

Certificate Course: English for Competitive Exams
Course Structure 2021-22

S.No	Day	Topic
1	16/4/2022	1. Introduction to language skills; 2. Vocabulary using dictionary.
2	18/4/2022	1. Spelling 2. Pronunciation 3. Basic English Idioms.
3	20/4/2022	1. Tenses.
4	21/4/2022	1. Non-finite verbs and their uses: a. Infinitives b. Gerunds c. participles
5	22/4/2022	1. Helping verbs and their uses: a. making questions b. making negatives
6	23/4/2022	1. Revision and consolidation.
7	25/4/2022	1. Active voices and passive voices.
8	26/4/2022	1. Direct and Indirect Speeches.
9	27/4/2022	1. Articles.
10	29/4/2022	1. Prepositions.
11	30/4/2022	1. Revision and consolidation.
12	5/5/2022	1. Practice Session: conversation & role-play.
13	6/5/2022	1. Conjunction: simple.
14	7/5/2022	1. Complex sentences.
15	9/5/2022	1. Compound sentences.
16	10/5/2022	1. Subject verb + Agreement.
17	11/5/2022	1. Common errors.
18	12/5/2022	1. Synthesis.
19	13/5/2022	2. Analysis.
20	16/5/2022	1. Writing short messages, notices, announcements, reports.
21	17/5/2022	1. Writing letters.
22	18/5/2022	1. Revision and consolidation.
23	19/5/2022	1. English for practical situations: making requests, giving information, asking help, seeking permission.
24	20/5/2022	1. Expressing one's views 2. Exercising sympathy, asking for help.
25	23/5/2022	1. Asking and Giving Directions: making suggestions, persuading people.
26	24/5/2022	1. Revision and consolidation.
27	25/5/2022	1. Practice session.
28	26/5/2022	1. Group Discussion.
29	27/5/2022	1. Speech Making.
30		1. Practice session.
31		1. Examination.
32		Results.



The Dept. of English conducted the Certificate Course in the Academic year - 2021-22. The students had participated in training and completed the course. This will enable the students the skill-language course work.

