

GOVERNMENT DEGREE COLLEGE, SHADNAGAR

DEPARTMENT OF ENGLISH



**CERTIFICATE COURSE ON SOFT SKILLS
2020-2021**



Program Name : SOFT SKILLS

Resource person : G.BHANU PRAKASH

Duration of program :2 Hr/Day

Academic Year : 2020-2021

Course commencement Date : Feb 8th

GOVERNMENT DEGREE COLLEGE, SHADNAGAR

DEPARTMENT OF ENGLISH

To

The principal,

Government Degree College,

Shadnagar, Ranga Reddy Dist.

Respected sir,

Sub: Request for grant permission to conduct a certificate course in "SOFT SKILLS", regarding.....

With the subject cited above, the department of English felt that presentation skills and vocational thinking is the key to enhance the learning abilities of students. So to achieve this the department of English would like to conduct a certificate course in "SOFT SKILLS" for the benefit of students. Hence I request you to grant the permission to conduct this certificate course.

Thanking you


Yours sincerely

PRINCIPAL
Govt. Degree College
Shadnagar.
Ranga Reddy Dist.

GOVERNMENT DEGREE COLLEGE SHADNAGAR

DEPARTMENT OF ENGLISH

CIRCULAR

All the students are informed that the Department Of English is going to conduct a certificate course in “**SOFT SKILLS**” for the benefit of students. The candidates who are interested asked to give their names to the faculty concerned and they are advised to make use of this opportunity. The certificate course will commence from-Feb 8th.


PRINCIPAL
Govt. Degree College
Shadnagar.
Yanna Reddy P.

Principal

GOVERNMENT DEGREE COLLEGE SHADNAGAR

DEPARTMENT OF ENGLISH

1. Conversation skills
2. Group skills
3. Persuasion skills
4. Presentation skills
5. Critical and creative thinking
6. Emotional thinking
7. Positive thinking
8. Vocational skills

AIMS AND OBJECTIVES

- 1. To make the students learn soft skills to face interviews with confidence.**
- 2. . To make students think critically and creatively.**
- 3. To make the students think positively.**
- 4. It enables students to have their vocational skills.**
- 5. The course improved conversation skills.**

OUTCOME

- 1. At the end of the course, students learn all the soft skills.**
- 2. They are able to face interviews with confidence.**
- 3. Students are able to converse with confidence.**
- 4. The programme made the students to think critically and creatively.**
- 5. It improved the positive thinking among the students.**

SOFT SKILLS (2020-2021)

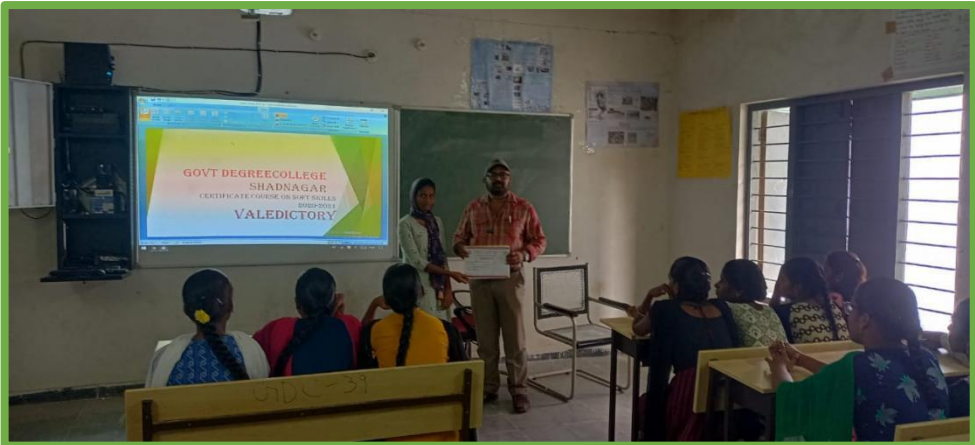
| S.NO | NAME OF STUDENT | ENROLLMENT NUMBER | REMARKS |
|------|------------------|-------------------|--------------|
| 1 | B.UMA | 20033067904001 | COMPLETED |
| 2 | B.NAVEEN | 20033067904002 | COMPLETED |
| 3 | B.SHEELU | 20033067904003 | COMPLETED |
| 4 | D.MAHIPAL | 20033067904004 | COMPLETED |
| 5 | G.MAHIPAL | 20033067904005 | COMPLETED |
| 6 | G.RAKESH REDDY | 20033067904006 | COMPLETED |
| 7 | J.SHIVA PRASAD | 20033067904007 | NOTCOMPLETED |
| 8 | J.ARUN | 20033067904008 | COMPLETED |
| 9 | K.SRISILAM | 20033067904009 | COMPLETED |
| 10 | K.VAMSHI KRISHNA | 20033067904010 | COMPLETED |
| 11 | M.MAHESH | 20033067904011 | COMPLETED |
| 12 | M.SAMEENA | 20033067904012 | COMPLETED |
| 13 | M.VISHNU SRIHARI | 20033067904013 | COMPLETED |
| 14 | N.SURESH | 20033067904014 | COMPLETED |
| 15 | N.SURESH | 20033067904015 | COMPLETED |
| 16 | P.NAVEEN | 20033067904016 | COMPLETED |
| 17 | P.RAVINDER | 20033067904017 | COMPLETED |
| 18 | P.BHAVANI | 20033067904018 | NOTCOMPLETED |
| 19 | RESHMA | 20033067904019 | COMPLETED |
| 20 | U.SANDHYA RANI | 20033067904020 | COMPLETED |
| 21 | BMF GAGAN | 20033067441001 | COMPLETED |
| 22 | D. MOUNIKA | 20033067441002 | COMPLETED |
| 23 | G. YADAGIRI | 20033067441003 | COMPLETED |
| 24 | K. NANDINI | 20033067441004 | COMPLETED |
| 25 | K.AKHILA | 20033067441005 | COMPLETED |
| 26 | P. RAMESHWARI | 20033067441006 | COMPLETED |
| 27 | A. SRAVANI | 20033067468001 | COMPLETED |
| 28 | E. PRAGNYA | 20033067468002 | COMPLETED |
| 29 | P. VIJAY KKUMAR | 20033067468003 | COMPLETED |
| 30 | P.SAMARPANA | 20033067468004 | COMPLETED |
| 31 | B CHANDU | 20033067129001 | COMPLETED |
| 32 | B BHASKAR | 20033067129002 | COMPLETED |
| 33 | D NAVEEN KUMAR | 20033067129003 | COMPLETED |
| 34 | G PRASANNA | 20033067129004 | COMPLETED |
| 35 | M ARUN KUMAR | 20033067129005 | COMPLETED |
| 36 | M MAHESH | 20033067129006 | COMPLETED |
| 37 | NAZIA BEGUM | 20033067129007 | COMPLETED |
| 38 | P RAVI | 20033067129008 | COMPLETED |
| 39 | SANA BEGUM | 20033067129009 | COMPLETED |
| 40 | SHEEMA MAIMUNA | 20033067129010 | COMPLETED |

| | | | |
|----|-----------------|----------------|--------------|
| 41 | S MOUNIKA | 20033067129011 | COMPLETED |
| 42 | TARRANUM BEGUM | 20033067129012 | COMPLETED |
| 43 | T RAJESH | 20033067129013 | COMPLETED |
| 44 | Y SUSHMITHA | 20033067129014 | COMPLETED |
| 45 | YASMEEN BEGUM | 20033067129015 | COMPLETED |
| 46 | A SRINIVAS | 20033067129501 | COMPLETED |
| 47 | A PRATHYUSHA | 20033067129502 | COMPLETED |
| 48 | B RAJITHA | 20033067129503 | COMPLETED |
| 49 | B PRAVEEN | 20033067129504 | COMPLETED |
| 50 | B JYOTHI | 20033067129505 | COMPLETED |
| 51 | B MAHESH | 20033067129506 | COMPLETED |
| 52 | B SHIVA CHANDRA | 20033067129507 | NOTCOMPLETED |
| 53 | B MAHESHWARI | 20033067129508 | COMPLETED |
| 54 | D SRISHAILAM | 20033067129509 | COMPLETED |
| 55 | D BHARATH KUMAR | 20033067129510 | COMPLETED |
| 56 | E EESHWAR | 20033067129511 | COMPLETED |
| 57 | J RAJESHWARI | 20033067129512 | COMPLETED |
| 58 | K RAJU | 20033067129513 | COMPLETED |
| 59 | K ARAVIND KUMAR | 20033067129514 | COMPLETED |
| 60 | K PRIYANKA | 20033067129515 | COMPLETED |
| 61 | K SWATHI | 20033067129516 | COMPLETED |
| 62 | K ROJA | 20033067129517 | COMPLETED |
| 63 | M BALA RAJU | 20033067129518 | COMPLETED |
| 64 | M NANDINI | 20033067129519 | COMPLETED |
| 65 | M VINOD | 20033067129520 | COMPLETED |
| 66 | N SUNITHA | 20033067129521 | COMPLETED |
| 67 | P JYOTHI | 20033067129522 | COMPLETED |
| 68 | P SREEKANTH | 20033067129523 | COMPLETED |
| 69 | P SAI KUMAR | 20033067129524 | COMPLETED |
| 70 | S VARA LAXMI | 20033067129525 | COMPLETED |
| 71 | Y MAHESH | 20033067129526 | COMPLETED |
| 72 | S DIVYA | 20033067129527 | COMPLETED |
| 73 | B ANITHA | 20033067405001 | COMPLETED |
| 74 | B SUMA | 20033067405002 | COMPLETED |
| 75 | C MANISHA | 20033067405003 | COMPLETED |
| 76 | C ANUSHA | 20033067405004 | COMPLETED |
| 77 | C SUPRIYA | 20033067405005 | COMPLETED |
| 78 | DANNE KUMAR | 20033067405006 | COMPLETED |
| 79 | G SUSHMITHA | 20033067405007 | COMPLETED |
| 80 | M SWETHA | 20033067405008 | COMPLETED |
| 81 | M ZUBAIR | 20033067405009 | COMPLETED |
| 82 | M LAXMI | 20033067405010 | NOTCOMPLETED |
| 83 | SHAIK FERAZ | 20033067405011 | COMPLETED |
| 84 | S RENUKA | 20033067405012 | COMPLETED |
| 85 | T SHIVA KUMAR | 20033067405013 | COMPLETED |

STUDENTS ATTENDANCE

| NAME OF THE STUDENT | February | | | | | | | | | | | | | | |
|---------------------|----------|---|----|----|----|----|----|----|----|----|----|----|----|----|----|
| | 8 | 9 | 10 | 11 | 12 | 13 | 15 | 16 | 17 | 18 | 19 | 20 | 22 | 23 | 24 |
| B.UMA | P | P | P | P | P | A | P | P | P | A | P | P | P | P | P |
| B.NAVEEN | P | P | P | P | A | P | P | P | P | P | P | A | P | A | A |
| B.SHEELU | P | P | A | P | P | P | P | P | P | P | P | P | P | P | P |
| D.MAHIPAL | A | P | P | P | P | P | P | P | P | A | P | P | P | P | P |
| G.MAHIPAL | P | P | P | A | P | P | P | P | P | P | P | P | P | P | P |
| G.RAKESH REDDY | P | P | P | P | P | P | P | P | P | P | P | P | A | P | P |
| J.SHIVA PRASAD | P | P | P | P | P | A | A | A | A | A | A | A | A | A | A |
| J.ARUN | P | P | P | P | A | P | P | P | P | P | P | P | P | P | A |
| K.SRISILAM | P | P | P | P | P | P | P | P | P | P | P | P | A | P | P |
| K.VAMSHI KRISHNA | P | P | A | A | P | P | P | P | P | P | A | P | P | P | P |
| M.MAHESH | P | P | P | P | P | P | P | P | P | A | P | P | P | P | P |
| M.SAMEENA | P | P | P | A | P | A | P | A | A | P | P | P | P | P | P |
| M.VISHNU SRIHARI | A | P | P | P | P | P | P | P | P | P | P | P | P | P | P |
| N.SURESH | P | P | P | P | A | P | P | P | P | P | P | P | P | P | P |
| N.SURESH | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P |
| P.NAVEEN | P | P | P | P | P | P | P | P | P | P | P | P | A | P | P |
| P.RAVINDER | P | P | P | P | P | P | P | A | P | P | P | A | P | A | P |
| P.BHAVANI | P | P | P | A | A | P | A | A | A | A | A | A | A | A | A |
| RESHMA | P | P | P | P | P | P | A | P | P | P | P | P | P | P | P |
| U.SANDHYA RANI | P | P | P | P | P | P | A | P | P | P | P | P | P | P | A |
| BMF GAGAN | A | P | P | P | P | P | A | P | A | A | P | A | P | P | P |
| D.MOUNIKA | P | P | A | P | P | P | P | P | P | P | P | P | P | A | P |
| G.YADHAGIRI | P | P | P | A | P | P | P | P | P | P | P | P | P | P | P |
| K.NANDINI | P | P | P | P | A | P | P | P | P | P | P | P | P | P | P |
| K.AKHILA | P | P | P | P | P | P | P | A | A | A | A | P | A | P | P |
| P.RAMESHWARI | A | P | P | P | P | P | P | P | P | P | P | P | P | P | P |
| A.SRAVANI | P | P | P | P | P | P | P | P | P | P | P | P | P | P | A |
| E. PRAGNYA | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P |
| P. VIJAY KKUMAR | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P |
| P.SAMARPANA | P | P | P | A | P | P | P | P | P | P | P | P | P | P | P |
| B CHANDU | A | P | P | P | P | P | P | P | A | P | A | P | P | A | P |
| B BHASKAR | P | P | P | P | P | P | P | P | P | P | P | P | A | P | P |
| D NAVEEN KUMAR | P | P | P | P | A | P | A | P | P | P | P | A | P | P | A |
| G PRASANNA | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P |
| M ARUN KUMAR | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P |
| M MAHESH | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P |
| NAZIA BEGUM | P | P | A | P | P | A | P | P | P | P | P | P | P | P | P |
| P RAVI | A | P | P | P | P | P | P | P | P | P | P | P | P | P | A |
| SANA BEGUM | P | P | P | P | P | P | P | P | P | P | A | P | P | P | P |
| SHEEMA MAIMUNA | P | P | P | A | P | P | P | P | P | P | P | P | P | P | P |
| S MOUNIKA | P | P | P | P | P | P | P | P | P | P | P | P | P | A | P |
| TARRANUM BEGUM | P | P | P | P | A | P | A | P | P | P | P | P | A | P | P |
| T RAJESH | P | P | P | P | P | P | P | P | P | P | P | P | P | P | A |
| Y SUSHMITHA | P | P | P | P | P | P | P | A | P | P | P | P | P | P | P |
| YASMEEN BEGUM | A | P | P | P | P | P | P | P | A | P | P | P | P | P | P |

| | | | | | | | | | | | | | | | |
|-----------------|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| A SRINIVAS | P | P | P | P | P | P | P | P | P | A | P | P | P | A | P |
| A PRATHYUSHA | P | P | P | P | P | P | P | P | P | P | A | P | P | P | P |
| B RAJITHA | P | P | P | P | P | P | P | P | P | P | P | A | P | P | P |
| B PRAVEEN | P | P | P | P | P | P | P | P | A | P | P | P | P | P | P |
| B JYOTHI | P | P | P | P | P | P | P | P | P | A | P | P | A | P | P |
| B MAHESH | P | P | P | A | P | P | P | P | P | P | A | P | P | P | P |
| B SHIVA CHANDRA | A | P | P | P | A | P | A | A | A | A | A | A | A | A | A |
| B MAHESHWARI | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P |
| D SRISHAILAM | P | P | P | P | P | P | P | P | P | P | P | A | P | P | P |
| D BHARATH KUMAR | P | P | A | P | P | P | A | P | P | P | A | P | P | P | P |
| E EESHWAR | P | P | P | P | P | P | P | P | P | P | P | P | A | A | P |
| J RAJESHWARI | P | P | P | P | P | P | P | P | P | P | P | P | A | P | P |
| K RAJU | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P |
| K ARAVIND KUMAR | P | P | P | P | P | P | P | P | P | P | P | A | P | P | P |
| K PRIYANKA | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P |
| K SWATHI | A | P | P | A | P | P | A | P | P | P | P | P | P | P | P |
| K ROJA | P | P | P | P | A | P | P | A | A | P | P | P | P | A | P |
| M BALA RAJU | P | P | A | P | P | P | P | P | P | P | P | P | P | P | P |
| M NANDINI | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P |
| M VINOD | A | P | P | P | A | P | P | P | P | A | P | P | P | P | A |
| N SUNITHA | P | P | P | P | P | P | P | P | A | P | P | P | P | P | P |
| P JYOTHI | P | P | P | P | P | P | A | P | P | P | P | P | P | P | P |
| P SREEKANTH | P | P | P | P | P | P | P | A | P | P | P | P | P | P | A |
| P SAI KUMAR | P | P | P | P | P | P | P | P | P | P | A | P | P | P | P |
| S VARA LAXMI | P | P | P | P | P | P | P | P | P | P | P | P | A | A | P |
| Y MAHESH | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P |
| S DIVYA | A | P | P | A | P | P | P | P | P | P | P | P | P | P | P |
| B.ANITHA | P | P | A | P | A | P | P | P | A | P | P | P | P | P | P |
| B.SUMA | P | P | P | P | P | P | P | P | P | A | P | P | P | P | P |
| C.MANISHA | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P |
| C.ANUSHA | A | P | P | P | P | P | P | P | P | P | P | P | P | P | A |
| C.SUPRIYA | P | P | P | P | P | P | A | P | P | P | P | P | P | P | P |
| DANNE KUMAR | P | P | P | A | P | P | P | P | P | P | A | A | P | P | P |
| G SUSHMITHA | P | P | P | P | P | P | P | P | A | P | P | P | P | A | P |
| M SWETHA | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P |
| M ZUBAIR | A | P | P | P | P | P | P | P | P | P | P | P | A | P | P |
| M LAXMI | P | P | P | P | P | A | A | A | A | A | A | A | A | A | A |
| SHAIK FEROUZ | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P |
| S RENUKA | P | P | A | A | P | P | P | P | P | P | P | P | P | P | A |
| T SHIVA KUMAR | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P |
| V PRATHYUSHA | P | P | P | P | P | P | P | P | P | P | A | P | P | P | P |





GDC SHADNAGAR

Ranga Reddy -Dist

DEPARTMENT OF ENGLISH



Certificate Course on

SOFT SKILLS

Certificate of Participation

This is to certify that _____ has participated in certificate course
on SOFT SKILLS conducted by department of English in the academic year-2020-21
in this course his/her performance is excellent

Department of English

Principal