YEARLY STATUS REPORT - 2020-2021

Conduct of MOOCS and TASK Awareness Programme Online Conduct of Online Classes due to Covid & Upload of Youtube Lessons in all Subjects Effective implementation of Curricular (Digital), co-curricular

Part A
Data of the Institution

1.Name of the Institution	GOVERNMENT DEGREE COLLEGE MULUGU
• Name of the Head of the institution	K.RAJANILATHA
• Designation	PRINCIPAL(FAC)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08715200110
• Mobile No:	9963356835
• State/UT	State of Telangana
• Pin Code	506343
2.Institutional status	
• Affiliated / Constitution Colleges	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	**KAKATIYA UNIVERSITY WARNAGAL, TELANGANA STATE**
• Name of the IQAC Coordinator	**N.R.Ch.Srikanth**
• Phone No.	**99851520744**
• Alternate phone No.	**8639425686**
• IQAC e-mail address	**wgl.jkc.mulugu@gmail.com**
• Alternate e-mail address	**data.gdcmulugu@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	**https://gdcts.cgg.gov.in /mulugu.edu**
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	**https://ccets.cgg.gov.in /Uploads/files/buttonDetails /66445.pdf**

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B++**	**20.37**	**2007**	**31/03/2007**	**31/03/2014**
Cycle 2	**B**	**2.50**	**2014**	**24/09/2014**	**23/09/2014**
Cycle 3	**B**	**2.24**	**2021**	**30/11/2021**	**29/11/2026**

6.Date of Establishment of IQAC	**13/06/2007**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR /TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	**Quarterly Budget**	**State**	**2020 (365 days)**	**163500**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	**View File**
9.No. of IQAC meetings held during the year	**3**

• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**
• If No, please upload the minutes of the meeting(s) and Action Taken Report	**View File**
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Conduct of MOOCS and TASK Awareness Programme Online Conduct of Online Classes due to Covid & Upload of Youtube Lessons in all Subjects Effective implementation of Curricular (Digital), co-curricular and Extracurricular activities. Workshop/Seminar /Awareness programmes were carried out By NSS, WEC and IQAC to maintain Quality culture.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To conduct Online classes due to covid-19 lockdown	**Conducted Online classes and prepared YouTube lessons during covid-19 lockdown**
To Conduct Campaign for Admissions through DOST 2020-21	**Faculty and Old Alumni Students advertises online and Physically in their respective villages**
To Conduct Awareness on MOOCS and TASK Courses	**Conducted and Students are enrolled into Introduction to Computers etc**
To implement Mentor-Mentee system for effective teaching-learning process	**Adopted Mentor-Mentee system as per the teacher and students ratio**
To organize workshop/seminar /awareness Programmes	**Conducted online student Seminars, Extension Lecture, MCQ Quizzes etc**

13.Whether the AQAR was placed before statutory body?	**No**
• Name of the statutory body	

Name	Date of meeting(s)
Nil	**Nil**

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022	**28/03/2022**

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**05**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**291**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**100**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**66**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**13**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**17**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**18**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**1,91,465.00**
4.3 Total number of computers on campus for academic purposes	**120**

Part B
CURRICULAR ASPECTS
1.1 - Curricular Planning and Implementation
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process
The Vision of our institution is reflected in the academic program design and implementation. GDC MULUGU has a well-defined procedure to design curriculum for new courses and incorporate changes in existing systems. It reviews the curriculum regularly with a specific periodicity to achieve its vision and mission.

The academic programs are planned to give extensive domain knowledge to foster creativity, innovation, and research aptitude. It endeavors to provide a holistic approach in imparting inclusive education. It follows a systematic process in the design and development of curriculum; inputs for curriculum designing are obtained from Faculty, experts in the field drawn from Academia, Industry, Entrepreneurs, and other stakeholders by regular interaction with them. The framework is prepared for each subject considering inputs obtained, and the same is placed before the respective School's Board of Studies for its consideration. The curriculum is based on learning objectives and course outcomes. The inistitution is currently following a choice-based curriculum/Elective based Curriculum across all programs under kakatiya university, Warangal of telangana government. To enhance employability and entrepreneurial skill, the students are given opportunity to enroll in TASK and MOOCS of Bombay IIT Spoken Tutorials. The Entrepreneurship Development Cell(EDC) provide need-based training to students.

File Description	Documents
Upload relevant supporting document	**View File**
Link for Additional information	**https://ccets.cgg.gov.in/mulugu.edu**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution under the guidance of affiliating university has defined its mission and vision and created the scope for the inclusion of professional ethics, gender, human values, environment, and sustainability into the curriculum and thereby integrated the crosscutting issues relevant to the above areas. Value education ensures rationality harmonious coexistence, strengthens one's aspiration and confidence level, first understanding 'what to do' and then developing the skills for 'how to do.' Each program in CBCS contains courses on gender equality, environmental issues, protection & sustainability, professional ethics, etc. Value-integrated courses concentrate on the fundamental values of Indian ethos and teach not only gender equity but also the tradition of honor bestowed on women according to the culture.

In the existing framework of teaching-learning, the courses like Professional Ethics, Environmental studies, Labour & Industrial Laws, Human Rights, Legal & Ethical Aspects of Engineering, Critical Thinking and Communication, Indian Ethos & Values, Business Ethics & Corporate Governance, Organizational Behaviour, Personal Development Practices, Environmental Sciences, , etc. are some of the courses that reflect the commitment of the college in addressing the crosscutting issues. Moreover, the Gender Semsitization Studies & Water Reource Management is compulsory in all undergraduate UG programs.

File Description	Documents
Upload relevant supporting documents	**View File**
Link for Additional information	**https://ccets.cgg.gov.in/mulugu.edu**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	**No File Uploaded**
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

05

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**View File**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents

Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**View File**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**View File**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

All the programmes offered by the institution are affiliated to Kakatiya University. Many of the programmes or courses taught by the institution are employable and helpful to the students to become self efficient in creating employability either in government or private sectors. Not only focusing on employability and skill development, the institution has included cross cutting issues such as topics which are gender specific and sensitive, professional ethics related to environment and sustainability and teach human values to the students. Human values and ethics, environmental science related topics are made compulsory as part of the curriculum. Besides, some of the value added courses also teach the students regarding environment, gender equality. Hence no student would leave the institution without learning these issues. Inter-disciplinary courses such as history, culture and heritage of both India and Telangana State give an insight to the students on the society, culture. Human Values as part of the curriculum promotes social responsibility among the students during emergency time like natural calamities or any other disasters. Environmental studies will create awareness on the preservation environment and keep it from being polluted. In B.Com stream, human resource management, marketing management are part of human values and professional ethics.

File Description	Documents

Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	**View File**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**View File**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	**View File**

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**View File**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**View File**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	**View File**
URL for feedback report	**https://ccets.cgg.gov.in/Uploads/files /buttonDetails/67603.pdf**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

300

File Description	Documents
Any additional information	**View File**
Institutional data in prescribed format	**View File**

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

113

File Description	Documents
Any additional information	**View File**
Number of seats filled against seats reserved (Data Template)	**View File**

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Since its inception, GDC MULUGU has organized an orientation program for the students at the commencement of every academic year. This orientation program helps students and parents to get familiarized with the University, curricular and co-curricular activities, the facilities, rules, and regulations. A faculty mentor is assigned to every student during orientation for regular counseling/mentoring. A faculty member becomes a mentor to a group of 12-15 students (mentees) and takes care of the personal and academic mentoring of the assigned mentees.

Common Strategies for both Advanced/Slow Learners: the

institution has devised strategies to incorporate peer learning and evaluation in many courses-especially for the project and collaborative assessments. Many guest lectures, workshops, seminars, presentations are embedded in the pedagogy

Encouraging the Advanced Learners to perform better. Innovative strategies are adopted to further promote the advanced learners by using out-of-the-box assignments, professional and skill development training, and other brainstorming sessions. The Career & Guidance Cell and Entrepreneurship Development Cell(EDC) also mentor them

Special attention and help to Slow Learners: Slow learners are given extra flexibility and time to improve their performance. The mentors and teachers give them extra time beyond contact hours in small groups.The course teachers help them by providing help

File Description	Documents
Link for additional Information	**http://ccets.cgg.gov.in/Uploads/files/buttonDetails/17587.pdf**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
291	**13**

File Description	Documents
Any additional information	**View File**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college follows Curriculum designed by the university with added inputs.

Apart from regular lecturing method and usage of blackboard for teaching, the following methodology isadopted to enable the class room teaching more interesting and innovative to the students.

Participatory and interactive methods by all the departments have maintained such as group discussion,Quiz programme, debates, student seminars, questioning by the students, follow-up action for their queries,involving students in field trips, study projects. Surveys, Rallies and formation of human garland underNSS units on various important occasions as a social

responsibility enables our student's participatory andinteractive and experiential learning.

Problem solving method by the dept of Maths, Physics, Commerce & physics; analysis of graphs and casestudeis by the dept of economics. Real time exposure by field trips and surveys- After field trips andsurveys, students are encouraged to write the reports which improves their observation and creativity andwriting skills.

Peer learning of different subjects for general awareness is the innovative and best practice of the college, inevery subject, there will be certain general information which should be commonly known to everyone.

File Description	Documents
Upload any additional information	**View File**
Link for additional information	**https://ccets.cgg.gov.in/mulugu.edu**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Institution has well equipped Digital Class rooms (03),Laboratories (08) and a Virtual Class Room furnished with Wi Fi and Internet Facility. The Staff and Students are use these ICT tools for regular Teaching and student Seminars and also for Extension lectures through Online and Physical mode.

During Pandemic Digital and Virtual classroom has helped the students and staff to continue theteaching and evaluation with the help of Google ClassRoom, What's App Groups and mails.

Online MCQ quizzes have been conducted by the respective departments to help the students to strengthen their subject knowledge during Covid 19. IQAC, WEC and NSS and other departments have conducted student seminars and extension lectures and also significant days to encourage the spirit of students thorough online.

Students who have registered IIT Bombay Spoken tutorial and Telangana Skills Knowledge Centre (TASK) have continued their courses like Introduction to Computers and HTML with the help of the staff through online.

Apart from regular lecturing method, our college has followed the following initiatives to improve

Innovative, creative and scientific temperament among the students.

Interactive Learning Method

Problem solving in subjects like Mathematics, Physics, and

Commerce Students,

ICT based Teaching, Power Point Presentations, Audio-Video Plays,

File Description	Documents
Upload any additional information	**View File**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**https://gdcts.cgg.gov.in /OtherPages.edu?page=getSubMenus¢reId=53& id=5437**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

22

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**View File**
Circulars pertaining to assigning mentors to mentees	**View File**
mentor/mentee ratio	**View File**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

13

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	**View File**
Any additional information	**View File**
List of the faculty members authenticated by the Head of HEI	**View File**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

05

File Description	Documents
Any additional information	**No File Uploaded**

List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	**View File**

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

147

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	**View File**

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

An academic calendar is prepared at the beginning of each year and copies are made available to staff and students. The college plans the activities for every working day and other activities with the help of academic calendar. Every teacher prepares a lesson plan for every subject at the beginning of the academic year and this is verified by the Head of the Department to ensure the syllabus completion. In the beginning of every academic year strategic plan was prepared for every month activities on various thrust areas like Academic excellence, Institutional level programs/activities, and extracurricular activities. feedback is also taken from all the students, parents, teachers and employer to regulate internal valuation system for the betterment of the student fraternity. The student is evaluated through student centric activities. Initially a basic diagnostic test is conducted by every department and the identified students are encouraged to attend the bridge course. Assignments are given to the students to expertise them in subjects and also to improvise their written skills. Student seminars, Group discussions, Debates, Quiz Programmes, JAM Sessions etc all student centric activities are encouraged.

File Description	Documents
Any additional information	**View File**
Link for additional information	**https://ccets.cgg.gov.in/mulugu.edu**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college plans the activities for every working day and other activities with the help of the academic calendar under the

guidelines of the Affiliating University and Collegiate Education. Every teacher prepares a lesson plan for every subject at the beginning of the academic year and this is verified by the Head of the Department to ensure the syllabus completion. In the beginning of every academic year strategic plan was prepared for every month activities on various thrust areas like Academic excellence, Institutional level programs/activities, Papers are valued by the subject teacher. Pattern of question paper is communicated to the student which is framed by the university.

Individual student record is maintained in the department that is transparent to both student and parent. Parents Teachers Association meeting is organized and feedback is also taken from all the students, parents, teachers and employer to regulate internal valuation system for the betterment of the student fraternity. The student is evaluated through student centric activities. Initially a basic diagnostic test is conducted by every department and the identified students are encouraged to attend the bridge course.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**https://ccets.cgg.gov.in/mulugu.edu**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution focuses on Outcome Based Education with the intended learning outcomes and imitates the attainment of high order learning rather than outdated education technique of direct training of elements and accretion of credits. Program outcomes (POs) of all the programs are achieved by realizing course outcomes (COs). All the courses offered as part of various programs of affiliating Universities. All programs are designed for taking Outcome Based Education as its basis.

The Institution strives towards all-round development of the students through constant mentor-mentee system. Initially a Diagnostic test will be conducted to find the poor and average and bright students, the students are constantly oriented to strengthen their subject knowledge through Remedial and Bridge Classes.

the evaluation of the students is also done by their performance through the following;

A) Students seminars - Evaluating Communication Skills and Preparation of the Subject, Books referred

B) Group Talks - Oral Communication Skills, Presentation Skills and Team work

C) Assignments - Writing Skills and evaluation of Subject Knowledge.

D) Study Projects - Observational Skills, Reading Skills, Writing Skills, Problem Solving Skills,

Creativity, Logical thinking and analytical skills are evaluated.

E) Students Attendance - Assessment of students regularity, Punctuality and self discipline.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**https://ccets.cgg.gov.in /mulugu.edu**
Upload COs for all courses (exemplars from Glossary)	**View File**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

All course curriculums are carefully formulated with POs/PSOs, and the COs are designed taking into account the feedback and requirements of all the stakeholders: industry, alumni, faculty, and students. The input is instrumental in assessing the accomplishment of execution of curriculum as well as in keeping it relevant to current requirements and trends. The course outcomes are determined as per the content and objectives of the course within the program context. The course objectives are taken into account while conceiving the course outcomes. The Program Objectives formulate the program outcomes. The Program Specific Outcomes are then described outlining the competencies that will be delivered to students of the program. Program Outcomes, Program-Specific Outcomes, and Course Outcomes for all programs offered are listed on the University website and shared with the students through the 'Course Curriculum Handbook' before commencing the course delivery. Regular feedback on the Courses from the students, Parents and Alumni.The students Grievance Cell and Mentor-Mentee System of the institution provides detailed picture of the lacunae faced by the students and the right resolutions are taken in the Staff Council Meetings towards their grievances to attain course outcomes.

File Description	Documents
Upload any additional information	**View File**
Paste link for Additional information	**https://ccets.cgg.gov.in/mulugu.edu**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

66

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	**View File**
Upload any additional information	**View File**
Paste link for the annual report	**http://ccets.cgg.gov.in/Uploads /files/buttonDetails/68289.pdf**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://ccets.cgg.gov.in/Uploads/files/buttonDetails/67601.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**View File**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	**View File**

Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**View File**

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

11

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	**View File**

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	**View File**

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution has 2 NSS units, Women Empowerment Cell and ICC cell to conduct extension activities. The NSS organizes extension activities such as plantation, swatch Bharath, AIDS awareness programmes, gender sensitization programnmes.

The women empowerment cell conducts all the women related extensionactivities. Internal Complaints Cell (ICC) addresses the gender discrimination and sexual harassment..

Various clubs such as Eco Club conducts programmes on Clean and Green, Say No to Plastic, PHH Club organises health camps and awareness programmes on health and hygiene related issues.

The Consumer Club organizes consumer awareness programmes and celebrates "International Consumers Day" to enlighten the students about the consumer rights and consumers grievances redressal mechanism at different levels.

The IQAC, WEC, NSS havbe orgasnized Awreness Programmes on Yoga, Say No To Plastic, Consumer Rights, Clean India and Haritha haram to inculcate a sense of Environ sustainabilty and Social Responisbilty among the students.

File Description	Documents
Paste link for additional information	**http://ccets.cgg.gov.in/Uploads/files /buttonDetails/17628.pdf**
Upload any additional information	**View File**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	**View File**
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration

with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

03

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	**View File**

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

259

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**View File**

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

10

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**View File**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

10

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**View File**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The college is located in 13.30 acres land with serene atmosphere surrounded by beautiful hills and pleasant landscape. The atmosphere is pollution free with full of greenery and nice plantation.

There are 39 rooms in total. Out of which, 13 class rooms, 03 digital rooms, 01 seminar hall are well furnished with dual desks and green boards.

The library is well stacked with free wi-fi connection and internet facility to access e-books and journals.

All the laboratories have internet connection and wi-fi hotspot.

One waiting hall with attached toilets have been provided for girls students and women staff members.

The institution has partially automated library with SOUL and INFLIBNET 2.0 version. The library has a repository of 3,475 reference books, 50 rare books and 9,274 text books. It also has updated "nlist" e-resource which provides free accessibility to 6,237 Full Text online books and journals. The "e-caliber" software is useful to find the downloads of the books offline. 32 subscribed magazines are also available in the library. TSAT live programmes

The college has 120 computers out of which 103 computers are available for the use of students.

There are 11 projectors for ICT teaching in the college.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**https://ccets.cgg.gov.in/mulugu.edu**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

In spite of being a rural remote college, Government Degree College Mulugu is well equipped with a multiGym and sports equipment's, which produced many state level and national level players. Our students have participated in the Inter collegiate sports and games. Many students of our college participated inuniversity, state and national competitions like archery and softball.

The Institution has a spacious indoor auditorium which has Badmintoncourts, table tennis courts, caroms and chess.

There is provision for outdoor games such as Tennicoit, Kho-Kho, Kabadi, Volley ball, Basket ball and cricket. The students use the below mentioned facilities to the optimal level.

- **Auditorium: The institution has full-fledged Open auditorium with 85.50 Square Metres. There are 2badminton courts, 1table tennis courts, and one staff room for physical director and also used for Indoorgames and yoga training.**
- **Gym: Room Number 29 adjacent to the library has fully equipped Multi Purpose gym.**
- **Open dais in form of Amphitheatre is available for conduct of cultural programmes for students.**
- **Table Tennis Board, Volley ball court and basket ball courts are available in the college.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**https://ccets.cgg.gov.in/mulugu.edu**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

11+2

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**https://ccets.cgg.gov.in /mulugu.edu**

Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**View File**

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

191465/-

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**View File**
Upload Details of budget allocation, excluding salary during the year (Data Template)	**View File**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Government Degree College Mulugu Library is the heart of our educational institution which disseminates the required information to the users including students and faculty. It has been divided in to three parts comprising a spacious reading room with a seating capacity more than 60 readers, stack room containing different text books and reference books and an internet enabled digital library for e resource access.

Library has the OPAC facility and e contents are stored with e Caliber management software. Library is automated with SOUL 2.0 version software. College library enriched with electronic books and electronic journals access with membership in INFLIBNET sponsored NLIST (E shodhsindhu). Reference section is strengthened by a good collection of rare books comprising 3485 reference books, 32 magazines and 5 news papers. Students are encouraged to utilize the computers to complete online open access courses offered by TASK, TS Hyderabad and MOOCS IIT Spoken Tutorial from this year. The college also has 15 computers accessible to all students and staff. The computers have been installed by SOUL Soft ware and providing NLIST of books through INFLIBNET.Wi Fi Connection, Internet facility

File Description	Documents
Upload any additional information	**View File**
Paste link for Additional	**https://assessmentonline.naac.gov.in/storage /app/public/aqar/13851**

Information	[/13851_44_100.pdf?1652248900](/13851_44_100.pdf?1652248900)

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	**View File**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**View File**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

Rs.0.27965 lakhs

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**View File**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

25

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**View File**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Government Degree College Mulugu follows all procedures and policies for maintaining the values and ethics set up by institution to achieve our objectives by physical, academic and co curricular activities.

Frequent distinctive SOPs which are clearly defined with objectives are maintained .The web link is

https://gdcts.cgg.gov.in/mulugu.edu. Apart from using smart and digital classrooms for regular classes,

The Students are further strengthened to expertise in reasoning and analytical skills through TSKC, ELL Computer labs. Digital class rooms with projector and monitor are utilized by the staff and students to empower technical skills and ICT enabled PPTs to improve presentation skills. Library has the OPAC facility and e contents are stored with e Caliber management software. Library is automated with SOUL 2.0 version software. College library enriched with electronic books and electronic journals access with membership in INFLIBNET sponsored NLIST (E shodhsindhu). Reference section is strengthened by a good collection of rare books comprising 3485 reference books, 32 magazines and 5 news papers.

There is also provision of TSAT Live telecast in the Library and all the Mana TV and TSAT live Programmes are telecasted without any interruption as per the schedule given by the CCE TS

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**https://ccets.cgg.gov.in/mulugu.edu**

4.3.2 - Number of Computers

120

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**A. ≥ 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**View File**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

191465

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**View File**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**View File**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Government Degree College Mulugu Library is the heart of our educational institution which disseminatesthe required information to the users including students and faculty. It has been divided in to three partscomprising a spacious reading room with a seating capacity more than 60 readers, stack room containingdifferent text books and reference books and an internet enabled digital library for e resource access. Library has the OPAC facility and e contents are stored with e Caliber management software. Library isautomated with SOUL 2.0 version software. College library enriched with electronic books and electronicjournals access with membership in INFLIBNET sponsored NLIST (E shodhsindhu). Reference section isstrengthened by a good collection of rare books comprising 3485 reference books, 32 magazines and 5news papers. Students are encouraged to utilize the computers to complete online open access coursesoffered by TASK, TSHyderabad and MOOCS IIT Spoken Tutorial from this year. Wi Fi Connection, Internet facility and Library is thrown opento faculty members for learning materials. Also the faculty is provided with Audio-Visual aids whichfacilitate multimedia teaching. There is also provision of TSAT Live telecast in the Library and all theMana TV and TSAT live Programmes are telecasted without any interruption as per the schedule given bythe CCTS

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**https://assessmentonline.naac.gov.in/storage /app/public/aqar/13851 /13851_52_118.pdf?1652325832**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

131

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**View File**
Upload any additional information	**View File**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	**View File**

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	**View File**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**View File**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	C. 2 of the above

File Description	Documents
Link to institutional website	**http://ccets.cgg.gov.in/Uploads /files/buttonDetails/17597.pdf**
Any additional information	**View File**
Details of capability building and skills enhancement initiatives (Data Template)	**View File**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

35

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

35

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**View File**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**B. Any 3 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**View File**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**View File**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

2

File Description	Documents
Upload supporting data for student/alumni	**View File**

Any additional information	**View File**
Details of student progression to higher education	**View File**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

  0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**View File**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

  02

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**View File**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college ensures students representations in both academic and administrative committees as partdecentralization in college functions. The college adheres to the works for the benefit of the students throughout the year and ensures overall development of the students.

The following committees have students representations.

- **Library committee.**
- **Swachh GDC, Mulugu committee.**

- **Grievance redressal committee**
- **Say no plastic committee.**
- **Internal quality assessment committee (IQAC).**
- **Student support and progression committee.**
- **Special Fee Committee**

The carrier guidance and placement cell is represented by a student coordinator who supports all the awareness programs and placement activities. It is conducting carrier programs for college students with their personality and soft skills development. The representation of the students is a clear reflection of democratic principles involving the stake holders. By involving students to committees provides an excellent platform for socialization of the students.

Though the state government and Kakatiya University have banned student's elections and constitution of elected student's bodies in all the colleges of the Telangana State. We have provided students representations in the appropriated committees mentioned above. All the students concerns are addressed by various above committees. In addition to the above committees the N.S.S. has been organizing community development provisions with student supports.

File Description	Documents
Paste link for additional information	**https://ccets.cgg.gov.in/mulugu.edu**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

02

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**View File**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Govt. Degree College Mulugu, has always considered its alumni as a source of strength, support and sustenance in its endeavors of innovation and institution building in higher education. The Alumni Association of our college has been formed in order to fulfill the long felt need to provide vision, guidance and coordinate the all round activities of the college. We envisage the Alumni Association as partner in the progress and development of the college. This Association unfolds a series of opportunities to serve college and lead in all the activities for the welfare of the students. The Association supports the college in pursuit of excellence by conducting awareness programmes and admission campaigns and extension lectures.

File Description	Documents
Paste link for additional information	**http://ccets.cgg.gov.in/Uploads/files/buttonDetails/67947.pdf**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Government Degree College, Mulugu functions in accordance with its mission thereby fulfills its vision. The college implements the schemes of the government announced from time to time and follows the higher education policies. Hence, the vision and mission are in compliance with the Higher Education policies of the nation.

Vision -

To provide quality higher education in rural regions thereby create competent human resources

Mission -

To promote quality higher education with ethics and social responsibility, Equality, upliftment

The institution organizes various programmes like career guidance, employability skills through TSKC. The Commissionerate of Collegiate Education constituted Telangana Skill based Knowledge-Centre (TSKC) to train the students in employability

skills.

Awareness on gender sensitisation, Health awareness programmes for girl students. value education with social responsibility and ethical values

The college has got two NSS Units facilitating the students in inculcating the importance of social service at a young age. The college also strives for the development of brotherhood among the students with anti-ragging awareness programsevery year.

The institution not only conducts the graduation curriculum but also conducts classes so as to ease the students in securing postgraduate seats in various state and central universities.

File Description	Documents
Paste link for additional information	**https://ccets.cgg.gov.in/mulugu.edu**
Upload any additional information	**View File**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Government Degree College, Mulugu firmly believes in decentralization and Participative Management in every aspect of institute functioning.

It has a well-designed organizational structure with different bodies and committees and well-defined processes to provide leadership and manage different functions and initiate timely action, in tune with its vision and mission.

All the stakeholders are involved in the participative management through considering their willingness to participate in various activities. The tasks are assigned and carried out by providing essential support and freedomwith an objective of decentralizing the administrative powers, Vice-Principal is nominated as per seniority.

There arevarious committees in the college with coordinator/convenor and members to take up the activities

The decentralization and participative management is practiced in the entire academic and administrative affairs of the institute. The college has an organization structure which includes withPrincipal as the Head of the institution,Vice-Principal, incharges of the Departmnts and faculty members.

The college pursues the policy of decentralization and participative management by offering liberty to vice-principals and HoDs. Under the supervision of principal and vice-principals,

The students' involvement in participative management is done

through their representation in some of the committees of the college.

File Description	Documents
Paste link for additional information	**https://ccets.cgg.gov.in/mulugu.edu**
Upload any additional information	**View File**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college is a government institution which follows government policies laid down by the Department of Higher Education, Government of Telangana. A perspective plan is in force in the college which considers the following aspects:

Annual Calendar by CCE

- **Annual Institutional Plan**
- **Annual Academic Plan**
- **AQAR**
- **Academic Audit – Action Taken Report**
- **Vision and Mission of the college**
- **Departmental Action Plan**
- **Students' needs and Future plans of the college Deployment**

The faculty had encouraged the students to take part in 'Jignasa' Student Study Project. The students got excited and took great interest in the program. They first chose a topic, got elementary knowledge on it. Then under the guidance of their lecturers, the students finalized their study project. The same was documented in their findings and presented on MANA TV live telecast which was watched by the entire state of Telangana in students' study project category.

Our students were selected for best study projects at district level in Botany, Physics, Political Science in the year 2018-19.

The college continually aims at improving its service quality, works towards improving its set standards, feedback from stakeholders is reviewed and overall improvement and development strategy is put into practice.

File Description	Documents
Strategic Plan and deployment documents on the website	**View File**
Paste link for additional information	**http://ccets.cgg.gov.in/Uploads/files /buttonDetails/66465.png**
Upload any additional information	**View File**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution has a well defined organization structure.

It functions under the instructions of Commissionerate of Collegiate Education, Hyderabad with Commissioner at the top level.

The recruitment is done by TSPSC and the service rules are the rules of Telangana Government Gazetted service rules of higher education for teaching faculty. Contract lecturers are recruited by the CCE for the vacant posts when regular government posts were not filled up. Likewise guest lecturers are also appointed by the principal when there are no regular or contract lecturers for the given subject. Similarly eligible degree college lecturers are promoted to the post of principal of Degree College by the CCE.

The non teaching staff has the service rules of Telangana Government .

The promotional policies for teaching staff are in accordance with the UGC guidelines.

The institution is following service rulesas per the Government of Telangana, Collegiate Education.

The problems of students regarding admission and examinations, at institutional level are addressed by the concerned

Grievance Redressal Mechanism

The complaints/grievances are separately monitored and resolved by the following committees based on the kind of complaint/grievance.

Grievances and Redressal Cell

Women Empowerment Cell

Anti Ragging Cell

Internal Complaints Committee

File Description	Documents
Paste link for additional information	**http://ccets.cgg.gov.in/Uploads/files /buttonDetails/66451.png**
Link to Organogram of the Institution webpage	**http://ccets.cgg.gov.in/Uploads/files /buttonDetails/15289.pdf**
Upload any additional information	**View File**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**View File**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	**View File**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

.The college has the welfare schemes to its teaching and non-teaching staff.

Some of the effective welfare measures for teaching and non teaching staff are:

Employee Health Scheme (EHS)

Telangana State Group Life Insurance (TSGLI)

Group Insurance

Maternity Leave

Medical reimbursements

Paternity leaves

Earned Leaves

Child Care Leaves

Educational concession to the children of N.G.Os & Class IV

Career Advancement Scheme(CAS) to eligible teachers as per UGC guidelines. First aid facilities are provided to the staff and students in the college.

Employees Health Scheme (EHS) is formulated to provide cashless treatment to the employees,pensioners of the State Government and their dependent family members. The Scheme is intended to benefit existing governmentemployees and Retired employees.

Medical reimbursement scheme is available for all the employees in Telangana state government recognized hospitals. Under this scheme, the employee has to pay his medical expenses on his own till his discharge from the hospital.

TSGLI :The Scheme was originally started in 1907 by the Nizam of erstwhile State of Hyderabad for the welfare of his employees.

Child Care leave (CCL) is granted to women employees for a maximum period of three months.

File Description	Documents
Paste link for additional information	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/68267.pdf
Upload any additional information	**View File**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**View File**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents

Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**View File**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**View File**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

17

File Description	Documents
IQAC report summary	**View File**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	**View File**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Government Degree College, Mulugu has Performance Appraisal System for teaching and non-teaching staff.

The teaching staff has performance appraisal system of Academic Performance Indicators which is followed every academic year.

Academic Audit is conducted every year by the members nominated by Commissionerate of Collegiate Education (CCE), Hyderabad.

In academic audit the academic records regarding academic activities are reviewed faculty wise.

Academic Performance Indicator is also one of the performance evaluation of the teaching faculty.

In API the individual faculty is evaluated on the basis of Research Publication of papers in various Journals,

The minimumAPI score requiredby teachers from this category is 75.

Every faculty is required to pass the Executives Officer Test and Departmental Test for further promotions. It is also one of the performance appraisal systems for the faculty.

The non-teaching staff also has performance Appraisal System. Their service i.e, duration in the present post will be considered as main criteria and clearance of Departmental Test considered for their promotion to the next cadre.

Academic Audit – every year, CCE conducts Academic Audit in which the academic counsellorsoversee the performance of each and every department

After each Academic Audit, the IQAC prepares Action Taken Report

File Description	Documents
Paste link for additional information	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/68268.pdf
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The staff council of the college actively discusses in the staff council meeting to mobilize the funds.

The college receives salary grant from UGC and Government of Telangana

It receives Tuition fee and other fee from the students

Funds from UGC and RUSA for construction, renovation and purchase of equipment and minor Research Projects

Reimbursement of fees for category students from the state Governments

The institution is planning to make efforts to tap the funds from various government schemes and NGOs in the coming academic year and also to apply for DST and TScost to conduct project works and workshops.

As the budget is planned and approved by CCE and it is need and priority based optimal utilization of the budget is done and UCs are submitted to the concerned departments.

The college utilizes the laboratory equipments and facilities optimally not only to its students but also it extends the same.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**View File**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Accounts of the college are audited usually by the government norms.

The principal of the College nominates the faculty members for the internal audit supported by other teaching staff.

They regularly audit the cheques and receipts documents. The members further cross check all the pay bills and ensure the signatures to be attested as per the guidelines.

The college has Government Funds, UGC funds, Special Fee funds, Self financed course funds and Examination funds.

The expenditure of UGC funds and Examination funds is audited every year by audit team from Commissioner of Collegiate Education.

All the UGC Budget expenditure is audited by Registered Chartered Accountant.

The government funds are audited by Auditor & General team of state government.

The staff council of the college actively discusses in the staff council meeting to mobilize the funds.

The college receives salary grant from UGC and Government of Telangana

It receives Tuition fee and other fee from the students

Funds from UGC and RUSA for construction, renovation and purchase of equipment and minor Research Projects

As the budget is planned and approved by CCE and priority based l utilization of the budget is done and UCs are submitted to the concerned.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**View File**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell was established after the first cycle of accreditation in 2008 with a vision to improve and sustain the qualitative potential of the institution through continuous monitoring and guidance. IN 2019, Composition of IQAC has been formed and monitoring the developmental aspects of the Institution. After the second cycle (2014), with the achievement of B grade, the responsibility of the Cell has grown manifold with the new Assessment and Accreditation Process and the guidelines announced by NAAC. In coordination with the Academic Council, COE and UGC and other important bodies and departments IQAC monitors various aspects related to the internal quality and guides the departments for quality in quality initiatives and suggests ways to promote the quality in the institution. IQAC conducts meetings regularly atleast one in a month and takes resolutions in accordance to their agenda.

Some of the quality assurance strategies and processes of IQAC are:

Up gradation of existing laboratories and purchase of equipment to promote student projects and research activities of faculty members. This plan has been initiated recently by installing Virtual Class under RUSA.

• Office automation to ensure an updated data management system in the college with the help CAIMS Software

File Description	Documents
Paste link for additional information	**http://ccets.cgg.gov.in/Uploads/files /buttonDetails/68017.pdf**
Upload any additional information	**View File**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC constantly reviews its teaching learning process in the institution.

The IQAC holds meetings periodically with the faculty of the Departments every month under the chairmanship of Principal to review the progress of academic activities such as, the number of classes held, syllabi covered in subject, Internal Examinations conducted and teaching diaries are verified with annual plan and also to identify bottlenecks, if any, in conduction of various programmes.

It also conducts meetings with administrative staff to review the progress in respect of college administration

It reviews its teaching learning process in the institution through Continous Internal Assessment exams under Choice Based Credit System (CBCS), Semester End Exams as per the almanac and University calendar for the year wise scheme which prevailed till 2015-2016.

Choice based interdisciplinary electives are offered to students from 2016-17 academic years.

Under Corporate Social Responsibility (CSR), NSS Units I and II, Women Empowerment Cell (WEC), Gender Sensitization Cell, Eco Club and Nature Clubs have motivated the student community to participate actively in various programmes conducted by these committees

Orientation on NAAC to teaching and non-teaching staff

Awareness on MOOCS to staff and students

Orientation on SWAYAM to staff and students.

File Description	Documents
Paste link for additional information	**http://ccets.cgg.gov.in/Uploads/files /buttonDetails/68017.pdf**
Upload any additional information	**View File**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by	**A. All of the above**

state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	**https://gdcts.cgg.gov.in /OtherPages.edu?page=getSubMenus¢reId=53& id=21169**
Upload e-copies of the accreditations and certifications	**View File**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	**View File**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution is a co-education collegewhich provides all possible facilities and takes up allmeasures to be gender sensitive. The College has adequate cells and committees like Women Empowerment Cell, Internal Complaint Cell, Grievance Redressal Committee to strengthen gender sensitivity and gender equality, mentor-mentee for personal academic counselling.

The college has installed CCTV cameras at different vintage points to ensurea safe and secured environment for students and staff. It facilitates in providing security and also to respond or react quickly and effectively in dealing with emergency situations. Thecollege conducts annual interactive sessions with the concerned officials in sensitizing the girl students and women staff with regard to gender related crimes. The institutionorganised awareness programmes on prevention of ragging and other harassment on girl students and women. This facilitatein creating awarenessto handle these situations at personal level as well as if not at college level. The College also nominates girl students to various programmes conductedby various organisations with interaction and feedback taken from themregarding safety and security measures. The college provides counselling to the students as and when it is necessary especially who come from the vulnerable sections such as students coming from rurale.

File Description	Documents

Annual gender sensitization action plan	**http://ccets.cgg.gov.in /Uploads/files/buttonDetails /17628.pdf**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	**View File**
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management:

Solid waste is segregated as bio degradable and non degradable and ishanded over to Gram Panchayat, Mulugu as a part of Swach Bharat initiative and Clean and Green initiative by Telangana State government.Some of the bio degradable waste such as tree leaves, wood and other waste material are There are dustbins provided for dry waste in the departments and they are emptied everyday. There are dustbins placed at specific points to prevent littering in the campus. The college is striving to be a plastic free zone. The cartridges are refilled and re-used in the printers.UPS batteries are refurbished by the sellers.

Liquid Waste Management:

The waste water from the R.O. plantis used to water the plants in the campus.The liquid waste including rain water generated in the campus is piped out through municipal pipelines for safe disposal.

E- Waste Management:

The damaged and irrepairable computer parts are stored in separate room and are informed the same to the Commissioner Collegiate Education,Hyderabad. at regular intervals.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**View File**
Geo tagged photographs of the facilities	**http://ccets.cgg.gov.in/Uploads /files/buttonDetails/68290.pdf**
Any other relevant information	**View File**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**View File**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	**View File**
Any other relevant documents	**View File**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit   3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**View File**
Certificates of the awards received	**View File**
Any other relevant information	**View File**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**View File**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College organizes national festivals like Republic Day, Independence Day and Telangana Formation Day with immense enthusiasm. Their scarifies, messageand vision inspires our staff and students for ever. The Principal wishes, addresses the teachers and the students on theseoccasions. On Republic Day, the Chairmen Dr. B.R.Ambedkar and other members of the Drafting Committee are remembered and their contributions are reminded by the teachers and students. the principal explainsthe achievements, progress made by our country so far and the challenges ahead .India's sovereignty is the biggest asset of every citizen. On the occasion of Telangana State Formation day floral tributes are paid to Prof. Jayashankar and all other martyrswho have laid down their lives for the cause of

Telangana.

The Birth anniversary of Dr.B.R.Ambedkar is a significant occasion to celebrate the rise of a son of the Soil to the Father of India's Constitution.

Savitri Bai Phule's birth anniversary is celebrated to mark the beginning of indian women teachersand also her immense contribution as an educationist to promote women education,abolish caste and gender related discrimination in education.

IQAC, WEC, NSS conducts all significant days of Harmony to promote tolerance and equity with social responisbilty.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**View File**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college has certain systems in place in order to maintain transparency and accountability with regard to academic, financial, administrative and other functions. The admission procedure for getting into all the programmes/ courses offered in the college is donethrough online process i.e.DOST which is an initiative of the Commissioner, Collegiate Education, Telangana State Government to ensure transparency and accountability in the admission process since 2016-17 academic year.

Citizen Charter, Code of Conduct for all the students and staff as per the Service rules of the state government.The Kakatiya Unversity prescribes the Almanac every year for academics as well as examinations. Further, it approves new programmes in the college. To ensure financial transparency and accountability the Commissioner, All the requirements of the college are discussed in staff council and the representation is sent to CCE for approval and various committees are constituted such as UGC,RUSA,Special Fee Committees. They all coordinate with other departments for requirement and all put before staff council for approval.

various programmes on significant days by the IQAC, NSS units and WEC, Anti Ragging Cell are conducted regularly toinculcate moral values and Social Responsibilty.

File Description	Documents

Details of activities that inculcate values; necessary to render students in to responsible citizens	**View File**
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	**View File**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**View File**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College organizes national festivals like Republic Day, Independence Day and Telangana Formation Day with immense enthusiasm. On the occasion of Republic Day and Independence Dayrich tributes are paid to our national leaders and all the freedom fighters who laid down their lives for the cause of the nation.

. On the occasion of Telangana State Formation day floral tributes are paid to Prof. Jayashankar and all other martyrswho have laid down their lives for the cause of Telangana.

The students celebrate Teachers Day to mark the birthday ofSri. Sarvepalli Radhakrishnan who is an extraordinary and ideal teacherand the first Vice-President of India. Students organise various activities to express their respect, love, affection and gratitude towards their teachers.

Savitri Bai Phule's birth anniversary is celebrated to mark the beginning of indian women teachersand also her immense contribution as an educationist to promote women education,abolish caste and gender related discrimination in education.

The college has been celebrating the National Youth Day to mark the birth anniversary of Swami Vivekananda. National Education Day is celebrated in memory of Abul Kalam Azad birth anniversiry.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**View File**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**View File**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1.Title of the Practice:"Say No to Plastic"

This practice was initiated during the academic year 2016-17academic year. Under this practice students are encouraged not to use plasic related goods in their routine activities. It prevents the contamination of ground water with all the waste plastic material.

Objectives of the Practice: To create awareness on the importance of keeping clean environment.To enlighten the students the consequenses of usage of plastic in daily life.To show the substitutes to plastic goods. To include the common people to ba a part of this intitiative. To support plastic free community by creating awareness among the students and society by conducting various activities.

2.Title of the Practice:"LEARNING THROUGH PEER GROUP"

This practice has beeninitiated during the academic year 2016-17academic year. Under this practice students are encouraged to participate and share thier subject knowledge which is common and relevant to other students.

Objectives of the Practice: To motivate the students participate freely in sharing his knowledge with other class students. It improves the students communication skills by teaching to his peer group. To enhance the sociability and leadership skills of the students.

File Description	Documents
Best practices in the Institutional web site	**View File**
Any other relevant information	**View File**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The thrust of the Institution is offering the best quality education as mentioned in the 'Vision' and

'Mission' the Institution is taking every care to educate and empower the women students, who belong to the marginalized and first generation families as 21st century individuals with values for holistic personality. The college has been catering to their needs - to educate them for better life, and to empower them with employability skills for independent living. Catering to diversity of the educational needs and feedback from surrounding villages, the Institution makes a constant effort to provide value based education to the students in an educationally backward area. Most of the parents are uneducated and there is dire need of serious responsibility on the Institution to curb these negative traits and to motivate the students towards obtaining a successful career.

The college focuses on learner autonomy and self-sustainability. Hence the college lays emphasis on the flexibility of curriculum and student-centered teaching methods to give them problem-solving skills, participative learning and experiential learning.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

The vision and mission of the college is to provide quality, affordable, holistic and inclusive education to all the students admitted to different courses. The college aspires to continue as a center of excellence in education and research and consolidate our position as a reputed institution of higher learning.It aspires to train the young minds to think, be creative and contribute to the development of community through extracurricularand extension activities.

To Organize a National Seminar/Conference, Workshops for students on skill development Programmes. Awareness program on Entrepreneurship for Students. Proposal for the departmental seminar and allocation of budget for Seminars/Workshops on Use of ICT in Quality Teaching Learning. Research Methodology Environment, Biometric Attendance System for Staff and students has been successfully implemented from this year.

Introducing online certificate courses in-demand subjects. Like

Taxation, Spoken English, Pylon, Web Designing, Java etc. To open Computer Training Courses and Spoken English Course for students. To Promote Research Culture among faculty and students, Publication of Journal/News Letter of the College. The College will increase support for faculty and student research. Our faculty and students will be encouraged to reach out to communities beyond our campus to extend support in areas of research.