



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

##### 1.Name of the Institution

GOVERNMENT DEGREE COLLEGE  
KHAIRATABAD

- Name of the Head of the institution **Dr .B .RAJENDRA KUMAR**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **9440890253**
- Mobile No: **9440890253**
- Registered e-mail **pri-gdc-ktbd-ce@telangana.gov.in**
- Alternate e-mail **iqacgdck1973@gmail.com**
- Address **Chintal Basthi, Khairatabad**
- City/Town **Hyderabad**
- State/UT **TELANGANA**
- Pin Code **500004**

##### 2.Institutional status

- Affiliated / Constitution Colleges
- Type of Institution **Co-education**
- Location **Urban**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **OSMANIA UNIVERSITY**
- Name of the IQAC Coordinator **Dr.K.Sarojini Chakravarthy**
- Phone No. **9849370624**
- Alternate phone No. **9849370624**
- Mobile **9849370624**
- IQAC e-mail address **iqacgdck1973@gmail.com**
- Alternate e-mail address **iqacgdck1973@gmail.com**

**3.Website address (Web link of the AQAR (Previous Academic Year)**

<https://ccets.cgg.gov.in/Uploads/files/buttonDetails/118914.pdf>

**4.Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://ccets.cgg.gov.in/Uploads/files/buttonDetails/114961.pdf>

**5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 3</b>	<b>B+</b>	<b>2.65</b>	<b>2022</b>	<b>14/06/2022</b>	<b>13/06/2027</b>

**6.Date of Establishment of IQAC**

**08/06/2007**

**7.Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>

**8.Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

- Upload latest notification of formation of IQAC

[View File](#)

**9.No. of IQAC meetings held during the year** 13

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?** No

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

An Action Plan was made by IQAC for the AY 2021-22 All the important days were observed and celebrated both online and offline. Various webinars were organized for the benefit of students. IQAC has taken several initiatives in preparing for the NAAC peer team visit to be held in 2022. As and when there was relaxation from COVID restrictions both Haritha Haram and Swachh Bharat were meticulously organized. IQAC ensured that the students are benefited through online classes and programs. Faculty were encouraged to organize webinars and seminars with eminent resource persons.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
<p style="text-align: center;"><b>Social responsibility</b></p>	<p>COVID awareness programs among students and local neighborhood were organized. Green campus initiatives were taken by the Eco club and haritha haram club .Campus was prepared for social distancing. NCC cadets actively participated in Pulse Polio program in Khairatabad area and further blood donation camps were organized</p>
<p style="text-align: center;"><b>Student study projects</b></p>	<p>The students were actively guided towards the research areas in their respective subjects and projects were executed. Five projects were awarded at state level competitions organized by the CCE,Telangana and won cash prizes for the students.</p>

**13. Whether the AQAR was placed before statutory body?** **No**

- Name of the statutory body

Name	Date of meeting(s)
<b>Nil</b>	<b>Nil</b>

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	GOVERNMENT DEGREE COLLEGE KHAIRATABAD
• Name of the Head of the institution	Dr .B .RAJENDRA KUMAR
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9440890253
• Mobile No:	9440890253
• Registered e-mail	pri-gdc-ktbd-ce@telangana.gov.in
• Alternate e-mail	iqacgdck1973@gmail.com
• Address	Chintal Basthi, Khairatabad
• City/Town	Hyderabad
• State/UT	TELANGANA
• Pin Code	500004
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	OSMANIA UNIVERSITY
• Name of the IQAC Coordinator	Dr.K.Sarojini Chakravarthy

• Phone No.	9849370624				
• Alternate phone No.	9849370624				
• Mobile	9849370624				
• IQAC e-mail address	iqacgdck1973@gmail.com				
• Alternate e-mail address	iqacgdck1973@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://ccets.cgg.gov.in/Uploads/files/buttonDetails/118914.pdf">https://ccets.cgg.gov.in/Uploads/files/buttonDetails/118914.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://ccets.cgg.gov.in/Uploads/files/buttonDetails/114961.pdf">https://ccets.cgg.gov.in/Uploads/files/buttonDetails/114961.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	B+	2.65	2022	14/06/2022	13/06/2027
<b>6.Date of Establishment of IQAC</b>			08/06/2007		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>			13		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?			Yes		

<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>An Action Plan was made by IQAC for the AY 2021-22 All the important days were observed and celebrated both online and offline. Various webinars were organized for the benefit of students. IQAC has taken several initiatives in preparing for the NAAC peer team visit to be held in 2022. As and when there was relaxation from COVID restrictions both Haritha Haram and Swachh Bharat were meticulously organized. IQAC ensured that the students are benefited through online classes and programs. Faculty were encouraged to organize webinars and seminars with eminent resource persons.</p>		
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		

Plan of Action	Achievements/Outcomes
Social responsibility	COVID awareness programs among students and local neighborhood were organized. Green campus initiatives were taken by the Eco club and haritha haram club .Campus was prepared for social distancing. NCC cadets actively participated in Pulse Polio program in Khairatabad area and further blood donation camps were organized
Student study projects	The students were actively guided towards the research areas in their respective subjects and projects were executed. Five projects were awarded at state level competitions organized by the CCE,Telangana and won cash prizes for the students.
<b>13.Whether the AQAR was placed before statutory body?</b>	No
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Nil	Nil
<b>14.Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2021-22	28/02/2023
<b>15.Multidisciplinary / interdisciplinary</b>	
<p>Nutrition, being the most significant subject of interest in present day students are made aware through Food. Proper study helps in planning a good strategy of food intake with adequate nutrient values. Further energy being the source of all working mechanisms, a thorough study on conservation and harvesting of</p>	



energy is done by the study of "Renewable energy and Energy harvesting".

Students are equipped with additional knowledge on the administration protocols at both state and central level through the study of "Good Governance". The policies and planning of the economy of the state of Telangana are dealt with through "Telangana Economy". A broader perspective on the economy is dealt with through "Business Economy". As for their historic relevance we find a deep insight provided on our freedom struggle through "Indian National Movement".

#### **16.Academic bank of credits (ABC):**

We don't use preserve academic bank of credits(ABC) of Stake holders digitally.

#### **17.Skill development:**

The college has conducted several skill orientation programmes for the students during the academic year 2021-22 in offline and online modes.The TSKC (Telangana Skill Knowledge Centre) of the college has conducted a three-day training programme in offline mode in collaboration with TASK and conducted an online five-day student development programme by UNACADEMY for all the students across the State of Telangana on career guidance and job opportunities.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

As per the parent University Osmania University Curriculum,the Indian languages like Telugu,Hindi,Urdu and Arabic were taught as a second language paper during the UG programme. In recent years modifications have been made by CBCS, second languages are made compulsory along with English during final year of the UG programme.To inculcate the importance of Indian language, the language faculty takes by organizing various programmes to promote Indian language. Department of Telugu every year organizes Telangana Bhasha Dinostavam, Telugu Bhasha Dinostavam and a National seminar on "Telangana Sahityam Naadu-Nedu". The Department of Hindi every yearly celebrates Hindi Diwas promoting the importance of Rashtriya Bhasha among the students. They also organized an Extension lecture on the topic "Hindi Literature-Moral values". Even Sanskrit department organizes various programmes to promote Devanagari bhasha.Indian cultute is promoted by organizing various programmes like Rangoli competitions, celebrated Bathukamma the festival of flowers,etc.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

For each course, based on the syllabus and weightage, three to four COs were prepared. Under each programme, POs and PSOs were prepared. The entire COs, POs and PSOs of each course and programme were uploaded onto the college website for easy access for the student and the faculty. Every student can go through the COs, POs and PSOs of their Course and Programme they are studying in detail. As a part of student-centric teaching and learning methodology the departments plan their activities in such a way where students can learn the subject by involving themselves in the activities. Each department make the students to participate in quizzes, debates, Essay writing, Study projects, JAM sessions, student seminars etc. Even department organizes field trips for experiential learning of the students.

**20.Distance education/online education:**

All the faculty of various subjects prepared video lessons and uploaded in the YouTube so that the students who have missed their regular online class could go through that video lesson. Online Teaching platforms like ZOOM, Google Classroom, Microsoft Teams etc were the base for online teaching. Departments like Physics, Zoology, Political Science, Botany, Commerce, Mathematics, Computer Science, Hindi, History, Biotechnology conducted quiz programs, group discussions, and student seminars through online mode. Atma Nirbhar Bharat a prestigious program organized by Government of India was taken up by NCC in online.

**Extended Profile****1.Programme**

1.1 290

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**

2.1 3186

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2 592

Number of seats earmarked for reserved category as per GOI/  
State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 980

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1 73

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2 99

Number of Sanctioned posts during the year

<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>290</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>3186</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>592</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>980</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>73</b>
File Description	Documents
Data Template	No File Uploaded

3.2	99
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	No File Uploaded

<b>4.Institution</b>	
4.1	30
Total number of Classrooms and Seminar halls	
4.2	1.08
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	70
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution always stands on its objectives with a mission to fulfill the vision to promote quality higher education among all the students of the college. Kriya Siddi-Sathvay Bhavati, our motto reminds us that everything which is done with true spirit never goes waste. The institution adheres to the curriculum offered by our parent university, Osmania university which follows CBCS (Choice Based Credit System) and disciplines specific interdisciplinary electives that meet students' interests and job aspirations. The almanac issued by the Osmania University is strictly implemented with the annual academic calendar issued by the Commissionerate of Collegiate Education (CCE). At the beginning of each academic year the institution frames an action plan keeping in view of the enrichment of the curriculum. The curriculum framed by the University consists of compulsory interdisciplinary courses like Environmental Science, Basic computer skills etc., There are diverse ranges of course options such as core options, elective options like

Generic Elective and Skill Enhancement Courses. Apart from that, certificate courses are offered to all students. The Departments organize Extension Lectures, Field Trips etc. for effective curriculum delivery. Various club activities enhance social responsibility among students.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Government Degree college, Khairatabad, prepared academic calendar for the academic year 2021-22. The academic calendar was framed based on the almanac of affiliated university. During the preparation of academic calendar, a meeting was convened with the in-charges of department and suggestions from the faculty are included so as to add the events to be organised by the departments.

The institute prepares schedule for teaching, internal and practical examinations. The time table committee prepares the time-table as per the guidelines of the affiliating university almanac and teaching hours are allocated according to credits given. In the academic calendar following co-curricular and extra-curricular activities also included.

Academic calendar has following activities:

- Induction training / Orientation programme to the newly joined students
- Bridge course specialised subjects to fill the gap between intermediate and graduation
- Co-curricular activities student study projects, educational tours, spoken tutorials, skill developments courses etc.
- Extra-curricular events like NSS activities, NCC activities, Blood Donation and sport activities
- All project work, internship, field work and presentation components of the syllabus and assessment are framed

taking into consideration the academic calendar.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**38**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

<b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>	
<b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b>	
10	
<b>File Description</b>	<b>Documents</b>
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>
<b>1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year</b>	
261	
<b>1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year</b>	
261	
<b>File Description</b>	<b>Documents</b>
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>
<b>1.3 - Curriculum Enrichment</b>	
<b>1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum</b>	
<p>The institution adheres to the curriculum framed by our parent university Osmania University.</p> <p>The University integrates cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the curriculum by offering subjects like Gender sensitization, Environmental studies, Leadership and management skill and Human values and professional ethics.</p> <p>Gender sensitization:</p>	



The Institute organizes awareness programmes on gender sensitization for boys and girls. The institute also organised various programmes such as self-defense for girl students and awareness programmes on rules and regulation in related acts.

Human values and Professional ethics:

This course is introduced into the curriculum to the students. The students were taught how to perform under critical situations, which include response to situations with wisdom, gentleness, and kindness.

Environmental studies are also included in the curriculum. Students learn about the environmental issues in the present scenario. Eco club of the college monitors the plantation, maintenance of green campus and other eco-friendly approaches. The institute also uses LED bulbs, prohibits chewing tobacco and smoking on the campus.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

### 1.3.3 - Number of students undertaking project work/field work/ internships

17

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
---	---------------------

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://ccets.cgg.gov.in/Uploads/files/butttonDetails/117869.pdf">https://ccets.cgg.gov.in/Uploads/files/butttonDetails/117869.pdf</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**1380**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**592**

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Orientation Program is conducted at the beginning of the academic year to give an overview of Teaching-Learning Practices, Student Support and Extension Activities, Placements,

Examination System and other Student Centric Activities. Our college maintains mentor-mentee system, where each teacher was assigned one section of students. The class teacher maintains student's profile which includes academic and socio-economic details to identify their background. At the entry level, respective teachers identify the Slow and Advanced Learners during their interactive sessions. Activities to address Slow Learners include Remedial Classes, Peer learning, Personality Development, Mentoring, Career Guidance and Counselling Sessions. Assistance is provided through Study material, question banks and revision classes. Parent Teacher Meet is conducted to update parents about their wards performance. Advanced Learners are appointed as class representatives to coordinate among their peer group on academic and overall development. Advanced learners, are encouraged further by the concerned department by organizing various competitions and seminars to improve their learning skills. Extracurricular activities are promoted in the college under various clubs to bring out the talents and enhance their existing skills.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3186	44

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College makes continuous and conscious efforts to enable its students to realize their potential. Some of the methods employed by the college in this process are: The library is digitalized and wi-fi enabled. It provides accessibility to e-resources vide INFLIBNET to teachers. This provides resources to enable them to do research. Field trips and educational tours are organized by several departments to gain an understanding of the geographical, sociopolitical, historical, and economic factors of the lives of people of that place. Several workshops and poster presentation competitions were conducted for the overall reserach development among the students. The college has ICT classrooms with projectors, desktops and laptops that help in the e-learning process. The college has well equipped Computer Labs. Teachers have started taking lectures online on Google Meet, Zoom and other online platforms. Reading materials are shared through different media like Google Classroom, E-Mail, and WhatsApp, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Classrooms are well equipped with ICT enabled facilities for teaching like computers, LCD Projectors, internet facility, simulation packages, CD's/DVD's, audio visual equipment etc.

E-resources, PPTs, You Tube videos, website links, e reference books are used by the faculty.

E-Library resources and online content are used by teachers where the courses need updated information. Zoom meetings were extensively used for transaction of curriculum. Google forms are used to work on conducting online quiz to the students. Google Class room, online certification courses (MOOCS) etc make learning student-centric. As part of E-Learning, students give power point presentation and assignments are also given to encourage online based research among students.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

58

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

44

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

187

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution bound to the affiliated Osmania University, Hyderabad rules regarding the curriculum and evaluation. A total of 20% marks are allotted to the internal marks which includes 15 for internal examination and 5 for assignment. Students are instructed to prepare a topic or chart or seminar for assignment. The assignments and internal assessment tests are regularly conducted. After every internal examination, the evaluation is done and the marks are displayed on respective department notice board and discussed with the students for rectification in the subject. The marks were maintained in the internal assessment record by the each department. Performance is discussed with the students in detail to enhance transparency. Student's performance in internal examination is reviewed in the respective class rooms and remedial measures are initiated to improve the standards of the students and quality of education.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The internal evaluation system of the College is transparent and efficient with adequate checks and balances. Students feeling aggrieved have the option of taking up the matter with the Heads of the respective departments. In addition to that the College has a Grievance Redressal Cell. If any complaint related to internal examination is aroused, then grievances cell with consultation with concerned department look after this matter and act according to university guidelines. In this academic year all the internal examinations were conducted both in online and offline mode. Online examinations related guidelines were given well in advance. So, most of the students communicated their examination related grievance to the head of the departments through WhatsApp or mail or in person. All the grievances were solved in consultation with principal, grievance cell and concerned departmental faculty members.



File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

For an improved teaching-learning, it becomes extremely necessary that both the teachers and students are informed clearly about the programme outcomes, programme specific outcomes and course outcomes of the programmes offered. The clarity in understanding contents, scope, and limitations (if any) of programme or course enables the faculty to plan for entire teaching process and to execute the lecture delivery in an efficient manner. The college ventilates the learning objectives through various means such as college prospectus, Principal's address to students and parents, Alumni meets and dissemination in classroom by the the individual course outcomes of all subjects are also properly stated on the college website and discussed in online classes. Parents are also informed about PSOs at Parent- Teacher meetings. Many teachers are also the members of Board of Studies; thus, the process of perception and outcomes takes place in exact manner and excel the quality of teaching learning.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college assigns prime importance to the evaluation of performance of the students. By monitoring the attainment of program outcomes, program specific outcomes, course outcomes,

this college regularly attempts to evaluate whether the students are able to achieve their goals. At the beginning of the new academic session "Orientation Programme" is held where the stakeholders are briefed about the vision and mission of the college along with learning outcomes and evaluation process. Lesson plan based on the syllabus prescribed by the university is prepared by the teachers. Keeping the course outcome in mind the teachers prepare a strategic teaching plan. Upgrading laboratories with required equipment and facilities to access e-journals, other web-based resources and ICT enabled tools are some of the aids used in the attainment of course outcomes. University level theory and practical examinations help in measuring the attainment level. Each department endeavours to monitor if there is any marked difference in class test results and university level performance. The Institution collects feedback from students, Alumni, Employers and Parents with objectives of identifying the attainment level of students in terms of programme, subject, course and syllabus outcomes and to understand the impact of teaching learning process.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

544

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://ccets.cgg.gov.in/Uploads/files/buttonDetails/121929.pdf>

## **RESEARCH, INNOVATIONS AND EXTENSION**

### **3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**

**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

8

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

6

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

3

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution NCC and NSS units actively involves in extension activities and outreach programmes to promote holistic approach and sensitizing the students to social issues which leads to overall development of students apart from curriculum. NSS and NCC units organizes various rally's to promote awareness and involves in the societal issues like pollution, HIV, Pulse polio programmes and Swachh pakwad in the surrounding areas and premises of the college. The NCC volunteers and other students actively involved in the blood donation camps and Haritha Haram programme.

File Description	Documents
Paste link for additional information	<a href="https://ccets.cgg.gov.in/Uploads/files/butttonDetails/122357.pdf">https://ccets.cgg.gov.in/Uploads/files/butttonDetails/122357.pdf</a>
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

636

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

12

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

23

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The total campus area is 2.98 acres, which consists of six blocks. College has 13 Laboratories for conducting practical's which are well equipped and are advanced as per the requirements.

- 30 spacious classrooms and laboratories
- One seminar hall with LCD projector
- One virtual classroom with smart board and LCD projector
- Two spacious computer labs
- 6 classrooms with LCD projector
- 70 computers are used for students
- Library is fully automated using NewGenLib, Open Source Integrated Library Management System with version 3.1.1. There is in-house canteen. It caters to the needs of students and staff. Basic requirements are provided by the canteen.
- Well-equipped- labs to cater the students
- The entire campus is under surveillance with Eight CCTV cameras installed which provide additional safety and security to the students and the staff to prevent of untoward incidents in the campus.

- Laboratories, staff rooms are provided with the 150MBPS speed internet facility.
- RO water is supplied to students and faculty
- In Physical education department well equipped gym is provided to stakeholders
- Sufficient sports equipment is provided
- Eco club maintains the greenery in the college campus

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

College has three rooms for Department of Physical Education at present and in those two rooms one is used for Gymnasium.

- Sufficient playing area support a wide variety of games.
- Courts for Volleyball, Kabaddi and Kho Kho facilities to conduct matches.
- The institute also has a large indoor gymnasium facility for students and faculty.
- College has Indoor facilities for Table Tennis, Carrom and Chess.
- Yoga sessions are carried out occasionally by physical director.
- The Institute has appointed full-time qualified Sports Personnel (01) to train and guide students in various sports.
- Institute teams have been participating in various sports competition organised at state and national level. Students have achieved and proving their excellence in various Inter and Intra-Institutional, University, National level competitions.
- Open auditorium is available to organise the cultural programmes like dance, singing and telangana cultural festivals like bathukamma, moharram etc.



File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5,50,650

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

## 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College Library has a huge area with a reading Hall, separate stack rooms for storing textbooks, reference collection, competitive examination books, etc.

The main big hall is used for the reference section, competitive examination section, circulation. The small three rooms are used for stock areas and the Internet section. A separate reading room is allotted meant for daily News Papers, Magazines & Journals. The library is spacious with a wide collection of 32008 textbooks and reference books, 14 journals & magazines, etc. The library is providing free internet facility with a speed of 150 MBPS to the students to access the e resources to cater their academic needs.

Library is fully automated by existing NewGenLib (ILMS) Open source Library Automation Software, Version 2.1.1 is updated and integrated with latest Version 3.1.1 and physical information along with location on all books has been uploaded in software. Online Public Access Catalogue (OPAC) has been provided for search and retrieving documents in the library

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)****4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

0.34267

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year**

156

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The institute has 70 computers for students and 30 for administration purpose. Two class rooms and one seminar hall are enabled with ICT facilities like projector. One Virtual classroom is used for online learning and teaching. All science laboratories (Physics, Botany, Zoology and Computer) provided with LCD projectors. All the departments have Wi-Fi facility with a speed of 150 mbps. These IT facilities are used to deliver the online classes and offline classes by PPT and virtual labs presentation. The computers and printers of office and exam branch and Computer Labs are connected through LAN. The college website is monitored and updated regularly by website Coordinator of the college.

All the departments have photocopy machines. There are 8 CCTV

cameras installed in the entire campus area of the college to provide additional safety security to the students and the staff. For maintenance, repairs/servicing of computers, Internet Wi-Fi net-working, installation of software and maintenance and up gradation of hardware, all departments will approach the higher authorities and, repairs/servicing and up gradation of computers. Annual Maintenance Contract (AMC) takes care personnel. The software's like Java, C, C++, SQL and Tally are installed in computer labs and library has NewGenLib automation software.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

100

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

5,50,650

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institute continuously maintains the physical facilities, academic and support facilities - laboratory, library, sports complex, computers, and classrooms and strives to provide the needs of stake holders. The institute regularly upgrades facilities to provide students with a good academic environment. The staff council of the college monitors the infrastructural facilities and requirements.

To ensure maintenance and optimum utilization, superintendent, and staff personnels monitors the facilities. Cleaning, Dusting, Sweeping, and mopping, housekeeping staff does green campus maintenance and gardening. The Institute has a workforce of Carpenters, Masons, Electricians and Plumbers for minor repair work. CCTV cameras continuously monitor the campus premises to maintain discipline and cleanness.

Files relevant to Library and Library services are well maintained and labelled for easy access. Laboratory equipment monitored and repaired and maintained by respective departments. The library committee will decide and supervise the purchase procedures of required textbooks, journals and other material and maintenance of library facilities. The Stock, Issue and Activities registers etc. are maintained in the library. To ensure the return of books, 'NO DUES' from the library is mandatory for students to procure hall tickets before appearing for exam.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1961

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>E. none of the above</b>								
<table border="1"> <thead> <tr> <th data-bbox="86 441 523 506">File Description</th> <th data-bbox="523 441 1396 506">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 506 523 656">Link to institutional website</td> <td data-bbox="523 506 1396 656"> <a href="https://ccets.cgg.gov.in/Uploads/files/butttonDetails/122065.pdf">https://ccets.cgg.gov.in/Uploads/files/butttonDetails/122065.pdf</a> </td> </tr> <tr> <td data-bbox="86 656 523 721">Any additional information</td> <td data-bbox="523 656 1396 721"> <b>No File Uploaded</b> </td> </tr> <tr> <td data-bbox="86 721 523 869">Details of capability building and skills enhancement initiatives (Data Template)</td> <td data-bbox="523 721 1396 869"> <a href="#">View File</a> </td> </tr> </tbody> </table>	File Description	Documents	Link to institutional website	<a href="https://ccets.cgg.gov.in/Uploads/files/butttonDetails/122065.pdf">https://ccets.cgg.gov.in/Uploads/files/butttonDetails/122065.pdf</a>	Any additional information	<b>No File Uploaded</b>	Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>	
File Description	Documents								
Link to institutional website	<a href="https://ccets.cgg.gov.in/Uploads/files/butttonDetails/122065.pdf">https://ccets.cgg.gov.in/Uploads/files/butttonDetails/122065.pdf</a>								
Any additional information	<b>No File Uploaded</b>								
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>								
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>									
<b>56</b>									
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>									
<b>56</b>									
<table border="1"> <thead> <tr> <th data-bbox="86 1254 523 1319">File Description</th> <th data-bbox="523 1254 1396 1319">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1319 523 1384">Any additional information</td> <td data-bbox="523 1319 1396 1384"> <b>No File Uploaded</b> </td> </tr> <tr> <td data-bbox="86 1384 523 1599">Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)</td> <td data-bbox="523 1384 1396 1599"> <a href="#">View File</a> </td> </tr> </tbody> </table>	File Description	Documents	Any additional information	<b>No File Uploaded</b>	Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>			
File Description	Documents								
Any additional information	<b>No File Uploaded</b>								
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>								
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>C. Any 2 of the above</b>								

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

20

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations



(eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

5

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Our college follows a mentor-mentee system. All class representatives attend meetings of academic and administration etc. and give suggestions. Class representatives actively participate in the academic progress of the college by providing notes on WhatsApp group. Class representatives are nominated by each class by the mentor of the class to monitor the academics and administrative issues of the class. The college makes a point to appoint one girl and one boy representative. During college activities the

representatives take an active role in picking talented students to participate in various activities and to organize the seminars. It's the duty of class representative to take the feedback and communicate the problems of students to mentor and some will be communicated to the Principal, thus, decentralizing the working system. Mentors not only guide the students in academic perspective but also have a thorough insight into the socioeconomic condition of the student, analyze them through SWOT analysis. Personal counseling is done to students. Mentors maintain a Whatsapp group to regularly update the events, notices, and notifications, to the students. All the activities of the college are informed through this group. There are separate Whatsapp groups for NCC and NSS who interact with mentors in mobilizing the students and to make the students a part of activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the

development of the institution through financial and/or other support services

Alumni association is registered by the registrar of Societies as "Khairatabad Degree College Alumni Association" under Telangana Societies Registration Act 2001 on 27th March 2018 .

**Aims and Objectives:** 1.To keep track of progress and performance of students who have graduated from the College. 2.To provide a forum for the exchange of ideas on academic, cultural and social issues.3.To arrange Extension lectures, Skill development programmes ,personality development programmes and Sports etc. 4.To raise funds for the development of College. 5.To help students by donating books or providing scholarship etc. Alumna association builds a relationship between college life and career life; Seniors interact with fresh graduates and guide them to face the current challenges of competitive professional world. To restore a sense of belonging with parent institution, to build a healthy relationship between past and present and to develop philanthropic temperament a sense of belonging to the college. The alumni members meet twice in a year one in the campus and second off campus and share their experience. They also introduce new members of Alumni and ask them to share their experiences. They give their feed back for enhancing the functions of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)** E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our college is committed to promoting education, inculcating

creativity, innovative spirit, and scientific temperament among the students and to lessen the rural and urban gap among the students. The college adopts a democratic and participatory mode of governance. The policies and procedures are laid down by the Commissionerate of Collegiate Education. The principal is the head of both administration and academics assisted by two Vice principals, one for science and one for arts sections, in view of the magnitude of strength of the college. The College follows a decentralized mechanism based on a decentralization map that delegates responsibility to all the working members. All the committees come under these categories, and the conveners supervise the respective committees. E-governance is implemented successfully in all areas. College website and official WhatsApp group are active sources of updates. Principal, in collaboration with IQAC, and staff council which comprise of heads of the departments plan the activities based on academic calendar. Every month the planned activities are implemented and reviewed. Academic coordinator assists the principal in all academic activities. ICT tools and computers are used as advanced technology in learning. Sports and games, NSS and NCC are made available to the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Effective leadership is visible in various institutional practices such as decentralization and participative management in the form of five categories. They are, 1. Planning/Development 2. Academics 3. Co-Curricular/Extracurricular 4. Service Sectors/Extension Works 5. Help line/Student Support Planning and Development category includes CPDC, Restructured fees, UGC-RUSA building, Furniture committee, Purchase committee, and DRC. All planning for developmental activities is done by these committees. The academics category includes the examination cell, time-table committee, TSAT, TSKC, library and reading room, and audio-visual ICT. These committees ensure academic excellence of students. Cocurricular or extracurricular categories include literary committee, cultural committee, social science club, commerce club, Science club, and games

committee which bring out creative talent and develop physical fitness. Service sector/Extension works include NSS, NCC, Health Club, Haritha haram/Swachh Bharat, College magazine and Research committee. Help line/Student support consists of Anti-ragging cell, Grievance cell, Womens Empowerment cell, Parent Committee cell, alumni, RTI. These committees cater to trouble shooting, addressing the grievances, eradicating discriminations, and encouraging mental well-being. Teaching and non-teaching staff effectively participate in the implementation of policies and schedules in their capacity as mentors, coordinators, convenors, in-charges, and members in various administrative and academic committees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

An academic calendar for the college is made and an action plan for the academic year is designed, keeping the vision and mission of the college in view and guidelines stated in almanac provided by the Osmania University, The focus of such strategic plans is to equip the students with skills to be academically successful, to secure employment, and to scale the heights of success in life. Various certificate courses and study projects are initiated to develop various skills. Co-curricular & Extracurricular activities are devised to bring out student talents. Seminars, workshops, quizzes etc are planned to develop experiential learning. Important days are celebrated to instill consciousness of nationality, brotherhood, and fraternity. NSS and NCC activities are planned to develop philanthropic attitudes. Library automation is taken up for better performance and service to the students. Deployment Documents: They are in the form of annual curricular plans, teaching diaries, activity registers, action plan registers, etc are maintained. Mentor and mentee registers with the socio-economic background talents, strengths, and weaknesses are maintained for counseling and monitoring. Participation of Teachers in Decision Making: Teachers from all departments in the college participate in decision making process by being convenors /members in various committees to strengthen the participative management principles

of the college. This system helps monitor the quality development of the institution.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organizational structure of our institution is divided into 3 segments: 1. Planning 2. Academic and 3. Activities. Principal along with planning committee plan the developmental activities by taking permission from CCE to utilize accumulated funds, seeking budget allocation from CCE for infrastructure needs, mobilization of funds from the potential sources, training facilities to improve employability skills of student. Service rules, procedures Recruitment and promotional policy: As the college is a govt. institution, it follows government policies in all service matters, procedures, recruitments, and promotions. TSPSC is solely responsible to recruit eligible candidates through written test and interview to the post of Assistant professors. Lecturers are also recruited by promotion from Junior Lecturer cadre to Assistant professor Cadre by CCE. Contract Lecturers are recruited by CCE for the vacant posts when regular government posts are not filled up. Promotion of assistant professors is as per the UGC rules, several types of Leaves, loans, transfers, provident fund, retirement benefits etc., are according to State government rules. The complaints/grievances are monitored by Grievance Redressal cell and Anti Ragging cell. The grievance redressal cell caters to the needs of both students and faculty issues. It has an alumnus, a parent in the enquiry panel to deal impartially.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="https://ccets.cgg.gov.in/Uploads/files/buttonDetails/123595.pdf">https://ccets.cgg.gov.in/Uploads/files/buttonDetails/123595.pdf</a>
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution strives for the well-being of its staff and implements effective welfare measures to create a healthy workplace environment. As it is a government institution, all the government norms and facilities that the staff are entitled to are made available. Welfare measures for Teaching and Non-teaching staff: General provident fund (GPF). Health cards. Telangana State General Life Insurance (TSGLI). Earned and surrender of earned leave. Five days special casual leave per calendar year for women employees. 90 days childcare leave for women employees with minor children. 6 months maternity leave for women employees and 15 days paternity leave for male employees.

Faculty Forum: Basic training in basic computer skills and e-office, UGC/State Government Scales of Pay with Career

Advancement Scheme. Maternity and paternity leave. Employee health scheme (EHS). On-duty facility to attend educator/refresher courses. On-duty facility to attend state/national/international level seminars/conferences. Remunerative duties as examiner/paper setter/observer for university examinations. Casual leave facility to teaching and non-teaching staff. Personal loan facility. Regular superannuation pension as per government norms.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2



File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

38

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Our college has a systematic performance appraisal system for its teaching and non-teaching staff. The faculty members are asked to fill the Academic Performance Indicator (API) format at

the end of the academic year. API contains their workload, their contribution to the college and society and their professional development. API is submitted to the Principal and to the CCE. Based on API scores the faculty were encouraged to take up more initiatives in their respective areas of inclination and passion.

**Academic Audit:** Every year an academic audit is conducted by the CCE. But this academic year academic audit was conducted in online mode, where in we have uploaded all the documents in online portal of academic audit through CAIMS.

**Result:** Result analysis is done by every department and the same is discussed with the Principal and overall result analysis is prepared. **Academic Records:** All the academic records are maintained by individual faculty that are taken into consideration for the purpose of faculty appraisal. **Performance Appraisal for Non-teaching Staff:** Is through regular monitoring. The Principal directly monitors the non-teaching staff and regularly conducts meetings to take stock of administrative and financial aspects such as fee collection, scholarship status etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Principal being the head of the institution, deals with all the financial transactions of the institution. He is accountable for the conduct and maintenance of financial matters and books of accounts. The office Superintendent makes all the purchases. The office and the Principal take utmost care in keeping financial transparency of the college.

**Internal Audit:** Principal calls for the budgetary estimate for the academic year from office. The salary budget requirement for the staff is prepared by the office and sent to CCE for the release of the quarterly budget. The expenditure for the college

development is thoroughly discussed in the committees concerned and sent to CCE for approval to meet the expenditure from student's special account.

**External Financial Audit:**The external audit i.e, Academic and administrative Audit (AAA) is conducted every year by academic audit team constituted by CCE and subsequently action taken report on their observations /suggestions is submitted to CCE within the stipulated time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

**Major sources of institutional receipts/funding:** 1.Funds are through UGC Grant 2. Feesfrom students for the 3 Year UG Programme.3. Funds from RUSA grants  
**Utilization of Resources:** The College authority plans the division, allocation, and utilization of funds in the most effective way. Feesreceived from students are used for development of the college, non-grant faculty and staff salaries, and are properly audited. Physical and Academic facilities are augmented for students. Fundis allocated for the quality enhancement of the Library, Sports

facilities, upgrading the Laboratories and ICT infrastructure of the college. Seminars, conferences, and workshops are organized. Guest lectures, Alumni lectures field trips, excursions, are organized for students. The Purchase Committee looks after the purchases made. Every purchase is made through calling tenders as per government norms keeping utmost transparency. All purchases are supported by vouchers and supporting documents. Funds from MLA and Philanthropists were requested for the infrastructure development of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The role of IQAC is to identify quality benchmarks and create quality culture in the institution. For this year, the IQAC has taken up two quality initiatives. The IQAC has motivated the departments for conducting National and International webinars and seminars. The departments have also organized field trips to reputed research institutions. The Science departments have organized National science day celebrations conducting quiz, PPT, and poster presentations to all the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Through IQAC, the institution implements several qualities enhancing strategically reforms in teaching learning process.

ICT based teaching and Learning: A significant step in establishing e-classrooms has been brought about in the

institution through IQAC. Continuous efforts were made in this regard to ensure effective learning. There is one virtual classroom catering to the needs of the students. There are one hundred computers in the college, out of which Seventy computers are accessible to the students. College campuses have Wi-Fi enabled so that both students and teachers can make use of internet facilities anywhere within the campus. Faculty take online classes through Zoom meetings, Google meet. Teachers and students form WhatsApp group and share academic information. Faculty wise PowerPoint Presentation in their teaching and encourage students to give PPT presentations. Both faculty and students use internet facilities to download or view lessons. Students and faculty can use INFLIBNET internet to access the e-learning sites / books in library. Implementation of Certificate Courses: Most of the departments help the students to enhance employability and industry skills by introducing Certificate Courses. These courses have a duration of maximum 40 hours per week and at the end of the course, the students are given certificates. Out of 1041 students, 1039 students were benefitted by these courses. Mentor-Mentee System: One or two faculty are made mentors for a class/section, and they monitor students' overall development and counsel them when required and address the grievance of that class, if any.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institute organizes and promotes gender sensitization among both boys and girls. Institution established a room for women. It also established women empowerment cell (WEC), and Internal compliance cell (ICC). Women empowerment cell addresses the women in the campus. ICC takes compliance from students and discuss with the principal to solve the issues. Total college campus area is under surveillance with CC cameras to avoid unnecessary incidents. On women's day WEC organizes awareness programs to girl student in self-defense techniques

Our NCC and NSS units also conduct awareness rallies during special days like AIDS day and pulse polio programmes and environmental issues.

Eco club of the college initiates Haritha haram and mass plantation programme and creates awareness about the environmental issues through the webinars

As part of curriculum Human values and profession ethics taught to the students with inculcates the human values.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	D. Any 1 of the above
--	-----------------------

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management
--

The college generates dry waste in enormous quantities and manages it with responsibility and care. Intermittently Eco club and other faculty members collect plastic waste in bins. Substantial amounts of dry waste such as leaves are produced on the campus. The dry leaves that are collected during the Fall season are composted in a demarcated corner of the campus in the vermicomposting pit to make manure that is used for the plants of our college. The Liquid Waste from the labs is sent out through the sewage system without any danger of hazardous effects on the environment. The rainwater from the terrace of the three blocks of our college is directed towards the ground through pipes where other trees and rainwater harvesting pits are located. A proper sewage system is present in all the washrooms of the college. Care is taken to see that there is no water stagnation to discourage mosquito breeding. E-Waste generated in the form of old monitors, CPUs, keyboards, mice and other discarded electronic devices are dealt with by a committee that works under the stipulated guidelines of e-waste

**disposal. No biomedical waste is generated on the college campus.**

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the**



<b>institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>C. Any 2 of the above</b>
<b>File Description</b>	<b>Documents</b>
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<b>No File Uploaded</b>
Certificates of the awards received	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>
<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b>	<b>C. Any 2 of the above</b>

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college is abided to create an Inclusive environment, taking care to cater to the needs of all sections and cultures of society. Various programmes are conducted in the college to create an inclusive environment for the students. College has diversified students in terms of community and locality. College NCC wing organizes various national integrity programmes on NCC day and other important days. These types of activities renew our commitment towards the heterogeneous culture and its different shades.

In the college premises, every year Telangana state festivals like Bonalu, Bathukamma, Ramzan etc are conducted by the cultural committee of the college. These activities not only promote and inculcates our traditional culture in the students but also unites the students.

Cultural committee and WEC also organised food festivals and rangoli competitions which gives insights into the traditional practice and maintains the harmony between the diversified students. Some of the staff members have volunteered to sponsor the education of socio-economically weaker students who are not eligible for the scholarship provided by the State and Central Governments.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitizes the students and staff about constitutional obligations by celebrating national festivals and birth anniversaries of freedom fighters and eminent personalities.

Every year National Voters Day is celebrated to increase awareness among the people in the surrounding localities on the importance of exercising their franchise. But this year due to pandemic situation rally was taken up by the college but pledge was taken up by the students and faculty.

Our NCC cadets participated in Atma Nirbhar Bharat programme and other societal activities to inculcate self-reliance and to become responsible citizens of India.

The Department of History organised constitution day, Teachers Day, National integrity day etc. which encourages the students towards community service.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes**

**C. Any 2 of the above**

for students, teachers, administrators and other staff 4.  
Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institute conducts various national important days and festivals. College conducts Independence Day, Republic Day, Telangana formation day, Gandhi Jayanthi, Jyothiba Phule birthday, Ambedkar birthday actively. NSS and NCC volunteers participate enthusiastically on all important days. NCC and NSS volunteers are involved in cleaning and decoration of the campus on such occasions and the NCC parade is the highlight on these occasions.

Various departments of college celebrate the Birth anniversaries of leaders, Scientists, and science day every year. These celebrations create awareness about the hard work and achievement and morality of great personalities. It promotes and encourages the student towards betterment of career and societal values. It also creates a sense of patriotism and nationhood among the young students. A sense of historical awareness and urge to defend the mother land are instilled in the students by celebrating such events. International Yoga Day, Human Rights Day, Constitution Day, and International Aids Day are celebrated by conducting competitions on relevant themes and inviting well-known personalities to speak and interact with the students and staff.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Title of the Practice: Community Service

**The Context:** On the wake of Corona hygiene, social distancing was the need of the day. Our college took up awareness programmes in and around the campus.

**Practice:** To implement these few activities were taken up such as ISO certification on "Good Hygiene Practices". NCC proactively participated in pulse polio programme, "Athma Nirbhar Bharath" and "FIT India Programme".

**Evidence of Success:** Preventive measures to combat Corona virus were taken both in and out of campus. Problems encountered and resources required: Student strength was more to implement social distancing to the fullest.

### Title of the Practice: Use of E-equipment

**The Context:** With the wake of pandemic the necessity to compensate offline curriculum was shifted to online. Hence, online mode and its utility became one of the best practices.

**The Practice:** Apart from imparting evaluation-based syllabus to the student's various orientation programmes, webinars, you tube lessons were executed according to the requirement of the students. **Evidence of Success:** The online mode was highly successful. It was proved by the result, job placements etc. Even though students couldn't attend college knowledge was imparted and opportunities were provided on par with offline mode.

Problems encountered and resources required: Students from rural areas had poor connectivity and couldn't benefit completely as the urban students. Most of the students couldn't afford smart phones.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Government Degree College, Khairatabad is one of the oldest colleges in the twin cities covering an area of about two and half acres with lustrous green belts. Even though located amidst the busy trading centre of Chinthal Basthi and surrounded by slum areas, the college stood as a beacon light in imparting knowledge and social consciousness. Because of its sheer presence the college influenced the lifestyle, hygiene, awareness of social issues. Many of our student's hail from rural backgrounds and under privileged sections of society. Through the programmes that were conducted throughout the college, the surrounding area got involved through rallies, medical awareness programmes and maintaining social and personal hygiene.

Service oriented committees like NSS and NCC participate proactively in multi-dimensional programmes including celebration of days of national importance, ensuring cleanliness both in and out of the campus, maintaining greenery through plantation and upkeep.

Research orientation is done through various student study projects. Fervour for research is instilled through projects at class level. Job orientation programmes are regularly conducted. Students are exposed to the job market through various melas, and job orientated preparatory programmes such as MOOCS, Spoken Tutorial, IIT Bombay. Experiential and participative learning is given top priority

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

1. To conduct classes in both online and offline mode for the smooth running of the academics. 2. To organize extension lectures and guest lecturers through offline and online mode. 3. To organize Job melas and campus recruitment in the campus by TSKC. 4. To organize workshops by the departments for entrepreneurship development of the students. 5. To organize student seminars, student study projects, quizzes, JAM sessions, Group Discussions for the academic development of the students. 6. To encourage seminars and workshops to be organized by the departments. 7. To organize field trips by the departments to various research institutes, organizations etc. 8. To organize awareness programs in and around the campus by NCC cadets and NSS volunteers. 9. In view of pandemic situation to organize vaccine drive in the college for the benefit of the students and the people of the neighbourhood.