

Government Degree College, Atmakur, Wanaparthy Dist.
Department of English

To
The Principal
Government Degree College
Atmakur
Wanaparthy Dist.

Sub: Requesting permission to offer and conduct a free Certificate Course
in '**English for Competitive Exams**'.

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Apropos to the subject cited above, the Department of English has decided to offer a certificate course in '**English for Competitive Exams**' from 01-04-2023 to 29-04-2023. We are submitting a copy of the syllabus and Course Schedule for your consideration.

We further request you to kindly arrange certificates for issuing the same to the successfully completed students.

Thanking you sir.

Yours faithfully



1. Head of the Department
(C G Lakshmi Prasad)



2. Guest Faculty in English
(K Raghavender)

Permitted
23/3/2023
PRINCIPAL
Govt. Degree College
ATMAKUR (A) - 509 131
Wanaparthy Dist. (T.S.)

Government Degree College, Atmakur, Wanaparthy Dist.

Department of English: Free Certificate Course in

English for Competitive Exams

Notification & Syllabus

Dear I, II & III year students,

The Department of English is pleased to inform you that we are offering a 30 hour free certificate course in “**English for Competitive Exams**” from 01-04-2023 to 29-04-2023. Classes will be conducted during zero hours. Seats are limited to 20. Final Year students are given priority in admissions. However, I & II year students can also apply for the course. If more applications are received, an interview or admission test will be conducted for selection. You can register your names by submitting a letter of application to Sri. K Raghavender, Guest Faculty in English on or before 30-03-2023.

Sl. No.	Topic	Sub-Topic	Hours Required	Lecturer Assigned
1	Vocabulary	Synonyms	2	K Raghavender
2		Antonyms	2	K Raghavender
3		Homonyms	2	K Raghavender
4		Cloze Test	2	C G Lakshmi Prasad
5		Idioms & Phrases	3	C G Lakshmi Prasad
6		One Word Substitutions	3	K Raghavender
7	Grammar	Tenses	4	C G Lakshmi Prasad
8		Articles	1	K Raghavender
9		Reported Speech	2	C G Lakshmi Prasad
10		Active and Passive Voice	3	K Raghavender
11		Common Errors	3	C G Lakshmi Prasad
12		Spotting the error in a sentence	3	C G Lakshmi Prasad
Total Hours Required			30	



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**Schedule for the Certificate course in
English for Competitive Exams (April-2023)**

Sl. No	Date	Topic	No of Hours	Remarks
1	01-04-2023	Inaugural Function		
2	03-04-2023	Synonyms	2	
3	06-04-2023	Antonyms	2	
4	10-04-2023	Homonyms	2	
5	12-04-2023	Cloze Test	2	
6	13-04-2023	Idioms & Phrases	2	
7	15-04-2023	Idioms & Phrases / One Word Substitutions	2	
8	17-04-2023	One Word Substitutions	2	
9	19-04-2023	Tenses	2	
10	20-04-2023	Tenses	2	
11	21-04-2023	Articles	2	
12	24-04-2023	Reported Speech	2	
13	25-04-2023	Active & Passive Voice	2	
14	26-04-2023	Active & Passive Voice / Common Errors	2	
15	27-04-2023	Common Errors / Spotting the errors	2	
16	28-04-2023	Spotting the errors	2	
17	29-04-2023	Valedictory Function		

K. Raghav

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Government Degree College, Atmakur, Wanaparthy Dist.
Department of English: Free Certificate Course in
English for Competitive Exams
Course Objectives

English is an important part of major competitive and government exams. Even though the general English section is a bit tricky, candidates can fetch good scores if they have strong basics in English.

Hence, this Certificate Course will provide important topics in general English for competitive exams. Candidates will be provided with competitive exams PDFs on English pertaining to various topics containing lists, rules and general English questions and answers.

Aspirants who are willing to apply for the various Government exams 2023 must go through the topics of general English for competitive exams, as the English language is a key part of the syllabus, for most of these exams.


The English section is considered to be the most important and scoring section as it does not involve any formula or tricks to remember. Moreover, answering questions in the general English section takes less time when compared to other tricky sections of competitive exams.

General English questions are designed in the examination to test candidates' knowledge and understanding of basic grammar, vocabulary and important rules of the English language.

Hence, the certificate course is designed to meet the following objectives:

- To provide basic rules of grammar.
- To introduce essential topics for Competitive Exams.
- To provide basic understanding of various types of questions given in competitive exams.
- To make students confident in facing English in Competitive exams.
- To make students understand how to prepare for the Competitive Exams.

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Government Degree College, Atmakur, Wanaparthy Dist.
Department of English: Free Certificate Course in
English for Competitive Exams
Application Form

I request you to kindly consider my application for the Certificate Course in English for Competitive Exams.

Name of the student	
Father's Name	
Course (B.A/B.Com/B.Sc)	
Group (Ex. HEP/B.Com/MPC/MPCS/BZC)	
Year of Study (I, II & III)	
Roll Number	
Mobile Number (Whatsapp)	
Email ID	
Do you have smartphone	Yes/No

Declaration

I hereby declare that I will attend all the classes and adhere to the instructions given by the Department of English from time to time.

Date:

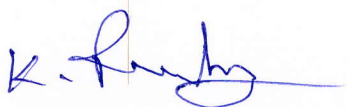
Place: Atmakur

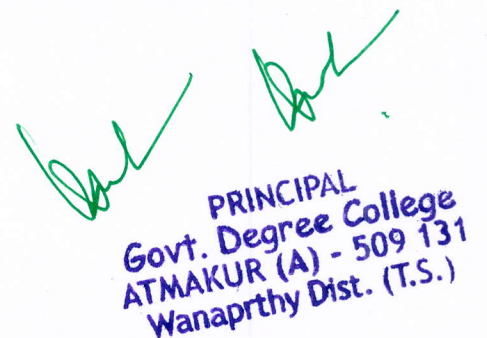
Signature of the Student

Remarks:

Admission Approved / Declined.

Signature of the Department Incharge.




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