



**OSMANIA UNIVERSITY  
HYDERABAD -500 007**

No. 685 / D/Acad/2010.

Date. 18-05-2010.

To

All the Principals,  
Constituent & Affiliated (Both Govt. & Private)  
Degree Colleges under the Jurisdiction of Osmania University.

Sub: - Admission to Ist year B.A. / B.Sc. / B.Com.(Gen.) /  
B.Com.(Computers)/ B.Com. (Hons) / B.Com. (Voc) /  
BSW Degree courses during 2010-2011- Guidelines to  
be followed while marking admissions - Reg.

Ref: - The Office Lr.No.619/Stat./Acad/2010, Dt.10.5.2010.

-: oOo:-

Sir/Madam,

Please refer to the University letter cited, through which the admission Schedule and academic Schedule (Almanac) for the Degree Courses for the academic year 2010-2011 was communicated.

I am to communicate the following guidelines for admission to Ist year degree courses for the Academic year 2010-2011 and request you to follow the same scrupulously for the smooth conduct of admissions:-

**ELIGIBILITY CRITERIA:**

1. a) Candidates seeking admission to Ist year B.A./B.Sc./B.Com.(Gen.)/ B.Com.(Computers)/B.Com.(Voc)/B.Com.(Hons)/BSW Degree courses must have passed Two year Intermediate Examination conducted by the Board of Intermediate Education, Andhra Pradesh OR an Examination of any other University/Board recognized as equivalent thereto (other than Pre-Degree course in Oriental Languages).
- b) Admission to Ist year B.Com.(Hons) course shall be through an Aptitude Test/Entrance Test conducted by the Head, Department of Commerce, OU and admission to Ist year BSW course shall be through an Aptitude Test/Entrance Test conducted by the Colleges concerned. The Selection of the candidates shall be based on the merit obtained in the Aptitude Test/Entrance Test.
- c) In respect of the candidates, who have passed Intermediate(Vocational) courses from Board of Intermediate Education, A.P., and +2 examination conducted by Boards other than Board of Intermediate Education of A.P., the Principals may direct the candidates to obtain the **Equivalence Certificate** from the Board of Intermediate Education, A.P.

- d) The Candidates who have passed Intermediate Medical Lab Technology from Board of Intermediate Education, A.P., are eligible for admission into B.A. /B.Com. However, those who are holding 'Bridge course' Intermediate (Vocational) Medical Lab Technology are not eligible for admission into B.Sc. courses.
2. a) Admission to Ist year of the 3-years Degree courses will be on the basis of order of merit as shown by aggregate marks secured by candidates at the qualifying examination in one attempt.
- b) Candidates who have passed the qualifying examination in any other medium can be considered for admission, but their cases will be considered on merit. All candidates under category (a) above are accommodated.
3. a) Candidates seeking admission to B.Sc. Ist year course should have passed and secured an aggregate of 40% marks (Pass percentage for Scheduled Caste and Scheduled Tribes) in the concerned Subjects (i.e. Physical Sciences and Mathematics **OR** Physical Sciences and Biological Sciences as the case may be) at the qualifying examination. Candidates who have passed the qualifying examination with Arts/Commerce subjects are **not eligible** for admission into B.Sc. course.
- b) Candidates who have passed Intermediate examination in Mathematics, Economics and Commerce subjects can be considered eligible for admission to B.Sc. (Maths, Statistics and Computer Science) combination only.
- c) Candidates who have passed qualifying examination in Science/Arts/Commerce subjects are eligible for admission into B.A./B.Com./ B.Com.(Hons. & Co.op.Sc.) BSW courses.
- d) Candidates seeking admission to BSW course should have secured less than 40% marks in aggregate.
4. While calculating the percentage of marks for admission, 0.5 and above shall be treated as 1 (i.e.39.5% and above shall be treated as 40%).
5. There is no minimum percentage of marks in English subject in the Intermediate Examination for admission to degree course in English Medium. Hence, the candidates be admitted to either English Medium or any other regional medium classes available at the College, irrespective of marks obtained by them in English subject and also irrespective of the medium through which they have passed the qualifying examination.
6. Admission to Ist year of 3 year degree course in the Constituent Colleges of Osmania University and Government Affiliated Colleges will be made in accordance with Andhra Pradesh Educational Institutions (Regulation of Admissions) Order, 1974.

a) 60% of the total number of seats available in B.Com in any college shall be reserved for Candidates who have studied and passed the qualifying examination with Commerce subject.

b) 50% of seats in B.A.course are reserved for the candidates who have studied atleast one subject under Social Sciences or Humanities at the Intermediate level.

8. Candidates who have discontinued the studies in the first year B.A. /B.Sc. or B.Com may be permitted to seek admission in the first year of B.A. /B.Sc. Or B.Com courses in the subsequent year or years provided they come in order of merit during the year of admission.

9. **RESERVATION OF SEATS FOR Scs/STs/BCs:**

There shall be reservation of seats for SCs, STs & BCs as follows:

(A) Scheduled Castes A total of 15% of seats shall be reserved Candidates belonging to the Scheduled Castes Category.

(B) Scheduled Tribes A total of 6% of seats shall be reserved for candidates belonging to the Scheduled Tribes Category.

(C) Backward Classes A total of 29% seats shall be reserved for the candidates in respect of B.C. candidates as shown below:

Group - A	7%	} Total 29%
Group - B	10%	
Group - C	1%	
Group - D	7%	
Group - E	4%	

**NOTE:**(a) Candidates belonging to the above categories should submit Community, Nativity and Date of Birth Certificate as per G.O.Ms.No.58 of Social Welfare Dept., dt.12.5.1997.

(b) SC.ST & BC candidates who get seats in merit be not counted against the seat reserved for them and such candidates will be considered under the general category of seats.

(c) If sufficient number of candidates are not available to fill up the seats reserved for SC's they shall be filled up by suitable candidates from ST's and Vice-versa. If the required number of candidates are not available for filling the quota of seats reserved for SC's & St's they may be filled by candidates from the general pool on the basis of the merit.

- (d) While filling up the seats reserved for Backward Class-A, the qualified backward class -A candidates should be considered in the order of merit after filling up the un-reserved seats. If qualified Backward Class-A candidates are not available, the turn will go to Backward Class-B, Backward Class-C, Backward Class-D or Backward Class - E in the order of merit in each group". If no suitable candidate is available in any of the five groups, the seats shall be filled up from general pool on the basis of merit.

10. **OTHER RESERVATIONS:**

RESERVATION OF SEATS FOR N.C.C. AND A.C.C. GAMES & SPORTS / EXTRA CURRICULAR ACTIVITIES/ CHILDREN OF EX-SERVICEMEN AND ARMED PERSONNEL: A Maximum of 6% of the seats of Degree courses shall be reserved for candidates who have distinguished themselves in Sports, Extra-Curricular activities, N.C.C., and A.C.C. and children of Ex-Servicemen and Armed Personnel as follows:-

- (i) **Reservation for N.C.C. and A.C.C.:-** 2% of seats are reserved for students possessing the prescribed certificates in N.C.C. and A.C.C. The selection of the candidates shall be made in the following order of preference:

- (a) Holders of 'C' Certificate for Boys from colleges.  
Holders of A-I Certificate for Boys from High Schools  
Holders of C-II Certificate to Girls from Colleges.  
Holders of J -II Certificate for Girls from High Schools.

- (b) Holders of 'B' Certificate for Boys from Colleges.  
Holders of A-I Certificates for Boys from High Schools.  
Holders of C-II Certificates for Girls from Colleges.  
Holders of J-II Certificate for Girls from High Schools.

**And**

- (c) Holders of A.C.C. Certificates for Boys and Girls from Schools.

**NOTE:** (i) **The Candidates with one year Training in the Air Wing of N.C.C. shall for purpose of admission, be treated on par with the candidates possessing 'B' and A-I Certificates of the Army, Naval Wings subject to the conditions that the candidates should produce a certificate from the Director, N.C.C. to the effect that he, is perfect in his course and also give an undertaking that he should continue and obtain his 'B' Certificate in the Air Wing.**

(ii) **Reservation of seats for Games and Sports :** 2% of the seats are reserved for students who have participated in the games and sports (list given below). The Selection of the candidates under this category shall be made in order of preference.

NOTE: For the purpose of this rule only the following games will be taken into consideration.

1. Athletics (Men & Women)
2. Badminton (Men & Women)
3. Ball Badminton (Men & Women)
4. Basket Ball (Men & Women)
5. Boxing (Men)
6. Chess (Men & Women)
7. Cricket (Men & Women)
8. Cycling (Men & Women)
9. Foot Ball (Men & Women)
10. Gymnastic & Malkamb (Men & Women)
11. Hand Ball (Men & Women)
12. Hockey (Men & Women)
13. Jude (Men & Women)
14. Kabaddi (Men & Women)
15. Kho-Kho (Men & Women)
16. Rowing (Men & Women)
17. Softball Racket (Men & Women)
18. Squash Racket (Men)
19. Swimming, Diving & Water Polo (Men & Women)
20. Table Tennis (Men & Women)
21. Tennis (Men & Women)
22. Volley Ball (Men & Women)
23. Weight lifting (Men & Women)
24. Best Physique (Men)
25. Cross Country (Men & Women)
26. Wrestling (Men)
27. Yogasanas (Men & Women)
28. Korf Ball
29. Water Sailing

iii) **Reservation of seats for Extra-Curricular activities:**

1% of the seats shall be reserved for students who participated in Extra Curricular activities such as Elocution, Debates, Essay and Fine Arts such as Dance: Drama, Music Painting, Photography and president Scouts and Guides certificate holders. The Selection of candidates shall be made in the following order or preference.

1. Candidates who have represented India at the International level in Extra Curricular activities and President Scouts and Guides.
2. Candidates who have represented the State at the All India level in the Extra Curricular activities or obtained prize at competition of All India level.
3. Candidates who have represented the University at the Inter University level and those who have participated in Inter School level.

**NOTE:**

(a) Selection of candidates with the minimum percentage of marks prescribed for admission under categories mentioned in item i, ii, and iii shall be made in the orders of preference indicated therein.

(b) Whenever there are more candidates with the same merit than the actual number of seats available under the categories specified in item i, ii, and iii above admission shall be regulated by the marks obtained at the qualifying examination.

**iv) Reservation of seats for children of Ex-Servicemen, children of Armed Personnel:**

1% of the seats are reserved for children of Ex-Servicemen and Children of Armed personnel, in the following order of preference:

**Priority 1:** Children of Armed Forces Personnel killed in action.

**Priority 2:** Children of Armed Personnel disabled in action and invalidated out from service on Medical grounds.

**Priority 3:** Children of Armed Forces Personnel who are in receipt of Gallantry Awards, The order of merit for consideration of the Gallantry Awards being as given below:

- |                                |                                  |
|--------------------------------|----------------------------------|
| i) Parm Vir Chakra             | ii) Asoka Chakra                 |
| iii) Sarvotham Yodh Seva Medal | iv) Mahavir Chakra               |
| v) Kirti Chakra                | vi) Uttam Yodh Seva Medal        |
| vii) Vir Chakra                | viii) Shourya Chakra             |
| ix) Yudha Seva Medal           | x) Seva/Nau Sema/Vayu Sena Medal |
| Xi) Mention of Dispatches      |                                  |

**Priority 4:** Children of other Ex-Servicemen, Servicemen.

**11 Reservation of Seats for Physically Handicapped:**

3% of the total number of seats in I year of Degree courses shall be reserved for the Physically Handicapped persons in the following order:-

- i) First priority to those who have visual defects,
- ii) Second Priority to those who have defects of the upper limbs, and
- iii) Third Priority to those with defects in the lower limbs.

**12. Reservation of Seats for Women Candidates:**

33 1/3% of seats shall be reserved for women in co-education Government and Aided Degree Colleges. If women candidates are not available, the seats reserved for women and remaining unfilled shall be filled by men candidates.

## OTHER GENERAL RULES

### a) Change of Medium :

Candidates admitted to a particular medium in the 1<sup>st</sup> year shall not be permitted to change to another medium in the 2<sup>nd</sup> year. They have to answer the optional papers of all the 3 years in one medium only (i.e. through the medium in which they have appeared for 1<sup>st</sup> year examination).

### b) Change of Faculty:

Candidates admitted to degree course in a faculty can be permitted to change to another Faculty (Where practicals are not involved) on or before 31.8.2010 provided they have already registered their applications for admission in that faculty which they desire to change. No change shall be permitted after this date.

### c) Change of optional Subjects:

Candidates can be permitted to change the optional subjects (where practicals are not involved) on or before 31.08.2010. No change shall be permitted after this date.

### d) Second Language by Private study

The Principals of various degree colleges are required to notify in the beginning of the academic year with regard to the second language (s) that are offered at the Colleges. The students seeking admission to 1<sup>st</sup> year of the Degree Courses be instructed to opt the Second Language available in the College. However, those who are not conversant with the Second Language offered at the College shall have to take the permission of the University for Exemption from putting in attendance and to appear at the University Examination privately in that second language by applying to the University in the prescribed Application Form. The Principals concerned are requested to forward the applications of such candidates with a consolidated list along with prescribed fees of Rs.1000/- each payable through Demand Draft in favor of the **Registrar, Osmania University**, on or before **the end of 1<sup>st</sup> term of 1<sup>st</sup> year**. Requests of candidates who apply after the above date will not be **entertained**.

e) In case the number of students opting for a particular second language in a college is (10) or more, the College should make necessary teaching arrangements in that second language and the colleges should seek affiliation in the subject concerned. No relaxation would be given in regard to the number exceeding (9) and the Principals will have to take the responsibility for the consequences arising out of admissions made beyond ceiling prescribed by University, as such, candidates will not be allowed to take the University Examinations.

### **ADMISSION OF FOREIGN STUDENTS:**

14. Admission of foreign student's into 1<sup>st</sup> year of the 3-year Degree course shall be finalized by the Director, University Foreign Relations Office, Osmania University and allotted to colleges. **No College shall admit any foreign student directly without being allotted by the Director, UFRO.** Any deviation in the prescribed procedure will be viewed seriously and necessary action would be taken against the erring colleges.

### **ATTENDANCE**

15. Every candidate is required to put in a minimum 75% attendance in order to appear for the University Examinations. Shortage of attendance to the extent of 10% will be condoned by the University on Medical grounds and on payment of the prescribed fee of Rs.500/- for Year-wise Course and Rs.250/- for Semester Course. If any candidate does not put in the required attendance he/she will not be permitted to appear for the Examination.

However, in respect of Women candidates who seek condonation of attendance due to pregnancy, the Vice-Chancellor may condone the deficiency in attendance to the extent of 15% (as against 10% condonation for others) on medical grounds subject to submission of medical certificate to this effect. Such condonation shall not avail twice during the course of study.

### **ADMISSION TO ANOTHER DEGREE COURSE:**

16. Candidates who have completed a particular Degree course in a Faculty from the University, shall not be allowed to seek regular admission, in view of the fact that the students seeking fresh admission, for the first time will be deprived of the opportunity and that there is a provision for appearing at the B.A./B.Com degree Examination through the Centre for Distance Education Osmania University.

### **17. TIME LIMIT TO COMPLETE THE COURSE:**

Candidates who have joined Degree Course are required to complete the course within double the duration of the period i.e. six years from the date of admission.

18. Candidates who would be seeking admission to Ist year Degree course are required to undergo instruction in Indian Heritage and Culture in I year, Environmental Studies in II year and Science & Civilization in their III year and pass the examination, without which they will not be eligible for award of Degree.



### LIST OF ADMITTED CANDIDATES TO BE SUBMITTED:

The final list of admitted candidates into 1st year of 3 year Degree course (one hard copy and two soft copies on CD) should be submitted to the Director of Academic Audit, Osmania University under copy to the Deputy Registrar (Academic), Osmania University, and the Controller of Examinations, OU., on or before 15.09.2010 together with Bio-data forms containing the photos, Roll Nos., and other details of the candidates and a Certificate to the effect that all the admissions have been made in accordance with the rules and that no admissions are made contrary to the rules. The list will also be accepted up to 20.09.2010 with a penalty @ Rs.500/- per day and upto 30.09.2010 with a penalty @ Rs.1000/- per day.

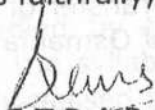
### 20. CANCELLATION OF IRREGULAR ADMISSIONS:

All irregular admissions made by the principals are liable to be cancelled by the University, whenever detected, without giving any notice. The Principals shall be held responsible for the consequences arising out of cancellation of such irregular admissions.

***The Principals are requested to adhere to the above guidelines strictly while making admissions. Any deviation will be viewed seriously.***

Please acknowledge receipt of this letter.

Yours faithfully,

  
REGISTRAR

Copy to:

1. The Director, Directorate of Academic Audit, OU.
2. The Dean, Students Affairs, OU.
3. The Controller / Additional Controller (UG) of Examinations, OU.
4. The Public Relations Officers, OU.
5. The Director, University Foreign Relations Office, OU.
6. The Director, (Infrastructure), OU, with a request to put in at the Univ. website.
7. The Secretary to the Vice-Chancellor, OU.
8. The P.A. to Registrar / Officer on special Duty, OU.

**Admission List 2021-22**

S.No	Group	Medium	Year	Total
1	MSC MicroBiology I Yr	English	I Year	52
2	MSC MicroBiology II Yr	English	II Year	44
3	MSC Chemistry II Yr	English	II Year	26
<b>TOTAL</b>				<b>122</b>
4	UG I- Yr	English	I Year	390
5	UG II- Yr	English	II Year	361
6	UG III - Yr	English	III Year	265
<b>TOTAL</b>				<b>1016</b>
<b>GRAND TOTAL</b>				<b>1138</b>

*P. V. Cheluvani*

**Principal**  
**PRINCIPAL**

Govt. Degree College for Women  
GAJWEL, Dist. Siddipet