



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution	
	Tara Government College Sangareddy (Autonomous)
• Name of the Head of the institution	M. Praveena
• Designation	Principal (FAC)
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	08455276507
• Alternate phone No.	9154806841
• Mobile No. (Principal)	9966424593
• Registered e-mail ID (Principal)	prl-gdc-srd-ce@telangana.gov.in
• Address	Prashanth Nagar, Beside BSNL Office, By pass road
• City/Town	Sangareddy
• State/UT	Telangana
• Pin Code	502001
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	13/10/2015
• Type of Institution	Co-education
• Location	Semi-Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the IQAC Co-ordinator/Director	A. Vishweshwara Sharma				
• Phone No.	08455276507				
• Mobile No:	9490932161				
• IQAC e-mail ID	iqactara@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/43991.pdf				
4.Was the Academic Calendar prepared for that year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/62551.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	75.60	2006	21/05/2016	20/05/2011
Cycle 2	B	2.75	2013	23/03/2013	31/12/2021
6.Date of Establishment of IQAC			13/10/2006		
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Provide details regarding the composition of the IQAC:					
• Upload the latest notification regarding the composition of the IQAC by the HEI	View File				
9.No. of IQAC meetings held during the year	4				

<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10. Did IQAC receive funding from any funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>Quality parameters set 1. Environmental parameters set for the college as a whole 2. ISO Document preparation for renewal 3. e-office - and other ICT technology know-how increased 4. All policy documents prepared 5. Training of primary and secondary stakeholders in required areas.</p>		
12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:		
Plan of Action	Achievements/Outcomes	
1. Quality parameters in academic administrative matters	set	
2. Environmental practices	Completed	
3. Unification and availability of data	Completed	
4. Preparation of proposals for 82 classrooms	RUSA approved for the proposal. Sanctioned by NABARD.	
5. ISO document renewal	Data uploaded and ISO was granted	
6. Data verification of the college	Data verified	
13. Was the AQAR placed before the statutory body?	Yes	

<ul style="list-style-type: none"> Name of the statutory body 	
Name of the statutory body	Date of meeting(s)
Board of Studies	21/03/2022
14. Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> Year 	
Year	Date of Submission
07/02/2022	26/02/2022

Extended Profile

1. Programme

1.1 **51**

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2. Student

2.1 **3434**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 **768**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3

2518

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1

414

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2

94

Number of full-time teachers during the year:

Extended Profile

1. Programme

1.1 51

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2. Student

2.1 3434

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 768

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 2518

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3. Academic

3.1 414

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2	94
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3	103
Number of sanctioned posts for the year:	
4.Institution	
4.1	3068
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	42
Total number of Classrooms and Seminar halls	
4.3	216
Total number of computers on campus for academic purposes	
4.4	121.7
Total expenditure, excluding salary, during the year (INR in Lakhs):	

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Tara Government College (A) has been playing a yeoman role by its service for the past 45 years by offering UG and PG including Arts, Sciences and Commerce streams. The curriculum developed for all programmes are focused towards the career-oriented education with the attainment of vision and mission of the institution. With the 5 years of autonomous status (2016 academic year) the college takes efforts to refine the curriculum every year in order to

empower the students in all dimensions. Each programme has well defined objective which in turn is reflected in the syllabus. Syllabi are framed reflecting the market needs by obtaining feedback from the students, subject experts, alumni, parents and nominees from affiliating university which enable a smoother transition of students to job markets.

To create a distinct academic environment, the institution sought autonomous status by UGC, in 2016 and adopted Choice Based Credit System (CBCS) and outcome-based education to ensure holistic development and to facilitate wider prospects for employability, higher education and entrepreneurship.

The institution has well constituted mechanism for reviewing and developing curriculum, which ensures the global and social relevance in the curriculum.

Faculty are encouraged to attend various professional development programmes, seminars, conferences, workshops to acquire knowledge on emerging areas, recent trends and new approaches to curriculum enrichments.

Feedback is collected and analysed by IQAC and various other committees. After going through it, recommendations are presented in various board of studies. The BoS approved curriculum is presented to academic council and Governing Body for approval and ratification.

The institution has academia - industry linkages and MOUs with reputed industry and academic bodies to introduce new industry ready and face global dynamics.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	Nil

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

7

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	No File Uploaded
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

03

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

13

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

7

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The institution was envisioned to promote human excellence and professional development as integrated gender sensitization, environment and sustainability into the curricular and co-curricular framework for the holistic development of students.

Gender sensitization, environmental studies, personality development are made mandatory for all the undergraduate programmes to promote value based education that ensures personal fulfillment and professional excellence of the students. The curriculum includes activities based methodology with a scope for interaction, discussion, questionnaires and research based study projects.

The college also fosters human values and social responsibilities among the students through the activities undertaken by national service scheme(NSS), National Cadet Corps (NCC), red ribbon club, social responsibility cell, Eco club, Women Empowerment Cell, Internal Compliance Committee and Entrepreneurship development cell. Our college has an AECC course in the UG I year.

Environmental studies is studied by students as part of the curriculum. Till the academic year 2020, our students have Human Values and Professional ethics in UG. Our students have Gender sensitisation in UG as a paper. From this academic year, all UG V and VI semester students have a unit each specially dedicated for Gender sensitisation in General English. In this way, our Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

2547

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

1365

File Description	Documents
List of students enrolled	No File Uploaded
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

93

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is **A. All 4 of the above**

obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

File Description	Documents
Provide the URL for stakeholders' feedback report	https://ccets.cgg.gov.in/Uploads/files/but-tonDetails/62465.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://ccets.cgg.gov.in/Uploads/files/but-tonDetails/62465.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

3434

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

3068

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Tara Govt College Sangareddy assesses the learning levels of the students periodically. This involves two pronged strategy, viz. 1. Formative Assessment and 2. Summative Assessment. A few of them are : Internal Assessment tests, mid-semester exam, end-semester exam, assignments, presentation, viva-voce etc. . Separate online classes for both advanced learners and slow learners during holidays and vacations were conducted. This practice is initiated as a part of blended learning system for the students having different learning capabilities. Moreover, tutorial classes are held by the departments for the slow learners. After the commencement of classes, the students who do not have certain papers at their Intermediate level shall undergo Bridge classes. For instance, the students who join Commerce in UG but do not have it at their +2 level shall attend bridge classes that run for a week. After the first few classes a few slip tests are conducted. This helps the teachers who needs special care. After this needs analysis, extra material is given to high performers and special attention is given to slow learners. To improve learning levels of students, special methods are adopted. PPTs, Charts , assignments by students and peer learning are a few examples.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/12/2021	3434	94

File Description	Documents
Upload any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Tara Government College, Sangareddy practices many student centric methods such as experimental learning, participative learning and problem-solving methodologies for enriching learning experiences. All the science programmes integrate the various practical courses in order to give the adequate experiential practice for the students. The science and social science programmes also provide the platform for participative learning to the students. Moreover, projects, field-works, seminars, field trips, NSS, NCC etc. programmes inculcate among the students the practice and habit of participative learning and problem-solving methodologies. In all the U.G. programmes, students actively participate in annual Jignasa state level project presentations by choosing the application oriented topics and gain knowledge by incorporating and practising the innovative problem solving methodologies. Our students participated in many an online quiz competitions conducted by various colleges. Blended learning is also an important part of the TLP.

File Description	Documents
Upload any additional information	View File
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Due to Covid-19, most of the classes were to be conducted online..So, teachers chose to learn, adopt and practice the ICT enabled tools. Both teachers and students used the laptops or mobile phones and internet for enriching the teaching learning process. The IQAC of the college conducted Faculty Training Programmes for the development of e-content and the use of e-resources during the year. Moreover, the teachers participated in several refresher courses and faculty Development Programmes conducted by various universities for the development of e-content

and use of various online resources. Facilitated by these programmes, all the teachers have been effectively using ICT enabled tools like laptops, headphones, writing pads, internet, video-lectures, audio-lectures, PPT presentations, virtual labs, YouTube links, e-contents etc. Most of the students had also submitted their student seminar presentations online by video recording their talk through their mobile phones. Since all departments have internet facility and wi-fy, all the teachers take the help of internet resources like video clips, images from internet resources in imparting healthy teaching learning environment. Moreover, most of the teachers underwent many a training sessions, workshops, seminars etc. in ICT tools which gave them ample opportunity to experiment their learned knowledge. Teachers also using Google classroom to evaluate and enhance the learning levels. Some departments also using YOU Tube live streaming using OBS studio. The department of Hindi has created its own blog to cater to the needs of its stakeholders of both Telangana and Andhra Pradesh state students. This was done to face the challenge of material and textbooks. It has 33472hits till date.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/35491.pdf
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

84

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Tara Govt College Sangareddy plans and organizes the teaching learning and evaluation schedules in the College and develops an academic calendar for each semester.

Academic Calendar for each semester is issued by the college with the involvement of Principal, COE, Academic Coordinator and HOD's. The same is available in the college website for the view of students, parents and faculty.

The academic calendar is announced well before the commencement of the academic session. It consists of all the academic activities planned for the semester which includes dates commencement of classwork, dates of internal exams, lab exams and external exams etc. The academic calendar defines the number of teaching days available according to which timetables are prepared and session examinations are scheduled.

Teaching plans for each and every course are prepared by the faculty. Whole syllabus is divided into specific number of units and specific number of lectures as per the Lesson Plan. Lesson plans are prepared for each lecture in the teaching plan by the faculty before the commencement of the semester and it is duly approved HoD and Principal.

The teaching plans are verified by HOD at the beginning of the semester and during the semester on a regular basis to check for compliance with the set standards. The attendance registers are also closely monitored to correct any deviations from the academic schedules. The IQAC also regularly checks each department for strict adherence to academic calendar and lesson plans. In case of an exception, the Academic Calendar is duly updated to accommodate the contemporary changes in schedules and other dependant documents and schedules are duly modified to enable a smooth execution of processes without any problem to the teaching-learning process.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

12

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

2

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

Nil

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

8

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Tara Govt College has a well-structured and IT integrated examination management system working on the third party developed software that effectively includes the integration of Information Technology and reforms in the examination procedures and processes. The college has an Examination Branch and also has its in house Examination Centre. The Examination Branch is the dedicated cell for student registration, generation of examination roll numbers and admit cards, allocation of examination centre, entry and comparison of marks entered by two different tabulators, preparation and publication of results and certificates. The Examination branch also conducts continuous internal assessment of the students in the form of mid-semester exam, end-semester exam, assignment, seminar presentation, project and all these activities are done by the integration of IT.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Tara Govt College has stated learning outcomes and course outcomes which are integrated into the assessment process in its syllabi that is clearly publicised through its website and other documents. All the departments which offer any programme of study are displayed in the College website. The syllabus of each programme provides clear information about core courses, generic elective courses, fundamental courses, discipline specific courses and also the learning outcomes of the different programmes. The syllabus also incorporates information about scheme of instruction and evaluation. The College has formulated and revised all its educational programmes to include graduate attributes so that when a student obtains his degree, he is well equipped with the discipline, knowledge, critical thinking, problem-solving ability, communication skills and also digital capability. Each course provides the students to opt for the generic courses of their choice, which are prepared and offered to expand the knowledge of the students and motivate them towards the interdisciplinary studies.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Tara Government College Sangareddy evaluated the attainment of programme specific outcomes and course outcomes during the year through mid-semester exam, end-semester exam, assignment, presentation, viva-voce exam etc. These are also evaluated by the feedback received by the college from the students, parents, teachers, the employees and the alumni. All the marks attained by the students in the internal assessment tests are assessed based on the outcomes. If they are not met with, teachers will identify lacunae and work on the goals. The Internal Assessment test gives a glimpse into the learning levels of students. This is because all the learning levels and outcomes are taken into account during

the preparation of the Internal Assessment Test. Students also are provided with various opportunities such as elocution, essay writing, mono Action, Performing texts and other cocurricular activities. This gives an idea about their learning levels. Students also take part in various certificate courses depending on their need and requirement. This helps us gauge the depth of outcomes and their attainment by our students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

665

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://ccets.cgg.gov.in/Uploads/files/buttonDetails/59973.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Our institution has 10 PG courses and there are 40 combinations in UG courses . This is the most sought after college in the state in

terms of admissions in UG courses . Since there is huge variation in all sorts of parameters in students' potential. Students of the college participated in Jignasa Student Study Projects competitions and won many a prizes. Last year students also published their research findings. This is the result of incessant efforts of the research committee backed by the college.

Our college has a well-defined research policy. The policy serves as a moral radar in the research functioning of the stakeholders. The policy framers had taken care of plagiarism, sensitisation of stakeholders regarding various ethics, codes of conduct during and post research, roles and responsibilities of a researcher and other entities to be approached for funding and publication.

The college research promotion committee framed research policy.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://ccets.cgg.gov.in/Uploads/files/but-tonDetails/59937.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

1

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

1

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	View File

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

3

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The Institution has a dedicated research committee which looks after research projects of the college. Our college has a well defined research policy. Till date in this academic year, there are five publications. Our teachers are resource persons for various workshops, seminars etc. Our college has an entrepreneurship development cell. The Telangana Skills and Knowledge Center and

TASK have reached 21 MoUs under the aegis of commissionerate of collegiate education . Our students from departments of english ,economics and physics were selected to the state level and among them economics and english departments have won second and third prizes respectiviely in the Jignasa student study projects conducted by this state of telangana. Our 4 NSS and an NCC units along with other committees/ cells/ clubs look after activities for community orientation activities. The college conducts sensitisation activities throughout academic year. Many a teacher of the college attend seminars, conferences etc to gain latest know-how and know-whys and, in turn, become transition persons in the transfer knowledge. So, the teachers learn and teach. Many teachers of the college also attend various extension lectures, seminars, workshops etc to share their knowledge and wisdom with various institutions.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

Nil

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

B. Any 3 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

7

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

7

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

3

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/but-tonDetails/63134.pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

3

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

2

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The college has many strategies to look after social issues for the holistic development of students. The college has 4 NSS and an NCC unit. The volunteers of NSS units and cadets of NCC participate in various activities in the entire district and sensitise the society with their work. They also participate in Rallies and adopted villages. Activity register shows amply to this effect. Repairs of roads in adopted villages, Swachch Bharat, Blood donations, Plantation of saplings, Shramadanam, Samatha Diwas, and conducting Quiz, Elocution and essay writing to recognise various days are a few activities .

- Awareness programmes through making Video's, PPTs and personal visits, distribution of 1000 masks, 1500 food packets and distribution of vegetables and grocery to the needy people in their native places are a few more activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/butonDetails/59902.pdf

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

12

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

85

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

802

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

1

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

35

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Our college has adequate infrastructure for imparting teaching learning process. We offered 38 combinations through DOST for UG admissions and 10 PG courses in the academic year. Our institution has adequate infrastructure. Since the college has been growing from strength to strength for the past five years, efforts have been incessantly made to meet them. A new building block for one

hundred rooms in the long run and 18 Room Block in short term have been underway. The college has 16 equipped laboratories and 42 classrooms including them. All required ICT purchased are made as per the purchase policy and following due procedure. So, Computers, LCD projectors, OHP, Smart classrooms, e-classrooms, virtual classrooms are provided to the students to make the classroom ambience more effective. Other material for science laboratories are purchased as and when required. In the DCEDRC meeting headed by the COlector of Sangareddy district, the DCEDRC approved our request for 50 computers. We also placed order for 80 more computers. Duplicators, Printers and other equipment to replenish the vacuum of digital divide has been plugged. In this way, all efforts are undertaken to use the infrastructure for accomplishment of goals of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Our college has a reputation of producing national and international players. In 2019 Mr Sai Teja Goud and Mr Akhil won gold medals in Indo-Philippine Championship. Mr V. Sanjeev, Mr Murali and others participated in national sports and games.

The college has adequate facilities. We have 22 acres of space including the buildings. We have a Gymnasium, A Kalavaedika for cultural activities, two huge halls for performing cultural and literary activities. We have established courts for Kabaddi, Shuttle, Kho-Kho etc. The college has a salubrious environment that offers sumptuous oxygen for the students who play outdoor games. Recently, the college was granted Rs.27.5 lakhs to complete the indoor stadium. Our students were selected to state level competitions in Yuvatarangam 2019. The ollege has a Yoga room. We also have a special coordiator for cultural activities. Our students won many a laurel for their participation in Dappu at Osmania Uniersity inter-collegiate competitions. The college has a dedicated auditorium to accommodate and showcase the latent talents of stakeholders. The Kalavedika was built by the alumni association. It is situated in the vantage point of the college wherein it is covered in all sides by the building. It acts as the

indoor open stadium to accommodate cultural activities. We were recently sanctioned Rs.27.5 Lakhs for completion of indoor stadium.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

40

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

1.5

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	No File Uploaded
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our College Library is automated by NewGenLib is an integrated library management system (Open Source Software) developed by

Verus Solutions Pvt Ltd. The latest version of NewGenLib is 3.1.1 released on 16 April 2015. NewGenLib has the following main modules. Such as Acquisitions, Technical Processing, Serials management, Circulation, Administration, MIS Reports, Task to do today (daily scheduler), OPAC.WebOPAC is feature rich solution providing enhanced facility for easy to search and locate any article, catalog, book or any material held by our college library. The product is supported with most advanced search technology and allows you quick and timeless results of your search for articles. It has adopted the best information retrieval principle and is supported with the most powerful search engine facility. It has great features in terms of relevant ranking, faceted search, enriched user interface, tagging and reviews.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.2.2 - Institution has access to the following: A. Any 4 or more of the above
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0.059

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

35

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Our college has an IT policy of its own. It covers all the IT equipment. The college has Computers, Printers, Scanners, LCD projectors, Wi-Fi equipment, Photocopying machines, CC Cameras, The college has its own policy of spending anything related to equipment. 1. Purchase policy. 2. What to purchase and how to purchase are clearly defined. Our purchase policy defines how to and what to. If something is not allocated for in our budget, we can still purchase anything related to cyber security and other IT equipment by following a resolution in our staff council. We also have a dedicated auditing system which visits our college and audits our accounts. So, either for updation or for purchase we have well-established system in place. Based on our strength and admissions, we also started from the present academic year Bsc data Science. To meet the demand, we have purchased 80 more computers. We have also mobilised 50 computers from the district collector as promised in our DCEDRC meeting. Twenty were already received and the rest are in the pipeline. These were donated by philanthropists. They were facilitated by the GMDIC under CR cell. Thus, all requirements related to IT are met with.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3434	216

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 750 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

B. Any three of the above

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

4

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Our college has been recognised as an ISO ; 9001; 2015 certified. We have a set of established systems for maintaining support facilities. We have separate posts for library and Sports. To maintain a library we have a policy known as library policy. Right from the purchase of books till weeding out books we follow the the standard operating procedure. We also subscribed to INFLIBNET. We have a dedicated attendants and sweepers to look after the hygiene and maintenance of our classrooms, library, sports room etc. For laboratories we have lab attendants, Museum keepers and other support personnel. We also approved a 10 per cent of AMC for our virtual classroom. We get maintenance amount in every quarter. This amount will be utilised to meet therequirements of the college. Our college has a post of a librarian. The librarian has a dedicated library committee. Right from the establishment till their utilisation, all laboratories follow established procedures. Our Physical education facilities are looked after by the Physical Director. The sports and games facilities are looked after by a dedicated games and sportscommittee. The sports, games, laboratory, Computers and other facilities have dedicated attendants who take care of all the contents in the laboratories. This shows that our college has established systems and procedures for maintaining and utilizing physical, academic and support facilities - classrooms, laboratory, library, sports complex, computers, etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year**

2709

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

4

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology **A. All of the above**

File Description	Documents
Link to Institutional website	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/61505.pdf
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations

and career counselling offered by the institution during the year

2100

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression**5.2.1 - Number of outgoing students who got placement during the year**

116

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of outgoing students progressing to higher education

112

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

0

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

3

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The college has students who actively participate in all activities. All students actively take part in committees and they themselves prepare their own committees in NSS camps also. Other than Statutory committees, students are given chance to interact in all committees. Our college IQAC has student representatives. All our BoS have Meritorious student alumni as a member. In this way the college is enriched by the different opinions in the deliberations. Our college also has a CR system. The CRs, namely Class Representatives are chosen, preferably a boy and a girl student in a group. These CRs attend meetings with the principal and get to the principal's notice any issue that needs to be addressed. These meetings are conducted periodically. All the representatives act as a bridge between student community and the teachers. They serve in taking the service baton forward. All students participate in conduct of programmes/ activities etc. For instance, the department of English conducts 'Performing Texts', in which students perform the texts such as mono action, mime, drama. Here the students form committees and make the programme a success. Students also take an active role in fresher's party, annual day etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

4

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The college has an active Alumni Association with Regd. No. 667 of 2015. It is both active and functional. Theu alumni members formed their own WhatsApp groups. They observe the developments in websites and also participate in many an activity of the college. Some of our teachers are also alumni. They become bridges between the students and college authorities. They conduct sensitisation activities such as motivation lectures etc. Sri Krishna Kumar, the Principal of a Government Junior College actively serves in the improvement of admission process of the college. Sri Krishna Kumar Kalinga donated green grass to the green library to the tune of Rs. 20,000/- Sri Nagaraju, the councillor of Sangareddy Municipality contributed two electric poles and a high mast light. Sri G. Muralidhar, B.A. donated Rs. 7000/- worth books to the department of Economics and two steel notice boards worth Rs. 15,000/-. They have also been contributing to the digging of pits of plantation, cleaning of the campus and vermi-compost pits. Sri Chouhan, lecturer in Commerce (retired) gave cash incentives to meritorious students previously. They give suggestions for the qualitative improvement of the institution.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year E. <2 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

VISION

To empower the stakeholders with skill-based, entrepreneur

oriented, value-based, affordable and quality education and help them become complete human beings.

MISSION

- The college makes value-based, indefatigable and incessant efforts to empower its stakeholders by bestowing quality education based on sound curriculum.
- To empower students by making them adopt to self-discipline.
- To help students attain higher order thinking skills.
- To pave the way for value based and gender unbiased education.
- To make the entire campus an eco-friendly one.
- Lending a helping hand to students achieve their dreams by becoming a platform to compete, perform and prove their mettle.
- To help students imbibe lifelong learning habit.
- To prepare patriotic, globalized and world friendly citizens.
- To impart skill-based education.
- To empower stakeholders through value-oriented education.
- To make students become entrepreneurs.

The college has been guided a well-worked out vision. It has been prepared by consultation with all types of stakeholders. So, the vision and mission are inalienable parts of the college. The institution is monitored and guided by Academic Council in the matters of academics and finance Committee in the terms of finance. They will work under the Governing Body which is headed by hon'ble Commissioner of Collegiate Education. In an academic year, all the BOS meetings are held that are well-worked out in tune with the academic goals. AECC, SEC and GE courses also are approved in academic council and ratified by the Governing Body. In meetings that took place throughout the year, the checks and balances are weighed carefully whether the college is heading in right direction or not. Certificate courses are also prepared. At the end of every academic year, the feedback received from stakeholders serves as a catalyst for the next academic year.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

. The college is headed by Principal who is the chairperson of all committees/ cells/ clubs etc.

The collegiate Education has devised certain rules and regulations to run the college in a smooth and effective manner. This is the foundation on which the college devised its strategy to decentralize its administration duly honouring the administrative cardinal principles of participative management. Basic purposes of the above management are

1. To provide quality services to all stakeholders as fast as possible
2. To make the institution respond fast to the concerns of stakeholders with special reference to primary stakeholders (students)
3. To ease burden of administration on a single individual by dissemination works in a systematic and orderly way.
4. To apportion works based on the teacher's ability and interest.

To realize the above purposes, the principal calls for a meeting at the beginning of the academic year. In the present academic committee's action plan was designed and drafted with the view of Staff meeting headed by the principal in which discussions were made according to institutional objectives and core values. The teachers provide constructive information to the principal to assign additional responsibilities.

After a few changes in the already existing committees the in-charges list was formed. Progress of work of all the committees was periodically monitored by the Principal in the general staff / Academic Council meetings that take place once in a month.

The college has proved its strategy to be working in the above-mentioned participative management

a. All autonomous BOS committees were formed and BoS syllabi were approved. b. All members on the Academic Council, Finance Committee and Governing Body were

approved. c. Academic audit was conducted in the academic year and academic elements were approved.

II) The accommodative nature of the staff helped pave way for the successful organization of many a programme of the college. Even in the pandemic situation decentralization of academic and administrative duties were provide us smooth functioning of the institution in virtual mode. This success can be attributed to Decentralization and participative management.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The college has prepared its Startegic / perspective plan that has been prepared for a period of 10 years. It includes SWOC analysis, various parameters for gauzing the academic standards and goals and means to achieve the stated goals. It includes Vision, Mission, Objectives, Quality Policy and Criterion wise goals to be achieved in the stated period. It has been prepared after due consultation with all types of stakeholdrers. At the beginning of the academic year, the principal calls for a meeting. The meeting discusses Action Plan, last years' annual reports and any other vital issues to be discussed. After the deliberations, the ways and means to be implement the goals of the institution are discussed. Immediately after this, the Principal assigns roles and responsibilities to the staff. Throughout the year, the Principal discusses with the Coordinators or any other responsible faculty as to where we stand in achieving the targets. Any midcourse correction, if needed, will be made as and when need arises. This entails the institution look into the world, analyse and get ready to face the future world. This means that the stakeholders are

provided opportunities in all areas the institution could offer.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Our institution is a Government Funded one. So it has its own set up, albeit in autonomous mode. The college has the Governing Body, Academic Council and Finance Committees as statutory bodies. They work according to the rules and regulations as formulated in the documents of UGC autonomous guidelines. The college has committees/ clubs/cells / departments / fora that look after Academic Administrative and financial activities of the college. The Principal is the chairperson of all committees. All the committees work in tandem with rules of the institution to achieve stated goals. The college has its own policies that guide as rule books for any activities/ decisions/ programmes in the college. For instance the cellphone policy guides the stakeholders what-whys, dos and don'ts. Since the college is a government funded institution, the procedures, rules such as leave rules, pension rules etc. are well-laid out. The college has a well-depicted and delineated organogram. The rules and regulations of government service for incumbents are applicable right from the date he/she joins the service. They are available and all GOs are available online also. Moreover all government servants have unions. They publish diaries which have important GOs that serve as ready reckoners.

File Description	Documents
Paste link to Organogram on the institution webpage	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/60562.pdf
Upload any additional information	View File
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The college has the following welfare measures for the permanent staff

1. Dearness Allowance as per the Central Government on regular basis
2. Paid leave for Ph.D
3. Payment / reimbursement of fee for patents, copyrights
4. Gratuity on superannuation and pension (both old pension scheme and New pension scheme/ contributory)
5. TSGLI insurance
6. General Provident Fund scheme for those whon were recruited before 2005
7. Pensionary benefits
8. Pay Revision commission (PRC) as per eligibility
9. Increments in July of every year
10. Career Advancement Scheme (CAS)
11. Earned Leaves

12. Maternity leaves

13. Child care leaves

14. Medical leaves

15. T.A. and D.A.s

16. Ocs and Rcs

17. Training sessions

18. FDPs, FIPs and any other courses including short term courses or their equivalents.

19. To acquaint themselves with latest know-how and know-why all the staff are given opportunity to attend workshops, conferences, seminars, Interactive sessions etc.

20. All benefits that are applicable to the employees of Government of Telangana.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

127

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

15

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

124

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Since the college is a public funded institution, an AG audit is conducted. Usually the college will be externally audited by the Government whenever a Principal gets retired. The college also has a finance committee. It audits the bills, prepares what are to be purchased in the next academic year. In the AG audit, all the bills are audited. If the audit committee has any doubts, they are clarified and if there are any irregularities, it submits its report to the government. The college will give clarification in the impending and ensuing correspondence. Besides these, the college also has internal audit. It has a special committee which decides which bill is to be permitted / not permitted as per the established norms.

Special fee means fee paid by students. The college has an Administrative Officer (AO) who is also the drawing and disbursing officer. The AO looks after the bills and other financial matters. The Staff Council plans, permits, allots and allocates required funds to all committees / activities. Accordingly, conveners /

coordinators / in-charges will purchase and do transactions as per rules

Most of the payment are done through RTGS/cheques only. Funds allotted from UGC are audited externally and only after the submission of audited accounts by Chartered Accountant. Salaries and other emoluments for teaching and nonteaching staff are audited at the District Treasury office. The staff council permits the staff to utilize funds for day-to-day running expenditure of the college, activities of the college, conduct of programmes of the college and other activities. To do all these, the in-charge first takes permission from the principal. The in-charge may get amount to meet the expenditure in advance and then submit bills or perform activity, meet the expenditure and then submit the bills.

In either way, the bills are audited at the Junior assistant level in the beginning and then the Administrative Officer scrutinizes the bill. The bill then finally reaches the table of principal for endorsement. This ensures that the bills are transparently audited duly following audit rules and norms.

The college gets funds in the following manner :

1. Tuition-Fee paid by students
2. Exam fee paid by students, which is used for the conduct of examinations, payment to invigilators, examiners, transport(to and from) of question papers, agency that handles and manages data related marks and memos etc., and other miscellaneous expenditure.
3. Salaries of teachers and non-teaching staff (paid by the state government)
4. Funds from the UGC for projects
5. Funds generated from alumni, philanthropists and others.

The college follows established procedures to generate, utilize and audit funds.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

15.90

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Our institution is a State Government funded one . So, a major chunk of funds come from Government. However, the institution procures funds from various resources, a few of them are mentioned hereunder :

1. UGC
2. RUSA
3. Special fee from students
4. Additional Special fee
5. Examination fee (used for conduct , evaluation, tabulation etc of examinations)
6. Donations from Alumni association, cash or kind
7. Donations form philanthropists, cash or kind
8. Funds released by the Government of Telangana through the Hon'ble Commissioner of Collegiate Education
9. Research grants for seminars etc by ICSSR etc.

Strategies for mobilisation of funds and the optimal utilisation of resources : The institution has a policy to mobilise funds from the above agencies / personnel. We follow a transparent and time-tested mechanism for spending by not adjusting our moral radar in spending the valuable funds. For this, we go for the TSEWIDC only

for construction of buildings or their repairs. Each upee spend is accounted for. Regular and monthly audits are conducted. All the expenditure statements are approved in the Finance committee. All the bills go through a rigorous process of verification.

The college has been building an 18 room block which is about to be completed soon. The block will consist of classrooms. All the funds are from the college fee only. We also applied for one more block of 82 rooms through NABARD. After going through the documentation and our proposals and estimations, the NAABARD informed us to submit through the CCETS, which we did. We are expecting a positive response. So, the college has a mechanism which helps us in mobilising funds and the optimal utilisation of resources. A proposal for MANA TV (T-SAT NIPUNA) and TSKC hall was sent for approval to the CCETS. The college was sanctioned obstacle course for NCC for Rs. 4.11 lakh.

The college had sent proposals for the completion of T SAT and MANA TV classroom for 18 lakh rupees for the CCETS.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/62825.pdf

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

IQAC has seen to it that 10 out of 11 suggestions for quality improvement of the institution were implemented during the 3rd cycle. As a result of which there is a sea change in all the gaugable quality parameters of the institution. For instance, the college was an affiliated institution in the 2nd cycle: in the 3rd, it is an autonomous one. Our institution has got ISO recognition because of the quality inputs and implementation by the IQAC. There has been an enormous improvement in the admissions. As a result of which number of posts have also increased. We firmly believe in human resources development. To entail the student services we need to improve quality of

teachers. So number of training sessions, both conducted by the institution and attended by the faculty across the country increased. As a corollary result of which the number of students who were placed both in higher education and in jobs increased. Because of incessant training and rigorous training, the number of entrepreneurships increased. So, there has been increase in all quality parameters of the institution because of IQAC.

1. Infrastructure development

2. Academic enrichment

3. New courses introduced

4. Increase in strength

5. sanctioned new posts

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Our institution reviews the teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms. We conducted a seminar on Quality Sustenance Measures in Autonomous Colleges-The Way Forward on 16/11/2020. Our college has a functional and active IQAC. It reviews under the chairship of Principal. All the departments present their methods that they adopt and innovative methods that they execute in the transaction of teaching learning process. Our students of the department of English organise 'performing texts', a novel way of adopting and making the text lively in a classroom situation. It was much acclaimed. Our IQAC also conducted an orientation programme each for Guest faculty, Contract faculty and PG faculty. This happened after the reviews. In this they were taught new methods and methodologies. Our department of chemistry also conducted a competition for students in MUGGULU or Chemical rangoli patterns. These are to name a few. The IQAC facilitates in unravelling the latent potential in teachers. It also coordinates the Academic team/ BoS in framing,

refining and finalising the outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://youtube.com/channel/UckpNdnWcB2ipFOePRqwfaOw

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/61344.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	No File Uploaded
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our institution has been striving towards promotion of Gender Equity through many an initiative including not denying admission into any course including gender.

Our Women Empowerment Cell looks after motivation of our stakeholders in eliciting Gender Equity. It has taken responsibility in conducting an extension lecture by a renowned institute on "Women in leadership". World women's day (3 March), and in October on 'Against Human Trafficking'. We also conducted an awareness programme on 9 March 2021 in collaboration with Sakhi centre and Police Department. It also encourages women students to opt for certificate courses such as Mehendi Designing. It sees that all committees are represented by women candidates. For instance, our college has equal representation of women students in Class Representatives.

We also have a 2- credit paper under Ability Enhancement Compulsory Course (AECC) for all first year students of UG named "Gender Sensitisation". The college follows a book for it named 'Towards a world of Equals'. In the third year V and VI semesters, our General English Course has a dedicated unit (out of 3 units) on Gender Sensitisation. The Women empowerment Cell conducted a seminar on 15 April 2021 on Women's rights.

In this way, our institution looks after the fact that Gender equity is promoted in all aspects.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy plant Wheeling to the Grid energy conservation Use of LED bulbs/ power-efficient equipment

D. Any 1of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Our institution has a well-documented policy on bio degradable and

non-bio degradable management. All the bio degradable things are sorted out and sent into vermi-compost pit. Our Department of Zoology had also conducted a certificate course in " Bio fertiliser and vermicomposting technology'. This enables students to take part in larger scale and make them play vital role in the process. We follow 3R policy against all plastics. Our policy states that we should not use even flexies. We have one flexi to meet all requirements for each department. All chemicals in the chemistry lab also are disposed safely and only after treatment,i.e. making them harmless. Our Sangareddy Municipality has been striving to take lead role in Swachh sarvekshan. So, we always send non-bio degradable waste in safe cans only. Newly dug sample pit is enclosed in photos. Paper waste is recycled in the process. All the waste that is dusted is bifurcated into Wet and Dry waste. To identify easily , we have coloured bins each for them. In this way segregation also easily done.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus D. Any 1 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles

2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: **A. Any 4 or all of the above**

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres
Disabled-friendly washrooms Signage **A. Any 4 or all of the above**

including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Our college is a conglomeration of diverse set of students wherein students from various backgrounds join. It is a melange of various castes, creeds, regions and religions, to name a few diverse elements, not to make a special mention of urban, semi-urban and rural setting. Admissions in UG through DOST, a transparent and user-friendly process makes this more accessible for the students form all areas seek admissions in our college.

Students are given orientation / induction training. In this, all sorts of topics are covered including the inclusiveness and the value unity in diversity. We have one NCC and 4 NSS units. Along with these units, other committees/ clubs/ cells make students imbibe the quality "tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities."

To make harmony an ingrained attitude among students, our institution conducts various activities such as celebration of International Mother tongue day, Festivals of all sorts, such as Bathukamma, National and International days of significance. As part of Ek Bharat Shreshta Bharat, our students were given opportunity to interact with the selected UG students of Haryana.

Our students are also encouraged to show case their culinary skills and other entrepreneurship skills in Produce Fest.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Our students come from various backgrounds, so is the case with other stakeholders. To sensitise them towards values, rights, duties and responsibilities as part of constitutional obligations, various activities are conducted throughout the academic year. They enable them learn and imbibe the abovementioned constitutional obligations directly or obliquely. A few activities such as constitution day, Human Rights Day, Day to observe rights of women a part of International Women's Day were conducted. The institution had also invited hon'ble District Judges of the Sangareddy district to start a legal cell. District legal awareness programmes were also conducted. During the first month of admission of students, we conduct orientation to our students. As part of this, their duties, responsibilities are clearly articulated. Students are also given opportunity to express their doubts.

Our institution makes sure that students take part in Quiz, Elocution, Essay writing and other activities that obliquely elicit constitutional values on Independence Day (August 15) and Republic Day (26 January). Our NSS volunteers and NCC cadets had also participated in election duties. They also take part in all duties assigned by district authorities. This makes them know the society and how our democracy operates.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code **A. All of the above**

of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our institution celebrates all relevant national and international commemorative days, events and festivals. While celebrating, we involve students as primary stakeholders. The list is enclosed in the attachments. All the committees discuss at the beginning of the academic year as to which department conducts which activity. For instance, Raman's birthday is conducted by any science department, while Vivekananda's birthday is assigned to Humanities departments. In this year, Babu JagJeevan Ram Jayanthi was celebrated as "Samatha Divas". Programmes such as Quiz were conducted on the birth day of the architect of Indian Constitution, Dr. B.R. Ambedkar. Teachers Day. The college and its various departments conducted Teacher's Day on the eve of the birth Day of Dr. Sarvepally Radhakrishnan, a renowned teacher and the first Vice-President of Independent India. The Department of Telugu took this opportunity to conduct an orientation Programme on NEP, the National Education Policy. Our college conducts both National festivals, namely, Independence Day and Republic Day with fervour and enthusiasm. Independence Day. The college organizes in a big way. NCC cadets take a march in the ground. They take a lead

role in showcasing their talent. Speech by the Principal is followed by the flag hoisting ceremony. Republic Day . The college organises the Republic Day involving all stake holders. The NCC cadets take lead. Flag hoisting is followed by the speech by the Principal. The college wears a festive look. The NCC cadets' march in the ground is a feast to the eye.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

BEST PRACTICE-1 1. Title of the Practice: Qualitative improvement of students performance through material (ICT and otherwise) 2. Objective: • To improve results by providing material • To reach out to students and improve their performance in examinations. • To involve students in the preparation of materials. 3. The Context: The college has 3500 odd students both in UG and PG courses. It was found out that some students have been lagging in certain subjects and hence cannot perform well in terms of grades in their end semester examinations. This is in spite of their possessing good command over the mentioned subjects. 4. The Practice: To solve the abovementioned issue and to improve their results, the subject teachers have utilised the COVID-19 time to reach out to them by uploading their video recorded lessons onto the You Tube and opening their You Tube channels dedicated to the syllabus only. The teachers formed WhatsApp groups and regularly posted their material including PPTs, reference material and other relevant video content. Students were constantly consulted if they could decipher the core of the content of the respective lessons. Their feedback formed context for improvement. This resulted in good performance of students in the ensuing examinations. The library services were also extracted. The department of the library science has supported this endeavour by constantly posting reference material into the WhatsApp groups. 5. Evidence of Success: Faculty members utilized various ICT tools to design

Audio/Video teaching modules and uploaded them on their respective You-tube channels. More than 600 academic videos in various subjects were prepared and uploaded. In the year 2020-21 there is an increase in the percentage of results in all semesters. 6. Problems Encountered and Resources Required: Since most of the students belong to financially not so well strata, reaching out to them was a problem initially. Students were motivated to purchase smart phones. This took some sensitization in the beginning. Some of the teaching staff had to hone their ICT skills to meet the requirement. This was done through peer learning. 7. Responsible: All the faculty

BEST PRACTICE 2

Title of the Practice:

Improvement of admissions using multi-pronged strategies

2. Objective:

- To improve number of admissions
- To offer programmes that are up to date to the needs of society
- To cater to the needs of students by offering number of useful courses and thereby improving number of admissions.
- To create an ambience wherein the students are attracted to the college and join with a purpose.

3. The Context:

Tara Government College Sangareddy (Autonomous) has its inception in 1977 and has been serving generations since then. The staff working in the college ascertained that there is a dire need for the college to offer courses that are useful for the students in future. So, it was felt that there should be a multi-pronged-strategy to achieve increase in the number of admissions.

4. The Practice:

The college followed the below mentioned points

1. DOST process was processed. This entailed smooth process for students. This centralised admission system is hassle free and the pre designed programme scrupulously follows reservation system. It also reduces logistics costs for students.
2. Students follow instructions and they themselves select courses.
3. We increased the number of programmes.
4. Dost helpline centre created.
5. The college became HLC.
6. Focussed on improvement of all facilities to students.
7. Improved infrastructure.
8. The college increased offering number of certificate courses.
9. College became autonomous.

5. Evidence of Success:

1. The college registered the 7 th highest number of admission in UG.
2. There has been manifold increased in admissions.
3. Number of programmes in PG increased.
4. The college could attract talent as evidenced in the success story of college

6. Problems Encountered and Resources Required

1. Initially, students and staff had to accustom themselves with technology.
2. Huge competition from private colleges.

8. Responsible:

1. Admission committee.

File Description	Documents
Best practices in the Institutional website	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/36008.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The vision of our college reads "To empower the stakeholders with skill-based, entrepreneur oriented, value-based, affordable and quality education and help them become complete human beings".

One key area is Skill-based education

To empower our stakeholders with skills, we conducted as many as 11 certificate courses. We proposed as many as 20 certificate courses (approved in the Governing Body). We started this academic year with 50 UG course combinations, 10 more than last year. Mehendi Designing, Certificate courses in Short Film Making, Vermi Composting, Functional English ; a few certificate courses we started and completed. We also conducted one FDP and one FIP courses. Our staff also underwent as many as 124 training sessions during the COVID-19 times to make themselves relevant and to hone their skills. We conducted three Mahindra Pride Classroom batches, each batch consisting 50 students and a batch on TALLY (100 students). Apart from this we have reached 21 MoUs with various Nationals and international agencies and relevant bodies (MoUs enclosed in the attachments). For instance, 61 students enrolled in TASK, Telangana Akademy for Skills and Knowledge. They give training and placement by taking nominal fee from students. We conducted 4 Job drives in the campus.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Tara Government College (A) has been playing a yeoman role by its service for the past 45 years by offering UG and PG including Arts, Sciences and Commerce streams. The curriculum developed for all programmes are focused towards the career-oriented education with the attainment of vision and mission of the institution. With the 5 years of autonomous status (2016 academic year) the college takes efforts to refine the curriculum every year in order to empower the students in all dimensions. Each programme has well defined objective which in turn is reflected in the syllabus. Syllabi are framed reflecting the market needs by obtaining feedback from the students, subject experts, alumni, parents and nominees from affiliating university which enable a smoother transition of students to job markets.

To create a distinct academic environment, the institution sought autonomous status by UGC, in 2016 and adopted Choice Based Credit System (CBCS) and outcome-based education to ensure holistic development and to facilitate wider prospects for employability, higher education and entrepreneurship.

The institution has well constituted mechanism for reviewing and developing curriculum, which ensures the global and social relevance in the curriculum.

Faculty are encouraged to attend various professional development programmes, seminars, conferences, workshops to acquire knowledge on emerging areas, recent trends and new approaches to curriculum enrichments.

Feedback is collected and analysed by IQAC and various other committees. After going through it, recommendations are presented in various board of studies. The BoS approved curriculum is presented to academic council and Governing Body for approval and ratification.

The institution has academia - industry linkages and MOUs with reputed industry and academic bodies to introduce new industry ready and face global dynamics.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	Nil

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

7

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	No File Uploaded
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

03

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

13

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

7

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The institution was envisioned to promote human excellence and professional development as integrated gender sensitization, environment and sustainability into the curricular and co-curricular framework for the holistic development of students.

Gender sensitization, environmental studies, personality development are made mandatory for all the undergraduate programmes to promote value based education that ensures personal fulfillment and professional excellence of the students. The curriculum includes activities based methodology with a scope for interaction, discussion, questionnaires and research based study projects.

The college also fosters human values and social responsibilities among the students through the activities undertaken by national service scheme(NSS), National Cadet Corps (NCC), red ribbon club, social responsibility cell, Eco club, Women Empowerment Cell, Internal Compliance Committee and Entrepreneurship development cell. Our college has an AECC course in the UG I year. Environmental studies is studies by

students as part of the curriculum. Till the academic year 2020, our students has Human Values and Professional ethics in UG. Our students have Gender sensitisation in UG as a paper. From this academic year, all UG V and VI semester students have a unit each specially dedicated for Gender sensitisation in General English. In this way, our Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

2547

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

1365

File Description	Documents
List of students enrolled	No File Uploaded
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

93

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/62465.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/62465.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

3434

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

3068

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Tara Govt College Sangareddy assesses the learning levels of the students periodically. This involves two pronged strategy, viz. 1. Formative Assessment and 2. Summative Assessment. A few of them are : Internal Assessment tests, mid-semester exam, end-semester exam, assignments, presentation, viva-voce etc. . Separate online classes for both advanced learners and slow learners during holidays and vacations were conducted. This practice is initiated as a part of blended learning system for the students having different learning capabilities. Moreover, tutorial classes are held by the departments for the slow learners. After the commencement of classes, the students who do not have certain papers at their Intermediate level shall undergo Bridge classes. For instance, the students who join Commerce in UG but do not have it at their +2 level shall attend bridge classes that run for a week. After the first few classes a few slip tests are conducted. This helps the teachers who needs special care. After this needs analysis, extra material is given to high performers and special attention is given to slow learners. To improve learning levels of students, special methods are adopted. PPTs, Charts , assignments by students and peer learning are a few examples.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/12/2021	3434	94

File Description	Documents
Upload any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Tara Government College, Sangareddy practices many student centric methods such as experimental learning, participative learning and problem-solving methodologies for enriching learning experiences. All the science programmes integrate the various practical courses in order to give the adequate experiential practice for the students. The science and social science programmes also provide the platform for participative learning to the students. Moreover, projects, field-works, seminars, field trips, NSS, NCC etc. programmes inculcate among the students the practice and habit of participative learning and problem-solving methodologies. In all the U.G. programmes, students actively participate in annual Jignasa state level project presentations by choosing the application oriented topics and gain knowledge by incorporating and practising the innovative problem solving methodologies. Our students participated in many an online quiz competitions conducted by various colleges. Blended learning is also an important part of the TLP.

File Description	Documents
Upload any additional information	View File
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Due to Covid-19, most of the classes were to be conducted online..So, teachers chose to learn, adopt and practice the ICT enabled tools. Both teachers and students used the laptops or mobile phones and internet for enriching the teaching learning process. The IQAC of the college conducted Faculty Training Programmes for the development of e-content and the use of e-resources during the year. Moreover, the teachers participated in several refresher courses and faculty Development Programmes conducted by various universities for the development of e-content and use of various online resources. Facilitated by these programmes, all the teachers have been effectively using ICT enabled tools like laptops, headphones, writing pads, internet, video-lectures, audio-lectures, PPT presentations, virtual labs, YouTube links, e-contents etc. Most of the students had also submitted their student seminar presentations online by video recording their talk through their mobile phones. Since all departments have internet facility and wi-fy, all the teachers take the help of internet resources like video clips, images from internet resources in imparting healthy teaching learning environment. Moreover, most of the teachers underwent many a training sessions, workshops, seminars etc. in ICT tools which gave them ample opportunity to experiment their learned knowledge. Teachers also using Google classroom to evaluate and enhance the learning levels. Some departments also using YOU Tube live streaming using OBS studio. The department of Hindi has created its own blog to cater to the needs of its stakeholders of both Telangana and Andhra Pradesh state students. This was done to face the challenge of material and textbooks. It has 33472hits till date.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/35491.pdf
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

84

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Tara Govt College Sangareddy plans and organizes the teaching learning and evaluation schedules in the College and develops an academic calendar for each semester.

Academic Calendar for each semester is issued by the college with the involvement of Principal, COE, Academic Coordinator and HOD's. The same is available in the college website for the view of students, parents and faculty.

The academic calendar is announced well before the commencement of the academic session. It consists of all the academic activities planned for the semester which includes dates commencement of classwork, dates of internal exams, lab exams and external exams etc. The academic calendar defines the number of teaching days available according to which timetables are prepared and session examinations are scheduled.

Teaching plans for each and every course are prepared by the faculty. Whole syllabus is divided into specific number of units and specific number of lectures as per the Lesson Plan. Lesson plans are prepared for each lecture in the teaching plan

by the faculty before the commencement of the semester and it is duly approved HoD and Principal.

The teaching plans are verified by HOD at the beginning of the semester and during the semester on a regular basis to check for compliance with the set standards. The attendance registers are also closely monitored to correct any deviations from the academic schedules. The IQAC also regularly checks each department for strict adherence to academic calendar and lesson plans. In case of an exception, the Academic Calendar is duly updated to accommodate the contemporary changes in schedules and other dependant documents and schedules are duly modified to enable a smooth execution of processes without any problem to the teaching-learning process.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

94

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

12

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

2

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

Nil

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

8

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Tara Govt College has a well-structured and IT integrated examination management system working on the third party developed software that effectively includes the integration of Information Technology and reforms in the examination procedures and processes. The college has an Examination Branch and also has its in house Examination Centre. The Examination Branch is the dedicated cell for student registration, generation of examination roll numbers and admit cards, allocation of examination centre, entry and comparison of marks entered by two different tabulators, preparation and publication of results and certificates. The Examination branch also conducts continuous internal assessment of the students in the form of mid-semester exam, end-semester exam, assignment, seminar presentation, project and all these activities are done by the integration of IT.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Tara Govt College has stated learning outcomes and course outcomes which are integrated into the assessment process in its syllabi that is clearly publicised through its website and other documents. All the departments which offer any programme of study are displayed in the College website. The syllabus of each programme provides clear information about core courses,

generic elective courses, fundamental courses, discipline specific courses and also the learning outcomes of the different programmes. The syllabus also incorporates information about scheme of instruction and evaluation. The College has formulated and revised all its educational programmes to include graduate attributes so that when a student obtains his degree, he is well equipped with the discipline, knowledge, critical thinking, problem-solving ability, communication skills and also digital capability. Each course provides the students to opt for the generic courses of their choice, which are prepared and offered to expand the knowledge of the students and motivate them towards the interdisciplinary studies.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Tara Government College Sangareddy evaluated the attainment of programme specific outcomes and course outcomes during the year through mid-semester exam, end-semester exam, assignment, presentation, viva-voce exam etc. These are also evaluated by the feedback received by the college from the students, parents, teachers, the employees and the alumni. All the marks attained by the students in the internal assessment tests are assessed based on the outcomes. If they are not met with, teachers will identify lacunae and work on the goals. The Internal Assessment test gives a glimpse into the learning levels of students. This is because all the learning levels and outcomes are taken into account during the preparation of the Internal Assessment Test. Students also are provided with various opportunities such as elocution, essay writing, mono Action, Performing texts and other cocurricular activities. This gives an idea about their learning levels. Students also take part in various certificate courses depending on their need and requirement. This helps us gauge the depth of outcomes and their attainment by our students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

665

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://ccets.cgg.gov.in/Uploads/files/buttonDetails/59973.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Our institution has 10 PG courses and there are 40 combinations in UG courses . This is the most sought after college in the state in terms of admissions in UG courses . Since there is huge variation in all sorts of parameters in students' potential. Students of thecollege participated in Jignasa Student Study Projects competitions and won many a prizes. Last year students also published their research findings. This is the result of incessant efforts of the research committee

backed by the college.

Our college has a well-defined research policy. The policy serves as a moral radar in the research functioning of the stakeholders. The policy framers had taken care of plagiarism, sensitisation of stakeholders regarding various ethics, codes of conduct during and post research, roles and responsibilities of a researcher and other entities to be approached for funding and publication.

The college research promotion committee framed research policy.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://ccets.cgg.gov.in/Uploads/files/butttonDetails/59937.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

1

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

1

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	View File

3.2 - Resource Mobilization for Research**3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)**

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

3

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The Institution has a dedicated research committee which looks after research projects of the college. Our college has a well defined research policy. Till date in this academic year, there are five publications. Our teachers are resource persons for various workshops, seminars etc. Our college has an entrepreneurship development cell. The Telangana Skills and Knowledge Center and TASK have reached 21 MoUs under the aegis of commissionerate of collegiate education. Our students from departments of English, Economics and Physics were selected to the state level and among them Economics and English departments have won second and third prizes respectively in the Jignasa student study projects conducted by this state of Telangana. Our 4 NSS and an NCC units along with other committees/ cells/ clubs look after activities for community orientation activities. The college conducts sensitisation activities throughout academic year. Many a teacher of the college attend seminars, conferences etc to gain latest know-

how and know-whys and, in turn, become transition persons in the transfer knowledge. So, the teachers learn and teach. Many teachers of the college also attend various extension lectures, seminars, workshops etc to share their knowledge and wisdom with various institutions.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

Nil

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

B. Any 3 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

7

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

7

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

3

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/butttonDetails/63134.pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

3

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

2

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The college has many strategies to look after social issues for the holistic development of students. The college has 4 NSS and an NCC unit. The volunteers of NSS units and cadets of NCC participate in various activities in the entire district and sensitise the society with their work. They also participate in Rallies and adopted villages. Activity register shows amply to this effect. Repairs of roads in adopted villages, Swachh Bharat, Blood donations, Plantation of saplings, Shramadanam, Samatha Diwas, and conducting Quiz, Elocution and essay writing to recognise various days are a few activities .

- Awareness programmes through making Video's, PPTs and personal visits, distribution of 1000 masks, 1500 food packets and distribution of vegetables and grocery to the needy people in their native places are a few more activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/butttonDetails/59902.pdf

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

12

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

85

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

802

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

1

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

35

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Our college has adequate infrastructure for imparting teaching learning process. We offered 38 combinations through DOST for UG admissions and 10 PG courses in the academic year. Our institution has adequate infrastructure. Since the college has been growing from strength to strength for the past five years, efforts have been incessantly made to meet them. A new building block for one hundred rooms in the long run and 18 Room Block in short term have been underway. The college has 16 equipped laboratories and 42 classrooms including them. All required ICT purchased are made as per the purchase policy and following due procedure. So, Computers, LCD projectors, OHP, Smart classrooms, e-classrooms, virtual classrooms are provided to

the students to make the classroom ambience more effective. Other material for science laboratories are purchased as and when required. In the DCEDRC meeting headed by the COlector of Sangareddy district, the DCEDRC approved our request for 50 computers. We also placed order for 80 more computers. Duplicators, Printers and other equipment to replenish the vacuum of digital divide has been plugged. In this way, all efforts are undertaken to use the infrastructure for accomplishment of goals of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Our college has a reputation of producing national and international players. In 2019 Mr Sai Teja Goud and Mr Akhil won gold medals in Indo-Philippine Championship. Mr V. Sanjeev, Mr Murali and others participated in national sports and games.

The college has adequate facilities. We have 22 acres of space including the buildings. We have a Gymnasium, A Kalavaedika for cultural activities, two huge halls for performing cultural and literary activities. We have established courts for Kabaddi, Shuttle, Kho-Kho etc. The college has a salubrious environment that offers sumptuous oxygen for the students who play outdoor games. Recently, the college was granted Rs.27.5 lakhs to complete the indoor stadium. Our students were selected to state level competitions in Yuvatarangam 2019. The ollege has a Yoga room. We also have a special coordiator for cultural activities. Our students won many a laurel for their participation in Dappu at Osmania Uniersity inter-collegiate competitions. The college has a dedicated auditorium to accommodate and showcase the latent talents of stakeholders. The Kalavedika was built by the alumni association. It is situated in the vantage point of the college wherein it is covered in all sides by the building. It acts as the indoor open stadium to accommodate cultural activities. We were recently sanctioned Rs.27.5 Lakhs for completion of indoor stadium.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

40

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

1.5

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	No File Uploaded
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our College Library is automated by NewGenLib is an integrated library management system (Open Source Software) developed by Verus Solutions Pvt Ltd. The latest version of NewGenLib is 3.1.1 released on 16 April 2015. NewGenLib has the following main modules. Such as Acquisitions, Technical Processing, Serials management, Circulation, Administration, MIS Reports, Task to do today (daily scheduler), OPAC.WebOPAC is feature

rich solution providing enhanced facility for easy to search and locate any article, catalog, book or any material held by our college library. The product is supported with most advanced search technology and allows you quick and timeless results of your search for articles. It has adopted the best information retrieval principle and is supported with the most powerful search engine facility. It has great features in terms of relevant ranking, faceted search, enriched user interface, tagging and reviews.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0.059

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

35

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Our college has an IT policy of its own. It covers all the IT equipment. The college has Computers, Printers, Scanners, LCD projectors, Wi-Fi equipment, Photocopying machines, CC Cameras, The college has its own policy of spending anything related to equipment. 1. Purchase policy. 2. What to purchase and how to purchase are clearly defined. Our purchase policy defines how to and what to. If something is not allocated for in our budget, we can still purchase anything related to cyber security and other IT equipment by following a resolution in our staff council. We also have a dedicated auditing system which visits our college and audits our accounts. So, either for updation or for purchase we have well-established system in place. Based on our strength and admissions, we also started from the present academic year Bsc data Science. To meet the demand, we have purchased 80 more computers. We have also mobilised 50 computers from the district collector as promised in our DCEDRC meeting. Twenty were already received and the rest are in the pipeline. These were donated by philanthropists. They were facilitated by the GMDIC under CR cell. Thus, all requirements related to IT are met with.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3434	216

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	A. 250 Mbps
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File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing	B. Any three of the above
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File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

4

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Our college has been recognised as an ISO ; 9001; 2015 certified. We have a set of established systems for maintaining support facilities. We have separate posts for library and Sports. To maintain a library we have a policy known as library policy. Right from the purchase of books till weeding out books we follow the the standard operating procedure. We also subscribed to INFLIBNET. We have a dedicated attendants and sweepers to look after the hygiene and maintenance of our classrooms, library, sports room etc. For laboratories we have lab attendants, Museum keepers and other support personnel. We also approved a 10 per cent of AMC for our virtual classroom. We get maintenance amount in every quarter. This amount will be utilised to meet therequirements of the college. Our college has a post of a librarian. The librarian has a dedicated library committee. Right from the establishment till their utilisation, all laboratories follow established procedures. Our Physical education facilities are looked after by the Physical Director. The sports and games facilities are looked after by a dedicated games and sportscommittee. The sports, games, laboratory, Computers and other facilities have dedicated attendants who take care of all the contents in the laboratories. This shows that our college has established systems and procedures for maintaining and utilizing physical, academic and support facilities - classrooms, laboratory, library, sports complex, computers, etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

2709

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

4

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	https://ccets.cgq.gov.in/Uploads/files/buttonDetails/61505.pdf
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

2100

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

116

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of outgoing students progressing to higher education

112

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year**5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year**

0

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year**

3

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The college has students who actively participate in all activities. All students actively take part in committees and they themselves prepare their own committees in NSS camps also. Other than Statutory committees, students are given chance to

interact in all committees. Our college IQAC has student representatives. All our BoS have Meritorious student alumni as a member. In this way the college is enriched by the different opinions in the deliberations. Our college also has a CR system. The CRs , namely Class Representatives are chosen, preferably a boy and a girl student in a group. These CRs attend meetings with the principal and get to the principal's notice any issue that needs to be addressed. These meetings are conducted periodically. All the se representatives act as a bridge between student community and the teachers. They serve in taking the service baton forward. All students participate in conduct of programmes/ activities etc. For instance, the department of English conducts 'Performing Texts', in which students perform the texts such as mono action, mime, drama. Here the students form committees and make the programme a success. Students also take an active role in fresher's party, annual day etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

4

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The college has an active Alumni Association with Regd. No. 667 of 2015. It is both active and functional. Theu alumni members formed their own WhatsApp groups. They observe the developments in websites and also participate in many an activity of the

college. Some of our teachers are also alumni. They become bridges between the students and college authorities. They conduct sensitisation activities such as motivation lectures etc. Sri Krishna Kumar, the Principal of a Government Junior College actively serves in the improvement of admission process of the college. Sri Krishna Kumar Kalinga donated green grass to the green library to the tune of Rs. 20,000/- Sri Nagaraju, the councillor of Sangareddy Municipality contributed two electric poles and a high mast light. Sri G. Muralidhar, B.A. donated Rs. 7000/- worth books to the department of Economics and two steel notice boards worth Rs. 15,000/-. They have also been contributing to the digging of pits of plantation, cleaning of the campus and vermi-compost pits. Sri Chouhan, lecturer in Commerce (retired) gave cash incentives to meritorious students previously. They give suggestions for the qualitative improvement of the institution.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

VISION

To empower the stakeholders with skill-based, entrepreneur oriented, value-based, affordable and quality education and help them become complete human beings.

MISSION

- The college makes value- based, indefatigable and

incessant efforts to empower its stakeholders by bestowing quality education based on sound curriculum.

- To empower students by making them adopt to self-discipline.
- To help students attain higher order thinking skills.
- To pave the way for value based and gender unbiased education.
- To make the entire campus an eco-friendly one.
- Lending a helping hand to students achieve their dreams by becoming a platform to compete, perform and prove their mettle.
- To help students imbibe lifelong learning habit.
- To prepare patriotic, globalized and world friendly citizens.
- To impart skill-based education.
- To empower stakeholders through value-oriented education.
- To make students become entrepreneurs.

The college has been guided a well-worked out vision. It has been prepared by consultation with all types of stakeholders. So, the vision and mission are inalienable parts of the college. The institution is monitored and guided by Academic Council in the matters of academics and finance Committee in the terms of finance. They will work under the Governing Body which is headed by hon'ble Commissioner of Collegiate Education. In an academic year, all the BOS meetings are held that are well-worked out in tune with the academic goals. AECC, SEC and GE courses also are approved in academic council and ratified by the Governing Body. In meetings that took place throughout the year, the checks and balances are weighed carefully whether the college is heading in right direction or not. Certificate courses are also prepared. At the end of every academic year, the feedback received from stakeholders serves as a catalyst for the next academic year.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

. The college is headed by Principal who is the chairperson of all committees/ cells/ clubs etc.

The collegiate Education has devised certain rules and regulations to run the college in a smooth and effective manner. This is the foundation on which the college devised its strategy to decentralize its administration duly honouring the administrative cardinal principles of participative management. Basic purposes of the above management are

1. To provide quality services to all stakeholders as fast as possible
2. To make the institution respond fast to the concerns of stakeholders with special reference to primary stakeholders (students)
3. To ease burden of administration on a single individual by dissemination works in a systematic and orderly way.
4. To apportion works based on the teacher's ability and interest.

To realize the above purposes, the principal calls for a meeting at the beginning of the academic year. In the present academic committee's action plan was designed and drafted with the view of Staff meeting headed by the principal in which discussions were made according to institutional objectives and core values. The teachers provide constructive information to the principal to assign additional responsibilities.

After a few changes in the already existing committees the in-charges list was formed. Progress of work of all the committees was periodically monitored by the Principal in the general staff / Academic Council meetings that take place once in a month.

The college has proved its strategy to be working in the above-mentioned participative management

a. All autonomous BOS committees were formed and BoS syllabi were approved. b. All members on the Academic Council, Finance Committee and Governing Body were

approved. c. Academic audit was conducted in the academic year and academic elements were approved.

II) The accommodative nature of the staff helped pave way for the successful organization of many a programme of the college. Even in the pandemic situation decentralization of academic and administrative duties were provide us smooth functioning of the institution in virtual mode. This success can be attributed to Decentralization and participative management.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The college has prepared its Startegic / perspective plan that has been prepared for a period of 10 years. It includes SWOC analysis, various parameters for gauzing the academic standards and goals and means to achieve the stated goals. It includes Vision, Mission, Objectives, Quality Policy and Criterion wise goals to be achieved in the stated period. It has been prepared after due consultation with all types of stakeholdrers. At the beginning of the academic year, the principal calls for a meeting. The meeting discusses Action Plan, last years' annual reports and any other vital issues to be discussed. After the deliberations, the ways and means to be implement the goals of the institution are discussed. Immediately after this, the Principal assigns roles and responsibilities to the staff. Throughout the year, the Principal discusses with the Coordinators or any other responsible faculty as to where we stand in achieving the targets. Any midcourse correction, if needed, will be made as and whenneed arises. This entails the institution look into the world, analyse and get ready to face the future world. This means that the stakeholders are provided opportunities in all areas the institution could offer.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Our institution is a Government Funded one. So it has its own set up, albeit in autonomous mode. The college has the Governing Body, Academic Council and Finance Committees as statutory bodies. They work according to the rules and regulations as formulated in the documents of UGC autonomous guidelines. The college has committees/ clubs/cells / departments / fora that look after Academic Administrative and financial activities of the college. The Principal is the chairperson of all committees. All the committees work in tandem with rules of the institution to achieve stated goals. The college has its own policies that guide as rule books for any activities/ decisions/ programmes in the college. For instance the cellphone policy guides the stakeholders what-whys, dos and don'ts. Since the college is a government funded institution, the procedures, rules such as leave rules, pension rules etc. are well-laid out. The college has a well-depicted and delineated organogram. The rules and regulations of government service for incumbents are applicable right from the date he/she joins the service. They are available and all GOs are available online also. Moreover all government servants have unions. They publish diaries which have important GOs that serve as ready reckoners.

File Description	Documents
Paste link to Organogram on the institution webpage	https://ccets.cgq.gov.in/Uploads/files/butttonDetails/60562.pdf
Upload any additional information	View File
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	A. All of the above
File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded
6.3 - Faculty Empowerment Strategies	
6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression	
<p>The college has the following welfare measures for the permanent staff</p> <ol style="list-style-type: none"> 1. Dearness Allowance as per the Central Government on regular basis 2. Paid leave for Ph.D 3. Payment / reimbursement of fee for patents, copyrights 4. Gratuity on superannuation and pension (both old pension scheme and New pension scheme/ contributory) 5. TSGLI insurance 6. General Provident Fund scheme for those whon were recruited before 2005 7. Pensionary benefits 8. Pay Revision commission (PRC) as per eligibility 9. Increments in July of every year 10. Career Advancement Scheme (CAS) 11. Earned Leaves 	

12. Maternity leaves

13. Child care leaves

14. Medical leaves

15. T.A. and D.A.s

16. Ocs and Rcs

17. Training sessions

18. FDPs, FIPs and any other courses including short term courses or their equivalents.

19. To acquaint themselves with latest know-how and know-why all the staff are given opportunity to attend workshops, conferences, seminars, Interactive sessions etc.

20. All benefits that are applicable to the employees of Government of Telangana.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

127

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

15

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

124

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Since the college is a public funded institution, an AG audit is conducted. Usually the college will be externally audited by the Government whenever a Principal gets retired. The college also has a finance committee. It audits the bills, prepares what are to be purchased in the next academic year. In the AG audit, all the bills are audited. If the audit committee has any doubts, they are clarified and if there are any irregularities, it submits its report to the government. The college will give clarification in the impending and ensuing correspondence. Besides these, the college also has internal audit. It has a special committee which decides which bill is to be permitted / not permitted as per the established norms.

Special fee means fee paid by students. The college has an Administrative Officer (AO) who is also the drawing and disbursing officer. The AO looks after the bills and other

financial matters. The Staff Council plans, permits, allots and allocates required funds to all committees / activities. Accordingly, conveners / coordinators / in-charges will purchase and do transactions as per rules

Most of the payment are done through RTGS/cheques only. Funds allotted from UGC are audited externally and only after the submission of audited accounts by Chartered Accountant. Salaries and other emoluments for teaching and nonteaching staff are audited at the District Treasury office. The staff council permits the staff to utilize funds for day-to-day running expenditure of the college, activities of the college, conduct of programmes of the college and other activities. To do all these, the in-charge first takes permission from the principal. The in-charge may get amount to meet the expenditure in advance and then submit bills or perform activity, meet the expenditure and then submit the bills.

In either way, the bills are audited at the Junior assistant level in the beginning and then the Administrative Officer scrutinizes the bill. The bill then finally reaches the table of principal for endorsement. This ensures that the bills are transparently audited duly following audit rules and norms.

The college gets funds in the following manner :

1. Tuition-Fee paid by students
2. Exam fee paid by students, which is used for the conduct of examinations, payment to invigilators, examiners, transport(to and from) of question papers, agency that handles and manages data related marks and memos etc., and other miscellaneous expenditure.
3. Salaries of teachers and non-teaching staff (paid by the state government)
4. Funds from the UGC for projects
5. Funds generated from alumni, philanthropists and others.

The college follows established procedures to generate, utilize and audit funds.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

15.90

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Our institution is a State Government funded one . So, a major chunk of funds come from Government. However, the institution procures funds from various resources, a few of them are mentioned hereunder :

1. UGC
2. RUSA
3. Special fee from students
4. Additional Special fee
5. Examination fee (used for conduct , evaluation, tabulation etc of examinations)
6. Donations from Alumni association, cash or kind
7. Donations form philanthropists, cash or kind
8. Funds released by the Government of Telangana through the Hon'ble Commissioner of Collegiate Education

9. Research grants for seminars etc by ICSSR etc.

Strategies for mobilisation of funds and the optimal utilisation of resources : The institution has a policy to mobilise funds from the above agencies / personnel. We follow a transparent and time-tested mechanism for spending by not adjusting our moral radar in spending the valuable funds. For this, we go for the TSEWIDC only for construction of buildings or their repairs. Each upee spend is accounted for. Regular and monthly audits are conducted. All the expenditure statements are approved in the Finance committee. All the bills go through a rigorous process of verification.

The college has been building an 18 room block which is about to be completed soon. The block will consist of classrooms. All the funds are from the college fee only. We also applied for one more block of 82 rooms through NABARD. After going through the documentation and our proposals and estimations, the NABARD informed us to submit through the CCETS, which we did. We are expecting a positive response. So, the college has a mechanism which helps us in mobilising funds and the optimal utilisation of resources. A proposal for MANA TV (T-SAT NIPUNA) and TSKC hall was sent for approval to the CCETS. The college was sanctioned obstacle course for NCC for Rs. 4.11 lakh.

The college had sent proposals for the completion of T SAT and MANA TV classroom for 18 lakh rupees for the CCETS.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/62825.pdf

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

IQAC has seen to it that 10 out of 11 suggestions for quality improvement of the institution were implemented during the 3rd cycle. As a result of which there is a sea change in all the

gauzable quality parameters of the institution. For instance, the college was an affiliated institution in the 2nd cycle: in the 3rd, it is an autonomous one. Our institution has got ISO recognition because of the quality inputs and implementation by the IQAC. There has been an enormous improvement in the admissions. As a result of which number of posts have also increased. We firmly believe in human resources development. To entail the student services we need to improve quality of teachers. So number of training sessions, both conducted by the institution and attended by the faculty across the country increased. As a corollary result of which the number of students who were placed both in higher education and in jobs increased. Because of incessant training and rigorous training, the number of entrepreneurship increased. So, there has been increase in all quality parameters of the institution because of IQAC.

1. Infrastructure development
2. Academic enrichment
3. New courses introduced
4. Increase in strength
5. sanctioned new posts

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Our institution reviews the teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms. We conducted a seminar on Quality Sustenance Measures in Autonomous Colleges-The Way Forward on 16/11/2020. Our college has a functional and active IQAC. It reviews under the chairship of Principal. All the departments present their methods that they adopt and innovative methods that they execute in the transaction of teaching learning process. Our students of the

department of English organise 'performing texts', a novel way of adopting and making the text lively in a classroom situation. It was much acclaimed. Our IQAC also conducted an orientation programme each for Guest faculty, Contract faculty and PG faculty. This happened after the reviews. In this they were taught new methods and methodologies. Our department of chemistry also conducted a competition for students in MUGGULU or Chemical rangoli patterns. These are to name a few. The IQAC facilitates in unravelling the latent potential in teachers. It also coordinates the Academic team/ BoS in framing, refining and finalising the outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://youtube.com/channel/UCkpNdnWcB2ipFOePRqwfaOw

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://ccets.cgg.gov.in/Uploads/files/butttonDetails/61344.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	No File Uploaded
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our institution has been striving towards promotion of Gender Equity through many an initiative including not denying admission into any course including gender.

Our Women Empowerment Cell looks after motivation of our stakeholders in eliciting Gender Equity. It has taken responsibility in conducting an extension lecture by a renowned institute on "Women in leadership". World women's day (3 March), and in October on 'Against Human Trafficking'. We also conducted an awareness programme on 9 March 2021 in collaboration with Sakhi centre and Police Department. It also encourages women students to opt for certificate courses such as Mehendi Designing. It sees that all committees are represented by women candidates. For instance, our college has equal representation of women students in Class Representatives.

We also have a 2- credit paper under Ability Enhancement Compulsory Course (AECC) for all first year students of UG named "Gender Sensitisation". The college follows a book for it named 'Towards a world of Equals'. In the third year V and VI semesters, our General English Course has a dedicated unit (out of 3 units) on Gender Sensitisation. The Women empowerment Cell conducted a seminar on 15 April 2021 on Women's rights.

In this way, our institution looks after the fact that Gender equity is promoted in all aspects.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

D. Any 1of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Our institution has a well-documented policy on bio degradable and non-bio degradable management. All the bio degradable things are sorted out and sent into vermi-compost pit. Our Department of Zoology had also conducted a certificate course in " Bio fertiliser and vermicomposting technology'. This enables students to take part in larger scale and make them play vital role in the process. We follow 3R policy against all plastics. Our policy states that we should not use even flexies. We have one flexi to meet all requirements for each department. All chemicals in the chemistry lab also are disposed safely and only after treatment, i.e. making them harmless. Our Sangareddy Municipality has been striving to take lead role in Swachh sarvekshan. So, we always send non-bio degradable waste in safe cans only. Newly dug sample pit is enclosed in photos. Paper waste is recycled in the process. All the waste that is dusted is bifurcated into Wet and Dry waste. To identify easily, we have coloured bins each for them. In this way segregation also easily done.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Our college is a conglomeration of diverse set of students wherein students from various backgrounds join. It is a melange of various castes, creeds, regions and religions, to name a few diverse elements, not to make a special mention of urban, semi-urban and rural setting. Admissions in UG through DOST, a transparent and user-friendly process makes this more accessible for the students from all areas seek admissions in our college.

Students are given orientation / induction training. In this, all sorts of topics are covered including the inclusiveness and the value unity in diversity. We have one NCC and 4 NSS units. Along with these units, other committees/ clubs/ cells make students imbibe the quality "tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities."

To make harmony an ingrained attitude among students, our institution conducts various activities such as celebration of International Mother tongue day, Festivals of all sorts, such as Bathukamma, National and International days of significance. As part of Ek Bharat Shreshta Bharat, our students were given opportunity to interact with the selected UG students of Haryana. Our students are also encouraged to show case their culinary skills and other entrepreneurship skills in Produce Fest.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
<p>7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:</p> <p>Our students come from various backgrounds, so is the case with other stakeholders. To sensitise them towards values, rights, duties and responsibilities as part of constitutional obligations, various activities are conducted throughout the academic year. They enable them learn and imbibe the abovementioned constitutional obligations directly or obliquely. A few activities such as constitution day, Human Rights Day, Day to observe rights of women a spart of International Women's Day were conducted. The institution had also invited hon'ble District Judges of the Sangareddy district to start a legal cell. District legal awareness programmes were also conducted. During the first month of admission of students, we conduct orientation to our students. As part of this, their duties, responsibilities are clearly articulated. Students are also given opportunity to express their doubts.</p> <p>Our institution makes sure that students take part in Quiz, Elocution, Essay writing and other activities that obliquely elicit constitutional values on Independence Day (August 15) and Republic Day (26 January). Our NSS volunteers and NCC cadets had also participated in election duties. They also take part in all duties assigned by district authorities. This makes them know the society and how our democracy operates.</p>	
File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File
7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization	A. All of the above

programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our institution celebrates all relevant national and international commemorative days, events and festivals. While celebrating, we involve students as primary stakeholders. The list is enclosed in the attachments. All the committees discuss at the beginning of the academic year as to which department conducts which activity. For instance, Raman's birthday is conducted by any science department, while Vivekananda's birthday is assigned to Humanities departments. In this year, Babu JagJeevan Ram Jayanthi was celebrated as "Samatha Divas". Programmes such as Quiz were conducted on the birth day of the architect of Indian Constitution, Dr. B.R. Ambedkar. Teachers Day. The college and its various departments conducted Teacher's Day on the eve of the birth Day of Dr. Sarvepally Radhakrishnan, a renowned teacher and the first Vice-President of Independent India. The Department of Telugu took this opportunity to conduct an orientation Programme on NEP, the National Education Policy. Our college conducts both National festivals, namely, Independence Day and Republic Day with fervour and enthusiasm. Independence Day. The college organizes in a big way. NCC cadets take a march in the ground. They take a lead role in showcasing their talent. Speech by the Principal

is followed by the flag hoisting ceremony. Republic Day . The college organises the Republic Day involving all stake holders. The NCC cadets take lead. Flag hoisting is followed by the speech by the Principal. The college wears a festive look. The NCC cadets' march in the ground is a feast to the eye.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

BEST PRACTICE-1 1. Title of the Practice: Qualitative improvement of students performance through material (ICT and otherwise) 2. Objective: • To improve results by providing material • To reach out to students and improve their performance in examinations. • To involve students in the preparation of materials. 3. The Context: The college has 3500 odd students both in UG and PG courses. It was found out that some students have been lagging in certain subjects and hence cannot perform well in terms of grades in their end semester examinations. This is in spite of their possessing good command over the mentioned subjects. 4. The Practice: To solve the abovementioned issue and to improve their results, the subject teachers have utilised the COVID-19 time to reach out to them by uploading their video recorded lessons onto the You Tube and opening their You Tube channels dedicated to the syllabus only. The teachers formed WhatsApp groups and regularly posted their material including PPTs, reference material and other relevant video content. Students were constantly consulted if they could decipher the core of the content of the respective lessons. Their feedback formed context for improvement. This resulted in good performance of students in the ensuing examinations. The library services were also extracted. The department of the library science has supported this endeavour by constantly posting reference material into the WhatsApp groups. 5. Evidence of Success: Faculty members utilized various ICT tools

to design Audio/Video teaching modules and uploaded them on their respective You-tube channels. More than 600 academic videos in various subjects were prepared and uploaded. In the year 2020-21 there is an increase in the percentage of results in all semesters. 6. Problems Encountered and Resources Required: Since most of the students belong to financially not so well strata, reaching out to them was a problem initially. Students were motivated to purchase smart phones. This took some sensitization in the beginning. Some of the teaching staff had to hone their ICT skills to meet the requirement. This was done through peer learning. 7. Responsible: All the faculty

BEST PRACTICE 2

Title of the Practice:

Improvement of admissions using multi-pronged strategies

2. Objective:

- To improve number of admissions
- To offer programmes that are up to date to the needs of society
- To cater to the needs of students by offering number of useful courses and thereby improving number of admissions.
- To create an ambience wherein the students are attracted to the college and join with a purpose.

3. The Context:

Tara Government College Sangareddy (Autonomous) has its inception in 1977 and has been serving generations since then. The staff working in the college ascertained that there is a dire need for the college to offer courses that are useful for the students in future. So, it was felt that there should be a multi-pronged- strategy to achieve increase in the number of admissions.

4. The Practice:

The college followed the below mentioned points

1. DOST process was processed. This entailed smooth process for students. This centralised admission system is hassle free and the pre designed programme scrupulously follows reservation system. It also reduces logistics costs for students.
2. Students follow instructions and they themselves select courses.
3. We increased the number of programmes.
4. Dost helpline centre created.
5. The college became HLC.
6. Focussed on improvement of all facilities to students.
7. Improved infrastructure.
8. The college increased offering number of certificate courses.
9. College became autonomous.

5. Evidence of Success:

1. The college registered the 7 th highest number of admission in UG.
2. There has been manifold increased in admissions.
3. Number of programmes in PG increased.
4. The college could attract talent as evidenced in the success story of college

6. Problems Encountered and Resources Required

1. Initially, students and staff had to accustom themselves with technology.
2. Huge competition from private colleges.

8. Responsible:

1. Admission committee.

File Description	Documents
Best practices in the Institutional website	https://ccets.cgg.gov.in/Uploads/files/butttonDetails/36008.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The vision of our college reads "To empower the stakeholders with skill-based, entrepreneur oriented, value-based, affordable and quality education and help them become complete human beings".

One key area is Skill-based education

To empower our stakeholders with skills, we conducted as many as 11 certificate courses. We proposed as many as 20 certificate courses (approved in the Governing Body). We started this academic year with 50 UG course combinations, 10 more than last year. Mehendi Designing, Certificate courses in Short Film Making, Vermi Composting, Functional English ; a few certificate courses we started and completed. We also conducted one FDP and one FIP courses. Our staff also underwent as many as 124 training sessions during the COVID-19 times to make themselves relevant and to hone their skills. We conducted three Mahindra Pride Classroom batches, each batch consisting 50 students and a batch on TALLY (100 students). Apart from this we have reached 21 MoUs with various Nationals and international agencies and relevant bodies (MoUs enclosed in the attachments). For instance, 61 students enrolled in TASK, Telangana Akademy for Skills and Knowledge. They give training and placement by taking nominal fee from students. We conducted 4 Job drives in the campus.

File Description	Documents
Appropriate link in the institutional website	Nil
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To start a few more job oriented, Skill development and entrepreneurship oriented UG courses
2. To start PG programme in Computer Science
3. To get the completion of new building with 18 rooms and consequently create a new building block for which the new plan and draft was already sent. The proposal is pending at the NAABARD.
4. To approach funding agencies for the completion of the new building block of 82 more new rooms like NABARD.
5. To complete the process of NIRF data submission
6. To submit IIQA and SSR to NAAC
7. Human Resources training for ICT and other post COVID-19 skills
8. More MoU's with relevant agencies. Skill development and career oriented certificate courses will be designed and implemented.
9. To get ready for the submission of UGC data for autonomous recognition cycle