



A PROJECT WORK ON THE IMPORTANCE OF TENSES AND ITS USES

Submitted for Student Study Project

(JIGNASA-STUDENT STUDY PROJECT 2021-2022)

Commissionerate of Collegiate Education, Hyderabad, Telangana.

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CERTIFICATE

This is to certify that the work "IMPORTANCE OF TENSES AND ITS USES" is submitted as a part of Jignasa-student study project. This work is based on study from various sources by students of B.Com (CA) and B.Sc III and II Year under my guidance and supervision.

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DECLARATION

We hereby declare, that the Project report entitled, "Importance of Tenses and its uses" written and submitted to Commissionerate of Collegiate Education Hyderabad, Telangana.

This is our original work and conclusions drawn are based on data collected by us.

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INTRODUCTION

The word tense is derived from Latin word "tempus" which means time. TENSE INDICATES THE TIME OF AN Action, event or condition by changing its form. It also denotes an action that takes place is sometime in the Present, Past and Future. Tense plays a vital role in the learning of the English Language.

BASED ON TIME FRAME

- The Tense is categorized as three types according to the time frame
- PRESENT TENSE
- PAST TENSE
- FUTURE TENSE

AIMS AND OBJECTIVES:

The present project is aiming to achieve the following objectives:

- > Students will understand that verbs change form depending on their relationship to time.
- > Students will be able to recognize the past, present, and future tenses of regular and irregular verbs.
- > students will be encouraged to build and improve their self-confidence through risk taking and carrying out independent tasks and promote self learning, testing and evaluation.
- > students will be motivated to use their own intuition and their mental abilities to analyze and comprehend the given lessons and doing the exercises.
- > students will exposed to using an effective learning strategy through utilizing an advanced computing technologies in learning

PRESENT TENSE

SIMPLE PRESENT
PRESENT CONTINUOUS
PRESENT PERFECT
PRESENT PERFECT CONTINUOUS TENSE

SIMPLE PRESENT TENSE

FORM: SUB+verb 1+OBJECT

- Eg. Raju speaks English fluently
- It is used in these aspects
- Habbits, Daily Duties, Universal truths and Pre-planned Actions

Eg. Pramod gets up early morning daily

They go to office at 10 o clock.

The sun rises in the East.

We celebrate 31st in Hyderabad.

Clue words: daily, everyday/week/month/year, usually, often ,regularly etc.,

PRESENT CONTINUOUS TENSE

- It is used to indicate an action which is going on at the time of speaking. (The action which is in progress)
- Form: Sub+am/is/are verb4+Object

Eg. They are going to supermarket now.

Swetha is watering plants

I am reading newspaper.

Clue words: Now, At present, Look, Listen, at this moment.

PRESENT PERFECT TENSE

It is used to indicate an action which has just been completed

(Recently completed actions)

Form: Sub+have/has verb3+Object

Eg. I have paid exam fee this week.

Veena has deposited money recently.

They have come just now.

• Clue words: just now, this week, recently, just, yet

PRESENT PERFECT CONTINUOUS TENSE

- It is used to describe an action which started in the past still continuing at the time of speaking
- Form: Sub+have/has been verb4+Object

Eg. Niharika has been working in WIPRO for the last six months.

Students have been learning Spoken English since last month.

Clue words: For----it is used for a period of time

Since--- it is used for a point of time

PAST TENSE

SIMPLE PAST TENSE

PAST CONTINUOUS TENSE

PAST PERFECT TENSE

PAST PERFECT CONTINUOUS

SIMPLE PAST TENSE

- It is used to describe an action which happened in the past
- Form: Sub+verb 2+Object
- Eg. He faced many difficulties last year.
- Rahul left for Delhi last week.
- Clue words: last night/week/month/year, two days ago, in 2019

PAST CONTINUOUS TENSE

- It is used to describe a continuous action in the past.
- Form: Sub+was/were verb 4+Object
- Eg. I was watching TV all day yesterday

 They were playing at this time yesterday.

While she was going to college, she met her childhood friend.

• Clue word: While (when)

PAST PERFET TENSE

- It is used to describe an action completed before another past aciton
- Form: Sub+had verb3+Object
- Eg. The bus had left before they reached the bus station.

He went to Dubai after he had cleared all debts.

They had told everything before I asked them.

• Clue words: After, Before, When

PAST PERFECT CONTINUOUS TENSE

- It is used to describe an action which began in the past and continued to a certain point of time in the past.
- Form: Sub+had beeb verb4+ Object

E.g.. The old man had been suffering from illness when we visited him last year.

FUTURE TENSE

SIMPLE FUTURE TENSE
FUTURE CONTINOUS TENSE
FUTURE PERFECT TENSE
FUTURE PERFECT CONTINUOUS

SIMPLE FUTRE TENSE

- It is used describe an action which takes place in future
- Form: Sub+verb1+Object
- Eg. I shall write Semester I exams next week.
- They will build a house after two months.
- Clue words: tomorrow, nextweek/month/year, in 2022

FUTURE CONTINUOUS TENSE

A Future action which will be continuous at point of time in the future.

• Form: Sub+will/shall be verb4+Object

Eg. They will be travelling at 7 a.m. tomorrow.

Rachana will be singing at this time tomorrow.

FUTURE PERFECT TENSE

- A Future action which will be completed at a particular time in the future
- Form: Sub+will have verb3+Object
- Eg. They will have completed project by the end of December 2021

FUTURE PERFECT CONTINUOUS TENSE

- A Future action which will begin a point of time and will be continued at a later point of time.
- Form: Sub+will/shall have been verb4+Object
- Eg. We shall have been travelling for three hours at 8 a.m tomorrow They will have been playing Chess in the afternoon next Sunday.

CONCLUSION AND SUGGESTIONS:

This Project work is an introduction and usage of Tenses .It introduces the Basic Sturucture, Usage, Adverbilas and examples of each Tense. If anyone who wants to improve knowledge of Tenses, You should go through more grammar books on Tenses. This content is very useful for Spoken English as well as for written English.

References:

- 1. Learner's English Grammar and composition by NDV Prasad Rao
- Contemporary English Grammar and composition by David Green.
- 3. Essential English Grammar by Raymond Murphy.

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