

Government Degree College, Khairatabad, Hyderabad

Action Plan for Academic year 2021- 22

Chairman & Executive for overall activities – Dr.Rajendra Kumar , Principal.

S.No	Month	Activities Planned	Concerned Department
1.	June- 2021	Important Dates	
	02/06/21	Telangana Formation Day	Institution
	05/06/21	World Environmental Day	Eco Club
	14/06/21	World Blood Donors Day	NSS
	21/06/21	International Yoga Day	NCC / NSS
	I Week	IQAC Meeting- Preparation of Institutional Plan	IQAC- Board
		Admission Process	Admission Committee
		Preparation of Committees	Vice-Principal-I & II
		Preparation of Curricular Plan	HOD- All Department
	II Week	Review Meeting (Online)	Principal
		Preparation of Sports equipment and field	Sports Committee
	III Week	Anti – Ragging Awareness Program me	Anti – Ragging Committee
		Awareness on Health, hygiene and nutrition	Bhagya Committee
		Awareness on covid (Online)	Department of Applied Nutrition
		Acquiring skills of usage of ICT tools for online classes	Department of Biotechnology
		Plantation program in view of TKHH	Department of Botany

2.	July -2021	Important Dates	
	12/07/21	Haritha Haram	Harithaharam Committee/ Dept. of Botany
		Weekly Programme	
	I Week	Staff Meeting – 1 st July (Online)	Vice-Principal- II Dr. M. Vani
		Staff Council Meeting (Only Heads) (Online)	Vice-Principal- I Dr. V. Vijayalakshmi
		IQAC – Meeting of Executive Body- Preparation of Institutional Plan	IQAC- Board
	II Week	Harivillu -Committee Review Meetings	All Committees/Clubs
		Health and Nutrition- Awareness on Anemia(Online)	Bhagya Committee
		Preparation of online classes (You Tube)	
	III Saturday	Academic Audit of Records	Vice-Principal-I & II Academic Coordinator
	3rd Saturday	SwachBharath	NCC/NSS
	4th Saturday	Harithaharam	Harithaharam Committee
		Online Counseling to students	Department of Applied Nutrition
		Online Counseling to the students	Department of Biotechnology
		Online quiz to the II and III year students	Department of Chemistry
		Online Quiz	Department of Computer Science & Applications
		Indian Flag adoption day on 22 nd July	Department of History
		Online quiz	Department of Political Science

3.	August	Important Dates	
	06/08/21	Organ Donation Day	Health Club
	12/08/21	International Youth Day	Physical Education
	15/08/21	Independence Day Celebration	Institution
	26/08/21	Women's Equality Day	Women's Empowerment Cell
	29/08/21	Telugu Bhasha Dinotsavam	Dept. Of Telugu
	29/08/21	National Sports Day/ICC- Combat Techniques for girls	Physical Education
		Weekly Programme	
	I Week	Staff Meeting – 1 st August(Online)	Vice-Principal- II Dr. M. Vani
		Staff Council Meeting (Only Heads) 5 th August (Online)	Vice-Principal- I Dr.V. Vijayalakshmi
		IQAC – Meeting of Executive Body(Online)	IQAC- Board
	II Week	Health and nutrition	Health Club
		Harivillu -Committee Review Meetings	All Committees/Clubs
	3rd Saturday	SwachBharath	NSS
	4th Saturday	Harithaharam	Harithaharam Committee
		Ecofest	Zoology
		Online Student Seminar Online quiz to II year students	Department of Chemistry
		Quit India Day - 9 th August Professor Jayashankar birthday -6 th August	Department of History
		Online quiz	Department of Physics
		Webinar	Department of Public Administration
		Sanskrit Day Celebration Spoken Sanskrit classes	Department of Sanskrit
		Student Communication Skills Telugu Basha Dinotsavam	Telugu Department

4.	September	Important Dates	
	05/09/21	Teachers Day Celebration Guru pujothsavam	Institution
	08/09/21	International Literacy Day	Vangmayi (Literacy Club)
	14/09/21	Hindi Diwas Celebrations	Dept. of Hindi
	24/09/21	NSS Day	NSS
	27/09/21	World Tourism Day	Dept.of Commerce
	29/09/21	Surgical Strike Day	NCC / NSS
		Health and Nutrition	Health Club/ Bhagya Committee
	I Week	Weekly Programme	
		Staff Meeting	Vice-Principal- II Dr. M. Vani
		Staff Council Meeting (Only Heads)	Vice-Principal- I Dr.V. Vijayalakshmi
		IQAC – Meeting of Executive Body	IQAC- Board
	1st Saturday	Parent Teacher Meeting	Mentors
	II Week	Review Meetings	Principal
		Harivillu	All Committees & Clubs
		Feed Back	IQAC
	III Week		
	3rd Saturday	SwachBharath	NSS /NCC
	IV Week	Remedial	All Departments
		College Social Responsibility	Related Activities by NSS
	4th Saturday	Harithaharam	Harithaharam Committee
		Online Student Seminars	Department of Botany
		Online Group discussion by students of III year Online quiz	Department of Chemistry
	27 th September	World tourism day Article writing	Department of Commerce
			Department of History
		Online Group Discussion	Department of Mathematics
			Department of Physics
			Department of Political Science
	17 th September	Hyderabad Integration Day - Online Article Writing	Department of Sanskrit
		Quiz	Department of Zoology

		Online Student Seminars/Webinars English Language Club-Vangmayi International Literacy Day-8/09/2020(All Languages)	Department of English
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5.	October	Important Dates	
	02/10/21	Gandhi Jayanthi LalBahdurShastriJayanthi	Institution
	31/10/21	National Integration Day/ National Unity Day(Cultural Fest)	NSS / Department of Humanities
		Weekly Programme	
	I Week	Staff Council Meeting (Only Heads)I 5 th October	Vice-Principal- II Dr. M. Vani
		Review Meeings	Vice-Principal- I Dr.V. Vijayalakshmi
		IQAC Evaluation	IQAC Coordinator
	II Week	Health and Nutrition World Sight Day- Health Club	Bhagya Committee
	III Week	Harivillu/ Fest	Literary/Cultural Committee
	3rd Saturday	SwachBharath	NSS/ NCC
	4th Saturday	Departmental Activities	
	Every Saturday	Student Seminars/Extension Lecture /Quiz	
	2 nd October	National Unity day	Department of History
		World Teachers Day – October 5 th Online quiz and article writing	Department of History Department of Sanskrit
		Virtual tour on famous mathematicians and their contributions to all the students.	Department of Mathematics
		Group discussion Student seminar	Department of Microbiology
		Virtual tour	Department of Physics
		Online program for students	Department of Political Science
		Virtual tour	Department of Public Administration
		Bathukamma Festival Celebrations	Department of Sanskrit
		Online Quiz	Department of Telugu
		Group Discussion	Department of Zoology

6.	November	Important Dates	
	11/11/21	National Education Day	Department of English
	14/11/21	Pandit Jawaharlal Nehru Birthday World Diabetes Day	Institution Bhagya Committee
	14/11/21– 20/11/21	National library week	Department of Library
	25/11/21	International Day of Elimination of Violence against women	Women's Empowerment Cell
	26/11/21	Constitution Day	Department of Political Science
	27/11/21	NCC Day	NCC
		Weekly Programme	
	I Week	Staff Council Meeting (Only Heads) 5 th November	Vice-Principal- II Dr. M. Vani
		Review meetings	Vice-Principal- I Dr. V. Vijayalakshmi
		IQAC	IQAC Coordinator
	II Week	Health and Nutrition Awareness of Diabetes	Bhagya Committee
	3rd Saturday	SwachBharath	NCC/ NSS
	4th Saturday	Harithaharam	Harithaharam Committee
	Every Saturday	Departmental Activities	
		Student Seminars/Extension Lecture /Quiz	Department of Applied Nutrition
		Student seminars	Department of Biotechnology
		Online Quiz Online Group Discussions Online Student Seminars	Department of Botany
		Online Group Discussion Students study project	Department of Commerce
	20th November	National Integration Day –National Heritage week Rashtriya Poster exhibitions	Department of History
		Student study projects	Department of Mathematics
		Online Remedial classes	Department of Physics
		Celebrations National constitutional day	Department of Political

		on 26 th November	Science
		Online Group Discussions Online Remedial classes	Department of Public Administration
		Parent Teacher meeting	Department of Sanskrit
		Online Quiz Discussions	Telugu Department
		Online literary competitions National Education Day-11/11/2020 Group Discussion Webinar	Department of English

7.	December	Important Dates	
	01/12/21	AIDS Day	Red Ribbon Club
	10/12/21	Humans Rights Day	Political Science
	22/12/21	National Mathematics Day	Department of Mathematics
	24/12/21	National Consumer Day	Department of Commerce
		Weekly Programme	
	I Week	Staff Meeting – 1 st December	Vice-Principal- II Dr. M. Vani
		Staff Council Meeting (only Heads)- 5 th December	Vice-Principal- I Dr.V. Vijayalakshmi
		Review Meetings	Principal
		IQAC Executive body	IQAC
	3rd Saturday	SwachBharath	NCC/ NSS
	4th Saturday	Harithaharam	Harithaharam Committee
	Every Saturday	Departmental Activities	
		Webinar-Guest Lecture	Department of Botany
	Student Study Projects	Department of Chemistry	
	National Consumer Day	Department of Commerce	
	Student Seminar	Department of Hindi	
	Flag Day of India – 7 th December Human Rights Day – 10 th December Minorities rights protection day -18 th December	Department of History	
	Planning for celebrations of Srinivasa Ramanujan’s birthday	Department of Mathematics	
	Online Student Seminars Online Guest Lecture Samskruta Sibhirum	Department of Sanskrit	

8.	January	Important Dates	
	12/01/22	National Youth Day (Vivekananda Birthday)	Physical Education
	25/01/22	National Voters Day	NSS
	26/01/22	Republic Day	Institution
		Weekly Programme	
	I Week	Staff Meeting – 1 st January	Vice-Principal- II Dr. M. Vani
		Staff Council Meeting (only Heads) 5 th Jan	Vice-Principal- I Dr.V. Vijayalakshmi
		IQAC Meeting	IQAC
		Review meeting	Principal
	II Week		
	III Week	Health and Nutrition Menstrual Hygiene for Girls	Bhagya Committee
	3rd Saturday	SwachBharath	NCC/ NSS
	4th Saturday	Harithaharam	Harithaharam Committee
	Every Saturday	Departmental Activities	
		Online Career Guidance	Department of Botany
		Online webinar on “Food Processing and food adulteration”	Department of Chemistry
		Online webinar	Department of Commerce
		Essay Writing	Department of Hindi
		Pravas bhartiya diwas -9 th January National tourism day -25 th December National patriotic day – Subhash Chandra Bose birthday-3 rd January Asiatic society formation day-15 th January Martyr’s Day Gandhi-30 th January	Department of History
		Online webinar	Department of Mathematics
		Online quiz	Department of Microbiology
		Online webinar	Department of Physics
		Online Webinar	Department of Public Administration
		Online Webinar	Telugu Department

		Hobby Day Grammar Games Webinar-Extension lecture	Department of English
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9.	February	Important Dates	
	21/02/22	Antharjathiya Mathru Bhashadinothsavam	Department of Telugu/Sanskrit
	28/02/22	National Science Day	All Science Departments
		Weekly Programme	
	I Week	Staff Meeting – 1 st February	Vice-Principal- II Dr. M. Vani
		Staff Council Meeting (only Heads) 5 th Feb	Vice-Principal- I Dr. V. Vijayalakshmi
		CPDC Review meeting	CPDC Committee
		IQAC Meeting	IQAC
	II Week	Review meetings	Principal
		Performance Improvement	Revision and Remedial Classes
	III Week	Health and Nutrition Awareness on Cancer	Bhagya Committee
	3rd Saturday	Parent Teacher meeting	Principal/ Mentors
		SwachBharath	NCC/ NSS
	4th Saturday	Harithaharam	Harithaharam Committee
	Every Saturday	Departmental Activities	
		Webinars (online)	Department of Applied Nutrition
		Webinar	Department of Biotechnology
		National Science Day Celebrations	Department of Botany
		Online National Science Day celebrations-Remembering C.V.Raman	Department of Chemistry
		Online student quiz in commerce	Department of Commerce
		Quiz competitions	Department of Computer Science & Applications
		Literary Competition	Department of Hindi
		National Women's day-Sarojini Naidu birthday-13 th February	Department of History
		Quiz competitions Online National Science Day celebrations	Department of Mathematics

		Online National science day celebrations	Department of Microbiology
		Online debate competitions Quiz competitions	Department of Physics
		Project work Quiz competitions	Department of Political Science
		Online debate	Department of Public Administration
		Online Debate Competition	Telugu Department
		JAM Session Online Parent-Teacher Meeting	Department of English

10.	March	Important Dates	
	8/03/22	International Women's day	Women's Empowerment Cell
		Workshop on NAAC Preparation	IQAC
		Weekly Programme	
	I Week	Staff Meeting 1 st March	Vice-Principal- II Dr. M. Vani
		Staff Council Meeting (Only Heads) 5 th March	Vice-Principal- I Dr. V. Vijayalakshmi
		Budget	Principal
		IQAC Meeting	IQAC
	II Week	Review meetings	Principal
		Health and Nutrition Oral Health Day	Bhagya Committee
	III Week	Stock Verification	Labs and Library
	4th Saturday	Harithaharam	Harithaharam Committee
	Every Saturday	Departmental Activities	
		Webinar Webinar	Department of Applied Nutrition Department of Biotechnology
		Online Student Seminars Online Eco club activity	Department of Botany
		World Water day celebrations	Department of Chemistry
		Online Group discussions by students	Department of Commerce
		Extension Lecture	Department of Computer Science & Applications
		Online student seminar	Department of Hindi
		National security day-4 th March Indian archaeological day-4 th March Martyr's day-23 rd March-Bhagat Singh	Department of History
		Student Seminar	Department of Microbiology
		Group discussion Group discussions	Department of Political Science Department of Public Administration

		Student Virtual Tour	Telugu Department
		Student Seminar Extension Lecture	Department of Zoology
		Debating Skills Public speaking skills	Department of English
11.	April	Important Dates	
	05/04/22	Birthday of BabuJagajivan Ram	Institution
	14/04/22	Dr. B. R. Ambedkar Birthday	Institution
		Weekly Programme	
	I Week	Staff Council Meeting (Only Heads)5 th April	Vice-Principal- I Dr.V. Vijayalakshmi
		Preparation of Annual Academic Performance report	Academic Coordinator
		Preparation of IQAC Report- Submission to NAAC	IQAC
		Preparation of Annual Academic plan for 2021-22	IQAC
		Preparation of DRC Annual Activity plan for 2021-22	Bhagya Committee
		Health and Nutrition World Health Day	
	4th Saturday	Harithaharam	Harithaharam Committee
	Every Saturday	Departmental Activities	
		Feedback collection	Department of Applied Nutrition Department of Biotechnology
		Awareness on PG Entrance Examinations	Department of Botany
		Online Extension Lecture on GST	Department of Commerce

		Online Webinar	Department of Hindi
		Samata diwas-5 th April-Babu Jagjivan Ram birthday Ambedkar birthday-14 th April Jallianwala Bagh-19 th April World Heritage day-18 th April	Department of History
		Ambedkar birthday-14 th April Online Webinar	Department of Sanskrit
		Interview Skills-Mock Interview Sessions	Department of English
12.	May	Weekly Programme	
	I Week	Student Help Desk	Career guidance/ Exam Branch
		Publicity Campaign	Institution
		Preparation of action plan for 2022-2023	All Departments

Note: The Concerned Activity In-charges should take prior permission from the Principal and fix the dates along with college routine circular.

PRINCIPAL