

# GOVERNMENT DEGREE COLLEGE, BHUPALPALLY



(RUSA NEW MODEL DEGREE COLLEGE)  
JAYASHANKAR BHUPALPALLY DIST., T.S - 506169  
(Affiliated to Kakatiya University)

Website : <http://gdcts.cgg.gov.in/bhoopalpalli.edu>

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Principal (FAC)



Mobile: 9849944485

## NOTICE


Dt. 11-02-21'

All the teaching staff are informed that IQAC is going to conduct a meeting for organizing one day Faculty training Program on "MS EXCEL" in Principal chamber. All are requested to attend by 2.00 pm on 12-02-21'.


Resource Person: Sri A. Devender  
Lecturer in Computer Science

Time : 2:00-4:00 p.m.

Date : 12-02-21'

  
Signature of IQAC Coordinator



  
Signature of Principal  
**PRINCIPAL**  
Govt. Degree College, Bhupalpally,  
Dist: Jayashankar Bhupalpally-506169

## MINUTES OF MEETING

Dt. 12-02-21'

One Day Faculty Training Program has been conducted by IQAC on "MS EXCEL" in association with Computer Science Department. The Resource Person, explained about how to set up an excel sheet, perform basic calculations, use formulas, creating data with charts and graphs etc., by providing hands on experience.

The Principal hosted the program and the following staff members participated in the program.

Signatures of Staff

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**PRINCIPAL**  
Govt. Degree College, Bhupalpal  
Dist: Jayashankar Bhupalpally-500 106



## BROCHURE

ONE DAY FACULTY TRAINING PROGRAM

ON

MS EXCEL

BY

IQAC & COMPUTER SCIENCE DEPARTMENT



Resource Person: Sri. A. Devender

Lecturer in Computer Science

Venue: Virtual Room

Date: 12-02-21

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Dr. Syam Prasad Sura, Principal (FAC)

Mobile: 9849944485

## Report

### One Day Faculty Training Program on MS EXCEL

Date: 12-02-2021

Resource person: Sri A. Devender

Lecturer in Computer Science

**Objective:** To train the faculty on MS Excel.

**Brief Description of the Program:** IQAC in association with Computer Science Department has conducted one day Faculty Training Program on MS EXCEL for both Teaching and Non-teaching faculty for keeping the faculty updated with latest technology. The Principal Dr. S. Syam Prasad presided over the program. The Resource Person Sri A. Devender explained about how to set up an excel sheet, perform basic calculations, use formulas, creating data with charts and graphs etc., by providing hands on experience. The program was closed with vote of thanks by Smt. D. Sandhya, Assistant Professor in Economics.

**Number of Participants:** The number of participants in this program are 13.

*S. S. Sura*  
(IQAC)



*S. S. Sura*  
PRINCIPAL  
Govt. Degree College, Bhupalpally,  
Dist: Jayashankar Bhupalpally-506169



Date: 12-02-21'



### Attendance Sheet

Name of the Activity: One –day Faculty Training Program on MS Excel

Date: 12-02-2021

Time : 2:00-4:00 p m.

List of Participants:

S.No.	Name of the participant	Designation	Signature
1	Dr. P. Gowri	Asst. Prof. in Zoology	<i>P. Gowri</i>
2	Smt. E. Kavitha	Asst. Prof. in Physics	<i>E. Kavitha</i>
3	Dr. D. Sandhya	Asst. Prof. in Economics	<i>D. Sandhya</i>
4	Smt. B. Sandhya Rani	Lecturer in Chemistry	<i>B. Sandhya Rani</i>
5	Smt. M. Hymavathi	Contract Lecturer in History	<i>M. Hymavathi</i>
6	Smt. A. Sridevi	Contract Lecturer in Commerce	<i>A. Sridevi</i>
7	Sri. T. Sreedhar	Contract Lecturer in English	<i>T. Sreedhar</i>
8	Sri. A. Devendhar	Guest Lecturer in Computer Science	<i>A. Devendhar</i>
9	Sri. Mogalaiah	Guest Lecturer in Political Science	<i>Mogalaiah</i>
10	Sri. N. Sudhakar	Guest lecturer in Mathematics	<i>N. Sudhakar</i>
11	Smt. V. Vani	Guest Lecturer in Telugu	<i>V. Vani</i>
12	B. Rajitha	Senior Assistant	<i>B. Rajitha</i>
13	B. Naveen	Junior Assistant	<i>B. Naveen</i>



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