

IQAC Circular

22.11.2021

All the staff members are hereby informed that today i.e on 22.11.2021, there will be presentation of SSR in virtual classroom at 3:00pm. Hence I request all the staff members to be present in the virtual classroom without fail. Dr. Tuliseti Gangai Devi will act as chairperson for the programme.

[Signature]  
IQAC coordinator

[Signature]  
Principal

Staff members.

1. [Signature]
2. [Signature]
3. [Signature]
4. [Signature]
5. P. Raj
6. [Signature]
7. [Signature]
8. B. G. (N. Ramchodram)
9. [Signature]
10. [Signature]
11. [Signature]
12. [Signature]
13. P. D.
14. [Signature]
15. B. Raj
16. [Signature]

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Training programme  
Minutes of the meeting.

- All the staff gathered in virtual class room to go for the presentation of SSP.
- Criteria 1 & 2 are discussed and action plan for documentation of the same is requested by the Staff members.
- Further action plan regarding Documentation of Academic year 2021-22. is discussed.

Meeting ended with a positive note.

~~Staff~~

Staff members.

Principal

- 1) IQAE coordinator — Mr
- 2) T. Manjula — Ms
- 3) G. Kavitha — Ms
- 4) B. Ravinder — Ms

## IQAC Circular 24/1/2021

All the staff members are hereby informed that today is on 24/1/2021, there will be a training programme on how to create virtual classroom. Resource person will be M. Meenuk Koushik in Computer Science.

WSP  
IQAC Coordinator

sd-ji  
Principal

Staff members

- 1) Pawan
- 2) P. V. A.
- 3) L. M.
- 4) A. S.
- 5) S. S.
- 6) H. S.
- 7) D. S.
- 8) P. S.
- 9) S. S.
- 10) P. S.
- 11) S. S.
- 12) S. S.
- 13) S. S.
- 14) S. S.
- 15) S. S.
- 16) P. S.
- 17) S. S.
- 18) S. S.
- 19) S. S.
- 20) S. S.

### Minutes of the meeting (training program)

All the staff members gathered in virtual classroom.

- M. Mahesh Kumar, Lect in Computer Science explained the process of operating virtual classroom to new faculty members.
- Staff also gave their practice in the virtual classroom.
- Meeting ended with a positive note.

IQAC Co-ordinator

S. K. J. L  
Principal

- 1) K. Sandhya Rani
- 2) [Signature]
- 3) [Signature]
- 4) [Signature]
- 5) [Signature]

01/05/2022

All the staff members are hereby informed that today i.e on 4.05.2022 there will be an IQAC meeting on NAAC related program under the chairmanship of Principal Dr. Jitendra Ojha, Vice Principal Dr. T. Ganguly and IQAC coordinator, Smt. P. Samita. Hence, all the staff members are requested to attend the meeting without fail.

*[Signature]*

IQAC coordinator

*[Signature]*  
Principal

Members 1) T. Manjula - Hrs  
2)  
3)

Staff members

- 1)
- 2)
- 3)
- 4) K. Sandhya Rani - *[Signature]*
- 5) G. Kavitha - *[Signature]*
- 6) P. Rajkumar - P. *[Signature]*
- 7) *[Signature]* S. Sanyal Dept of Hrs
- 8) P. Sukanya *[Signature]*

### Minutes of the meeting

Meeting started sharply at 5:00pm on 4/03/2022 under the Chairmanship of Principal Dr. Sankaran Dhanu. The following points were discussed in the meeting.

As NAAC peer team visit was confirmed on April 11 & 12, staff members were made aware and asked to be ready with all their departmental work.

The following activities by staff were stressed.

- 1) Annual Circulars Plan
- 2) Almoosah
- 3) Teaching Diary
- 4) Documents pertaining to Field trip student services Project with debates, Extension lectures, innovative practices etc were asked to be minimal
- 5) Doubts of the faculty were clarified and meeting ended with a positive note.

*[Signature]*  
IQAC Coordinator

*[Signature]*  
Principal

- 1) K. Sandhya Rani *[Signature]*
- 2) S. Srinivas *[Signature]*
- 3) P. Sukanya *[Signature]*
- 4) P. Ravinder *[Signature]*
- 5) T. Manjula *[Signature]*

IQAC Circular

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7/04/2022

All the staff members are hereby informed that there will be a meeting regarding NAAC under the chairmanship of Principal Dr. Jitkiran Ojha at 3.00pm. Hence all the staff members should attend the meeting without fail.

IPAC  
IPAC Coordinator

J. Ojha  
Principal

Staff

- 1) Agarwal - Dr. T. Gangaiiah
- 2)
- 3)
- 4)
- 5) T. Manjula - Prin
- 6) P. Chandrasekhar - Prin
- 7) P. Rajkumar - P. Prin
- 8) Gr. Kavitha - Prin
- 9) K. Sandhya Rani - Prin
- 10) N. Ramesh Kumar - Prin
- 11) G. Harshini - Prin
- 12) P. Sukanya - Prin
- 13) A.S. Deepakala - Prin
- 14) B. Ravindoo - Prin
- 15) J. Meelaisals - Prin
- 16) S. Srinivas - Prin
- 17) B. Ravinder - Prin

## IQAC Meeting 7/04/2022.

Formation of Committees  
 As a Result of meeting formation of following committees held

① Receiving Committee

① Dr. Gargalak, Asst. Prof. of Mathematics.

② M. Kumar Sanyal, Asst. Prof. of Chemistry.

③ Dr. T. Suresh Kumar, Asst. Prof. of Telugu.

② Receiving at Hotel (Hospitality)

① M. Mahesh Kumar	1) Bags, 2) Pen drives
② T. Suresh Kumar	3) Gloves 4) Masks
③ K. Sandhya Rani	5) Pens 6) Erasers, 7) Pencils
④ G. Kavitha	8) Staples 9) System
⑤ G. Hashini	10) Printer, 11) Pads.
⑥ K. Srinivas	

⑦ Mujahid,

⑧ Betam Srinivas

③ Food Committee

① Same Hospitality Committee

④ Decoration Committee (Rangoli)

① B. Ravinder (flower decoration) ~~and~~

② S. Srinivas

③ A.S. Deepakala

④ T. Manjula (Convenor) Rangoli - Mrs

⑤ B. Sandhya Rani - ~~Srinivas~~

⑥ G. Rakesh

⑦ M. Ramchander

• Test House Management

① P. Chandrasekhar, Lec in Zoology.

② N. Ramchandram, Lec in Eco

③ P. Rajkumar, Lec in English (Convenor)



Circular

20.04.2022.

All the staff members are hereby informed that today at 2:30pm there will be a meeting on NAAC grade Analysis and discussion on our weak points. Meeting will be headed by Chairperson Dr. Jashikha Ojha (Principal). Hence all faculty members should attend the meeting without fail.

Principal

WMT

IQAC coordinator

staff members

- 1) Shyama
2. P
3. H
4. P
5. G
6. K
- 7
8. H
9. S
10. Suresh (not)
11. S
12. S
13. Sure (Dr. T. Suresh)
14. S
15. S
16. S
17. S
18. S
19. S

## IQAC Meeting

Today i.e on 20.04.2022, a meeting under the chairmanship of Dr. Jaikishan Ojha with IQAC coordinator, Vice Principal and IQAC members and a Analysis of NAAC grade points criteria wise was done and the weak areas to be improved was discussed. And the same points were thought to be conveyed to all the Faculty members in the meeting at 2.30pm.

Principal

WMP

IQAC Coordinator -

Members

- ① T. Gangaiyah - Asst. Prof. of Mathematics. — Alagad
- ② T. Manjula - Asst. Prof. of Chemistry. — Shree
- ③ K. Sandhya Rani - Lec in Pol. Science. — Sanjay
- ④ M. Mahesh Kumar - Lec in Computer Science. — Praveen