

SRI CHITTEM NARSIREDDY MEMORIAL GOVT. DEGREE COLLEGE, NARAYANPET NARAYANPET DISTRICT-509210 (Affiliated to Palamuru University) Email: gdcnarayanpet@gmail .com: : prl-gdc-nrpt-ce.cce@telangana.gov.in Website: <u>https://gdcts.cgg.gov.in/sldcnarayanpet.edu</u>

5.1.4 Transparent Mechanism for timely Redressal of student grievance

- Implementation of guidelines of statutory/ regulatory bodies
- Organisation wide awareness and undertakings on policies with zero tolerance
- Mechanisms for submission of online/ offline students grievances.
- timely Redressal of student grievance



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Minutes of the meeting of student redressal committee of Sri Chittem Narsi Reddy Memorial Government Degree College, Narayanpet held on 2nd January 2022 at 12: 15 p.m. under the chairmanship of DR. Mercy Vasantha , Principal . The following Committee members were *present*

Sarva Sri...

- 1. Nirmala Devi
- 2. Kum.G.Sangetha
- 3. K.Surekha
- 4. A.Bhaskar Reddy
- 5. Udaya kumar

Agenda

To discuss and solve the student redressal by interacting with the students.

Resolution

The redressal committee of the college unanimously decided to conduct a meeting and interact with the students to solve student redressal on 5th January 2022 at 10.30am in Hall no 1.

- 1. Nirmala Devi Nirmale
- 2. Kum.G.Sangetha Sof
- 3. K.Surekha Log
- 4. A.Bhaskar Reddy
- 5. Udaya kumar M .

PRINCIPAL Sri Chittem Narsireddy Memorial Govt. Degree College Narayanpet-509 210 NARAYANPET DIST. T.S.



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Circular

Students Redressal

Date: 4th January 2022

It is to inform you all the students of the college, we are going to held a meeting on 4th January 2022 in Hall No. 1 at 11am. It is to be conducted for discussing the issues on Student Redressal particularly on Toilet Facilities, Drinking Water, Sports etc and to take proper solutions to solve the Redressal of the student.

Principa

PRINCIPAL Sri Chittem Narsireddy Memorial Govt. Degree College Narayanpet-509-210 NARAYANPET DIST. T.S.

GRIEVANCE REDRESSAL POLICY

The College has a Students' Grievance Redressal Committee. The functions of the Committee are to look into the complaints lodged by any student, and judge its merit. The Grievance Redressal Committee is also empowered to look into matters of harassment.

Anyone with a genuine grievance may approach the Grievance Redressal Committee members in person. In case the person is unwilling to appear in self, grievances may be sent in writing. Grievances may also be sent through e-mail to the officer in-charge of Students' Grievance Redressal Committee or Principal.

Objective:-

The objective of the Grievance Redressal Commitee is to develop a responsive and accountable attitude among all the stakeholders in order to maintain a harmonious educational atmosphere in the institute.

A Grievance Redressal Committee has been constituted for the redressal of the problems reported by the Students of the College with the following objectives:

- Upholding the dignity of the College by ensuring strife free atmosphere in the College through promoting cordial Student-Student relationship and Student- teacher relationship etc.
- Encouraging the Students to express their grievances / problems freely and frankly, without any fear of being victimized.
- Suggestion / complaint Box have been installed in front of the Administrative Block in which the Students, who want to remain anonymous, put in writing their grievances and their suggestions for improving the Academics / Administration in the College.
- Advising Students of the College to respect the right and dignity of one another and show utmost restraint and patience whenever any occasion of rift arises.
- Advising All the Students to refrain from inciting Students against other Students, teachers and College administration
- Advising all staffs to be affectionate to the Students and not behave in a vindictive manner towards any of them for any reason.
 Ragging in any form is strictly prohibited in and outside the institution. Any violation of ragging and disciplinary rules should be urgently brought to the notice of the Principal

Scope:-

The Committee deals with Grievances received in writing from the students about any of the following matters:-

Academic Matters: Related to timely issue of duplicate Mark-sheets, Transfer Certificates, Conduct Certificates or other examination related matters.

Financial Matters: Related to dues and payments for various items from library, Departments etc,

Other Matters : Related to certain misgivings about conditions of sanitation.

Functions:-

The cases are attended promptly on receipt of written grievances from the students.

The Committee formally meets to review all cases, prepares a statistical reports about the number of cases received, attended to and the number of pending cases, if any, which require direction and guidance from the higher authorities.

Procedure:-

- The setting of the Grievance Redressal Committee for students will be widely published.
- The students may feel free to put up a grievance in the format attached and drop itin boxes placed at conspicuous locations.
- The GRC will act upon those cases which have been forwarded along with the necessary documents.
- The GRC will take up only those matters which have not been solved by the different departments.
- Grievances related to fees etc will be taken up only if the relevant financial documents like Q-Fix Reciepts etc are attached.

The Committee is requested to Contribute effectively to dispose the grievances at the earliest.

A registry to register the compliant is established and kept in the Principal office under the Supervision of Superintend. On receipt of the Compliant, the staff in-charge of the registry will submit the same to the Member Secretary of the "Grievance Redressal Committee". The Committee will meet, with an information to the complainant on their day of Convenience. An aggrieved Student or Parent may appear in person to present his/her case.

Establishment of a Grievance Redressal Committee.

In order to comply with the UGC Regulation for addressing, student or Parent's grievance in a Under Graduate College, "Grievance Redressal Committee" of

SRI CHITTEM NARSIREDDY MEMORIAL GOVERNAMENT DEGREE COLLEGE

has been constituted with following Staff in different positions to enquire the nature and extent of grievance. The committee can suggest the final action to be initiated at the institutional level for the redressal of the same

GRIEVANCE REDRESSAL COMMITTEE:

S.N	lame of the Faculty	Designation	osition	mail & Mobile no
1.	Ir. E.Narayana Goud	HOD-PHYSICS	hairman	<u>goudphy@gmail.com</u> 440937053
2.	Ir. MD.Jani	HOD-CHEMISTR	1ember Secret in General	<u>lohd.jani02@gmail.com</u> 440873278
3.	Ir. A.BHASKAR REDDY	HOD-ENGLISH	lembers	ng@gmail.com 370
4.	Ir.Dr.CH.Shankar	HOD- ZOOLOG	Members	<u>hankarzoology@gmail.com</u> 9528
5.	mt.NIRMALA DEVI	ASST.PROF.	lember Secret 1 Women's	irmaladevi3562@gmail.com 553461291
6.	Mr.G.SRINIVAS	HOD-HISTORY	lembers	rinivasgajula66@gmail.com 328250678
7.	Ir. P.GOPALA KRISHNAIAH	OD-COMMERCE	lembers	opisldc@gmail.com 441035356

The Student or Person, who are willing to launch any complaints, shall send their representation for redressal of their grievance to the following Grievances Redressal Committee.

All aggrieved parents and the stockholders may also thenceforth approach to the Grievance Redressal Committee.



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Minutes of the meeting

Minutes of the meeting of student Sexual Harassment committee of Sri Chittem Narsi Reddy Memorial Government Degree College, Narayanpet held on 2nd March 2022 at 12: 15 p.m. under the chairmanship of DR. Mercy Vasantha , Principal . The following Committee members were *present*

Sarva Sri..

- 1. E. Narayana Goud
- 2. Mohd.jani
- 3. A.Bhaskar Reddy
- 4. Dr.Ch.Shankar
- 5. Nirmala devi
- 5. G.Srinivas
- 6. P.Gopala Krishnaih

Agenda

To discuss and solve the student Complaints made by the girls student on Sexual Abuse by interacting with the students.

Resolution

The Sexual harassment committee of the college unanimously decided to conduct a meeting and interact with the Girls students to solve student complaints on teasing on 5th March 2022 at 10.30am in Hall No 1.

Sarva Sri

- 1. E. Narayana Goud 2. Mohd.jani 3. A.Bhaskar Reddy 4. Dr.Ch.Shankar 5. Nirmala devi 5. G.Srinivas
- 6. P.Gopala Krishnaih

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Circular

Sexual Abuse

Date : 4th March 2022

It is to inform to you all the students of the college that there will be a meeting on 5th March at 11 am in Hall No. 1. The purpose of this meeting is to solve the problems of Girls students related to Sexual Abuse and get a remedy for the complaints received by the Girls Students on Sexual Abuse. So, all are requested to attend the program.

PRINCIPAL Sri Chittem Narsireddy Memorial Govt. Degree College Narayanpet-509 210 NARAYANPET DIST. T.S.

About POSH:

A safe environment is the cornerstone of a high quality education. Our SCNM Govt. Degree college is dedicated to the cause of imparting value-based quality education to students also

teaching and non-teaching staff to provide a safe and secure environment, free of violence and harassment, our College has established a special cell for the prevention of sexual harassment as per the guidelines of UGC and the Supreme court on anti-sexual harassment cell.

VISION:

We envision a safe environment and protection against sexual harassment of women at SCNM Govt Degree College, Narayanpet and for redressal of complaints of sexual harassment and to ensure gender equality in SCNM Govt Degree College, Narayanpet.

MISSION:

- 1. To provide a safe environment
- 2. To uphold the commitment of the Institute to provide an environment free of genderbased discrimination.
- 3. To create a secure physical and social environment to deter any act of sexual harassment.

Committee for prevention of sexual harassment of women

Our committee consists of five faculty members POSH [Prevention of sexual harassment]

S.No	Name of the Faculty	Designation	Positio n	Email & Mobile no
1.	Smt. NIRMALA DEVI	ASST.PROF.	CHAIRMAN	Nirmaladevi3562@gmail.com 9553461291
2	Kum.G.SANGEETHA	LECTURER - BOTANY	Member	<u>Gangadharasangeetha85@gmail.</u> <u>com</u> 7032993060

3	Smt.K.SUREKHA	LECTURER - STATISTICS	Member	<u>Surekhakunigiri8@gmail.com</u> 9100417793
4.	Mr. A.BHASKAR REDDY	HOD-ENGLISH	Member	<u>abreddyeng@gmail.com</u> 9490322370
5.	UDAYA KUMAR	HOD-HINDI	Member	<u>Udayakumar.mamidala@gmail.c</u> <u>om</u> 9440110921

Our committee members are also alert and active at all times keeping a watch on activities, and if we find any such behavior we try to counsel and warn them and if this behavior continues then we inform their parents and take action against them. Half yearly meetings are held in the last week of the months of January and October, and an awareness program is held at the beginning of the academic year for the newly joined members. The college campus has high boundary walls with well-guarded gates and CC cameras.

ID cards for all staff and students are compulsory with routine checking by NSS students. Proper lighting on verandah and pathways for free movement in late evening is provided.

OBJECTIVES:

1.To promote awareness about sexual harassment through educational initiatives and a safe campus

environment.

2.To develop guidelines and norms for policies against sexual harassment

3. To provide a healthy and friendly atmosphere to students, teachers and non-teaching faculty of the college.

A stringent action will be taken on the students indulged in any objectionable activity.

Year	No. of grievances appealed	No. of grievances redressed
2017-2018	NIL	NIL
2018-2019	NIL	NIL
2019-2020	NIL	NIL
2020-2021	NIL	NIL
2021-2022	NIL	NIL

Proforma for filling up the complaints of sexual harassment

NAME	CLASS	E Mail id	Ph No

Persons against whom the complaint is being lodged

NAME	CLASS	E Mail id	Ph No
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Activities

AWARNESS PROGRAMME ON SEXUAL HARASSMENT

In observance of International women's day, a programme was conducted at SCNM Govt Degree College on 08/03/2018. Smt. Chethana S P Narayanpet District was addressed for this programme. She interacted with the participants and graced the occasion.

We organized a legal awareness programme on the topics "rights of women to claim maintenance, prevention, prohibition and redressal act 2013 and protection of women from domestic violence act 2005".

Nearly 200 students of our college attended the programme. This presentation is about the current Indian law on sexual harassment at work places/colleges etc. She also explained about the concept of gender discrimination and its relation to sexual harassment.

Students from our college also shared their ideas with PPTS in the programme. They presented the current issues women are facing in the society in their day to day life. the PPTS made everyone the participants realize the problems women are facing in the outside world

SCNMGDC COLLEGE PRINICIPAL'S MESSAGE

In SCNMGovt. Degree College, it is our duty to ensure that our college is a safe place for our students and employees. Sexual harassment do not reflect our core values and the kind of environment we want in our college. Every one has the freedom to learn work and thrive in a safe and trusted environment.

Students participated







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Minutes of the meeting of student Anti-ragging committee of Sri Chittem Narsi Reddy Memorial Government Degree College, Narayanpet held on 2nd August 2021 at 12: 15 p.m. under the chairmanship of DR. Mercy Vasantha , Principal . The following Committee members were *present*

Sarva Sri...

- 1. Dr.Ch.Shankar
- 2. Jaipal reddy
- 3. T.Laxma Reddy
- 4. G.Srinivas
- 5. G.Sangeetha

Agenda

To discuss and solve the complaints on ragging by the students

Resolution

The Anti-ragging committee of the college unanimously decided to conduct a meeting and interact with the students to solve complaints made by the students on ragging of the senior students on 4th August 2021 at 10.30am in Hall No 1.

- 1. Dr.Ch.Shankar
- 2. Jaipal reddy
- 3. T.Laxma Reddy
- 4. G.Srinivas
- 5. G.Sangeetha -

PRINCIP Sri Chittem Narsireddy Memorial Govt. Degree College

Narayanpet-509 210 NARAYANPET DIST. T.S.



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Circular

Anti-Ragging

Date : 3rd August 2022

It is to inform to you all the students of the college that we are going to held a meeting on 3rd August 2022 in hall No. 1 at 11am. It is to be conducted for discussing the issues particularly Complained by the first year Students about ragging of senior students and to take proper solutions to restrict them.

> Principal PRINCIPAL Sri Chittem Narsireddy Memorial Govt. Degree College Naray anpet-509 210 NARAYANPET DIST. T.S.

REPORT ON ANTI RAGGING COMMITTEE

Introduction: - The College has Constituted the Anti Ragging Committee for the academic year 2021-22.

The following instructions are framed to prevent the menace of ragging and foster healthy interpersonal relations among students in the campus of Sri Chittem Narsi Reddy Memorial Govt.Degree College. Ragging is strictly forbidden in or outside the college campus.

All students shall familiarize themselves with rules/regulations/guidelines on code of conduct, anti-ragging measures and discipline College.

All 'new comers' should attend counseling sessions organized for them from time to time by the college staff.

Objectives:-

1. To aware the students of dehumanizing effect of ragging inherent in its perversity.

2. To keep a continuous watch and vigil over ragging so as to prevent its occurrence and recurrence.

3. To promptly and stringently deal with the incidents of ragging brought to our notice.

Functions of Committee:-

1. To consider the complaints received from the students and conduct enquiry and submit report to the Principal along with punishment recommended for the offenders

2. Oversee the procedure of obtaining undertaking from the students in accordance with the provisions

3. Conduct workshops against ragging menace and orient the students

4. To provide students the information pertaining to contact address and telephone numbers of the person(s) identified to receive complaints/distress calls

5. To create awareness among the students about Anti ragging.

6. To take all necessary measures for prevention of Ragging inside the Campus.

Anti-ragging Committee

1. Dr, Ch.Shankar	Chairman
2. G. Sangeetha	Member
3. Jaipal Reddy	Member
4. T. Laxma Reddy	Member
5. G. Srinivas	Member
5. G. SHIIVAS	Member

The college started the academic session of UG programme on July 2021 and celebrated the fresher's day on August 2021.

Under the pretext of welcoming new students to the college, ragging is a practice that gives senior students an excuse to harass their junior counterparts and make them easy targets to satiate their own pleasures. The students of SCNM Govt. Degree College are here by warned that they shall not indulge in RAGGING. If they found guilty of ragging they are liable for the above motioned punishment.

The junior students are also here by instructed that they should not respond to the calls from seniors, should not participate in any kind of party anywhere inside/outside the campus, even if order by the seniors and that, they have nothing to fear as the institution cares for them and shall not tolerate any atrocities against them.

Our college campus is ragging free; still all these measures have been taken to ensure that the fresher's are able to pursue their studies without getting teased, insulted or in any way troubled by the seniors in the name of an obsolete, barbaric ritual. All of this was possible only because of the whole hearted support from the students and teachers.

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16.06.2022

Request Letter

BSC-MPCS/MSCS-Students-Ilyear. Narayanpet.

The Principal Sri Chittem Narsı Reddy Memorial bout Degree college.

16-06-2022.

Respected Principal.

Subject line: To grant permission to pay computer science course fee by the end of I - semester. (We will pay by Feb-March)-2023.

We students of BGC-MPCS/MSCS are writing this letter requesting to grant permission to pay computer science fee by the end of N-semester which is 3000/-. We already paid Partial fee which is 1850/-

we would also like to thankyou for your kind consideration regarding this matter. We are hopeful that you grant us permission.

sinceberly,

Ragher Str. Mear. internegendet Neep with you and it soul them. students of BSC-MPCS/MSCS-Ilyear. SCNMGDL - Maraganpet.

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Letter to Principal Date . 5/12/22 Narayanpet 50 The principal SCAMADOC Marayanpet. Respected sir. · Dam Alshwarya student of B.SC MSCS (ETrd year) Roll no. 20033 056467002 paid on amount of RS. 1500 [--towards admission fee. I will pay the due amount of Rs. 3000 l- in the month september. time I request you to permit me to attend classes regularly Thanking you sir. your's fatthfully Amag lemond + my laster - Aishwarya BSC MSC Tuind year

Letter to Principal Date: 13-12-21 TO The principal SCHMOIDC Narayanpet. Respected sit I am p. shilpa Student of BSC mpcs (IIInd ys) Roll. No: 20033056468009 paid an amount of Rs. 1500 towards admission fee. I will pay the due amount of Rs. 30001- in the month september Hence I Request you to permit me to attend classes regularly Thanking you sie. your's faithbully Atomy P. Shelpa Permitted to pag latter BSC. Mpcs. 9391451592

Letter to Principal Date: 09-12-24 Nanayanpet 90 The prencipal SCNMGDL Marayanapet. Respected Sir, I am. D. Shiaghantean Student of Bre mpce (In dyn). Roll No : 20033056468000. paid an amount of Rs 1000/- towards admission fee. I will pay the due amount of 3000/in the month September. Hence, I request you to permit me to attend classic regularly. Thanking you sir Your's faithfully, D. Shina charles Echlint BER MPU. Personal to pay lates 6303215394

LETTER privici pal 18.09.2021 Navayanaset 70 The principal SCNM GDC Norayanapet sir, Iom . D. Anusha a student of B-SC (mpc) semester II Roll no: 20033056441011 paid an amound of Rs 15007- towards admission dee I will pay the date amount of p Rs, 30001- in the month september. Hence & request you to permit meto othend classes regularly Thaking you sir Ferg Seedory yours saithfully Permitted to pay latter D:Anusha D. Anusha 20033056441011 B-SC MPC I year

LETTER TO PRINCIPAL 20.03.2021 Narayanpet. To The Principal SCNMGDC Narayanpet Sir, I am K. Varsha a student of B.Sc Mpc Semester (II), Roll. no. 20033056441022 paid an amount of RS. 15001- towards admission fee. I will pay the due amount of RS. 3000/- in the month september. Hence I request you to permit me to attend classes regularly. Thanking you sir yours faithfully Deches Atmy K.VARSHA Permitted to pay befor 20033056441022 B.SC MPC Iyear

Date 27-10-2022

The prencipal SCNMGDC Narayanpet.

STr.

I am G. Lajeshwari a student of BSC MSCS Semester (B) Roll NO. <u>210320564671005 paid</u> on amount of <u>RS. 15001 to wards</u> admission fee I will pay the due amount of RS. 3000/in the month of September.

Hence à request you poumit me to attend classes regularly).

Thanking you sire.

Permittalto pay later

your faithfully. Bieshwari Gr. Rajeshwari 210330564671005 BSC CMSCS) I year.

Date 8-11.2022

TO 1 The profinctipal SCNMGDC Narroyanpet. Stro,

I am G. Kavya a student of B.Sc MSCS Semester (II) Roll NO. 210320564671006 Paid an amount of RS. 1500/- to words admission fee I will pay the due amount of RS. 3000/- in the month September.

Hence, I request you pounit me to attend classes regularly).

Thanking you sir

Primittato pay where Afmy

yours faitsfully).

Havyn.

G. Kavya 210320564671005 BSC (MSCS) Iyear

Date 15-11-2022

TO The principal SCRUMGIDC warayan pet

518,

I am K. Akhila a student of BSC (MSCS) Semester (II) Roll NO 210330564671014 pard on amount of RS. 15001- to words admission fee 2 will pay me due amount of RS 30001-In the month of september

Hence I request you permit me to attend classes regularly

manking you six

Atoms Permittalt Pay better

yours farmfully k.Akhila 210330564671014 B.S.C (mscs) I year

Date 17- 11-2022

To The principal SCNMGDC Narayampet

Sir,

I am pravalika a student of B.SC MS(S Semester (II) Roll.No. 210330564671626 Paid on amount of RS. 1500/- To wards admission fee I will pay the due amount of RS. 3000/- in the month september. Hence, I respect you permit me to

attend classes regulary.

Thanking you sir.

Atming latter

yours farthfully. Pravalika 210330564671020 B.SC (MS(S) I yea)

Date 28-10-2022

To The principal SCRIMGIDC Norsayanpet.

Sire,

Iam Navitha a student of B.Sc MSCS Semester (II) Roll NO. 210330564671021 paid an amount of Rs. 1500/- Towards edmission fee. I will pay the due amount of RS. 3000/in the month september.

Hence, I respect you permit me to attend class regularly.

Thanking you sir.

Batilin Permitted to pay latter

yours's faithfully. Navitha 21033056467102 BSC (MSCS) I year.

Date := 9/12/21 (රින්ගති බිරින් නිශ්ෂාවීනි @ 2) ado 7083 andros := eurofair 3 and do a d rigordia - and an analour and it of it all allow പ്പ കുട്ടുത്ത പിക്കാന നിച്ച പിലാപ്പില്ലാ Enob and දිසි හැටළට 1000 ් ලක්කු වීන ඔහු ගන්වීම එ ජීට බව හැටින් කිසියි කාශාග ජනාගය යිහි 0ානාවාද්ධ භාකානය කරන්නුවෙන. Paraittulto pay latter 20 20 por 0000 Fees Sectory. Gr. Navanee Tha ROHNO S= 20033056129552 coutre: BM (HEP]

(あるのもの そうののののでで 20-11-202) (කිතුනෙන් 2008දි. කිත්ත්ර := ස්විට්ත් දීසි දෙන හා කිසි හැකින් 20803 0000 මී හත්තාංග කිරියිහිතාම ජේනාහිලා ටැලාගොලෙහි ගැනීගි බිහිදුරිය වෙනුව සමාගැන පැරි ක්ෂේත කරන්න කරන්න කිසින කාසා ප්රානාලේ සමූහ සොදාණ - ඇත්තාවාදුන ඉතුරිණාව at asabare K. Anuradha Printithat myber Roll no. 2003305629571 Course: B.A H.E.P.

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28-12-2020 40000 AVER ADEN BONGA வேலில் காகு දිය් කොමූහි මගයට හි කිය විශ්ය ද= හෙතුවෙන and wo wood 20 கல் வல் பில் பில் பில் பில் பில் பிலால வாகல் வாகலக்க வாகல் விழுக்க හවුබට නත්ත ක්සිට හිත ශ මහි කෙලේ ශියුලකා කිර เอาหรือ เลือน เรือเลี้ยา Fees Sectory Peroitted to gay latter an agame. G. Lingappa. 29033056129551

6-12-2021 දිකාල 783,9000000 25, 200 - 7005, ವಿಷಯಂ: ಟ್ರಾಷ್ ಕೆಟ ತನುವಂತ - ಹ್ರಾಂ- ಹಾರಿ 97120 70000 2 sajar sup govaf Dorasop ල් න වල කිට කිට කර කින - නිසු කෙල හෙල p Wood # 3 200 2000 1650/- 1000 /- @ 20050 - ಸ್ಲಾಂಪರ್ಶ್ರವಾಧನ್ನು ಸಂಪ್ರಶ ಸಟ್ಟ ಹಾಗಳು ජිතාන = කුහත්ස් - පත්තම අනු සංස. St attative Afmns Persited to pay later G. Navaneetha Aryou/ 20033056129552