

**ACADEMIC CALENDER FOR THE ACADEMIC
YEAR-2020-21**

**GOVT. DEGREE COLLEGE, YELLAREDDY
KAMAREDDY (DIST)-503122**

**COMMISSIONERATE OF COLLEGIATE
EDUCATION**

**GOVT.OF TELANGANA STATE
HYDERABAD-500001**

ONTH/WEEK	APRIL		
WEEK	ACTIVITY	DESCRIPTION	REMARKS
I Week	University Examination & Paper Valuation	To Conduct University Exams	
II Week	University Examination & Paper Valuation	To Conduct University Exams & Valuation of Answer Scripts	
III & IV Week	Summer Vacation begin Training for PG Entrance Exams to Students		LOCKDOWN Due to Covid-19

MONTH/WEEK	MAY		
WEEK	ACTIVITY	DESCRIPTION	REMARKS
I Week	Summer Vacation begin Training for PG Entrance Exams to Students	-	LOCKDOWN Due to Covid-19
II Week	Summer Vacation begin Training for PG Entrance Exams to Students	-	LOCKDOWN Due to Covid-19
III & IV Week	Student Admissions	1) Help desk for DOST Admissions.	

MONTH/WEEK	JUNE		
WEEK	ACTIVITY	DESCRIPTION	REMARKS
I Week	Preparation for Re-Opening Observation of important Days and CCE's Instructions	1) Preparation and Issue of Application 2) Cleaning the Campus, Providing Drinking Water, Sanitation facilities to Students 3) Allotment of College Notice Board for Displaying Student related information	LOCKDOWN Due to Covid-19 Conduct Online Classes
II Week	College Activity Book	College should maintain a Central "College Activity Book" to record all the activities conducted in the College	
	Commencement of Class for II & III Year Students	Preparation of curricular plan, Co Curricular and extracurricular plans Distributions of Teaching Dairy and Students Attendance Registers	
III Week	Staff meeting	1) Constitution of College level Committees 2) Keeping of Separate Register to record Staff meeting minutes	
IV Week	Result Analysis	Course Wise, Combination Wise , Subject wise Paper wise and Lecturer wise results analysis	

	Youth Festival	Steps to be taken to improve results in 2019-20 Preparation of action plan	
I to IV Week	Observation of important Days and CCE's Instructions	Action programme to be prepared	

MONTH/ WEEK	JULY		
WEEK	ACTIVITY	DESCRIPTION	REMARKS
I Week	Orientation to Students	Orientation meeting to fresher's to explain about the College activities etc	LOCKDOWN Due to Covid-19 Conduct Online Classes
	Anti Ragging Activities	Sensitization for promoting cordial relations between seniors and juniors and to see there should not be any kind of ragging in the College	
II Week	Student Centric Activities	Preparing students to take up academic activities such as Students Seminars', Quiz, Study Projects, Cultural & Literary activities	
III Week	Scholarships Renewal	To motivation I, II & III year Students to apply in online for Renewal of Scholarships	
IV Week	Staff Meeting	1) Review of Annual Results 2) Review of Syllabus Coverage and Teaching Constitution of Various College level & effective functioning of College	
I to IV Week	Observation of important Days and CCE's Instructions	Action programme to be prepared	
MONTH/ WEEK	AUGUST		
WEEK	ACTIVITY	DESCRIPTION	REMARKS
I & II Week	Fresher's Day	Fresher's Day is to fixed and celebrated in a grand manner	LOCKDOWN Due to Covid-19 Conduct Online Classes
III Week	Independence Day Celebrations	Conduct of Various activities for students in connection with Independence Day function	
	Academic Festival	Conduct of competitions for academic festival	
IV Week	Class Representatives Meeting	Two Representatives From each class (01 Boy & 01 Girl) should be covered to get feedback on academic activities	
V Week	I Unit Test Exams & Staff Meeting	To Conduct I Unit Test Exams and marks registers should be maintained 2) Review of academic and administrative activities in the staff meetings	
I to V Week	Observation of important Days and CCE's Instructions	Action programme to be prepared	

MONTH/ WEEK	SEPTEMBER		
WEEK	ACTIVITY	DESCRIPTION	REMARKS
I Week	Teacher's evaluation	a. Student's feedback forms should be supplied and collected from students to review syllabus coverage and performance of teacher.	LOCKDOWN Due to Covid-19 Conduct Online Classes
II	1.Remedial classes 2.DRC activities	a. Remedial classes should be conducted to back log students and prepare them for supplementary exams. b. DRC classes to be conducted.	
III Week & IV Week	1.Staff meeting 2. Class representatives meeting	a. Staff meeting to review academic matters and exams. b. Class representatives meeting for taking student feed regarding academic and administration matters of the college.	
V Week	Extracurricular activities	To conduct activities regarding women empowerment and NSS.	
I to V Week	Observation of important Days and CCE's Instructions implementation.	Action programme to be prepared	

MONTH/ WEEK	OCTOBER		
WEEK	ACTIVITY	DESCRIPTION	REMARKS
I & II Week	Midterm vacation		LOCKDOWN Due to Covid-19 Conduct Online Classes
III Week	Quarterly Exams	To conduct quarterly exams for all the students.	
IV Week	Receiving of Renewal/fresh scholarships	Hard copies received from I, II & III year students	
V Week	Staff meeting	Review of examination and any other matters.	
I to V Week	Observation of important Days and CCE's Instructions implementation.	Action programme to be prepared	
MONTH/ WEEK	NOVEMBER		
WEEK	ACTIVITY	DESCRIPTION	REMARKS

I & II Week	Internal Assessment Test-I 2. Assignments 3. Fresh scholarships (SC, ST & BC, minorities)	<ul style="list-style-type: none"> a. To conduct internal assessment test I for I & III SEM & IIIyr students. b. Maintain marks register and attendance. c. Assignments to I, II & III year students. d. To inform students to apply in online process. 	LOCKDOWN Due to Covid-19 Conduct Online Classes
III Week	<ul style="list-style-type: none"> 1. Youth festival at college level 2. DRC activates 	<ul style="list-style-type: none"> a. To conduct cultural and literary competitions. b. To conduct games and sports. c. DRC classes 	
IV Week	<ul style="list-style-type: none"> 1. Staff meeting 2. Youth festival at district level 	<ul style="list-style-type: none"> a. To conduct staff meeting b. To send selected students to district level competitions in youth festival. 	
I to V Week	Observation of important Days and CCE's Instructions implementation.	Action programme to be prepared for Yuvatharangam Programmess	

MONTH/WE EK	DECEMBER		
WEEK	ACTIVITY	DESCRIPTION	REMARKS
I & II Week	University Annual exams EAF collection	<ul style="list-style-type: none"> a. Annual exam fee collection from III yr students. b. Preparation to submit in the University 	LOCKDOWN Due to Covid-19 Conduct Online Classes
III Week	<ul style="list-style-type: none"> 1. Scholarships & Verification 2. NSS special camps. 	<ul style="list-style-type: none"> a. To collect hard copies of fresh scholarship holders. b. To conduct NSS special camps. 	
IV Week	<ul style="list-style-type: none"> 1. Half yearly exams. 2. Internal Assessment Test-II 3. Staff meeting 4. CPDC meeting 	<ul style="list-style-type: none"> a. To conduct half yearly exams b. To conduct Internal Assessment Test-II for the students. c. To conduct staff meeting to review academic matters. d. To conduct CPDC meeting 	
I to IV Week	Observation of important Days and CCE's Instructions implementation.	Action programme to be prepared	

MONTH/WEEK	JANUARY		
WEEK	ACTIVITY	DESCRIPTION	REMARKS
I WEEK	a. DRC activity b. Extension lectures	a. To conduct DRC activities b. To conduct Extension lectures	LOCKDOWN Due to Covid-19 Conduct Online Classes
II Week	a. Student study projects b. CPDC meeting	a. To undertake Student study projects b. To conduct CPDC meeting	
III Week	Special classes to slow learners	Prepare average students by taking special classes.	
IV Week	Prefinal exams	To conduct Prefinal exams	
V Week	1. College Annual Day preparations 2. Staff meetings. 3. Class representatives meeting	1.To conduct various competitions for Annual Day. 2. To conduct Staff meetings. 3. To conduct Class representatives meeting	
I to V Week	Observation of important Days and CCE's Instructions implementation.	Action programme to be prepared	

WEEK	FEBRUARY		
WEEK	ACTIVITY	DESCRIPTION	REMARKS
I & IIWeek	1.Practical Exams 2.Remedial classes/Special classes 3.Study material	1. To conduct University practical exams. 2. To conduct Special classes for needy students in examination point of view. 3. To supply study material to students.	LOCKDOWN Due to Covid-19 Conduct Online Classes
III Week	Staff meeting	To conduct Staff meeting	
IV Week	Special classes	To conduct Special classes	
I to IV Week	Observation of important Days and CCE's Instructions implementation.	Action programme to be prepared	

MONTH/WEEK	MARCH-		
WEEK	ACTIVITY	DESCRIPTION	REMARKS
I Week	Budget utilization	Submission of bills to STO	LOCKDOWN Due to Covid-19 Conduct Online Classes
II Week	University Exams	Commencement of Exams Smooth conduct of exams	
III Week	Stock verification	To appoint committees for stock verification	
IV Week	Staff meeting	To conduct Staff meeting	
I to IV Week	Observation of important Days and CCE's Instructions implementation.	Action programme to be prepared	