

GDC, KHAIRATABAD**DEPARTMENT PROFILE****DEPARTMENT OF PUBLIC ADMINISTRATION**

Public administration is one of the youngest academic disciplines in the family of social sciences. As an academic discipline it has its origin in the United States. With the publication of the seminal essay 'The study of Administration' written by Woodrow Wilson in 1887 laid the foundations for developing the full fledged academic discipline. Ever since the publication of the essay several eminent scholars like Frank, Goodnow, L. D. White, Henry Fayal,

J. D. Mooney, Luther Gullick, L. Urwick, Elton Mayo, Chester I. Barnard, Herbert A. Simon etc., have had enriched the discipline with their many a scholarly publications.

The Public Administration, as an academic discipline took birth in India only after its independence. The first full pledged independent academic department was established in the Nagpur University in 1948. Since then, the discipline has slowly and firmly spread to different universities in the country. The discipline has got greater patronage in the Osmania University under the academic leadership of Prof. M. A. Muthalib.

Public administration is one of the popular and most firm academic subjects for the civil service aspirants, with its introduction as one of the optional subjects by the both UPSC and State Public Service Commissions in the Country. Innumerable candidates got selected to the civil services.

Realizing the growing importance of the subject, the college was introduced the Public Administration in 2018. The department offers instructions in English medium. The department offers curriculum prepared by the department of Public Administration, Osmania University, Hyderabad. It is one of the reputed University of the country for both UG and PG. Recently Osmania University has introduced CBCS pattern of syllabus, so as to develop and enrich the skills of the students in the respective disciplines, where students having the option to choose the subjects that are useful from them in achieving their objectives and goals.

ACTIVITIES:

- 1. Teaching- learning Process:** In view of changed scenario of teaching learning process and to cope up with the fast growing changes in education system. The department has been following and adopting new and innovative teaching techniques, Such as interaction sessions, debate sessions, seminars, group discussions, quiz, project works, PPTS, learning through print and electronic media, besides class room learning. In addition to this the department is encouraging students to watch debates, discussions and teaching techniques on TV channels, so that they should not be lagging behind about the current political and administrative scenario.
- 2. Evaluation System:** The evaluation of the students is done periodically. Slip tests, surprise tests, assignments, Internals and externals (Semester Exams) are held so as to evaluate the students performance. The department realizes the important of the subjects for preparing to competitive exams. Our students are given necessary guidance for the preparation of these exams at a national level and at state level (UPS & TSPSC).
- 3. Departmental Library:** Department has a good number and collection of the book to the needs of the students. The department stress upon improving the reading habit among

the students. Popular journals such as India today, Frontline, Competitive success, EPW and Indian journal of Public Administration, Review of public personal administration are available to the students. Books, Magazines are also kept in the library. The department always been encouraging to read news paper, journals magazines and maintain record of articles that are politically, administratively significant.

4. **Co-curricular activities:** As a part of the co curricular activities, the department organizes number of field trip for the students, such as visits to Osmania University, State Legislative assembly and deferent, deferent Government offices and historical tours, etc.
5. **Social Activities:** The department as established an enabling unit for differently able students and encourages the admissions for such kind of students. The department also encourages students to participate in various social activities, such as NSS programme, NCC, Cultural Programmes, Health camps, Swatch bharat, Blood donation camps, Rallies under Special camps on the occasion of human rights day, Voter day, Women's day etc. So as to bring awareness among the people. During natural calamities, our students get actively involved in collecting relief funds.
6. **Future plans:**
 1. To conduct state and national seminars
 2. To take up survey projects
 3. To start certificate courses

Department of Public Administration

About the Department:

Public administration is one of the popular and most farmed academic subjects for the civil service aspirants, with its introduction as one of the optional subjects by both UPSC and State public service commission in the country; in numerable candidates got selected to the civil service. Realizing the growing importance of the subject public administration helps the students introduced in the college in the year of 2018 in English medium. Administration helps to students to became a good citizen of the society as well as the good administrator of the community.

The following course combinations are being offered.

S. no.	Course	Groups	Medium	Year
1.	B.A. (CBCS)	HPP, EPP, EHPA	English	2018-19

Objectives of the Department:

1. To make students responsible citizens of the society.
2. To provide knowledge, skills, and attitudes that will helps students to participate actively in community work.
3. To inculcate among students about administration of the society and as well as family.
4. To create awareness among the students about similarities and dissimilarities of the central and state government and the required changes the current scenario.
5. To encourage all round development of the students

6. To provide Spirit of research and creativity among the students.
7. To strengthen qualitative and quantitative Programmes of the students.
8. Motivating the students to appear for UPSC and TSPSC and other competitive exams.

Highlights of department:

1. Coaching classes for PG entrance, groups and civil services
2. Teaching –learning process through ICTs.
3. Conducting arts exhibition.
4. Conducting field trip visit to central University and osmania university and administrative offices.
5. Group discussion, debates, and seminars on current topics.
6. Certificate course in public relation, social work in rural development and urban development & good governance.

Faculty of Department:

1. Mr. M. Ravi Shankar Reddy M.A., M. Phil., he has 2 years teaching experience at UG level
Period 2018-2019.

PROFILE: DEPARTMENT OF PUBLIC ADMINISTRATION

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S.NO.	Details of the Department				
1	Name of the Department	Public Administration			
2	Year of the Establishment	2018-19			
3	Courses/ Programmes and subject combinations offered	Courses	Combination offered		
		B.A. (CBCS)	HPP	E/M	
			EPP	E/M	
		EHPA	E/M		
4	Number of teaching posts sanctioned and filled	0	Nil		
5	Number of administrative staff	Nil			
6	Number of technical staff	Nil			
7	Number of Student (Men /women) Give details course wise	Public Administration Subject	Men	Women	Total
		1st B.A.	59	06	65
		Total	59	06	65
8	Ratio of teacher to students	-----			
9	Ratio of teachers to research scholar	-----			

10	Number of research scholar who have obtained their masters degree from other institutions	-----
11	Number of teachers in academic bodies of other Autonomous colleges and Universities	-----
12	Latest revision of the curriculum(Year)	2018-19: OU –CBCS Curriculum.
13	Number of the Student passed in NET/SLET etc.(Last %years)	-----
14	Success Rate of Students	-----
15	Demand Ratio (No. of seats: No. of applications)	Admissions are through DOST –online portal
16	Award and recognition received by faculty (last 5 years)	-----
17	Faculty who have Attended Natl./Intl. seminars (last 5 years)	Dr. M.Ravi Shanker Reddy
18	Number of national /International seminars Organized (last 5 years)	-----

19	Number of teachers engaged in consultancy and be revenue generated	
20	Number of ongoing Projects and their out lay	
21	Research projects completed during last five years and their total outlay	
22	Number of inventions and patents	
23	Number of MoUs /Collaborations	01	
24	Number of Ph.D. theses guided during the last five years	
25	Publications by faculty last five years	Faculty	Publications
		Dr. M.Ravi Shanker Reddy	Nil
26	Average citation index and impact factor of publications	Citation Index	Impact factor
	
27	Number of books in the Departmental library ,if any	25	
28	Number of Journals/ Periodicals in the Departmental library	
29	Number of Computers	
30	Annual Budget (excluding salary)	

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2.	B.A. (CBCS)	HPP, EPP, EHPA	English	2019-20

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5. Group discussion, debates, and seminars on current topics.
6. Certificate course in public relation, social work in rural development and urban development & good governance.

Faculty of Department:

1. Mr. M. Ravi Shankar Reddy M.A., M. Phil., he has 2 years teaching experience at UG level **Period** 2018-2019. (Guest faculty)
2. Dr CH. Rama Krishna M.A., Ph.D., Guest faculty, he has 5 years of teaching experience at UG level from **Period** 2018-2019
3. Dr. B. Sunitha Padmavathi M.A., Ph.D., Associate Professor (Regular faculty). She has 20 years of teaching experience, **Period** from 2019-2020 (transfers in 2020).

PROFILE: DEPARTMENT OF PUBLIC ADMINISTRATION

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1	Name of the Department	Public Administration			
2	Year of the Establishment	2019-20			
3	Courses/ Programmes and subject combinations offered	Courses	Combination offered		
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			EPP	E/M	E/M
			EHPA	E/M	E/M
4	Number of teaching posts sanctioned and filled	0	Nil		
5	Number of administrative staff	Nil			
6	Number of technical staff	Nil			
7	Number of Student (Men /women) Give details course wise	Public Administration Subject	Men	Women	Total
		I B.A.	59	06	65
		II B.A	43	04	47
		Total	102	10	112
8	Ratio of teacher to students	-----			
9	Ratio of teachers to research scholar	-----			

10	Number of research scholar who have obtained their masters degree from other institutions	-----
11	Number of teachers in academic bodies of other Autonomous colleges and Universities	-----
12	Latest revision of the curriculum(Year)	2018-19: OU -CBCS Curriculum. 2019-20: Syllabus approved
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17	Faculty who have Attended Natl./Intl. seminars (last 5 years)	Dr. Ch.Rama Krishna Dr.B.Sunitha Padmavathi
18	Number of national /International seminars Organized (last 5 years)	-----

19	Number of teachers engaged in consultancy and be revenue generated	-----	
20	Number of ongoing Projects and their out lay	-----	
21	Research projects completed during last five years and their total outlay	-----	
22	Number of inventions and patents	-----	
23	Number of MoUs /Collaborations	01	
24	Number of Ph.D. theses guided during the last five years	-----	
25	Publications by faculty last five years	Faculty	Publications
		Dr. Ch.Rama Krishna (Guest) Dr.B.Sunitha Padmavathi (Regular)	Nil
26	Average citation index and impact factor of publications	Citation Index	Impact factor
		-----	-----
27	Number of books in the Departmental library ,if any	25	
28	Number of Journals/ Periodicals in the Departmental library	-----	
29	Number of Computers	-----	
30	Annual Budget (excluding salary)	-----	

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