

Gpc Khairatabad

Department of zoology
Certificate course in Medical coding & H.S. Advance Excel
2021-22

Duration of the course: 40 days
online mode.

This course is very useful to students as they can get employment in healthcare companies. Medical coding is the transformation of healthcare diagnosis, procedures, medical services and equipment into universal alphanumeric codes. This course is conducted in collaboration with "ARISE" foundation. The trainees of medical coding and ~~excel~~ H.S. Excel trained the students through online classes. 20 students have been trained in this course.

List of the students enrolled in the course.

S.No. Name of the student.

1. Attapu shivakumar
2. Chapidi Karthik
3. D. Anitha
4. Golla vasavi
5. J. Neelesh
6. K. Meghana
7. K. Lalitha
8. K. Radhika
9. L. Mohan Naik
10. M. Ganesh
11. D. Bhanusri
12. G. Manohar
13. N. Raju
14. Md. Saryraj
15. T. Balraj
16. B. Bhandavi
17. K. Chandana
18. V. Sujana
19. G. Sujja
20. N. Paslim,

This course is scheduled from 15.12.20 to 30.1.20

After the course an on line test was conducted.
certificates were issued to all the students.

Supra

Signature of J/C
(Dr. Suprabha Panda)

Signature of course coordinator
P. Anuradha

(Dr. P. Anuradha)

KSR

(Dr. K. VISAYA PRASADA RAO)

Attendance

Name	15-Dec	16-Dec	17-Dec	18-Dec	19-Dec	20-Dec	21-Dec	22-Dec	23-Dec	24-Dec	25-Dec	26-Dec	27-Dec	28-Dec	29-Dec	30-Dec	31-Dec	01-Jan	02-Jan	03-Jan	04-Jan	05-Jan	06-Jan	07-Jan	08-Jan	09-Jan	10-Jan	11-Jan	12-Jan	13-Jan	14-Jan	15-Jan	16-Jan	17-Jan	18-Jan	19-Jan	20-Jan	21-Jan	22-Jan	23-Jan	24-Jan	25-Jan	26-Jan	27-Jan	28-Jan	29-Jan	30-Jan	Present Total	Absent Total		
	Wed	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon				
Attapu Shiva Kumar	P	A	P		P	A	P	P	P	P		P	P	P	P	P	P		P	P	P	P	P		P	P	P	P	P		P	P	P	P	P	P		P	P	P	P	P		P	P	P	P	P	38	2	
Chapidi Karthik	P	P	P		P	P	P	P	P	P		P	P	P	P	P	P		P	P	P	P	P		P	P	P	P	P		P	P	P	P	P	P		P	P	P	P	P		P	P	P	P	P	40	0	
D Antha	P	P	P		P	P	P	A	P	P		P	P	P	P	P	P		P	P	P	P	P		P	P	P	P	P		P	P	P	P	P	P		P	P	P	P	P		P	P	P	P	P	39	1	
Golla Vasavi	P	P	P		P	P	P	P	P	P		P	P	P	P	P	P		P	P	P	P	P		P	P	P	P	A		P	P	P	P	P	P		P	P	P	P	P		P	P	P	P	P	39	1	
J Neelesh	P	P	P		P	P	A	P	P	P		P	P	P	P	P	P		P	P	P	P	P		P	P	P	P	P		P	P	P	P	P	P		P	P	P	P	P		P	P	P	P	P	37	3	
K Meghana	P	P	P		P	P	A	P	P	P		P	P	A	P	P	P		P	P	P	P	P		P	P	P	P	P		P	P	P	P	P	P		P	P	P	P	P		P	P	P	P	P	37	3	
K Lalitha	P	P	P		P	P	P	P	P	P		P	P	P	P	P	P		P	P	P	P	P		P	P	P	P	P		P	P	P	P	P	P		P	P	P	P	P		P	P	P	P	P	38	2	
K Radhika	P	P	P		A	P	P	P	P	P		P	P	P	P	P	P		P	P	P	P	P		P	P	P	P	P		P	P	P	P	P	P		P	P	P	P	P		P	P	P	P	P	39	1	
L Mohan Nayak	P	A	P	Sunday	P	P	P	P	P	P	Sunday	P	P	P	P	A	P		P	P	A	P	P		P	P	P	P	P		P	P	P	P	P	P		P	P	P	A	P	P		P	P	P	P	P	35	5
M Ganesh	P	P	P		P	P	P	P	P	P		P	P	P	P	P	P		P	P	P	P	P		P	P	P	P	P		P	P	P	P	P	P		P	P	P	P	P		P	P	P	P	P	39	1	
D Bhanusri	P	P	P		P	P	P	P	P	P		P	P	P	P	P	P		P	P	P	P	P		P	P	P	P	P		P	P	P	P	P	P		P	P	P	P	P		P	P	P	P	P	39	1	
G Manohar	P	P	P		P	P	P	P	P	P		P	P	P	P	P	P		P	P	P	P	P		P	P	P	P	P		P	P	P	P	P	P		P	P	P	P	P		P	P	P	P	P	38	2	
N Raju	P	P	P		P	P	P	P	P	P		P	P	A	P	P	P		P	P	P	P	P		P	P	P	P	P		P	P	P	P	P	P		P	P	P	P	P		P	P	P	P	P	39	1	
Md sarfraz	P	P	P		P	P	P	P	P	P		P	P	P	P	P	P		P	P	P	P	P		P	P	P	P	P		P	P	P	P	P	P		P	P	P	P	P		P	P	P	P	P	40	0	
T Balraj	P	P	P		P	P	P	P	P	P		P	P	P	P	P	P		P	P	P	P	P		P	P	P	P	P		P	P	P	P	P	P		P	P	P	P	P		P	P	P	P	P	39	1	
B Bhandavi	P	P	P		P	A	P	P	P	P		P	P	P	P	P	P		P	P	P	P	P		P	P	P	P	P		P	P	P	P	P	P		P	P	P	P	P		P	P	P	P	P	39	1	
K Chandana	P	P	P		P	P	P	P	A	P		P	P	P	P	P	P		P	P	P	P	P		P	P	P	P	P		P	P	P	P	P	P		P	P	P	P	P		P	P	P	P	P	39	1	
V Sriram	P	A	P		P	P	P	P	P	P		P	P	P	P	P	A		P	P	P	P	P		P	P	P	P	P		P	P	P	P	P	P		P	P	P	P	P		P	P	P	P	P	38	2	
G Srja	P	P	P		P	P	P	P	P	P		P	P	P	P	P	P		P	P	P	P	P		P	P	P	P	P		P	P	P	P	P	P		P	P	P	P	P		P	P	P	P	P	40	0	
N Taslim	P	P	P		P	P	P	P	P	P		P	P	A	P	P	P		P	P	P	P	P		P	P	P	P	P		P	P	P	P	P	P		P	P	P	P	P		P	P	P	P	P	39	1	

Suparna

COURSE CONTENTS

Medical Coding & Billing

- Basics of US Health Care
- Basics of Human Anatomy and Physiology
- Introduction to Medical Coding and Billing
- Revenue Cycle Management
- ICD – 10 Basics, HCPCS
- Denial Management, CPC, AR
- Insurance Policies, Medicare, Medicaid, BCBS

Microsoft EXCEL

- Introduction to excel and Advantages
- User Interface, Tools and functions, Layout, Rows and Columns
- Different Spreadsheets in Market
- Navigating, Storing and Retrieving of Data
- Arithmetic functions, Value based Functions
- Home, Insert, Page Layout, Formulas, Data, Review and View Tabs,
- Advanced Function – VLOOKUP, HLOOKUP, dynamic array Functions
- Syntaxes, Formula Evaluation, Error Checking, Proofing and Data Validation
- Filters, Pivot Tables, Charts and Shapes
- Page Setup, Printing and adjusting margins and alignments
- Macros and Window Setup

CERTIFICATE

of completion

This certificate is proudly presented to

D. Anitha

for successfully completing vocational course in

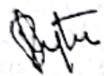
EXCEL

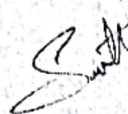
From: 15-12-21

To: 30-01-22

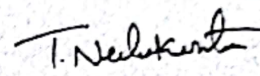
Certificate ID: EX-2022-642

Location: Hyderabad


Authorised Signatory

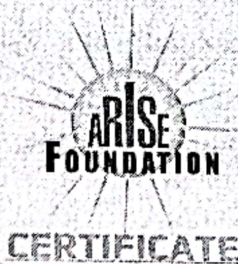
FOUNDATION

Authorised Signatory




Authorised Signatory

Certificate ID
MC-2022-584

Date: 20-January-2022
Location: Hyderabad



ARISE Foundation awards this certificate to

L. Mohan Naik

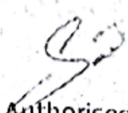
for successfully completing the vocational training course in

MEDICAL CODING

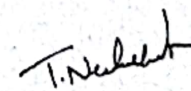
from 15-December-2022

30-January-2022


Authorised Signatory


Authorised Signatory




Authorised Signatory



IT End Term Assessment

Answer all the questions. Each question carries 2 Marks. Total 40 Marks

kvpr55@gmail.com Switch account



* Required

Email *

Your email

NAME *

Your answer

BATCH NO *

Your answer

2 points

Syntax of Hlookup *

- =VLOOKUP(LOOKUP_VALUE, TABLE_ARRAY, COLUMN_INDEX_NUMBER, RANGE_LOOKUP)
- =HLOOKUP(LOOKUP_VALUE, TABLE_ARRAY, ROW_INDEX_NUMBER, RANGE_LOOKUP)
- =HLOOKUP(LOOKUP_VALUE, TABLE_ARRAY, COLUMN_INDEX_NUMBER, RANGE_LOOKUP)
- NONE OF THE ABOVE



Medical Coding Exam - ARISE Foundation

kvpr55@gmail.com Switch account

* Required



Email *

Your email

NAME (Capital Letters) *

Your answer

Which word part means narrowing? *

- megaly
- malacia
- stenosis
- necrosis

Which combining form means blue? *

- Cyan/o
- Erythr/o
- Leuk/o
- Melan/o

