

Academic Action Plan for the academic year- 2017-18

| S. No | Month & Year | Proposed activities |
|-------|--------------|---|
| 1 | May-2017 | <ul style="list-style-type: none">• II semester practical Conducted and Theory Examinations going on• Preparation of prospectus, release of brochure, Press note regarding online admissions• Campaigning regarding the Online admissions through Flexis, Brochures Door to Door Canvassing for Online Admissions |
| 2 | June-2017 | <ul style="list-style-type: none">• Telangana State formation day• Preparation of Academic calendar.• Commence ment of I, III semester and III year classes• Analysis of results.• Admissions for the first year students.• Preparation of action plan. |
| 3 | July-2017 | <ul style="list-style-type: none">• I Year Classes commencement.• Bridge courses to the I Year students.• Student seminars & Student Study projects commencement.• Orientation about CBCS system.• Conduction of Haritha Haram Program, Planting the plants.• Career guidance cell conduction of orientation program for the students• Swatch Bharath program awareness• Assignments for the students• Staff council Meeting• Staff meeting• TSKC Day |
| 4 | August-2017 | <ul style="list-style-type: none">• Extension Lectures, Seminars.• Birthday Celebrations of Prof. Jayashankar Jayanthi• Blood Donation camp- awareness program• Social responsibility Cell- conduction of awareness on road safety measures.• Conduction of unit test-I for the II and III year students and slip test for the I year students. |

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| | | <ul style="list-style-type: none"> • Program on Health hygiene • IQACE Meeting with the all the Departments • Conduction of Essay writing Elocution , songs, dancing and painting competetions • Independence day celebrations • Swachha Bharath |
| 5 | September-2017 | <ul style="list-style-type: none"> • Coverage of syllabus • Teacher's day celebration • Telangana Basha dinotsvam • Field trips & seminars • Unit test-II • Quarterly Examinations for III semester and III year students • Swachha Bharath |
| 6 | October-2017 | <ul style="list-style-type: none"> • Term Examinations. • Internal examination for I,III semester students • Celebration of Gandhi Jayanthi • Celebration of Batukamma Festival • Conduction of certificate courses • Remedial classes for backlog students • Swachha Bharath |
| 7 | November-2017 | <ul style="list-style-type: none"> • Conduction & review of term examinations • Celebration of National education day, • Practical Examinations for the I and III semester students. • Conduction of swatch Bharath program |
| 8 | December-2017 | <ul style="list-style-type: none"> • Completion of syllabus. • Extension Lectures, Seminars and project works. • Conduction of Unit test- III • Half-yearly examinations. • Swachha Bharath |
| 9 | January-2018 | <ul style="list-style-type: none"> • Pre-Final Examinations • Preparing for Annual practical Examinations • National voters day celebrations conduction of various competitions • Republic day Celebrations and conduction |

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| | | <ul style="list-style-type: none"> of various competitions Swachha Bharath |
| 10 | February-2018 | <ul style="list-style-type: none"> Conduct of practical examination. Remedial classes to the slow learners and study hours to the rest of the students. Swachha Bharath |
| 11 | March-2018 | <ul style="list-style-type: none"> Preparation and conduction of Annual theory examination. Women's day Celebration Conduction of IEPP program. |
| 12 | April-2018 | <ul style="list-style-type: none"> Conduction of practical for II and IV semesters Annual exams for IV semester Plan for the college brochure |




Principal
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GOVERNMENT DEGREE COLLEGE, SHADNAGAR,RANGAREDDY(DIST)

Academic Action Plan for the academic year- 2018-19

JUNE-2018

| Month & Date | Activity | Description |
|------------------|---|--|
| 2 nd | Telangana formation Day | Celebration from 1 st to 7 th June |
| 5 th | World Environment Day | Conduct of activities to create awareness among students on Environment |
| 12 th | Classes of III & IV | Annual Curricular plans shall be followed strictly & reflected in Teaching Diary and Teaching Notes |
| 14 th | World Blood Donor Day | Red Ribbon Clubs shall conduct activities to promote awareness among students and parents |
| 21 st | International YOGA Day | celebrations |
| 27 th | CBCS Orientation for First Year students | Commencement of I Semester classes for 1 st year students. CBCS, College activities, Facilities, Certificate/Add on Courses etc. Identification of Teacher counselors to each class and display |
| I week | Online Admissions | Commencement of online admissions |
| | Preparation of Institutional plan for 2018-19 | Preparation of Institutional plan by incorporating all the activities given in Academic calendar(2018-19) |
| | Preparation of Annual curricular plan for(Lecturer wise) | Preparation of Lecturer wise Annual curricular plan incorporating curricular,Co- curricular and extra- curricular Activities as per format provided. Preparation of NCC/NSS/other Annual Action Plan |
| | College Level Review Meeting by Principal | One day workshop to faculty on implementation of CBCS- Review of department wise Annual curricular Plans-Share & discuss innovative teaching learning techniques etc. |
| II week | Result Analysis | College Level & Department wise result analysis and submission to O% CCE Planning for remedial teaching |
| | Harivillu | Formation of Club/Kalavedikas Enrollment of students into Different clubs |
| | IQAC | IQAC Meeting with all the departments |
| | Telangana Harithaharam | Planning & Organizing related activities in consultation with district authorities |
| IV week | Anti-Ragging campaign | Organizing Anti-Ragging campaign in the college premises |

JULY-2018

| Month & Date | Activity | Description |
|--------------|---|---|
| I WEEK | 1.Review Meeting at different Levels 2.Student progression | Review of academic,administrative and financial aspects Recording Student progression |
| | 02.07.2018 | Commencement classes for I semester |
| | IQAC | Meeting of IQAC Executive Body |
| | Student Represent active Meeting | Nomination of selected students on committees like Academic ,Sports ,Cultural,literary etc. |
| II WEEK | Commencement of student centric activities | Class room seminars, study projects ,field trips and competitions |
| | Harivillu | Meeting of all clubs and preparation of action plan 2018-19 |
| | 11-07-2018 | World Population day |
| III WEEK | 16-07-2018 | Cut-off date for Re-Admissions into III & V Semester |
| | Medical Camp | Medical Camp in collaboration with district Health officials |
| | Extension activities & College social Responsibility Cell | Enrollment students in NCC/NSS organizing related activities |
| I Saturday | Staff counsel Meeting | Meeting of the principal with Heads of department s to review previous month's activities |
| III Saturday | Staff Meeting | Meeting of the Principal with staff |
| IV Saturday | SwachchaBharath | Cleaning of College premises including rooftops |
| | 30.07.2018 to 02.08.2018 | Internal assessment test-I for III & V Semesters |

AUGUST-2018

| Month & Date | Activity | Description |
|--------------------------------|--|---|
| 06.08.2018 | Prof.Jaya Shankar Jayanthi | Prof.Jaya Shankar Jayanthi |
| 10.08.2018 To 12.08.2018 | Internals exams | Internal Exams for III,V Semesters |
| 15.08.2018 | Independence Day celebrations Academic Festival 2018-19 | Conduct of related activities College Level. Presentation of awards to toppers in Academics (subject wise & group wise). |
| 23.08.2018 | World Mosquito day | Conduct of related activities |
| 26.08.2018 | Women's Equality Day | Conduct of related activities by ICC |
| 26.08.2018 | Telugu Bhasha Dinotsavam | Conduct of related activities |
| I WEEK | IQAC | IQAC Meeting With all me departments |
| | Review Meetings at Different level | Review of Academic, Administrative and different Levels financial aspects |
| | Harivillu | Meeting of all clubs - Review and Progress |
| III WEEK | Field/Industry visit | Organizing field/ industrial visits to students |
| Last WEEK | Consumer awareness Program | Intercollegiate I interdepartmental programs activities |
| | Career Counseling | Display of notifications on College Wall programs Magazine & guidance for application |
| | | |
| I Saturday | Staff Council meeting | Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities |
| III Saturday | Staff Meeting | Meeting of the Principal with staff |
| IV Saturday | SwachhaBharath | Cleaning of College Premises including Rooftops, Terraces, and Overhead Tanks & Sumps. |
| AUGUST | Telangana ku Haritaharam | Organizing related activities tending to Greenery and Gardens in consultationwith District authorities Organizing activities related to Environment protection like Water |
| | Ecofest | Organizing activities related to Environment protection like Water management, Waste management etc. Display of student projects and conduct ofcompetitions |

SEPTEMBER-2018

| Month & Date | Activity | Description |
|--------------------------------------|--|---|
| 5th | Teachers' Day | Celebration of Teachers' Day |
| 8th | International Literacy Day | Organizing Inter/Intra College Literary Fest |
| 9 th | Kaloji Jayanthi | Celebration of Kaloji Jayanthi |
| 10 th to 12 th | Test-I | Internal assessment test-I for first semester |
| 15th | TSKC | Organizing related activities |
| 17 th to 30 th | Short vacation | Short vacation for first semester |
| 22nd | Hindi Divas celebrations | Organizing related activities |
| 24th | NSS Day | NSS activities |
| I WEEK | Extension & Outreach activities | Organizing Guest lectures I Field visits/ social/community development activities etc. |
| | IQAC | IQAC Meeting With all me departments |
| II WEEK | Review Meetings at Different level | Review of Academic, Administrative and different Levels financial aspects |
| | CPDC meeting | Meeting of College CPDC to review and discuss various matters |
| | Teacher Evaluation Process | <ul style="list-style-type: none"> • Collection of student feedback on every teacher by IQAC • Analysis & Action taken by Principal • Documentation for Academic Audit |
| | Parents Meeting | Teachers meet the parents |
| | Harivillu | Meeting of all clubs - Review and Progress |
| III WEEK | CBCS | College level review meeting on implementation of CBCS |
| Last WEEK | Student centric activities | . Class room seminars, Study Projects and competitions etc., Remedial Instruction |
| | College Social Responsibility Cell | Organizing related activities |
| I Saturday | Staff Council meeting | Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities |
| III Saturday | Staff Meeting | Meeting of the Principal with staff |
| IV Saturday | Swachha Bharath | Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps. |
| September | Telangana ku Haritaharam | Organizing related activities tending to Greenary and Gardens in consultation with District authorities Organising activities related to Environment protection like Water |
| | Eco fest | Organizing activities related to Environment protection like Water management, Waste management etc. Display of student projects and conduct of competitions |

OCTOBER-2018

| Month & Date | Activity | Description |
|---|---|--|
| 1 st | Re-Opening for Sem-I | Re-opening for I semester after vacation |
| 2 nd | Gandhi Jayanti & Lal BahadurSastri Jayanti | Celebration of days |
| 13 th to 21 st | Short vacations | Short vacations for 3 rd & 5 th semester |
| 17 th | Legal Rights for Women's | Conduct related activities |
| 19 th | Bathukamma Festival | Conduct related activities |
| 22 nd | Re-Opening for 3rd & 5th | Re-opening for 3 rd & 5 th semesters after vacation |
| 23 rd to 26 th | Internal-II for 3rd & 5th | Internal assessment-II for 3 rd & 5 th Semesters |
| 24 th | UNO formation Day | Conduct related activities |
| 27 th | Instructions for 3rd & 5th | Last day for Instructions for 3 rd & 5 semester students |
| 28 th to November 11 th | Preparation holidays and practical exams | Preparation holidays and practical exams for 3 rd & 5 semester students |
| 31 st | National Integration Day | Conduct related activities |
| I WEEK | Review Meetings at different Levels | Review of Academic, Administrative and financial aspects |
| | IQAC Evaluation | IQAC Meeting with all the departments. Collection of Students' feedback on teachers, Analysis, submission of analysis report to Principal Action of Principal on Students' feedback on teachers. |
| | TSKC Day | A PPT presentation/ Talk/ Skit/ Seminar to all students (class wise) on Career Prospects by H.R.representative/JKC Trainee, Coordinator or Mentor/Guest Lecturers etc. |
| III WEEK | Bathukamma Festival | Conduct related activities |
| Last WEEK | Student centric activities | . Class room seminars, Study Projects and competitions etc.,. Remedial Instruction |
| | College Social Responsibility Cell | Organizing related activities |
| I Saturday | Staff Council meeting | Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities |
| III Saturday | Staff Meeting | Meeting of the Principal with staff |
| IV Saturday | SwachhaBharath | Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps. |
| | Telangana ku Haritaharam | Organizing related activities tending to Greenary and Gardens in consultationwith District authorities Organising activities related to environment protection. |

NOVEMBER-2018

| Month & Date | Activity | Description |
|--|--|---|
| 1 st to 3 rd | Internal test-II | Internal assessment test-II for First semester |
| 9 th | Instructions for semester I | Last day for Instructions for semester I |
| 10 th to 18 th | Preparation holidays & Practical Exams | Preparation holidays & Practical Exams for semester I |
| 11 th | National Education day | Conduct of related activities |
| 12 th to 30 th | Exams-3rd Semester | Commencement of examinations for 3 rd & 5 th semesters |
| 14 th | PanditJawahar Lal Nehru Birthday/World Diabetes day | Conduct of related activities |
| 14 th to 20 th | National library Week | 1. organizing programs to inculcate reading habits National Library Week 2. Assignments to encourage students to visit libraries and use the resources to the maximum extent |
| 19 th to 1 st December | Exams-first semester | Commencement of examinations for first semesters |
| I WEEK | Communal Harmony I College Social Responsibility Week | Conduct of related activities etc. |
| | IQAC | IQAC Meeting With all me departments |
| | TSKC | Organizing Campus drive |
| | Career Guidance Cell | Conducting coaching classes for students to prepare for EdCET/ PG CET/Competitive examinations etc. |
| Last WEEK | Harivillu - Sports & Cultural Fest | Organizing District level Sports & cultural festival |
| I Saturday | Staff Council meeting | Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities |
| III Saturday | Staff Meeting | Meeting of the Principal with staff |
| IV Saturday | SwachhaBharath | Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps. |
| November | Telangana ku Haritaharam | Organizing related activities tending to Greenary and Gardens in consultation with District authorities Organizing activities related to Environment protection like Water |

DECEMBER-2018

| Month & Date | Activity | Description |
|------------------|--|--|
| 1 st | AIDS day | Red Ribbon Clubs conduct AIDawareness programs in collaboration with District officials |
| 3 rd | Classes for 3rd & 5th semester | Commencement of classes for 2 nd , 4 th & 6 th semesters |
| 10 th | Human Rights Day | Conduct of related activities |
| 24 th | National Consumer Day | Competitions & awareness program |
| 25 th | Good governance day | Conduct of related activities |
| I WEEK | Communal Harmony I College Social Responsibility Week | Conduct of related activities etc. |
| | Review Meetings at different Levels | Review of Academic, Administrative and financial aspects |
| | IQAC | IQAC Meeting With all me departments |
| | TSKC | Organizing Campus drive |
| | Career Guidance Cell | Conducting coaching classes for students to prepare for EdCET/ PG CET/Competitive examinations etc. |
| II WEEK | Harivillu - Sports & Cultural Fest | Organizing District level Sports & cultural festival |
| | Staff Council meeting | Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities |
| I Saturday | Staff Meeting | Meeting of the Principal with staff |
| III Saturday | Swachha Bharath | Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps. |
| December | Telangana ku Haritaharam | Maintenance plants |

JANUARY-2019

| Month & Date | Activity | Description |
|--------------------------------------|--|--|
| 7 th | Re-Admission for 4th & 6th semesters | Cut-off date for Re-Admission into 4 th & 6 th semesters |
| 12 th | National youth day | Celebration of the day |
| 12 th to 16 th | Short vacation for 2nd semester | Short vacation for the 2 nd semester |
| 12 th to 20 th | Short vacation for 4th & 6th semester | Short vacation for the 4 th & 6 th semester |
| 17 th | Re-Opening for 2nd semester | Re-opening after vacation for 2 nd semester |
| 21 st | Re-Opening for 4th & 6th semester | Re-opening after vacation for 4 th & 6 th semester |
| 25 th | National Voters day | Organize programs to sensitize students on exercising the franchise |

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| 26 th | Republic day | Celebration of Republic Day |
| I WEEK | IQAC | IQAC Meeting With all departments |
| I & II WEEK | Review Meetings at different Levels | Review of Academic, Administrative and financial aspects |
| II WEEK | TSKC & Career Guidance Cell | Organizing Campus drive job fairs & campus drives |
| I Saturday | Staff Council meeting | Meeting of the Principal with staff |
| III Saturday | Staff Meeting | Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities |
| IV Saturday | SwachhaBharath | Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps. |
| January | TSKC | Organizing Campus drives TSKC Day - A PPT presentation/ Talk/ Skit/ Seminar to all students (class won Career Prospects by H.R. representative/TSKC trainee, Coordinator Mentor/Guest Lecturers etc. |
| | Career Guidance Cell | Conducting coaching classes for students prepare for EdCET/ PG CET/Competitive examinations etc. |
| | Telangana ku Haritaharam | Maintenance plants |

FEBRARY-2019

| Month & Date | Activity | Description |
|------------------------------------|---|--|
| 4 th to 6 th | Internal-II for Semester II | Internal assessment test for Semester II |
| 4 th to 7 th | Internal-II for Semester IV & VI | Internal assessment test for Semester IV & VI |
| 15 th | Job Mela | JobMela to be organized at all ID colleges |
| 21 st | AntarjaatiyaMatruBhashaDinotsavam | Celebrating the Day |
| 28 th | National Science Day | Conduct of related activities |
| I WEEK | CPDC meeting | Meeting of College CPDC to review and discuss various matters |
| | IQAC | IQAC Meeting With all departments |
| II WEEK | Review Meetings at different Levels | Review of Academic, Administrative and financial aspects |
| | Performance improvement activities | Revision and Remedial classes to needy students |
| | TSKC & Career Guidance Cell | Organizing Campus drive job fairs & campus drives |
| I Saturday | Staff Council meeting | Meeting of the Principal with staff |
| III Saturday | Staff Meeting | Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities |

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| February | Telangana ku Haritaharam | Maintenance of plants |
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MARCH-2019

| Month & Date | Activity | Description |
|---|--|--|
| 8 th | International Women's Day | Conduct of related activities & competitions for students & staff |
| 24 th | World T.B Day | |
| 26 th to 29 th | Internal Test-II for semester 4th & 6th | Internal assessment for semester 4 th & 6 th |
| 30 th | Instructions | Last day of instructions for semester 4 th & 6 th |
| 31 th to 4 th April | Preparation holidays & practical exams | Preparation holidays & practical exams for semester 4 th & 6 th |
| I WEEK | Budget Utilization | Submission of all bills to DTO |
| | IQAC | IQAC Meeting With all departments |
| II WEEK | Review Meetings at different Levels | Review of Academic, Administrative and financial aspects |
| Last WEEK | Stock Verification | Stock verification of Laboratories and Libraries. |
| I Saturday | Staff Council meeting | Meeting of the Principal with staff |
| III Saturday | Staff Meeting | Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities |
| March | Telangana ku Haritaharam | Maintenance plants |

APRIL-2019

| Month & Date | Activity | Description |
|---|---|---|
| 4 th to 6 th | Internal Test-II for Semester II | Internal assessment Test-II ,for Semester II |
| 5 th | BabuJagjivan Ram's birthday | Celebrating the day |
| 6 th | Instructions for Semester II | Last Day for Instructions for Semester II |
| 7 th | World health day | Celebrating the day |
| 8 th to 16 th | Preparation holidays & Practical exams | Preparation holidays & Practical exams for Semester II |
| 14 th | Dr. B.R. Ambedkar's birthday | Celebrating the day |
| 16 th | Semester 4th & 6th exams | Commencement exams for Semester 4 th & 6 th |
| 17 th to 30 th | Semester 2nd exam | Commencement exams for Semester 2 nd |
| 1 st may to 9 th June | Summer vacation | Summer vacation |
| 10 th June | Re-Opening of the College | After Summer vacationRe-Opening of the College |

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| I WEEK | Preparation of Annual Academic Performance | Prepare of college Annual Academic Performance Report (AAPR) and submit soft Report copy to CCE |
| | IQAC | Preparation of IQAC report, upload to college website and submission of softcopy to naac.tgce@gmail.com |
| | Preparation of college Annual Academic Plan For 2018-19 | Preparation of college Annual Academic Plan for 2018-19. |
| I Saturday | Staff Council meeting | Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities |
| III Saturday | Staff Meeting | Meeting of the Principal with staff |
| IV Saturday | Swachha Bharath | Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps. |
| April | Telangana ku Haritaharam | Maintenance of plants |

MAY-2019

| Month & Date | Activity | Description |
|-----------------|---------------------------------|---|
| 1 st | Public campaign | . Release of College Brochure by District Collector . Campaigning through Brochures, Flexes, scrolling in local TV, Door to door canvassing for online admissions etc. |
| MAY | Student Help Desk | Establishment of a Student Help Desk in the college and online registration of students to various courses to be taken up |
| | Telangana ku Haritaharam | Maintenance of plants |



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GOVERNMENT DEGREE COLLEGE, SHADNAGAR,RANGAREDDY(DIST)**Academic Action Plan for the academic year- 2019-20**

JUNE-2019

| Month & Date | Activity | Description |
|------------------|---|---|
| 2 nd | Telangana formation Day | Celebration from 1 st to 7 th June |
| 5 th | World Environment Day | Conduct of activities to create awareness among students on Environment |
| 12 th | Classes of III & IV | Annual Curricular plans shall be followed strictly & reflected in Teaching Diary and Teaching Notes |
| 14 th | World Blood Donor Day | Red Ribbon Clubs shall conduct activities to promote awareness among students and parents |
| 21 st | International YOGA Day | celebrations |
| I week | Online Admissions | Commencement of online admissions |
| | Preparation of Institutional plan for 2019-20 | Preparation of Institutional plan by incorporating all the activities given in Academic calendar(2019-20) |
| | Preparation of Annual curricular plan for(Lecturer wise) | Preparation of Lecturer wise Annual curricular plan incorporating curricular,Co- curricular and extra- curricular Activities as per format provided. Preparation of NCC/NSS/other Annual Action Plan |
| | College Level Review Meeting by Principal | One day workshop to faculty on implementation of CBCS- Review of department wise Annual curricular Plans-Share & discuss innovative teaching learning techniques etc. |
| II week | Harivillu | Formation of Club/Kalavedikas Enrollment of students into Different clubs |
| | IQAC | IQAC Meeting with all the departments |
| | Telangana Harithaharam | Planning & Organizing related activities in consultation with district authorities |
| IV week | Anti-Ragging campaign | Organizing Anti-Ragging campaign in the college premises |

JULY-2019

| Month & Date | Activity | Description |
|--------------|---|---|
| I WEEK | 1.Review Meeting at different Levels 2.Student progression | Review of academic,administrative and financial aspects Recording Student progression |
| | 02.07.2019 | Commencement classes for I semester |
| | IQAC | Meeting of IQAC Executive Body |
| | Student Represent active Meeting | Nomination of selected students on committees like Academic ,Sports ,Cultural,literary etc. |
| II WEEK | Commencement of student centric activities | Class room seminars, study projects ,field trips and competitions |
| | Harivillu | Meeting of all clubs and preparation of action plan 2019-20 |
| | 11-07-2019 | World Population day |
| III WEEK | Medical Camp | Medical Camp in collaboration with district Health officials |
| | Extension activities & College social Responsibility Cell | Enrollment students in NCC/NSS organizing related activities |
| I Saturday | Staff counsel Meeting | Meeting of the principal with Heads of department s to review previous month's activities |
| III Saturday | Staff Meeting | Meeting of the Principal with staff |
| IV Saturday | Swachha Bharath | Cleaning of College premises including rooftops |

AUGUST-2019

| Month & Date | Activity | Description |
|--------------|--|--|
| 06.08.2019 | Prof.Jaya Shankar Jayanthi | Prof.Jaya Shankar Jayanthi |
| 15.08.2019 | Independence Day celebrations Academic Festival 2019-20 | Conduct of related activities College Level. Presentation of awards to toppers in Academics (subject wise & group wise). |
| 23.08.2019 | World Mosquito day | Conduct of related activities |
| 26.08.2019 | Women's Equality Day | Conduct of related activities by ICC |
| 26.08.2019 | Telugu Bhasha Dinotsavam | Conduct of related activities |
| I WEEK | IQAC | IQAC Meeting With all me departments |
| | | |
| III WEEK | Field/Industry visit | Organizing field/ industrial visits to students |
| Last WEEK | Consumer awareness Program | Intercollegiate I interdepartmental programs activities |
| | Career Counseling | Display of notifications on College Wall programs Magazine & guidance for application |
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| I Saturday | Staff Council meeting | Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities |
| III Saturday | Staff Meeting | Meeting of the Principal with staff |
| IV Saturday | SwachhaBharath | Cleaning of College Premises including Rooftops, Terraces, and Overhead Tanks & Sumps. |
| AUGUST | Telangana ku Haritaharam | Organizing related activities tending to Greenery and Gardens in consultation with District authorities Organizing activities related to Environment protection like Water |
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SEPTEMBER-2019

| Month & Date | Activity | Description |
|---|--|---|
| 5th | Teachers' Day | Celebration of Teachers' Day |
| 8th | International Literacy Day | Organizing Inter/Intra College Literary Fest |
| 9th | KalojiJayanthi | Celebration of Kaloji Jaynathi |
| 5 th 6 th 7 th 16,17,18 | Test-I | Internal assessment test-I for III & V first semester |
| 15th | TSKC | Organizing related activities |
| 28 th to 9 th | Short vacation | |
| 22nd | Hindi Divas celebrations | Organizing related activities |
| 24th | NSS Day | NSS activities |
| 26 th | Bhathukamma Festival | |
| 27 th | Fresher Day | |
| I WEEK | Extension & Outreach activities | Organizing Guest lectures I Field visits/ social/community development activities etc. |
| | IQAC | IQAC Meeting With all me departments |
| II WEEK | Review Meetings at Different level | Review of Academic, Administrative and different Levels financial aspects |
| | CPDC meeting | Meeting of College CPDC to review and discuss various matters |
| | Teacher Evaluation Process | <ul style="list-style-type: none"> • Collection of student feedback on every teacher by IQAC • Analysis & Action taken by Principal • Documentation for Academic Audit |
| | Parents Meeting | Teachers meet the parents |
| | Harivillu | Meeting of all clubs - Review and Progress |
| III WEEK | CBCS | College level review meeting on implementation of CBCS |
| Last WEEK | Student centric activities | . Class room seminars, Study Projects and competitions etc... Remedial Instruction |
| | College Social Responsibility Cell | Organizing related activities |
| I Saturday | Staff Council meeting | Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities |
| III Saturday | Staff Meeting | Meeting of the Principal with staff |

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| IV Saturday | SwachhaBharath | Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps. |
| September | Telangana ku Haritaharam | Organizing related activities tending to Greenary and Gardens in consultation with District authorities Organising activities related to Environment protection like Water |
| | Eco fest | Organizing activities related to Environment protection like Water management, Waste management etc. Display of student projects and conduct of competitions |

OCTOBER-2019

| Month & Date | Activity | Description |
|--------------------------------------|---|--|
| 10 th | Re-Opening for Sem-I | Re-opening for I semester after vacation |
| 2 nd | Gandhi Jayanti & Lal BahdurSastri Jayanti | Celebration of days |
| 14 th to 19 st | Short vacations | Short vacations for 3 rd & 5 th semester |
| 17 th | Legal Rights for Women's | Conduct related activities |
| | | |
| 20 th | Re-Opening | Re-opening after vacation |
| | | |
| 24 th | UNO formation Day | Conduct related activities |
| 27 th | Instructions for 3rd & 5th | Last day for Instructions for 3 rd & 5 semester students |
| | | |
| 31 st | National Integration Day | Conduct related activities |
| I WEEK | Review Meetings at different Levels | Review of Academic, Administrative and financial aspects |
| | IQAC Evaluation | IQAC Meeting with all the departments. Collection of Students' feedback on teachers, Analysis, submission of analysis report to Principal Action of Principal on Students' feedback on teachers. |
| | TSKC Day | A PPT presentation/ Talk/ Skit/ Seminar to all students (class wise) on Career Prospects by H.R. representative/JKC Trainee, Coordinator or Mentor/Guest Lecturers etc. |
| | | |
| Last WEEK | Student centric activities | . Class room seminars, Study Projects and competitions etc., Remedial Instruction |
| | College Social Responsibility Cell | Organizing related activities |
| I Saturday | Staff Council meeting | Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities |
| Ill Saturday | Staff Meeting | Meeting of the Principal with staff |
| IV Saturday | SwachhaBharath | Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps. |
| | Telangana ku Haritaharam | Organizing related activities tending to Greenary and Gardens in consultation with District authorities Organising |

| | | |
|---------|--|---|
| October | | activities related to Environment protection like Water |
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NOVEMBER-2019

| Month & Date | Activity | Description |
|--|--|--|
| 5,6,7 | Internal test-II | Internal assessment test-II for I,III,V semester |
| 19 th to 21 th | Preparation holidays & Practical Exams | Preparation holidays & Practical Exams for semester I,III,V |
| 11 th | National Education day | Conduct of related activities |
| 14 th | PanditJawahar Lal Nehru Birthday/World Diabetes day | Conduct of related activities |
| 14 th to 20 th | National library Week | 1. organizing programs to inculcate reading habits National Library Week 2. Assignments to encourage students to visit librariesand use the resources to the maximum extent |
| 19 th to 1 st December | Exams-first semester | Commencement of examinations for first semesters |
| I WEEK | Communal Harmony I College Social Responsibility Week | Conduct of related activities etc. |
| | IQAC | IQAC Meeting With all me departments |
| | TSKC | Organizing Campus drive |
| | Career Guidance Cell | Conducting coaching classes for students to preparefor EdCET/ PGCET/Competitive examinations etc. |
| Last WEEK | Harivillu - Sports & Cultural Fest | Organizing District level Sports & cultural festival |
| | | |
| I Saturday | Staff Council meeting | Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities |
| III Saturday | Staff Meeting | Meeting of the Principal with staff |
| IV Saturday | SwachhaBharath | Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps. |
| November | Telangana ku Haritaharam | Organizing related activities tending to Greenary and Gardens in consultationwith District authorities Organizing activities related to Environment protection like Water |

DECEMBER-2019

| Month & Date | Activity | Description |
|------------------|---|--|
| 1 st | AIDS day | Red Ribbon Clubs conduct AIDawareness programs in collaboration with District officials |
| 3 rd | Classes for 3rd & 5th semester | Commencement of classes for 2 nd ,4 th & 6 th semesters |
| 10 th | Human Rights Day | Conduct of related activities |

| | | |
|------------------|--|--|
| 24 th | National Consumer Day | Competitions & awareness program |
| 25 th | Good governance day | Conduct of related activities |
| I WEEK | Communal Harmony I College Social Responsibility Week | Conduct of related activities etc. |
| | Review Meetings at different Levels | Review of Academic, Administrative and financial aspects |
| | IQAC | IQAC Meeting With all me departments |
| | TSKC | Organizing Campus drive |
| | Career Guidance Cell | Conducting coaching classes for students to prepare for EdCET/ PG CET/Competitive examinations etc. |
| II WEEK | Harivillu - Sports & Cultural Fest | Organizing District level Sports & cultural festival |
| | Staff Council meeting | Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities |
| I Saturday | Staff Meeting | Meeting of the Principal with staff |
| III Saturday | Swachha Bharath | Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps. |
| December | Telangana ku Haritaharam | Maintenance plants |

JANUARY-2020

| Month & Date | Activity | Description |
|--------------------------------------|--|--|
| 7 th | Re-Admission for 4th & 6th semesters | Cut-off date for Re-Admission into 4 th & 6 th semesters |
| 12 th | National youth day | Celebration of the day |
| 12 th to 16 th | Short vacation for 2nd semester | Short vacation for the 2 nd semester |
| 12 th to 20 th | Short vacation for 4th & 6th semester | Short vacation for the 4 th & 6 th semester |
| 17 th | Re-Opening for 2nd semester | Re-opening after vacation for 2 nd semester |
| 21 st | Re-Opening for 4th & 6th semester | Re-opening after vacation for 4 th & 6 th semester |
| 25 th | National Voters day | Organize programs to sensitize students on exercising the franchise |
| 26 th | Republic day | Celebration of Republic Day |
| I WEEK | IQAC | IQAC Meeting With all departments |
| I & II WEEK | Review Meetings at different Levels | Review of Academic, Administrative and financial aspects |
| II WEEK | TSKC & Career Guidance Cell | Organizing Campus drive job fairs & campus drives |
| I Saturday | Staff Council meeting | Meeting of the Principal with staff |
| III Saturday | Staff Meeting | Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities |

| | | |
|-------------|---------------------------------|---|
| IV Saturday | SwachhaBharath | Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps. |
| January | TSKC | Organizing Campus drives TSKC Day - A PPT presentation/ Talk/ Skit/ Seminar to all students (class won Career Prospects by H.R.representative/TSKC trainee, Coordinator Mentor/Guest Lecturers etc. |
| | Career Guidance Cell | Conducting coaching classes for students prepare for EdCET/ PGCET/Competitive examinations etc. |
| | Telangana ku Haritaharam | Maintenance plants |

FEBRARY-2020

| Month & Date | Activity | Description |
|------------------|--|--|
| | | |
| | | |
| 21 st | AntarjaatiyaMatruBhashaDinotsavam | Celebrating the Day |
| 28 th | National Science Day | Conduct of related activities |
| I WEEK | CPDC meeting | Meeting of College CPDC to review and discuss various matters |
| | IQAC | IQAC Meeting With all departments |
| II WEEK | Review Meetings at different Levels | Review of Academic, Administrative and financial aspects |
| | Performance improvement activities | Revision and Remedial classes to needy students |
| | TSKC & Career Guidance Cell | Organizing Campus drive job fairs & campus drives |
| I Saturday | Staff Council meeting | Meeting of the Principal with staff |
| III Saturday | Staff Meeting | Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities |
| February | Telangana ku Haritaharam | Maintenance plants |

MARCH-2020

| Month & Date | Activity | Description |
|--------------------------------------|--|---|
| 8 th | International Women's Day | Conduct of related activities & competitions for students & staff |
| 24 th | World T.B Day | |
| 26 th to 29 th | Internal Test-II for semester 4th & 6th | Internal assessment for semester 4 th & 6 th |
| 30 th | Instructions | Last day of instructions for semester 4 th & 6 th |

| | | |
|----------------------------------|---|--|
| 31th to 4 th April | Preparation holidays & practical exams | Preparation holidays & practical exams for semester 4 th & 6 th |
| I WEEK | Budget Utilization | Submission of all bills to DTO |
| | IQAC | IQAC Meeting With all departments |
| II WEEK | Review Meetings at different Levels | Review of Academic, Administrative and financial aspects |
| Last WEEK | Stock Verification | Stock verification of Laboratories and Libraries. |
| I Saturday | Staff Council meeting | Meeting of the Principal with staff |
| III Saturday | Staff Meeting | Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities |
| March | Telangana ku Haritaharam | Maintenance plants |


APRIL-2020

| Month & Date | Activity | Description |
|--|--|--|
| 5 th | Babu Jagjivan Ram's birthday | Celebrating the day |
| 6 th | Instructions for Semester II | Last Day for Instructions for Semester II |
| 7 th | World health day | Celebrating the day |
| 8 th to 16 th | Preparation holidays & Practical exams | Preparation holidays & Practical exams for Semester II |
| 14 th | Dr. B.R. Ambedkar's birthday | Celebrating the day |
| 16 th | Semester 4th & 6th exams | Commencement exams for Semester 4 th & 6 th |
| 17 th to 30 th | Semester 2nd exam | Commencement exams for Semester 2 nd |
| 1 st may to 9 th June | Summer vacation | Summer vacation |
| 10 th June | Re-Opening of the College | After Summer vacation Re-Opening of the College |
| I WEEK | Preparation of Annual Academic Performance | Prepare of college Annual Academic Performance Report (AAPR) and submit soft Report copy to CCE |
| | IQAC | Preparation of IQAC report, upload to college website and submission of softcopy to naac.tgce@gmail.com |
| | Preparation of college Annual Academic Plan For 2019-20 | Preparation of college Annual Academic Plan for 2019-20. |
| I Saturday | Staff Council meeting | Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities |
| III Saturday | Staff Meeting | Meeting of the Principal with staff |
| IV Saturday | Swachha Bharath | Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps. |
| April | Telangana ku Haritaharam | Maintenance of plants |

MAY-2020

| Month & Date | Activity | Description |
|-----------------|---------------------------------|---|
| 1 st | Public campaign | . Release of College Brochure by District Collector . Campaigning through Brochures, Flexes, scrolling in local TV, Door to door canvassing for online admissions etc. |
| MAY | Student Help Desk | Establishment of a Student Help Desk in the college and online registration of students to various courses to be taken up |
| | Telangana ku Haritaharam | Maintenance of plants |




PRINCIPAL
Govt. Degree College
Shadnagar,
Ranga Reddy Dist.

GOVERNMENT DEGREE COLLEGE, SHADNAGAR, RANGAREDDY(DIST)**Academic Action Plan for the academic year- 2020-21****AUGUST-2020**

| Month & Date | Activity | Description |
|--------------|--|--|
| 06.08.2020 | Prof.Jaya Shankar Jayanthi | Prof.Jaya Shankar Jayanthi |
| 15.08.2020 | Independence Day celebrations Academic Festival 2018-19 | Conduct of related activities College Level. Presentation of awards to toppers in Academics (subject wise & group wise). |
| 23.08.2020 | World Mosquito day | Conduct of related activities |
| 26.08.2020 | Women's Equality Day | Conduct of related activities by ICC |
| 26.08.2020 | Telugu Bhasha Dinotsavam | Conduct of related activities |
| I WEEK | IQAC | IQAC Meeting With all me departments |
| | Review Meetings at Different level | Review of Academic, Administrative and different Levels financial aspects |
| | Harivillu | Meeting of all clubs - Review and Progress |
| I Saturday | Staff Council meeting | Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities |
| III Saturday | Staff Meeting | Meeting of the Principal with staff |
| IV Saturday | SwachhaBharath | Cleaning of College Premises including Rooftops, Terraces, and Overhead Tanks & Sumps. |

SEPTEMBER-2020

| Month & Date | Activity | Description |
|-----------------|--|--|
| 5th | Teachers' Day | Celebration of Teachers' Day |
| 8th | International Literacy Day | Organizing Inter/Intra College Literary Fest |
| 9 th | Kaloji Jayanthi | Celebration of Kaloji Jayanthi |
| 15th | TSKC | Organizing related activities |
| 24th | NSS Day | NSS activities |
| I WEEK | Extension & Outreach activities | Organizing Guest lectures I Field visits/ social/community development activities etc. |
| | IQAC | IQAC Meeting With all me departments |
| II WEEK | Review Meetings at Different level | Review of Academic, Administrative and different Levels financial aspects |
| | CPDC meeting | Meeting of College CPDC to review and discuss various matters |

| | | |
|--------------|---|---|
| | Teacher Evaluation Process | <ul style="list-style-type: none"> • Collection of student feedback on every teacher by IQAC • Analysis & Action taken by Principal • Documentation for Academic Audit |
| | Parents Meeting | Teachers meet the parents |
| | Harivillu | Meeting of all clubs - Review and Progress |
| III WEEK | Student centric activities | . Class room seminars, Study Projects and competitions etc.,. Remedial Instruction |
| | College Social Responsibility Cell | Organizing related activities |
| I Saturday | Staff Council meeting | Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities |
| III Saturday | Staff Meeting | Meeting of the Principal with staff |
| IV Saturday | SwachhaBharath | Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps. |
| September | Telangana ku Haritaharam | Organizing related activities tending to Greenary and Gardens in consultation with District authorities Organising activities related to Environment protection like Water |
| | Eco fest | Organizing activities related to Environment protection like Water management, Waste management etc. Display of student projects and conduct of competitions |

OCTOBER-2020

| Month & Date | Activity | Description |
|--------------------------------------|---|--|
| 1 st | Commencement of classes for I Sem | Commencement of classes for I Sem |
| 2 nd | Gandhi Jayanti & Lal BahadurSastri Jayanti | Celebration of days |
| 7 th -16 th | Short vacations | Short vacations for 3 rd & 5 th semester |
| 17 th | Legal Rights for Women's | Conduct related activities |
| 19 th | Bathukamma Festival | Conduct related activities |
| 22 nd | Re-Opening for 3rd & 5th | Re-opening for 3 rd & 5 th semesters after vacation |
| 23 rd to 26 th | Internal-I for 3rd & 5th | Internal assessment-II for 3 rd & 5 th Semesters |
| 24 th | UNO formation Day | Conduct related activities |
| 31 st | National Integration Day | Conduct related activities |
| I WEEK | Review Meetings at different Levels | Review of Academic, Administrative and financial aspects |
| | Anti Ragging Campaign | IQAC Meeting with all the departments. Collection of Students' feedback on teachers, Analysis, submission of analysis report to Principal Action of Principal on Students' feedback on teachers. |
| | IQAC Evaluation | |
| | | A PPT presentation/ Talk/ Skit/ Seminar to all students |

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| | TSKC Day | (class wise) on Career Prospects by H.R.representative/JKC Trainee, Coordinator or Mentor/Guest Lecturers etc. |
| III WEEK | I Internal Assessment | Conductind III, V Sem Internal Examination |
| Last WEEK | Student centric activities | . Class room seminars, Study Projects and competitions etc.,. Remedial Instruction |
| | College Social Responsibility Cell | Organizing related activities |
| I Saturday | Staff Council meeting | Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities |
| III Saturday | Staff Meeting | Meeting of the Principal with staff |
| IV Saturday | SwachhaBharath | Cleaning of College Premises including Rooftops,Terraces, Overhead Tanks & Sumps. |
| October | Telangana ku Haritaharam | Organizing related activities tending to Greenary and Gardens in consultationwith District authorities Organising activities related to Environment protection like Water |

NOVEMBER-2020

| Month & Date | Activity | Description |
|--|--|--|
| 10 th to12 | I Internal Assessment | Conducting I Internal Assessment for semester I |
| 11 th | National Education day | Conduct of related activities |
| 12 th to 30 th | Exams-3rd Semester | Commencement of examinations for 3 rd & 5 th semesters |
| 14 th | PanditJawahar Lal Nehru Birthday/World Diabetes day | Conduct of related activities |
| 14 th to 20 th | National library Week | 1. organizing programs to inculcate reading habits National Library Week 2. Assignments to encourage students to visit librariesand use the resources to the maximum extent |
| 19 th to 1 st December | Exams-first semester | Commencement of examinations for first semesters |
| I WEEK | Communal Harmony I College Social Responsibility Week | Conduct of related activities etc. |
| | IQAC | IQAC Meeting With all me departments |
| | TSKC | Organizing Campus drive |
| | Career Guidance Cell | Conducting coaching classes for students to preparefor EdCET/ PG CET/Competitive examinations etc. |
| Last WEEK | Harivillu - Sports & Cultural Fest | Organizing District level Sports & cultural festival |
| | | |
| I Saturday | Staff Council meeting | Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities |
| III Saturday | Staff Meeting | Meeting of the Principal with staff |
| IV Saturday | SwachhaBharath | Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps. |

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| November | Telangana ku Haritaharam | Organizing related activities tending to Greenary and Gardens in consultationwith District authorities Organizing activities related to Environment protection like Water |
|----------|---------------------------------|---|

DECEMBER-2020

| Month & Date | Activity | Description |
|------------------------|---|--|
| 1 st | AIDS day | Red Ribbon Clubs conduct AIDawareness programs in collaboration with District officials |
| 3 rd | Classes for 3rd & 5th semester | Commencement of classes for 2 nd ,4 th & 6 th semesters |
| 10 th | Human Rights Day | Conduct of related activities |
| 21 st -23rd | II Internal Assessment | Conducting II Internal Assessment for semester I |
| 24 th | National Consumer Day | Competitions & awareness program |
| 25 th | Good governance day | Conduct of related activities |
| I WEEK | Communal Harmony I College Social Responsibility Week | Conduct of related activities etc. |
| | Review Meetings at different Levels | Review of Academic, Administrative and financial aspects |
| | IQAC | IQAC Meeting With all me departments |
| | TSKC | Organizing Campus drive |
| | Career Guidance Cell | Conducting coaching classes for students to preparefor EdCET/ PG CET/Competitive examinations etc. |
| II WEEK | Harivillu - Sports & Cultural Fest | Organizing District level Sports & cultural festival |
| | Staff Council meeting | Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities |
| I Saturday | Staff Meeting | Meeting of the Principal with staff |
| III Saturday | SwachhaBharath | Cleaning of College Premises including Rooftops,Terraces, Overhead Tanks & Sumps. |
| December | Telangana ku Haritaharam | Maintenance plants |

JANUARY-2021

| Month & Date | Activity | Description |
|------------------|---|---|
| | | |
| 7 th | 3rd & 5th Semester | Last Instruction Day |
| 12 th | National youth day | Celebration of the day |
| 25 th | National Voters day | Organize programs to sensitize students on exercising the franchise |
| 26 th | Republic day | Celebration of Republic Day |

| | | |
|--------------|--|---|
| I WEEK | IQAC | IQAC Meeting With all departments |
| I & II WEEK | Review Meetings at different Levels | Review of Academic, Administrative and financial aspects |
| II WEEK | TSKC & Career Guidance Cell | Organizing Campus drive job fairs & campus drives |
| I Saturday | Staff Council meeting | Meeting of the Principal with staff |
| III Saturday | Staff Meeting | Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities |
| IV Saturday | SwachhaBharath | Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps. |
| January | TSKC | Organizing Campus drives TSKC Day - A PPT presentation/ Talk/ Skit/ Seminar to all students (class won Career Prospects by H.R. representative/TSKC trainee, Coordinator Mentor/Guest Lecturers etc. |
| | Career Guidance Cell | Conducting coaching classes for students prepare for EdCET/ PGCET/Competitive examinations etc. |
| | Telangana ku Haritaharam | Maintenance plants |

FEBRUARY-2021

| Month & Date | Activity | Description |
|------------------------------------|---|---|
| 4 th to 6 th | Internal-II for Semester II | Internal assessment test for Semester II |
| 4 th to 7 th | Internal-II for Semester IV & VI | Internal assessment test for Semester IV & VI |
| 15 th | Job Mela | JobMela to be organized at all ID colleges |
| 21 st | AntarjaatiyaMatruBhashaDinotsavam | Celebrating the Day |
| 28 th | National Science Day | Conduct of related activities |
| I WEEK | CPDC meeting | Meeting of College CPDC to review and discuss various matters |
| | IQAC | IQAC Meeting With all departments |
| II WEEK | Review Meetings at different Levels | Review of Academic, Administrative and financial aspects |
| | Performance improvement activities | Revision and Remedial classes to needy students |
| | TSKC & Career Guidance Cell | Organizing Campus drive job fairs & campus drives |
| I Saturday | Staff Council meeting | Meeting of the Principal with staff |
| III Saturday | Staff Meeting | Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's |

| | | |
|----------|---------------------------------|--------------------|
| | | activities |
| February | Telangana ku Haritaharam | Maintenance plants |

MARCH-2021

| Month & Date | Activity | Description |
|---|--|--|
| 8 th | International Women's Day | Conduct of related activities & competitions for students & staff |
| 24 th | World T.B Day | |
| 26 th to 29 th | Internal Test-II for semester 4th & 6th | Internal assessment for semester 4 th & 6 th |
| 30 th | Instructions | Last day of instructions for semester 4 th & 6 th |
| 31 th to 4 th April | Preparation holidays & practical exams | Preparation holidays & practical exams for semester 4 th & 6 th |
| I WEEK | Budget Utilization | Submission of all bills to DTO |
| | IQAC | IQAC Meeting With all departments |
| II WEEK | Review Meetings at different Levels | Review of Academic, Administrative and financial aspects |
| Last WEEK | Stock Verification | Stock verification of Laboratories and Libraries. |
| I Saturday | Staff Council meeting | Meeting of the Principal with staff |
| III Saturday | Staff Meeting | Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities |
| March | Telangana ku Haritaharam | Maintenance plants |

APRIL-2021

| Month & Date | Activity | Description |
|------------------|--|--|
| 5 th | Babu Jagjivan Ram's birthday | Celebrating the day |
| 7 th | World health day | Celebrating the day |
| 14 th | Dr. B.R. Ambedkar's birthday | Celebrating the day |
| I WEEK | Preparation of Annual Academic Performance | Prepare of college Annual Academic Performance Report (AAPR) and submit soft Report copy to CCE |
| | IQAC | Preparation of IQAC report, upload to college website and submission of softcopy to naac.tgce@gmail.com |
| | Preparation of college Annual Academic Plan For 2021-22 | Preparation of college Annual Academic Plan for 2021-22 |
| I Saturday | Staff Council meeting | Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities |

| | | |
|--------------|---------------------------------|--|
| III Saturday | Staff Meeting | Meeting of the Principal with staff |
| IV Saturday | SwachhaBharath | Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps. |
| April | Telangana ku Haritaharam | Maintenance of plants |

JUNE-2021

| Month & Date | Activity | Description |
|---------------------------|--|--|
| 5 th June 2021 | World Environment Day | Conduct related activities |
| 7 th | World Population Day | Celebrating the day |
| 14 th | Coaching for PG entrance exams | Career guidance for students and p.g coaching for interested students |
| I WEEK | Preparation of Annual Academic Performance | Prepare of college Annual Academic Performance Report (AAPR) and submit soft Report copy to CCE |
| | IQAC | Preparation of IQAC report, upload to college website and submission of softcopy to naac.tgce@gmail.com |
| | Preparation of college Annual Academic Plan For 2021-22 | Preparation of college Annual Academic Plan for 2021-22 |
| I Saturday | Staff Council meeting | Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities |
| III Saturday | Staff Meeting | Meeting of the Principal with staff |
| IV Saturday | SwachhaBharath | Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps. |
| April | Telangana ku Haritaharam | Maintenance of plants |
| 24 june | Interinternal Assessment for Sem- II, IV & VI | Career guidance for students and p.g coaching for interested students |

JULY-2021

| Month & Date | Activity | Description |
|------------------|-------------------------------------|---------------------|
| I WEEK | Field Trip | |
| 7 th | World health day | Celebrating the day |
| 14 th | Dr. B.R. Ambedkar's birthday | Celebrating the day |

| | | |
|--------------|--|--|
| I WEEK | Preparation of Annual Academic Performance | Prepare of college Annual Academic Performance Report (AAPR) and submit soft Report copy to CCE |
| | IQAC | Preparation of IQAC report, upload to college website and submission of softcopy to naac.tgce@gmail.com |
| | Preparation of college Annual Academic Plan For 2021-22 | Preparation of college Annual Academic Plan for 2021-22 |
| I Saturday | Staff Council meeting | Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities |
| III Saturday | Staff Meeting | Meeting of the Principal with staff |
| IV Saturday | Swachha Bharath | Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps. |
| April | Telangana ku Haritaharam | Maintenance of plants |



Principal
Govt. Degree College
Shadnagar,
Ranga Reddy Dist.

GOVERNMENT DEGREE COLLEGE, SHADNAGAR,RANGAREDDY(DIST)

Academic Action Plan for the academic year- 2021-22

JUNE-2021

| Month & Date | Activity | Description |
|------------------|---|---|
| 2 nd | Telangana formation Day | Celebration from 1 st to 7 th June |
| 12 th | Classes of III & IV | Annual Curricular plans shall be followed strictly & reflected in Teaching Diary and Teaching Notes online classes |
| 21 st | International YOGA Day | celebrations |
| III Week | Preparation of Institutional plan for 2021-22 | Preparation of Institutional plan by incorporating all the activities given in Academic calendar(2021-22) |
| | Preparation of Annual curricular plan for(Lecturer wise) | Preparation of Lecturer wise Annual curricular plan incorporating curricular,Co- curricular and extra- curricular Activities as per format provided. Preparation of NCC/NSS/other Annual Action Plan |
| IV week | College Level Review Meeting by Principal | Review on Online Classes and completion of Syllabus as per schedule |
| | IQAC | IQAC Meeting with all the departments |

JULY-2021

| Month & Date | Activity | Description |
|-----------------|---|--|
| 1 st | DOST online Admissions | Degree Admissions |
| I WEEK | 1.Review Meeting at different Levels 2.Student progression | Review of academic,administrative and financial aspects Recording Student progression |
| II Week | IQAC | Meeting of IQAC Executive Body |
| | 11-07-2018 | World Population day |
| I Saturday | Staff Meeting | Meeting of the principal with staff of the college to review Degree Admissions |
| III Saturday | Staff Meeting Result Analysis | Meeting of the Principal with staff |
| IV Saturday | SwachchaBharath | Cleaning of College premises including rooftops |
| | 30.07.2021 | Telanganaku Haritha Haram |

AUGUST-2021

| Month & Date | Activity | Description |
|--------------|--|--|
| 06.08.2018 | Prof.Jaya Shankar Jayanthi | Prof.Jaya Shankar Jayanthi |
| 15.08.2018 | Independence Day celebrations Academic Festival 2018-19 | Conduct of related activities College Level. Presentation of awards to toppers in Academics (subject wise & group wise). |
| 23.08.2018 | World Mosquito day | Conduct of related activities |
| 26.08.2018 | Women's Equality Day | Conduct of related activities by ICC |
| 26.08.2018 | Telugu Bhasha Dinotsavam | Conduct of related activities |
| I WEEK | IQAC | IQAC Meeting With all me departments |
| | Review Meetings at Different level | Review of Academic, Administrative and different Levels financial aspects |
| | Harivillu | Meeting of all clubs - Review and Progress |
| I Saturday | Staff Council meeting | Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities |
| III Saturday | Staff Meeting | Meeting of the Principal with staff |
| IV Saturday | SwachhaBharath | Cleaning of College Premises including Rooftops, Terraces, and Overhead Tanks & Sumps. |

SEPTEMBER-2021

| Month & Date | Activity | Description |
|-----------------|--|---|
| 5th | Teachers' Day | Celebration of Teachers' Day |
| 8th | International Literacy Day | Organizing Inter/Intra College Literary Fest |
| 9 th | KalojiJayanthi | Celebration of Kaloji Jayanthi |
| 15th | TSKC | Organizing related activities |
| 24th | NSS Day | NSS activities |
| I WEEK | Extension & Outreach activities | Organizing Guest lectures I Field visits/ social/community development activities etc. |
| | IQAC | IQAC Meeting With all me departments |
| II WEEK | Review Meetings at Different level | Review of Academic, Administrative and different Levels financial aspects |
| | CPDC meeting | Meeting of College CPDC to review and discuss various matters |
| | Teacher Evaluation Process | <ul style="list-style-type: none"> • Collection of student feedback on every teacher by IQAC • Analysis & Action taken by Principal • Documentation for Academic Audit |
| | Parents Meeting | Teachers meet the parents |
| | Harivillu | Meeting of all clubs - Review and Progress |

| | | |
|--------------|---|---|
| III WEEK | Student centric activities | . Class room seminars, Study Projects and competitions etc.,. Remedial Instruction |
| | College Social Responsibility Cell | Organizing related activities |
| I Saturday | Staff Council meeting | Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities |
| III Saturday | Staff Meeting | Meeting of the Principal with staff |
| IV Saturday | SwachhaBharath | Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps. |
| September | Telangana ku Haritaharam | Organizing related activities tending to Greenary and Gardens in consultation with District authorities Organising activities related to Environment protection like Water |
| | Eco fest | Organizing activities related to Environment protection like Water management, Waste management etc. Display of student projects and conduct of competitions |

OCTOBER-2021

| Month & Date | Activity | Description |
|--------------------------------------|---|--|
| 1 st | Commencement of classes for I Sem | Commencement of classes for I Sem |
| 2 nd | Gandhi Jayanti & Lal Bahadur Sastri Jayanti | Celebration of days |
| 7 th - 16 th | Short vacations | Short vacations for 3 rd & 5 th semester |
| 17 th | Legal Rights for Women's | Conduct related activities |
| 19 th | Bathukamma Festival | Conduct related activities |
| 22 nd | Re-Opening for 3rd & 5th | Re-opening for 3 rd & 5 th semesters after vacation |
| 23 rd to 26 th | Internal-I for 3rd & 5th | Internal assessment-II for 3 rd & 5 th Semesters |
| 24 th | UNO formation Day | Conduct related activities |
| 31 st | National Integration Day | Conduct related activities |
| I WEEK | Review Meetings at different Levels | Review of Academic, Administrative and financial aspects |
| | Anti Ragging Campaign | IQAC Meeting with all the departments. Collection of Students' feedback on teachers, Analysis, submission of analysis report to Principal Action of Principal on Students' feedback on teachers. |
| | IQAC Evaluation | A PPT presentation/ Talk/ Skit/ Seminar to all students (class wise) on Career Prospects by H.R. representative/JKC Trainee, Coordinator or Mentor/Guest Lecturers etc. |
| III WEEK | I Internal Assessment | Conducting III, V Sem Internal Examination |
| Last WEEK | Student centric activities | . Class room seminars, Study Projects and competitions etc.,. Remedial Instruction |

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| | College Social Responsibility Cell | Organizing related activities |
| I Saturday | Staff Council meeting | Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities |
| III Saturday | Staff Meeting | Meeting of the Principal with staff |
| IV Saturday | SwachhaBharath | Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps. |
| October | Telangana ku Haritaharam | Organizing related activities tending to Greenary and Gardens in consultation with District authorities Organising activities related to Environment protection like Water |

NOVEMBER-2021

| Month & Date | Activity | Description |
|--|--|---|
| 10 th to 12 | I Internal Assessment | Conducting I Internal Assessment for semester I |
| 11 th | National Education day | Conduct of related activities |
| 12 th to 30 th | Exams-3rd Semester | Commencement of examinations for 3 rd & 5 th semesters |
| 14 th | Pandit Jawahar Lal Nehru Birthday/World Diabetes day | Conduct of related activities |
| 14 th to 20 th | National library Week | 1. organizing programs to inculcate reading habits National Library Week 2. Assignments to encourage students to visit libraries and use the resources to the maximum extent |
| 19 th to 1 st December | Exams-first semester | Commencement of examinations for first semesters |
| I WEEK | Communal Harmony I College Social Responsibility Week | Conduct of related activities etc. |
| | IQAC | IQAC Meeting With all me departments |
| | TSKC | Organizing Campus drive |
| | Career Guidance Cell | Conducting coaching classes for students to prepare for EdCET/ PG CET/Competitive examinations etc. |
| Last WEEK | Harivillu - Sports & Cultural Fest | Organizing District level Sports & cultural festival |
| I Saturday | Staff Council meeting | Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities |
| III Saturday | Staff Meeting | Meeting of the Principal with staff |
| IV Saturday | SwachhaBharath | Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps. |
| November | Telangana ku Haritaharam | Organizing related activities tending to Greenary and Gardens in consultation with District authorities Organizing activities related to Environment protection like Water |

DECEMBER-2021

| Month & Date | Activity | Description |
|------------------------------------|--|--|
| 1 st | AIDS day | Red Ribbon Clubs conduct AID awareness programs in collaboration with District officials |
| 3 rd | Classes for 3rd & 5th semester | Commencement of classes for 2 nd , 4 th & 6 th semesters |
| 10 th | Human Rights Day | Conduct of related activities |
| 21 st -23 rd | II Internal Assessment | Conducting II Internal Assessment for semester I |
| 24 th | National Consumer Day | Competitions & awareness program |
| 25 th | Good governance day | Conduct of related activities |
| I WEEK | Communal Harmony I College Social Responsibility Week | Conduct of related activities etc. |
| | Review Meetings at different Levels | Review of Academic, Administrative and financial aspects |
| | IQAC | IQAC Meeting With all me departments |
| | TSKC | Organizing Campus drive |
| | Career Guidance Cell | Conducting coaching classes for students to prepare for EdCET/ PG CET/Competitive examinations etc. |
| II WEEK | Harivillu - Sports & Cultural Fest | Organizing District level Sports & cultural festival |
| | Staff Council meeting | Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities |
| I Saturday | Staff Meeting | Meeting of the Principal with staff |
| III Saturday | Swachha Bharath | Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps. |
| December | Telangana ku Haritaharam | Maintenance plants |

JANUARY-2022

| Month & Date | Activity | Description |
|--------------------------------------|--|--|
| 7 th | 3rd & 5th Semester | Last Instruction Day |
| 12 th | National youth day | Celebration of the day |
| 12 th to 16 th | Short vacation for 2nd semester | Short vacation for the 2 nd semester |
| 12 th to 20 th | Short vacation for 4th & 6th semester | Short vacation for the 4 th & 6 th semester |
| 17 th | Re-Opening for 2nd semester | Re-opening after vacation for 2 nd semester |
| 21 st | Re-Opening for 4th & 6th semester | Re-opening after vacation for 4 th & 6 th semester |

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| 25 th | National Voters day | Organize programs to sensitize students on exercising the franchise |
| 26 th | Republic day | Celebration of Republic Day |
| I WEEK | IQAC | IQAC Meeting With all departments |
| I & II WEEK | Review Meetings at different Levels | Review of Academic, Administrative and financial aspects |
| II WEEK | TSKC & Career Guidance Cell | Organizing Campus drive job fairs & campus drives |
| I Saturday | Staff Council meeting | Meeting of the Principal with staff |
| III Saturday | Staff Meeting | Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities |
| IV Saturday | Swachha Bharath | Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps. |
| January | TSKC | Organizing Campus drives TSKC Day - A PPT presentation/ Talk/ Skit/ Seminar to all students (class won Career Prospects by H.R. representative/TSKC trainee, Coordinator Mentor/Guest Lecturers etc. |
| | Career Guidance Cell | Conducting coaching classes for students prepare for EdCET/ PGCET/Competitive examinations etc. |
| | Telangana ku Haritaharam | Maintenance plants |

FEBRUARY-2022

| Month & Date | Activity | Description |
|------------------------------------|---|---|
| 4 th to 6 th | Internal-II for Semester II | Internal assessment test for Semester II |
| 4 th to 7 th | Internal-II for Semester IV & VI | Internal assessment test for Semester IV & VI |
| 15 th | Job Mela | Job Mela to be organized at all ID colleges |
| 21 st | Antarjaatiya Matru Bhasha Dinotsavam | Celebrating the Day |
| 28 th | National Science Day | Conduct of related activities |
| I WEEK | CPDC meeting | Meeting of College CPDC to review and discuss various matters |
| | IQAC | IQAC Meeting With all departments |
| II WEEK | Review Meetings at different Levels | Review of Academic, Administrative and financial aspects |
| | Performance improvement activities | Revision and Remedial classes to needy students |
| | TSKC & Career Guidance Cell | Organizing Campus drive job fairs & campus drives |
| I Saturday | Staff Council meeting | Meeting of the Principal with staff |

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| III Saturday | Staff Meeting | Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities |
| February | Telangana ku Haritaharam | Maintenance plants |

MARCH-2022

| Month & Date | Activity | Description |
|---|--|--|
| 8 th | International Women's Day | Conduct of related activities & competitions for students & staff |
| 24 th | World T.B Day | |
| 26 th to 29 th | Internal Test-II for semester 4th & 6th | Internal assessment for semester 4 th & 6 th |
| 30 th | Instructions | Last day of instructions for semester 4 th & 6 th |
| 31 th to 4 th April | Preparation holidays & practical exams | Preparation holidays & practical exams for semester 4 th & 6 th |
| I WEEK | Budget Utilization | Submission of all bills to DTO |
| | IQAC | IQAC Meeting With all departments |
| II WEEK | Review Meetings at different Levels | Review of Academic, Administrative and financial aspects |
| Last WEEK | Stock Verification | Stock verification of Laboratories and Libraries. |
| I Saturday | Staff Council meeting | Meeting of the Principal with staff |
| III Saturday | Staff Meeting | Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities |
| March | Telangana ku Haritaharam | Maintenance plants |

APRIL-2022

| Month & Date | Activity | Description |
|-------------------------------------|---|---|
| 4 th to 6 th | Internal Test-II for Semester II | Internal assessment Test-II ,for Semester II |
| 5 th | BabuJagjivan Ram's birthday | Celebrating the day |
| 6 th | Instructions for Semester II | Last Day for Instructions for Semester II |
| 7 th | World health day | Celebrating the day |
| 8 th to 16 th | Preparation holidays & Practical exams | Preparation holidays & Practical exams for Semester II |
| 14 th | Dr. B.R. Ambedkar's birthday | Celebrating the day |
| 16 th | Semester 4th & 6th exams | Commencement exams for Semester 4 th & 6 th |

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| 17 th to 30 th | Semester 2nd exam | Commencement exams for Semester 2 nd |
| 9-7-2022 to 11-08-2022 | Summer vacation | Summer vacation |
| 12-08-2022 | Re-Opening of the College | After Summer vacation Re-Opening of the College |
| I WEEK | Preparation of Annual Academic Performance | Prepare of college Annual Academic Performance Report (AAPR) and submit soft Report copy to CCE |
| | IQAC | Preparation of IQAC report, upload to college website and submission of soft copy to naac.tgce@gmail.com |
| | Preparation of college Annual Academic Plan For 2021-22 | Preparation of college Annual Academic Plan for 2018-19. |
| I Saturday | Staff Council meeting | Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities |
| III Saturday | Staff Meeting | Meeting of the Principal with staff |
| IV Saturday | SwachhaBharath | Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps. |
| April | Telangana ku Haritaharam | Maintenance of plants |

MAY-2022

| Month & Date | Activity | Description |
|-----------------|---------------------------------|---|
| 1 st | Public campaign | . Release of College Brochure . Campaigning through Brochures, Flexes, scrolling in local TV, Door to door canvassing for online admissions etc. |
| MAY | Student Help Desk | Establishment of a Student Help Desk in the college and online registration of students to various courses to be taken up |
| | Telangana ku Haritaharam | Maintenance of plants |



[Signature]
PRINCIPAL
 Govt. Degree College
 Shadnagar
 Ranga Reddy P.