YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	GOPAL RAO PATEL GOVERNMENT DEGREE COLLEGE, BHINNSA
• Name of the Head of the institution	Dr. M. Sudhaker
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9908393217
• Mobile No:	9908393217
• Registered e-mail	bhainsa.jkc@gmail.com
• Alternate e-mail	sudhakermadhnure@gmail.com
• Address	Pardi - B road, near Borra Ganesh temple, Bhainsa
• City/Town	Bhainsa
• State/UT	Telangana
• Pin Code	504103
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	**Kakatiya University, Warangal**
• Name of the IQAC Coordinator	**Gonela Subhash**
• Phone No.	**9963076768**
• Alternate phone No.	**7989582842**
• Mobile	**9963076768**
• IQAC e-mail address	**subhashgnl@gmail.com**
• Alternate e-mail address	**bhainsa.jkc@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/52310.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/104306.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.22**	**2021**	**03/11/2021**	**02/11/2026**

6.Date of Establishment of IQAC	

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
nil	**nil**	**nil**	**nil**	**nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**	
• Upload latest notification of formation of IQAC	View File	

9.No. of IQAC meetings held during the year	**5**

• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**
• If No, please upload the minutes of the meeting(s) and Action Taken Report	[View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Successfully completed NAAC accreditation by securing B grade

2. construction and inaguration of science laboratory block

3.continuation of the mid day meal programme with the support of faculty members

4. a computerized new library room with e-content and e-journal subscriptions

5.Construction of stage and renovation of principal chamber from the alumni contribution

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. all the staff and students must work towards securing a good grade in NAAC accreditation process	1. the institution achieved a B grade with 2.22 CGPA
a botanica garden with special focus on medicinal plants must be developed	a botonical garden has been developed in the institution
the institution must complete Green audit	the green audit has been completed
the registration of Alumni association before NAAC	the Alumni association has been registered
cnostruction of stage/dais for cultural programmes	a stage has been constructed with the contribution of alumni
students should be encouraged to take up project works	English, Hindi, and History student Project works were selected for state level presentaions

13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	26/12/2022

15.Multidisciplinary / interdisciplinary

The institution is multidisciplinary offering the streams of Socail Sciences, Physical Scinecs and Biological Sciences and Commerce. the admission system is online throughout the state. the student can opt for any course or any college online. bucket system is followed where the student can choose any three courses out of the five

course offered in a particular sterm. varius two credit courses are offered with a view to give interdiscipinary knowledge to the students.

16.Academic bank of credits (ABC):

as an affiliated institution, we must follow the credit rules of the affiliating university which in our case is Kakatiya University, Warangal. the academic bank of credits has not been implemented fully by the university.

17.Skill development:

TSKC or the Telangana Skill and Knowledge Centre of the institution works towards the skill development among the students. with the major objective of enhancing the employability skills of the students, TSKC conducts various programmes, workshops and technical sessions. with the collaboration from TASK (Telangana Academy of Skills and Knowledge, resource persons and experts in different subjects are invited to conduct workshops and programmes. personality development sessions, mock interviews, spoken English classes, employability workshops are conducted for the students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

the curriculum has been designed in such a way that it incoporates appropriate integration of Indian knowledge system. especially the language subjects like Hndi, Telugu impart great knowledge of indian traditions and values.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

the concept of outcome based eduction is relatively new to the institution. yet efforts are being made to focus on outcome based education. OBE.

20.Distance education/online education:

the institution is one of the leraners resource centre for the BR. Ambedkar Open University. the distance education centre caters to the educational needs of the students, employees and house wiwes who could not afford to attend college on a regular basis. there are about 200 students pursuing under graduate education from the distance educatin centre at our institution.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**124**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**605**

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**240**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**112**

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	**27**

File Description	Documents
Data Template	[View File](#)

3.2 Number of Sanctioned posts during the year	**27**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**07**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**25.71 lakhs**
4.3 Total number of computers on campus for academic purposes	**74**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution ensures effective curriculum delivery through a well planned and documented process

The institutional plan is prepared at the beginning of the academic year

Preparation of annual curricular plans by each department.

The curriculum and academic calendar prescribed by the affiliating university

The monthly meetings of the staff council conducted by principal and IQAC Review Meeting ensure effective delivery of curriculum.

The Curricular plans contain information such as number of hours available in a particular month and week, topic to be taugh

Teaching diary contains information such as date & daily class, period/ time, medium, theory/practical, topic covered, methodology adopted, number of students attended

Teachers are encouraged to improve their teaching practices and adopt innovative teaching practices; faculty members attend workshops and seminar

Staff members attend the meetings/workshops conducted by the university on development of curriculum.

Course teachers ensure stated objectives of curriculum are achieved in the course of implementation.

The two internal assessments (20% Marks) help in testing how far these objectives are achieved and what changes are required in curriculum transaction and delivery.

Curriculum transaction takes place in three media-Telugu, English and Urdu. Field trips, student seminars and study projcets are designed according to the need.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres to the academic calendar including for the conduct of CIE. The institute follows the academic calendar of the affiliating university, which in our case is Kakatiya University, Warangal. Every year at the beginning of the semester/academic year the university provides with an academic calendar with exact dates and details for the period of class room instruction, vacation, internal exams, practical exams and end semester exams. Changes, if any, in the academic calendar are informed by the university authorities. the Commissionerate of Collegiate Education, Telangana also supplies an academic and activity clander every year to all the degree colleges of the state. the collages are expected to conduct curricular, cocurricular and extra curricular activites based on the academic calender of the CCE

File Description	Documents
Upload relevant supporting documents	**No File Uploaded**
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

08

File Description	Documents
Any additional information	<u>View File</u>
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	<u>View File</u>

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement

for year: (As per Data Template)
nil

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

nil

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

nil

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution integrates crosscutting issues relevant to professional ethics, Gender, Human values, Environment and sustainability into the curriculum. All these important topics are incorporated into the curriculum and are given credits. They are compulsory courses with two credit for the students. Though there are no separate teaching faculty to teach these two credits courses, all the teaching staff of various departments are assigned the duty of teaching these courses. Specific hours - two hours per week are allotted for these courses in the college time table. Gender sensitization is a two credit course for all the II semester students. A book is specially designed for the course.Environmental Studies is a two credit course for the first year students which address the issues of our Environment. Water Resource Management is

also a two credit course for the students of BA, semester V students and B.Sc semester VI students. This course gives a perspective for the students towards the water management which is a very important issue in the country like India. There are other two credit courses like Communication Skills, Communication Skills in English, Organizational Behaviour, Personality Development and Soft Skills which focus mainly on professional ethics among the students.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

nil

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

10

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	[View File](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	http://ccets.cgg.gov.in/Uploads/files/button Details/104534.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

480

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

289

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution ensures that the stake holders of the college especially students and faculty are aware of the evaluation processes by communicating to both students and faculty in time the relevant information such as almanac, syllabus, dates of examinations, previous question papers, model/pattern of the question papers.

The internal assessment carries a weightage of 20% marks and the external assessment carries the remaining 80% marks. The Internal Assessment is usually a written test with both very short answer questions and objective based questions. External assessment is usually a written test with both subjective and objective questions. The advanced and slow are identified by course teachers in their interaction with students and performance of students in both internal and external assessment. Remedial classes for slow learners by course teachers. Records of remedial classes conducted are maintained by all the departments. For advanced learners, course teachers give additional assignments and engage them in higher order thinking skills.Critical thinking and problem solving are encouraged in students. Every year Commissionerate of Collegiate Education conducts a state level competition of student research projects – JIGNASA – to encourage scientific thinking and research temperament

among student community. Students from our college have been participating in JIGNASA enthusiastically.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
605	26

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Along with the traditional lecture method, innovative and advanced methods of teaching are encouraged in the institution. Question –Answer, discussion are used to make students participate in learning. Role –play, pair –work & group-work are used by teachers. Teaching-Aids and audio-visual aids, power-point presentations, digital boards are used to make teaching-learning interesting for learners. Teachers constantly encourage students to be independent in their thinking and learning. They are told not to blindly follow either the text or their teacher; learner autonomy and independence are encouraged. Teachers understand that learners have a critical role to play in Deciphering meaning from the new information presented to them. As the curriculum is prescribed by the university the students do not have much choice in choosing what they will learn but the teachers of the college, supplement the curricular items with additional curricular/value inputs wherever possible. The role of the teacher is to be a facilitator of learning. The newly-introduced CBCS system encourages student-centric methods as it gives choice to students. Instead of marks and ranks it emphasizes credit-based assessment. The sensitization also makes assessment easy and manageable for learners as it makes the lengthy annual curriculum shorter into two semesters.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

All the teachers of the institution use ICT enabled tools for effective teaching-learning process. There are two smart boards with broad band connection are installed in two computer Labs. And there are three Projectors with screens also with the facility of internet connection are available in three class rooms. Our recent addition to the existing ICT facilities is a Virtual Class Room. An LCD television is usedsatellite lessons for the students. All the teachers use these facilities according to the time table. apart from these, there are about 83 computers in the institution to assist ICT enabled education for students. Power point presentations are the most commonly used ICT method for most of the teachers. Virtual classes are also being conducted recently. Internet can be accessed through digital boards and projector boards for any additional information needed by the students in the class room. Subject related videos, documentaries; short films can be viewed within the classroom setup. All the teachers of the institution have completed an FIP on "ICT TOOLS IN HIGHER EDUCATION" and are now well trained in using ICT tools.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/24382.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

26

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

04

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

108

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The students can apply for recounting and revaluation of their answer scripts of both internal assessment and semester end examinations by paying the prescribed fee. The students can get a photo copy of the assessed answer book after the declaration of the results by paying the prescribed fees.

The institute strictly follows the affiliating university norms and guidelines for conducting semester examinations as well as internal assessments.The institution has an examination branch for the smooth conduct of examinations. The examination committee with controller of exams and additional controller of the exams at the affiliating university will supervise both conduct of exams and evaluation. conduct of examinations and observer and squad duties Internal assessment is done as per the schedule given by examination committee

The performance in seminar presentations and assignments and the percentage of attendance are considered for internal marks. Assignments are given well in advance in each semester and the timely submissions are ensured by departments. behavioural traits, aptitude for independent learning and communication skills of students are reflected in their presentations, tutorial sessions, regular attendance and timely submission of assignments. heads of the department submit internal marks lists of the students to examination section of the college.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound

and efficient

Redress of Grievances related to Examinations:

An aggrieved student shall make an application to the institutional level committee. The committee will try to redress the grievance within a reasonable time preferably within a week. If the student is not satisfied with the verdict of the institutional level committee, he can approach the principal. For the grievances pertaining to the semester end examination the applications of aggrieved student are forwarded to the affiliating university level committee. The university level committee shall consider the appeal of the student and make recommendation preferably within 15 days. If a student is booked under malpractice by the squad team, the student will be given notice for explanation before taking a decision by the results committee. There are provisions for recounting of marks, re-evaluation of answer scripts and photo copies of answer scripts.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

.Step-I:

College Principal in consonance with the IQAC and Academic Coordinators conducts a meeting with all the teaching staff and inculcate the interest, importance and process of preparation of POs, PSOs and COs.

Step-II:

Identification of Program outcomes, program specific outcomes and course outcomes for all programs and disciplines at department level.

Step-III:

Department in charges will submit those documents in the Staff council meeting, wherein theywill be thoroughly and meticulously discussed and offered constructive suggestions and inputs by the

council members together, so as to strengthen them for better useful to students.

Step-IV:

Photocopied Copies of the approved POs, PSOs and COs will be finalized and circulated among the respective faculty members and soft copies are uploaded for display in the College website.

Step-V:

Periodical analysis on effective implementation of POs, PSOs and Cos is conducted periodically in coordination with all the departments in charges by the college principal for achieving them. If any laps or gaps are located, they can be addressed amicably.

step-VI:

the final POs, PSOs and COs will be displayed in the college website for the students, parents and stakeholders.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Course outcomes are narrower statements that describe what student is expected to know, and be able to do at the end of each course these relate to knowledge, skills and behavioural traits that students acquire. In a university affiliated college like ours, attainment levels can be measured based on the results of the internal assessment and external examination conducted by the university. This is a form of direct measurement of attainment. In each test the percentage of students who achieve a set target (usually, 60% of the maximum marks, i.e., 12 of 20) for the COs is computed to decide the attainment level

Attainment level 1:

60% of students score 60% marks out of maximum marks

Level 2:

70% of students score more than 60% marks out of maximum marks

Levels 3:

80% of students score more than 60% marks out of maximum marks Thus the average percentage of students attaining the entire COs decides the CO attainment level.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

106

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://ccets.cgg.gov.in/Uploads/files/buttonDetails/104392.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

`000`

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

`NIL`

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

`0`

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Every academic year, extension activities are carried out in the neighbourhood community through NSS and other departments.

NSS

Every year NSS conducts a seven day winter camp in any surrounding village with fifty NSS volunteers. The Programme coordinator chalks out a plan with the help of VDC(Village Development Committee) of the village and plans the camp according to the needs of the villagers. Volunteers conduct cleanliness drive in the village making the villagers understand the importance of hygienic surroundings. A socio economic survey conducted in the village to analyze the socio economic states of the village. Plantation along the village roads, repairing the village roads, construction of soaking pits etc are done by the volunteers with the help of VDC. NSS volunteers of the college have rendered their services during assembly, parliament and local body elections in the polling stations with equal responsibility as other polling staff.Free medical and health checkup camps are conducted in the village for the villagers with the help of doctors and paramedics.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	<u>View File</u>
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

50

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate facilities for teaching learning process. There are nine spacious and well ventilated class rooms to accommodate all the students. Out of nine class rooms, three class rooms are installed with projectors with LAN connection. There are two computer labs with internet connectivity – one with the capacity of thirty computers and the other with the capacity of forty. There is a smart board installed in each of the computer laboratories. The library also houses 13computers with LAN. There is virtual class setup is installed in chemistry lab. a new block has been constructed recently exclusively for science laboratories.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities for cultural activities,

sports and games. The institution has a spacious play ground where all kinds of sports and games can be conducted. There are separate courts for kabaddi, Kho-kho, volleyball and shuttle- badminton. The college does not have a gymnasium. The yoga classes are generally conducted in the spacious foyer of the college building. a dais for cultural programmes has ben constucted recently with funds donated by alumni association

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

7

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

00

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our institution recognizes the fact that library is the heart of any knowledge hub. At present the college library has around 1200 books. Most of these books are reference books and text books. There are 13computers installed in the library and all these computers are provided with internet facility through LAN so that students can be allowed access to the computers in their leisure time for research and reference purposes. News papers and magazines of Telugu, English, Hindi and Urdu are available for the students in the library. many online journals have been subscribed to and are availble for all the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

30

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College relies heavily on usage of IT in academic and administrative duties every day. So, the Softwares are regularly updated to keep up with the demanding needs of stake holders. The broad band connection is changed to optical fiber cable connection with 30 Mbps. in addition to the existing compurte lab, another computer lab is establshed in the year 2017-18 with 30 computers. There are 13 Computers in the llibrary which are purchased in 20117-18 with latest technology and configuration. Two smart boards and three projectors are brought in to enhance the teaching learning experience. recently, in the year 19-20, a virtrual class is established.The campus is Wi-Fi enabled with 24x7 availability to staff and students. There are 3 routers and 2 switch boards available for Internet sharing

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

83

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There is a systematic approach towards maintaining and utilizing physical, academic and support facilities in the college. Committee in-charges or departmental in-charges will inform principal about any problem arising with any equipment or utilization of a facility. Principal in turn will direct the appropriate person to deal with the issue. All the expenses for maintanance and utilization are met from the budget provided by the state government.

The annual maintenance of computers and IT facilities – the sellers regularly visit the college for the purpose of service and maintenance of the computer equipment which is under warranty. E-classrooms and the related systems are maintained by the corresponding service provider as per warranty. trained professionals are called in for the general maintance of the IT equipment. minor repairs are done by the faculty who have good computer knowledge.

The college website is maintained by the CCE, Hyderabad and regularly updated by the college Accession to library is met from the budget granted by the state govt. Cleanliness is maintained by the attendants who sweep and clean the classrooms everyday and provide drinking water facility to students and staff. one RO plant has been established to provide clean drinking water to students.

Bio metric attendance has been implemented at the beginning of the current academic year and a senior faculty member is given the in-charge of the biometric process.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

234

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

NONE

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to institutional website	http://ccets.cgg.gov.in/Uploads/files/button Details/104710.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

12

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

0

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Through the representatives, students are given an opportunity to have a say in the matters which concern them most in a concrete and direct manner. Their point of view is also needed in the matters of the college development. It is also a great source of experience one of the basic skills which is needed in life of students

The following are some of the committees where student representatives are included as members,

1. CPDC

2. IQAC

3, NSS Committee

4. Women Empowerment Cell

5. Anti ragging and disciplinary committee

6. Literary and Cultural commitee

In the meeting held by the various committees, student representatives are given a chance to express their views. If their views are positive and in favour of the institutional development, they will be given weightage in decision making.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has a registered Alumni Association and it contributes significantly towards the development of the institution.The alumni association has contributed towards the mid-day meal programme of the college in its initial stages by providing utensils and food supplies. All the developmental plans of the college are discussed with the alumni meetings and their advice is sought in the matters of importance.

with the monetary help from the alumni association, the institution is able to completed the developmental activities like renovation of principal chamber and construction stage in the year 21-22

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

our vision is fot thedevelopment of student community by inculcating scientific temper, quest for excellence, moral values, social responsibility for a successful career and character building to serve the nation as responsible citizens.To ensure access to higher education by all sections of the society in the context of existing socioeconomic deprivation is the mission of the college.

Initiatives under good governance are as follows:

Decentralization: Principal, head of the institution, is the key person under whose guidance and leadership various departments, committees, non-teaching staff function and conduct academic and administrative functions in college. Though the responsibilities are

shared, we function symbiotically for the betterment of the institution.Accountability: Staff and students have to account for their duties and responsibilities.

Transparency: Academic, administrative and financial matters are discussed in staff meeting and resolutions are signed. Student is appraised about the decisions taken through student representatives in committees.

Faculty enrichment programmes: Efficient staff is the backbone of collage. To enrich staff with new skills, they are encouraged to join all the necessary faculty enrichment programmes are conducted .

Social responsibility: We have obligation to serve the society. We try to nurture this quality in students through NSS, and other extension activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The hierarchy of the institution is as follows:

Level -1:

Principal, the head of the institution, is the in-charge of the college. He is the drawing and disbursing officer, Principal is assisted by Vice- principal (A Senior Faculty)

Level -2: IQAC

TheIQAC is the apex body for quality maintenance in college. All committees are formed and functions under this body. Staff council is formed by the senior staff members of the college. IQAC takes final decisions in consultation with staff council after detailed discussions and deliberations

Level -3:

Departmental Heads and Committee in-charges

Level -4 :

Departmental and Committee members CPDC and Alumnae helps in gathering financial aid and rendering support services, Departmental in charges look into the curricular and cocurricular activities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1. **All the staff and students must work towards securing a good grade in NAAC accreditation process.**
2. **A botanical garden with special focus on medicinal plants must be developed**
3. **The abundant greenery in and around the campus must be maintained properly. The institution must complete Green audit.**
4. **The of Alumni association must be registered before NAAC visit.**
5. **It is mandatory to present a cultural event for the NAAC peer team. Hence, a stage must be constructed before the visit of NAAC peer team.**
6. **Principal chamber must be renovated, before NAAC visit. As the principal will have to give his NAAC presentation to the peer team in his chamber. It must be equipped with projector and screen.**
7. **The mid-day meal programme must be implemented again, once the COVID regulations are lifted. The required financial assistance for the programme must be procured from the local philanthropes and alumni association.**
8. **Students must be encouraged to take part in annual Jignaasa student study project competition.**
9. **As the COVID restrictions are still in place, e-content must be developed by the teachers for the benefit of the students. Online classes must be conducted as per the schedule.**

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

.The organizational set up of college is as follows :

Tier 1: Principal. At college level the principal is at the apex of the administration and is assisted by The Vice-Principal (A Senior faculty). Tier 2 : consists of Teaching staff and Non -Teaching Staff

teaching staff : Departments are headed by Head of the Departments (HODs) followed by other teaching staff members

Non -Teaching Staff: A junior/senior assistant heads the non-teaching staff. Under him/her, record assistants, office subordinates and night watchmen are placed.

.Procedures for Recruitment: It is carried out in three different ways.

Permanent post: These posts are recruited by the Government of Telangana through TSPSC direct recruitment, Promotion from junior colleges to degree colleges according to the norms of the UGC.

Contractual post: These posts are recruited by the Government of Telangana through Regional Joint Director (RJD) Warangal.

Guest faculty: Guest faculty are selected and recruited by the Principal of the college through the process of interview.

Outsourcing Staff: These posts are recruited by the District Collector through agency.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/26294.jpg
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination | **A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

As per the government of Telangana norms the following facilities are available to all permanent teaching and non-teaching staff. UGC/State Government scales of pay

Career Advancement Scheme

Additional increments for having doctoral degree at entry level or during service

On-Duty facility to attend Orientation and Refresher Courses

On-Duty facility to attend National Seminars, Conferences etc. Perform remunerative duties as practical examiner, observer in University exams.

Casual Leave facility to teaching and non-teaching staff

Maternity and Paternity Leave

Half pay leave provision

Medical leave provision

Encashment of earned leave

Medical Reimbursement or EHS (Employee Health Scheme)

GPF and TSGLI provision. Group insurance for all teaching and non-teaching staff

Personal loan facility. Festival advance for non-teaching staff. Regular superannuation pension.

New pension scheme NPS

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

To evaluate teachers, Self-Appraisal System based on the Academic

Performance Indicator (API) developed by UGC is implemented in the institution. This annual API scores can be compounded prospectively as and when the teacher become eligible for CAS promotion to the next cadre with the multiplication factor of years of service required to apply for CAS promotion. The college also has in place, Student Evaluation on Teacher. A questionnaire is given to the student at the end of the academic year and feedback is collected and recorded. Based on this observation, relevant discussions are held with teacher concerned in order to implement suggestion given by students and enhance the quality of teaching-learning. The non-teaching staff is monitored regularly by principal and through the complaints received from stake holders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The principal as the head of the college has to deal with a variety of financial transactions in respect of running the college. He/she is solely responsible for and accountable for proper conduct of all financial matters. Hence, all financial aspects are dealt with utmost care. The lecturers who are in-charges of committees produce bills for the work ascertained to the office. Similarly all the bills/vouchers and cheques of purchases done by the office are recorded and registered by the clerical staff. Principal inspects the financial transactions on a regular basis. External audit is conducted by Accountant General and Internal audit by State Audit. The periodical inspections from the Commissionerate of Collegiate Education, Telangana also include verification of accounts and accounting procedures. There is complete transparency in financial aspects pertaining to the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Financial resources for the institution are provided by the state government. The college has its own accumulated fund (the fees collected from the students are deposited into this fund) The accumulated fund can be used by the principal for the developmental and maintenance activities of the college by takingproper approval from the Commissioner of Collegiate Education, Telangana.

Apart from this, Contribution from Alumni, local community and public representatives is sought for the development of the institution. And there has been significant contribution from alumni and philanthropists towards the college development. All their financial contribution is accounted and audited meticulously.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Academic Calendar and Annual Action Plan: In the beginning of every academic year, IQAC Coordinator along with the Academic Coordinator prepares the Annual Academic Calendar.

Comprehensive Feedback Mechanism: Every year Feedback is collected from the various stakeholders of the college such as students, parents, alumni, and faculty and is analyzed and action is taken to plug the loopholes in teaching, learning and evaluation and other issues.

Internal Academic Audit: The IQAC along with the Academic Coordinator conducted Internal Academic Audit for smooth and effective implementation of curricular, co-curricular and extracurricular every year.

student study projcts: The IQAC suggested the Library to upload the JIGNASA Study Project Reports on the college website. The IQAC always encourages making the library fully automated.

Best Practices: The IQAC always encourages the faculty members to continue the previous best practices effectively and to come out with newer ones every year to make the teaching-learning more effective.

Mentor-Mentee System: The mentor-mentee system has been effective in the college through which Mentor tries to assess the potentialities of the mentees and offer suitable suggestion for his all-round development.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC has designed the pattern of review system and assessment of learning out comes.

The Institution reviews its teaching learning process through the following:

Monitoring of classes: The Principal monitors the timely conduct of classes, the adherence to the academic calendar and the almanac.

Feedback from Students, Teachers and Parents: The feedback has been collected through structured questionnaire using a rating scale from the students and parents.

Evaluation of Attainment of Program Outcomes (POs), Program Specific Outcomes (PSOs), Course Outcomes (COs): A method for evaluating the attainment of POs, PSOs and COs has been designed and implemented.

Reports on Teaching Methodologies: With a view to monitor the quality of teaching- learning process, the IQAC conductsreviews on teaching methodologies implemented by the faculty periodically.

Review of Examination Results: The review of the examination results helps in assessment of the Departments and faculty members of concerned subjects.

Internal Academic Audit: The Internal Academic Audit is conducted once in a quarter of the year to review the academic processes including the curriculum, teaching, learning, evaluation processes and mechanisms.

Self-Appraisal Form: The Self Appraisal form is a tool widely used to enhance teachers' quality. IQACcollectesAPI from all teaching staff

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://ccets.cgg.gov.in/Uploads/files/button Details/109448.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The following measures have been initiated by the institution for the gender equity.

- A two credit course in Gender Sensitization has been introduced for the first year students.
- Women Empowerment Cell conducts awareness programmes on gender equity and look into the gender related grievances. The Cell also conducts counseling sessions for the women students who wish to dropout/discontinue their graduation programme due to issues like early marriage and other family problems. Parents of the women students are also invited to attend such counseling sessions.
- Anti ragging committee is in place to check the incidents of ragging and misconduct towards women students. As part of anti ragging drive, Police personnel are invited to the college to give information about women safety laws.
- Women students are given equal representation in all the student committees. Eminent personalities from the Judiciary are invited to the institution to conduct programmes on Legal Awareness.
- The Women Empowerment Cell has conducted a series of lectures on legal rights of women for the students as a preparation for the competition. Students were encouraged to participate in the competition irrespective of the gender. Important days like International Women's' Day, Women teachers day arecelebrated.

File Description	Documents
Annual gender sensitization action plan	http://ccets.cgg.gov.in/Uploads/files/button Details/106545.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste management steps taken by the institution

Solid waste management

Pits are dug in specified areas of the campus. The solid waste -left over food, kithchen garbage, dry leaves - that is generated in the campus is dumpedd into the pits. All thedried leaves are swept to make piles anddumped in the pits. Burning of dried leaves and other solid material is prohibited in the campus as this creates a lot of smoke leading to pollution.there are specific dust bins kept in the corridor of the college for various types of trash like -metal, glass, plastic and paper.

Liquid management

The liquid waste is transported out of the institution through pipes to the drainage. Leakages to pipes are fixed.

E – Waste management

Disposing, selling or auctioning of e-waste is managed through TSTS, a state government agency.

Rain water harvesting and water recycling

Two Soaking pits are there in the campus to recharge ground water. Excess water from the plants and washing area is also channeled into the soaking pits. a soking pit is dug near the bore well and it will help in recharging ground water level.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution believes in an inclusive environment where every individual experiences freedom and liberty to express his own views. Bhainsa, the town, where our institution is located is a boiling pot of different linguistic, regional and religious cultures. Being a border town situated at close proximityMaharashtra, Bhainsa has a huge influence of Marathi culture and Marathi Language. The mother tongue of many of our students is Marathi and they are encouraged to converse freely in their own mother tongue As per the demography of Bhainsa, the population muslim minority is very high.our institution offers Urdu medium thus adding much needed diversity and inclusiveness. The institution level literary competitions are conducted inTelugu, Hindi, Urdu and English.Telugu Bhasha Dinotsavam,Hindi Divas and Urdu dayare celebratedto encouragelinguistic tolerance. Ganesh festival is celebrated by making clay idols of Ganesha. During Ramzan, the time table is made flexible for htose who observe Roza fasting. All kinds of traditional attires like burqua, pardah are allowed and are respected as the individual/ religious choice. Birth days of great personalities like Ambedkar, Phule, Gandhi and Abul Kalam Azad are celebrated to emphasize the necessity of socio- cultural and socioeconomic equality.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution conducts various programs throughout the year to sensitize the students to the constitutional obligations.

National Voters Day

National Voters Day is observed every year on 25th of January. Essay competitions and elocution competitions are conducted for students to give them a better understanding of the essential process of democracy.

Republic Day

Republic Day is celebrated every year on 26th of January. Eminent personalities of local community are invited as guests to deliver lectures to the students on constitutional values. Students are also encouraged to express their views in the form of speeches.

Constitution Day

Constitution Day is observed on 26 of November every year. Various literary and cultural events are conducted on the eve of the constitutional day. A meeting is held for all the students of the college to sensitize them about the constitutional values.

Rashtriya Ekta Diwas (National Unity Day) is celebrated on 31st of October to mark the importance of national integration.

Other programs

The teachers of the institution actively take part in the programs which strengthen the process of democracy. the students who have completed 18 years are encouraged to register for the

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts	C. Any 2 of the above

periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

It is indeed a great privilege in celebrating national festivals, commemorating legendary personalities of our mother land. India is a collection of astonishingly diverse cultures, languages, regions and religions that are united as one body by spirit of nationalism. Along with the national festivals, the institution also observes important events and days related to science, environment, health and education

Birth anniversary of Savitribai Phule : 3rd of January

National Voters Day : 25thof January

Republic day celebrations – 26th of January

National Science Day : 28th of February

International Women's Day : 8th of March

Dr. B. R. Ambedkar Jayanthi : 14th of April

Internatinal Yoga Day : 21st June

World Population Day : 11 July

Independence Day celebrations: 15th of August

Telugu Bhasha Dinothsavam : 29th of August

Teachers Day : 5th of September

Telangana Bhasha Dinothsavam : 9th of September

Hindi Diwas: 14thof September

Ozone Day : 16th of September

NSS formation Day: 24th of September

Gandhi Jayanthi: 2nd of October

Rashtriya Ekta Diwas (National Unity Day): 31st of October.

National Education Day : 11th of November

Constitution Day: 26th of November

World AIDS Day: 1st of December.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

MID-DAY MEALS 1.bjectives

To provide simple meals to students during lunch time Nutritious meal to the students belonging to BPL families

The Context: Majority of the students of the college belong to surrounding rural areas.Many students start early from their villages and as a consequence they are unable to bring lunch boxes to college.

The Practice Midday Meals is provided to students throughout the year. The Practice was implemented with the contributions from Principal,staff, Alumni Members and philanthropists.

.Evidence of Success

With the implementation of this Practice, the result of the college has improved.

.The Obstacles/Problems encountered

Accumulation o of funds/donations is a hectic task.

. Best Practice - 2 Admission campaign

Objectives: To educate students to utilize the services of well experienced, qualified lecturers and resources available in college.

Context:facilities available free of cost in the government institutions. Only a good number of admissions can make the institution run with its full potential.

The Practice:

During summer vacation and before the commencement of the new academic year, all the staff membersvisited the neighbouring villages and conducted admission campaign. During online admissions,

Problems

The college is situated at a distance of three kilometres from the town.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

We take pride in enlightening students through education. Majority of the Students who join our institution are first generation learners from rural areas in and around Bhainsa. They hail from socio- economically deprived sections of the society.Our priority is to serve all sections of students and our thrust is holistic development of students. Distinctiveness of our college: Ours is the Only College in Bhainsa offering B.A and B.Sc programmes in Urdu medium. As per demographic equations, Bhainsa has more than 3o% of Muslim population. Most of the Muslim students study 10+2 in Urdu medium. They had to opt for other media for the graduation. To cater to the needs of those students Government Degree College, Bhainsa has introduced Urdu medium in BA and B.Sc programmes from the academic year 2017-18, along with English, and Telugu media. Our thrust of providing equal opportunities to all the sections of the society irrespective of religion and linguistic barriers has yielded great results by fulfilling the higher education dreams of most of the Urdu medium students

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Plan of action for the next academic year:

1. to increase the number of admissions into degree first year. our target is to get atleast 350 new admissions in the next academic year

2. to continue with the mid day meal programme and procuring required funds for the programme through government and non government organizations.

3. to conduct atleast one national seminar in the institution

4. to get NCC unit for the HEI.