Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**GOVERNMENT DEGREE COLLEGE**
Name of the head of the Institution	**Dr. DSR Rajender Singh**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**040-23314956**
Mobile no.	**9515659545**
Registered Email	**iqacgdck1973@gmail.com**
Alternate Email	**sarojinicb@yahoo.com**
Address	**Government Degree College, Khairatabad khairatabad**
City/Town	**GREATER HYDERABAD (M CORP.) (PART)**
State/UT	**Telangana**
Pincode	**500004**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. K. Sarojini Chakravarthy**
Phone no/Alternate Phone no.	**04023390758**
Mobile no.	**9849370624**
Registered Email	**iqacgdck1973@gmail.com**
Alternate Email	**sarojinick@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://gdckhairatabad.ac.in/aqaq2017-18/

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://gdckhairatabad.ac.in/academic-calendar-18-19/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**B**	**2.33**	**2015**	**01-May-2015**	**30-Apr-2020**

6. Date of Establishment of IQAC	**06-Jun-2007**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Composition of IQAC	**19-Jul-2018**	**20**

committee	3	
Best Practices for Government Degree Colleges Re-accreditation of NAAC	04-Oct-2018 3	47
NAAC revised accreditation framework	18-Jan-2019 6	53

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View Link](#)
10. Number of IQAC meetings held during the year :	**12**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

IQAC committee was constituted according to the guidelines of NAAC and monthly review meetings were conducted. Action plan, Academic plan, Curricular plan of the college were prepared and proper system of decentralization was executed for smooth functioning of the college. Activities which are planned in the Action Plan were monitored on a monthly basis. Preparation of AQAR of the academic year 20182019 was initiated and criteria heads with adequate number of members were constituted. Best practices were initiated.

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Enhancement of infrastructural facilities	Construction of 04 additional classrooms initiated. Boy's toilets were constructed.
Encouragement given to Student Research Projects	05 Student Research Projects selected for StateLevel Competition under JIGNASA 2018. Student Study Project from the Department of Physics won 1st prize and took ? 30,000/ cash prize from CCE. Department of Botany in collaboration with CCMB under UG Mentoring Programme selected 08 students to do research in CCMB. Out of them 06 students successfully completed their research project and presented at CCMB under Project Abhilasha.
Conduct of a Programme on safety and self-defence for women students	Programme on safety and self-defence for women students conducted by NCC and WEC in collaboration with SHE teams.
Conduct of programmes on Career Development and employability skills	04 programmes on Career Development and employability skills were conducted. TSKC and Career Guidance Cell conducted various programmes to encourage the students: a) Empowering girls for career oriented training and guidance. – The TSKC in collaboration with INNOVIVI Center conducted training session for girls on self-help and need for employment for women (Entrepreneurship). b) Time management and stress management techniques were presented –WEC c) Employability skill programme conducted by Mahendra Pride Classroom for a period of one week – TSKC
Tree plantation on the campus	Extensive Tree Plantation taken up under Telangana Ku Haritha Haram Programme.
Encouragement for participation in extra-curricular activities.	? As a part of Yuvatarangam State Level competitions organized by CCE, our students participated in cultural and literary competitions. Two prizes were won at the State level literary category. Literary competitions were also held under the banner of Syndicate bank as a part of Independence celebrations. 05 students received prizes. ? Won 1st prize in State level

	Entrepreneurship competition conducted at SVS Degree College, Vidyanagar in collaboration with T-Hub. ? An NGO named RUBAROO conducted Interactive sessions and activity based coaching on various qualities needed for developing effective leadership qualities. ? Fitness awareness programme was conducted by Department of Physical Education called ZUMBA-A set of aerobic exercises. ? SHE team awareness programme was conducted in the college to increase awareness on Women's safety and a 2K, 5K and 10K run was organised at Necklace road.
Taking up of initiatives for Women	? Employability skills for empowerment were given more precedence. ? Stress management for faculty was initiated. ? Menstrual hygiene was propagated through cycle rally and extension lectures by doctors.
Social responsibility	? Rallies were taken up by NCC and NSS to create awareness among the residents of nearby locality as well as till Necklace road. ? Water rally, Telangana Ku Haritha Haram rally, AIDS rally, Swachh Pakwad (Khairatabad Railway Station and MGBS). ? NCC cadets raised funds for the martyr's families of Phulawama tragedy. ? Heritage walk done by Department of History and NCC.
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Staff Council	**19-Jun-2018**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2020**
Date of Submission	**26-Dec-2019**
17. Does the Institution have Management Information System ?	**Yes**

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Information is disbursed among the staff and students of the college at regular intervals to share and circulate academic matters concerning curricular plan,modifications, alternate dates and revisions by the university through the official whatsapp group. The mentormentee system is also an other effective method of dissemination of the information regarding the students progress, their fee payment details, organization of guest lectures and assignment deadlines. Circulars and Notices are also circulated during the college hours for acknowledgement from the lecturers. The same are also pasted on the Notice boards in the college premises. Public address system is also used when an announcement is to be done for quick action. The NCC and 2 units of NSS have their respective chain of communication through whatsapp groups. Womens Empowerment Cell coordinator has started a whatsapp group exclusively for girl students to share, inform and receive information about Womens Empowerment and related matters.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Vision: To promote and make quality higher education accessible to every young man and woman of this region, especially those who come from underprivileged sections of society, thereby contributing to a knowledge society. Mission:"Kriya Siddhi- SatvayBhavathi" being the motto of the college, it is our mission to nurture the potential and ignite the spark of creativity in our students. We, at Government Degree College, Khairatabad, strive to empower our students through knowledge and information; to instil humanistic, moral and ethical values and to mould them into responsible and productive citizens of the nation. Objectives : ? To strengthen the college with all infrastructure facilities and make these facilities available to the students. ? To train the students with restructured curriculum to enhance their job opportunities. To promote ethical and cultural values among the students. ? To create a conducive atmosphere for higher learning and make the students acquire potential knowledge to empower themselves. ? To raise the quality of education, making the college an effective human resource development centre under the changing conditions. ? To equip the students with essential global competitive skills so as to meet the demands of the society. ? To inculcate creativity, innovative spirit and scientific temper among the youth and help them scale the heights of excellence in their lives. Government Degree College, Khairatabad, has a well-defined vision, mission and objectives. The college communicates them to the students, teachers, staff and other stakeholders in the following ways: ? The

college prospectus/ Handbook. ? Orientation programme for students at the beginning of each academic year/ Orientation programme of NSS and NCC ? Interaction sessions for faculty members, students and parents. ? The college website also displays the vision and mission statements. The College strives to educate and empower our students to meet the challenges of today's competitive world. The course curriculum adopted by the institution is designed by the affiliating university, the Osmania University and has introduced CBCS during the academic year 2016-17 to all the affiliated colleges for effective implementation in order to instil a student centric learning mechanism among all the institutions. ? Action plans are developed and deployed by the college to effectively implement the Curriculum. Some of the most significant action plans are as follows: ? The Institutional Academic Plan is drawn up as per the Almanac of the Affiliating University at the beginning of the academic year. ? Departmental Meetings are conducted to discuss and draw up the annual curricular plans of the individual departments. ? These curricular plans are used as route-maps throughout the year. Various activities are used to enhance and enrich the syllabus prescribed by the University. ? All the departmental curricular plans are merged into the Institutional Curricular Plan. ? The College conducts seminars, workshops, extension lectures, invited talks, etc., to implement the curriculum. The college has taken up the following initiatives for effective delivery and transaction on the curriculum provided by the affiliating University: ? Necessary action is taken to improve the teaching-learning resources, at the

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	NIL	25/11/2019	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	HEP	07/01/2018
BA	EPCA	07/01/2018
BA	HPP	07/01/2018
BA	EPP	07/01/2018
BA	HPCA	07/01/2018
BSc	MSCS	07/01/2018
BSc	MZC	07/01/2018
BSc	MBC	07/01/2018
BSc	BTZC	07/01/2018
BSc	BTBC	07/01/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	B.A.(Computer Applicati ons-Economics-Political	01/07/2018

	Science)	
BA	B.A.(Computer Applications-History-Political Science)	01/07/2018
BA	B.A.(Economics-History-Political Science)	01/07/2018
BA	B.A.(Economics-History-Public Administration)	01/07/2018
BA	B.A.(Economics-Public Administration-Political Science)	01/07/2018
BA	B.A.(History-Economics-Computer Applications)	01/07/2018
BA	B.A.(History-Political Science-Public Administration)	01/07/2018
BCom	B.Com(Computer Applications)	01/07/2018
BCom	(General)	01/07/2018
BSc	B.SC(Bio-Technology-Botany-Chemistry)	01/07/2018
BSc	B.SC(Bio-Technology-Zoology-Chemistry)	01/07/2018
BSc	B.SC(Botany-Zoology-Chemistry)	01/07/2018
BSc	B.SC(Mathematics-Physics-Chemistry)	01/07/2018
BSc	B.SC(Mathematics-Physics-Computer Science)	01/07/2018
BSc	B.SC(Mathematics-Statistics-Computer Science)	01/07/2018
BSc	B.SC(Microbiology-Botany-Chemistry)	01/07/2018
BSc	B.SC(Microbiology-Zoology-Chemistry)	01/07/2018
BCom	B.Com (Vocational)	01/07/2018
BCom	B.Com -Tax procedures and practices-Vocational	01/07/2018
MA	ECONOMICS	01/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled

Nil	25/11/2019	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Abhilasha Project : CCMB	6
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

For the overall improvement of college a feedback is taken by IQAC from 1. Students 2. Teachers 3. Employers 4. Alumni and 5. Parents. The analyses of Feedback is given in Annexure I. The IQAC entrusted the Feed Back Analysis Committee with the task of procuring the feedback forms from students, parents and alumni. The purpose of the survey is to procure information regarding the teaching, infrastructure, support material and infra-structure etc. The survey further analyses the feedback to improve the lacunae put forward by them. The Feedback taken regarding Curriculum is intimated to the Osmania University as the curriculum is made by the university. The feedback of the Faculty is handed over to the Principal as he has to review the performance of the Faculty and send a report to the Commissioner ate of Collegiate Education. The Feedback of students, Parents and Alumni is taken to analyse the prevalent conditions of the College and necessary steps were taken to improve. New Class Rooms were built for better accommodation of teaching. Plans to improve ICT facilities are taken up as it is a matter of concern by both students as well as parents. 3 Digital classrooms and 1 Visual classroom is planned through RUSA funds. To increase the number of computers a budget requirement is placed. A full time Physical director is brought on transfer and hopefully the issue of dissatisfaction regarding sports will be addressed in the coming year. Curriculum Feedback report: The curriculum of all the subjects is collected and analyses is submitted to Osmania University which is the curriculum framing parent University for restructuring the curriculum. Institutional Feedback report: More than 80 of the students are very much satisfied with Office assistance such as Admissions, Exams, and Scholarships, Library services, NSS and NCC activities. 30 and above students of the college are satisfied with the conduct of co-curricular, literary cultural activities, sports games, Students expressed their opinion that Gym facility and facilities of games and sports are to be improved. Further internet facility and ICT facilities need to be improved. Career guidance and counseling should be extended to more number of students. Parent's Feedback report: Majority of the parents are very much satisfied with the environment, greenery, and infrastructure in the college. They showed their satisfaction for the teaching, library services and trainings

provided in the college. Some of the parents suggested increasing the number of faculty and infrastructure to cater the need of increased student strength. Parents however expressed their dissatisfaction regarding ICT Facilities and placements and requested college to provide study material to the students. Alumni Feedback report: 92 of the alumni feel proud to have been students of this college. 80 of the alumni showed their satisfaction towards the development of this college but still feel there should be improvement in providing basic amenities and infrastructure. They are very much satisfied with the introduction of new courses. Role of alumni in strengthening the college both academically and financially is proactive. Necessary steps have to be taken for the enrollment and strengthening of the alumni association.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	CA	180	180	180
BCom	General	60	60	60
BSc	MZC	30	30	29
BSc	MBC	30	30	30
BSc	BTBC	30	30	26
BSc	BTZC	30	30	29
BSc	BZC	60	60	60
BSc	MSCS	60	60	60
BSc	MPCS	120	120	120
BSc	MPC	120	120	114
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1619	56	54	2	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
47	45	7	7	3	5
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

After the establishment in 1973, the college is working under Commissionerate of Collegiate Education under the State Government for teaching UG-level. Three streams – Science, Arts and Commerce are offered. It is our duty cum opportunity to entertain the hopes and aspirations of students from all over the State - irrespective of caste, gender, religion and financial background. Many of our students from rural areas lack proper academic background and financial back-up. But students are very much enthusiastic and showing interest in joining a college in the in city and want to get more knowledge and job opportunities in different streams. Mentoring of students thus, is an essential feature to render equitable service to all our students having varied background. Student-mentorship has the following aims: 1. To enhance teacher-student contact hours 2. To enhance students' academic performance and attendance 3. To minimize student drop-out rates 4. To identify and understand the status of slow learners and encourage advanced learners 5. To render equitable service to students Design Implementation: The college had taken the initiative of implementing the mentoring of students since four years. Students are categorized based on the streams of studies and also according to their core subjects. They are divided into groups of 30-35 depending on the number of students or class wise. Each group is assigned a teacher-mentor who would perform mentoring duties. Mentors maintain and update the Mentoring register. After collecting all necessary information, Mentors are expected to offer guidance and counselling, as and when required. 1. It is the practice of Mentors to meet students individually and also in groups. 2. In isolated cases parents are called for counselling/special meetings with the Principal at the suggestion of the Mentor. 3. If a student is identified as weak learner in a particular subject, it is the duty of the Mentor to coordinate with the concerned subject teacher and help the student. Evidence of Success Though the system has only been implemented in the last four years, significant improvement in the teacher-student relationship can be seen. The system has been useful in identifying slow learners and advanced learners. Based on the requirement deduced through a careful examination of each Mentor's report, the College has organised several Remedial Classes in the identified topics/subjects for slow learners. Hope to achieve The Remedial Classes have been institutionalized after the implementation of the Mentoring System. Need-Based remedial classes have proved to be beneficial to the students in particular and the entire college in general. The institutional practice of Mentoring System has considerably enhanced the campus environment and brought about: 1. Identification of slow learners for conducting Remedial Classes 2. Enhanced contact hours between Mentors with their respective students 3. Improvement in students' attendance records

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1649	27	1:61

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
47	27	20	0	12

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Lt. Dr. P. Vijaya	Assistant Professor	Best NCC Officer award from Commissionerate of Collegiate Education, Government of Telangana
2018	Smt. N. Chandana	Assistant Professor	JIGNASA State level 1st Prize in Physics given by

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	MPC EM 441	1	14/06/2019	13/08/2019
BSc	MPCS EM 468	1	18/06/2019	13/08/2019
BSc	MSCS EM 467	1	18/06/2019	13/08/2019
BSc	BZC EM 445	1	14/06/2019	13/08/2019
BSc	BTZC EM 489	1	25/06/2019	13/08/2019
BSc	BTBC EM 572	1	25/06/2019	13/08/2019
BSc	MBC EM 458	1	28/06/2019	13/08/2019
BSc	MZC EM 457	1	28/06/2019	13/08/2019
BCom	General 401	1	18/06/2019	13/08/2019
BCom	CA 405	1	18/06/2019	13/08/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal Evaluation System: Assessment of performance is the latest reform in Continuous Internal Evaluation (CIE) System at the College Level. It is an integral part of teaching and learning process. Evaluation Process: Academic Calendar prepared by the committee of the college as per parent university and collegiate education schedule. Apart from the Internal and semester system evaluation a series of evaluation is conducted through assignments, quiz, innovative evaluation procedures of individual departments. Result Analysis Review Meeting: Meetings were conducted in every semester ending for the purpose of Result Analysis. Result Analysis is done by every department and pass percentage submitted to Academic co-coordinator. The Principal conducts Review Meetings department wise to know the results for every semester and the steps to improve the result and the measures to be taken for improvement of slow learners. Remedial Classes: Remedial Classes are conducted for the slow learners, This practice helps struggling learners to update their subject knowledge and helps them to catch up with their peers. "Buddy system" is followed in our College. Mentors overview the performance of the students and help the Academic Coordinator to identify slow learners and backlog students. External examinations of three hours duration will be conducted at the end of every semester for all the theory papers and practical papers. Revaluation: The students are informed about the results in each semester and guided for completion of his/her degree, revaluation scheme available to them and fee payment deadlines.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

We follow Osmania University Academic Calendar, As per the academic calendar each semester runs with approximately 90 working days. Two Internals of 15 marks and a Semester exam of 80 marks at the end of the Semester are conducted according to the Almanac and marks are uploaded in Osmania Portal. Further two

assignments are to be done for each semester which carries 05 marks. Over all the students are evaluated at every level. Apart from a college academic plan based on the Almanacs of Osmania University a College curricular plan is constituted after taking the departmental Curricular plans. It reflects the monthly curricular activities of all departments. Principal along with Vice principals of Arts and Sciences monitor these curricular activities. The record of these activities is maintained by the respective departments in their activity record. Further these can be updated in Website in the departmental activity column. https://gdckhairatabad.ac.in/academic-calendar-18-19/

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://gdckhairatabad.ac.in/pos-psos-cos-2/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
129	BA	HEP TM	39	20	69
406	BCom	TPP EM	16	10	61
405	BCom	CA EM	35	21	60
401	BCom	General EM	24	5	21
401	BCom	General TM	25	3	12
445	BSc	BZC EM	34	24	71
445	BSc	BZC TM	27	5	19
468	BSc	MPCS EM	27	8	30
441	BSc	MPC EM	18	8	44.4
441	BSc	MPC TM	26	8	31
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://gdckhairatabad.ac.in/student-survey-report/

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	Nil	0	0
Minor Projects	0	Nil	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Skills Enhancement for Employability	TSKC in collaboration with ICICI ACADEMY OF SKILLS	18/12/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
COMMERCE : BEST ENTERPRENEURSHIP COMPETITION	Koustav Moni Das and group	SVS DEGREE COLLEGE, Vidya nagar,Hyderabad.	21/02/2019	Inter collegiate ENTREPRENEURSHIP COMPETITION
NCC: STATE BEST AWARD	Lt. Dr. P. Vijaya	CCE, Govt. of Telangana	23/02/2019	STATE BEST NCC AWARD
JIGNASA –1st Prize PHYSICS STUDENT STUDY PROJECTS	Smt. N. Chandana and students	CCE, Govt.of Telangana	16/02/2019	JIGNASA –STUDENT STUDY PROJECTS in Physics
BHAGYA: STATE BEST AWARD IN HEALTH CLUB	Smt. Valli Sowbhagyam	CCE, Govt.of Telangana	23/02/2019	STATE BEST AWARD in HEALTH CLUB

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	07/11/2019

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
1	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Economics	1	01
International	Physics	7	3.5
International	Commerce	1	6.3
International	Zoology	6	4.5

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Political Science	1
English	3
Public Administration	1
Zoology	1
Economics	3
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2018	0	Nil	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2018	0	0	Nil
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	12	14	6	4
Presented papers	4	3	0	0
Resource persons	0	0	1	3
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Volunteering work at Neknampur Lake 20.04.2019	NSS NCC along with Dhruvaansh	2	50
Voter's Awareness Rally 03/04/2019	NSS NCC along with EENADU	6	70

Relevance of Gandhian Thought 16/03/2019	NSS NCC along with Yuva Bharathi	5	250
Voter awareness program 09/01/2019	NSS - GDC K along with GHMC	2	58
Observance of Heritage Week 19/11/2018	NSS-GDCK along with Archaeological Survey of India	1	25
Swachh Bharat-Arogya Bharat Programme 02/10/2018	NSS-GDCK along with Seva Bharathi	1	120
Blood Donation 25/09/2018	NSS-GDCK along with Rotary Club	5	60
Tree plantation 19/7/2018	NSS NCC - GDCK along with 1(T)	37	150
International Yoga day 21/06/2018	NCC, NSS - GDCK along with 1(T)	2	75
Telangana formation day 02/06/2018	NCC - GDCK along with 1(T)	5	60
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
ENTERPRENEURSHIP COMPETITION 21/02/2019	1st Prize at Intercollegiate competition	SVS DEGREE COLLEGE,VIDYA NAGAR ,HYDERABAD.	5
JIGNASA : PHYSICS-STUDENT STUDY PROJECT 16/02/2019	1st Prize at State level competition	CCE, Govt.of Telangana	6
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Campus cleaning	NSS- I II Units ASEZ	Green campus clean up	4	320
Hyderabad City Cleaning programme	Botany GHMC	Swach Sarwekshan	3	125
Heritage Walk	History	Heritage Walk	2	120
Heritage Walk	NSS Units I II Archaeological Survey of India	World Heritage Week	1	25

Awareness Rally	Haritha Haram Committee, NCC, NSS Units I II	Students Awareness Rally on Telangana Ku Haritha Haram	8	120
Mahatma Gandhi Bus station cleanning programme	NSS Units I II	Swach Bharat – Arogya Bharat	1	120
Tree Plantation	Haritha Haram Committee, NCC, NSS Units I II	Telangana Ku Haritha Haram	37	150
Tree Plantation	Eco club and Botany	Swacch Bharat – Cleaning Digging of pits	5	25
Awarenessprogramme on recycling	Eco- Club committee	Awarenessprogramme on reuse, reduce, recycle to conserve Environment	5	125
Womens Day	Women's empowerment competition	Aarush WEC- International women's day	25	85
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Student exchange for practical experience at Dept.of Physics and Chemistry	Students of I and II years of GDC ,Seethaphalmandi	Nil	4
Student exchange for practical experience at Dept.of Physics	Students of I and II years of GDC ,Women ,Begumpet	Nil	4
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	12/11/2019	12/11/2019	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Live forever	23/01/2019	Enterpreneur skills by Dept.of English	100
VIRCHOW DRUGS LTD	20/01/2019	Visiting labs by dept.of Chemistry	660
RBVRR WOMENS COLLEGE	05/02/2019	Experimental facilities by Dept.of Chemistry	660
Makro Foundation	12/09/2019	Skill Development by WEC Dept.of English	150
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
73	73

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Newly Added
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
New GenLib an ILMS software	Fully	3.1.1	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	30894	9932645	0	0	30894	9932645
Reference Books	1436	309469	0	0	1436	309469

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	15/08/2019

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	80	3	3	0	0	0	1	150	0
Added	0	0	0	0	0	0	0	0	0
Total	80	3	3	0	0	0	1	150	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

150 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
T-SAT	https://gdckhairatabad.ac.in/tsat/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
130000	130000	1020000	1020000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures for maintaining various laboratories Physics: The department of physics, has all III year students divided into for practical sessions. The equipment is allotted to the students in 1:10. Laboratory equipment issue register, stock registers are maintained under different heads of budget allocated (UGC, State, and Special Fee) and verification is done by the committee allotted. Chemistry: Chemistry Labs – 03/Store Room – 01/Staff Room -01 Lab Safety rules for students are given to students at the beginning of every academic year about accidents, injuries and breakage of glass or equipment Proper maintenance of Equipment. Maintenance of Glassware Botany : The department has 02 laboratories and 01staff room. Each lab accommodates 25 students per batch. It has botanical specimens along with Bio visual charts. ICT classes are taken in lab (2) through one LCD projector. "Herbal Garden" is maintained by the department. Laboratory equipment, glassware and chemicals are

maintained in issue and stock registers under different heads of budget allocated (UGC, State and College Special fee). Stock verification is done by the Stock verification committee constituted by the Principal. Zoology: The department of Zoology has two laboratories for practical's as well as non-science students for blood group testing, Haemoglobin estimation, WBC and RBC counting and Hematocrit. For above mentioned tests our department has equipments like Compound microscopes, Blood group kit, Neubar counting chambers, Haemoglobinometer. Our laboratories can also utilize for the purpose of student project works like analysis of Zooplanktons, Phytoplankton in pond water. ComputerScience: Computer - Student Ratio 1 : 2, Computer Labs 3 According to Lab hours students are permitted to do the practical. MOOCS (Massive Open Online Courses) - IIT BOMBAY is offering certificate courses. Students use LCD Projector to present the student seminars, Internet, PowerPoint etc., for their study projects. Commerce Lab : There are 10 computer systems/Central processing units -12/ 9 key boards. Lab has AC and 6 tube lights, furnished with 19 tables and 17 chairs, and 4 standing fans. Library : The Department of Library is located in heritage building. It has a collection of about 32,756 volumes of which 14,053 volumes of books (UGC budget) and 16119 from Government budget. Students get Two Non Transferable library ID Cards and can borrow two library books for fifteen days and faculty can borrow ten books. Daily 50 to 80 students and 20 lecturers' visit library. The college library is fully automated through New Gen Lib, Integrated Library Management System, Version 3.1.1, during the year 2014. The Library housekeeping operations are automated. Online Public Access Catalogue (OPAC) is given for search and retrieving documents in the library. The library subscribes six News papers in different languages. SPORTS COMPLEX: Department of Physical Education has a ground for sports like Volley Ball, Kabaddi. Students practice regularly between 2.30 PM to 5.30 PM. Department has three (3) rooms, two rooms for Gymnasium, Caroms' and Chess. Badminton Court is laid for practice. The Games and Sports committee with Principal as Chairman, Physical Education lecturer as Convener and two faculty

https://gdckhairatabad.ac.in/procedure-for-maintaining-labs/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	SC welfare	225	351470
Financial Support from Other Sources			
a) National	Nil	0	0
b)International	Nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Orientation programme on Skills Enhancement for Employability	18/09/2018	60	ICICI Academy for Skills

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Online Coaching classes for competitive exams	50	0	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
9	8	15

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	0	0	SBI recruitment for relationship executive cell, Blue ocean compan y(Rainbow group of Ins titutions. IDPL, Chintal), Disha, HCS Catalyst, Ducati	115	20

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	4	BA	BA	Vivek vardhini College	M.A Economics

					Jambagh, Hyd.	

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Handball, softball,Tackwondo, carroms, kabaddi.	Inter-college tournament (19 –Jan-2019)	40

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Nil	National	0	0	0	Nil

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Elections method is not followed to appoint student council but each committee has a council of students who initiate and conduct activities. Further, the issues concerning students are represented by these student heads. At class room level class representatives and deputy class representatives represent the grievances as well as feed back of student issues. The presence of class representatives in the meetings of class mentors by the Principal is mandatory. Both the student representatives and mentors are given opportunity to express the needs of the students class wise. The student councils of WEC, Sports participate actively in organizing the events and mustering Oneness among the students. Both the units of NCC and NSS maintain student council to plan and to execute various activities and also to troubleshoot issues. Student council remains as the first hand information gatherer of any disturbances and acts as the face of the student facet. Especially, in crucial committees such as Disciplinary committee the first hand report of student council is considered first before analyzing any other information. The student council members participate actively in negotiating things between management and students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The association was registered on 27/03/2018 with registration number 1950F2018. The members of governing body are 1)Prof. Gopal reddy(UGC member as President), 2)Pratap reddy(Retired Govt. Employee as Vice president) 3)Surender reddy (Jana priya sindicate as General secretary) 4)Syed ryhad

khaleed(telangana reporter as joint secretary) 5)A. Bala Krishna Rao(builder as treasurer) And some executive members actively participated inn group meeting of alumni associations. Inaugural meeting was held on 29/032018 and after 15 days there was a general body meeting where they have discussed about the agenda about the association. On 6/1/2019 alumni members with college staff met and decided to repair the toilets under sponsorship of Mr. Raju(executive member.) General manager of Jindal company pvt. Ltd, completed repairing of the toilets under CSR .

5.4.2 – No. of enrolled Alumni:

28

5.4.3 – Alumni contribution during the year (in Rupees) :

569734

5.4.4 – Meetings/activities organized by Alumni Association :

1. 29-03-2018 –Inaugural meeting. 2. 13-04-2018 –General body meeting. 3. 02-07-2018--- Alumni members and college staff meeting. 4. 06-01-2019 – Alumni members and college staff meeting.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Government Degree College, Khairatabad has adopted an organizational structure keeping in mind the needs of the institution that functions on the integrated approach and with accountability from all the stake holders. Link to Decentralization Map of the College https://gdckhairatabad.ac.in/college-working-structure/ Our institutional work and management has been broadly designed in following way: 1. Planning and Development 2. Academics 3. Co-Curricular Extra Curricular Activities 4. Services/ Extension Works 5. Help line/Student Support Principal, will be at the helm of all these activities.Two Vice-Principals will be assisting the principal in administration, given the size and stature of the institution. One Vice -Principal is from the Science Stream and another is from Arts and Commerce stream. Academic Coordinator will be the in charge for admission, academic planning and execution and examination related work. The IQAC coordinates over all activities of college in planning and execution. For student related activities, all the heads of the departments, Coordinators of various Committees and members of college will work in coordination with students. The Principal, will be closely monitoring and interacting with the heads of the Departments, Coordinators and Convenors of various Committees constituted for the better functioning of the College. The Principal will be interacting with major committees such as: • Attendance and Discipline Committee, which over sees the biometric attendance and the overall discipline of the students in the campus. • Convenors of NSS and NCC, who will motivate students to register themselves in NCC NSS programs and give them wider benefits of joining these units and make them socially responsible citizens. Thus, Principal has a comprehensive and complete view of the happenings in the college and at the same time can focus his attention on the larger areas of policy concerns and infrastructural developments and pooling up financial resources for the development of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):	
Strategy Type	Details
Admission of Students	The online admission process is wholly conducted by the State Government portal DOST. The remaining process of admission is processed by the faculty and office staff of the college. As per the admission intake our college stands among the best opted college not only in the twin cities but all over the state.
Research and Development	The college encourages faculty to take up research work to advance their knowledge in their field of study. Each faculty involve in research publications in peer reviewed journals and authors of book chapters. One of the faculties is a research guide. Students are encouraged to take up study projects in individual subjects and participate in inter-college state level JIGNASA student study projects.
Examination and Evaluation	Apart from the semester and internal exams planned by the university a series of assignments are conducted periodically. These assignments are in the form scrap books, synopsis of the topics, viva-voce, quiz etc. Practical approach to the subject is implemented through field survey, observation, data collection, reviews etc. Slow learners are identified through Pre-test and special teaching strategy is formulated for such students. The student evaluation is processed through mentors. Apart from overall mentoring procedure a special stress is given for analysis of student progression. The mentor-mentee evaluation process is the most effective system to improve the student performance.
Teaching and Learning	As a part of strategy of teaching - learning process in implementing the curriculum effectively various student centric methods are implemented such as chalk talk method, student seminars, group discussions, JAM sessions, viva-voce, quiz programmes, academic competitions etc. In addition to the regular inputs from teaching faculty extension lectures are organized from subject experts, motivational speakers and eminent personalities. Comprehensive and strategic plan of the college in accordance with the vision and mission of the college will chart

		out its priorities based on its needs and situational demands. Regular monitoring of conducting and completion of the curriculum is done by the Principal for effective implementation.
	Curriculum Development	Curriculum is formulated by the Parent University (Osmania University) and the strategies to implement it as per the semester system are planned in the month of May. For effective implementation of curriculum the teachers are briefed to plan the implementation where in the departmental heads submit the annual curricular plan to the Principal at the onset of academic year by 1st week of June. The aspects of curriculum are planned to implement through teaching learning process, field trips, student projects and assignments. During any eventualities the strategy to implement the curriculum is planned as Plan B through modules through online classes.
	Library, ICT and Physical Infrastructure / Instrumentation	Library: The Library has a collection of about 32,756 volumes of books representing all branches of study in the college, which is also including 14,053 volumes of books procured under UGC budget and 16,119 volumes procured from Government budget. In the library premises a text-book section, reference section, periodical section, competitive examination cell and news paper reading hall are present. The books present in library are partially computerized. Internet facility is provided for students and lecturers. The college library is fully automated using NewGenLib, Integrated Library Management System, Version 3.1.1, during the year 2014. The bibliographical data pertaining to books and other resources has been entered in the database. Online Public Access Catalogue (OPAC) has been provided for search and retrieving documents in the library. The library subscribing Six News papers in different languages like Telugu, English and Hindi and magazines. ICT: Computer - Student Ratio is 1 : 2 in 03 computer labs (02 labs with LCD facility). MOOCS (Massive Open Online Courses)-IIT BOMBAY is offering certificate courses for which systems are provided to the students to give their online exam. To enhance the

	student soft skills we are encouraging the students to use LCD Projector to present the student seminars. The college is provided with internet facility of bandwidth of 150MBPSMBPS /GBPS, ACT 150MBPS AMAX1299, 1124 GB per Month, Year Plan. Infrastructure: Class rooms 24 (Smart classrooms – 03), Science laboratories 10 (04 labs with LCD facility), IQAC/ WEC -01, Seminar hall – 02 (01 seminar hall with LCD facility), Library – 01, Sports room – 01, Examination branch – 02, Office -01, Principal's room – 01, Departmental staff rooms – 10, Store room – 01, Herbal garden - 01. Instrumentation: Laminar Air Flow, Incubator, Hot Air Oven
Human Resource Management	The teaching faculty along with the Principal is 27 as against 47 vacancies. The rest of the vacancies are filled by contract – 08, and guest faculty – 16, TSKC mentor – 01. The non-teaching faculty is 20, office assistant – 01 (out sourcing), out sourcing attendees – 05.
Industry Interaction / Collaboration	Our college encouraged collaboration with other sister institutes as well as entered a mutual understanding with certain organizations for the enhancement of both student and faculty development. Departments of Chemistry and Physics have facilitated practical experience as the said sister colleges did not have laboratory facilities. The departments of English and Chemistry have entered into a mutual understanding for skill enhancement and industrial exposure.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	Administration mechanism is run by the Principal assisted by two incharges for administration convenience which is further decentralized with various heads. Office administration is computerized and working modules and data storage is efficiently done through online procedure enhancing work efficiency and without any delay in working process. All communications are processed through e-office/CAIMS.
Finance and Accounts	All the transactions are done through online and bank accounts are updated time to time. Even the online portal of

	CAIMS consists of all the information of all the financial transactions which are updated regularly. Even the funds of RUSA are transacted online.
Student Admission and Support	All the admissions are done online through the State Government portal DOST. Student scholarships are processed online by the office.
Examination	All the procedures of examination process like downloading the paper, uploading the marks are done by the examination according to the guidelines of parent university Osmania University.
Planning and Development	CCE, Government of Telangana prepares Annual Activity Plan, basing on which the college activities are compiled in the form of Action Plan for the academic year, incorporating co-curricular, extra-curricular, cultural, literary, extension and sports activities. Even welfare activities of WEC and Health, Skill enhancement programmes by TSKC are given prominence. Osmania University provides ALMANAC basing on which Annual Academic calendar is prepared and implemented. All these show cased in the college website and timely updates are provided through this media.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Nil	Nil	Nil	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Stress Management	Nill	12/02/2019	12/02/2019	50	2
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher

Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation course	1	02/07/2018	28/07/2018	06
Refresher Course	1	12/11/2018	01/12/2018	06
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	13	0	7

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
The staff club takes up welfare activity of helping both teaching and non-teaching faculty who are in need. Some of the teaching staff encourages the students by sponsoring the Gold medal for the topper of the subjects.	The staff club takes up welfare activity of helping non-teaching faculty who are in need.	Poor students are helped to pay the fees and procure the books. Some of the teaching staff encourages the students by sponsoring the Gold medal for the topper of the subjects.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal audit is conducted by the Principal every month, any shortfalls/lacunae will be immediately earmarked and corrective measures are taken up. The external audit is conducted by academic audit team constituted by CCE every year and subsequently action taken report on their observations/ suggestions will be submitted to the CCE within the stipulated time. State level audit of AG is conducted once in two years.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Jindal Company	569734	For construction of Boys toilets
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal

	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE, Osmania University	Yes	Principal
Administrative	Yes	CCE	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Conduction of Parent - Teacher meet regularly - with mentors. 2. Parents grievance cell was started to address the grievances of the parents. 3. Parent data base is maintained by the concerned mentors.

6.5.3 – Development programmes for support staff (at least three)

1. Stress Management programme was conducted for the Women support staff. 2. Computer training programme on MS Word 2016 is provided to the office staff to upgrade their computer knowledge. 3. College encourages the support staff to attend training programmes and workshops conducted by CCE.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Redeployed staff of both teaching and non-teaching were deputed and majority of the posts were filled by them. 2. Library automation has started and digitalization is in the process. Old books in the Library were identifies and discarded with the help of students under "Library Management Project". 3. Employability programmesPMKK Skill development programme and Skills Enhancement programmes were organized by TSKC. Placement drives were organized by TSKC and Placement and Career Guidance cell. Final year students of BA and BCom participated in Inter Collegiate Entrepreneurship Competition organized at GDC, Vidyanagar and stood 1st in the competition. 4. To inculcate research small projects were taken up by the students. Department of English has endeavored to provide students with research skills by encouraging them to do small projects through survey method as a part of assignments. Departments of Botany, Zoology, Chemistry, Physics, Mathematics, Commerce, and Economics were involved in Student study projects. 5. Most of the departments have taken measures to collaborate with various agencies and institutions and have also formally signed MOUs. 6. We have made an IQAC cell in the college campus and interacting continually with the departments, committees, preparing year wise action plans and maintaining the record of activities. 7. Commerce lab and Entrepreneurship cell were developed. 8. Online coaching classes for competitive exams were initiated for the benefit of the students. 9. For the establishment of boys and girls hostels, the measures has to be taken up by the CCE, Government of Telangana. 10. An active Alumni association is working in the college and participating in the development activities. The association is a registered body. Mr. Pratap Reddy, MD, Jindal Group Companies has sponsored for the construction of Men's toilets.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Extension Lecture	04/10/2018	04/10/2018	04/10/2018	47

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
National Girl Child Day	24/01/2019	24/01/2019	50	20
Bicycle Rally	15/03/2019	15/03/2019	20	10
Workshop on Employability Skills	28/03/2019	28/03/2019	25	0
Poster Release by SHE Team on Girl Safety and Self Defense	28/02/2019	28/02/2019	0	31

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
To conserve energy faculty and students are motivated to switch off lights and fans after the class and even the computer systems are shut down thus conserving energy. In place of tube lights which consume energy, LED lights are used as and when there is a chance of replacement. Regular monitoring of repairs of electrical appliances to ensure conserving energy is maintained.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1
Braille Software/facilities	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	18/07/2018	02	Cleaning the locality	Placing of dust bins in the locality	50

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Handbook	06/09/2018	A handbook is printed in the beginning of the year with all the guidelines for both the students and faculty. Crucial areas such as Anti-ragging and Eve teasing are displayed on the notice board and different areas of the college. A clear working module is prepared for each committee stating the number of members as well as the guidelines of work.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Blood Donation Camp	25/09/2018	25/09/2018	60
Lecture on Human Values and Professional Ethics	06/10/2018	06/10/2018	45
National Unity Day	31/10/2018	31/10/2018	40
Awareness on Education of Girl child	24/01/2019	24/01/2019	70
Cultural Unity Day	07/02/2019	07/02/2019	30
Relevance of Gandhian Thought	16/03/2019	16/03/2019	150
Funds raised for families of martyrs of Phulawama incident by NCC cadets	16/03/2019	16/03/2019	70
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Campus cleaning programme is organised by every month. 2. Dust bins were installed by GHMC through Smt. Radhika, Assistant Commissioner, GHMC. 3. Tree plantation and maintenance is taken up regularly. 4. Rain harvesting pits are regularly maintained. 5. Maintenance of Herbal garden. 6. Vehicles of students and visitors are parked near the gate to ensure reducing of pollution in the campus. 7. Special drive is taken up to maintain a plastic free campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

i) "Plastic Free Campus" by the Department of Physical Sciences. ii)

"Institution of Gold Medals for the Toppers" by the Staff and Syndicate bank.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://gdckhairatabad.ac.in/college-best-practices/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our college stresses on providing quality education especially to under privileged sections of the society. We strive in this direction relentlessly in creating a conducive atmosphere in attaining knowledge as well as imbibing moral and ethical values. The Principal and faculty strive hard for this goal with unity. Apart from the academic excellence the main goal of our college is to groom the students in to better human beings. Even though the number of students is more the faculty is interested with the responsibility of mentees and through the system of Mentor - Mentee the overall growth of the student is monitored. The case study of difficult students is made and presented during the mentor-mentee review session. Further, the anonymity of the students is maintained to spare the students of the embarrassment yet suggestions are taken from the entire faculty regarding the guidance of such students. Behavioral patterns are analyzed and improvement of such students is evaluated by the Principal and the Mentor – Mentee committee incharge. Thus a student centric Mentor – Mentee system helps us to curb any criminal perversity among students. Secondly, as majority of students are from rural milieu sudden exposure to cosmopolitan air brings about a perversity and distract them from their goals. A student survey is conducted to analyze the reason of drop out and necessary steps to aid the student to concentrate on their goal. Apart from activities of TSKC for employability skills special drives, motivational talks, inspirational discourses are arranged time to time. As it is a co-education college to ensure healthy environment counseling sessions is taken up periodically. Students are motivated to work in groups to make projects, to attempt group competitions and especially through NCC and NSS their attention span is diverted to service of nation and service of society. Both boys and girls are encouraged to work together not only to clean the campus but also to beautify it. The creative capabilities of the students are encouraged to keep them occupied with their talent. Girl students are warned of the dangers and usage of helpline through SHE team awareness programmes and self defense training programmes.

Provide the weblink of the institution

https://gdckhairatabad.ac.in/gdck-distinctiveness/

8.Future Plans of Actions for Next Academic Year

As the strength of the college is increased enormously facilities such as infrastructure, class rooms and computer systems need to be increased. So, a special drive to raise funds to build additional classrooms and laboratories is to be initiated. As the strength of the girls is increased more awareness programmes on menstrual hygiene has to be stressed upon further as the violence and rapes have increased self defense programmes are to be regular. Helpline numbers have to be displayed throughout the campus. The job market is becoming tougher and tougher so, more stress on employability skills, soft skills and communication skills have to be given priority. To start a library blog for the students, where they can share their views and opinions through the blog. The IQAC has to form a core committee to frame the SSR of the college. The AQAR of 2018-2019 has to be completed and submitted. Annual activities of 2019-2020 have to be prepared in the form of Action Plan. Academic schedule of semester-1 of 2019-2020 has to be prepared basing on the Almanac of Osmania University.

Departmental activities have to be planned. Committee list have to be prepared, Mentor-Mentee list have to be updated. To conserve energy a proposal has to be sent for installation of solar generation unit. A plan to change all the conventional lights to latest LEDs is to be targeted. A proper place for canteen is to be arranged. Legal aid cell, Medical cell and RTI cell is to be made proactive.