

**Commissionerate of Collegiate Education, Telangana**  
**Academic Audit of GDCs**

**Format-II (Department Proforma)**

**Name of the College & Address** : Girraj Govt. College (A), Nizamabad

**Name of the Department** : Botany

**Name of the Incharge** : Dr.Deepak Parmar

**No.of Faculty Members in the Department:** 07

**Academic Year** : 2021-2022

S.No	Activities to be Undertaken	Remarks
1.	Department Action Plan	<a href="#">View Document</a>
2.	Details of Certificate Courses offered (At least one Certificate Course shall be conducted for every department per year). (with the details of Syllabus/ Duration of course /Faculty involved/ % of Students participated /Proof of Certificate)	<a href="#">Certificate Course 2021-22</a>
3.	Details of Student Study Projects (At least one project shall be supervised by every faculty per year)	<a href="#">View Document</a>
4.	Details of Field work/ Field Survey (At least one per year)	<a href="#">View Document</a>
5.	Result Analysis (Details of Pass % of University Marks, & Internal Marks)	<a href="#">View Document</a>
6.	Details of Conferences/ Seminars/ Workshops organized at State/ National/International level. (At least one Programme for every Department per year)	<a href="#">View Document</a>
7.	Details of Functional MoU's and activities initiated under MoU's. (Department Wise)	<a href="#">View Document</a>
8.	Details of Collaborations (Faculty	Yes/No

	Exchange/Student Exchange/On-the-Job Training / Research, etc.)		<a href="#">View Document</a>
9.	Details of activities conducted for students for Future employment/ Competitive Examinations&Higher Education (P.G., B.Ed. Entrance examinations, etc.)		<a href="#">View Document</a>
10.	Does the Department have library. If Yes, Mention the details of <ul style="list-style-type: none"> <li>No. of Text Books</li> <li>No. of Reference Books</li> </ul>		<a href="#">Department Library</a>
11.	Details of Outreach Programmes conducted (outside the college premises in collaboration with Industry, Community, NGO's, etc.)		<a href="#">View Document</a>
12.	Department Innovative/ Best Practices.		<a href="#">Best Practices</a>
13.	Details of the Significant Achievements of the Department		<a href="#">View Document</a>

Signature of the Incharge

Signature of the Principal

**\*Note:**

All the relevant documents shall be uploaded in the College Website from time to time and provide the Web-links in the given format.