



# **SELF STUDY REPORT**

**FOR**

**3<sup>rd</sup> CYCLE OF ACCREDITATION**

**GOVERNMENT DEGREE COLLEGE**

GOVERNMENT DEGREE COLLEGE, KHAIRATABAD, HYDERABAD

500004

[www.gdckhairatabad.ac.in](http://www.gdckhairatabad.ac.in)

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**May 2021**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Government Degree College Khairatabad is an epitome of higher learning situated on approximately 3 acre area at an enviable spot that is an amalgamation of multi-religious, multi- linguistic and multi- regional populace. It ensures quality education at affordable fees for all the promising youth of rural and semi- urban localities in quest of better opportunities.

Established in 1973, and affiliated to Osmania University, our college is gearing upto celebrate its golden jubilee year in 2023. It has 59 member faculty and 3279 students in four streams of BA, B.Com, BSC and BBA. It functions through decentralization working mechanism which is organic and robust. The last five years have seen the college grow exponentially in terms of the student enrolment and the number of courses on offer.

The faculty is highly motivated and dedicated striving towards academic excellence for the students along with their mental, emotional and psychological well-being. It has 32 committees to monitor all aspects of student support services ably headed by a dynamic principal. The academic enrichment gained in our institution makes it the most popular Government Degree College in Hyderabad.

### **Vision**

To promote and make quality higher education accessible to every young man and woman of this region, especially those who come from underprivileged sections of society, thereby contributing to a knowledge society.

### **Mission**

“Kriya Siddhi- SatvayBhavathi” being the motto of the college, it is our mission to nurture the potential and ignite the spark of creativity in our students.

We, at Government Degree College, Khairatabad, strive to empower our students through knowledge and information; to instil humanistic, moral and ethical values and to mould them into responsible and productive citizens of the nation.

### **Objectives :**

- To strengthen the college with all infrastructure facilities and make these facilities available to the students.
- To train the students with restructured curriculum to enhance their job opportunities. To promote ethical and cultural values among the students.
- To create a conducive atmosphere for higher learning and make the students acquire potential knowledge to empower themselves.
- To raise the quality of education, making the college an effective human resource development centre

under the changing conditions.

- To equip the students with essential global competitive skills so as to meet the demands of the society.
- To inculcate creativity, innovative spirit and scientific temper among the youth and help them scale the heights of excellence in their lives.

Government Degree College, Khairatabad, has a well-defined vision, mission and objectives. The college communicates them to the students, teachers, staff and other stakeholders in the following ways:

- The college prospectus/ Handbook.
- Orientation programme for students at the beginning of each academic year
- Interaction sessions for faculty members, students and parents.
- The college website also displays the vision and mission statements.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

Institutional strengths

- The college is situated in the heart of the city with access to rail transport like metro and MMTS and also road transport.
- As the location is in the centre of twin cities, the demand for admission is the highest.
- The college enjoys 1st position in priority list of colleges in twin cities, more than 90% of the seats fill up every year.
- The DOST on line admission have brought in a heterogeneous student strength.
- Highly qualified staff strength of 59 with 19 PhDs.
- Vibrant and disciplined NCC unit of 200 cadets.
- 2 healthy proactive NSS units.
- Co education institution with gender sensitive students.
- On-line certificate courses through MOOCs.
- TSKC to upgrade knowledge, skills, and opportunities for career development.
- EDC (Entrepreneurship Development Center) to develop skill sets in students for leadership, sociability and creation of startup ecosystem in alignment with Osmania Technology Business Incubator.
- Representation by 11 faculty members in BOS of other institutions, 2 in syllabus redesign and 14 faculty members selected for question paper settings.
- Fully Automated Library and subscription to E resources like INFLIBNET that is made available to the staff and students as vast resource.
- Well-equipped labs and spacious rooms.
- Active Women's Empowerment Cell for grievance redressal.
- Clean, green and landscaped campus.
- Well maintained biodiversity conservation centre.
- Well demarcated clean and hygienic wash rooms for gents staff, ladies staff, boys and girls students.
- Mentor mantee support system to pay individual attention and counselling to needy students.
- Institution of gold medals by staff for meritorious students.
- Prerana - college magazine is a true inspiration to excel in creativity.

- A strong disciplinary committee to deal with breach in code of conduct.
- Employability skills reinforcement through multiple associations with labs, industries and OTBI (Osmania Technology Business Incubation).

### **Institutional Weakness**

- Most of the students are from rural areas, hence motivation and self confidence is low.
- Poor socio economic status constrains awareness about higher education.
- Limited reading habits and adaptability to new online resources.
- The sanction of posts is dependent on government policy.
- Budget for recruitment of guest faculty is limited.
- As most students are first generation learners, the level of communication skills in English is below average.
- The number of classrooms are insufficient.

### **Institutional Opportunity**

- The location of BC, SC/ ST welfare hostels nearby contributes to better admissions in our college.
- Remarkable increase in the field of commerce especially B.Com Computers.
- Better empowerment of women through encouraging startups.
- Upgrade to advanced information and communication technologies.
- MoUs with various organisations to help in placements.
- Opportunity to increase the student enrollment in the college to 100%.

### **Institutional Challenge**

- Attracting urban students.
- Providing physical and financial resources to economically weaker students.
- Limitations due to funds that are sanctioned by the government.
- The trash collecting bin at the entrance of the college that is attracting stray dogs.
- Semester system offers less scope of syllabus completion and revision.
- Creating research aptitude in students.
- Dropouts due to migration, financial constraints and marriages are randomly noticed.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

Our college was established in 1973 under the affiliation of Osmania University, Hyderabad .The curriculum designed and approved by the parent university is effectively implemented. The University has introduced CBCS during the academic year 2016-17 to all the affiliated colleges for effective implementation in order to instil a student centric learning mechanism among all the institutions. Each faculty member frames teaching

plans for transaction of curriculum and also follows different student centric teaching methodologies. The students are continuously and their performance in academics and extra-curricular activities monitored.

The college releases handbook during the commencement of every academic year which provides guidance to all the students regarding the course structures, assessment and evaluation schemes of their respective chosen programs of graduation.

The institution adheres to the academic calendar brought out by the parent University for all its affiliated colleges in the form of ALMANAC. The IQAC of the college frames an Annual Institutional Plan, which is effectively followed by all the departments. An orientation programme for students is conducted at the beginning of each academic year which gives a detailed idea on CBCS and CGPA evaluation system.

Effective curriculum implementation is ensured through proper infrastructure in terms of e-classrooms, computer labs, library and well equipped science laboratories. To upgrade the knowledge of the faculty, the institution nominates them for orientation, refresher and other faculty development programs. During the past six years, nine of the faculty were nominated as members Board of Studies for different colleges affiliated to different universities. Eleven faculty are also involved in setting the question papers for various colleges.

Departments offer certificate courses for each academic year with stipulated syllabus in providing skill enhancement to the students. Students were also given awareness on human values, professional ethics, Gender equality and sustainable environment a part from curriculum. The overall performance of the institution is assessed by the feedback monitoring system. The feedback is collected at the end of each academic year and continuously evaluated .The necessary changes are made in improving the quality of education under different heads based on the analysed feedback.

### **Teaching-learning and Evaluation**

Our institution offers a wide variety of Under Graduate programmes. Most of these courses are job-oriented and skill development courses. We follow OU Syllabus, by taking admissions through DOST. Many of the senior teachers are members of Board of studies and Board of Examiners of Osmania University, other universities, as well as autonomous institutions. The Choice Base Credit System has been introduced from the batch 2016 -17. The Institute provides additional input through short term certificate courses, to tap the creativity make them employable and develop entrepreneurial skills, Semester system is followed as per the University norms. Several compulsory interdisciplinary subjects, ability enhancement courses, disciplinary specific electives are introduced in the curriculum such as Computer Fundamentals.

The college adopts a student centric teaching methodology. Teachers plan strategies to reduce the gap in knowledge and skills. Teachers follow different methods in addressing the needs of the slow and advanced learners. The student teacher ratio is 54:1. More than 95% of the teachers use ICT enabled teaching methods in delivering their lessons. Students are monitored regularly on their academic progress through mentoring by the class teachers. Academic calendars, almanacs and lesson plans are followed by all the lecturers' and are regularly audited by the Principal. Teaching and learning comprises of ICT enabled (60%) lecture method (40%) and participatory method. Highly qualified teachers with minimum experience of 10years are recruited from diverse backgrounds of which 15% are with Ph.D. qualification. The College adopted evaluation based on

both Continuous Internal Evaluation and Semester-End Examination. The average pass percentage of our current year outgoing students is 68%. Result has been consistently progressing from 15% in 2015-16 to 68% in 2019-20. Revaluation facility for every semester end exam is available for the students. In accordance with the requirements of Outcome Based Education (OBE), institution follows a Course Outcome, Programme Outcome, and Programme Specific Outcome matrix for each course. The POs and department-specific PSOs are formulated based on the knowledge, skills which the students learn. The strength of college is also consistently increasing from 993 in 2015-2016 to 2503 in 2019-2020.

### **Research, Innovations and Extension**

The Institution always strives to mobilize the teaching faculty and also the students to actively participate in research orientation programmes. They get involved in organising and also participating in several workshops, seminars, webinars and faculty development programmes organised by renowned institutions around the world. The students are given exposure to research through different experiential learning methodologies in developing their research skills. They are given space to think innovatively in understanding the theoretical concepts irrespective of their academic and curriculum. The students are encouraged to participate in wide range of activities towards the development of the society.

During the past six years the enthusiasm of the faculty have made to approach various government and non-government agencies for proper funding to carry on their research projects. Sixteen of them got their projects sanctioned under UGC - MRPs. The college always stands for the overall development of the faculty and students. The institution has conducted an overall 33 seminars, conferences and workshops at National and International level since 2015.

The contribution to different UGC approved academic and research journals by the faculty in their respective areas of specialization has been remarkable. In total forty four publications in reputed International Journals (Scopus, Elsevier, IEEE, Springer) etc. Nine of the faculty have authored chapters in well recognized academic publications in their relevant specialization. Also nine of the faculty of the college have published and presented their research work as abstracts and papers in various national and international conferences.

The college always strives in encouraging the students and faculty to conduct extension activities to sensitise the students on social issues like empowering the women for modern society, gender equality issues, environment sustainability and health orientation. Also the institution celebrates the birth anniversaries of freedom fighters, Social reformers and eminent personalities. The college has five linkages for student exchange and faculty exchange with different organizations/institutions. The departments have made 19 MoUs with recognized institutions, industries and corporate houses like OsmaniaTBI, INCOIS, Spoken Tutorial IITB etc. The initiatives of the faculty and the motivation by the students have made these collaborations extremely worthwhile.

### **Infrastructure and Learning Resources**

To fulfill the changing demands of modern academic era and to improve effective teaching learning process. College has always given importance to the creation and up-gradation of infrastructure and learning resources.

The college is taking effective steps for modernizing the way of teaching & learning resources. The total campus area is 2.98 acres which consists of 6 blocks.

The institution has a ground which caters for Volley ball and Kabaddi/Kho Kho beside C block. All other Outdoor games are conducted there after laying specific game field according to necessity. College has Indoor facilities for Table Tennis, Carrom and Chess.

The College Library is located in a separate old building, which is located centrally on the college campus. The total area of the library is 3000 SFT. The Library has a collection of around 32,524 volumes of books which covers all branches of areas dealt in the college. The library subscribing e-resources through INFLIBNET-NList membership. It provides In-house/remote access to e-resources like e-journals and e-books. The College Library is fully automated using NewGenLib Open Sources ILMS with version 3.1.1 in 2019. Online Public Access Catalogue (OPAC) facility has been provided for search and retrieval of documents in the library.

The college has a well developed system for providing IT facilities to meet the learning requirements of students & faculty. To undertake curricular & co-curricular activities the college has 25 class rooms & 13 labs. Out of these 25 class rooms 2 class rooms are enabled with ICT facilities like computer attached with projector. Regarding the laboratories, all labs have having required equipment as per the syllabus and all labs having projectors except chemistry.

The whole campus of the college has WiFi facility with a speed of 10 Mbps. The computers and printers of office and exam branch and computer labs are connected in LAN. Institution has upgraded Act Internet connection from 100 mbps to 150mbps.

The institution is committed to providing the best possible facilities for effective teaching learning. It is the policy of the institution to create & enhance infrastructure based on the need and availability of funds.

### **Student Support and Progression**

Our institution has been supporting students by providing scholarships and freeships sanctioned by the government and non government schemes for the last five years. Students are also supported by several capability enhancement and development schemes like guidance for competitive exams, career Counselling, bridge courses, soft skill development, remedial coaching, personal counselling etc.

Along with regular educational programmes the students are supported with training programmes like PG coaching, Computer training programme, self-employment courses (ALEAP), certificate courses which provide jobs in short gestation periods.

Our College is ragging free zone and measures are taken to ensure that the fresher's pursue their studies whole-heartedly with the support of faculty and seniors.

We provide placements for outgoing students by conducting job melas and interview skills by TSKC. 90% of students are placed in various institutions like ICICI, Lava mobile international, Delhi Company, Swiggy food delivery apps, Star Health Insurance Company etc.

Nearly 25% of students are benefited by guidance for competitive examination to pursue their higher education. Few of our college students got selected for PG in various Universities of Telangana like Osmania University, JNTU, Kakatiya University etc. and in some private colleges like Nizam, Avanthi etc.

Students are also motivated towards sports and cultural activities at National and International levels during the last five years. Our students achieved many medals in various National level sports conducted by Osmania University, Inter College Tournaments, Yuvatarangam and in Sports Day celebration. Students participate in cultural activities like singing, dancing, rangoli etc. and got prizes in many cultural activities. Class representatives play a key role in guiding students. Our Alumni Association strengthens bond between alumni and the Institute.

### **Governance, Leadership and Management**

Our institution is established in 1973 and catering to the academic needs of many underprivileged students in and around Hyderabad. Many students from rural areas around are benefitted by our institution. It runs on a decentralized manner with a Principal as pivotal head assisted by convenors, heads of the departments and office incharge. The committees have clear by laws framed, implemented by respective committees. Professional and administrative training programmes are organised and encouraged by the institution. IQAC is proactive is assimilating oneness and organising various activities and actively involving the committees to conduct activities which are beneficial for students.

Academic and Administrative Audits are conducted periodically ensuring transparency in usage of funds. ISO certification and NIRF participation is done every year. Mid day meals was provided in 2016-2017 by the faculty. Staff club actively raise funds and provide staff in need. A few staff sponsored gold medals to subject toppers.

The college has active e-governance. Students are admitted through DOST (Degree Online Students of Telangana) website. Through CAIMS (Central Administration and Information Management System) finance and accounts of the college are maintained. Through e-office administration works are dealt. EAF (Exam Application Form) is generated through online for hall tickets. Faculty are encouraged to orient themselves in their respective subject by allowing them to attend Orientation Courses, Refresher Courses, Faculty Development Programmes and Short Term Courses.

For preparing the students to job market skill enhancement programmes in soft skills, employability skills, entrepreneur skills and ICT skills are constantly upgraded through workshops, seminars and orientation programmes.

### **Institutional Values and Best Practices**



Institutional values and best Practices consists of gender equality promotion programs that stress on equal opportunities for girls, Beti Bachao-Beti Padhao we at Khairatabad Degree College have initiated a number of programs like National Girl Child Day, Bicycle Rally for “Save the Girl Child”, Poster release by SHE team etc. International Women’s Equality Day, Awareness of legal Rights for Women, and other programs on women safety etc. The well-being of the girl students through the health and wellness, hygiene, etc. finds mention in this criterion. To promote a sense of security, CCTV coverage of the whole campus, training in self-defense, arts are enumerated in Gender Sensitivity section.

National Environment Awareness Campaign (NEAC) organized along with the ECOFEST, Plastic Free campus programs are all different measures at Waste Management. The rainwater harvesting structures and utilization of water is carefully undertaken.

The location of the College ensures a free access to lower income families of Chintal Basthi-a bustling market place. This is an ideal location to conduct Swach Bharat Abiyan, Voter’s Awareness Campaign, and Rallies taken out for environmental protection. The volunteering during Vinayaka Chavithi is result of our strategic location. The participation of the students in “Roobaro” a (NGO) has helped our students in developing inter-faith harmony. The social action plan “Agaaz-e-Baatcheet” has spread a message of tolerance and peaceful co-existence.

Celebration of National festivals, identities, symbols, events, awareness programs, about constitution, rights and duties, civil liberties have contributed in increasing consciousness about belongingness and patriotism.

The Best Practices also form a part of this criterion and our best practices include the Entrepreneurship and Employment Opportunity programs and the Green initiative by the Eco-club is partnership with NCC and NSS volunteers. The distinctive feature of our College is the NCC is an integral part of all the events celebrated in our college. Their achievements, honors and contribution is in line with the vision and mission of the institution.

Finally we can proudly state that our College has all the initiatives, programs and celebrations and activities that make an educational institution a true temple of learning.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT DEGREE COLLEGE
Address	Government Degree College, Khairatabad, Hyderabad
City	GREATER HYDERABAD (M CORP.) (PART)
State	Telangana
Pin	500004
Website	<a href="http://www.gdckhairatabad.ac.in">www.gdckhairatabad.ac.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Dsr Rajender Singh	040-23314956	9515659545	040-	iqacgdck1973@gmail.com
IQAC / CIQA coordinator	K. Sarojini Chakravarthy	-	9849370624	-	sarojinicb17@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	31-07-1973

**University to which the college is affiliated/ or which governs the college (if it is a constituent college)**

State	University name	Document
Telangana	Osmania University	<a href="#">View Document</a>

**Details of UGC recognition**

Under Section	Date	View Document
2f of UGC	01-07-1978	<a href="#">View Document</a>
12B of UGC	01-07-1978	<a href="#">View Document</a>

**Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)**

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

**Details of autonomy**

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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**Recognitions**

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	Government Degree College, Khairatabad, Hyderabad	Urban	2.98	24757

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,Arts	12	Intermediate	English	1	0
UG	BA,Arts	12	Intermediate	English	1	0
UG	BA,Arts	12	Intermediate	English	1	0
UG	BA,Arts	12	Intermediate	English	1	0
UG	BA,Arts	12	Intermediate	English	1	0
UG	BA,Arts	12	Intermediate	English	19	19
UG	BA,Arts	12	Intermediate	English	111	111
UG	BA,Arts	12	Intermediate	English	1	0
UG	BA,Arts	12	Intermediate	English	37	37
UG	BA,Arts	12	Intermediate	English	6	6
UG	BA,Arts	12	Intermediate	English	1	0
UG	BSc,Physical Sciences	12	Intermediate	English	10	1
UG	BSc,Physical Sciences	12	Intermediate	English	65	61
UG	BSc,Physical Sciences	12	Intermediate	English	10	0
UG	BSc,Physical Sciences	12	Intermediate	English	10	0
UG	BSc,Physical Sciences	12	Intermediate	English	60	57

UG	BSc,Physical Sciences	12	Intermediate	English	10	0
UG	BSc,Physical Sciences	12	Intermediate	English	135	131
UG	BSc,Life Sciences	12	Intermediate	English	10	2
UG	BSc,Life Sciences	12	Intermediate	English	10	0
UG	BSc,Life Sciences	12	Intermediate	English	25	19
UG	BSc,Life Sciences	12	Intermediate	English	10	0
UG	BSc,Life Sciences	12	Intermediate	English	20	6
UG	BSc,Life Sciences	12	Intermediate	English	20	11
UG	BSc,Life Sciences	12	Intermediate	English	20	12
UG	BSc,Life Sciences	12	Intermediate	English	25	15
UG	BSc,Life Sciences	12	Intermediate	English	5	0
UG	BSc,Life Sciences	12	Intermediate	English	10	0
UG	BSc,Life Sciences	12	Intermediate	English	10	0
UG	BSc,Life Sciences	12	Intermediate	English	10	7
UG	BSc,Life Sciences	12	Intermediate	English	10	0
UG	BSc,Life Sciences	12	Intermediate	English	10	0
UG	BSc,Life Sciences	12	Intermediate	English	25	18
UG	BSc,Life Sciences	12	Intermediate	English	15	12

UG	BSc,Life Sciences	12	Intermediate	English	20	0
UG	BSc,Life Sciences	12	Intermediate	English	10	2
UG	BSc,Life Sciences	12	Intermediate	English	25	24
UG	BSc,Life Sciences	12	Intermediate	English	20	0
UG	BSc,Life Sciences	12	Intermediate	English	120	115
UG	BBA,Commerce	12	Intermediate	English	60	52
UG	BCom,Commerce	12	Intermediate	English	30	26
UG	BCom,Commerce	12	Intermediate	English	390	387
UG	BSc,Data Science	12	Intermediate	English	60	53

### Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				15				47			
Recruited	0	0	0	0	6	9	0	15	18	29	0	47
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				26			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				26			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				26
Recruited	14	7	0	21
Yet to Recruit				5
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	1	0	0	0	0	0	1
Ph.D.	0	0	0	6	3	0	5	5	0	19
M.Phil.	0	0	0	1	5	0	3	4	0	13
PG	0	0	0	6	9	0	11	22	0	48

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	8	7	0	15

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0



<b>Details of Visting/Guest Faculties</b>				
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
		34	9	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

<b>Programme</b>		<b>From the State Where College is Located</b>	<b>From Other States of India</b>	<b>NRI Students</b>	<b>Foreign Students</b>	<b>Total</b>
UG	Male	865	5	0	0	870
	Female	313	1	0	0	314
	Others	0	0	0	0	0

<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Programme</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	201	126	55	44
	Female	70	7	24	13
	Others	0	0	0	0
ST	Male	88	62	25	15
	Female	22	13	9	8
	Others	0	0	0	0
OBC	Male	469	379	169	134
	Female	177	125	44	38
	Others	0	0	0	0
General	Male	102	67	20	11
	Female	42	36	17	12
	Others	0	0	0	0
Others	Male	49	0	0	0
	Female	19	0	0	0
	Others	0	0	0	0
<b>Total</b>		<b>1239</b>	<b>815</b>	<b>363</b>	<b>275</b>

## Extended Profile

### 1 Program

#### 1.1

Number of courses offered by the Institution across all programs during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
382	346	346	346	346

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

#### 1.2

Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
5	4	4	4	4

### 2 Students

#### 2.1

Number of students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
2190	1313	1191	1096	991

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
660	430	235	235	235

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 2.3

#### Number of outgoing / final year students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
300	256	401	305	268

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 3 Teachers

### 3.1

#### Number of full time teachers year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
44	34	36	38	36

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.2

#### Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
73	47	53	53	53

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 4 Institution

### 4.1

#### Total number of classrooms and seminar halls

**Response: 22**

**4.2**

**Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
34.35	9.10	18.19	8.92	9.80

**4.3**

**Number of Computers**

**Response: 120**

**4.4**

**Total number of computers in the campus for academic purpose**

**Response: 80**

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

##### Response:

The institution adheres to its vision of promoting quality higher education among students especially the under. Kriya Siddi-Sathvay Bhavati our motto reminds us of the maxim that nothing done with true spirit goes waste. Our mission has been to nurture the potential by igniting the spark of curiosity among students. For this purpose, we empower our students through knowledge and information that instils humanistic moral and ethical values.

The curriculum offered by the university integrating CBCS (choice Based Credit System) and discipline specific interdisciplinary electives that meet students' interest and job aspirations.

Our institution follows the curriculum designed by the Osmania University which our college is affiliated to. The Almanac published by the University is followed coupled with the academic calendar provided by the Commissionerate of Collegiate Education (CCE). All the heads of the departments incorporate it in the Annual Action Plan and Annual Curricular Plan. The time table committee frames the institutional time table which is approved by the Principal. Several compulsory interdisciplinary courses like Environmental Science, Basic computer skills are prescribed at present while Gender sensitization, Human values and Professional Ethics, Indian Heritage and Culture, and Science & Cultivation were prescribed in the earlier years.

There are diverse ranges of course options such as core options, elective options like Generic Elective and Skill Enhancement Course. Apart from that, certificate courses, Bridge classes are offered to all students. English Department organizes orientation through English Language Club, to expose students from vernacular media to feel familiar and comfortable in studying in English medium.

Effective Curriculum delivery is achieved by Extension Lectures organized by the departments where eminent Scholars, Scientists and successful bureaucrats interact with the students. Our alumni who excelled in various fields are regularly invited to college to address the students

The activities like field trips to research laboratories and IT training centers IT related certificate courses through MOOCS and NGO's have enhanced the student awareness regarding job opportunities and social responsibility. Women Empowerment Cell (WEC) actively incorporates consciousness, empowerment and talent enhancement by including these tenets in college activities.

The teaching faculty updates their skill set participation in Orientation, Refresher and Faculty Development programmes. Based on this, all departments prepare their departmental time table and departmental action plan. All the academic activities are undertaken by the faculty and duly noted in their teaching diaries. A typical entry includes topic covered, the teaching aids used, methodology adopted, and student activity conducted in the classroom to make teaching and learning interactive. Classroom seminars

and workshops are also stressed for enhanced assimilation of the topic.

Proper infrastructure in the form of 'e'-class rooms, Audio visual equipped labs, e-library and through computer labs enable enhanced learning and skill development. The spacious classrooms and well-ventilated corridors are an added advantage and facilitate classroom activities.

In order to keep track of the students' aspirations and objectives, constant feedback is solicited through the standard feedback forms to understand any such aspect of curriculum delivery that needs to be spruced up.

### **1.1.2 The institution adheres to the academic calendar including for the conduct of CIE**

#### **Response:**

The institution adheres to the academic calendar brought out by Osmania University for all its Affiliated Colleges in the form of ALMANAC. This provides dates for semester exams, GE and SEC exams and Practical exams. It also consists of time-table for internal exams with provision for flexibility of a day or two.

The institution also prepares its own Academic calendar integrating affiliated University Almanac along with Academic calendar given by Commissionerate Collegiate Education (CCE) which is given by IQAC to be implemented which is monitored from time to time.

The internal exams average combines with one assignment to give a total of 20 marks out of 100 marks for each student. The average of two internals is taken for 15 marks and 5 marks are assigned for assignments. Apart from these two internals required by the guidelines of the Almanac, the college conducts slip-tests, unit tests and preparation exams in each subject. The answer papers are collected, corrections made and returned to the students.

To encourage the student's autonomy, assignments oral tasks are given to students, which include classroom presentation of seminars, debates, Group discussion, Jam etc. for written Collage making, skits, poster presentation etc. are improved through minor assignments.

Some students who are reluctant to participate individually are assigned a group work. This helps to foster team spirit. Peer-teaching is also supported to enable student to exhibit their teaching skills. The best performers are sent for competitions like 'Student as Teacher' programme telecast by T-SAT, an official educational channel, Government of Telangana, formerly known as MANA T.V.

Continuous Internal Evaluation (CIE) is also promoted through 'Jignasa'-the student research project organized by CCE. The students are selected based on their interest and ability to work on a research topic. After guidance from the subject teacher, they undertake research collect evidences and data, collate the related literature, test or experiment the hypothesis and arrive at an overall conclusion. If selected at the cluster level competition, it is presented at state level competition. The prize winners are awarded cash prizes by CCE.

CCE organizes 'Yuvatharangam' every year where literary and cultural events are conducted. The departments of Telugu, Hindi, English and Sanskrit coordinate to conduct literary competitions like Quiz and Essay Writing, Storytelling, Poetry and Elocution competitions under Vangmayi.

The CIE is hence an integral part of the academic calendar to keep the process of teaching and learning alive and active. The constant conducts of curricular and co-curricular activities enhance the language and subject awareness. It also enables the teachers to assess the student progress. If any student is found lacking in the performance in these internal evaluations, the mentor of the students counsels and guides them by interacting with them, after class hours to support them with the help required. Sometimes the parents are also called over to the college if they are to be consulted. This helps in coordinated efforts from parents and teachers alike to overcome any problems of students.

### 1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 80

#### 1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.

Response: 4

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 58

#### 1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.



2019-20	2018-19	2017-18	2016-17	2015-16
14	16	11	9	8

<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format	<a href="#">View Document</a>

### 1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

**Response:** 20.24

#### 1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
381	416	257	141	175

## 1.3 Curriculum Enrichment

### 1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

**Response:**

Being affiliated to Osmania University, the college follows the curriculum prescribed that offers a paper of 2 credits on Environmental Sciences as a part of curriculum. In addition to that, Human values and Professional Ethics, Gender sensitization, have been woven into the fabric of general syllabus. This inclusion develops holistic perspective among students towards value based humane living.

Human values and Professional Ethics involve a systematic and rational study of human being, understanding Happiness and Harmony in Self. It is a course based on Natural Acceptance and experiential validation of truth. Our college organised a guest lecture on this topic as a part of Bathukamma festival celebrations where the resource person spoke at length about the significance of traditions and rituals to enhance human values. The institution organizes various programmes on cross cutting issues and national integrity where the eminent people in this field were invited and through their talks students are motivated and cultivate human values and ethics through the lives of eminent freedom fighters, scholars and social reformers.

Professional ethics deal with the skills that make or mar a professional. Truthfulness, honesty, integrity and compassion constitute professional ethics which are in sync with the morals imparted to our students in

language classes as literature is a good effective source of ethical education. Our institution also conducts competitions to stress on righteous living. The Internal Complaints Committee (ICC), Women Empowerment Cell (WEC) and Anti-Ragging committee contribute towards inculcating professional ethics and human values in our students.

Gender sensitization was introduced as a subject in 2016-2017 as Ability Enhancement Compulsory Course (AECC). The CCE organizes training programmes to enable teachers to effectively deliver the subject in the class. Our institution encourages many programmes on gender equality as it is a good education college and women's safety, well being are our priority. The CCTV, girl's room, self-defence techniques training, adolescent's health and hygiene awareness are some of the initiatives taken up for gender sensitization by the Bhagya committee and WEC. Women entrepreneurship development programmes and mental health awareness programmes like stress management by clinical psychologist Dr. Ameena were also arranged by the college.

Environment and sustainability is another important addition in AECC. It applies to all the branches of study like Arts, Commerce and Sciences. It is a systematic study in understanding environmental aspects like structure and functions of ecosystem, biodiversity, natural resources and water issues. Our NSS volunteers and NCC cadets have regularly participated in environmental awareness programmes like Earth Day, Haritha haram, World Water Day, Campus Cleaning programme, Clean and Green Swachh Bharath, Mass tree plantation day to spread awareness about need for protection of the earth and its bounty.

### 1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

**Response:** 2.42

#### 1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
12	14	5	7	5

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

### 1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

**Response:** 4.75

#### 1.3.3.1 Number of students undertaking project work/field work / internships

Response: 104

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 1.4 Feedback System

**1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2) Teachers 3) Employers 4) Alumni**

**Response:** B. Any 3 of the above

File Description	Document
URL for stakeholder feedback report	<a href="#">View Document</a>

**1.4.2 Feedback process of the Institution may be classified as follows: Options:**

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

**Response:** A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
URL for feedback report	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average Enrolment percentage (Average of last five years)

**Response:** 88.32

##### 2.1.1.1 Number of students admitted year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1166	859	417	373	401

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1320	860	470	470	470

#### File Description

Institutional data in prescribed format

#### Document

[View Document](#)

#### 2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)

**Response:** 88.17

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
583	429	208	186	200

#### File Description

Institutional data in prescribed format

#### Document

[View Document](#)

### 2.2 Catering to Student Diversity

### **2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners**

#### **Response:**

The following strategies are implemented in the college to assess the learning levels of the students.

The college conducts an orientation program for the beginners in the initial first week of the course, Students are instructed by the Principal regarding the courses, rules and regulations which are strictly followed in the college. The students are acquainted of the academic requirements, the facilities that are being provided, the co-curricular, extra-curricular activities and physical support systems available in the college. The students are largely informed about the CBCS, Semester System, Almanac, mainstream programs like MANA-TV, MOOCS, JIGNASA-Student Study Projects under the aegis of CCE, Telangana Skill Development and Knowledge Centre (TSKC), Student as Teacher Program, Swatch Bharath etc. are done. The students are made aware of, Self Defense program, gender and community equality programs, NCC, NSS, Games and Sports, Library and facilities in campus. The dedicated faculty and staff take special interest in promoting these flagship programs.

The learning capacity of every student differs in the readiness to learn, conceive and implementation. The teacher has to try and implement diverse types of teaching technics to simplify the learning patterns and meet the student's aspirations. Students can be differentiated into 2 groups. One the advanced and quick learner and the other slow or average learner. The advanced learners are clubbed up with slow learners called buddy system in order to exchange and encourage to bring out the optimum from their association. The task of identifying the advanced learners is to motivate them to reach higher goals through participation in seminars, debates, quiz, power point presentations, entrepreneurial workshops and group discussions. Study projects allow such students in research based orientation programs. Opportunities are given to advanced learners to interact in the live telecast through T-SAT- NIPUNA under student as a teacher program.

Prior to conducting of the actual syllabus teachers take bridge classes for fresher's to recapitulate and revise the concepts already learnt, and lay emphasis on the course requirements. Advanced learners, are encouraged further by the concerned department by organizing various competitions and seminars to improve their learning skills. Extracurricular activities are promoted in the colleges under various clubs like Science club, Social Science club, Literary and cultural clubs and other NGO's to bring out the talents and enhance their existing skills.

The college has the mentor- mentee system wherein one section of students is allotted to the concerned faculty. The students under the faculty's supervision are thoroughly trained in academic and personal interests until the completion of their course duration. Personal profile of each and every student is assessed for their academic competence, strengths and weaknesses in view of their economic backgrounds.

Internal exams, Assignments, Classroom interactions are the basic sources in trying to identify the slow or average learners. On identifying the slow/average learners the concerned teacher as improvement measure provides reading material and other materials for their benefit.

### 2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

**Response:** 49.77

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Response:**

The major shift in the teaching learning process adhering to the student centric process rather than teacher centric is adopted at all times. The methods adopted for a student centric environment are:

1. **Experiential learning:** It is hands on experience to personally visualize. Field trips like botanical, industrial and places of historical interest are vital for the students to have a firsthand experience in life. Physical and Virtual class rooms help students to have special hands on sessions in advanced laboratory techniques, virtual and Google Class rooms, Collaborative learning is supported by conducting GD's, quizzes, group projects etc.
2. **Participative Learning :** The concerned department conducts JAM sessions, Group discussions, Debates, etc., to develop participative learning The study projects inculcate this aspect by helping students to complete the project in stipulated time and encourages participative learning. Study projects help in problem solving. Participation in On Campus Off campus co-curricular and extra-curricular activities boost their skills and confidence levels.
3. **Technology mediated Learning:** This is possible with extensive use of LCD, Smart board and Audio-Visual aids allow access to technology in experimentation and updation. YouTube lessons, video lectures and educational websites, T-SAT – NIPUNA (MANA-TV Programs) are some of the other ICT tools used for exploring various domains of knowledge. Tally for accounts, latest versions of C++, JAVA, ORACLE, are also available. Working on seminar topics in which students are motivated to use the central library and open educational resources which are freely accessible. The use of ICT in PPT presentations ensures that the student learner acquire skills like documentation and analytical abilities.

#### The focus is on the learners

- Feedback is procured and steps taken to improve performances of students:
  - Complete Study material for preparation of exams.
  - Projects were given to advanced learners.
  - Study material to practice.
  - Counselling to neglect section who are irregular and show lack of interest.
  - Remedial classes are arranged for slow learners.

**2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.****Response:**

The Institution is equipped with overhead projector (OHP) is a variant of slide, that is used to display images to the learners. The institution has 8 LCD projectors and the entire faculty has access to internet. Well-equipped laboratories supplement the Teaching- learning process.

The library which has various reference books, and text books, is a very important resource for both faculty and students. Latest books and journals are added regularly to the library stock. The entire teaching faculty use both non projected and projected teaching aids to ensure the effectiveness of the learning experience of the students. The non-projected teaching aids like black board, chalk board, chalk piece, coloured chalk, marker boards, and all types of charts, posters and models are used in teaching. Through the use of models, articles, illustrations, samples, the process of teaching learning is made more interesting and effective.

The entire faculty uses projected aids like slides, Film strip and instructional television system to show programs like T-SAT NIPUNA (MANA TV) an official educational channel of the state. Some of the faculty will regularly deliver lectures through T-SAT NIPUNA channel. Even students are encouraged to deliver lectures through this platform. Students are even encouraged to give seminars using ICT tools.

The college encourages the faculty to adopt an innovative approach such as information and communication technology (ICT) in education. Audio tools coupled with computer labs, internet connection and advanced software tools are used to train the students.

The systematic introduction of information and communication technology, the creation of digital education content, LMS, E- learning resources, technology enable learning solutions is to improve, reach and access to high quality training and technical assistance. All the faculty encourage the learners to attend and learn new technological skills through online classes which are going on after the regular classes. This helps the learners to develop critical thinking, problem solving, collaboration and communication, digital literacy, student leadership, creativity and imagination.

**2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year )**

**Response:** 49.77

**2.3.3.1 Number of mentors**

**Response:** 44

**2.4 Teacher Profile and Quality**

**2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years****Response:** 68.03

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

**2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)****Response:** 25.4**2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
7	8	8	9	15

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

**2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)****Response:** 2.55**2.4.3.1 Total experience of full-time teachers**

Response: 112

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

**2.5 Evaluation Process and Reforms****2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode****Response:**

**Our college is affiliated to Osmania University the rules and regulations for evaluation process are framed by the University and same is communicated to the students in the orientation program at the beginning of their academic program.**



Our college has transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well on time. The Principal conducts staff meeting regularly to review the evaluation process. Students who are admitted for the opted courses are assessed continuously through various evaluation platforms at college level. Continuous screening and evaluation is made through Slip Tests, Assignments, Group Discussion, Field Visit / Field Work and Seminars Presentation. Internal Evaluation tests are conducted in each semester regularly as per the University almanac and marks posted in the University website. Students with lower grasping skills are given personal guidance in order to enhance their capabilities to the optimum. The Faculty encourage the students to prepare projects and deliver the seminars of the concerned subjects. Subject specific topics are given by the faculty for seminars.. Evaluation process itself is split into 80% on theory and 20% on internal assessment making it easier for students to perform better.

**For transparent and robust internal assessment, the following mechanisms are conducted:**

Formation of Examination Committee.

Question Paper Setting for internal assessment test.

The college conducts mentor-mentee interaction regarding their internal assessment. The method of internal assessment helps the teachers to evaluate the student's performance more pertinently. Slow learners are given special attention by way of remedial classes to support them. Slip tests, Unit tests, and Pre-final exams are also conducted to help in revision of the syllabus and clarification of doubts. Internal assessment has notably increased learning and attendance to the classes. It helps students in various co-curricular and extra-curricular activities for broadening their skills. The seminar presentation revamps the communication skills of the students which is indispensable during interviews.

**2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient**

**Response:**

**Redressal of grievances at University level:** The queries related to results, corrections in mark sheets, other certificates issued by the university are handled at OU examination Cell after forwarding such queries through the college examination section. The university releases a press note in this regard. Students are allowed to apply for revaluation and recounting by paying necessary processing fee to university if they are not satisfied with the university evaluation through the college. The administrative staff provides necessary assistance and guidance to the students, from informing them of the dates/deadlines by way of announcements, whatsapp messages and/or displaying on the notice boards to guiding them regarding the procedure for applying for revaluation/supplementary examinations.

**Redressal of grievances at College Level:** Our institution has an examination committee which consists of Academic Coordinator and members constituted by the Principal. The coordinator and members are aware of examination rules, regulations, time schedules and all the pre and post examinations scheduled by

the affiliating University. The examination branch circulate all the circulars issued by the university pertaining to the i) payment of examination fee ii) exam time table iii) recounting, revaluation process. iv) Obtaining photo copy of the answer scripts.

Needy students approach to the examination branch of the college with regard to various pre- examination grievance like late payment of exam fee with fine, for hall tickets and the post examination grievances such as recounting, revaluation etc. The examination branch give information to the mentors regarding examination grievances then the students approach class mentor for any grievances. The examination branch of the college download all the relevant information from the university website. And same information is provide to the students.

## 2.6 Student Performance and Learning Outcomes

### 2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

#### Response:

The Course Outcomes (COs), Program Outcomes (POs) and Program Specific Outcomes (PSOs) of the programs offered by the institution are communicated to the teachers in very beginning of the academic year in a form of manuals or hand outs by the academic coordinator and the same will be communicated to the students by the concerned teachers in their classrooms. The Cos of the laboratory courses are also communicated to the teacher and students in a form manuals or hand outs. The Cos are placed in the college website and it will be made available to all the stake holders such as teacher's students and parents. The relevance of the COs will be discussed by the faculty with the students and the feedback on Cos is obtained from the students.

In addition to the subject courses the Programme Outcomes and Programme Specific Outcomes such as TSKC and TASK are undertaken by the institution to train them to improve their communication skills, life skills, critical thinking, improve self-confidence to attend interviews and also to learn the ethics and moral values.

#### Mechanism of Communication:

The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

- Graduate attributes are described to the first year students at the commencement of the programme.
- At least five hours are spent by the teachers for introducing the subject to the students.
- Learning Outcomes of the Programs and Courses are observed and measured periodically.
- Soft Copy of Curriculum and Learning Outcomes of Programmes and Courses are

uploaded on the Institution website for reference.

· The students are also communicated about the Programme outcomes, Programme Specific Outcomes and Course outcomes through Tutorial Meetings.

File Description	Document
Paste link for Additional information	<a href="#">View Document</a>

### 2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

#### Response:

The process of measuring the attainment of the Program Outcomes (PO's), Programme Specific Outcomes (PSO's) and Course Outcomes (CO's) are different from one another. The assessment tools generally used to measure the attainment of Course Outcomes are two types. They are as follows:

- a) The attainment of Course Outcomes is measured by observing the performance of the students in Continuous Internal Evaluations (CIE) and end semester examinations. The student performance is shown as a grade based on the total marks obtained by the student both in Internal Examination (IE) (20 Marks) and End Semester Examinations (80 Marks) given by the affiliated university.
- b) The attainment is measured by collecting the data of students survey, alumni survey etc.

whereas the attainment of Programme Outcomes and Programme Specific Outcomes can be measured by observing the performance of the students in various competitions such as elocution, debate, seminars and preparation of assignments, student study projects and performance in the programs such as TSKC and TASK.

### 2.6.3 Average pass percentage of Students during last five years

**Response:** 52.62

#### 2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
196	138	146	128	93

**2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
271	254	299	242	268

<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format	<a href="#">View Document</a>

**2.7 Student Satisfaction Survey****2.7.1 Online student satisfaction survey regarding teaching learning process****Response:** 3.23

<b>File Description</b>	<b>Document</b>
Upload database of all currently enrolled students (Data Template)	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

##### 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

#### File Description

Institutional data in prescribed format

#### Document

[View Document](#)

#### 3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

##### 3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

##### 3.1.2.2 Number of departments offering academic programmes

2019-20	2018-19	2017-18	2016-17	2015-16
19	17	13	13	13

#### File Description

Institutional data in prescribed format

#### Document

[View Document](#)

**3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years****Response:** 29**3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
12	3	4	8	2

**File Description****Document**

Institutional data in prescribed format

[View Document](#)**3.2 Research Publications and Awards****3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years****Response:** 0.32**3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
5	4	2	1	0

**File Description****Document**

Institutional data in prescribed format

[View Document](#)**3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years****Response:** 0**3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.3 Extension Activities

**3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.**

**Response:**

Our college faculty and students actively motivated by the Principal's participated in different extension activities to conduct The 2 NSS units of our college has boys and girls under the leadership of NSS officer who participated and organized various extension activities.

The extension activities organized by our NSS units include, Swachh Bharat programme, gender sensitization and awareness campaign on eve teasing and ragging, blood donation camp, campus cleaning programme, Distribution of Swine flu medicine to the students, awareness rally on national voters day to bring awareness around Khairatabad college about the importance of casting the vote, to create awareness among the public in association with Telangana State AIDS Control Society (TSACS) about the severity of the AIDS disease and preventive measures to be taken, Earth Day to make the students understand the importance of water conservation and measures to be taken to protect our mother Earth.

Every year from 2014, Telangana Ku Haritha Haram programme is conducted in every institution and saplings are planted by the faculty and NSS volunteers. Who go around college campus to create awareness among the public to plant saplings

Government of India has decided to commemorate the 150th birth anniversary of Mahatma Gandhi, Father of Nation, of this NCC and NSS wings of our college celebrated 150th birth anniversary of Mahatma Gandhi in the college in collaboration with YuvaBharathi. On this occasion a seminar was organized on the topic "Relevance of Gandhian Thought". Staff, students along with NCC and NSS volunteers have participated in the seminar. Books on Gandhian thought were distributed to the students by YuvaBharathi.

The NSS volunteers also participate in Personality development programmes organized by Swami Vivekananda institute for human excellence, World Heritage week was celebrated by participating in heritage walk around the Golconda Fort, cleaning the Golconda fort and performing in cultural activities.

The NCC unit of our college functions under the able leadership of our NCC officer, NCC cadets participated and organized various activities which include Celebration of our Independence Day, Republic day, NCC day, Medical camps, rallies on the National Unity day in remembrance of Sardar Vallabhai Patel 150th Birth anniversary, Thiranga Yatra, Surgical Strike, Swachh Bharat-Arogya Bharat, Telangana Ku

Haritha Haram, Anti child labour day, International yoga day, AIDS awareness etc. Apart from observing and celebrating these days of National and International significance, our NCC cadets offer themselves as volunteers at the Ganesh Pandal at Khairatabad as a part of Vinaka Chaturthi a nine day festival that attracts devotees from all over Telangana to witness the biggest Ganesh idol of the state.

Our NCC and NSS students a crown to the glory of our college collected more than Rs. 1,60,000/- as donations for the families of martyrs of the Phulawama.

### 3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 1

#### 3.3.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	1	0	0	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 26

#### 3.3.3.1 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
4	8	7	5	2

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years



**Response:** 32.86

**3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
436	918	261	375	182

**File Description**

**Document**

Institutional data in prescribed format

[View Document](#)

### 3.4 Collaboration

**3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years**

**Response:** 0

**3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

**File Description**

**Document**

Institutional data in prescribed format

[View Document](#)

**3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years**

**Response:** 21

**3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
8	9	1	0	3

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
e-Copies of the MoUs with institution./ industry/ corporate houses	<a href="#">View Document</a>

NAAAC

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.**

**Response:**

Government Degree College, Khairatabad formerly as New Government Degree College, Hyderabad was established in 1973 by the Government of Andhra Pradesh at Victoria memorial Home, Saroornagar. A year later, in 1974, it was shifted to its present location at Chintalbathi, Khairatabad. The total campus area is 2.98 acres which consists of six blocks.

**Physical Facilities:**

The Institution had the adequate physical facilities for teaching and learning which benefit staff and students. Facilities are ICT equipped classrooms, laboratories, seminar hall, well-resourced library, smart board classrooms, virtual classroom, CCTV's, LCD Projectors, internet and Wi-Fi connectivity, computers, RO Purifier for drinking water and adequate staff, girls & boys washrooms. The college has well maintained botanical garden with important plants for Botany students.

**Classrooms:**

To undertake curricular and co-curricular activities the institution has 24 classrooms. Every classroom has black boards, fans & tube lights and well-maintained furniture. Out of these two class rooms are enabled with ICT facilities like Smart Board, projector, personal computer attached with projector.

**Seminar Hall:**

The college has a well equipped seminar hall which accommodates up to 180 students; it has a big Dias, enabled with ICT facilities like projector, personal computer attached with projector, a mike, speakers and internet connection, where the Co-curricular activities are conducted.

**Laboratories:**

The College provides 13 Laboratories to the students for conducting practical's which are well equipped and are advanced as per the requirements. The Departments of Computer, Chemistry and Physics has 3 labs each, whereas Dept. of Botany and Zoology has two labs each. All these labs have required equipment as per the syllabus. All these labs except chemistry have projectors and three labs are equipped with smart boards.

**Computing Equipment:**

The college has three adequate computer laboratories with computers network's under Windows. Out of 3 computer labs, 2 labs are internet-enabled. The department of computers and TSKC have 80 Computers in

all.

Virtual classroom which is also used for online learning environment.

WiFi enabled campus

High-Speed Internet connectivity to provide seamless connectivity across the campus

There are total 8, CCTV cameras installed in entire campus area of the college to provide additional safety and security to the students and the staff to prevent of untoward incidents in the campus.

#### **Library:**

The College Library is located in old building, located in the centre of college campus. The Library consists of a reading Hall, separate stack rooms for storing textbooks, reference collection, periodical section and competitive examination cell, etc. The total area of the library is 3000 SFT and has a collection of around 32008 Textbooks and 14 Journals/magazines, which cover all branches in the college. It is a member of INFLIBNET N-LIST e-resources program that provides In-house/remote access to e-resources like e-journals and e-books in a different subject. The College Library is fully automated using NewGenLib, Open Source Integrated Library Management System with version 3.1.1.

#### **Canteen:**

There is in-house canteen run by the watchman of the college. It caters to the needs of students and staff. Basic requirements are provided by the canteen.

#### **4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.**

##### **Response:**

The institution has necessary ground and infrastructure for participation of the students in co-curricular and extracurricular activities. Both students and faculty of games ensure the maintenance of ground and its utilization.

##### **Sports & Games:**

The institution has ground which cater for Volley ball and Kabaddi/Kho Kho beside C block. All other outdoor games will be conducted there after laying specific game field according to necessity. We have Badminton court opposite to examination branch which will be used after classes from 4.30 PM. The same court will be used for Tennikoit also. College has Indoor facilities for Table Tennis, Carrom and Chess.

The College students participate very enthusiastically in Volley Ball, Kabaddi, Kho Kho and Athletics as these games are included in Yuvatharangam Sports Meets conducted by the Commissionerate of Collegiate Education, at cluster level (Within District) and State Level (All Districts of Telanagana State). Apart from this our students participate in Osmania University Inter College Tournaments in Various games like

Kabaddi, Volleyball, Kho Kho, Carroms, Table Tennis, Chess, Judo, Wrestling and Athletics.

### **Gymnasium and Yoga:**

College has three rooms for Department of Physical Education at present and in those two rooms one is used for Gymnasium. We have gymnastics/ yoga mats which are used for Yoga, Judo and gymnastics in front of Dept of Physical Education. Here we have college stage which is used for multipurpose mass calisthenic and Yoga.

Everyday Gymnasium is open from 2.30 PM to 5.30 PM for students and sports persons. As II/IV/VI semester commenced from January 2020 we are conducting mass exercises, calisthenics and Yoga under the Banner of Fit India.

### **Cultural Activities:**

Cultural committee encourage all the students of science and arts to participate in cultural activities conducted on fresher's day, bathukamma festival, annual day and inter college competitions like yuvatharangam.

The facilities provided by the institution to the students are providing different types of flowers for bathukamma celebrations. Contribute the amount to rent the dresses, accessories for dance programs, provide kolatam sticks to play dhandia, colours to put rangoli.

Yuvatharamgam Inter cultural fest at college level, inter college level the college pays for entry fee, lunch coupons and travelling allowances for the students.

#### **4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)**

**Response:** 22.73

##### **4.1.3.1 Number of classrooms and seminar halls with ICT facilities**

**Response:** 5

<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

#### **4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**

**Response:** 10.99

##### **4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
00	5.0	00	0	0

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

#### Response:

The College Library is located in a separate old building, which is located centrally in college campus. The Library consists of a reading Hall, separate stack rooms for storing textbooks, reference collection, competitive examination books, etc. The total area of the library is 3000 SFT. The main big hall is used for the reference section, competitive examination section, circulation. The small three rooms are used for stock areas and the Internet section. A separate reading room is allotted at the entrance of the Library meant for daily News Papers, Magazines & Journals. The library is spacious with wide collection of reference books, textbooks, journals & magazines, etc.

The Library has a collection of around 32008 Textbooks, 14 Print journals/magazines, which cover all branches of areas dealt in the college. The Internet center has the bandwidth of 100 Mbps and the library has systems that are used for accessing e-Resources and free internet browsing for the students.

In 2018-19 the existing NewGenLib (ILMS) Open source Library Automation Software, Version 2.1.1 is updated and integrated with latest Version 3.1.1 and physical information along with location on all books has been uploaded in software in the year 2019. Now the college library is fully automated using NewGenLib (ILMS) Version 3.1.1, during the year 2019. The Library housekeeping operations like Accessioning, Check in, Check out, Members registration etc are automated in the academic year 2019-2020. The bibliographical data pertaining to books and other resources have been entered in the database. Online Public Access Catalogue (OPAC) has been provided for search and retrieving documents in the library.

Name of the ILMS software: NewGenLib: Fully Automated: Version: 3.1.1

Year of Automation: 2018-2019

### 4.2.2 The institution has subscription for the following e-resources

#### 1.e-journals

- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

**Response:** B. Any 3 of the above

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

#### 4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

**Response:** 0.94

##### 4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0.32	0.21	0	1.65	2.50

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

#### 4.2.4 Percentage per day usage of library by teachers and students ( foot falls and login data for online access) during the latest completed academic year

**Response:** 6.04

##### 4.2.4.1 Number of teachers and students using library per day over last one year

**Response:** 135

### 4.3 IT Infrastructure

#### 4.3.1 Institution frequently updates its IT facilities including Wi-Fi

**Response:**

The college has a well developed system for providing IT facilities to meet the Learning requirements of students & faculty. Some of the facilities are as:

- The department of computers and the TSKC have 80 Computers all together.
- Two class rooms enabled with ICT facilities like projector, personal computer attached with projector
- One Virtual classroom which is also used for online learning environment.
- Physics lab, Botany Lab, Zoology Lab and Computer Labs have projectors.
- College has a well-equipped seminar hall enabled with ICT facilities like projector, personal computer attached with projector. In addition to projector and computer, seminar hall is equipped with mike, speakers and internet connection.
- The whole campus of the college has **Wi-Fi** facility with a speed of 10 mbps.
  
- The computers and printers of office and exam branch and Computer Labs are connected through LAN.
- The college website is monitored and updated from time to time by Web Coordinator of the college.
- The computers of the college are connected with printers and scanners wherever required.
- The college has 3 multipurpose photocopy machines. Two are there in exam branch and one in office.
- There are 8 CCTV cameras installed in the entire campus area of the college to provide additional safety security to the students and the staff, for the prevention of untoward incidents in the campus.
- Most of the departments have computers, majority which have Internet facility via Wi-Fi for preparation of power point presentation as teaching learning materials.
  
- For maintenance, repairs/servicing of computers, Internet Wi Fi networking , installation of software and maintenance and up gradation of hardware, all departments will approach the higher authorities and, repairs/servicing and up gradation of computers. Annual Maintenance Contract(AMC) takes care personnel.
  
- The software's like Java, C, C++, SQL and Tally are installed in computer labs and library has NewGenLib automation software.
  
- Institute has upgraded the 100 Mbps Internet connectivity to 150 Mbps.
  
- The Internet Service Provider (ISP) Reliance provides Jio Wi-Fi connectivity with 10Mbps

#### **Internet Connectivity Details:**



**Year : 2018-2019**

**Date : 29-10-2018**

**Nature of Updating: Year Plan**

Present Plan	Previous Plan	DURATION Present
ACT NET 150MBPS AMAX 1299  (1124GB per Month) Total : Rs 15349 per Annum	ACT 100MBPS	29-10-2018  TO  27-10-2019

#### 4.3.2 Student - Computer ratio (Data for the latest completed academic year)

**Response:** 27.38

#### 4.3.3 Bandwidth of internet connection in the Institution

**Response:** E. < 5 MBPS

### 4.4 Maintenance of Campus Infrastructure

#### 4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

**Response:** 57.22

##### 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
2.14	7.0	6.26	6.26	9.64

#### File Description

Institutional data in prescribed format(Data template)

#### Document

[View Document](#)

#### 4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Response:**

The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities.

### **Laboratory:**

The following measures are taken to maintain laboratories.

Equipment is properly maintained in every department by cleaning and covering it after every usage. Regular technical servicing of the instruments is being done for the proper functioning of the equipment by AMC personal. Within the budget allocated, required consumable and non consumable apparatus are being purchased according to the changes made in the curriculum by parent university i.e. Osmania University Hyderabad. Stock registers are maintained under different heads of budget allocated (UGC, State, and Special Fee) and verification is done by the committee allotted

### **Library:**

The requirement and list of books are taken from the concerned department and Heads of the Departments are involved in the textbooks procurement process. The finalized list of required books is duly approved and signed by the Principal. The Library and Reading Room committee will decide and supervise the purchase procedures of required textbooks, journals and other material and maintenance of library facilities. The Stock, Issue and Activities registers etc. are maintaining in the library.

Each Student is eligible for one Non-Transferable Library ID Card and on this card she/he can borrow two library books from the college library for a period of fifteen days. In over Night issue services students can borrow competitive examination books, reference books and magazines for one night. The staff can borrow ten library books on their account and they can return in the end of academic year.

To ensure return of books, 'NO DUES' from the library is mandatory for students to procure hall tickets before appearing for exam.

The proper account of visitors (students & staff) on daily basis is maintained.

### **Sports:**

Games and Sports committee under the Chairmanship of honorable Principal and faculty of Department of Physical Education as a Convener and two faculty as members are constituted every year. The committee decides and supervises the purchase procedures of required sports and games material and maintenance of available sports facilities. The stock Issue and activities registers will be maintained with stipulated guide

lines and with standard procedures.

**Computers:**

For maintenance, repairs/servicing of computers, Internet Wi Fi networking , installation of software and maintenance and up gradation of hardware, all departments approach the higher authorities and AMC helps.

**Classrooms:**

The college has a building committee for maintenance and upkeep of infrastructure. At the departmental level, Heads of the Departments submit their requirement to the Principal regarding classroom furniture and other, requirements Additional Special Fee/College Development Fund is utilized for maintenance and minor repair of furniture and other electrical works in classrooms.

With the help of the sweepers, cleanliness of classrooms are maintained. In every cordon the dustbins are placed. GHMC has placed dustbins in campus.

**Drinking Water:**

College has a RO-Purifier water plant for drinking water. This water plant servicing is regularly done by using RO-Anti Scalant Liquid yearly twice or thrice as per requirement.

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 52.34

##### 5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2019-20	2018-19	2017-18	2016-17	2015-16
1191	858	613	522	425

#### File Description

Institutional data in prescribed format

#### Document

[View Document](#)

#### 5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0.02

##### 5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2019-20	2018-19	2017-18	2016-17	2015-16
0	01	0	0	0

#### File Description

Institutional data in prescribed format

#### Document

[View Document](#)

#### 5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

##### 1.Soft skills

2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** A. All of the above

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

#### 5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

**Response:** 2.64

##### 5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
117	23	17	19	29

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

#### 5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

**Response:** A. All of the above

## 5.2 Student Progression

#### 5.2.1 Average percentage of placement of outgoing students during the last five years

**Response:** 2.38

##### 5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
3	11	10	8	4

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 15.33

#### 5.2.2.1 Number of outgoing student progressing to higher education.

Response: 46

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

#### 5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

#### 5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

**5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

**Response:** 7

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
0	2	3	0	2

<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format	<a href="#">View Document</a>

**5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

**Response:**

Class representatives are nominated by each class by the mentor of the class to monitor the academics and administrative issues of the class.

Students are selected based on their leadership quality, understanding nature of the student and their courage to represent students problems to higher authorities. As ours is a coeducation college a point is made to appoint one girl and one boy representative, so that the girl students can communicate their problems through girl representative without any hesitation.

Our College follows mentor-mentee system. All class representatives attend meeting of academic and administration, bodies like IQAC,WEC etc, and give suggestions.

CRs actively participate in the academic progress of the college by providing notes on Whatsapp group, Contacting the absentees in assisting the mentor, following buddy system , and buddy tracker mechanism. During college activities the representatives take active role in picking talented students in participating in various activities and to organize the seminars.

College has massive greenery. It conducts Harithaharam programmes where plants are planted which are taken care by NCC, NSS and other college students. Talented students are picked by CRs. It's the duty of class representative to take the feedback and communicate the problems of students to mentor and same will be communicated to the Principal, thus, decentralizing the working system.

We have grievance cell which works under anti-ragging cell and WEC(Women's Empowerment Cell), These cells took up cases and solved them with the help of Principal and the members of committees.

Students actively participate in Yuvatarangam, Medical camp, Blood donation camp, Entrepreneurship training and women empowerment awareness programmes.

### **Mentoring Module: (Whats app)**

College follows Mentor-Mentee system. Mentors not only guide the students in academic perspective but also have a thorough insight into the socio-economic condition of the student, analyze them through SWOT analysis. Personal counseling is done to students. Example: Case study of Tarun. Mentors maintain a Whatsapp group to regularly update the events, notices, and notifications, to the students. The class representatives actively participate in information transfer. All the activities of the college are informed through Whatsapp. There are separate Whatsapp groups for NCC, NSS, WEC who interact with mentors in mobilizing the students and to make the students a part of activities. In many activities such as Bathukamma, Sports and games, Rallies, Yuvatharangam, Yoga day, Field trips etc, and messages are sent through Whats app.

### **5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response:** 5.2

#### **5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
7	6	5	4	4

<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format	<a href="#">View Document</a>

## **5.4 Alumni Engagement**

### **5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**



**Response:**

Alumni association is registered by the registrar of Societies as “Khairatabad Degree College Alumni Association” under Telangana Societies Registration Act 2001 on 27th March 2018 .

Aims and Objectives:

- 1.To keep track of progress and performance of students who have graduated from the College.
- 2.To provide a forum for the exchange of ideas on academic, cultural and social issues.
- 3.To arrange Extension lectures, Skill development programmes , personality development programmes and Sports etc.
- 4.To raise funds for the development of College.
- 5.To help students by donating books or providing scholarship etc.

Alumna association builds a relationship between college life and career life; Seniors interact with fresh graduates and guide them to face the current challenges of competitive professional world. To restore a sense of belonging with parent institution, to build a healthy relationship between past and present and to develop philanthropic temperament a sense of belonging to the college.

The alumni members meet twice in a year one in the campus and second off campus and share their experience. They also introduce new members of Alumni and ask them to share their experiences. They give their feed back for enhancing the functions of the institution.

**Student Support and Progression:**

Our institution has been supporting students by providing scholarships and freeships sanctioned by the government and non government schemes for the last five years. Students are also supported by several capability enhancement and development schemes like guidance for Competitive exams , Career Counselling, bridge courses, Soft skill development, remedial coaching, personal counselling etc.

Along with regular educational programmes the students are supported with training programmes like PG coaching, Computer training programme, Self employment courses (ALEAP), Certificate courses which provide jobs in short gestation periods.

Our College is ragging free zone and measures are taken to ensure that the freshers pursue their studies whole-heartedly with the support of faculty and seniors.

We provide placements for outgoing students by conducting job melas and interview skills by TSKC. 90% of students are placed in various institutions like ICICI, Lava mobile international, Delhi company, Swiggy food delivery apps, Star Health Insurance Company etc.

Nearly 25% of students are benefited by guidance for competitive examination to pursue their higher education. Few of our college students got selected for PG in various Universities of Telangana like Osmania University, JNTU, Kakatiya University etc and in some private colleges like Nizam, Avanthi etc.

Students are also motivated towards sports and cultural activities at National and International levels during the last five years. Our students achieved many medals in various National level sports conducted by Osmania University, Inter College Tournaments, Yuvatarangam and in Sports Day celebration. Students participate in cultural activities like singing, dancing, rangoli etc and got prizes in many cultural activities. Class representatives play a key role in guiding students. Our Alumni Association strengthens bond between alumni and the Institute.

#### **5.4.2 Alumni contribution during the last five years (INR in lakhs)**

**Response:** E. <1 Lakhs

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

##### Response:

##### Vision:

To promote and make quality higher education accessible to every young man and woman of this region, especially those who come from underprivileged sections of the society, thereby contributing to a knowledge society.

**MISSION:** “Kriyasiddhi- Satvay –Bhavathi” is our Motto. It is our mission to nurture the potential and ignite the spark of creativity in our students. We, at Govt. Degree College, Khairatabad, strive to empower our students through knowledge and information; to instill human, moral and ethical values and to mould them into responsible and productive citizen of the nation.

##### Governance of the Institution:

Our college was established in 1973 and is committed to promote education, inculcate creativity, innovative spirit and scientific temperament among the students and to lessen the rural and urban gap among the students. “Kriya siddhi –Satvay –Bhavathi” -which means “With hard work one achieves”.

In marching towards accomplishing the vision of the college, the college adopts democratic and participatory mode of governance. As it is a government institution, the policies and procedures are laid down by the Commissionerate of Collegiate Education and hence, the college follows the G.O's, proceedings, circulars etc. conveyed by the collegiate education department from time to time. Principal is the head of both administration and academics assisted by two Vice principals, one for science and one for arts sections, in view of the magnitude of strength of the college.

The College follows a decentralized mechanism based on a decentralization map that delegates the responsibility to all the working members. All the committees come under these categories, and the conveners supervise the respective committees. Alumni, philanthropists and parents, take active role in fulfilling the vision of the college. E-governance is implemented successfully in all areas. College website and official WhatsApp group are active sources of updates.

Principal, in collaboration with IQAC, and staff council which comprise of heads of the departments plan the activities basing on academic calendar. Every month the planned activities are implemented and reviewed. Field trips, student projects, are done for experiential learning. TSKC –Telangana Skill and Knowledge Center helps in training the students through MOOCS and other platforms to enhance employability skills while EDC train the budding entrepreneurs. Academic coordinator assists the principal in all academic activities and help in student progression.

ICT tools, computers are used as advanced technology in learning. Cultural and literary activities under VANGMAYI, health care under BHAGYA, Women grievances and empowerment under WEC, , greenery

maintenance under Eco-Club constantly work for the fulfillment of the vision. Many sports and games are made available to the students due to vast open ground, gym. Two units of NSS, Two battalions of NCC are crowning glory to our college.

Mentoring system helps in developing the personality and to guide them both in professional and personal life.

### **6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management**

#### **Response:**

Principal, in the capacity of the head of the governing body of the institution delegates various academic and administrative tasks to different committees and functionaries, there by decentralizing the governance of the institution.

The decentralization map link is attached for clarity of the working system. The institution hierarchy is robust and healthy enough to sustain itself even in the absence of higher authority.

The work is divided into 5 categories such as :

- 1.Planning/Development
- 2.Academics
- 3.Co-Curricular/ExtraCurricular
- 4.Service Sectors/ Extension Works
- 5.Help line/Student Support

The Planning and Development category includes CPDC, Restructured fees, UGC-RUSA building, Furniture committee, Purchase committee, and DRC. All planning for developmental activities is done by these committees.

The academics category includes the examination cell, time-table committee, T-SAT,

TSKC, library and reading room, and audio-visual –ICT. These committees ensure academic excellence of students. DOST (Degree online Services of Telangana) takes up the entire responsibility of admission process. At college level, one or two faculty are allotted to each group to overview the certification process and fees remittance.

The Co-curricular or extracurricular category includes literary committee, cultural committee, social science club, commerce club, Science club, and games committee which bring out the creative talent and develop physical fitness.

The Service sector/Extension works include NSS, NCC, Health Club, Harithaharam/Swach Bharat, College magazine and Research committee. These committees develop philanthropic spirit among the students and instill patriotic spirit, a spirit of service.

The Help line/Student support consists of Anti-ragging cell, Grievance cell, Womens Empowerment cell, Parent Committee cell, alumni, RTI. These committees cater to trouble shooting, addressing the grievances, eradicating discriminations and encouraging mental well being.

Teaching and non-teaching staff effectively participate in the implementation of policies and schedules in their capacity as mentors, coordinators, convenors, in charges and members in various administrative and academic committees.

Feedback is regularly taken from students, Parents and alumni etc. in order to analyze and make necessary improvisations in the working modules.

## 6.2 Strategy Development and Deployment

### 6.2.1 The institutional Strategic / Perspective plan is effectively deployed

#### Response:

Keeping the vision and mission of the college in view and guidelines stated in almanac provided by the Osmania University, an academic calendar for the college for each academic year is made and action plan for each academic year is designed. The recommendations of peer team visit are taken up and the points from action taken report are implemented. The recommendations of academic audit from CCE and ISO are taken up to meet the strategic plan.

The main focus of such strategic plans is to equip the students with skills to be academically successful, to secure employment, and to scale the heights of success in life. TSKC and EDC plays an important role in the endeavors to become entrepreneurs and to secure jobs. Various certificate courses and study projects are initiated to develop various skills. The Co-curricular & Extracurricular activities are devised to bring out student talents. Seminars, workshops, quiz etc are planned to develop experiential learning. Important days are celebrated to instill consciousness of nationality, brotherhood and fraternity. NSS activities are planned to develop philanthropic attitude. Physical health and sportsman spirit is encouraged through strategies employed to improve the playground and infrastructure. Library automation is taken up for better performance and service to the students.

**Deployment Documents:**

They are in the form annual curricular plans, teaching diaries, activity registers, action plan registers, certificate course registers, NCC and NSS records etc are maintained. Mentor and mentee registers with the socio-economic back ground talents, strengths and weaknesses are maintained for counseling and monitoring.

**Participation of Teachers in Decision Making:**

Teachers from all departments in the college participate in decision making process by being convenors / in charges/members in various bodies /committees in order to strengthen the participative management principles of the college. IQAC, Academic committee, UGC Committee ,RUSA Committee, Staff council ,Special fee committee ,Library Committee etc. This system helps monitor the quality development of the institution.

**6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.****Response:**

The organisational structure is divided into 3 segments:

- 1.Planning
- 2.Academic
- 3.Activities

Principal along with planning committee plan the developmental activities such as construction of new classrooms upgrading the laboratories, purchase of lab equipment and material, furniture, computers and related ICT items taking permission from CCE to utilise accumulated funds, seeking budget allocation from CCE for infrastructure needs, mobilisation of funds from the potential sources, setting up of virtual classrooms, training facilities to improve employability skills of student.

**Service rules, procedures Recruitment and promotional policy:**

As the college is a govt. institution, it follows government policies in all service matters, procedures, recruitments and promotions. Earlier APPSC and now TSPSC is solely responsible to recruit eligible candidates through written test and interview to the post of Assistant professors. Lecturers are also recruited by promotion from Junior Lecturer cadre to Assistant professor Cadre by CCE and Department of intermediate Education. Contract Lecturers are recruited by CCE for the vacant posts when regular government posts are not filled up. Likewise full time guest faculty is released by the state government while the promotion of assistant professors is as per the UGC rules, various types of leaves, loans, transfers, provident fund, retirement benefits etc., are according to State government rules.

### Grievance redressal Mechanism

The complaints/grievances are monitored by

1. Grievance Redressal cell
2. Women Empowerment cell
3. Anti Ragging cell

The grievance redressal cell caters to the needs of both students and faculty issues. It has an alumni, a parent in the enquiry panel to deal impartially. The members of committee take up the complaint and call for the parties involved, analyze the situation and draw a consensus to resolve the matter. In case of acute need “She” teams from Police department were called to resolve critical issues. Mentors also play a crucial role in resolving the issues.

#### 6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** C. 2 of the above

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

### 6.3 Faculty Empowerment Strategies

#### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

**Response:**

The institution strives for the well being of its staff and creates a healthy workplace environment .As it is a government institution, all the government norms and facilities that the staff are entitled to are made available.

**Welfare measures for Teaching and Non-teaching staff:**

- General provident fund (GPF).
- Health cards.
- Telangana State General Life Insurance (TSGLI).
- FESTIVAL ADVANCE SCHEME.
- Earned and surrender of earned leave.
- Five days special casual leave per calendar year for women employees.
- 90 days child care leave for women employees with minor children.
- 6 months maternity leave for women employees and 15 days paternity leave for male employees.
- Faculty Forum
- Basic training in basic computer skills and e-office.
  
- UGC/State Government Scales Of Pay With Career Advancement Scheme.
- Maternity and paternity leave.
- Employee health scheme (EHS).
- On-duty facility to attend educator/refresher courses.
- On-duty facility to attend state/national/international level seminars/conferences.
- Remunerative duties as examiner/paper setter/observer for university examinations.
- Casual leave facility to teaching and non-teaching staff.
- Personal loan facility.
- Festival advance for non-teaching staff.
- Regular superannuation pension as per government norms.
- Institutional faculty enrichment programs for the benefit of the staff.

**6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.****Response:** 0**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0



File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

### 6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.6

#### 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
2	1	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

### 6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).

Response: 15.67

#### 6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
28	5	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

### 6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Our college has a systematic performance appraisal system for its teaching and non-teaching staff. The faculty members are asked to fill the Academic Performance Indicator (API) format at the end of the academic year. API contains their workload, their achieved contribution to the college and society and their professional development. API is submitted to the Principal and to the CCE. Based on API scores the faculty were encouraged to take up more initiatives in their respective areas of inclination and passion.

- **Academic Audit:** Every year an academic audit is conducted by the CCE. For this expert committee of the senior faculty is constituted to inspect the colleges. This team will assess the performance of each department. An exit meeting is also held in which the staff are intimated about their shortfalls/gap if any and advised to improve further.
- **Action taken report:** After the academic audit, IQAC prepares action taken report and the steps the college proposes to take in future to improvise the performance of the institution.
- **Result:** Result analysis is done by every department and the same is discussed with the Principal and overall result analysis is prepared.
- **Student feedback:** At the end of every year students feedback is taken to assess the performance of the faculty.
- **Academic Records:** All the academic records are maintained by individual faculty that are taken into consideration for the purpose of faculty appraisal.
- **Performance Appraisal for Non teaching Staff :**
  - Is through Regular monitoring

The Principal directly monitors the non-teaching staff and regularly conducts meetings to take stock of administrative and financial aspects such as fee collection, scholarship status etc.

- Every month Principal supervises internal audit of the office.
- The Non-teaching staff have to keep a record of their work in prescribed format.

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

#### Response:

Principal being at the helm of administration deals with all the financial transactions of the institution. He is accountable for the conduct and maintenance of the financial matters and books of accounts. All the purchases are done by office Superintendent. The office and the Principal take utmost care in keeping financial transparency of the college.

#### Internal Audit:

Principal calls for the budgetary estimate for the academic year from office. The salary budget requirement for the staff is prepared by the office and sent to CCE for the release of quarterly budget. The expenditure for the college development is thoroughly discussed in the concerned committees and sent to CCE for approval to meet the expenditure from students special account.

#### External Financial Audit :

The external audit i.e, Academic and administrative Audit(AAA) is conducted every year by academic audit team constituted by CCE and subsequently action taken report on their observations /suggestions is submitted to CCE within the stipulated time. Similarly, audits are also conducted by state level AG on regular basis.

The details of Govt Audits carried out in the last five years are given below.

S.No.	Year	Date of auditing	Conducting Agency
1	2014 – 15	NO	NO
2	2015 – 16	NO	NO
3	2016 – 17	NO	NO
4	2017 – 18	30& 31st August 2017	CCE-TS – Hyderabad
5	2018 – 19	NO	NO

**6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)****Response:** 0**6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	00	00	00

**File Description****Document**

Institutional data in prescribed format(Data template)

[View Document](#)**6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources****Response:**

The institution seeks additional funds for the maintenance and upkeep of various student services.

- Funds are mobilized from UGC and RUSA. UGC funds are utilized till 09/05/18, and thereafter RUSA funds are utilized. Utilization certificate has been submitted to RUSA .
- Salaries are paid by the government to all categories of staff.
- Special fee paid by the students is utilized with prior permission from the Commissioner of Collegiate Education.
- The institution successfully raised funds from Jindal Cements under Corporate Social Responsibility (CSR) for construction of washrooms for boys.
- Raising funds from MPLADS, MLC, and MLA.
- Funds were raised from Faculty and Syndicate bank for awarding Gold Medals to meritorious students and also providing the mid day meals to students as a part of Integrated Examination Preparatory Programme (IEPP).
- Donations for college magazine from Department of Chemistry.
- Amount received from lending college premises for cinema shootings is transferred to CPDC.

The institution also mobilizes Non- Monetary human resources

- By arranging Guest Lectures or Extension Lectures by eminent people and motivational speakers

who are willing to share their expertise with students free of cost.

- The Department of Chemistry has raised funds from UGC, NRC, School of Chemistry, University of Hyderabad for conducting One day Workshop. Rs. 39,470 was sanctioned.
- Department of Telugu has raised funds from Youth advancement, Tourism & Culture Department of Govt. of Telangana for organizing seminar. Rs. 2,50,000 was sanctioned.
- Jindal Cements under Corporate Social Responsibility has given Rs. 5,69,734 towards construction of toilets.
- Under MPLADS funds, Rs. 73,56,000 was sanctioned for construction of class rooms.
- Under MLC funds, MLC Sri N. Ramachander Rao has sanctioned Rs. 10,00,000 to the Superintendent , Central Prison, Cherlapally jail, for providing furniture to our college.
- Under MLA funds, Our MLA Sri Chintala Ramachandra Reddy sanctioned

Rs. 25,00,000 towards construction of classrooms.

- Syndicate Bank has donated Rs. 5000 for purchase of entrance books for civil services and Rs. 30,000 for gold medals to our college toppers.
- The staff of GDCK has donated Rs. 50,000 for gold medals to subject toppers of our college.
- Our faculty Dr.V.VijayaLakshmi, from Department of Chemistry has donated Rs. 10,000 towards publishing of our College Magazine.
- Rs. 2 Crores has been released by RUSA.
- UGC has sanctioned Rs. 25,30,000 for Minor Research Projects till 2016-2017 .
- Staff Association donated money of Rs.28,500 was given to lady faculty who lost her husband.
- NCC students of our College collected Rs. 1,27,250 towards Phulwama martyrs and their families- the amount was sent to Army Welfare fund-battle casualties.
- NCC cadets on occasion of Flag day collect the donations and sent to Secretary National Foundation for Communal Harmony-New Delhi.
- Contribution of Rs. 1,65,000 for Mid Day meal scheme by the staff.

Received Rs. 90,000 from cinema house for shooting in college premises

## 6.5 Internal Quality Assurance System

### 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

#### Response:

The role of IQAC is to identify quality bench marks and create quality culture in the institution. For this year the IQAC has taken up two quality Initiatives .

- Theme-of –The –Year
- Use of ICT in all areas of Operation.

**THEME-OF-THE-YEAR Concept:**

This is a Strategic move to bring in all the departments so that they work towards achieving a common goal, thereby actively involving, identifying and Contributing towards the larger goals of the institution.

For the academic year 2018-19, “Skill Development” is the theme-of-the-year. Under this various training programmes were organized and MOU’S were signed with the various Organizations like VV Technology. Mahindra group has conducted week long Skill Development Programme.

**ICT Implementation:**

IQAC has shown keen interest in the use of ICT in administrative and teaching areas:

- Making two Classrooms as Digital Classrooms .
- Upgrading Seminar Hall with Audio-Video Facilities.
- Wi-Fi Connectivity in the Campus.
- Regular Website updates.
- Biometric attendance for Staff & Students.
- Online student feedback System

**6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities ( For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives )**

**Response:**

Through IQAC, the institution implements several qualities enhancing strategically reforms in teaching learning process. The two steps taken up in this regard are described below.

**ICT based teaching and Learning:**

A significant step in establishing e-classrooms has been brought about in the institution through IQAC. Continuous efforts were made in this regard to ensure effective learning. There are 3 digital class rooms with projectors and screens. There is one virtual classroom catering to the needs of the students. There are 120 computers in the college, out of which 80 computers are accessible to the students. College campus is Wi-Fi enabled so that both students and teachers can make use of internet facility anywhere within the campus. Faculty take online classes through Zoom meetings, Google meet, & Classroom. Teachers and students form Whats App group and share academic information. Faculty wise Powerpoint Presentation in their teaching and also encourage students to give PPT presentations. Both faculty and students use internet facility to download or view lessons. They use E-mail ID's to communicate or receive information. Students and faculty can use INFLIBNET internet to access the e-learning sites / books in library.

#### **Introduction of Value Added Certificate Courses:**

Most of the departments help the students in enhancing employability and industry skills by introducing Certificate Courses. These courses have a duration of maximum 40 hours per week and at the end of the course, the students are given certificates. In 2019-20, 22 certificate courses were conducted successfully. Out of 1055 students, 958 students were benefitted by these courses.

#### **Mentor-Mentee System:**

One or two faculty are made mentors for a class/section and they monitor students overall development and counsel them when required and address the grievance of that particular class, if any.

#### **6.5.3 Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**Response:** B. 3 of the above

<b>File Description</b>	<b>Document</b>
Upload e-copies of the accreditations and certifications	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

##### Response:

The College has a policy of gender equity to ensure equality in opportunities and inclusive gender positive attitude. Priority is given to increase enrolment and retention of girl students as stipulated in the National Policy for Women 2016. A supportive environment through responsive Internal Complaints Committee and Women's Empowerment Cell is provided to take appropriate measures to prevent gender discrimination. Equitable access to education is provided to all the girl students with healthy academic environment committed towards women empowerment. Various gender equity promotion programmes like National girl Child day, International Women's Equality day, National Women Teachers Day, Birth Anniversary Celebrations of Indira Gandhi, Sarojini Naidu and Jyothi Bai Phule, are held to recollect and reenergize our self towards greater achievements.

In addition to the Commemoration of important days, employment generation awareness programmes like Workshops on Employment Skills, Legal Rights for Women, Entrepreneurship Skill Development programme in association of Lady Entrepreneurs of Andhra Pradesh(A LEAP), Fabric painting & Block printing workshop, Fashion Jewellery making and selling workshop, Industrial Motivation Campaign, Extension Lecture on Life skills Entrepreneurial skills, and visits to Women's Expo are some of the programmes organized in out institution.

The safety and security of our girl students is the most important priority of the institution. A "Girl's Room" is provided exclusively for the girls. Our institution has CCTV cameras installed at various important points to check Eve teasing and ragging. The identity of the visitors is checked before being allowed inside the campus. A watchman is stationed at all times at the gate. Interactive sessions with SHE teams of Telangana police are held to sensitize the students about security apps, Cyber-crimes penal action against ragging and bullying. A ZUMBA training for self defence was imparted to all the girl students at College premises. A interactive session on Women's rights was conducted by the advocate of the high court.

Health and hygiene of the girl students is most essential aspect of institutional social responsibility. Our institution regularly conducts programmes like Health awareness Camps, Menstrual hygiene, Oral hygiene, Health wellness, and Gender sensitization Camp, Adolescence Health and Nutrition, and Analysis of Vitamin-D levels in adolescent girls under the aegis of Bhagya Committee. Awareness camp on Drug abuse are also conducted. On the occasion of National Deworming Day, deworming tablets were distributed to all with clear instructions about consumption.

Women's Counselling sessions are regularly held under the auspices of Women Empowerment Cell by inviting eminent psychologists as resource persons to address the emotional and psychological issues if any. These specialists also interact with individual women in privacy if there is a need for protecting their identity.



### 7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

**Response:** D. 1 of the above

### 7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

**Response:**

The college manages its waste with utmost responsibility and caution. The **Solid Waste** is generated in the college in the form of polythene bags, plastic bottles and waste paper. The **Solid Waste** management is on a very minor scale as all the plastic and paper waste is segregated at source in two separate bins installed in the college. Cleanliness campaign in association with GHMC is regularly organized to educate students on the segregation of waste materials. The dry leaves that are collected during the Fall season are composted in a demarcated corner of the campus to make manure that is used in the bio-diversity zone of our college. In 2016 National Environment Awareness Campaign was organized by the Department of Botany and Eco Club in association with Nehru Yuva Kendara, Hyderabad, Ministry of Youth Affairs and Sports, Govt. of India. Eco Fest with the theme “Environmental Protection, Water Management and Waste Management” is regularly organized.

**The Liquid Waste** from the labs is sent out through the sewage system without any danger of hazardous effects on environment. The rain water from the terrace of the three blocks of our college is directed towards the ground through pipes where other trees and rain water harvesting pits are located. Proper sewage system is present in all the washrooms of the college. Care is taken to see that there is no water stagnation to discourage mosquito breeding.

**The Biomedical waste** from the washrooms is disposed off through incineration.

**E-Waste** generated in the form of old monitors, CPUs, keyboards, mice and other discarded electronic devices are dealt with by a committee that works under the stipulated guidelines of e-waste disposal. This committee meets at regular intervals under the supervision of the Principal. The committee also keeps a record of the unused and discarded electrical appliances like ACs, ceiling fans, switch boards, bulb holders, etc.

#### **7.1.4 Water conservation facilities available in the Institution:**

- 1. Rain water harvesting**
- 2. Borewell /Open well recharge**
- 3. Construction of tanks and bunds**
- 4. Waste water recycling**
- 5. Maintenance of water bodies and distribution system in the campus**

**Response:** A. Any 4 or all of the above

#### **7.1.5 Green campus initiatives include:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

**Response:** B. 3 of the above

#### **7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:**

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions / awards**
- 5. Beyond the campus environmental promotion activities**

**Response:** D.1 of the above

<b>File Description</b>	<b>Document</b>
Certification by the auditing agency	<a href="#">View Document</a>

#### **7.1.7 The Institution has disabled-friendly, barrier free environment**

- 1. Built environment with ramps/lifts for easy access to classrooms.**
- 2. Divyangjan friendly washrooms**

**3. Signage including tactile path, lights, display boards and signposts**

**4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**Response:** D.1 of the above

**7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).**

**Response:**

Various activities are conducted every year to provide an inclusive environment to the students. As the college is situated in a multi-religious community. The exposure to the students is varied and diverse. For the purpose of promotion of universal values and communal harmony, our college conducts programs on inter-faith harmony, tolerance, understanding and empathy towards fellow countrymen. These types of activities renew our commitment towards the heterogenous culture and its different shades. The importance of unity in diversity is emphasized.

Major festivals of India like Diwali, Holi, Ramazan, Christmas and National Festivals are celebrated with lots of joy and enthusiasm to promote tolerance and harmony towards cultural diversity. Feasts are arranged at college and gifts and greeting are exchanged warm heartedly.

Regional festivals like Ugadi and Bathukamma are marked by Rangoli competitions and floral arrangements.

Linguistic and regional diversity is evident among the staff and students as various regional backgrounds are represented.

From 2016 – 17, a social action project called Agaaz-e-Baatchet which promotes interfaith harmony was taken up by the Department of English. The students received appreciation from the sponsors Roobaroo, a Non-Profit Organization and the British Deputy High Commissioner. The project promotes inter-faith harmony and the students who were named “Youth Champions” took up the task of spreading the message of tolerance and peaceful co-existence among the people of different faiths.

Every year our students assist police as volunteers in managing devotees at the Ganesh Pandal which is popular in the state of Telangana.

Human values are recognized through the celebration of Human Values Day, Anti-Child Labour Day and guest lectures are conducted on Human Values and Professional ethics. Our institution also conducts blood

donation camps every year to encourage a feeling of empathy toward other humans and promote a sense of fraternity.

Some of the staff members have volunteered to sponsor education of socio-economically weaker students who are not eligible for the scholarship provided by the State and Central Governments.

**7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).**

**Response:**

The institution sensitizes the students and staff about constitutional obligations by celebrating national festivals and birth anniversaries of freedom fighters and eminent personalities.

The NCC cadets participate in Tiranga Yatara at KBR Park every year.

The Dept. of Political Science celebrates UNO Formation Day and National Integration Day every year. On the occasion of World AIDS Day rallies are taken out in Chintal Basti and Tummalavasti to spread awareness on AIDS and its prevention.

To reinforce constitutional Rights and Duties, a certificate course in Civil Liberties was conducted by the Department of Social Sciences to increase the Social Consciousness about Fundamental Rights among the students.

Every year National Voters Day is celebrated to increase awareness among the people in the surrounding localities on the importance of exercising their franchise. Electors Enrollment Interactive Session was conducted at our college by GHMC.

On the occasion of 122nd Birth Anniversary of Subhash Chandra Bose an extension lecture on “The Role of Subhash Chandra Bose in Indian Freedom Struggle” was organized.

On the occasion of the 140th Birth Anniversary of Sarojini Naidu an extension lecture was organized on the topic “The Role of Women in Indian Freedom Struggle.”

Every year National Education Day is celebrated on the Birth Anniversary of Maulana Abul Kalam Azaad.

National Unity Day is celebrated on the occasion of Sardar Vallabhai Patel's birth anniversary. A pledge was administered to the staff and students reiterating commitment to maintain and protect India's unity and integrity. Similarly, National Integration day is celebrated, every year, on the occasion of the birth anniversary of Smt. Indira Gandhi.

A lecture was organized on "Relevance of Gandhian Thought" on the occasion of 150th birth anniversary of Mahatma Gandhi, to spread the message of Peace and Non-Violence. Similarly, the Birth Anniversary celebrations of Sarojini Naidu, Dr. S Radhakrishnan, Maulana Abul Kalam Azaad and Rabindranath Tagore, Pandit Jawaharlal Nehru and Chatrapati Shivaji are celebrated with great national spirit and fervour.

Leprosy Rally, Pink Ribbon Walk, World Aids Day are some of the other initiatives to promote tolerance among our students.

Blood donation camps, awareness on Education of Girl Child, Anti-Child Labour Day, Human Rights Day are also a part of the institutional efforts to provide an environment of social, regional and communal tolerance.

**7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

**Response:** C. 2 of the above

**7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).**

**Response:**

All National festivals like Independence Day, Republic Day and Gandhi Jayanthi are celebrated with

enthusiasm and gaiety. The NSS and NCC cadets take up the cleaning and decoration of the campus on such occasions and the NCC parade is the highlight on these occasions.

Birth anniversaries of leaders like Lal Bahadur Shastri, Sarvepally Radhakrishnan, Jawaharlal Nehru, Sardar Vallabhai Patel, Subhash Chandra Bose, Indira Gandhi, Dr. BR Ambedkar, Maulana Abul Kalam Azaad, Saojioni Naidu and Jyotibai Phule are organized every year to instill a sense of patriotism and nationhood among the young students. A sense of historical awareness and urge to defend the mother land are instilled in the students by celebrating such events.

International Youth Day, International Yoga Day, World Earth Day, World Heritage Week, Human Rights Day, World Water Day and International Aids Day are celebrated by conducting competitions on relevant themes and inviting well-known personalities to speak and interact with the students and staff.

## 7.2 Best Practices

**7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.**

**Response:**

**Best Practices – I**

**Empowering the students through Entrepreneurship Development Program**

**Objectives of the Practice:**

Our college is preferred by students who are mostly from the rural and sub-urban environment. The aim of most of these students is not only to get quality education, but also to be market ready for employment opportunities. The 'Earn while you learn' mindset has necessitated the introduction of various programmes so that the aspiring students equip themselves with the required skill.

**The Context:**

After the formation of the new state of Telangana, a new programme was put into effect with fresh vigour. Telangana Skills and Knowledge centres have become a part of every Government Degree College in the new state of Telangana. The TSKC curriculum was redesigned in such a way that encourages students to be not only job seekers but also entrepreneurs to plan for start-ups.

The selection into the chosen field of work calls for good inter-personal skills, social and emotional stability and self-confidence. Our college has taken up this responsibility of empowering the students towards their career through the activities of TSKC and Entrepreneurship Development Cell (EDC). “The industrial motivational campaign and skill development programme” in 2014-15 is a step towards that direction. A workshop was conducted in association with Makro foundation to enable students to be aware of soft skills which are an integral part of the employment skills.

### **Practice:**

A visit to the Centre for Entrepreneurship Development – An undertaking of ALEAP was organized by EDC and the Department of Commerce, where the Chairperson K Rama Devi interacted with our students at Gajula Ramaram in Vikarabad. The student also witnessed the manufacture of paper cups, cardboard, chocolates, biscuits and veterinary medicines. The girl students were given a training of “Modular employability skills” in computer software and hardware networking in association with the Association of Lady Entrepreneurs of India (ALEI). This program was also organised by the EDC of our college in 2015-16

A training programme on employability skills was conducted by Deloitte. It included an interactive session, resume writing, interview skills, team work and collaboration.

On 3rd February 2017 TSKC Day was celebrated to create awareness among the students on career opportunities, job preparedness and goal setting. In the same month, our college conducted an orientation cum awareness programme of the UNDP in association with COIGN, the implementation partner. In April an awareness program and career framework programme was conducted by the UNDP who gave valuable inputs on the importance of goal setting and various career options to achieve set goals.

In the year 2017, Microsoft training event ‘Shedevelopetech’ was conducted over two days. In the top 5 winning teams, 8 of our girl students received appreciation for designing a solution for a real time problem. In August, a team from India Development Foundation Gurgaon, a sponsor of UNDP DISHA Programme visited the college for inspection and interaction with the TSKC. This was followed by training of trainers (TOT) programme on 30th August for training TSKC coordinators and mentors of various colleges of Hyderabad region. In September we invited Venkat Subbaiah, Clinical Psychologist, Government Hospital Erragadda for a lively interaction session on mental health and personality development. In November, an awareness programme on competitive examinations was conducted in coordination with TIME institute Hyderabad. In December 2017, a National Symposium on ‘Career Development and Public Policy’ was organized which was sponsored by DRC, Hyderabad District.

In August 2018, Dr. Sundara Murthy, Academic Officer, CCE, gave a brief introduction about various Central Universities offering PG and integrated PhD programmes in Sciences and Arts. Other organizations like Gillette, Sakshi media group, Hire Me, ICICI, Academy of Skills and Magic Bus conducted programmes for skill enhancement. On the directions from CCE, our college selected 20 girl

students for entrepreneurship and innovation programme. This training programme was designed in collaboration with the University of California Berkley, USA. 17 of our students were short listed for the training programme.

The highlight of 2019 was the signing of MOU between CCE and Nandi Foundation. The objective of this Programme was to impart skill development to under privileged youth and enhance employability skills among them. As a part of this programme, Mahindra Pride classroom conducted training programme in the college for the final semester students. MSDE (Ministry of Skill Development and Entrepreneurship) through Pradhanmantri Kaushal Kendra (PMKK) conducted counselling and enrolment sessions in the college. On behalf of PMKK, SynchroServe Global Solutions Private Limited conducted a seminar on National Career Counselling in collaboration with National Skill Development Corporation (NSDC). A student registration drive was taken up on Skill India Mobile App through which 186 students got themselves registered to receive notifications on jobs and training programmes through registered mobile numbers. Our college also organized online coaching classes for various competitive exams under Nagar Kurnool Mission from March 2019. The resource person was Shri. Yedukondalu, DSP, Excise Department. About 50 students from our college attended the online classes every day from 5:00 – 7:00 PM.

The academic year 2019-20 started with an Orientation programme on TASK on 17th August 2019. The Telangana Employment Exchange in collaboration with CCE conducted an orientation programme mentored by Darahas and Sivam regarding the installation and usage of Digital Employment Exchange of Telanagana (DEET) app in their phones. This programme enabled the students in the job search according to the nature of requirement. To make the students mentally tough for the challenges of the job market, an extension lecture by renowned psychologist, Dr. K Laxman was organized at our college. To expose students to real time industry experience our college organized a field trip to Infosys campus, Pocharam. Here, Mr. Gangadhar, HR Manager of Infosys explained the recruitment procedures of their company. To orient students towards Armed Forces TASK organized an orientation programme on Army Skills to our NCC cadets. Col. Sampath Kumar addressed the students and explained the various skills required to join the Indian Army. A 2-day programme on 21st Century skill was organized by TSKC in Leadership qualities, Motivation, Time Management and Business Etiquette. Student Talent Enhancement Programme (STEP) was organized through webinar by TSKC. Dr. K Satya Prasad enlightened the students on the importance of Goal Setting in Life.

The Entrepreneur Development Cell (EDC) has taken major initiatives to promote the concept of “Learn and Earn” among our students and its activities are eagerly looked forward to. In the last five years many students have successfully completed Online courses like Java, C language, RDBMS, SQL, C&C++, and Python from IIT Bombay under MOOC’s.

### **Evidence of success:**

The various programmes conducted throughout the year have been of remarkable help to the aspiring students.

The “Labour pool”, an innovative student project that was presented in Inter-collegiate Entrepreneurship competition at Swami Vivekananda GDC won the 1st prize in April 2019. This project presented innovative solutions to the Labour market in linking the employee and the employer. The winning team



was invited to be a part of T-hub by the government of Telangana state.

The organisations that coordinated the training and placements range from Banks to I.T solution companies. Many students from our institution were placed in organizations like LAVA mobiles, SWIGGY, ICICI Academy of skills, IDPS, IKYA , RBL Ratnaka Bank, Karvy, Ducati , BLUE ocean, Ariston pharmacy etc.

Apart from the formal employment statistics there are innumerable self-employed students. Their success stories are an inspiration to the others who enthusiastically participate in the entrepreneurship development programmes conducted at our institution.

### **Problems encountered and resources required**

The infra-structure in the college is sufficient to run the classes of BA, BSC, BBA and BCOM in shift system. When the placement and training session are to be organised, a spacious and well-lit seminar hall with bigger seating capacity would be of immense value.

The awareness among students is also very low. There is an urgent need to increase the exposure of the students towards the opportunities and Employment schemes of the central and state government.

Our college invited Deeksha project and IBT to organise an orientation programme on “How to achieve a government job”. A mental ability test was administered to the students and selected students were offered free coaching at Deeksha competitive coaching centre to crack the eligibility exams for government jobs.

### **BEST PRACTICE-II**

#### **GREEN INITIATIVES**

##### **Objectives of the practice:**

The Osmania University has initiated some fruitful steps to involve the student community in the fight for clean environment by modifying the curriculum at UG level.

##### **The context:**

The college is well aware of the need to make environment an important part of student's daily life. With the growing pollution and utter disregard for mother Earth, there is an urgent need to stress on knowledge about various kinds of pollution that are threatening to eclipse the life on this Earth.

To address this burning problem, the introduction of environmental studies as compulsory paper for 100 marks is a welcome step. It includes topics like Eco system, Bio diversity and threats to Bio-diversity, Renewable and non-Renewable resources and water conservation studies. It also includes units on environmental pollution, measures to combat, various types of pollution, global issues and legislation regarding wild life problem. The paper also has information about Forest Act, Water Act, Air Act and Wild Life Protection Act. Matters of human rights, women and child welfare and the role of pond eco system and forest eco system. All these topics help students to recognize the challenges and understand the extent of environmental degradation.

The localities neighbouring our college are bustling market places which are inhabited by the families of lower income groups. It is situated in multi-religious, multi-cultural environment. Hence our students need to educate the residents about the various initiatives of the government like Swach Bharat Abhiyan which is promoted by our NCC and NSS volunteers, through rallies and the clean and green initiatives that were also taken up with the involvement of the local residents.

### **Practice:**

Under the banner of SwachBharat-Aarogya Bharat our NSS units I & II volunteers and NCC Cadets undertook a cleaning programme at Mahatma Gandhi Bus Station, Imliban, Hyderabad. More than 60 Cadets participated in SwachtaPakhwada . In April 2019, Volunteering work was taken up at the Nekkampur Lake located near Golconda Fort in coordination with an NGO ‘ Dhruvansh’ for cleaning up of the surroundings. “Vana Bharathi – Jana Bharathi”- a clean-up programme saw 60 NSS volunteers participating on 12th August 2016

Student awareness rallies are taken up every year on the occasion of Telanganaku Haritha Haram. To increase the student enthusiasm in forestry related jobs, Forest Rangers Orientation Workshop at TSFA-CAFE was attended by 20 of our students. As a part of the Malaria Prevention exercise, Bhagya Committee conducted a programme on Awareness on MosquitosandDiseases caused by them. This practice enabled the students to educate themselves about the dos and don'ts of Malaria eradication. This is followed by Swach Bharat- Arogya Bharat programme. To focus attention on clean and green campus, Ms. Radhika Deputy Commissioner –GHMC visited the college under SwachSarwekshan drive. Our Green campus clean up, Plastic free campus programmes are often very successful in bringing the environmental issues to the students that they may have to address in the future. In 2019-2020 Telanganaku Haritha Haram was organised twice. The guests were Smt. Leela Laxma Reddy, Chairperson, Council for Green Revolution and Smt. P. Vijaya Reddy. A Plantation programme, Campus cleaning, Waste to best are some of the events organised in this year.

The yearly field trip to the Horticulture exhibition at Necklace Road organised by Telangana State Horticulture department is a popular event for the students and staff. This visit reignites the passion to grow more plants and enjoy their bounty

### **Evidence of success:**

The eco-club inculcates the environment friendly habits in students like stopping degradation of nature, awareness of plant life, conservation of nature and empathy towards all living beings on this Earth. It motivates the students to keep these surroundings clean and green by planting trees and making judicious use of water. In view of this an ECO-FEST is organised in August every year on “Environmental Protection-Water Management and Waste Management” where students participate in painting, slogan writing and poster designing competition. Tree plantation is also undertaken in and around college campus that coincides with Haritha Haram. On the occasion of Vanamahostav, massive distribution programme of saplings is conducted every year. In the year 2016, National Intensive cleanliness campaign was conducted and the tradition continues under the title of Swach Bharat Abhiyan.

The Bio-diversity conservation centre at the college is a thriving example of the success of eco-club activities to promote green initiatives. The vermicomposting pit, rainwater harvesting pits are fully active and their functioning is monitored by the students regularly

An exhibition titled “Waste to Best” was organised by Eco-club and Women’s empowerment cell (WEC) with the theme Reduce Reuse and Recycle to conserve environment. It attracted good response from the students who presented varied models from the waste which were reusable items again. The best entries won awards that were given away by the Principal.

Our students were a part of the “Herbarium Techniques” workshop where they had a hands-on experience on techniques to be adopted for Herbarium up keep. Another workshop on “Mushroom Cultivation” was a big success. It attracted 80 students who learnt preparation of spawn, incubation and fruiting of the mushrooms. This programme also is an initiative in Entrepreneurship Development Programme.

The department of Botany and Eco-club assigned a study project to the Botany students on the topic documentation of “existing flora in our campus “. In this connection, Dr. J. Swamy , Scientist B from Botanical Survey of India (BSI) visited our college to help identify the existing flora. This created a huge amount of interest in the students towards plant life. Later interested students continued to carry on the study and completed a student study project in the topic ”A study and documentation of the flora existing in the campus of Government Degree College, Khairatabad” and submitted it on the 24th November 2017. In the next year the department of botany decided to generate QR codes with the help from computer department for the identified and documented plants of the campus. The QR codes generate information about the plants including its scientific names, vernacular name, family and uses. In 2019-20 this practice was further expanded to include the documentation and identification of the plants and trees of the surrounding areas within ChintalBasti zone. In 2020-2021, it expanded to include the documentation of flora in Khairatabad GHMC circle.

#### **Problems encountered and resources required:**

The college is situated on the sprawling 3-acre campus. Hence, the Green Initiative is undertaken without any major problems. The medicinal plants in the Bio-Diversity centre of the college wither away and die during peak summer days and need to be replanted every year during June and July. The college proposes to install a Green House in the bio-diversity centre so that these delicate medicinal plants can survive the Summers.

File Description	Document
Best practices in the Institutional web site	<a href="#">View Document</a>

### **7.3 Institutional Distinctiveness**

#### **7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

##### **Response:**

Our institution prides itself in being the top priority of the students aspiring to be a part of the NCC. The National Cadet Corps - NCC in India was conceptualised and raised before independence to groom the youth, nurture and channelize their energy towards nation building.

The NCC at our college started in 1973 as 1(A), BN 2/, Co Y. Every Saturday, parade is conducted. The parade helps cadets to correct their posture, improve their health, build confidence and makes them committed and competent leaders. The various social service and community development programmes under taken by our NCC cadets are a proof of their commitment to the cause of selfless service.

The NCC cadets along with NSS volunteers are the shining example of the distinctive character of our institution. They actively participate in activities of social relevance. Constitutional obligations, values, rights, duties and responsibility of citizens. They are the torch bearers of the society which is based on tolerance and harmony, compassion towards cultural, regional, linguistic, communal, socio-economic and religious diversities.

The activities of NCC include participation in National Youth Day rally, Voter Awareness rally, NCC day, National Unity Day, International Youth Day, International Yoga Day and World Earth Day. They also participate in World Heritage Week, Rashtriya Ekta Divas, Swach Bharat- Aarogya Bharat, International Aids Day , Anti-Child Labour day, World Water Day and Human Rights Day. Apart from participation in the above mentioned programmes, the NCC cadets organize and contribute towards restoration of ponds, mass tree plantation, pink ribbon walk, Swach Bharath Abhiyan, campus cleaning, Rashtriya Ekta Divas, and State Youth Festival.

To commemorate the lives of our great leaders, 150th birth anniversary of Mahatma Gandhi was celebrated on the topic “The relevance of Gandhian Philosophy.” Similarly National Education Day, National Unity Day, National Integration Day, Independence Day, Republic Day are organized and celebrated every year.

The NCC cadets are also part of development programme at Swami Vivekananda Institute for Human Excellence. They also took up enrolment of voters as a part of GHMC interactive session on voter awareness. The cadets educate the population in the environs of the college through Health awareness programmes on Leprosy, AIDS and Swine Flu through rallies.

As a part of Institutional Social Responsibility (ISR) our NCC cadets also undertake community service, every year, through Blood Donation Camps and participation in Medical Camps at Secunderabad Army Hospital. Swach Bharat Campaign, Telangana Ku Harita Haram, Neknampur Lake clean-up, Campus cleaning, Plastic free campus, Swachta Pakwada are some other initiatives of NCC cadets have promoted community welfare measures and encourage inclusiveness.

World Water day, Human rights day, are also marked by events that attract speakers from specialized fields to focus on the significance of the day. Azadi-70 Yaad Karo Qurbani, Surgical Strikes anniversary and the collection of donations amounting to Rs. 1,60,000 for the Phulwama Martyrs have proved the commitment of our NCC cadets towards their nation.

The sports and games are taken up enthusiastically by our cadets. The NCC cadets won awards in Rifle shooting, Rock Climbing, Mountaineering, and other NCC sports events. The participation of Cadet V Anil in The Republic Day Parade, New Delhi is a matter of pride.

In the last 5 years three of our NCC cadets secured jobs in the Indian Army and are placed in various out-posts.

To sum it all up, NCC is a force to reckon with having 200 cadets in all out of which 30% of the enrolment is reserved for girls. It is ably guided by our NCC officer Lt. Col. Dr. P. Vijaya who was honoured as the best NCC officer at State Level Yuvatharangham Competitions in 2019. NCC has added a distinctive uniqueness to our Institution that lays thrust on “Kriya Siddhi Sathyain Bhavathi”.

File Description	Document
Appropriate web in the Institutional website	<a href="#">View Document</a>

## 5. CONCLUSION

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### Additional Information :

1. **Student Support Courses:** As many students are from rural milieu more courses to remove fear psychosis regarding communication and ICT skills have to be developed. Some courses are already incorporated.
2. **Student as Teacher Activity** -to strengthen their teaching ability students are encouraged to participate in Student Teaching Programmes. Our students also give live presentations on MANA TV T-SAT NIPUNA.
3. **Literary skills enhanced:** Students are encouraged to participate in Literary and cultural events. Our student Ms. Sahithya of ANZC got State level award in Essay writing competition and maintaining her own blog and YouTube channel.
4. **NCC/NSS - activities encouraged:** There are 2 NCC battalions and 2 NSS units which involved many students. Open area can accommodate even one more battalion.
5. **Enhancement of ICT facilities/Infrastructure:** Through RUSA funds ICT facilities were enhanced making students IT enabled learning. MP, MLA and RUSA funds have given an improvement in escalating additional classrooms.

### Concluding Remarks :

#### Future Vision

The college aims to take up the following initiatives in near future for upholding the quality culture.

1. To introduce more courses to develop skills, personality and proactively adjusting to changing scenarios.
2. To encourage students to create YouTube study videos.
3. To use remaining RUSA funds of 1.3 crores for development.
4. To organize more conferences, symposia and workshops.
5. To promote research activity among students.
6. To make courts of games and sports and a special gym to accommodate more students.
7. To increase number of PhD's and articles and Journals.
8. Online internal exams and online feedback to save paper.
9. To encourage staff to take up minor and major research projects and focus on Consultancy and Extension.
10. To start Incubation centre for budding entrepreneurs and find sponsors for seed money.
11. To hire a trainer for dance and music.
12. To encourage creative skills of students such as art, painting.

NAAC

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.1	<p><b>Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b></p> <p><b>1.2.1.1. Number of Programmes in which CBCS/ Elective course system implemented.</b>            Answer before DVV Verification : 5            Answer after DVV Verification: 4</p> <p>Remark : As per clarification documents provided by HEI, DVV input is recommended accordingly</p>																				
1.2.2	<p><b>Number of Add on /Certificate programs offered during the last five years</b></p> <p><b>1.2.2.1. How many Add on /Certificate programs are offered within the last 5 years.</b>            Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>22</td> <td>22</td> <td>21</td> <td>21</td> <td>22</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>14</td> <td>16</td> <td>11</td> <td>9</td> <td>8</td> </tr> </tbody> </table> <p>Remark : 1.HEI has not provided any supporting to support the claim. 2. DVV recommended input is based on considering only the certificate/add-on programs mentioned in the prescribed format which seems to be not covered under regular university curriculum.</p>	2019-20	2018-19	2017-18	2016-17	2015-16	22	22	21	21	22	2019-20	2018-19	2017-18	2016-17	2015-16	14	16	11	9	8
2019-20	2018-19	2017-18	2016-17	2015-16																	
22	22	21	21	22																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
14	16	11	9	8																	
1.2.3	<p><b>Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years</b></p> <p><b>1.2.3.1. Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years</b>            Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>1055</td> <td>645</td> <td>533</td> <td>566</td> <td>544</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>381</td> <td>416</td> <td>257</td> <td>141</td> <td>175</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	1055	645	533	566	544	2019-20	2018-19	2017-18	2016-17	2015-16	381	416	257	141	175
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Remark : The DVV recommended input are provided based on the certificate/add-on programs considered at metric 1.2.2. Also note the following 1.HEI has not provided any supporting to support the claim. 2. Only the programs mentioned in the prescribed format which seems to be not covered under regular university curriculum are considered.

**1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years**

**1.3.2.1. Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
15	15	5	7	5

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
12	14	5	7	5

Remark : As per clarification documents provided by HEI, DVV input is recommended accordingly.

**1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**

**1.3.3.1. Number of students undertaking project work/field work / internships**

Answer before DVV Verification : 1162

Answer after DVV Verification: 104

Remark : As per clarification documents provided by HEI. DVV input is recommended accordingly.

**2.1.1 Average Enrolment percentage (Average of last five years)**

**2.1.1.1. Number of students admitted year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1226	858	418	373	302

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1166	859	417	373	401

**2.1.1.2. Number of sanctioned seats year wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1410	920	470	470	470

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1320	860	470	470	470

Remark : As per clarification documents provided by HEI, DVV input is recommended accordingly.

2.1.2 **Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)**

2.1.2.1. **Number of actual students admitted from the reserved categories year wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1095	725	375	343	370

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
583	429	208	186	200

Remark : As per clarification documents provided by HEI, DVV input is recommended accordingly.

2.3.3 **Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year )**

2.3.3.1. **Number of mentors**

Answer before DVV Verification : 65

Answer after DVV Verification: 44

Remark : Teachers count should not be more than the total full time teachers, DVV input is recommended accordingly.

2.4.2 **Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**

2.4.2.1. **Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
25	14	19	16	17

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
7	8	8	9	15

Remark : As per clarification documents provide by HEI, DVV input is recommended accordingly.

**2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**

**2.4.3.1. Total experience of full-time teachers**

Answer before DVV Verification : 401

Answer after DVV Verification: 112

Remark : As per clarification documents provide by HEI only Data for the latest completed academic year in number of years should be considered, DVV input is recommended accordingly.

**3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

**3.1.1.1. Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	271099	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

Remark : As per clarification documents provided by HEI that is out of the assessment period. DVV input is recommended accordingly.

**3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years**

**3.1.2.1. Number of departments having Research projects funded by government and non-government agencies during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	8	8	8

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

### 3.1.2.2. Number of departments offering academic programmes

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
19	17	13	13	13

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
19	17	13	13	13

Remark : As per clarification documents provided by HEI. DVV input is recommended accordingly

### 3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

#### 3.1.3.1. Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
15	3	4	9	2

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
12	3	4	8	2

Remark : As per clarification documents provided by HEI, DVV input is recommended accordingly.

### 3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

#### 3.2.1.1. Number of research papers in the Journals notified on UGC website during the last five years.

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
12	9	9	11	12

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
5	4	2	1	0

Remark : As per clarification documents provided by HEI(considered only those are listed in UGC Care list/Scopus/Web of Science/other).DVV input is recommended accordingly

**3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**3.2.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
4	6	7	3	5

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

Remark : HEI has provided invalid link and there is no other documents provide by HEI to validate the data. DVV input is recommended accordingly.

**3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**

**3.3.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
2	4	0	0	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16

0	1	0	0	0
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Remark : As per clarification documents provided by HEI. DVV input is recommended accordingly.

**3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

**3.3.3.1. Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
21	13	11	17	5

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
4	8	7	5	2

Remark : As per clarification documents provided by HEI, DVV input is recommended accordingly.

**3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years**

**3.3.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
3600	1771	780	1560	280

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
436	918	261	375	182

Remark : As per clarification documents provided by HEI, DVV input is recommended accordingly.

**3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years**

**3.4.1.1. Number of linkages for faculty exchange, student exchange, internship, field trip, on-**

**job training, research etc year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
3	7	1	1	1

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

Remark : There is no relevant documents provided by HEI, DVV input is recommended accordingly.

3.4.2 **Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years**

3.4.2.1. **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
24	15	4	3	3

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
8	9	1	0	3

Remark : As per the clarification received from HEI and previous documents attached, input is recommended

4.1.3 **Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)**

4.1.3.1. **Number of classrooms and seminar halls with ICT facilities**

Answer before DVV Verification : 9

Answer after DVV Verification: 5

Remark : As clarification documents provided by HEI, DVV input is recommended accordingly.

4.1.4 **Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**

4.1.4.1. **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
3435460	910934	1819133	892923	980795

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
00	5.0	00	0	0

Remark : As per clarification documents provided by HEI. Only Physical FACILITIES and ACADEMIC FACILITIES data has been provided, DVV input is based on data provided in Extended ID 4.2.

4.2.2 **The institution has subscription for the following e-resources**

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Answer before DVV Verification : A. Any 4 or more of the above

Answer After DVV Verification: B. Any 3 of the above

4.2.3 **Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**

4.2.3.1. **Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
32822	21700	0	165573	250000

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0.32	0.21	0	1.65	2.50

Remark : As per clarification documents provided by HEI, DVV input is recommended accordingly.

4.3.3 **Bandwidth of internet connection in the Institution**

Answer before DVV Verification : A. 750 MBPS

Answer After DVV Verification: E. < 5 MBPS

Remark : As HEI has not provided the relevant document for data validation, DVV input is



recommended accordingly.

**4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

**4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
3435460	910934	1819133	892923	980795

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
2.14	7.0	6.26	6.26	9.64

Remark : As per clarification documents provided by HEI, DVV input is recommended accordingly

**5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

- 1. Implementation of guidelines of statutory/regulatory bodies**
- 2. Organisation wide awareness and undertakings on policies with zero tolerance**
- 3. Mechanisms for submission of online/offline students' grievances**
- 4. Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: A. All of the above

Remark : As per clarification documents provided by HEI, DVV input is recommended.

**5.2.1 Average percentage of placement of outgoing students during the last five years**

**5.2.1.1. Number of outgoing students placed year - wise during the last five years.**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
89	29	15	13	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16

3	11	10	8	4
---	----	----	---	---

Remark : As Per clarification documents provided by HEI, DVV input is recommended.

## 5.2.2 Average percentage of students progressing to higher education during the last five years

### 5.2.2.1. Number of outgoing student progressing to higher education.

Answer before DVV Verification : 181

Answer after DVV Verification: 46

Remark : As per clarification documents provided by HEI, DVV input is recommended accordingly.

## 5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

### 5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
37	33	10	6	6

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	2	3	0	2

Remark : As per clarification documents provided by HEI(Only position got certificates has counted under this metric, participation certificate will not considered) . DVV input is recommended accordingly.

## 5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

### 5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
846	762	493	359	292

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16

7	6	5	4	4
---	---	---	---	---

Remark : As per clarification documents provided by HEI, DVV input is recommended accordingly.

5.4.2 **Alumni contribution during the last five years (INR in lakhs)**

Answer before DVV Verification : B. 4 Lakhs - 5 Lakhs

Answer After DVV Verification: E. <1 Lakhs

Remark : There is no documents provided by HEI in clarification to validate. DVV input is recommended accordingly.

6.2.3 **Implementation of e-governance in areas of operation**

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

Remark : As per cerification

6.3.3 **Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**

**6.3.3.1. Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
2	1	1	2	2

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
2	1	0	0	0

Remark : As per clarification documnets provided by HEI. DVV input is recommended accordingly.

6.3.4 **Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).**

6.3.4.1. **Total number of teachers attending professional development Programmes viz.,**

**Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
33	6	3	4	3

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
28	5	0	0	0

Remark : As per clarification documents provided by HEI(Input is based on the data provided under metric id 6.3.3), DVV input is recommended accordingly.

**6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)****6.4.2.1. Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
95000	9015734	2500000	165000	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	00	00	00

Remark : As per clarification documents HEI has not provided Copy of letter indicating the grants/funds received from respective agency . DVV input is recommended accordingly

**6.5.3 Quality assurance initiatives of the institution include:**

- 1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2. Collaborative quality initiatives with other institution(s)**
- 3. Participation in NIRF**
- 4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. 3 of the above

Remark : As per clarification documents provided by HEI, DVV input is recommended accordingly.

7.1.2	<p><b>The Institution has facilities for alternate sources of energy and energy conservation measures</b></p> <ol style="list-style-type: none"> <li>1. <b>Solar energy</b></li> <li>2. <b>Biogas plant</b></li> <li>3. <b>Wheeling to the Grid</b></li> <li>4. <b>Sensor-based energy conservation</b></li> <li>5. <b>Use of LED bulbs/ power efficient equipment</b></li> </ol> <p>Answer before DVV Verification : C. 2 of the above  Answer After DVV Verification: D. 1 of the above  Remark : as per clarification documents provided by HEI, DVV input is recommended accordingly</p>
7.1.4	<p><b>Water conservation facilities available in the Institution:</b></p> <ol style="list-style-type: none"> <li>1. <b>Rain water harvesting</b></li> <li>2. <b>Borewell /Open well recharge</b></li> <li>3. <b>Construction of tanks and bunds</b></li> <li>4. <b>Waste water recycling</b></li> <li>5. <b>Maintenance of water bodies and distribution system in the campus</b></li> </ol> <p>Answer before DVV Verification : A. Any 4 or all of the above  Answer After DVV Verification: A. Any 4 or all of the above  Remark : DVV recommended input is based on the Geo tagged photos attached by HEI as clarification though HEI has not provided any bill of purchase to justify the equipment's for the creation of facilities under this metric.</p>
7.1.5	<p><b>Green campus initiatives include:</b></p> <ol style="list-style-type: none"> <li>1. <b>Restricted entry of automobiles</b></li> <li>2. <b>Use of Bicycles/ Battery powered vehicles</b></li> <li>3. <b>Pedestrian Friendly pathways</b></li> <li>4. <b>Ban on use of Plastic</b></li> <li>5. <b>landscaping with trees and plants</b></li> </ol> <p>Answer before DVV Verification : A. Any 4 or All of the above  Answer After DVV Verification: B. 3 of the above  Remark : As per clarification documents provided by HEI, DVV input is recommended accordingly.</p>
7.1.6	<p><b>Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:</b></p> <ol style="list-style-type: none"> <li>1. <b>Green audit</b></li> <li>2. <b>Energy audit</b></li> <li>3. <b>Environment audit</b></li> <li>4. <b>Clean and green campus recognitions / awards</b></li> </ol>

**5. Beyond the campus environmental promotion activities**

Answer before DVV Verification : A. Any 4 or all of the above

Answer After DVV Verification: D.1 of the above

7.1.7	<p><b>The Institution has disabled-friendly, barrier free environment</b></p> <ol style="list-style-type: none"> <li><b>1. Built environment with ramps/lifts for easy access to classrooms.</b></li> <li><b>2. Divyangjan friendly washrooms</b></li> <li><b>3. Signage including tactile path, lights, display boards and signposts</b></li> <li><b>4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment</b></li> <li><b>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></li> </ol> <p>Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: D.1 of the above Remark : HEI has only provided Geo tagged photographs for 2 of the options among which building environment with ramps for easy access to classrooms. The rest room does not have specific requirements for divyangjan. HEI has also not provided bills for the facilities claimed.</p>
7.1.10	<p><b>The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.</b></p> <ol style="list-style-type: none"> <li><b>1. The Code of Conduct is displayed on the website</b></li> <li><b>2. There is a committee to monitor adherence to the Code of Conduct</b></li> <li><b>3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff</b></li> <li><b>4. Annual awareness programmes on Code of Conduct are organized</b></li> </ol> <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: C. 2 of the above Remark : As per clarification documents provided by HEI, DVV input is recommended accordingly.</p>

**2.Extended Profile Deviations**

ID	Extended Questions				
1.1	<b>Number of courses offered by the Institution across all programs during the last five years</b>				
Answer before DVV Verification:					
2019-20	2018-19	2017-18	2016-17	2015-16	
15	17	10	10	10	
Answer After DVV Verification:					
2019-20	2018-19	2017-18	2016-17	2015-16	
382	346	346	346	346	

2.1 **Number of students year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
2503	1638	1194	1190	993

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
2190	1313	1191	1096	991

2.2 **Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
660	430	236	236	236

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
660	430	235	235	235

2.3 **Number of outgoing / final year students year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
418	374	402	333	258

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
300	256	401	305	268

3.1 **Number of full time teachers year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
46	34	39	40	39

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
44	34	36	38	36

4.1	<p><b>Total number of classrooms and seminar halls</b>          Answer before DVV Verification : 26          Answer after DVV Verification : 22</p>																				
4.2	<p><b>Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)</b></p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="196 432 986 544"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>3435460</td> <td>910934</td> <td>1819133</td> <td>892923</td> <td>980795</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="196 622 986 734"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>34.35</td> <td>9.10</td> <td>18.19</td> <td>8.92</td> <td>9.80</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	3435460	910934	1819133	892923	980795	2019-20	2018-19	2017-18	2016-17	2015-16	34.35	9.10	18.19	8.92	9.80
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