

IQAC

MEETINGS-REGISTER

2021-26



Govt. Degree College Patancheru, Sangareddy Dist.

IQAC ACTION PLAN 2021-22

I. Curricular aspects

- To introduce additional sections to cater to the varied needs of the students
- To increase student intake capacity of existing courses and improve student enrolment
- To promote the faculty members to participate in curriculum design and review at university level
- To established the well-structured online feedback system on curriculum from all the stake holders.
- To introduce job-oriented certificates, add on courses, short term courses, and value-added courses.
- To increase the pass percentage.
- To encourage the students to participate in field trips.

II. Teaching Learning and evaluation:

- To promote the faculty to use ICT based teaching methodology and adopt use of online learning methods.
- To conduct different programmes for the slow learners and advanced learners as well.
- To be conscious of innovation in evaluation methods

- To initiate student centric teaching methods
- To strengthen the remedial teaching to the slow learners.
- To strengthen the self-appraisal system for teaching and non-teaching staff

III. Research Innovation and Extension:

- To encourage more faculty to pursue Ph.D. programmes.
- To strengthen research facilities in the college and motivate faculty to involve in research, publishing research papers in indexed journals with high impact factor.
- To motivate the faculty/department to organize the International/National seminars on various themes.
- To encourage the departments to make more MoUs.
- To increase participation of students in research through field projects and study projects.
- To encourage students to participate in seminars/workshops/conferences
- To strengthen outreach and community service programmes through NSS.

IV. Infrastructure and Learning Resources:

- To augment infrastructure facilities to meet the increased student strength.
- To provide Wi-Fi facility to the students and the staff.
- To purchase a greater number of books and provide e-learning resources like INFLIBNET, e-journals, e-books to students and teachers.
- To augment of the sport's infrastructural facilities.
- To increase the ICT facilities to the students To Improve Water Facility for the students.

V. Student Support and Progression:

- To conduct soft skill development programme for students.
- To organize study tours, industrial visits, field visits in various departments.
- To organize sports and cultural competitions at regular intervals.
- To strengthening of placement cell, arrange the placements camps and Job melas for improvement of placement services.
- To enhance student Pass percentage in the college.
- To strengthen the facilities of coaching PG CET/JAM for UG students
- To strengthen the career guidance and competitive examination cell.
- To seek alumni engagement in developmental activities of college.

VI. Governance, Leadership and Management:


- Vision and Mission of the institute will be communicated effectively to all the stake holders.
- The administration and employees will work together for the betterment of the institution.
- To motivate the faculty to attend Refresher courses, Orientation courses and FDPs
- To conduct training programmes to the staff on ICT and Online teaching tools
- To encourage non-teaching staff to attend training programmes.
- To strengthen the activities of various committees.
- To conduct the internal academic and administrative audits regularly.
- To get ISO certification for the college.

VII. Innovations and Best Practices:

- To conduct green audit regularly.
- To create Environmental consciousness among the students.
- To ensure the college campus clean and hygienic campus.
- To conserve energy by installing LED lights, solar panels, solar water heaters etc.
- To encourage paperless administration
- To undertake and apply scientific methods for waste management
- To undertake solid and liquid waste management in collaboration with Greater Hyderabad Municipal Corporation (GHMC).

Best Practices

- Free coaching to PGCEs and JAM.
- Vibrant health club.
- Using rain water as substitute for distilled water for the science practical.
- Imbuing research culture among students through field study project
- To get more funds from CSR.


IRAC
Coordinator


PRINCIPAL
Govt. Degree College
Patancheru.



Govt. Degree College Patancheru, Sangareddy Dist.

ACTION TAKEN REPORT- 2021-22

I. Curricular aspects

- Additional sections introduced to the varied needs of the students
- Student intake capacity of existing courses improved from 660 to 720.
- The faculty members participated in curriculum design and review at university level.
- Entrepreneurship Development Cell conducted a seminar "How to start a Strat up "by Bejjanki Naresh Kumar a Businessman.
- To increase the pass percentage remedial classes, slip tests assignments and seminars, group Discussions were conducted.

II. Teaching Learning and evaluation:

- The faculty members are using ICT based teaching methodology and adopting blended mode for teaching.
- Advance learning for advanced learners as well remedial classes with special attention for the slow learners.

III. Research Innovation and Extension:

- The faculty members are motivated to involve in research, publishing research papers in indexed journals with high impact factor. M. Veerender published his research article in AKSHAR WANGMAY UGC CARE LISTED INTERNATIONAL RESEARCH JOURNAL ISSN 2229 4929 OCTOBER 2021.
- Students are encouraged to participate in Jignasa Projects
- Students participate in online seminars/workshops/conferences.
- Special NSS camp was conducted at Madaram Village for community and outreach service programmes.

IV. Infrastructure and Learning Resources:

- Purchased 100 Dual desks, 160 Lab stools, 22 Computer tables, 22 computer chairs ,05 Angular racks ,01 Duplicator, 01 printer, Led lights and fans.
- With the purchase of computers, computer tables and computer chair a new computer lab is established for the ICT facilities to the students.

A water tank at 3rd floor is provided to Improve Safe drinking Water Facility for the students.

V. Student Support and Progression:

- To conduct soft skill development programme for students.
- To organize study tours, industrial visits, field visits in various departments.
- To organize sports and cultural competitions at regular intervals.

- Job Melas and strengthening of placement cell, arrange the placements camps and Job melas for improvement of placement services.

- To enhance student Pass percentage in the college.

- To strengthen the career guidance and competitive examination cell.

- To seek alumni engagement in developmental activities of college.

VI. Governance, Leadership and Management:

- Vision and Mission of the institute will be communicated effectively to all the stake holders.
- The administration and employees will work together for the betterment of the institution.
- To motivate the faculty to attend Refresher courses, Orientation courses and FDPs
- To conduct training programmes to the staff on ICT and Online teaching tools
- To encourage non-teaching staff to attend training programmes.
- To strengthen the activities of various committees.
- To conduct the internal academic and administrative audits regularly.
- To get ISO certification for the college.

VII. Innovations and Best Practices:

- To conduct green audit regularly.
- To create Environmental consciousness among the students.
- To ensure the college campus clean and hygienic campus.
- To conserve energy by installing LED lights, solar panels, solar water heaters etc.
- To encourage paperless administration
- To undertake and apply scientific methods for waste management
- To undertake solid and liquid waste management in collaboration with Greater Hyderabad Municipal Corporation (GHMC).

Best Practices

- Free coaching to PGCEs and IIT JAM.
- Vibrant health club.
- Using rain water as substitute for distilled water for the science practical.
- Imbuing research culture among students through field study project.
- To get more funds from CSR for development of Infrastructure.



IQAC
Coordinator


PRINCIPAL
Govt. Degree College
Patancheru.

IQAA Meeting

24/6/2021

A meeting was convened by IQAA with the Staff Council under the chairmanship of Principal Dr. V. Rajendra Prasad.

Minutes of the Meeting:-

1. As the Govt. issued orders to start physical mode classes from September 1st 2021. In this connection it is necessary preparatory arrangements to conduct the classes duly following the Covid-19 rules & guidelines.
2. Admissions for the academic year 2021-22 through DIST are in progress, out of total intake of 720 students 554 students were allotted and 433 have self reported in first phase of admissions. The efforts of all the staff members were appreciated.
3. Keeping in view of the II & III year student strength which is 676 and I year strength is expected to be nearly 600 which will be a total around 1300.

The Existing Infrastructure will be inadequate to accommodate all the three years in single shift, and hence resolved to go for shift system from this academic year - 2021-22 i.e. September-2021.

The timings will be as follows

I-shift - 8:00 AM to 2:00 PM - B Com

II shift - 12:00 PM to 6:00 PM - BSC & B.A.

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12/7/2021

IDAC Meeting.

All the teaching staff under the chairmanship of Principal Dr. V. Rajendra Prasad met in Principal's chamber.

Minutes of the Meeting.

Admissions-2021-22

1. As the admissions are approaching near, to mobilize the admissions, we have to ~~initiate~~ campaign for admissions and go to nearby colleges and villages to meet the students and parents. Pamphlets to be distributed and Banners to be displayed at prominent places as Busstand, Market place, villages, near colleges etc.
2. The staff members will make teams and go to different villages and colleges to motivate students and parents.

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4/10/2021

PGAC Meeting.

A meeting was convened by I@AE along with all the teaching staff under the chairmanship of Principal Dr. V. Rajendra Prasad in his chamber.

Minutes of the Meeting:-

1. As the 1st year students have joined as classes are going to start for them. It is necessary to introduce them with the Degree College culture.
2. Welcoming the 1 year students and telling them about the mandatory Credit Based Courses to support students academically socially and emotionally.
3. Orientation of the 1 year students before the new academic year in our Institution.
 1. orientation regarding CBSC system.
 2. Examination, Pattern Semester System.
 3. Specialities in the college,
 - (1) Bus pass facility
 - (2) Scholarships from Govt and other sources of CSR.

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IQAC Meeting

A meeting was convened with the staff council by IQAC under the Chairmanship of Principal Dr. V. Rajendra Prasad in this chamber.

Minutes of the meeting:

1. As per Osmania University Atmanis the 1 year classes are scheduled to commence from 1st October 2021 accordingly the class will commence.
2. The Proposal for Shift System may be submitted to the CCE for approval.
3. Classwise/Groupwise what's app groups are to be created for sharing information relating to academic activities.
4. Teachers have to maintain student attendance strictly and ensure good attendance.
5. According to the CCE instruction each department has to prepare atleast one student study project under Tigrasa Programme and are instructed to go through the CCE guidelines and prepare accordingly.

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A meeting of IQAC with Staff Council was convened in Principal's chamber under the chairmanship of Dr. V. Rajendra Prasad + Principal.

Minutes of the meetings.

1. A proposal has been given to CCE for the sanction of amount towards the purchase of 22 computers for the computer lab.
2. The CCE has also been requested to purchase 100 dual desks for classrooms, 5 slotted angular racks, digital duplicator, 200 stools for labs, 20 'S' type chairs and a Multifunctional Printer.
3. All the teaching records to be maintained and get endorsed by the Principal every month.
4. The Ignass Student Study Project to be completed as per the protocol.
5. Discipline has to be maintained and no Indiscipline to be tolerated in the campus.
6. College committees to be constituted for the conduct of academic activities.
7. Mentor Mentee records to be maintained as per the given list of Mentor-mentee.
8. CCE has already sanctioned tube lights and fans.

Dr. V. Rajendra Prasad

Dr. V. Rajendra Prasad

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Dr. V. Rajendra Prasad

Dr. V. Rajendra Prasad

Dr. V. Rajendra Prasad

A meeting was convened by IGAC with the staff council in Principals Chamber under the chairmanship of Principal Dr. V. Rajendras Prasad.

Minutes of the meetings

1. The staff council extended sincere thanks to the CCE for according permission to procure IIT equipment and furniture at an estimated cost of 32 lakhs by utilizing accumulated funds.
2. A plugin box for CC cameras with 16-ports has been procured to make it compatible with the total installed capacity of the system. This enables to install another 8 cameras in addition to the existing 8 cameras. This arrangement the surveillance of the systems. The staff council resolved to approve it.

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IQAC - Meeting,

17. Jan - 2022

The IQAC committee members convened a meeting in Principal's chamber under the chairmanship of Principal Dr. V. Rajendra Prasad.

Minutes of the meeting.

1. The members of IQAC discussed various academic issues especially the completion of the syllabus.
2. It is informed that the syllabus in all the subjects has been completed and revision is in progress.
3. The principal advised to check out a plan with members to get the students exams ready.
4. All the academic records to be completed before the completion of the academic year.

~~Dr. V. Rajendra Prasad~~

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~~Dr. V. Rajendra Prasad~~

~~Dr. V. Rajendra Prasad~~

IQAC - Meeting

8-2-2022

IQAC committee convened a meeting in Principal's chamber under the chairmanship of Principal Dr. V. Rajendra Prasad.

Minutes of the meeting.

- 1. As the Mentor-Mentee list is updated it is requested to arrange the study hours/classes for the concerned groups in the after noon session.
- 2. All the staff members who got their CAS were congratulated by the IQAC team and Principal Dr. V. Rajendra Prasad.
- 3. It is resolved to conduct practical exams as per the Osmania University schedule. Record work and lab work to be completed at home and prepare the students for practicals exams.
- 5. The exam branch to gear up for the forthcoming theory exams as our college is an exam center.

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IQAC Meeting,

17/5/2021

A meeting was convened in the Principal's chamber by IQAC under the chairmanship of Principal Dr. V. Rajendra Prasad.

Minutes of the meeting.

1. The Principal congratulated the NSS unit of our college for conducting the summer special camp at Madavaram village from 28/3/2022 to 3/4/2022.
2. As the exams of I, III & V semester completed the Osmania University is yet to give the Almanac for II, IV & VI semester - 2021-22.
3. The Examinations committee was congratulated by the Principal for successful completion of examinations without any untoward incident.
4. The Career Guidance cell to train the students for upcoming recruitment exams.
5. The teachers were asked to complete the diaries.
6. 22 computers have been received, purchased by CEE. An amount of Rs. 60,000 to be used for the wiring & insulation; & net connection.

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IQAC Meeting.

17/5/2022

IQAC committee convened a meeting in the Principal's chamber under the chairmanship of Principal Dr. V. Rajendra Prasad.

Minutes of the meeting.

1. As the examinations of Intermediate is completed we have to gear up for the campaigning for admissions.
2. Banners and Brocher of the college to be printed for admission campaign. - 2022-23.
3. Teams should be made and they should visit nearby Junior colleges & nearby villages to motivate the students & ~~per~~ parents to join our college/ or join their children in our college.
4. Banners to be displayed in prominent places.

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IQAC - Meeting.

24/5/2022

A meeting was convened in Principal's chamber by IQAC under the chairmanship of Principal Dr. V. Rajendra Prasad.
Minutes of the meeting.

1. As the Result have been announced of Jignasa student study projects, Our college's Three Jignasa Projects were selected for state level participation i.e.
1. Political Science
 2. Computer Science
 3. Hindi for Jignasa-2021-22

The Prize distribution was conducted yesterday and our college Hindi - Jignasa project got state 1st Prize & cash prize of 30,000/- Rupees.

The Principal and staff congratulated the Department of Hindi for securing the 1st Prize at state level.

2. As the exams are approaching the teaching staff is told to complete the syllabus and conduct revision class.

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