

Commissionerate of Collegiate Education, Telangana
Academic Audit of GDCs
Format-II (Department Proforma)

Name of the College & Address: Girraj Govt.College(A), Nizamabad

Name of the Department: Public Administration

Name of the Incharge: Dr. E. Laxmi Narayana

No. of Faculty Members in the Department: 2

Academic Year: 2021-2022

S.No	Activities to be Undertaken	Remarks
1.	Department Action Plan	Action plan
2.	Details of Certificate Courses offered (At least one Certificate Course shall be conducted every department per year). (with the details of Syllabus/ Duration of course /Faculty involved/List of Students participated /Proof of Certificate)	Nil
3.	Details of Student Study Projects (At least one project shall be supervised by every faculty per year.)	Student Study Project
4.	Details of Field work/ Field Survey (At least one per year)	Field Work
5.	Result Analysis (Details of Pass % of University Marks & Internal Marks)	Result Analysis
6.	Details of Conferences/ Seminars/ Workshops organized at State/ National/International level. (At least one Programme for every Department per year)	NIL
7.	Details of Functional MoUs and activities initiated under MoUs. (Department Wise)	NIL

8.	Details of Collaborations (Faculty Exchange/Student Exchange/On-the-Job Training / Research, etc.)	Yes/No	NO
9.	Details of activities conducted for students for Future Employment/ Competitive Examinations & Higher Education (P.G., B.Ed. Entrance examinations, etc.)	Nil	
10.	Does the Department have a library. If yes, provide the details of: <ul style="list-style-type: none"> No.of Text Books No.of Reference Books 	Library 20 30	
11.	Details of Outreach Programmes conducted (outside the college premises in collaboration with Industry, Community, NGOs, etc.)	NIL	
12.	Department Innovative/ Best Practices	Best Practices	
13.	Details of the Significant Achievements of the Department	Department Achievements	

Signature of the Incharge

Signature of the Principal

***Note:**

All the relevant documents shall be uploaded in the College Website from time to time and provide the Web-links in the given format.