



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		GOVERNMENT DEGREE COLLEGE
Name of the head of the Institution		Dr. DSR Rajender Singh
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		040-23314956
Mobile no.		9515659545
Registered Email		iqacgdck1973@gmail.com
Alternate Email		sarojinicb17@gmail.com
Address		Government Degree College, khairatabad
City/Town		GREATER HYDERABAD (M CORP.) (PART)
State/UT		Telangana
Pincode		500004
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. K. Sarojini Chakravarthy
Phone no/Alternate Phone no.	04023390758
Mobile no.	9849370624
Registered Email	iqacgdck1973@gmail.com
Alternate Email	sarojinick@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	_https://gdckhairatabad.ac.in/aqar2018-19/
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://gdckhairatabad.ac.in/academic-calendar-19-20/

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	B	2.33	2015	01-May-2015	30-Apr-2020

6. Date of Establishment of IQAC

06-Jun-2007

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Updating and Usage of Website	31-Jan-2020 2	75
Completion of AQAR	23-Jan-2020	62

	2	
Career Building Programme	20-Jan-2020 3	41
Awareness of Rights for Girl students	08-Jan-2020 3	75
Positive Thinking Programme	03-Jan-2020 3	132
SSR Preparation Committee	27-Nov-2019 2	10
Skill Enhancement Programme	18-Sep-2019 3	116
Implementation of Biometric to faculty	01-Aug-2019 2	55

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2020 0	0

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

11

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

IQAC committee was reconstituted for the year 20192020 according to the guidelines of NAAC and 11 meetings were conducted. Action plan, Academic plan,

Curricular plan of the college were prepared and proper system of decentralization was executed for smooth functioning of the college. College website was constantly updated and mentors were made to actively involved in providing information through website. Employability skills and Skill enhancement programmes were prioritized in this academic year. A special drive to motivate the students to positive thinking has been initiated. Faculty and Student Development Programs were organized for enhancing the capabilities of both faculty and students. A special drive to explore the talents of the students.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Enhancement of infrastructural facilities	(a) Sanction of RUSA funds for the construction of 04 class rooms was sanctioned. (b) Establishment and installation of Virtual classroom through RUSA funds. (c) Infrastructure such as book storage shelves for Library, Almirahs, Tables, Computer chairs were procured through RUSA funds. (d) Procurement of Laboratory equipment from College funds. (e) 30 Desktop Computers were procured from RUSA funds
Encouragement given to Student Research Projects	(a) 07 Student Research Projects got selected for State Level Competitions under JIGNASA 2019. (b) Student Study Project from the Department of Zoology won 1st prize and took Rs. 30,000/ cash prize from CCE. (c) Student Study Project from the Department of Botany won 3rd prize and took appreciation certificates from CCE.
Awareness programs on Student Safety and expression	(a) SHE team visit as a part of Safety awareness was organized. (b) TV6 program to express their views on Nirbhaya case. (c) To bring out the expression through Waste to Best and talent search by KHOJ were organized. (d) Motivational talks by Lion K. S. Prasad and Ms. Heena Shireen were organized.
Conduction of programs on Career Development and skill enhancement	(a) 10 programs on Career Development and skill enhancement were conducted. (a) TSKC and Career Guidance Cell conducted various programs to encourage the students: (a) Department of English conducted Employability Skill Enhancement program. (b) 05 Job Melas were conducted by these organizations under TSKC TS Police, CARD Expertise

	<p>India Pvt. Limited, DEEKSHA, Sri Chaitanyas, STAR Health Insurance Pvt. Limited. (c) Employability skill programme conducted by Mahendra Pride Classroom for a period of one week - TSKC (d) 179 students got certificates from IIT Bombay Spoken Tutorial through MOOCS exam TSKC</p>
Tree plantation on the campus	<p>(a) Extensive 05 Tree Plantation programmes were taken up under TKHH committee/NSS/NCC. (b) Herbal garden which is already present in the college is maintained. (c) To water the plants better water supply measures were taken up.</p>
Encouragement for participation in extra-curricular activities.	<p>(a) Students got prizes in Literary and Sports competitions of Yuvatarangam organised by CCE. (b) A talent search fro EBSB club were conducted and students were shortlisted for the said programme. (c) Ms. Sahithi from BSc I ANZC got 2nd prize at State Level Voter's Awareness Essay writing competition conducted by Election Commission, Govt.of India. (d) WEC conducted talent search through KHOJ. (e) Students won prizes at Inter-collegiate level conducted by Sarojini Naidu Vanitha Maha Vidyalaya, Nampally. (f) Inter-class competitions in various cultural events such as Rangoli, Singing, Dance etc were conducted.</p>
Taking up of initiatives for Women	<p>(a) SHE team visit as a part of Saftey awareness was organised by WEC. (b) TV6 programme to express their views in Nirbhaya case by WEC. (c) Ms. Heena Shireen addressed the girl students "To Move Forward" highliting the impedements and hinderances of girl child - WEC.</p>
Social responsibility	<p>(a) Awareness rallies such as Water Day Rally, Corona virus awareness rally, Rally on AIDS awareness were organised by NCC/NSS. (b) Community cleaning programmes by NSS. (c) Deworming awareness programme to adjacent community - Bhagya Committee. (d) Corona awareness rally - NCC</p>
Student Positive Thinking programmes	<p>(a) Renowned Psychologist Dr. K. Laxman delivered a lecture on "Building up a Bright Career" - TSKC. (b) Lion K. S. Prasad from STEP delivered a speech on "Goal Setting" - WEC. (c) Ms. Heena Shireen addressed the girl students "To Move Forward" highliting the impedements and hinderances of girl</p>

child - WEC. (d) Dr. Praveen Mamidala addressed the students on "Object Driven Learning" - Department of Botany & Microbiology.

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Staff Council	17-Jun-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

03-Feb-2020

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

30-Jan-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Information is disbursed among the staff and students of the college at regular intervals to share and circulate academic matters concerning curricular plan, modifications, alternate dates and revisions by the university through the official whatsapp group. The mentormentee system is also an other effective method of dissemination of the information regarding the students progress, their fee payment details, organization of guest lectures and assignment deadlines. Circulars and Notices are also circulated during the college hours for acknowledgement from the lecturers. The same are also pasted on the Notice boards in the college premises. Public address system is also used when an announcement is to be done for quick action. The NCC and 2 units of NSS have their respective chain of communication through whatsapp groups. Women Empowerment Cell coordinator has

started a whatsapp group exclusively for girl students to share, inform and receive information about Women Empowerment and related matters.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Vision: To promote and make quality higher education accessible to every young man and woman of this region, especially those who come from underprivileged sections of society, thereby contributing to a knowledge society.

Mission: "Kriya Siddhi- SatvayBhavathi" being the motto of the college, it is our mission to nurture the potential and ignite the spark of creativity in our students. We, at Government Degree College, Khairatabad, strive to empower our students through knowledge and information; to instil humanistic, moral and ethical values and to mould them into responsible and productive citizens of the nation. Objectives : ? To strengthen the college with all infrastructure facilities and make these facilities available to the students. ? To train the students with restructured curriculum to enhance their job opportunities. To promote ethical and cultural values among the students. ? To create a conducive atmosphere for higher learning and make the students acquire potential knowledge to empower themselves. ? To raise the quality of education, making the college an effective human resource development centre under the changing conditions. ? To equip the students with essential global competitive skills so as to meet the demands of the society. ? To inculcate creativity, innovative spirit and scientific temper among the youth and help them scale the heights of excellence in their lives. Government Degree College, Khairatabad, has a well-defined vision, mission and objectives. The college communicates them to the students, teachers, staff and other stakeholders in the following ways: ? The college prospectus/ Handbook. ? Orientation programme for students at the beginning of each academic year/ Orientation programme of NSS and NCC ? Interaction sessions for faculty members, students and parents. ? The college website also displays the vision and mission statements. The College strives to educate and empower our students to meet the challenges of today's competitive world. The course curriculum adopted by the institution is designed by the affiliating university, the Osmania University and has introduced CBCS during the academic year 2016-17 to all the affiliated colleges for effective implementation in order to instil a student centric learning mechanism among all the institutions. ? Action plans are developed and deployed by the college to effectively implement the Curriculum. Some of the most significant action plans are as follows: ? The Institutional Academic Plan is drawn up as per the Almanac of the Affiliating University at the beginning of the academic year. ? Departmental Meetings are conducted to discuss and draw up the annual curricular plans of the individual departments. ? These curricular plans are used as route-maps throughout the year. Various activities are used to enhance and enrich the syllabus prescribed by the University. ? All the departmental curricular plans are merged into the Institutional Curricular Plan. ? The College conducts seminars, workshops, extension lectures, invited talks, etc., to implement the curriculum. The progress of second half of the semester was disturbed due to Corona Pandemic situation. As per the orders of Government of India lock down of educational institutions came into implementation.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Skills-for-Market-Training in Medical Coding	Nil	04/03/2020	4	Employability	Skill Development
Clinical Palynology	Nil	02/01/2020	2	Employability	Skill Development
Cosmetics	Nil	30/12/2019	2	Nil	Skill Development
Spectral Analysis of Organic Compounds	Nil	01/08/2019	2	Employability	Skill Development
E-commerce	Nil	03/02/2020	2	Employability	Skill Development
Unit Linked Insurance Policies	Nil	10/10/2019	2	Employability	Skill Development
GST with Filing	Nil	16/09/2019	2	Employability	Skill Development
Computerized Accounting	Nil	16/09/2019	2	Employability	Skill Development
Entrepreneurship Development	Nil	16/09/2019	2	Entrepreneurship	Nil
Spoken Tutorial MOOCS	Nil	24/01/2020	2	Employability	Skill Development
Ruby Programming	Nil	20/01/2020	2	Employability	Skill Development
Entrepreneurship Development	Nil	10/09/2019	2	Entrepreneurship	Nil
Communication skills and Soft Skills	Nil	17/12/2019	2	Employability	Skill Development
Indian Heritage and Culture	Nil	03/02/2020	2	Nil	Skill Development
Compound Interest and Simple Interest	Nil	13/08/2019	2	Nil	Skill Development
Haematology	Nil	02/01/2020	2	Employability	Skill Development

Nanomaterials and Applications	Nil	20/01/2020	2	Nil	Skill Development
Civil Liberties	Nil	03/09/2019	2	Employability	Skill Development
Good Governance	Nil	17/01/2020	2	Employability	Skill Development
Spoken Sanskrit	Nil	08/07/2019	2	Employability	Skill Development
Telugu Basha Adyayanam lo Melakuvalu	Nil	01/08/2019	2	Employability	Skill Development
R Programming	Nil	23/07/2019	2	Employability	Skill Development

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	ANBZ	01/07/2019
BSc	ANZC	01/07/2019
BBA	BBA	01/07/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Economics-Political Science-Public Administration	01/07/2019
BA	Economics-Political Science-History	01/07/2019
BA	History-Political Science-Public Administration	01/07/2019
BA	Economics-History-Public Administration	01/07/2019
BCom	Computer Applications	01/07/2019
BCom	BBA	01/07/2019
BSc	Applied Nutrition-Botany-Zoology	01/07/2019
BSc	Botany-Microbiology-Zoology	01/07/2019
BSc	Biotechnology-Botany-Zoology	01/07/2019
BSc	Botany-Zoology-Chemistry	01/07/2019

BSc	Zoology-Chemistry- Applied Nutrition	01/07/2019
BSc	Biotechnology-Botany- Chemistry	01/07/2019
BSc	Mathematics-Statistics- Computer Science	01/07/2019
BSc	Mathematics-Physics- Computer Science	01/07/2019
BSc	Mathematics-Physics- Chemistry	01/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	1055	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	10/07/2019	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Botany	5
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>For the overall improvement of college a feedback is taken by IQAC from 1. Students 2. Teachers 3. Employers 4. Alumni and 5. Parents. The analyses of Feedback is given in Annexure I. The IQAC entrusted the Feed Back Analysis Committee with the task of procuring the feedback forms from students, parents and alumni. The purpose of the survey is to procure information regarding the teaching, infrastructure, support material and infra-structure etc. The survey further analyses the feedback to improve the lacunae put forward by them. The Feedback taken regarding Curriculum is intimated to the Osmania University as the curriculum is made by the university. The feedback of the Faculty is handed over to the Principal as he has to review the performance of the Faculty and send a report to the Commissioner ate of Collegiate Education. The Feedback of students, Parents and Alumni is taken to analyse the prevalent conditions of</p>

the College and necessary steps were taken to improve. New Class Rooms were built for better accommodation of teaching. Plans to improve ICT facilities are taken up as it is a matter of concern by both students as well as parents. 3 Digital classrooms and 1 Visual classroom is planned through RUSA funds. To increase the number of computers a budget requirement is placed. A full time Physical director is brought on transfer and hopefully the issue of dissatisfaction regarding sports will be addressed in the coming year.

Curriculum Feedback report: The curriculum of all the subjects is collected and analyses is submitted to Osmania University which is the curriculum framing parent University for restructuring the curriculum. Institutional Feedback report: More than 80 of the students are very much satisfied with Office assistance such as Admissions, Exams, and Scholarships, Library services, NSS and NCC activities. 30 and above students of the college are satisfied with the conduct of co-curricular, literary cultural activities, sports games, Students expressed their opinion that Gym facility and facilities of games and sports are to be improved. Further internet facility and ICT facilities need to be improved. Career guidance and counseling should be extended to more number of students. Parent's Feedback report: Majority of the parents are very much satisfied with the environment, greenery, and infrastructure in the college. They showed their satisfaction for the teaching, library services and trainings provided in the college. Some of the parents suggested increasing the number of faculty and infrastructure to cater the need of increased student strength. Parents however expressed their dissatisfaction regarding ICT Facilities and placements and requested college to provide study material to the students. Alumni Feedback report: 92 of the alumni feel proud to have been students of this college. 80 of the alumni showed their satisfaction towards the development of this college but still feel there should be improvement in providing basic amenities and infrastructure. They are very much satisfied with the introduction of new courses. Role of alumni in strengthening the college both academically and financially is proactive. Necessary steps have to

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Mathematics, Physics, Chemistry, Statistics, Computer Science	360	360	336
BSc	Botany, Zoology, Chemistry, Biotechnology, Microbiology, Applied Nutrition	300	300	259
BCom	Computer Applications	420	420	411
BBA	BBA	60	60	53
BA	History, Economics, Political	180	180	178

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2472	0	58	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
58	56	7	7	4	5

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

After the establishment in 1973, the college is working under Commissionerate of Collegiate Education under the State Government for teaching UG-level. Three streams – Science, Arts and Commerce are offered. It is our duty cum opportunity to entertain the hopes and aspirations of students from all over the State - irrespective of caste, gender, religion and financial background. Many of our students from rural areas lack proper academic background and financial back-up. But students are very much enthusiastic and showing interest in joining a college in the in city and want to get more knowledge and job opportunities in different streams. Mentoring of students thus, is an essential feature to render equitable service to all our students having varied background.

Student-mentorship has the following aims: 1. To enhance teacher-student contact hours 2. To enhance students' academic performance and attendance 3. To minimize student drop-out rates 4. To identify and understand the status of slow learners and encourage advanced learners 5. To render equitable service to students

Design Implementation: The college had taken the initiative of implementing the mentoring of students since four years. Students are categorized based on the streams of studies and also according to their core subjects. They are divided into groups of 30-35 depending on the number of students or class wise. Each group is assigned a teacher-mentor who would perform mentoring duties. Mentors maintain and update the Mentoring register. After collecting all necessary information, Mentors are expected to offer guidance and counselling, as and when required. 1. It is the practice of Mentors to meet students individually and also in groups. 2. In isolated cases parents are called for counselling/special meetings with the Principal at the suggestion of the Mentor. 3. If a student is identified as weak learner in a particular subject, it is the duty of the Mentor to coordinate with the concerned subject teacher and help the student. Evidence of Success Though the system has only been implemented in the last four years, significant improvement in the teacher-student relationship can be seen. The system has been useful in identifying slow learners and advanced learners. Based on the requirement deduced through a careful examination of each Mentor's report, the College has organised several Remedial Classes in the identified topics/subjects for slow learners. Hope to achieve The Remedial Classes have been institutionalized after the implementation of the Mentoring System. Need-Based remedial classes have proved to be beneficial to the students in particular and the entire college in general. The institutional practice of Mentoring System has considerably enhanced the campus environment and brought about: 1. Identification of slow learners for conducting Remedial Classes 2. Enhanced contact hours between Mentors with their respective students 3. Improvement in students' attendance records.

Number of students enrolled in the

Number of fulltime teachers

Mentor : Mentee Ratio

institution		
2472	46	1:54

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
73	17	58	0	25

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Dr. K. Shyam Sunder	Lecturer	Jignasa State level 1st prize in Zoology given by CCE, Telangana
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BBA	Nill	Nill	Nill	Nill
BCom	General 401	1	Nill	Nill
BCom	CA 405	1	Nill	Nill
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal Evaluation System: Assessment of performance is the latest reform in Continuous Internal Evaluation (CIE) System at the College Level. It is an integral part of teaching and learning process. **Evaluation Process:** Academic Calendar prepared by the committee of the college as per parent university and collegiate education schedule. Apart from the Internal and semester system evaluation a series of evaluation is conducted through assignments, quiz, innovative evaluation procedures of individual departments. **Result Analysis Review Meeting:** Meetings were conducted in every semester ending for the purpose of Result Analysis. Result Analysis is done by every department and pass percentage submitted to Academic co-coordinator. The Principal conducts Review Meetings department wise to know the results for every semester and the steps to improve the result and the measures to be taken for improvement of slow learners. **Remedial Classes:** Remedial Classes are conducted for the slow learners, This practice helps struggling learners to update their subject knowledge and helps them to catch up with their peers. "Buddy system" is followed in our College. Mentors overview the performance of the students and help the Academic Coordinator to identify slow learners and backlog students. External examinations of three hours duration will be conducted at the end of every semester for all the theory papers and practical

papers. Revaluation: The students are informed about the results in each semester and guided for completion of his/her degree, revaluation scheme available to them and fee payment deadlines.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

We follow Osmania University Academic Calendar, As per the academic calendar each semester runs with approximately 90 working days. Two Internals of 15 marks and a Semester exam of 80 marks at the end of the Semester are conducted according to the Almanac and marks are uploaded in Osmania Portal. Further two assignments are to be done for each semester which carries 05 marks. Over all the students are evaluated at every level. Apart from a college academic plan based on the Almanacs of Osmania University a College curricular plan is constituted after taking the departmental Curricular plans. It reflects the monthly curricular activities of all departments. Principal along with Vice principals of Arts and Sciences monitor these curricular activities. The record of these activities is maintained by the respective departments in their activity record. Further these can be updated in Website in the departmental activity column. <https://gdckhairatabad.ac.in/academic-calendar-19-20/>

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://gdckhairatabad.ac.in/pos-psos-cos-2/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
129	BA	HEP	36	32	88.89

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://gdckhairatabad.ac.in/student-survey-report/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	0	Nil	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
---------------------------	-------------------	------

Skills Enhancement for Employability	TSKC in collaboration with A and R MOOCS	20/01/2020
Skills Enhancement for Employability	TSKC in collaboration with TASK	12/02/2020
Workshop on MS-EXCEL	Department of Commerce in collaboration with Jaweed Excel Academy	31/01/2020
National Workshop on Chemistry on Frontier Level	Department of Chemistry in collaboration with UGC Network Resource Centre, University of Hyderabad	02/11/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
JIGNASA Student Study Projects - 1st Prize ZOOLOGY	Dr. K. Shyam Sunder and students	CCE, Govt. of Telangana	15/02/2020	JIGNASA - STUDENT STUDY PROJECTS in Zoology
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	14/02/2020
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Botany	1	Nil
International	Botany	1	Nil
International	Chemistry	1	4.0
National	Commerce	3	Nil
International	Commerce	1	3.5
National	Computer Applications	1	Nil
International	Mathematics	2	4.0
International	Physical Education	1	Nil

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Economics	1
Botany	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2020	0	Nil	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2020	0	0	Nil
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	6	25	12	0
Presented papers	2	6	1	0
Resource persons	2	0	2	2
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Plantation Program 17/02/2020	Department of Botany, NSS NCC - GDCK along with 1(T) along with Police Department, Govt. of Telangana	12	50
Corona Awareness Rally 01/02/2020	NCC - GDCK along with 1(T)	7	125

AIDS Awareness Rally 20/01/2020	NSS NCC along with TSACS, Govt. of Telangana	20	100
Water Rally 24/09/2019	NCC - GDCK along with 1(T)	6	85
Distribution of Saplings 30/08/2019	TKHH committee along with GHMC	30	120
International Youth Day 26/08/2019	Physical Education, NSS NCC - GDCK along with 1(T)	10	75
Mass Tree Plantation program 23/08/2019	NSS NCC - GDCK along with Rotary Club	28	85
Tree plantation program 20/7/2019	TKHH committee, NSS NCC - GDCK along with 1(T)	15	68
International Yoga day 21/06/2019	NSS NCC - GDCK along with 1(T)	7	50

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
JIGNASA Student Study Projects	1st Prize at State Level Competition	CCE, Govt. of Telangana	5
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharath 15/02/2020	NSS - GDCK	Campus Cleaning Program	5	55
TV Coverage Program 30/01/2020	Women Empowerment Cell	TV-6 Coverage on Nirbhaya Verdict	10	75
Orientation Program 08/01/2020	Women Empowerment Cell	Orientation Program on SHE TEAM	7	128
National Deworming Day 19/08/2020	Bhagya Committee	National Deworming Day	7	45

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange programme	93	Nil	4
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Faculty exchange Programme	Faculty exchange Programme	Department of Physics, Government Degree College, Falaknuma	16/04/2020	16/03/2021	93
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Makro Foundation	09/08/2019	Motivating the students to Positive Thinking	100
APSA Tech Mahindra Foundation	03/03/2020	Training in Medical Coding and IT	35
Jagath Reddys Heterocyclics	09/01/2020	Industrial tour	43
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
160000	160000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Newly Added

Campus Area	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NewGenLib an ILMS Software	Fully	3.1.1	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	30894	9932645	0	0	30894	9932645
Reference Books	1436	309469	0	0	1436	309469
e-Books	0	5900	0	5900	0	11800
Journals	7	15800	2	26922	9	42722
Digital Database	550	0	0	0	550	0
CD & Video	12	5000	0	0	12	5000
Library Automation	1	0	0	0	1	0
Weeding (hard & soft)	0	0	0	0	0	0

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	15/04/2020

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	80	57	0	0	0	5	12	150	6
Added	43	0	0	0	0	5	1	0	1
Total	123	57	0	0	0	10	13	150	7

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

150 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
T-SAT	https://www.youtube.com/watch?v=ueXUyrIRta8

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
65000	64361	714000	705977

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures for maintaining various laboratories Physics: The department of physics, has all III year students divided into for practical sessions. The equipment is allotted to the students in 1:10. Laboratory equipment issue register, stock registers are maintained under different heads of budget allocated (UGC, State, and Special Fee) and verification is done by the committee allotted. Chemistry: Chemistry Labs - 03/Store Room - 01/Staff Room -01 Lab Safety rules for students are given to students at the beginning of every academic year about accidents, injuries and breakage of glass or equipment Proper maintenance of Equipment. Maintenance of Glassware Botany : The department has 02 laboratories and 01staff room. Each lab accommodates 25 students per batch. It has botanical specimens along with Bio visual charts. ICT classes are taken in lab (2) through one LCD projector. "Herbal Garden" is maintained by the department. Laboratory equipment, glassware and chemicals are maintained in issue and stock registers under different heads of budget allocated (UGC, State and College Special fee). Stock verification is done by the Stock verification committee constituted by the Principal. Zoology: The department of Zoology has two laboratories for practical's as well as non-science students for blood group testing, Haemoglobin estimation, WBC and RBC counting and Hematocrit. For above mentioned tests our department has equipments like Compound microscopes, Blood group kit, Neubauer counting chambers, Haemoglobinometer. Our laboratories can also utilize for the purpose of student project works like analysis of Zooplanktons, Phytoplankton in pond water. ComputerScience: Computer - Student Ratio 1 : 2, Computer Labs 3 According to Lab hours students are permitted to do the practical. MOOCS (Massive Open Online Courses) - IIT BOMBAY is offering certificate courses. Students use LCD Projector to present the student seminars, Internet, PowerPoint etc., for their study projects. Commerce Lab : There are 10 computer systems/Central processing units -12/ 9 key boards. Lab has AC and 6 tube lights, furnished with 19 tables and 17 chairs, and 4 standing fans. Library : The Department of Library is located in heritage building. It has a collection of about 32,756 volumes of which 14,053 volumes of books (UGC budget) and 16119 from Government budget. Students get Two Non Transferable library ID Cards and can borrow two library books for fifteen days and faculty can borrow ten books. Daily 50 to 80 students and 20 lecturers' visit library. The college library is

fully automated through New Gen Lib, Integrated Library Management System, Version 3.1.1, during the year 2014. The Library housekeeping operations are automated. Online Public Access Catalogue (OPAC) is given for search and retrieving documents in the library. The library subscribes six News papers in different languages. SPORTS COMPLEX: Department of Physical Education has a ground for sports like Volley Ball, Kabaddi. Students practice regularly between 2.30 PM to 5.30 PM. Department has three (3) rooms, two rooms for Gymnasium, Caroms' and Chess. Badminton Court is laid for practice. The Games and Sports committee with Principal as Chairman, Physical Education lecturer as Convener.

<https://gdckhairatabad.ac.in/procedure-for-maintaining-labs/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Government	1191	3718000
Financial Support from Other Sources			
a) National	Nil	0	0
b) International	Nil	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
STEP (Student Talent Enhancement Program) -Webinar	07/05/2020	100	Dr. K. Satya Prasad, Lions Club
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	2. Vijayam Mee Gupittlo by sakshi Media Group Gillette	0	58	0	15
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal

5	5	15
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5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Card Expertise India Pvt.Ltd	70	30	Business Process Associate at Oliva Office	10	1
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	100	BCom	Commerce	Dr. BR Ambedkar University	MCom
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Kabaddi	State Level Yuvatarangam	12
Chess	State Level Yuvatarangam	5
Volley ball	State Level Yuvatarangam	12
Kho kho	State Level Yuvatarangam	12
Atheletics	State Level Yuvatarangam	6
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
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2020	Gold Medal	National	5	Nil	11401940 5286	P. Pavan Kalyan Mudiraj
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Elections method is not followed to appoint student council but each committee has a council of students who initiate and conduct activities. Further, the issues concerning students are represented by these student heads. At class room level class representatives and deputy class representatives represent the grievances as well as feed back of student issues. The presence of class representatives in the meetings of class mentors by the Principal is mandatory. Both the student representatives and mentors are given opportunity to express the needs of the students class wise. The student councils of WEC, Sports participate actively in organizing the events and mustering Oneness among the students. Both the units of NCC and NSS maintain student council to plan and to execute various activities and also to troubleshoot issues. Student council remains as the first hand information gatherer of any disturbances and acts as the face of the student facet. Especially, in crucial committees such as Disciplinary committee the first hand report of student council is considered first before analyzing any other information. The student council members participate actively in negotiating things between management and students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The association was registered on 27/03/2018 with registration number 1950F2018. The members of governing body are 1)Prof. Gopal reddy(UGC member as President), 2)Pratap reddy(Retired Govt. Employee as Vice president) 3)Surender reddy (Jana priya syndicate as General secretary) 4)Syed ryhad khaleed(telangana reporter as joint secretary) 5)A. Bala Krishna Rao(builder as treasurer) And some executive members actively participated inn group meeting of alumni associations. Inaugural meeting was held on 29/032018 and after 15 days there was a general body meeting where they have discussed about the agenda about the association. On 6/1/2019 alumni members with college staff met and decided to repair the toilets under sponsorship of Mr. Raju(executive member.) General manager of Jindal company pvt. Ltd, completed repairing of the toilets under CSR.

5.4.2 – No. of enrolled Alumni:

53

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Government Degree College, Khairatabad has adopted an organizational structure

keeping in mind the needs of the institution that functions on the integrated approach and with accountability from all the stake holders. Link to Decentralization Map of the College <https://gdckhairatabad.ac.in/college-working-structure/> Our institutional work and management has been broadly designed in following way: 1. Planning and Development 2. Academics 3. Co-Curricular Extra Curricular Activities 4. Services/ Extension Works 5. Help line/Student Support Principal, will be at the helm of all these activities. Two Vice-Principals will be assisting the principal in administration, given the size and stature of the institution. One Vice -Principal is from the Science Stream and another is from Arts and Commerce stream. Academic Coordinator will be the in charge for admission, academic planning and execution and examination related work. The IQAC coordinates over all activities of college in planning and execution. For student related activities, all the heads of the departments, Coordinators of various Committees and members of college will work in coordination with students. The Principal, will be closely monitoring and interacting with the heads of the Departments, Coordinators and Convenors of various Committees constituted for the better functioning of the College. The Principal will be interacting with major committees such as: • Attendance and Discipline Committee, which over sees the biometric attendance and the overall discipline of the students in the campus. • Convenors of NSS and NCC, who will motivate students to register themselves in NCC NSS programs and give them wider benefits of joining these units and make them socially responsible citizens. Thus, Principal has a comprehensive and complete view of the happenings in the college and at the same time can focus his attention on the larger areas of policy concerns and infrastructural developments and pooling up financial resources for the development of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	The college encourages faculty to take up research work to advance their knowledge in their field of study. Each faculty involve in research publications in peer reviewed journals and authors of book chapters. One of the faculties is a research guide. Students are encouraged to take up study projects in individual subjects and participate in inter-college state level JIGNASA student study projects.
Human Resource Management	The teaching faculty along with the Principal is 41 as against 73 vacancies. The rest of the vacancies are filled by contract - 08, and guest faculty - 16, TSKC mentor - 01. The non- teaching faculty is 20, office assistant - 01 (out sourcing), out sourcing attendees - 04.
Industry Interaction / Collaboration	Our college encouraged collaboration with other sister institutes as well as entered a mutual understanding with certain organizations for the

enhancement of both student and faculty development. Departments of Chemistry and Physics have facilitated practical experience as the said sister colleges did not have laboratory facilities. The departments of English and Chemistry have entered into a mutual understanding for skill enhancement and industrial exposure.

Teaching and Learning

As a part of strategy of teaching - learning process in implementing the curriculum effectively various student centric methods are implemented such as chalk talk method, student seminars, group discussions, JAM sessions, viva-voce, quiz programmes, academic competitions etc. In addition to the regular inputs from teaching faculty extension lectures are organized from subject experts, motivational speakers and eminent personalities. Comprehensive and strategic plan of the college in accordance with the vision and mission of the college will chart out its priorities based on its needs and situational demands. Regular monitoring of conducting and completion of the curriculum is done by the Principal for effective implementation.

Admission of Students

The online admission process is wholly conducted by the State Government portal DOST. The remaining process of admission is processed by the faculty and office staff of the college. As per the admission intake our college stands among the best opted college not only in the twin cities but all over the state.

Library, ICT and Physical Infrastructure / Instrumentation

Library: The Library has a collection of about 32,756 volumes of books representing all branches of study in the college, which is also including 14,053 volumes of books procured under UGC budget and 16,119 volumes procured from Government budget. In the library premises a text-book section, reference section, periodical section, competitive examination cell and news paper reading hall are present. The books present in library are partially computerized. Internet facility is provided for students and lecturers. The college library is fully automated using NewGenLib, Integrated Library Management System, Version 3.1.1, during the year 2014. The bibliographical data pertaining to

books and other resources has been entered in the database. Online Public Access Catalogue (OPAC) has been provided for search and retrieving documents in the library. The library subscribing Six News papers in different languages like Telugu, English and Hindi and magazines. ICT: Computer - Student Ratio is 1 : 2 in 03 computer labs (02 labs with LCD facility). MOOCS (Massive Open Online Courses)-IIT BOMBAY is offering certificate courses for which systems are provided to the students to give their online exam. To enhance the student soft skills we are encouraging the students to use LCD Projector to present the student seminars. The college is provided with internet facility of bandwidth of 150MBPS/GBPS, ACT 150MBPS AMAX1299, 1124 GB per Month, Year Plan. Infrastructure: Class rooms 24 (Smart classrooms - 03), Science laboratories 10 (04 labs with LCD facility), IQAC/ WEC -01, Seminar hall - 02 (01 seminar hall with LCD facility), Library - 01, Sports room - 01, Examination branch - 02, Office -01, Principal's room - 01, Departmental staff rooms - 10, Store room - 01, Herbal garden - 01. Instrumentation: Laminar Air Flow, Incubator, Hot Air Oven

Examination and Evaluation

Apart from the semester and internal exams planned by the university a series of assignments are conducted periodically. These assignments are in the form scrap books, synopsis of the topics, viva-voce, quiz etc. Practical approach to the subject is implemented through field survey, observation, data collection, reviews etc. Slow learners are identified through Pre-test and special teaching strategy is formulated for such students. The student evaluation is processed through mentors. Apart from overall mentoring procedure a special stress is given for analysis of student progression. The mentor-mentee evaluation process is the most effective system to improve the student performance.

Curriculum Development

Curriculum is formulated by the Parent University (Osmania University) and the strategies to implement it as per the semester system are planned in the month of May. For effective

implementation of curriculum the teachers are briefed to plan the implementation where in the departmental heads submit the annual curricular plan to the Principal at the onset of academic year by 1st week of June. The aspects of curriculum are planned to implement through teaching learning process, field trips, student projects and assignments. During any eventualities the strategy to implement the curriculum is planned as Plan B through modules through online classes.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	Administration mechanism is run by the Principal assisted by two incharges for administration convenience which is further decentralized with various heads. Office administration is computerized and working modules and data storage is efficiently done through online procedure enhancing work efficiency and without any delay in working process. All communications are processed through e-office/CAIMS.
Finance and Accounts	All the transactions are done through online and bank accounts are updated time to time. Even the online portal of CAIMS consists of all the information of all the financial transactions which are updated regularly. Even the funds of RUSA are transacted online.
Student Admission and Support	All the admissions are done online through the State Government portal DOST. Student scholarships are processed online by the office.
Examination	All the procedures of examination process like downloading the paper, uploading the marks are done by the examination according to the guidelines of parent university Osmania University.
Planning and Development	CCE, Government of Telangana prepares Annual Activity Plan, basing on which the college activities are compiled in the form of Action Plan for the academic year, incorporating co-curricular, extra-curricular, cultural, literary, extension and sports activities. Even welfare activities of WEC and Health, Skill enhancement programmes by TSKC are given prominence. Osmania University provides ALMANAC basing on which Annual Academic

calendar is prepared and implemented. All these show cased in the college website and timely updates are provided through this media.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NIL	NIL	NIL	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	2 days Training on Microsoft Word and Excel 2	2 days Training on Microsoft Word and Excel	17/08/2020	18/11/2021	15	5
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Course	1	03/08/2020	18/08/2020	6
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
32	9	19	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
The staff club takes up welfare activity of helping both teaching and non-teaching faculty who	The staff club takes up welfare activity of helping non-teaching faculty who are in need.	Poor students are helped to pay the fees and procure the books. Some of the teaching

are in need. Some of the teaching staff encourages the students by sponsoring the Gold medal for the topper of the subjects.

staff encourages the students by sponsoring the Gold medal for the topper of the subjects.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal audit is conducted by the Principal every month, any shortfalls/lacunae will be immediately earmarked and corrective measures are taken up. The external audit is conducted by academic audit team constituted by CCE every year and subsequently action taken report on their observations/ suggestions will be submitted to the CCE within the stipulated time. State level audit of AG is conducted once in two years.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Dr. V. Vijaya Lakshmi, Associate Professor of Chemistry, GDCK	10000	Advertisement in College magazine
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6.4.3 – Total corpus fund generated

100000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE, Hyderabad	Yes	GDCK
Administrative	Yes	CCE, Hyderabad	Yes	GDCK

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Conduction of Parent - Teacher meet regularly - with mentors. 2. Parents grievance cell was started to address the grievances of the parents. 3. Parent data base is maintained by the concerned mentors.

6.5.3 – Development programmes for support staff (at least three)

1. 2 days Training on Microsoft Word and Excel 2. Training program on Leadership qualities 3. Personality Development Program

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Redeployed staff of both teaching and non-teaching were deputed and majority of the posts were filled by them. 2. Library automation has started and digitalization is in the process. Old books in the Library were identifies and discarded with the help of students under "Library Management Project". 3. Employability programmes PMKK Skill development programme and Skills Enhancement programmes were organized by TSKC. Placement drives were organized by TSKC and

Placement and Career Guidance cell. 4. To inculcate research small projects were taken up by the students. Department of English has endeavored to provide students with research skills by encouraging them to do small projects through survey method as a part of assignments. Departments of Botany, Zoology, Chemistry, Physics, Mathematics, Commerce, and Economics were involved in Student study projects. 5. Most of the departments have taken measures to collaborate with various agencies and institutions and have also formally signed MOUs. 6. We have made an IQAC cell in the college campus and interacting continually with the departments, committees, preparing year wise action plans and maintaining the record of activities. 7. Commerce lab and Entrepreneurship cell were developed. 8. Online coaching classes for competitive exams were initiated for the benefit of the students. 9. For the establishment of boys and girls hostels, the measures has to be taken up by the CCE, Government of Telangana. 10. An active Alumni association is working in the college and participating in the development activities.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	Yes
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Website Management and SSR Preparation	31/01/2020	31/01/2020	31/01/2020	75
2020	FSDP on R Programming	23/07/2020	23/07/2020	29/07/2020	164
Nil	National Webinar on "Guidance Towards Preparedness for Accreditation of HEI"	26/06/2020	26/06/2020	26/06/2020	60

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
SHE Team Orientation Programme	08/01/2020	08/01/2020	135	0
6TV coverage	30/01/2020	30/01/2020	85	0

on Nirbhaya case				
Motivation Lecture for Students	12/02/2020	12/02/2020	100	50
International Women's Day	07/03/2020	07/03/2020	126	30
Preparing Young Women for the World	07/08/2020	08/08/2020	58	15

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
To conserve energy faculty and students are motivated to switch off lights and fans after the class and even the computer systems are shut down thus conserving energy. In place of tube lights which consume energy, LED lights are used as and when there is a chance of replacement. Regular monitoring of repairs of electrical appliances to ensure conserving energy is maintained.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	5
Physical facilities	Yes	5
Rest Rooms	Yes	5
Braille Software/facilities	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	19/08/2019	3	National Deworming Day	Awareness on Deworming	52
2019	1	1	24/09/2019	2	Water Rally	Awareness on Save Water	91
2020	1	1	20/01/2020	3	Rally on National Youth Day	Social Awareness on HIV infection, AIDS and Prevention methods	120
2020	1	1	01/02/2020	3	Rally		135

			020		on Corona Virus	Awareness on Corona Virus and preventive measures to be taken
No file uploaded.						

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct	27/11/2020	Code of conduct was displayed on the website with all the guidelines for the students, teaching and non-teaching staff.
Hand book	12/09/2019	A handbook is printed in the beginning of the year with all the guidelines for both students and faculty. A working module is prepared for each committee.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	23/10/2019	23/10/2019	Nil
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<p>1. Campus cleaning programme is organised every month. 2. Dust bins were installed in the campus. 3. Tree plantation and maintenance is taken up regularly. 4. Rain harvesting pits are regularly maintained. 5. Maintenance of Herbal garden. 6. Vehicles of students and visitors are parked near the gate to ensure reducing of pollution in the campus. 7. Special drive is taken up to maintain a plastic free campus.</p>
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7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

<p>1. Polythene free campus by the Department of Physical Sciences 2. Gold Medals for the toppers by the staff and Syndicate bank</p>
<p>Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link</p>
<p>https://gdckhairatabad.ac.in/naac-doc-details/?fileid=102, https://gdckhairatabad.ac.in/college-best-practices/</p>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our Institution strives in educating the students who are meritorious yet underprivileged. Even though this objective is fulfilled by online admissions done in the state of Telangana. College also tries to fulfil this vision by reaching out to the students and bringing out excellence in all fields. Employability skills are given special drive. To empower women activities are taken up. One on one interaction between students and staff is ensured through mentor-mentee system. Mentors take special interest to maintain the record of their respective mentees and identifying the points of weakness. Further these mentees are given special care to perform better both in academic as well as other fields of activity. The students who are creative are given opportunity to present their talents. Special talent search programmes such as Khoj are organized apart from state level cultural literary activities. Minor Research Projects and workshops are organized continually. On the wake of epidemic of corona this academic year more stress is given to innovative programmes online. Each faculty took special care to prepare audio visual aids, ppts and uploaded in YouTube for the benefit of students. Online seminars and workshops were organized. Student centric activities during pandemic were given stress and impetus.

Provide the weblink of the institution

<https://gdckhairatabad.ac.in/naac-doc-details/?fileid=103>

8.Future Plans of Actions for Next Academic Year

1. In view of pandemic situation more impetus has to be given for preparation of student centric study materials which could reach through online. 2. To organize online programmes such as webinars, faculty development programmes. 3. Health awareness programmes and preparing student volunteers. 4. Green initiative activities to be continued. 5. Entrepreneurship skills have to be given priority. 6. TSKC activities such as employability skills enhancement, communication and life skills development programmes to be continued. 7. To organize on campus job drive to recruit students in various firms. 8. Motivating girls on concepts of "Gender Equity" to be organized. 9. To encourage students to take up study projects and to inculcate research temper among them. 10. To create E-Library blog to share information regarding various notifications, study material and other education related information. 11. To give priority to Language learning activities, certificate courses etc. 12. For overall grooming of students extra-curricular and co-curricular activities such as NSS and NCC are to be planned and executed meticulously.