 10% of the

Page 90/106 26-10-2023 02:44:49

pay and DA and the government credits an equal amount into the account of the employees. At the time of the superannuation of the employee, 60% of CPS amount is sanctioned and 40% of the amount is kept in account to get the pension with the interest of the amount every month or get sanctioned full amount if employee is wished.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	<u>View File</u>

- 6.3.2 Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year
- 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

3

File Description	Documents
Upload any additional information	<u>View File</u>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

- 6.3.3 Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year
- 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<u>View File</u>
Reports of Academic Staff College or similar centers	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

# 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	<u>View File</u>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

# 6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

The performance of each employee is assessed annually. The objective is not only to evaluate the performance as per established norms but also to identify the potential aspects for improving the performance of employees

Teaching Staff: 1. The performance of each teaching stafff is assessed through API scores every year. 2. Promotions are based on CAS (Career Advancement Schemes) base on the API scores. 3. The institute undertakes a wide range of activities based on curricular and extra curricular. Like NSS,NCC, WEC, IQAC and Academic Co-Ordinator. Appropriate weights are given to the faculty who undertakes such activites. These weights are considered for API scores and transfers. 4. The CAS proforma filled by the faculty is checked and verified by the Head of the Institution, followed by ID College Principal and RJD.

Non-Teaching Staff: All teaching staff are assessed through various parameters such as Capacity to do hard work, Discipline, Reliability etc. Theattend Perodical workshops to update their technical skills for e- office, encourages non-teaching staff to clear the departmentaltests which is the basis for promotion of junior and senior assistants to higher levels. They are encouraged to update their computer literacy.

File Description	Documents
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/but tonDetails/117307.pdf
Upload any additional information	<u>View File</u>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Regional Joint Director of Collegiate Education, Hyderabad is the inspecting officer of the college. He audits the accounts ofthe Institution at the time of super annuation of the head of the institution. The Finance Committee verifies the state budget receipts and expenditure, receipts and expenses, self Finance accounts, stock of stationery of office and gives the report to the Principal. The scholarships committee of the college verifies the disbursement of SC/ST/BC Minorities scholarships. Proposals for prior permission from the Commissioner of Collegiate Education, Hyderabad are taken to utilize the amount from the accumulated special fee fund account.

File Description	Documents
Paste link for additional information	http://ccets.cgg.gov.in/Uploads/files/butt onDetails/94675.pdf
Upload any additional information	<u>View File</u>

# 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

# 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

#### 21.86

File Description	Documents
Annual statements of accounts	<u>View File</u>
Any additional information	<u>View File</u>
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

#### SOURCES OF FUNDS:

- 1. The institution collects special fees and additional special fees from the students.
- 2. Our college is under 2F and 12 B as per UGC ACT. It receives frants for the development and maintainace of infrastructure in the college. 3. Our College receive funds from Dr. BRRAOU. Since college is having distance education center of Dr. BRR Ambedkar Open University.

#### UTILIZATION OF FUNDS:

1. The instituion with the resolution passed in the meetings and with the approval of committee members uses college funds for purchase of lab materials, for facilities, for examinations and for development according to various heads.

- 2. The UGC Committee in coordination with the CDC AND IQAC monitors the mobillization of funds and makes sure that the funds are spent for the purpose for which they have been allocated. The purchase committee takes care that purchases are done propely and in accordance with the rules. Regular internal audits and external audits from the government make sure that the mobilization of resources is being done properly.
- 3. Annual building maintainace fund received from BRRAOU is used for improving the classroom facilities with the approval of committee.

File Description	Documents
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/but tonDetails/117247.pdf
Upload any additional information	<u>View File</u>

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) of this college continuously working for maintaining quality education. During Covid-19 pandemic IQAC has closely monitored and taken care for delivery of online classes in various platforms. It aimed at reaching the unreached; hence IQAC asked all faculty members to make video lessons of their subjects and uploaded in College YouTube cannel. Incremental improvements made during the year with regard to quality and post-accreditation quality initiatives made are

1. Adoption and implementation of effective teaching methodologies:-

Participative learning, experiential learning and Problem-solving based learning All 16departments have conducted online classes using multiple platforms. Blended learning has been implemented. Student study projects, Seminars, field trips etc have been included in the curriculum.

2. Implementation of e-office, Finance and accounts and online college administration College administration and information management system (CAIMS) implemented in this academic year. The

online services provided through CAIMS are: Student Admission
Management System Student Information System Certificate
Management System Accounts Management System Academic Audit
System. CAIMS software- Student Admission Management System,
Student Information System and Certificate Management System DOST
software - Student admissions ePASS software - Student
scholarships edugfix software - fee collection

File Description	Documents
Paste link for additional information	https://gdcts.cgg.gov.in/OtherPages.edu?pa ge=getSubMenus&centreId=63&id=5380
Upload any additional information	<u>View File</u>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC of this college makes a constant Endeavour to institutionalize processes and practices to benefit its students and staff. IQAC has encouraged the establishment of several cells and committees which not only facilitates participative management and decentralized administration, but also benefits students, staff and other stakeholders. Career Guidance and Placement Cell, Grievance Redressal Cell, Women Empowerment Cell, Internal Complaint Cell, Anti-ragging Committee, Library committee and Alumni Committee are some of the committees which are an integral part of the institutional functioning and governance.

IQAC is proactive in giving necessary inputs to improve quality teaching to students. The committee is constituted under the chairmanship of the Principal and discusses all facets of quality initiatives to upgrade teaching and administration. As an affiliated college, this institute adopts a quality curriculum delivery mechanism.

There is a fee structure mechanism through which finance comes into the college account and there is a proper mechanism to expend finance to resource creation and better utilization for teaching learning process. The college is equipped with a Skill Development lab, English Language Lab, a Virtual Class room,

Smart class rooms, public addressing system, a Seminar Hall, and a Digital Display. The IQAC led efforts to maintain green energies. The IQAC made many efforts to undertake green initiatives to make campus eco-friendly. IQAC reviews the Teaching Learning Process regularly.

File Description	Documents
Paste link for additional information	https://gdcts.cgg.gov.in/OtherPages.edu?pa ge=getSubMenus&centreId=63&id=5380
Upload any additional information	<u>View File</u>

# 6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

#### A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://ccets.cgg.gov.in/Uploads/files/but tonDetails/101169.pdf
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

#### INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity and sensitization is made an integral part of the educational process in both curricular and co-curricular

Page 97/106 26-10-2023 02:44:49

aspects. The vision of the college is to provide distinctive environment of educational excellence with human values and social commitment. CURRICULAR Human Values and Gender Sensitization was a mandatory course offered to all the first-year students up to 2020 to sensitize on gender discrimination and create awareness on Gender Equality. The course content was designed to enable the students to critically think and analyze the underlying factors of gender bias and gender-based violence understanding of their ethical, social, and legal implications. CO-CURRICULAR The Women Empowerment Cell of the College envisions empowering women for a life of equality, empowerment, personal enhancement, and professional success and conducts various camps like Health, Legal, Entrepreneurship, Self - defence techniques etc.

File Description	Documents
Annual gender sensitization action plan	https://ccets.cgg.gov.in/Uploads/files/but tonDetails/114601.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://ccets.cgg.gov.in/Uploads/files/but tonDetails/64406.pdf

# 7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensorbased energy conservation Use of LED bulbs/power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste Management: The following initiatives under taken by the college towards the management of solid waste

Page 98/106 26-10-2023 02:44:49

The college has a population of 1600 people. At utmost care is taken to dispose off the solid waste. The solid waste generated within the campus is categorized into two. The Wet waste and Dry waste. The Dry & Wet waste Dustbins are kept inside and outside the office and class rooms The dry & wet waste so collected in these dustbins, are shifted to dumped in the specified place located area. The dry/wet degradable waste is disposed into the Landfills to produce compost. This compost produced from the waste is used for Gardening in the campus. Our institute already a plastic free campus and it is encourages all of students and staff

Liquid waste Management: The following initiatives under taken by the college towards the management of liquid waste Liquid waste generated in the institute is disposed into soak pits. Liquid wastes generated by the RO unit are directed towards collection drains in the rear side of the college building. The collected water is used for plants Biomedical Waste Management The accumulated biomedical waste disposed safely by decontamination procedure. Used sanitary napkins from Girls waiting hall are disposed off through incineration machine. E-waste Waste Management E-waste is managed according to the norms of Commissioner of collegiate education, Telangana

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<u>View File</u>
Geo tagged photographs of the facilities	https://ccets.cgg.gov.in/Uploads/files/but tonDetails/99462.pdf
Any other relevant information	<u>View File</u>

7.1.4 - Water conservation facilities available	в.	Any	3	of	the	above
in the Institution: Rain water harvesting						
<b>Bore well /Open well recharge Construction</b>						
of tanks and bunds Waste water recycling						
Maintenance of water bodies and						
distribution system in the campus						

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	<u>View File</u>

# 7.1.5 - Green campus initiatives include

# 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- A. Any 4 or All of the above
- 1. Restricted entry of automobiles
- 2. Use of Bicycles/ Battery powered vehicles
- 3. Pedestrian Friendly pathways
- 4. Ban on use of Plastic
- **5. landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Any other relevant documents	<u>View File</u>

# 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

# 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<u>View File</u>
Certification by the auditing agency	<u>View File</u>
Certificates of the awards received	<u>View File</u>
Any other relevant information	<u>View File</u>

# 7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment

B. Any 3 of the above

with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	<u>View File</u>
Details of the Software procured for providing the assistance	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To build a nation of youth who are noble in their attitude and morally responsible, the college organizes and conducted several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff. To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated on the campus, NSS and NCC Units of our college participate in various programmes related to social issues organized by other colleges. Various departments organize field study and tours to visit industries. Faculty and students are exposed to the different cultures. These functions help in developing tolerance harmony towards culture, region and linguistics and also communal social economics and other diversities.

Two important national festivals, Republic Day and Independent Day are celebrated every year in college, Telangana state formation day on 2nd June, telangana state official festival bhathukamma and other commemorative days i.e. Phule Jayanthi, Gandhi jayanti, Ambedkar Jayanti, Teachers day, Yoga day, NSS

day, Women's day etc.

Motivational lectures of eminent persons of the field are arranged for all-round development of the students for their personality development and to make them responsible citizens following the national values of social and communal harmony and national integration.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitizes the students and the employees to the constitutional obligations about values, rights, duties and responsibilities and constantly works upon to nurture them as better citizens of the country through various curricular and extra-curricular activities.

The curriculum is framed with courses like Introduction to Constitution of India, Gandhian Economic Thought, Moral Philosophy, Practical Ethics, Value Education, Philosophy of Human Rights and Applied Philosophy as a small step to inculcate constitutional obligations among the students. The institute hoists the flag during national festivals and invites eminent persons to inspire students and staff by informing the qualities of freedom fighters and to emphasize the duties and responsibilities of citizens. The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the conduct rules.

The institution encourages participation of students in Sports and Games, NCC and NSS at National level to strengthen nationwide bond and relation. Various departments organising programmes with the support of students. Staff members participate in the national celebrations, Flag Day and take oaths for the cause of the nation. The institution takes many initiatives like conducting awareness programmes to sensitize the future leaders to inherit human values coping with the constitutional obligations.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<u>View File</u>
Any other relevant information	<u>View File</u>

# 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National and International Commemorative days, events, and festivals: The campus culture is ever vibrant with celebration of National and International Commemorative days, events, and festivals. These are aimed to offer multidimensional learning experiences to the students in order to groom them into wholesome integrated individuals who are rooted in our distinctive culture and heritage with national consciousness, scientific temperament, and social responsibility. The special days are celebrated which include Bathukamma, Youth Festival, college cultural events of traditional and cultural significance. Republic Day, Independence

Day, and National Integration Day are celebrated to promote National consciousness. AIDS awareness Day, COVID- 19 Vaccination Drive, Blood Donation Camps are organized to promote social consciousness. Science Day and Mathematics Day are organized to promote scientific temperament. International Yoga Day and World Mental Health Day are organized to promote health and well-being. Events are organized to promote environmental consciousness like Ozone Layer Day and Tree Plantation Day. To uphold the spirit of education and promote reading, National Education Day and World Literacy Day are organized in the college periodically. Annual Academic and Cultural and Sports fests are celebrated in college to elevate talents, leadership qualities among the students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - I 1. Title of the Practice: Mentor Mentee System 2. Objectives: To Counsel, Guide, Motivate and Support the students in their development. To improve abilities and skills. Continuous monitoring to improve performance in exams and career. Identifying and resolving students' personal issues through counselling. To improve the educational and personal growth. 3. The context: Observations of the mentors. Obtaining low grades. Finding failures in the exams. Not mingling freely with other students. Not paying attention in the class. Not participating in extracurricular activities. No knowledge to pursue higher education and employment. 4. The practice: The institute has a "Mentor - Mentee" system. Under this initiative, one mentor is executed to monitor 30-40 students. The Mentor records the academic performance of the students and direct to the concerned subject teacher. The teacher finds weakness and encourages him to study well. The mentor monitors student's attendance and ensure him attends class regularly.

BEST PRACTICE -II: 1. TITLE: TELANGANA BOTANICAL GARDEN 2. OBJECTIVES: To establish a unique Botanical Garden in the geographical shape of Telangana.

To serve as a living repository for plants. To maintain plant collections for education, research, and conservation. To serve as a safe abode of the above endemic and threatened flora. To address the present and future needs for training, education and research. To serve as a seed bank of wild plants.

File Description	Documents
Best practices in the Institutional web site	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

CONSERVATION AND AWARENESS OF SNAKES IN AND AROUND JADCHERLA In this connection Dr. B. Sadasivaiah, Assistant Professor, Department of Botany, Dr. BRR Government Degree College, trains a few students at the college every year for conservation of snakes as well as to bring awareness on snakes. When people contact his phone number, which has been made public, these students and on occasion, the team rescue snakes for free in and around Jadcherla. They're released back into the forest after being collected. The Snake Rescue team has been conducting awareness programmes on "Snake conservation" in schools, colleges, and public places. The team also demonstrates how to identify nonvenomous and venomous snakes based on their distinguishing characteristics. The above activities are the results of collaboration (MoU) work with District Forest Office, Mahabubnagar; Association for Biodiversity Conservation & Development (ABCD); National Service Scheme Unit-III of the college; Friends of Snake Society, Hyderabad and Department of Botany of this college. As a results, from July 2018 to till date rescued 487 snakes from Jadcherla and surrounding villages by the Snake Rescue Team. A good number of awareness programmes on "Conservation of Snakes" were conducted by the team in nearby educational institutions

File Description	Documents
Appropriate web in the Institutional website	<u>View File</u>
Any other relevant information	<u>View File</u>

# 7.3.2 - Plan of action for the next academic year

To get the Autonomous status

Strengthening Research Ecosystem

Student Internships/ Mini projects

Exploring Funding opportunities -SERB (Science and Engineering

Research Board) India and other funding agencies

Strengthening of ED Cell - Exposing students to Industry.

Starting an Incubation Centre

To get a place in NIRF Rankings

Readiness for NEP