

IQAC plan of Action

14/06/2021

The first official meeting of IQAC was held on this day in Principal Chamber under the chairmanship of principal Dr. Ch. Prasad.

Agenda: To prepare the action plan of IQAC for 2021-22

Points discussed to be placed in Action plan.

- 1) Extension of IQAC Committee: It was unanimously resolved to induct more faculty members in IQAC Committee.
- 2) Maintenance of IQAC Library:- Bookband Manuals related to UAC, NBP Manuals, NIRF annual reports, Reforms in Higher Education, Research trends are to be placed in IQAC library for the reference.
- 3) Awareness program on Revised NAAC guidelines: It was planned to organize a one-day awareness program for the College faculty on "Revised A&A process" of NAAC.
- 4) NEP implementation:- It was resolved to advise the staff to participate in seminars on 'NEP-2020' and follow the web-site of College/university in the state Karnataka, M.P., where NEP is being implemented.
- 5) Introduction of new PG programs:- It was resolved to introduce MA. History from this academic year.
- 6) Student study projects in UG VI Sem:- It was resolved to organize series of seminars on 'Research Methodology' for UG VI Sem students as a 4 credit "Student study project" to be implemented from this academic year onwards.

H.O.Ds Meeting

25/10/2021.

IRAC initiated H.O.Ds Meeting was held on 25/10/2021 at Principal Chamber at 2pm, under the Chairmanship of Dr. Ch. Prasad, Principal.

The following members were present.

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| 1. Dr. Ch. Madhusuday, IRAC Co-Ord. | - | Adm |
| 2. T. Malleshwar, H.O.D. History | - | St & G |
| 3. S. Mahender " | Telugu | S & S |
| 4. P. Sailaja " | English | B-i |
| 5. Dr. S. A. Haque " | Urdu | S |
| 6. Dr. M. Yadav " | Hindi | you |
| 7. Dr. K. B. Srinivasulu Reddy " | Economics | M. Srinivasulu |
| 8. Shaik Kaja Bee " | Chemistry | M |
| 9. Dr. A. Balachandram | Commerce | (S) |
| 10. Dr. Ragu Gungulot | computers | (S) |
| 11. M. Shyam Sunder | Botany | M & S |
| 12. Dr. P. Anandharam | Zoology | M & S |
| 13. Dr. K. Hussain | Pol. Sci. | M & S |
| 14. Dr. P. Palani | microbiology | M & S |
| 15. | | |
| 16. | | |
| 17. | | |
| 18. | | |

Agenda:

- 1) Review of suggestions on 2nd issue of newsletter (Apr-June 2021)
- 2) Data Collection for 3rd Issue of newsletter (Jul-Sep 2021)
- 3) Revised Data format of AQAR 2020-21 and timely submission of AQAR 2020-21
- 4) Format for Proposed External Audit for the academic year 2020-21.

5) Dept. wise presentation of Sample OT for proposed External Audit 2020-21.

6) Any other matter with the permission of Chair.

Resolutions:-

- 1) All the members appreciated IOAC for the successful release of 2nd issue of newsletter (Apr-June 2021)
- 2) IOAC requested all the Heads of Dept's to submit the data related towards the Compilation for newsletter for the period July-Sept 2022.
- 3) IOAC Co-ordinator Dr. Ch. Madhusudan Clarified the doubts regarding the revised AACAR 2020-21 formats upto the satisfaction of the members.
- 4) It was unanimously resolved to Conduct External Academic Audit for the academic year 2020-21 duly inviting 1 professor each from Arts, Commerce & Science streams from Osmania University in Consultation with the Academic Cell of Osmania University, Hyd.
- 5) IOAC supplied the formats to the members related to the proposed Academic Audit, discussions were made on the formats and all the HoDs are also requested to present the activities of their depts. before the Audit team along with the timely completion of the department level registers/documents.
- 6) Preparation for IIR documents readiness:- All the faculty were requested to get awareness on revised UGC IIR Manual of the College has to get ready for 4th cycle of re-accreditation.

IQAC Meeting

17/12/2021

A meeting of IQAC was held on Friday, 17th Dec 2021 at 11AM in IQAC Chamber under the Chairmanship of Dr. Ch. Prasad, principal. The following members were present.

1. Dr. Ch. Prasad, principal & Chairman IQAC
2. Dr. Ch. Madhusudan, IQAC Co-ordinator - Abs.
3. Dr. K. Hussain, vice-principal
4. Dr. K. Bhavani, Member - Head
5. Dr. P. Ajodhya Reddy, Member - P. Ajodhya Reddy
6. Dr. Gopata Sudarshanam, Member - Gopata Sudarshanam
7. Mrs. Khajabeel, Member - Khajabeel
8. Mr. M. Shyam Sunder, Member - M. Shyam Sunder
9. Dr. A. Ratachandram, Member - A. Ratachandram
10. Dr. P. Pallavi, Member - P. Pallavi

Agenda:

- 1) To read and Confirm the minutes of last meeting.
- 2) Criteria wise report by Criteria Incharges.
- 3) To Conduct an orientation program for Guest faculty on Higher Education.
- 4) Approval of Green Audit report of 2020-21 & Strategies for the academic year 2021-22.
- 5) To aware the staff on NIRF 2022.
- 6) To discuss on NEP 2020 Based Curriculum.
- 7) To discuss on "MOOCs online Courses development for SWAYAM".
- 8) To discuss about additional Certificate & Skill development Courses.
- 9) To discuss about organizing workshops/Seminars on Research, IPR, EBC cell, Skill development etc.
- 10) To strengthen Facilities for faculty in Media Centre to develop e-Content.
- 11) To discuss on Consultancy services & Patents.
- 12) Timely submission of AQAR 2020-21.

12) Any other matter with the permission of Chair

Resolutions:-

- 1) The minutes of the last IQAC meeting were reviewed.
- 2) The IQAC Criteria write incharge presented their views related to AEAR 20-21 data Collection and suggested for betterment of quality report of the College in future by giving scope to few more quality related activities & recent developments.
- 3) It was unanimously resolved to conduct an orientation program for guest lecturers on quality related issues like NAAC accreditation, role of UAC & CBCS mode of Curriculum & recent developments in Higher Education.
- 4) The members unanimously approved the Green Audit report for the academic year 2020-21 and it was resolved to improve the greenery in the College and few measures to prevent movement of vehicle within the College premises. Few solar energy procuring activities are planned.
- 5) As the NIRF data has to be submitted in Jan-2022, the data format were discussed and was resolved to request the HODs to submit the data in prescribed format within 30 days.
- 6) The advantages of implementation of NGR-2020 were discussed. Till now, as the state government has not taken a decision for its implementation in the state it was resolved to inform the faculty to participate in webinars/seminars related to NGR-2020 and to get ready for its implementation in future.
- 7) As UAC released guidelines for willingness to participate in model Content development it was unanimously resolved to open a local Chapter on SWAYAM and aware the staff in doing courses on 'SWAYAM' platform and also aware

the staff in preparation of Content. The UAC Co-ordinator Mr. M. Iyamsunder was requested to initiate this.

- 8) All the HoDs were requested by IAC for the initiation of introducing more certificate/value added Courses earlier from IAC platform. It was unanimously resolved to discuss about the progress of implementation of few more Value added Courses.
- 9) The dept. of Microbiology of IAC are planning to conduct seminar on "Intellectual Property Rights". It was unanimously resolved to forward a proposal to RUSA for funding to conduct the proposed seminar on IPR.
- 10) It was unanimously resolved to strengthen the media Centre i.e. procuring 360° web Camera etc so that faculty can develop more e-Content for the benefit of the students. It was also resolved to create a repository of recorded lectures to be used as an archive in future.
- 11) As the College faculty are lagging in getting patents, it was resolved to aware the staff in proposed IPR seminar about patent filing. It was also resolved to reimburse the registration fee of patent filing with approval from CCE.
- 12) As more number of Qualitative metrics are there in AQR 2020-21 with geo-tagged photography as evidence it was unanimously resolved to take necessary steps for the timely submission of AQR 2021.
- 13) i) As NAAC's focus is on OBE and is stressing on Employability/Entrepreneurship/Research/Skill development, it was resolved in this meeting to focus on mentioned areas and requested HoDs to conduct more seminars/workshops on

the areas Research Methodology, IPR, ED & Skill development.
It was also resolved to have more academic partnerships
for skill building among students to make them aware
& more confident and job ready by taking help of experts
from the industry.

HoD's Meeting

10/02/2022

IQAC initiated HoD's meeting was held on this day at 11.30 am in principal's chamber under the chairmanship of Dr. Ch. Prasad, principal.

The following members were present.

1. Dr. K. Hussain, Vice-principal H2022
2. Dr. K. Bhavani — Bhummie
2. Dr. P. Ayudhya Reddy P. Ay.
4. Dr. Ch. Madhusudan Ch. Madhusudan
5. Dr. P. Pallavi P. Pallavi
6. M. Shyam Sunder M. Shyam Sunder
7. Saleem Pasha Saleem Pasha
8. Dr. G. Raju G. Raju
9. S. Mahender S. Mahender
10. Syed Saitullah Basha Syed Saitullah Basha
11. A. Venk, Librarian A. Venk
12. Dr. G. Sudarshanam — G. Sudarshanam
12. P. Ashwini, P.D. — P. Ashwini
14. P. S. Prineivas, A.O. P. S. Prineivas

Agenda: 15. M. Madan Mohan — M. Madan Mohan

- 1) Approval of NIRF data submission
- 2) Inducting NAAC IQAC Crit-6 Member
- 3) AQAR 20-21 data submission

Resolutions:-

- 1) The data submitted for 20-21 on NIRF portal was placed before the HoD's meeting and the gathering unanimously approved the data submitted.
- 2) As Mrs. Khaja Bee, Asst. professor of Chemistry who was looking after Criteria 6 of IQAC

Co-ordinator was transferred, it was unanimously resolved to induct Dr E. Prativas Rao, Asst prof. of English as Criteria vs Co-ordinator

3) The data related to AEAR 2020-21, which is pending from departments was requested for immediate submission.

IQAC Committee Meeting

13/05/2022

A meeting of IQAC Core Committee was held on Friday, 12th May 2022 at 9:30pm in IQAC Chamber under the Chairmanship of Dr. Ch. Prasad, Principal.

The Agenda of the meeting:

- 1) AQAR 2020-21 Submission
- 2) AQAR 2021-22 Preparation
- 3) Preparation of SSR & initiation of A/A process
- 4) Awareness to General staff about A/A process
- 5) Extended IQAC Committee for SSR preparation

Resolutions:

- 1) The IQAC Co-ordinator thanked all the External Co-ordinators for their Co-operation in Compilation of data & submission of AQAR 2020-21.
- 2) The Committee unanimously resolved to call for the submission of AQAR 2021-22 (which is the 5th year of assessment period) for the 4th cycle of SSR documentation from all the departments, Clubs and Committees.
- 3) It was unanimously resolved to organize an awareness program on revised SSR Manual and ~~reg~~ about the formats related to SSR.
- 4) All the departments were requested to prepare SSR related documentation with the help of dept. level Committees.
- 5) It was resolved to induct more faculty into IQAC Committee.

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| 1) Dr. Ch. Madhujyoti | - | Adas |
| 2. Dr. R. Bhawanani | - | M. K. K. K. |
| 3. Dr. P. P. P. P. | - | na |
| 4. M. Shyam Sundar | - | 158 |
| 5. Dr. A. Balachandram | - | 158 |
| 6. Dr. K. HUSSAINI | - | 158 |
| 7. Dr. Gopale Sudarshanam | - | 158 |
| 8. Dr. P. Ayodhya Prasad | - | 158 |
| 9. Dr. E. Srinivas Rao | - | 158 |

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