

# Meeting with the College IQAC Committee

1  
Dt: 4-7-2016

## Agenda:

1. Approval of college IQAC Committee
2. To discuss about IQAC action plan for the year 2016-17
3. Preparation and submission of AQAR for the year 2015-16.

## Minutes of the meeting:-

1. Nominated members were agreed to be part of IQAC committee and the chairperson approved the committee, for two years.

The composition of IQAC committee is as follows:

- chairperson: Dr. V. Veerabhadraiah, Principal  
co-ordinator: Dr. T. Sujatha, Asst. Prof. of Microbiology  
Members:
1. Sri ALN. Sastry, Assoc Prof. of Commerce
  2. Dr. B. Govind, Assoc Prof of chemistry
  3. Dr. B. Madhuri, Assoc Prof of Telugu
  4. Dr. Md. Zakirulla, Asst Prof of Pol. science
  5. Dr. Ch. Srinivasulu, Asst Prof. of Zoology
  6. Dr. Ch. Guntayya Gupta Asst. Prof. of Botany
  7. Dr. T. Arunkumar Asst. Prof of Maths
  8. Sri R. Sathish, Lectr. in library science
  9. Smt. M. Sudeshna Rani, office Supdt.
  10. Sri J. Nageswara Rao, local community
  11. Sri K. Papa Rao, Industrialist.

2. Members of IQAC committee, co-ordinator and chair person discussed about the action plan for the year 2016-17. (copy attached).

3. The meeting decided to prepare and submit the AQAR within 15 working days.

signatures:-

Principal

1. T. S. Srik
2. S. Srinivas (Ch. Srinivas)
3. Dr. P. Suresh Kumar
3. S. Bhavath Kumar
4. N. M. R.
5. J. Srinivas (Ch. Srinivas)
6. P. Ramesh
7. Ch. Srinivasulu
23. B. C. Rathore
24. P. Srinivasulu

## Agenda:

1. Submission of API Forms.
2. To Prepare Academic plan of Action for the year 2016-17.
3. Constitution of Academic and Administrative Committees for the year 2016-17
4. Introduction of CBCS system to the I year students i.e from the academic year 2016-17 onwards.
5. Any other.

## Minutes of the Meeting:

1. It is resolved to submit the filled in API forms within one week.
2. It is resolved to prepare Plan of Action for the year 2016-17 by all the departments and copy of it should be sent to IQAC.
3. Various academic and administrative committees were constituted for the smooth conduct of college activities.
4. As per the Government decision directions of introducing CBCS system, it was resolved to implement CBCS system in our college from 2016-17 onwards.

Signature of the  
IQAC co-ordinator

Signature of the  
Principal.

Dt: 3-9-16

IQAC meeting with teaching staff was conducted on 3.9.16 at 3.30 PM with the following Agenda:-

Agenda:-

1. Awareness programme on revised rules for SSR preparation and NAAC grading system.
2. Conduct of certificate courses in the academic year 2016-17.
3. Maintenance of college activity register.
4. Any other matter relevant to the subject.

Minutes of the meeting:

1. ~~G. S.~~

2.

1. All the staff members are actively participated in the presentation about understanding revised rules for SSR preparation for autonomous college. Further all are aware of revised grading system of NAAC.

2. It is resolved to conduct at least 8 or 9 certificate courses from the college during the academic year 2016-17.

3. It is resolved to maintain college activity register at Principal office.

The meeting of IQAC has been convened on 21.09.2016 at 3 PM, and has been presided over by Dr. V. Veerabhadraiah, principal of the college.

### Agenda:

- ① Conducting of one day orientation programme on Choice Based Credit System - Regarding
- ② Any other matter.

Having deliberated on the issues mentioned in the agenda, the meeting adopted the following resolutions:

(I) Resolved to conduct one day orientation programme on Choice Based Credit System (CBCS) for teaching faculty of Govt, Degree colleges in Khammam district on 23.09.2016.

(II) It is also resolved to invite the Regional Joint Director of Collegiate Education (RJDCCE), Warangal as chief guest of the programme.

(III) It is further resolved to initiate the necessary preparations for the third cycle of accreditation by NAAC.

### Members Present:

1. Atwasala
2. ~~...~~
3. ~~...~~
4. ~~...~~

5. ~~...~~
6. ~~...~~
7. ~~...~~

Principal

Staff Meeting - V

13.10.16

The meeting of IRAC has been convened on 13.10.16 at 12:00 PM and has been presided over by Dr. V. Veerabhadraiah principal of this college.

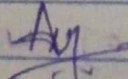
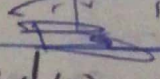
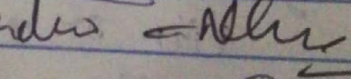
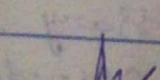
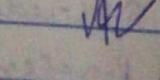
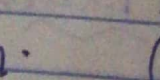
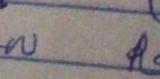
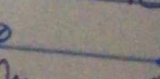
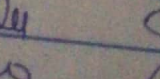
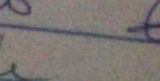
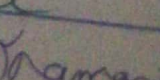
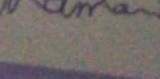

Agenda:

1. To discuss about SSR preparation.
2. Constitution of different committees for the VII criteria
3. Any other matter.

① It is resolved to ~~constitute~~ constitute different committees to each criterion as per the revised rules of NAAC manual for the preparation of SSR (for Autonomous colleges).

② Senior faculty & members have given their opinion on preparation of SSR and were considered.

Members Present:-

1. A. Chandrasekhara 
2. Dr. B. Bandyaiah 
3. P. Manoj Kumar 
4. K. Indira 
5. T. Anum Kumar 
6. A. C. N. Sastry 
7. K. Sudarshan Reddy 
8. Dr. P. RAGHU NATHAN 
9. Dr. S. Rama Mohana Rao 
10. Dr. Ch. Srinivasulu 
11. A. Sambasiva Rao 
12. Dr. Mohd. Zubair 
13. Dr. Ramana 

## Staff meeting - VI

25-10-16

The meeting of IQAC has been convened on 25-10-16 at 3.00 PM and presided over by Dr. V. Veerabhadraiah principal of this college.

### Agenda:-

1. To discuss about Department Profile preparation and evaluative reports of each department.
2. Any other.

### Resolutions:-

1. It is resolved to prepare a detailed evaluative reports of each departments and submit the same with the IQAC by 31-10-16.
2. It is also resolved to produce documentary evidences for all the activities conducted during last five years.

### Members attended:-

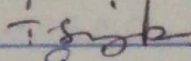

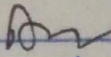
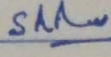
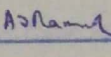
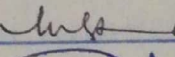

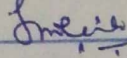
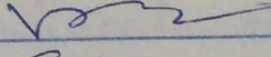
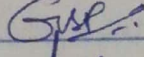

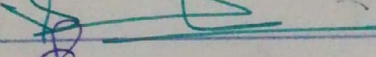
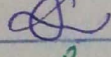
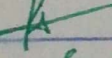
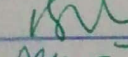
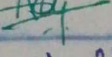
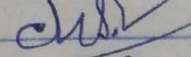
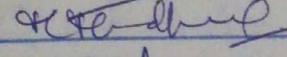
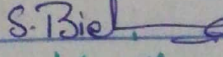
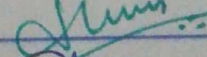
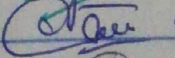

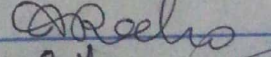

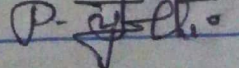
1. ~~T. S. S. S.~~
2. ~~R. R. R.~~
3. ~~V. V. V.~~
4. K. John Kishan
5. ~~V. V. V.~~
6. R. SATHISH - R. Sathish
7. AL Naguib
8. Dr. Giridh Simshan
9. G. Veeranna
10. T. Asan Kumar
11. P. Ramesh - Ramesh
12. B.C. hemlu Rathmukh
13. Dr. Ch. Smita Chelur
14. Dr. Mohd. Zakirullah
15. N. Satyanarayana

# WORK SHOP ON SMART BOARD TECHNOLOGY

17-11-16

workshop on "Smart Board Technology" was conducted on 17-11-16 at 3.00PM in Room-14. The programme was inaugurated by Principal Dr. V. Veerabhadraiah garu. All the lecturers were acquainted with the knowledge of smartboard usage, in this workshop.

## signature of the Participants:

1. Dr. T. Sujatha - 
2. Dr. Girish Blushan - 
3. A.L.N. Sashy - 
4. Dr. S. Rama Mohana Rao - 
5. A. J. Rama Rao - 
6. Dr. Ch. G. Gyan - 
7. Dr. Ch. Srinivasulu - 
8. Ch. Srinivas - 
9. V.V. Jandani Rama Rao - 
10. G. Sai Prasad - 
11. T. Ashwin Kumar - 
12. B. Chenchu Rathmaiah - 
13. D. Veerani - 
14. Dr. P. SARVESWARA RAO - 
15. S.V. Srinivasan - 
16. A. Chandrasekar - 
17. Ch. Srinivasa Rao - 
18. M. Madhavi - 
19. S. Bindusree - 
20. Dr. B. Madhuri - 
21. P. Anitha - 
22. K. Indira - 
23. P. Angeradhya - 
24. P. Saritha - 
25. P. Jyothi - 



# Meeting with NSS-Teaching staff 17

DT: 7-1-2017.

The meeting of TRAC has been convened on 7-1-2017 at 12.00 PM and has been presided over by Dr. V. Veerabhadraiah, Principal of the college.

## Agenda:-

1. Maintenance of college ground and class rooms cleanliness.
2. Preparations for NAAC accreditation.
3. Any other matter with permission of chair.

## Resolutions:-

1. It is resolved to cooperate and extend their services for the maintenance of college premises including garden & class rooms.
2. It is resolved to participate actively in the assessment & accreditation process by NAAC.

## The Members Present:-

1. ~~Mr. N. S. Sridhar~~ M. Sridhar
2. B. Mohan Rao B. Mohan Rao
- K. Sridhar Rao K. Sridhar Rao
- C. Paul Khan C. Paul Khan
- D. Ravikumar D. Ravikumar
- M. Prasad Rao M. Prasad Rao
- Ch. Paul S. I. Ch. Paul S. I.
- D. Sridhar Rao D. Sridhar Rao
- B. Prasad B. Prasad
- K. S. Sridhar K. S. Sridhar
- P. Venkatesh Rao P. Venkatesh Rao
- M. Sridhar Rao M. Sridhar Rao

Staff council meeting of IQAC

24.1.2017

The IQAC of the college convened a meeting with the Head of the Departments to finalise and submit the SSR (3rd Cycle) / upload the SSR into the college website. The meeting held on 24.1.2017, presided over by the Principal, A. U. Veerabhadraiah at 12.30 pm in Room no. 14.

The meeting has resolved the following.

The SSR (3rd Cycle) has been discussed among the HOD's in detail and authorized the Principal and IQAC coordinator to go ahead with the uploading of the SSR (3rd Cycle) for Reaccreditation of the college by the Peer committee of the NAAC.

The members present

Attendance

1. Dept. of Chemistry — [Signature]
2. Dept. of Biochemistry — [Signature]
3. Dept. of Pol. S. — [Signature]
4. Dept. of Physics — [Signature]
5. Dept. of Mathematics — [Signature]
6. Dept. of Commerce — [Signature]
7. Dept. of Telugu — [Signature]
8. Dept. of Zoology — [Signature]
9. Dept. of Economics — [Signature]
10. Dept. of P.T. & Adm. — [Signature]
11. Dept. of Microbiology — [Signature]

The meeting of IQAC has been convened on 16-03-2017 at 4:00 PM and has been presided over by Dr. V. Veerabhadraiah principal of this college.

### Agenda:

1. To Discuss about ~~the~~ NAAC peer team visit on 27<sup>th</sup>-28<sup>th</sup> March 2017 and Tentative visit schedule.
2. About the preparation of department PPTs and presentation.
3. To discuss about role of various committees during the visit schedule.

### Resolution:-

1. Tentative visit schedule was discussed with the staff members and approved.
2. All the In-charges of the departments are requested to prepare PPT by 18-3-17 and will be present to on 20-3-17.
3. Committees for various tasks during the NAAC peer team visit schedule are finalized and duties assigned.

1. R. SATISH — DS
2. Dr. G. Govind Bhushan — *GB*
3. Dr. B. Madhusri — *MB*
4. K. INDIRA — *KI*
5. M. Suman — *MS*
6. K. Sankar — *KS*
7. Dr. B. Phani Murthy — *PM*