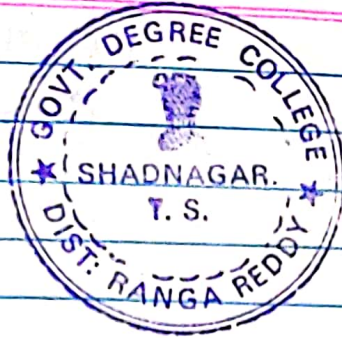


Govt Degree College, Shadnagar

Dept of English

2018-2019



TO
The Principal
Govt Degree College
Shadnagar.

DT 1-8-2018

Respected Madam,

Sub: Dept of English - Application
to give permission to conduct
Certificate course in Communication
skills - Regarding.

This is to submit an application to the esteemed
self of the Principal that the Dept of English would
like to conduct a free Certificate course on
Communication skills to the final year students
of the Academic year (2018-2019)

Hence, I request you Madam kindly
accord permission to conduct the same

Thank you,

yours faithfully

^{the}
Principal
GOVT. DEGREE COLLEGE
SHADNAGAR
Ranga Reddy Dist

(G. BHANUPRAKASH)
Lecturer in English



Govt Degree College
Shadnagar

Dept of English

(2018-2019)

Certificate course in communication skills

Syllabus

1. General
2. Future Plan
3. Completed with time
4. Completed without time
5. happening now
6. happening in past
7. happening in future
8. Before past
9. state mental
10. passive
11. Reporting
12. Negative

The
Principal
GOVT. DEGREE COLLEGE
SHADNAGAR
Range Reddy Dist.

[Signature]
In charge of
the department



Govt Degree College
Shadnagar

Dept. of English

Certificate course in Communicative skills
(2018-2019)

Aims and objectives of the course

1. It makes the students speak English in a systematic way
2. Students learnt to speak English in a communicative way
3. Students gained confidence in communication skills
4. Students learnt that the practice of speaking English should be continued to become a fluent speakers.
5. Students learnt communicative English without learning grammar rules. They learnt in a deductive way

tb
Principal
GOVT. DEGREE COLLEGE
SHADNAGAR
Ranga Reddy Dist.

Signature
In charge of
the cell



Govt Degree College
Shadnagar
(2018-2019)
Dept. of English

Certificate course in communication skills

Notice

The students of final year are hereby informed that a certificate course in communication skills will be conducted from 1-8-2018 to 6-10-18 and so the students who are in final year and interested to attend the course are asked to give their names to the Department of English.

The course will commence from Aug 2nd to 10th

Students are asked to make use of this opportunity.

The
Principal
GOVT. DEGREE COLLEGE
SHADNAGAR
Ranga Reddy Dist.

[Signature]
Incharge of
the Department



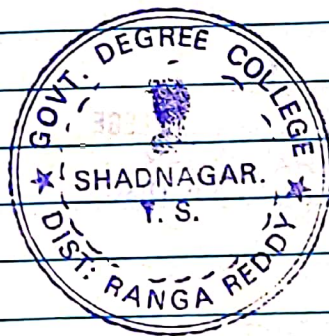
Govt degree college
shadnagar

Dept of English
(2018-2019)

Inaugural of Certificate course in communication skills.

on 1-8-2018

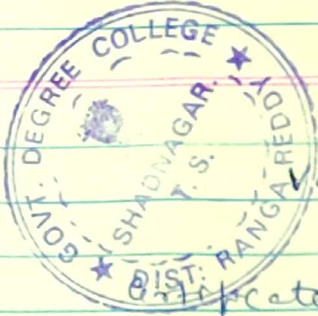
The inaugural function of the Certificate course is conducted on 1-8-2018. It is stated that the programme is going to be very useful to the students particularly the students to be interviewed. The course also helps students to speak English with confidence.



[Signature]

In charge of the dept

The
Principal
GOVT. DEGREE COLLEGE
SHADNAGAR
Ranga Reddy Dist.



Govt Degree College
Shadnagar

Dept of English (2018-2019)

Validatory Programme

Dr: 8-10-2018

Certificate course in Communicative skills in
English

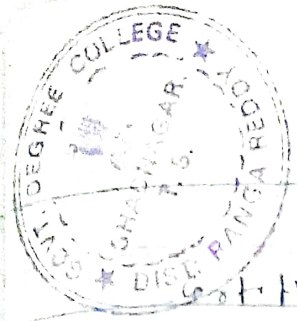
A certificate course in Communicative skills
conducted to the final year students. It is a 30 hrs
course.

The Validatory function is conducted by
and the Principal of the college as the chief guest
to the programme. The English lecturer explained
the advantage of going attending the course.

The Principal appreciated the work of
the English Department and distributed certifi-
cates to the students.

S. S. S.
In charge
of the Dept

The
Principal
GOVT. DEGREE COLLEGE
SHADNAGAR
Ranga Reddy Dist.



Govt. Degree College,

Shadnagar (2018-2019)

Certificate course on Communicative Skills in English

1. Academic Year (2018-2019)

2. Number of students enrolled to

3. Number of students attended: 47

4. Number of hours conducted: 80 hrs

5. Date of conducting the course: from Aug 2nd to Oct 9th.

6. To Pre: A Certificate course on Communicative Skills in English,

Head of the Department

[Signature]

In charge of the Dept.

[Signature]
PRINCIPAL

Principal
GOVT. DEGREE COLLEGE
SHADNAGAR
Ranga Reddy Dist.



Department Cert

(2018-19).

Palamuru University

Palamuru University

SUBJECTWISE ATTENDANCE Class:

SUBJECT

Roll No.	Name of the Student	MON
		DAT
		Sig. of Le
		No. of Le
8033067441001	G. HAREESH	
1002	A. ANURADHA	
1003	D. SARITHA	
8033067129502	A. ANUSHA	
503	B. KAVITHA	
508	K. ANUSHA	
509	K. BALAKRISHNA	
510	K. JYOTHI	
513	N. MANDHAR	
514	PARVEEN BEGUM	
517	P.B. PRAMEELA	
520	P. VASANTHA	
8033067156501	B. PRASHANTH KUMAR	
506	NIKHIL KUMAR	
508	SAI KUMAR	
8033067401501	A. SHIRISHA	
1504	J. NARESH	
1510	R. SWAPNA	
1002	YAMINI	
5001	POOJA	
803306744503	B. HARIKA	
506	P. ANUSHA	
511	G. SUNALATHA	
513	J. LATHA	
514	J. SUMAN	
520	K. SWATHI	
536	SRILATHA	
541	JYOTHI	
542	V. SHIRISHA	
543	M. GEETHA	

27	28	29	30	31	32	33	34	35	36	37	38	39
P	A	P	P		G. HAREESH							
P	P	P	P		A. Anuradha							
P	P	A	P		D. Saritha							
P	P	P	P		B. Kavitha A. Anusha							
A	P	P	P		K. Kavitha							
P	P	P	A		K. Anusha							
P	P	P	P		K. Balakrishna							
P	A	P	P		K. Jyothi							
P	P	P	P		N. Manohar							
P	P	P	P		PARVEEN							
P	A	P	P		P.B. PRAMEELA							
P	P	P	A		P. VASANTHA							
P	P	P	P		B. PRASHANTH							
P	P	A	P		NIKHIL KUMAR							
P	P	P	P		Sai kumar							
A	P	P	P		A. Shirisha							
P	P	P	P		J. nareesh							
P	P	A	P		R. Nareesh							
P	P	P	P		POOJA							
P	P	P	P		B. harika							
A	P	P	P		P. Anusha							
P	P	P	P		G. SUNALATHA							
P	A	P	P		J. LATHA							
P	P	P	A		J. SUMAN							
P	P	P	P		J. K. Suman							
P	A	P	P		K. Swathi							
P	P	P	A		SRILATHA							
P	P	P	P		JYOTHI							
P	P	A	P		V. SHIRISHA							
P	P	P	P		M. Geetha							

Principal
VT. DEGREE COLLEGE
SHANMUGAR

Roll No.	Name of the Student	MONTH																	
		DATE	2	7	8	9	13	14	18	20	21	23	27	28					
		Sig. of Lecturer																	
		No. of Lecture	1	2	3	4	5	6	7	8	9	10	11	12					
1001	A. OM PRABASH	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		
1002	A. YAMINI	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		
1003	J. PRASAD	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P		
1004	K. SRILATHA	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P	P		
1005	V. THIRUMALESH	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		
1006	S. PRASHANTH KUMAR	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P		
1007	S. RAMA SWAMY	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P		
1008	M. PRAKASH	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		
1009	MD. KHALEEL PASHA	P	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P		
1010	M. RAVINDER REDDY	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P		
1011	V. NIKHIL KUMAR	P	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P		
1012	V. LINGAM	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P		
1013	V. SAIKUMAR	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	A		



Government Degree College Shadnagar

Department of English

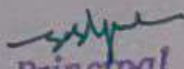
Certificate course in communication skills

Time 30 minutes

Assessment test.

2×10=20 marks

1. Find out the word which begins with different sound from the other given words.
A)Reach B)Reap C)Rich D)Read
2. Trust in God-----do the right
A)and B)or C)yet D)but
3. Which of the following sentences has the correct structure of question?
A) do you have got a car?
B) have you got a car?
C) did you have got a car?
D) did you got a car?
4. Either those children are my own son-----?
A)has B)are C) have D)is play?
5. Went to " the sessions of sweet silent thought " which literally devices used in the above lines?
A) alliteration B)simile C) Personification D)metaphor
6. The passive voice form of the sentence " Thieves broke into my house " will be
A) my house was broken into by thieves
B) thieves were broken into my house
C) my house had been broken into by thieves
D) my house had been broken into by thieves
- 7) " as green as Emerald " is an example of
A) Allegory B)Hyperbole C)satire D)simile
- 8) you must put a down everything
A) Forgot B) lie down C) leaveleave D) write down
- 9) " please hath her victories no less than war "
A) victories B)Renowned C) peace D)less
- 10) you ----take poison
A) should not B) must not C) can't D) should


Principal
GOVT. DEGREE COLLEGE
SHADNAGAR
Ranga Reddy Dist.

GOVERNMENT DEGREE COLLEGE SHADNAGAR

(Affiliated to palamuru university)

Department of English

Academic year 2018-2019

Students feedback analysis on certificate course in
communication skills in English

Name of the lecturer :G.Bhanuprakash



Sno	Questionnaire	Excellent	Verygood	Good	Average	Poor	Total
1	syllabus	9	1	—	—	—	10
2	Coverage of syllabus	9	1	—	—	—	10
3	Explanation on the topics	8	2	—	—	—	10
4	Teaching methods	9	1	—	—	—	10
5	Interaction	4	6	—	—	—	10
6	Doubts clarification	9	1	—	—	—	10
7	Teacher presentation	9	1	—	—	—	10
8	Generating interest	8	2	—	—	—	10
9	Time maintenance	6	4	—	—	—	10
10	Overall opinion	9	1	—	—	—	10

Remarks of the principal on the certificate course; *Excellent*

The
Principal
GOVT. DEGREE COLLEGE
SHADNAGAR
Ranga Reddy Dist.



GOVERNMENT DEGREE COLLEGE

Shadnagar, Rangareddy dist, Telangana

Department of English



CERTIFICATE

This is to certify that Mr/Miss.....

B.A./B.sc./B.com.....Year bearing the Roll No.....

has successfully completed the certificate course in

organised by department of

Head of Department

Co - ordinator

Principal

